

April [], 2023

SENT BY EMAIL AND USPS MAIL
mitchellimagingstudio@yahoo.com

Mr. Michael C. Mitchell
480 Alameda Avenue
Half Moon Bay, CA 94019

Subject: Extension Notice under Lease No. 09-0023, dated January 12, 2009, (as amended, the “**Lease**”) between Michael C. Mitchell (“**Landlord**”) and the City and County of San Francisco, acting by and through its Airport Commission (“**City**”)

Dear Mr. Mitchell:

Reference is made to the Lease. All capitalized terms not otherwise defined shall have the meaning provided in the Lease.

The Lease is set to expire on April 30, 2024. Pursuant to the Second Amendment to the Lease, City has two (2) options to extend the Term (“**Extension Options**”) for one (1) year each (the “**Option Terms**”). The Option Term(s) shall be on all of the terms and conditions contained in the Lease, including but not limited to, the annual adjustment of Base Rent by three percent (3%).

This letter shall serve as official notice of City to exercise the second of two Extension Options. The Expiration Date shall be extended to April 30, 2025.

Pursuant to the Second Amendment, this Extension Notice shall be subject to enactment of a resolution by the Airport Commission and the Board of Supervisors and Mayor, in their respective sole and absolute discretion, approving and authorizing the same, within ninety (90) days after the date of this Extension Notice. These resolutions will be forwarded to you under separate cover upon adoption of the same.

Should you have any questions, please contact Steve Lash, Senior Property Manager, at steve.lash@flysfo.com or (650) 821-4525.

Very truly yours,

Ivar C. Satero
Airport Director

cc: Javad Hadizadeh, SFO Aviation Management
Steve Lash, SFO Aviation Management