



**MEMORANDUM**

January 15, 2013

TO: AIRPORT COMMISSION  
Hon. Larry Mazzola, President  
Hon. Linda S. Crayton, Vice President  
Hon. Eleanor Johns  
Hon. Richard J. Guggenhime  
Hon. Peter A. Stern

FROM: Airport Director

SUBJECT: Modification No. 1 to Contract No. 8994 with FSP PPM Management, LLC

DIRECTOR'S RECOMMENDATION: APPROVE MODIFICATION NO. 1 TO CONTRACT NO. 8994 WITH FSP PPM MANAGEMENT, LLC TO STAFF AND MANAGE THE AIRPORT'S CURBSIDE MANAGEMENT PROGRAM COMMENCING JULY 1, 2013 THROUGH JUNE 30, 2014, IN AN AMOUNT NOT TO EXCEED \$4,617,000 FOR THE OPTION PERIOD, FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$15,067,000.

**Executive Summary**

Contract No. 8994 with FSP PPM Management, LLC to staff and manage the Curbside Management Program is set to expire on June 30, 2013. FSP PPM Management, LLC has provided all services satisfactorily, therefore Staff requests Commission approval to exercise the first of three one-year options, for an option term of July 1, 2013 through June 30, 2014.

**Background**

On July 6, 2010, this Commission adopted Resolution No. 10-0288 awarding FSP PPM Management, LLC a contract to staff and manage the Airport's Curbside Management Program for a 30-month term commencing January 1, 2011, at a cost not to exceed \$10,450,000, with three additional one-year renewal options to be exercised at the sole discretion of this Commission.

The FY 12-13 budget was included in the initial term of the contract. The FY 13-14 budget was escalated year over year by approximately 6.5 percent to accommodate increases in pay rates included in new Collective Bargaining Agreements and medical insurance rates. Option years two and three will be similarly negotiated at the appropriate time and presented for Commission approval.

THIS PRINT COVERS CALENDAR ITEM NO. 4

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

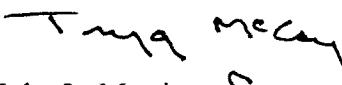
EDWIN M. LEE MAYOR      LARRY MAZZOLA PRESIDENT      LINDA S. CRAYTON VICE PRESIDENT      ELEANOR JOHNS      RICHARD J. GUGGENHIME      PETER A. STERN      JOHN L. MARTIN AIRPORT DIRECTOR

On November 16, 2010, by Resolution No. 548-10, the San Francisco Board of Supervisors approved the initial 30-month term of the contract and the not to exceed budget approved by this Commission. The Mayor signed the Board of Supervisors' Resolution on November 18, 2010.

The Curbside Management Program includes daily management of the taxi and shared ride van operations at SFO, as well as monitoring the curbside limousine zones at all Airport terminals. Services provided also include oversight of the Airport's automated taxi revenue system. FSP PPM Management, LLC has satisfactorily managed and staffed all aspects of the Curbside Management Program during the initial term of the contract.

**Recommendation**

I recommend that this Commission exercise the first of three one-year options to extend the term of Contract No. 8994 with FSP PPM, Management, LLC commencing July 1, 2013, in an amount not to exceed \$4,617,000 for the option period, for a new total contract amount not to exceed \$15,067,000, subject to Board of Supervisors' approval pursuant to San Francisco Charter Section 9.118(b).

  
John L. Martin  
Airport Director

Prepared by: Jeff Littlefield  
Deputy Airport Director  
Operations and Security

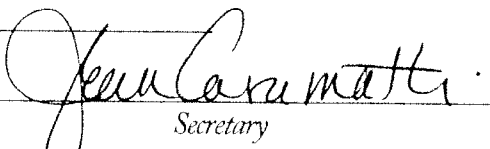
Attachment

AIRPORT COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO  
RESOLUTION NO. 13 0005

**MODIFICATION NO. 1 TO CONTRACT NO. 8994 WITH FSP PPM MANAGEMENT, LLC TO STAFF AND MANAGE THE AIRPORT'S CURBSIDE MANAGEMENT PROGRAM COMMENCING JULY 1, 2013 THROUGH JUNE 30, 2014, IN AN AMOUNT NOT TO EXCEED \$4,617,000 FOR THE OPTION PERIOD, FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$15,067,000**

- WHEREAS, this Commission approved Resolution No. 10-0288 on July 6, 2010, to award the Curbside Management Program contract to FSP PPM Management, LLC for a 30-month term commencing January 1, 2011, at a cost not to exceed \$10,450,000 for the initial term with three additional one-year renewal options to be exercised at the sole discretion of this Commission; and
- WHEREAS, the Board of Supervisors approved Resolution No. 548-10 on November 16, 2010, authorizing the initial 30-month term of the contract for a not to exceed budget of \$10,450,000; and
- WHEREAS, the Mayor signed Board of Supervisors' Resolution No. 548-10 on November 18, 2010; and
- WHEREAS, FSP PPM Management, LLC has satisfactorily staffed and managed the Airport's Curbside Management Program under the current Agreement effective January 1, 2011 through June 30, 2013; now, therefore, be it
- RESOLVED, that this Commission hereby approves Modification No. 1 to Contract No. 8994 with FSP PPM Management, LLC to staff and manage the Curbside Management Program, exercising the first of three one-year options to renew effective July 1, 2013 through June 30, 2014, in an amount not to exceed \$4,617,000 for the option period, for a new total contract amount not to exceed \$15,067,000; and be it further
- RESOLVED, that the Airport Director is authorized to take the necessary steps to obtain Board of Supervisors' approval of the contract modification pursuant to San Francisco Charter Section 9.118(b).

*I hereby certify that the foregoing resolution was adopted by the Airport Commission  
at its meeting of* JAN 15 2013

  
Secretary

