

File No. 171091

Committee Item No. 3

Board Item No. 15

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 25, 2017

Board of Supervisors Meeting

Date 10/31/17

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 700                                     |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Vacancy Notice                               |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

(Use back side if additional space is needed)

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Completed by: Alisa Somera Date October 20, 2017

Completed by: V. Young 893 Date 10/25/17

1 [Appointments, Child Care Planning and Advisory Council - Kelly Dotson, Mona Malan and  
2 Claudia Quinonez]

3 **Motion appointing Kelly Kotson, Mona Malan (residency requirement waived), and**  
4 **Claudia Quinonez, terms ending September 14, 2020, to the Child Care Planning and**  
5 **Advisory Council.**

6  
7       MOVED, That the Board of Supervisors of the City and County of San Francisco does  
8 hereby appoint the hereinafter designated persons to serve as members of the Child Care  
9 Planning and Advisory Council, pursuant to the provisions of the Administrative Code, Article  
10 XX, Section 5.200, and Section 10.100-367, and California Education Code, Sections 8499.3-  
11 8499.7, for the terms specified:

12       Kelly Dotson, seat 1, succeeding herself, term expired, must be a nominee of the  
13 District 1 Supervisor and represent one of the following categories: consumers, child care  
14 providers, discretionary, community representatives, or public agency representatives, for the  
15 unexpired portion of a three-year term ending September 14, 2020.

16       Mona Malan (residency requirement waived), seat 7, succeeding Sandee Blechman,  
17 term expired, must be a nominee of the District 7 Supervisor and represent one of the  
18 following categories: consumers, child care providers, discretionary, community  
19 representatives, or public agency representatives, for the unexpired portion of a three-year  
20 term ending September 14, 2020.

21       Claudia Quinonez, seat 11, succeeding herself, term expired, must be a nominee of  
22 the District 11 Supervisor and represent one of the following categories: consumers, child  
23 care providers, discretionary, community representatives, or public agency representatives,  
24 for the unexpired portion of a three-year term ending September 14, 2020.

1 FURTHER MOVED, That the Board of Supervisors makes the following findings:

- 2 1. The membership of the Child Care Planning and Advisory Council has a goal to be  
3 representative of the diversity of the City and County of San Francisco.
- 4 2. Applicant Mona Malan, who is not a resident of San Francisco, is a person with  
5 experience that uniquely qualifies them to serve on the Child Care Planning and  
6 Advisory Council.
- 7 3. The Child Care Planning and Advisory Council has attempted to fill the position, for  
8 which Mona Malan was nominated, with an individual who is a City resident and  
9 who has the specific experience, skills, and qualifications, but has been unable to  
10 do so at this time. The Rules Committee has certified that Mona Malan is qualified  
11 to serve on the Child Care Planning and Advisory Council.
- 12 4. After exercising due diligence, the Board of Supervisors concludes that there is no  
13 other possible representative, who is a resident of San Francisco, and who has the  
14 specific experience, skills, or qualifications possessed by this applicant, and who is  
15 willing to serve on the Child Care Planning and Advisory Council at this time; and,  
16 be it

17 FURTHER MOVED, That the Board of Supervisors waives the residency requirement  
18 for Mona Malan, as allowed in cases where no qualified City resident(s), willing to serve, can  
19 be found, pursuant to Charter, Section 4.101(a)(2), that requires person(s) appointed to  
20 boards, commissions, and advisory bodies established by legislative act of the Board of  
21 Supervisors to be resident(s) of the City and County of San Francisco.

22  
23  
24  
25

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

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## MEMORANDUM

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TO: Alisa Somera, Legislative Deputy Director

FROM: Nick Pagoulatos, Office of Supervisor Sandra Lee Fewer

DATE: October 20, 2017

SUBJECT: Child Care Planning and Advisory Council  
Reappointment by Supervisor Sandra Lee Fewer

Please be advised that Supervisor Fewer has selected Kelly Dotson to be reappointed to the Child Care Planning and Advisory Council.

This appointment will fill seat #1.

Kelly Dotson's address:

[REDACTED]  
San Francisco, CA 94121

Attachment: Application

For Clerk's office use only:

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Seat No. \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_ Seat Vacated: \_\_\_\_\_



Board of Supervisors  
 City and County of San Francisco  
 1 Dr. Carlton B. Goodlett Place, Room 244  
 (415) 554-5184 FAX (415) 554-5163

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: CPAC

Seat # or Category (if applicable): Child Care Consumer District: 1

Name: Kelly Dotson

Home Address: [REDACTED] Zip: 94121

Home Phone: [REDACTED] Occupation: Site Director - ECE

Work Phone: 415-386-4990 Employer: JCCSF

Business Address: 325 Arguello Blvd Zip: 94118

Business E-Mail: kdotson@jccsf.org Home E-Mail: [REDACTED]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

My education and job experience qualify me to serve on a committee dedicated to serving the needs of children and families in San Francisco. I've dedicated my working life to making the lives of children and families better. I have worked in SF since 1998 and will continue to do so as my son grows up in the public school system. I currently live in the Outer Richmond, I work in the Inner Richmond and my son goes to school in the Western Addition. In the time I've lived in San Francisco I've been privileged to work with a diversity of families, not just culturally but linguistically, economically and have served a range of parents of all ages as well as single parent families, grandparents raising grandchildren families, two moms, two dads and even the mom and dad family. I am dedicated to helping children from all backgrounds have access to high quality care throughout their 0-12 years, it's imperative that we invest in children and give them all opportunities to succeed.

**Business and/or professional experience:**

Upon arriving in San Francisco in 1998, I was hired as a teacher at the Associated Students Early Childhood Center at SF State where I also served as a California Mentor Teacher for students from City College and supervised SF State students in my classroom. In this position I learned a great deal about teacher training and my experience since then has shown me how the curriculum for ECE professionals needs to align children's curriculum with early learning standards as well as prepare students to be leaders. First and foremost, students need to learn by practicing teaching in high quality classrooms! In my work at First 5 Alameda as the School Readiness Program Manager, I was able to connect with a diversity of community members to increase children's readiness for school, not just in preschools but in churches and through summer programs. While working as the Program Manager of the Children's Campus at SF State, I made sure the full-time teachers received benefits and became salaried employees, recognizing that the investment in the teachers would increase the quality of the program. Now, having a child who is school-aged has opened my eyes to the world of school-aged care. Coming from an early childhood background I'm astounded at how much work needs to be done to provide high quality programming and teachers to aftercare programs across the city.

**Civic Activities:**

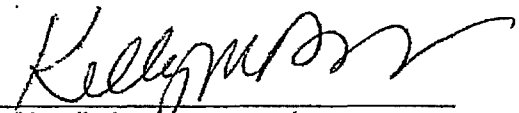
Many years ago I served on the Week of the Young Child committee along with September Jarrett and Carol Rector which was my first introduction to CPAC. In the years since I've always kept abreast of what's happening with CPAC via their list serv's. When I worked for First 5 in Alameda County, I attended the Alameda Child Care Planning Council meetings every month. I've found it's the best way to keep in touch with what's happening locally and with the state and federal governments for early care and education programs. While I currently work for a program that is privately funded, my interest in public funds for child care has always remained a constant. And now being a parent of a 5 year old kindergarten student who attends Creative Arts Charter School as well as aftercare, I have interest both professionally and personally.

I am seeking an opportunity to be involved with city early childhood initiatives and I feel that this is a perfect correlation of my two interests as parent first, and expert in the field of ECE second.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 4/14/16 Applicant's Signature: (required)



(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

This form and an attached applicant statement (see below) must be received by CPAC c/o  
OECE, 1650 Mission Street, Suite 312 San Francisco, CA 94103

Name: Kelly Dotson DI  
Address (circle: work or home) [REDACTED]  
Zip Code: 94121  
Phone (day time): 415-386-4990 Fax: 415-386-1149  
Phone (evening): [REDACTED] E-mail: kdotson@jccsf.org

**Applicants for CPAC must work or live in San Francisco County, and should exhibit:**

- 1) a strong commitment to advocating for increased quality child care services;
- 2) an ability to make information-based decisions; and
- 3) excellent leadership skills.

**Child Care Planning and Advisory Council member's duties include:**

1. Participation in one orientation and/or retreat per year;
2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly and has both day and evening meeting times);
3. Participation in at least one CPAC committee (committees usually also meet monthly);
4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, child care providers, and the general public.

**Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.**

- Child Care Consumer       Child Care Provider       Community Representative  
 Public Agency Representative       Discretionary

What neighborhood or district of San Francisco do you work: Inner Richmond  
What neighborhood or district of San Francisco do you live: Outer Richmond – District 1

**The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. The following information is requested, but optional:**

- Do you identify as:     Male       Female  
 White/Caucasian     African-American     Hispanic/Latino Origin     Asian/Pacific Islander  
 Native American/American Indian     Other: \_\_\_\_\_     Decline to state

Do you identify as one of the following: lesbian, gay, bisexual, transgender?     Yes     No     Decline to state

**APPLICATION STATEMENT:**

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. *Please list specific contributions you would make to the work of CPAC.* We are unable to accept statements longer than ONE 8½ x 11 typed page or two handwritten pages. or applications without signature and date below. For questions, please call (415) 554-8482 to speak with Graham Dobson, or (415) 863-4642 to speak with Natalie Brutto, Chair of the Membership Committee.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

Kellym Dotson  
Signature

2.4.16  
Date

**Kelly Dotson, CPAC Application, February 2016**

I am applying to be on CPAC as representative of District 1 as a child care consumer. I am a parent of a 5 year old kindergarten student who attends Creative Arts Charter School as well as aftercare. Currently I work as the Site Director at the Rosenberg Early Childhood Center. I am seeking an opportunity to be involved with city early childhood initiatives and I feel that this is a perfect correlation of my two interests as parent first, and expert in the field of ECE second.

Upon arriving in San Francisco in 1998, I was hired as a teacher at the Associated Students Early Childhood Center at SF State where I also served as a California Mentor Teacher for students from City College and supervised SF State students in my classroom. In this position I learned a great deal about teacher training and my experience since then has shown me how the curriculum for ECE professionals needs to align children's curriculum with early learning standards as well as prepare students to be leaders. First and foremost, students need to learn by practicing teaching in high quality classrooms! In my work at First 5 Alameda as the School Readiness Program Manager, I was able to connect with a diversity of community members to increase children's readiness for school, not just in preschools but in churches and through summer programs. While working as the Program Manager of the Children's Campus at SF State, I made sure the full-time teachers received benefits and became salaried employees, recognizing that the investment in the teachers would increase the quality of the program. Now, having a child who is school-aged has opened my eyes to the world of school-aged care. Coming from an early childhood background I'm astounded at how much work needs to be done to provide high quality programming and teachers to aftercare programs across the city.

San Francisco needs to support all families better! Starting when their child is in the womb, parents worry about getting adequate time off to have and spend time with their newborn. Next is the challenge of searching for high quality affordable care for their child. Once they've sorted infant, toddler and preschool care, it's time to heading to kindergarten. Families have to take off time from work to tour, apply and interview. Once accepted, many public schools' aftercare isn't guaranteed and the quality of care is questionable and varies greatly from site to site.

Last week I went an early childhood event sponsored by The Re(a)d Zone, which is an early literacy initiative of the 50 Fund. After speaking with Norman Yee about the many ideas he has for early childhood in the city, and meeting a myriad of other literacy stakeholders from around the country, I realize that I'm ready to expand my early childhood community beyond preschool. I'm ready to advocate for children and families in whatever avenue I can to help our communities succeed. Serving on CPAC would allow me the space to broaden my scope of expertise while bringing my experiences to the table to help serve the children and families of San Francisco. I am committed to the diversity of this city and more importantly, committed to ensuring children and families have the same opportunities to succeed by providing them with high quality programs from 0-12.

I have attached my resume for more information on my early care and education experience. Thank you for your consideration.



## Kelly Dotson

San Francisco, CA 94121

[kdotson@jccsf.org](mailto:kdotson@jccsf.org)

### Profile

Over 15 years of leadership experience in early care and education including program management, preschool management and teaching, grantmaking and professional development coordination.

### Experience

2013- Present

*Site Director, Rosenberg Early Childhood Center*

Jewish Community Center of San Francisco

San Francisco, CA

- Manage and direct and communicate effectively within the preschool site in accordance with the JCCSF vision, Reggio-Emilia inspired philosophy and Jewish curriculum.
- Recruit and enroll families and children in order to maintain full enrollment at 59 children per day.
- Hire staff and ensure effective professional development of 20 staff full-time teachers, support, specialists and administrative staff.
- Manage the day-to-day operation of the preschool program, parent council, family activities and parent education programs.
- Manage and develop the preschool's budget.
- Oversee kindergarten application process, maintain records, and review all recommendations; participate in Kindergarten process meetings and programs.
- Attend JCCSF Manager Meetings, ECE Leadership meetings and JCCSF all-staff meetings.
- Plan and facilitate on site meetings including all-staff, teaching teams, and individual meetings.

2009 – 2013

*Program Manger*

Children's Campus, San Francisco State University

San Francisco, CA

- Provide leadership for the daily operation of the program in collaboration with the Director.
  - Review and revise center handbooks
  - Support team through the NAEYC Accreditation application process
  - Uphold state licensing requirements
  - Ensure classrooms are following the center's philosophy and the curriculum is aligned with the California Learning Foundations
- Hire, supervise, train and evaluate 15 full-time and 20 part-time Head Teachers, Associate Teachers and Teacher Assistants.
  - Plan, organize and facilitate all new staff and student orientations
  - Plan for and facilitate staff meetings (all-staff, head teacher, associate teacher and individual)
  - Support teachers as they support the children and families
  - Hire, train and place substitute teachers
  - Create professional development plan with each full-time staff member
- Coordinate and monitor all service-learning functions for the Children's Campus including but not limited to almost 800 student observation/participation slots, 18 student internships, faculty and student research and student volunteers each semester.
  - Provide data to Director and Advisory Council on student involvement at the Center each semester



## San Francisco Child Care Planning & Advisory Council (CPAC)

August 2, 2017

Supervisor Fewer  
District 1  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*"CPAC sets and drives the early care and education agenda for San Francisco's children and their families"*

Dear Supervisor Fewer,

The San Francisco Child Care Planning and Advisory Council (CPAC) is a State mandated policy and planning body appointed by the Board of Supervisors and the Board of Education to advise the City on early care and education issues.

### CPAC Officers & Executive Committee

The membership of CPAC is required to be comprised equally of 20% consumers, child care providers, public agency representatives, community representatives and discretionary appointees. The Board of Education (BOE) and the Board of Supervisors (BOS) appoint 12 members to the council. Per CPAC's bylaws, the BOE and BOS jointly appoint the final member to reach the mandated 25 person council.

- Monica Walters  
Chair
- Elaine Merriweather  
1<sup>st</sup> Vice Chair
- Matt Pemberton  
2<sup>nd</sup> Vice Chair
- Gretchen Ames  
Secretary
- Kelly Dotson  
Treasurer

Kelly Dotson currently represents District 1, but her term expires on September 14, 2017. I am happy that you had an opportunity to meet with Kelly during the budget process to discuss the early care and education issues facing District 1 and San Francisco. Kelly lives in District 1 and is the mother of a school age child who attends a charter school and participates in the out of school-time program. In addition to her parent perspective, Kelly is the Site Director at JCC's Rosenberg Early Childhood Center. Her past professional experience also includes serving as a California Mentor Teacher for City College early education students, the School Readiness Program Manager for First 5 Alameda and Manager of Children's Campus at San Francisco State University. Kelly is comfortable speaking out and advocating for families with intimate knowledge of the both the early care and education and out of school time systems, including the challenges and resources available.

### Executive Committee

- E'leva Gibson
- Graham Dobson
- Sandee Blechman
- Sara Hicks-Kilday

Mrs. Dotson regularly attends CPAC Meetings, has recently joined the CPAC Executive Committee as Treasurer and is actively involved in the CPAC Workforce Committee. The CPAC Executive Committee feels confident that Kelly's experience uniquely positions her to continue contributing to the Council's charge of developing and promoting policies that advance early care and education in District 1 and across San Francisco. Therefore, CPAC's Executive Committee strongly recommends Kelly Dotson to be reappointment to serve a 2<sup>nd</sup> term.

- CPAC Members
- Bev Melugin
- Candace Wong
- Kelly Dobson
- Fonda Davidson
- Jane Evans
- Karin Little
- Laura Moye
- Licette Montejano
- Lisa Lee
- Matt Pemberton
- Nur Jehan Khalique
- Sharon Howell
- Sheila Norman
- Sonia Valenzuela
- Vanessa Harlin
- Winnie Kong

I have enclosed Kelly's original CPAC and Board of Supervisors applications. Please feel free to contact me with any questions you may have regarding CPAC's recommendation of Kelly Dobson, our work, or our appointment and outreach process. If you would like to meet with Kelly again to discuss her desire to be reappointed please feel free to contact me at 415-355-3673 or [anthony.tyson@sfgov.org](mailto:anthony.tyson@sfgov.org).

Sincerely,

CPAC Coordinator

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

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## MEMORANDUM

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TO: Alisa Somera, Legislative Deputy Director

FROM: Jarlene Choy, Office of Supervisor Norman Yee

DATE: October 19, 2017

SUBJECT: Child Care Planning and Advisory Council  
Appointment by Supervisor Norman Yee

Please be advised that Supervisor Yee has selected Mona Malan to be appointed to the Child Care Planning and Advisory Council.

This appointment will fill seat #7.

Mona Malan's address:

[REDACTED]  
Oakland, CA 94602

Attachment: Application

For Clerk's office use only:

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Seat No. \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_ Seat Vacated: \_\_\_\_\_



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Child Care Planning and Advisory Council (CPAC)

Seat # or Category (If applicable): Discretionary District: 7

Name: Mona Malan

Home Address: [REDACTED] Oakland, CA Zip: 94602

Home Phone: [REDACTED] Occupation: \_\_\_\_\_

Work Phone: 415-276-2908 Employer: Children's Council of San Francisco

Business Address: 445 Church St., San Francisco, CA Zip: 94114

Business E-Mail: mona@childrenscouncil.org Home E-Mail: [REDACTED]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: Oakland

Registered Voter in San Francisco: Yes  No  If No, where registered: Oakland

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I have served in many capacities at Children's Council and have a deep knowledge of the San Francisco child care system and the diverse provider community. I work closely with community partners to increase the supply of high-quality child care and to ensure that families most in need have an array of affordable options. I am committed to building and sustaining collaborative relationships with culturally and linguistically diverse communities across the city to ensure the programs support the needs of San Francisco's providers, families and children.

My partner and I have two young children, both of whom were born in San Francisco and attended family child care until starting elementary school.

**Business and/or professional experience:**

Over the last 20 years, I have overseen a range of federal, state and local programs related to supporting child care providers in their efforts to improve the quality of the care they provide. I have overseen the administration of subsidy voucher payments, worked on related state public policy issues, designed and supervised local program such as C-WAGES (which provided business and financial support to providers participating in the Family Child Quality Network) and currently oversee CACFP and Healthy Apple, working to support providers to improve their practices around health, nutrition and physical activity. In addition, I have expertise in the use of citywide data systems, Cocoa and the Workforce Registry, supporting all city funded child care sites to successfully utilize these systems. I am responsible for the administration and development of programs and partnerships that offer technological, administrative, and/or fiscal support to child care providers, and I work closely with city partners to identify systems development strategies and priorities with a focus on data analysis and evaluation.

**Civic Activities:**

I have a breadth of knowledge that adds a unique perspective to many citywide conversations. I have relationships with organizations across the city and participate in numerous topic/program specific collaborations and advisory boards that focus on early childhood education issues across San Francisco, including: the Low Income Investment Fund's Child Care Facilities Fund Program Advisory, MEDA's Mission Promise Neighborhood planning and advocacy groups, CPAC's Needs Assessment and Workforce committees, and SF Quality Partners and the Quality Consortium.

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 8/28/17      Applicant's Signature: (required) Mona Malan

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

This form and an attached applicant statement (see below) must be received by Tony Tyson, CPAC Coordinator, c/o OECE 1650 Mission Street, Suite 312 San Francisco, CA 94103 P: (415) 355-3673 E: Anthony.Tyson@sfgov.org

Name: Mona Malan

Address (circle: work or home): 445 Church St, San Francisco, CA

Zip Code: 94602

Phone (day time): 415-276-2908

Fax: \_\_\_\_\_

Phone (evening): [REDACTED]

E-mail: mona@childrenscouncil.org

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

- 1) A strong commitment to advocating for increased quality child care services;
- 2) An ability to make information-based decisions; and
- 3) Excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

1. Participation in one orientation and/or retreat per year;
2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly);
3. Participation in at least one CPAC committee (committees typically meet monthly);
4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, ECE and OSI providers, and the general public.

Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.

- Child Care Consumer       Child Care Provider  
 Community Representative       Public Agency Representative       Discretionary

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What neighborhood or district of San Francisco do you work? \_\_\_\_\_

Mission \_\_\_\_\_

What neighborhood or district of San Francisco do you live? \_\_\_\_\_

N/A \_\_\_\_\_

Do you identify as:     Male       Female

White/Caucasian     African-American     Hispanic/Latino Origin     Asian/Pacific Islander

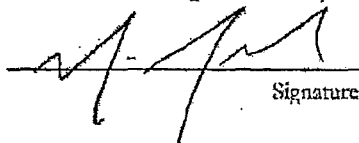
Native American/American Indian     Other: \_\_\_\_\_     Decline to state

Are you a member any of the following groups: lesbian, gay, bisexual, transgender?  Yes     No     Decline to state

#### APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. *Please list specific contributions you would make to the work of CPAC.* We are unable to accept statements longer than ONE 8½ x 11 typed page or two handwritten pages or applications without signature and date below. If you have questions, please call (415) 355-3673 to speak with Tony Tyson, CPAC Coordinator.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

  
\_\_\_\_\_  
Signature

9/5/17

\_\_\_\_\_  
Date

*CPAC's mission is to create and drive the child care and early education agenda to meet the needs of children birth to age 12 and their families in San Francisco.*

**CPAC Membership Application**

**Mona Malan**

I have served in many capacities at Children's Council and have a deep knowledge of the San Francisco child care system and the diverse provider community. I work closely with community partners to increase the supply of high-quality child care and to ensure that families most in need have an array of affordable options. I am committed to building and sustaining collaborative relationships with culturally and linguistically diverse communities across the city to ensure the programs support the needs of San Francisco's providers, families and children.

Over the last 20 years, I have overseen a range of federal, state and local programs related to supporting child care providers in their efforts to improve the quality of the care they provide. I have overseen the administration of subsidy voucher payments, worked on related state public policy issues, designed and supervised local program such as C-WAGES (which provided business and financial support to providers participating in the Family Child Quality Network) and currently oversee CACFP and Healthy Apple, working to support providers to improve their practices around health, nutrition and physical activity. In addition, I have expertise in the use of citywide data systems, Cocoa and the Workforce Registry, supporting all city funded child care sites to successfully utilize these systems. I am responsible for the administration and development of programs and partnerships that offer technological, administrative, and/or fiscal support to child care providers, and I work closely with city partners to identify systems development strategies and priorities with a focus on data analysis and evaluation.

I have a breadth of knowledge that adds a unique perspective to many citywide conversations. I have relationships with organizations across the city and participate in numerous topic/program specific collaborations and advisory boards that focus on early childhood education issues across San Francisco, including: the Low Income Investment Fund's Child Care Facilities Fund Program Advisory, MEDA's Mission Promise Neighborhood planning and advocacy groups, CPAC's Needs Assessment and Workforce committees, and SF Quality Partners and the Quality Consortium.

My partner and I have two young children, both of whom were born in San Francisco and attended family child care until starting elementary school.



**"CPAC sets and drives the early care and education agenda for San Francisco's children and their families"**

**CPAC Officers & Executive Committee**

- Monica Walters**  
Chair
- Elaine Merriweather**  
1<sup>st</sup> Vice Chair
- Matt Pemberton**  
2<sup>nd</sup> Vice Chair
- Gretchen Ames**  
Secretary
- Kelly Dotson**  
Treasurer

**Executive Committee**

- E'leva Gibson**
- Graham Dobson**
- Sandee Blechman**
- Sara Hicks-Kilday**

**CPAC Members**

- Bev Melugin**
- Candace Wong**
- Kelly Dobson**
- Fonda Davidson**
- Jane Evans**
- Karin Little**
- Laura Moyer**
- Licette Montejano**
- Lisa Lee**
- Matt Pemberton**
- Nur Jehan Khalique**
- Sharon Howell**
- Sheila Norman**
- Sonia Valenzuela**
- Vanessa Harlin**
- Winnie Kong**

**San Francisco Child Care Planning & Advisory Council (CPAC)**

September 10, 2017  
Supervisor Norman Yee  
District 7  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

Dear Supervisor Yee,

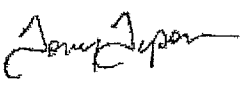
The San Francisco Child Care Planning and Advisory Council (CPAC) is a State mandated policy and planning body appointed by the Board of Supervisors and the Board of Education to advise the City on early care and education issues.

The membership of CPAC is required to be comprised equally of 20% consumers, child care providers, public agency representatives, community representatives and discretionary appointees. The Board of Education (BOE) and the Board of Supervisors (BOS) appoint 12 members to the council. Per CPAC's bylaws, the BOE and BOS jointly appoint the final member to reach the mandated 25 person council.

On September 14, 2017 Sandee Blechman, Executive Director of Children's Council of San Francisco termed out of her seat representing District 7. Per the CPAC bylaws both Resource and Referral Agencies in San Francisco must be represented; and both the CPAC Executive Committee and Children's Council leadership feel that Mona Malan is a perfect representative for District 7. Mona has served in many capacities at Children's Council and has a deep knowledge of the San Francisco early care and education system and our city's diverse provider community. She works closely with community partners to increase the supply of high-quality child care and to ensure that families most in need have an array of affordable options. Mona is committed to building and sustaining collaborative relationships with culturally and linguistically diverse communities across the city to ensure the programs support the needs of San Francisco's providers, families and children. Mona and her partner have two young children, both of whom were born in San Francisco and attended family child care until starting elementary school where they attend afterschool programs.

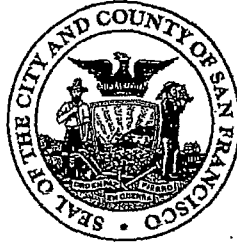
Mrs. Malan regularly attends CPAC Meetings, has been actively involved in the CPAC Workforce Committee and with the planning and data collection necessary to complete CPAC's Early Care and Education Needs Assessment. The CPAC Executive Committee feels confident that Mona's experience uniquely positions her to continue contributing to the Council's charge of developing and promoting policies that advance early care and education in District 7 and across San Francisco. Therefore, CPAC's Executive Committee strongly recommends Mona Malan to be appointment to serve on our council.

I have enclosed Mona's original CPAC and Board of Supervisors applications. Please feel free to contact me with any questions you may have regarding CPAC's recommendation of Mona Malan, our work, or our appointment and outreach process. If you would like to meet with Mona to discuss her desire to be reappointed please feel free to contact me at [anthony.tyson@sfgov.org](mailto:anthony.tyson@sfgov.org).

Sincerely,  
  
CPAC Coordinator



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## VACANCY NOTICE

### CHILD CARE PLANNING AND ADVISORY COUNCIL (CPAC)

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

**Seat 1**, Kelly Dotson, term expires September 14, 2017, must be a nominee of the District 1 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives; for a three-year term.

**Seat 2**, Karin Little, term expires March 19, 2019, must be a nominee of the District 2 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

**Seat 3**, Candace Wong, term expires March 19, 2018, must be a nominee of the District 3 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

**Seat 4**, Matt Pemberton, term expires March 19, 2018, must be a nominee of the District 4 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

**Seat 5**, Gretchen Ames, term expires March 19, 2018, must be a nominee of the District 5 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

**Seat 6**, Beverly Melugin, term expires March 19, 2019, must be a nominee of the District 6 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

**Seat 7**, Sandee Blechman, term expires September 14, 2017, must be a nominee of the District 7 Supervisor and represent one of the following categories: consumers, child

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

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## MEMORANDUM

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TO: Alisa Somera, Legislative Deputy Director

FROM: Suhagey Sandoval, Office of Supervisor Ahsha Safai

DATE: October 19, 2017

SUBJECT: Child Care Planning and Advisory Council  
Reappointment by Supervisor Ahsha Safai

Please be advised that Supervisor Safai has selected Claudia Quinonez to be reappointed to the Child Care Planning and Advisory Council.

This appointment will fill seat #11.

Claudia Quinonez's address:

██████████  
San Francisco, CA 94112

Attachment: Application

For Clerk's office use only:

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Seat No. \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_ Seat Vacated: \_\_\_\_\_



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: SF Child Care Planning and Advisory Council

Seat # or Category (If applicable): Parent District: 11

Name: Claudia Quinonez

Home Address: [Redacted] Zip: 94112

Home Phone: [Redacted] Occupation: Non-profit / Child Care Field

Work Phone: 415-343-3315 Employer: Children's Council of San Francisco

Business Address: 445 Church Street, San Francisco, CA Zip: 94114

Business E-Mail: claudia@childrenscouncil.org Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [ ] If No, where registered: \_\_\_\_\_

Resident of San Francisco [X] Yes [ ] No If No, place of residence: \_\_\_\_\_

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a 31 year old mother of two young children (my oldest attends a San Francisco public charter school and my youngest attends a private cooperative preschool). One of my children has an Individualized Education Plan (IEP) and receives services from the San Francisco Unified School District (SFUSD), and previously from Golden Gate Regional. I am Hispanic and was born in the US but lived several years in Central America and moved back to the US five years ago. I live in the Excelsior/Ingleside District with my husband, two children and my mother that is disabled.

**Business and/or professional experience:**

I have worked in the non-profit field for over 10 years. Previously, I worked 6 years in Central America as Board Secretary and staff of the Kiwanis Club that worked in supporting low income communities and orphanages with their basic living needs. Currently I work for a non-profit organization that's mission is to connect families to child care that meets their needs. We work with parents, providers, and community partners to make quality child care and early education a reality for all children in San Francisco. I have been managing a program for almost three years where we work on a daily basis with families looking for child care, helping them connect to child care programs across the city and providing them with information to access subsidized child care. (And I continue to enjoy it to the fullest!) I believe I can be of great value to the San Francisco Child Care Planning and Advisory Council (CPAC), not only in providing my perspective as a parent but also my knowledge and experience gained through-out the years from working with parents. I would have the ability to voice out San Francisco's parents' child care concerns, issues, challenges and needs.

**Civic Activities:**

- \* Registered voter
- \* Active member of Parent Teacher Committee at my son's Elementary School
- \* I have a Co-op job at my son's preschool, serving as an Enrollment Team Member
- \* Occasionally volunteer at the San Francisco Food Bank

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 11/4/2014 Applicant's Signature: (required) Claudia Quinonez

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

This form and an attached applicant statement (see below) must be received by Erica Maybaum, CPAC Coordinator,  
Ph: (415) 236-CPAC(2722) Fax: (650) 542-3217  
Ericamay.cpac@gmail.com

Name: Claudia Quinonez

Address (circle: work or home): [REDACTED]

Zip Code: 94112

Phone (day time): 415-343-3315 Fax: \_\_\_\_\_

Phone (evening): [REDACTED] E-mail: [REDACTED]

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

- 1) a strong commitment to advocating for increased quality child care services;
- 2) an ability to make information-based decisions; and
- 3) excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

1. Participation in one orientation and/or retreat per year;
2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly and has both day and evening meeting times);
3. Participation in at least one CPAC committee (committees usually also meet monthly);
4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, child care providers, and the general public.

Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.

- Child Care Consumer (do you pay full tuition for care? Y N )  Child Care Provider  
 Community Representative  Public Agency Representative  Discretionary

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What neighborhood or district of San Francisco do you work: Noe Valley (District 8)  
What neighborhood or district of San Francisco do you live: Excelsior (District 11)

Do you identify as:  Male  Female  
 White/Caucasian  African-American  Hispanic/Latino Origin  Asian/Pacific Islander  
 Native American/American Indian  Other: \_\_\_\_\_  Decline to state

Are you a member any of the following groups: lesbian, gay, bisexual, transgender?  Yes  No  Decline to state

#### APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. *Please list specific contributions you would make to the work of CPAC.* We are unable to accept statements longer than ONE 8½ x 11 typed page or two handwritten pages or applications without signature and date below. For questions, please call (415) 236-CPAC(2722) to speak with Erica Maybaum.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

[Signature]  
Signature

11/4/14  
Date

STATEMENT FOR SAN FRANCISCO CHILD CARE PLANNING AND ADVISORY COUNCIL  
APPLICATION

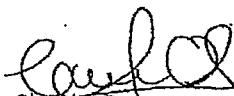
I am a 31 year old mother of two young children (my oldest attends a San Francisco public charter school and my youngest attends a private cooperative preschool). One of my children has an Individualized Education Plan (IEP) and receives services from the San Francisco Unified School District (SFUSD), and previously from Golden Gate Regional. I am Hispanic and was born in the US but lived several years in Central America and moved back to the US five years ago. I live in the Excelsior/Ingleside District with my husband, two children and my mother that is disabled.

I have worked in the non-profit field for over 10 years. Previously, I worked 6 years in Central America as Board Secretary and staff of the Kiwanis Club that worked in supporting low income communities and orphanages with their basic living needs.

Currently I work for a non-profit organization that's mission is to connect families to child care that meets their needs. We work with parents, providers, and community partners to make quality child care and early education a reality for all children in San Francisco. I have been managing a program for almost three years where we work on a daily basis with families looking for child care, helping them connect to child care programs across the city and providing them with information to access subsidized child care. (And I continue to enjoy it to the fullest!)

I believe I can be of great value to the San Francisco Child Care Planning and Advisory Council (CPAC), not only in providing my perspective as a parent but also my knowledge and experience gained throughout the years from working with parents. I would have the ability to voice out San Francisco's parents' child care concerns, issues, challenges and needs.

Sincerely,

  
Claudia Quinonez

10/28/2014



*"CPAC sets and drives the early care and education agenda for San Francisco's children and their families"*

**CPAC Officers & Executive Committee**

**Monica Walters**  
Chair  
**Elaine Merriweather**  
1<sup>st</sup> Vice Chair  
**Matt Pemberton**  
2<sup>nd</sup> Vice Chair  
**Gretchen Ames**  
Secretary  
**Kelly Dotson**  
Treasurer

**Executive Committee**

**E'leva Gibson**  
**Graham Dobson**  
**Sandee Blechman**  
**Sara Hicks-Kilday**

**CPAC Members**

**Bev Melugin**  
**Candace Wong**  
**Claudia Quinonez**  
**Fonda Davidson**  
**Jane Evans**  
**Karin Little**  
**Laura Moye**  
**Licette Montejano**  
**Lisa Lee**  
**Matt Pemberton**  
**Nur Jehan Khalique**  
**Sharon Howell**  
**Sheila Norman**  
**Sonia Valenzuela**  
**Vanessa Harlin**  
**Winnie Kong**

**San Francisco Child Care Planning & Advisory Council (CPAC)**

August 2, 2017

Supervisor Safai  
District 11  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

Dear Supervisor Safai,

The San Francisco Child Care Planning and Advisory Council (CPAC) is a State mandated policy and planning body appointed by the Board of Supervisors and the Board of Education to advise the City on early care and education issues.

The membership of CPAC is required to be comprised equally of 20% consumers, child care providers, public agency representatives, community representatives and discretionary appointees. The Board of Education (BOE) and the Board of Supervisors (BOS) appoint 12 members to the council. Per CPAC's bylaws, the BOE and BOS jointly appoint the final member to reach the mandated 25 person council.

Claudia Quiñonez currently represents District 11, but her term expires on September 14, 2017. I am happy that you had an opportunity to meet with Claudia recently and the opportunities discussed to involve her in the early care and education issues facing District 1. Claudia lives in District 11 and is the mother of 2 children. As a parent Claudia has experience navigating both the IFSP and IEP system and services offered by both Golden Gate Regional Center and SFUSD. In addition, she grew up in Central America giving her a unique experience to speak to families who have immigrated to San Francisco. Claudia is an active parent at both her children's schools and attends and contributes to CPAC meetings regularly.

As a professional, Claudia is the Strategic Innovations and Partnerships Manager at Children's Council of San Francisco Resource and Referral Network, which is a tremendous asset to CPAC. Not only does Claudia bring her experience and voice as a parent, but in her professional life she has helped parents navigate and identify the best child care options for their family, walked them through the process of child care subsidy eligibility, and connected parents to resources. Claudia is comfortable speaking out and advocating for families with intimate knowledge of the systems, challenges, and resources available. Therefore, CPAC cannot think of a better representative for District 11 serving in the parent/consumer category.

The CPAC Executive Committee feels confident that Claudia's experience uniquely positions her to continue contributing to the Council's charge of developing and promoting policies that advance early care and education in District 11 and across San Francisco. CPAC's Executive Committee strongly recommends Claudia Quiñonez to be reappointment to serve a 2<sup>nd</sup> term.

I have enclosed Claudia's original CPAC and Board of Supervisors applications. Please feel free to contact me with any questions you may have regarding CPAC's recommendation of Claudia Quiñonez, our work, or our appointment and outreach process. If you would like to meet with Claudia again to discuss her desire to be reappointment feel free to contact her.

Sincerely,

CPAC Coordinator

care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 8, Fonda Davidson, term expires March 19, 2019, must be a nominee of the District 8 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 9, Mario Paz, term expires March 19, 2018, must be a nominee of the District 9 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 10, Nur Jehan Khalique, term expires March 19, 2019, must be a nominee of the District 10 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

**Seat 11**, Claudia Quiñonez, term expires September 14, 2017, must be a nominee of the District 11 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Seat 12, Graham Dobson, term expires March 19, 2018, must be a nominee of the President of the Board of Supervisors and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 13, Laura Moye, term expires March 19, 2019, must be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to her/him, for a three-year term.

***The following seat qualification categories are available:***

- ***Three (3) "Consumer"***
- ***Three (2) "Child Care Provider"***
- ***One (1) "Community Representative"***
- ***One (1) "Public Agency Representative"***

**Seat Qualification Definitions:** Pursuant to San Francisco Administrative Code, Section 5.200(e), and California Education Code, Section 8499.3, the membership of the Child Care Planning and Advisory Council requires a percentage balance of the overall membership consisting of members from each of the following categories:

- (i) **Consumers:** The list of qualified individuals for nomination and appointment may include members of the following: parents, guardians, or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs, such as



CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, California Department of Education, Head Start, or Preschool for All (20% or five members).

- (ii) **Child Care Providers:** The list of qualified individuals for nomination and appointment must include a representative from Head Start, and may include members of the following: private and subsidized child care providers, including but not limited to private centers and family day care homes, a Title 5 program, a school age program, Head Start, or Preschool for All (20% or five members).
- (iii) **Discretionary:** The list of qualified individuals for nomination and appointment must include a representative from one of the County's resource and referral agencies and may include members of the following: the public at large and/or any of the other categories, or outside of these categories at the discretion of the appointing agencies (20% or five members).
- (iv) **Community Representatives:** The list of qualified individuals for nomination and appointment may include members of the following: parent advisory councils of public and private child care programs; associations of child care providers, family child care providers, and Head Start; City College of San Francisco, San Francisco State University, or public interest organizations, including but not limited to the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations, and local businesses that fall within the definition of "community representative," as described in San Francisco Administrative Code, Section (e)(1)(B); and other community and public agency representatives that deal with child care (20% or five members).
- (v) **Public Agency Representatives:** The list of qualified individuals for nomination and appointment must include representatives from two of the following agencies: Department of Children, Youth, and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment, San Francisco Housing Authority, or other entities (20% or five members).

**Reports:** None.

**Sunset Date:** None.

Additional information related to the Child Care Planning and Advisory Council may be obtained by reviewing San Francisco Administrative Code, Section 5.200, at <http://www.sfbos.org/sfmunicodes> or California Education Code, Sections 8499.3-8499.7, at <http://leginfo.legislature.ca.gov/>.

Half of the Advisory Council members are appointed by the Board of Supervisors and half are appointed by the San Francisco Board of Education. Applicants interested in a

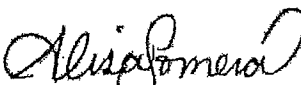
seat on the Advisory Council, including those appointed by the Board of Education, may contact Tony Tyson, CPAC Coordinator, at [anthony.tyson@sfgov.org](mailto:anthony.tyson@sfgov.org) for current information on seat qualifications and vacancies.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who are nominated by a Supervisor and meet minimum qualifications will be contacted by the Rules Committee Clerk once the Chair of the Rules Committee determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the hearing and applicants may be asked to state their qualifications. The appointment(s) of individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Advisory Council is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-7702.*

*Further Note: Additional seats on this body may be available through other appointing authorities, including the Board of Education.*

  
\* Angela Calvillo  
Clerk of the Board

DATED/POSTED: August 16, 2017

San Francisco  
BOARD OF SUPERVISORS

Date Printed: October 11, 2017

Date Established: November 20, 1995

Active

**CHILD CARE PLANNING AND ADVISORY COUNCIL 2003**

**Contact and Address:**

Anthony Tyson,  
1650 Mission Street  
Suite 312  
San Francisco, CA 94103

Phone: (415) 355-3673

Fax:

Email: [anthony.tyson@sfgov.org](mailto:anthony.tyson@sfgov.org)

**Authority:**

Administrative Code, Article XX, Section 5.200; Administrative Code, Section 10.100-367; and California Education Code, Section 8499.3-8499.7 (Ordinance Nos. 362-95, 118-99, 192-99, 31-00, 6-03, and 49-10)

**Beard Qualifications:**

The Child Care Planning and Advisory Council consists of twenty-five (25) members. The Board of Supervisors appoints twelve (12) members: one (1) nominated by each individual member of the Board, and approved by the full Board; and one (1) nominated by the President of the Board. The Board of Education or County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her, shall also appoint twelve (12) members. One (1) member shall be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her.

The members appointed by the Board of Supervisors shall be representative of the following categories:

- A) "Consumers" - Parents, guardians or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, the California Department of Education, Head Start or Preschool for All;
- B) "Child Care Providers" - Private and subsidized child care providers including, but not limited to, from a private center, from a family day care home, a Title 5 program, a school age program, from a Head Start center and from a Preschool for All site;

"R Board Description" (Screen Print)

San Francisco  
BOARD OF SUPERVISORS

- C) "Discretionary" - Representatives of the public at-large and/or representatives from any of the other categories, or outside of these categories at the discretion of the appointing agencies;
- D) "Community Representatives" - Parent advisory councils of public and private child care programs; associations of child care providers, family child care providers and Head Start; City College of San Francisco, San Francisco State University, public interest organizations including, but not limited to, the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations and local businesses that fall within the definition of "community representative" as described in Subsection (d)(1) (B) and other community and public agency representatives that deal with child care; and
- E) "Public Agency Representatives" - Representative from two of the following agencies: the Department of Children, Youth and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment and San Francisco Housing Authority, or other entities.

The Council is established to advise the Board of Supervisors, the Mayor, the San Francisco Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about child care issues. The Council will serve as a representative advisory and planning body to maintain, expand and improve local child care services. The Council will provide links between government and the community, and will work to maximize the amount and impact of local state, federal and private resources and funding for child care in San Francisco. Powers and Duties are outlined in Administrative Code, Section 5.200.

All terms shall be for three years. Members may serve for up to two consecutive terms, and may be re-appointed after one year off the Council. No terms served prior to March 8, 2010, shall be counted towards the term limit for Council members. A member appointed to serve a term of two years or less, including the initial term provided in the preceding paragraph, shall not be deemed to have served a full term for purposes of this term limit.

Reports: None referenced.

Compensation: Upon approval by the Council, each member who is not otherwise compensated to attend meetings may receive a stipend of no more than \$50 per meeting, not to exceed \$600 annually, exclusively from funds provided to the Council by the State of California.

Sunset date: None referenced.