

1 [Emergency Communications Department]  
 2 AMENDING PART I, CHAPTER 7, OF THE SAN FRANCISCO MUNICIPAL CODE  
 3 (ADMINISTRATIVE CODE) BY AMENDING SECTION 7.7, TO ELIMINATE THE  
 4 AUTHORITY OF THE DIRECTOR OF EMERGENCY SERVICES TO MANAGE THE CITY'S  
 5 911 COMMUNICATIONS FACILITY, AND AMENDING CHAPTER 2A, BY ADDING ARTICLE  
 6 XII, SECTION 2A.200, TO CREATE A DEPARTMENT OF EMERGENCY  
 7 COMMUNICATIONS, UNDER A DIRECTOR OF EMERGENCY COMMUNICATIONS  
 8 APPOINTED BY THE MAYOR, TO OPERATE THE CITY'S 911 COMMUNICATIONS  
 9 FACILITY.

10 Note: Additions are or substitutions are underlined;  
 11 deletions are in ((double parentheses)).

12 Be it ordained by the People of the City and County of San Francisco:

13  
 14 Section 1. Chapter 7 of the San Francisco Administrative Code is hereby amended by  
 15 amending Section 7.7, to read as follows:

16  
 17 **SEC. 7.7. THE EMERGENCY SERVICES OF SAN FRANCISCO —  
 DIRECTOR; POWERS AND DUTIES.**

18 (( (a) )) There is hereby created the office of Director of Emergency Services, who  
 19 shall be appointed by the Mayor. The Mayor, as chair of the Disaster Council and  
 20 Commander of Emergency Services, shall employ a Director of Emergency Services, who  
 21 shall have the expert qualifications for the work of emergency preparedness and relief and  
 22 whose duty it shall be, subject to the general supervision of the Mayor and with the  
 23 assistance of officers in charge of the Emergency Services, to develop and manage an  
 24 emergency plan of the City and County, to coordinate all protective and relief services for the  
 25 City and County, the training of all personnel connected therewith and the operation and

MAYOR  
 BOARD OF SUPERVISORS  
 Supervisor Medina

1 implementation of all emergency plans and activities. As far as the Disaster Council and the  
2 Emergency Services and this work is concerned, the Director shall be subordinate only to the  
3 Mayor and he or she shall work in close cooperation with the Disaster Council and with the  
4 heads of the several departments of the municipal government and the officers in charge of  
5 the Emergency Services. Under the general supervision of the Mayor, the Director shall  
6 maintain the necessary contacts with the State Emergency Council and the several local  
7 disaster councils within this metropolitan area, in order that coordination of the work of the  
8 Disaster Council with the State Emergency Council and other disaster councils may be had.  
9 The Director shall serve as the Executive Secretary of the City and County Disaster Council  
10 and shall have such other powers and duties as may be assigned by the Mayor. The  
11 compensation of the Director shall be fixed in accordance with the fiscal and budgetary  
12 provisions of the Charter.

13 (( (b) The Director of Emergency Services shall manage the City and County's 911  
14 communication system facility and shall direct all operations related to taking calls from  
15 members of the public seeking emergency police, fire and medical assistance and related to  
16 the dispatch of emergency police, fire and medical services. All programs and staff related to  
17 emergency services call-taking and dispatch shall be transferred to the Office of Emergency  
18 Services. Notwithstanding the duty imposed by this Section, the Director shall only assume  
19 the responsibility to manage call-taking and call dispatch regarding requests for emergency  
20 medical services upon approval from the San Francisco Health Commission. On or about  
21 180 days prior to the estimated completion of the 911 communication system facility, the  
22 Director of Telecommunications and Information Services shall certify to the Mayor, the Board  
23 of Supervisors, the Chief of Police, the Fire Chief and the Director of the Department of Public  
24 Health the anticipated date upon which the facility will be operational. To the maximum  
25 extent consistent with the Charter, the duties imposed on the Director of Emergency Services

MAYOR  
BOARD OF SUPERVISORS

1 by this subsection and the transfer of programs and staff to the Office of Emergency Services  
2 shall be effective upon the date certified by the Director of Telecommunications and  
3 Information Services.))

4  
5 Section 2. Chapter 2A of the San Francisco Administrative Code is hereby amended  
6 by adding Article XII, Section 2A.200, to read as follows:

7  
8 **SEC. 2A.200. DEPARTMENT OF EMERGENCY COMMUNICATIONS.**

9 (a) **Department of Emergency Communications; Director.** There is hereby created  
10 a Department of Emergency Communications. The Mayor shall appoint a Director of  
11 Emergency Communications who shall serve as department head and appointing officer for  
12 the Department. The Director shall serve at the pleasure of the Mayor. The Department shall  
13 include such officers and employees as are authorized pursuant to the budgetary and fiscal  
14 provisions of the Charter.

15 (b) **Construction Phase.** The Director of Emergency Communications shall be the  
16 Project Director for the E-911 Project and shall be responsible for constructing and equipping  
17 the City and County's Combined Emergency Communications Center and related systems  
18 (also referred to as "the 911 communication system facility"). The Director may appoint a  
19 deputy department head to plan the operations of the Combined Emergency Communications  
20 Center and related systems. The Director shall certify the completion of the Center and  
21 related systems to the Mayor, the Board of Supervisors, the Chief of Police, the Fire Chief  
22 and the Director of the Department of Public Health.

23 (c) **Operations Phase.** Upon its completion, the Director of Emergency  
24 Communications shall manage the Combined Emergency Communications Center and  
25 related systems, and shall direct all operations related to taking calls from members of the

MAYOR  
BOARD OF SUPERVISORS

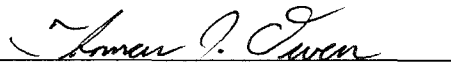
1 public seeking emergency police, fire and medical assistance and related to the dispatch of  
2 emergency police, fire and medical services. The Director shall have sufficient professional  
3 training and/or experience to manage the operations of the Combined Emergency  
4 Communications Center and related systems.

5 (d) **Transfer of Functions.** All City and County programs and staff related to  
6 emergency services call-taking and dispatch shall be transferred to the Department of  
7 Emergency Communications. The duties imposed on the Director of Emergency  
8 Communications by subsection (c) and the transfer of programs and staff to the Department  
9 of Emergency Communications shall be effective upon the date the Director certifies the  
10 completion of the E-911 Project pursuant to subsection (b).

11  
12  
13  
14  
15 APPROVED AS TO FORM:

16 LOUISE H. RENNE, City Attorney

17  
18  
19 By:



20 THOMAS J. OWEN  
21 Deputy City Attorney  
22  
23  
24  
25

MAYOR  
BOARD OF SUPERVISORS

Board of Supervisors, San Francisco

Passed on First Reading

August 24, 1998

Ayes: Supervisors Ammiano Bierman  
Brown Kaufman Leno Medina Newsom  
Yaki Yee

Absent: Supervisor Katz Teng

§ Finally Passed

§

§ September 14, 1998

§

§

§ Ayes: Supervisors Ammiano Bierman  
§ Brown Katz Kaufman Leno Medina  
§ Newsom Teng Yaki

§

§ Absent: Supervisor Yee

I hereby certify that the foregoing ordinance  
was finally passed by the Board of Supervisors  
of the City and County of San Francisco

File No.  
98-0997

SEP 18 1998

Date Approved

  
Clerk

  
Mayor