

File No. 180934

Committee Item No. 2

Board Item No. 23

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 24, 2018

Board of Supervisors Meeting

Date 10/30/18

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input type="checkbox"/> | <input type="checkbox"/> | Information Sheet |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Mayor's Office Recommendation</u> |
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Completed by: Alisa Somera Date October 19, 2018

Completed by: V. Young Date 10/29/18

1 [Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests)
2 Filing Requirements]

3 Ordinance amending the Campaign and Governmental Conduct Code to update the
4 Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing
5 requirements for the City and the San Francisco Unified School District, by adding,
6 deleting, and changing titles of designated officials and employees to reflect
7 organizational and staffing changes, and by refining disclosure requirements for
8 designated officials and employees.

9 NOTE: Unchanged Code text and uncodified text are in plain Arial font.
10 Additions to Codes are in *single-underline italics Times New Roman font*.
11 Deletions to Codes are in *strikethrough italics Times New Roman font*.
12 Board amendment additions are in double-underlined Arial font.
13 Board amendment deletions are in ~~strikethrough Arial font~~.
14 Asterisks (* * * *) indicate the omission of unchanged Code
15 subsections or parts of tables.

16 Be it ordained by the People of the City and County of San Francisco:

17 Section 1. Article III of the Campaign and Governmental Conduct Code is hereby
18 amended by revising Sections 3.1-120, 3.1-140, 3.1-145, 3.1-150, 3.1-165, 3.1-175, 3.1-195,
19 3.1-218, 3.1-225, 3.1-230, 3.1-251, 3.1-252, 3.1-273, 3.1-275, 3.1-295, 3.1-315, 3.1-320, 3.1-
20 335, 3.1-340, 3.1-422, 3.1-345, 3.1-365, 3.1-390, 3.1-420, 3.1-450, and 3.1-500, to read as
21 follows:

22 **SEC. 3.1-120. AIRPORT.**

23 (a) **Disclosure Category 2.** Persons in this category shall disclose all investments
24 and business positions in business entities and income from any source which provides, or
25

1 contracts with the City and County of San Francisco and its Airport Commission to provide,
 2 services, supplies, materials, machinery, or equipment to the Airport Commission.

3 (b) **Disclosure Category 3.** Persons in this category shall disclose all investments
 4 and business positions in business entities, interests in real property, and income from any
 5 source subject to the regulatory, permitting, or licensing authority of the Airport Commission.
 6

Designated Positions	Disclosure Categories
Airport Commissioner	1
Airport Commission Secretary	1
Airport Controller	1
Airport Director	1
Airport Economic Planner	2, 3
Airport Grant Manager	2, 3
<i>Airport Operations Coordinator</i>	2, 3
Airport Parking Manager	2, 3 <u>1</u>
<i>Airport Planning Manager Environmental Affairs Manager</i>	2, 3
Airport Publications Manager	2, 3
Airport Risk and Audit Manager	1
<i>AirTrain Safety & Security Manager</i>	2, 3
<i>Architectural Associate II</i>	2, 3
Assistant Director, Facilities	2, 3 <u>1</u>
Assistant Director, Human Resources	1
<i>Assistant Manager, Airfield Operations</i>	2, 3
Aviation Museum Assistant Director	1

1	Budget Director	1
2	Building Inspector	3
3	Capital Planning Manager	2, 3
4	Chief Administrative & Policy Officer	1
5	Chief Business and Finance Officer	1
6	Chief Development Officer	1
7	Chief Information Officer	1
8	Chief Information Security Officer	2, 3
9	Chief Marketing & Communications Officer External Affairs Officer	1
10	Chief Operating Officer	1
11	Construction Inspector	2, 3
12	<i>Consultant</i>	<i>1</i>
13	Curator in Charge of Museum Affairs	2, 3
14	Curator in Charge of Exhibition Design	2, 3
15	Curator in Charge of Registration	2, 3
16	Custodial Services Manager	2, 3
17	Debt Manager	2, 3
18	Director, Airport & Environmental Planning	1
19	Director, Airport Services	<i>1</i>
20	Director, Airport Services (Operations & Security)	1
21	Director, Aviation & Parking Management	1
22	Director, Business Services (ITT)	2, 3
23	Director, Capital Finance	1
24	Director, <u>Marketing</u> Communications	1
25		

1	Director, Contracts Administration	2, 3
2	Director Manager, EEO, Organization Development &	2, 3
3	Compliance Special Projects	
4	Director, Employment & Community Partnerships Economic &	2, 3
5	Community Development	
6	Director Senior Manager, Enterprise Architecture (ITT)	2, 3
7	Director, Environmental Policy	2, 3
8	Director, Environmental Services & Sustainability	2, 3
9	Director, Financial & Planning Analysis	1
10	Director, Ground Transportation Unit Planning & Projects	1
11	Director, Guest Experience	2, 3
12	Director, Safety , Health, Safety and Wellness	2, 3
13	Director, Infrastructure Information Management	2, 3
14	Director, Innovation & Design (ITT)	2, 3
15	Director, International Marketing & Aviation Development	2, 3
16	Director, People, Performance & Development	1
17	Director, Programs & Projects (ITT)	2, 3
18	Director, Project Management	2, 3 1
19	Director, Revenue Development & Management	1
20	Director, Safety & Security Services (Operations & Security)	1
21	Director, Safety and Strategic Programs	2, 3
22	Director, Small Business Affairs	2, 3
23	Director, Social Responsibility & Community Sustainability	2, 3
24	Director, Support & Reporting (ITT)	2, 3
25		

1	Director, Sustainability	2, 3
2	Director and Chief Curator, SFO Museums	1
3	Electrical Inspector	2, 3
4	Enforcement Manager, Landside Operations	2, 3
5	<u>Associate Engineer</u>	<u>2, 3</u>
6	<u>Engineer</u>	<u>2, 3</u>
7	Executive Assistant to Airport Director	2, 3
8	Facilities Construction & Maintenance Manager	2, 3
9	Facilities Director & <u>Building Official</u>	1
10	Facilities Service Manager	2, 3
11	Financial Reporting Manager	2, 3
12	Fiscal Operations Manager	2, 3
13	Fleet Services Manager	2, 3
14	Head Electrician	2, 3
15	Heating and Ventilating Inspector	2, 3
16	Hotel <u>Manager Director</u>	1
17	<u>Landscaping Landscape</u> Manager	2, 3
18	<u>Landside Manager</u>	<u>2, 3</u>
19	<u>Librarian Curator in Charge of Collections Management</u>	2, 3
20	Manager, <u>Aircraft Noise Abatement Monitoring</u>	2, 3
21	Manager, Airfield Operations	2, 3
22	Manager, <u>Airport Signage and Wayfinding</u>	2, 3
23	Manager, AirTrain	2, 3
24	Manager, Aviation Security & Compliance	2, 3
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1	Manager, <i>Capital Projects Marketing and Public Relations</i>	2, 3
2	Manager, Civil Engineering	2, 3
3	Manager, Code Enforcement	2, 3
4	Manager, <i>Compensation & Standards Compliance Employment</i>	2, 3
5	<i>Quality and Standards</i>	
6	Manager, <i>Airfield Construction Services</i>	2, 3
7	Manager, Construction	2, 3
8	Manager, Contractual Baggage Systems	2, 3
9	Manager, Contracts	2, 3
10	Manager, Customer Service	2, 3
11	Manager, <i>EEO Compliance & Community Program Diversity,</i>	2, 3
12	<i>Equity, and Inclusion</i>	
13	Manager, Emergency Operations & Planning	2, 3
14	Manager, Emergency Services	2, 3
15	Manager, Engineering	2, 3
16	Manager, Environmental Affairs	2, 3
17	Manager, Environmental Operations	2, 3
18	Manager Assistant Director, Exhibitions (Museum)	1
19	Manager, Financial Analysis	2, 3
20	Manager Director, Governmental Affairs	2, 3
21	Manager, Ground Transportation Enforcement	2, 3
22	Manager, Ground Transportation Unit	2, 3
23	Manager, Guest Services	2, 3
24	Manager, <i>Hiring Hire & Examinations</i>	2, 3
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1	Manager, Human Resources	2, 3
2	Manager, International Aviation Development	2, 3
3	Manager, International Trade & Commerce	2, 3
4	Manager, Labor Relations	2, 3
5	Manager, Learning & Development	2, 3
6	<i>Manager, Mechanical Engineering</i>	2, 3
7	Manager, Operations & Maintenance (ITT)	2, 3
8	Manager, Regional Governmental Affairs	2, 3
9	Manager, Revenue Development & Management	2, 3
10	Manager, Safety & Security Services Programs	2, 3
11	Manager, Safety Management Systems	2, 3
12	Manager, <i>Scheduling & Control Maintenance Planning</i>	2, 3
13	Manager, Security Access Office	2, 3 1
14	Manager, Small Business Affairs	2, 3
15	Manager, Special Projects	2, 3 1
16	Manager, Standards & Compliance (ITT)	1
17	Manager, Terminal Systems	2, 3
18	Managing Director, Finance	1
19	Marketing Manager	2, 3
20	Mechanical Inspector	2, 3
21	<i>Parking Manager</i>	2, 3
22	Paving & Grounds Maintenance Manager	2, 3
23	<i>Planner IV</i>	2, 3
24	Plumbing Inspector	2, 3
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1	Principal Architect	2, 3
2	Principal Engineer (<i>Engineering and Construction Services</i>)	2, 3
3	Program Director, Design & Construction	1
4	Project Director, Information Systems	2, 3
5	Project Manager	2, 3
6	Property Manager, Aviation Management	2, 3
7	Property Manager, Revenue Development & Management	2, 3
8	Public Information Officer	1
9	Reprographics Manager	2, 3
10	<u>Senior Analyst, Ground Transportation Unit</u>	<u>2, 3</u>
11	Senior Architect	2, 3
12	Senior Aviation Planner IV – Aviation	2, 3
13	Senior Building Inspector	2, 3
14	Senior Engineer	2, 3
15	Senior Manager, AirTrain	1
16	Senior Manager, Code Enforcement (BICE)	2, 3
17	Senior Manager, Landside Operations	1
18	Senior Manager, Mechanical Maintenance & Water Quality	2, 3
19	Senior Manager, Safety & Security Services	1
20	<u>Senior Manager, Terminal Systems & Wayfinding</u>	<u>1</u>
21	Senior Museum Registrar	2, 3
22	Senior Planner IV, Environmental Review	2, 3
23	Senior Planner, Transportation	2, 3
24	Senior <u>Principal</u> Property Manager	2, 3
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1	<i>Senior Registrar</i>	2, 3
2	<i>Senior Traffic Manager, Landside Operations</i>	2, 3
3	Special Assistant to Chief Development Officer	2, 3
4	Superintendent, Sewage Treatment Plant	2, 3
5	<i>Supervisor, Application Development ITF</i>	2, 3
6	Supervisor, <i>Carpenters Carpentry</i>	2, 3
7	Supervisor, Communications Center	2, 3
8	Supervisor, <i>Painters Paint Shop</i>	2, 3
9	Supervisor, Sheet Metal Shop	2, 3
10	Supervisor, <i>Steamfitters Steam Shop</i>	2, 3
11	Supervisor, Electronic Maintenance Technician	2, 3
12	<i>Chief Surveyor</i>	2, 3
13	<i>Systems Manager, Noise Abatement</i>	2, 3
14	<i>Systems Manager, Planning</i>	2, 3
15	Transportation Planner <i>IV</i>	2, 3

SEC. 3.1-140. ARTS COMMISSION.

Disclosure Category 2. Persons in this disclosure category shall disclose all investments and business positions in any business entity, and income from any source, which does business with the Arts Commission, or has done business with the Arts Commission within the two years prior to the date any disclosure statement must be filed, or which may foreseeably do business with the Arts Commission in the future.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Commissioners	2
Director of Cultural Affairs	1
Deputy Director/ <i>Personnel Officer of Cultural Affairs</i>	2
<i>Finance Manager</i>	<u>2</u>
<i>Director of Community Investments</i>	<u>2</u>
<i>Director of Public Arts and Civic Art Collection</i>	<u>2</u>
<i>Principal Administrative Analysts (Program Directors)</i>	<u>2</u>
<i>Manager IV (Director of Public Art Trust and Special Initiatives)</i>	<u>2</u>

SEC. 3.1-145. ASSESSOR-RECORDER.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Assessor-Recorder	1
<i>Assessor-Recorder Operations Supervisor</i>	<u>1</u>
<i>Commercial Division Assistant Supervisor</i>	<u>1</u>
<i>Deputy Director II</i>	1
Deputy Director III	1
<i>Junior Management Assistant</i>	<u>1</u>
Manager I	1
Manager II	1
Manager III	1
<i>Manager IV</i>	1
Manager V	1

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<i>Manager VI</i>	1
Principal Real Property Appraiser	1
Senior Real Property Appraiser	1
Real Property Appraiser	1
Real Property Appraiser Trainee	1
Principal <i>Personal Property Tax Auditor-Appraiser</i>	1
Senior <i>Personal Property Tax Auditor-Appraiser</i>	1
<i>Personal Property Tax Auditor-Appraiser</i>	1
<i>Engineering Associate I</i>	1
<i>Engineering Associate II</i>	1
Assessor-Recorder Senior Office Specialist	1
Assessor-Recorder Office Specialist	1
Principal Administrative Analyst	1
Senior Administrative Analyst	1
Administrative Analyst	1
Junior Administrative Analyst	1
Management Assistant	1
Assessor-Recorder Office Assistant	1
IS Manager	1

SEC. 3.1-150. BOARD OF SUPERVISORS.

Disclosure Category 2. Persons in this category shall disclose all investments and business positions held in business entities, and income from any business entity, engaged in the development, manufacture, distribution, sale, or lease of computer hardware or software.

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<i>Designated Positions</i>	<i>Disclosure Categories</i>
Member, Board of Supervisors	See Sec. 3.1-500
Clerk of the Board	1
Deputy Directors	1
Budget and Legislative Analyst	1
Member, Assessment Appeals Board	1
Alternate Member, Assessment Appeals Board	1
Hearing Officer, Assessment Appeals	1
Assessment Appeals Administrator	1
Accountant	2
Legislative Assistant	1
<i>Administration & Finance Manager</i>	<i>1</i>
<i>Records and Project Manager</i>	<i>1</i>
<i>IT Manager</i>	<i>1</i>

SEC. 3.1-165. DEPARTMENT OF POLICE ACCOUNTABILITY.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Director	1
Deputy Director	1
<i>Chief of Staff</i>	<i>1</i>

1 **SEC. 3.1-175. CITY ATTORNEY.**

2 (a) **Disclosure Category 2.** Persons in this category shall disclose all sources of
 3 income, all investments, and all business positions in any business entity which does
 4 business in this jurisdiction.

5 (b) **Disclosure Category 3.** Persons in this category shall, for services, supplies,
 6 materials, machinery, or equipment that they participate in purchasing, disclose all income
 7 from, investments in, and business positions held in business entities which provide such
 8 services, supplies, materials, machinery, or equipment of the type used by the Office of the
 9 City Attorney.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
City Attorney	See Sec. 3.1-500
Chief Assistant City Attorney	1
Chief Deputy City Attorney	1
Managing Attorney	1
Chief Financial Officer	3
Chief Attorney, Public Integrity Unit	1
Chief, Investigation Division	2
Administrator, City Attorney Library Services	3
<u>Manager, Legal Support and Administrative Services</u>	<u>3</u>
Chief Trial Deputy	1
Assistant Chief Trial Attorney	1
Attorneys, Litigation	3
<u>Lead Attorney, Airport</u>	<u>1</u>

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<i>Attorneys, Affirmative Litigation Task Force</i>	<i>1</i>
Attorneys, Airport	1
General Counsel, Board of Supervisors	1
Chief, Claims Division	1
Deputy Chief, Claims Division	1
Adjusters, Claims	1
Investigators, Claims	1
<i>Lead Attorney, Code Enforcement</i>	<i>1</i>
Attorneys, Code Enforcement	1
Attorneys, Complex and Affirmative Litigation	1
Managing Director, Affirmative Litigation Task Force	1
Attorneys, Construction and Public Contracting	1
Attorneys, Energy & Telecommunications	1
Attorneys, Ethics and Elections	1
<i>Lead Attorney, Government Law Division</i>	<i>1</i>
Attorneys, Government Law Division	1
Attorneys, Government Law Litigation	1
Attorneys, Health and Human Services	2
<i>Attorney, Children and Families First Commission</i>	<i>2</i>
<i>Attorney, Department of Children, Youth and Families</i>	<i>2</i>
Chief Attorney, Labor	1
Attorneys, Labor	3
Attorneys, Land Use & Environment	1
General Counsel to the Mayor	1

1	<i>Attorney, Parking Authority</i>	1
2	Attorneys, Port	1
3	Attorneys, Public Transportation	1
4	Attorneys, Public Utilities Commission	1
5	Attorneys, Real Estate and Finance	1
6	Lead Attorney, Retirement	1
7	Attorneys, Retirement Team – Investments	1
8	Attorneys, Retirement	3
9	General Counsel,	1
10	Successor Agency including the Oversight Board	
11	Attorneys, Tax Advice, Legislation and Litigation	1
12	Attorneys, Workers Compensation	3
13	Director, Information Systems	3
14	Facilities Manager	3

SEC. 3.1-195. CONTROLLER.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Controller	1
Deputy Controller	1
Director, Accounting Operations and <i>Financial Systems</i> <i>Supplier Management Division</i>	1
Director, Payroll <i>and Personnel Systems</i> Division	1
Director, City Services Auditor Audits <i>Unit Division</i>	1

1	Director, City Services Auditor Performance <i>Unit Division</i>	1
2	Director, Budget and Analysis Division	1
3	<i>Director, Finance and Administration Director</i>	<u>1</u>
4	Director, Office of Public Finance	1
5	Director, Office of Economic Analysis	1
6	<i>Director, eMerge</i>	1
7	Director, <i>Financial System Replacement Project Systems Division</i>	1
8	Manager, Contracts	1

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10 **SEC. 3.1-218. EMERGENCY MANAGEMENT, DEPARTMENT OF.**

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12	<i>Designated Positions</i>	<i>Disclosure Categories</i>
13	Executive Director	1
14	Deputy Director of Administration and Support	1
15	Deputy Director of Emergency Communications	1
16	Deputy Director of Emergency Services	1
17	Assistant Deputy Director of Administration and Support	1
18	<i>Assistant Deputy Director, Emergency Communications</i>	<u>1</u>
19	<i>CAD Project Manager</i>	<u>1</u>
20	Assistant DES Deputy Director	1
21	Manager, Project Management Office	1
22	Chief Information Officer	1
23	Resilience & Recovery Manager	1
24	UASI Assistant General Manager	1

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1	UASI General Manager	1
2	UASI Whole Community & Communications <u>and Technologies</u>	1
3	Project Manager	
4	UASI Regional Program Manager	1
5	UASI Regional Grants Manager	1
6	UASI Chief Financial Officer	1
7	UASI <u>Resiliency & Recovery Emergency Management</u>	1
8	Project Manager	
9	UASI Risk Management and	1
10	<u>Information Sharing Project Manager and Health</u>	
11	Operations Manager	1
12	Public Safety Communication Program Manager	1

14 **SEC. 3:1-225. ENVIRONMENT, DEPARTMENT OF THE.**

15 (a) **Disclosure Category 2.** Persons in this category shall disclose all investments
16 and business positions in business entities and income from any source which provides, or
17 contracts with the Department of the Environment to provide, services, supplies, materials,
18 machinery, or equipment to the Department of the Environment.

20	<i>Designated Positions</i>	<i>Disclosure Categories</i>
21	Commission Member	1
22	Executive Director	1
23	Deputy Director	1 <u>2</u>
24	Principal Environmental Specialist	2

1	<i>Environmental Program Manager</i>	<u>2</u>
2	<i>Manager II</i>	<u>2</u>
3	<i>Manager I</i>	<u>2</u>
4	<i>Chief Financial Officer</i>	<u>1</u>

6 **SEC. 3.1-230. ETHICS COMMISSION.**

7 **Disclosure Category 2.** Persons in this category shall disclose any investments in,
8 business position with, or income (including gifts) from any source that (1) provides the type of
9 information technology services, goods or equipment used by the Ethics Commission,
10 including but not limited to, computer hardware or software companies, computer consultant
11 services, training, data processing firms, and media services or (2) provided or sought to
12 provide such services, goods or equipment to the Ethics Commission during the reporting
13 period.

15	<i>Designated Positions</i>	<i>Disclosure Categories</i>
16	Commission Member	1
17	Executive Director	1
18	Deputy Director	1
19	Assistant Deputy Director	1
20	Consultant/ New Positions	*
21	Senior Fellow	1
22	Education and Compliance Division	
23	Education and Compliance Officer	1
24	Policy Division	

1	Policy Analyst	1
2	Senior Policy Analyst	1
3	<u>Enforcement and Legal Affairs Division</u>	
4	<i>Investigative Analyst</i>	<u>1</u>
5	<i>Investigator/Legal Analyst</i>	<u>1</u>
6	Operation and Audits Division	
7	Auditor	1
8	<i>Enforcement and Legal Affairs Division</i>	1
9	<i>Investigative Analyst</i>	1
10	<i>Investigator/Legal Analyst</i>	1
11	Electronic Disclosure & Data Analysis Division	
12	Electronic Disclosure & Data Analysis Manager	1
13	Information Systems Business Analyst	2

SEC. 3.1-251. GENERAL SERVICES AGENCY – CITY ADMINISTRATOR.

(a) **Disclosure Category 2.** Persons in this category shall disclose all interests in real property.

(b) **Disclosure Category 3.** Persons in this category shall disclose all investments and business positions in business entities, interests in real property, and income from any source that is subject to the regulatory, permitted, or licensing authority of the General Services Agency.

(c) **Disclosure Category 4.** Persons in this category shall disclose all investments and business positions in business entities and income from any source which provides, or contracts with the City and County of San Francisco and its Purchasing Department to

1 provide, or has provided within the last two years, commodities or services to the City and
 2 County of San Francisco.

3 (d) **Disclosure Category 5.** Persons in this category shall disclose all investments
 4 and business positions in business entities and income from any source which provides, or
 5 contracts with the City and County of San Francisco to provide, or has provided within the last
 6 two years, commodities or services to either the Division of the Purchasing Department to
 7 which the person is assigned or the Department (other than the Purchasing Department) to
 8 which the person is assigned.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
* * * *	
Contract Monitoring Division	
<i>Director</i>	<u>1</u>
Contract Compliance Officer I	1
Contract Compliance Officer II	1
Principal Administrative Analyst	1
* * * *	
Main Office	
City Administrator	See Section 3.1-500
Deputy City Administrator	1
<i>Director of Capital Planning</i>	<u>1</u>
Director of Human Resources	1
Director of Information Technology	1
Director, GSA Strategic Initiatives	1

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Chief Resilience Officer	1
Project Manager	1
Budget Manager	1
Disaster Planning Project Manager	5
Community Challenge Grants Manager	4
Accounting Manager	4
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<u>Office of Cannabis</u>	
<u>Director</u>	<u>1</u>
<u>Deputy Director</u>	<u>1</u>
* * * *	
<u>Office of Short Term Rentals</u>	
<u>Director</u>	<u>1</u>
<u>Senior Administrative Analyst</u>	<u>1</u>
<u>Management Assistant</u>	<u>1</u>
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<u>Office of Transgender Initiatives</u>	
<u>Executive Director</u>	<u>1</u>
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1 SEC. 3.1-252. GENERAL SERVICES AGENCY – PUBLIC WORKS

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Department-wide	
Manager I	1
Manager II	1
Manager III	1
Manager IV	1
Manager V	1
Manager VI	1
Manager VII	1
Manager VIII	1
<i>Principal Architect</i>	<u>1</u>
<i>Principal Engineer</i>	<u>1</u>
Director's Office	
Director of Public Works	1
Deputy Director of Public Works for Infrastructure and City Engineer	1
Deputy Director of Public Works for Buildings and City Architect	1
Deputy Director of Public Works <i>and for</i> Operations	1
Deputy Director of Public Works for Financial Management and Administration	1
Director of Policy and Communications	1
Assistant to the Director	1

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Finance	
Finance Bureau Manager	1
Budget Section Manager	1
Accounting Section Manager	1
Accounting Section Assistant Manager	1
Information Technology	
Information Technology Bureau Manager	1
Operations Section Manager	1
Applications Section Manager	1
Administration	
Administration Bureau Manager	1
Contract Administration Section Manager	1
Performance Management Section Manager	1
Building Design and Construction (BDC)	
BDC Bureau Manager	1
Director of Project Management	1
BDC Director of Operations	1
<i>Principal Architect</i>	<i>1</i>
Senior Architect	1
Architect	1
Architectural Administrator	1
Project Manager I	1
Project Manager II	1
Project Manager III	1

1	Project Manager IV	1
2	Senior Landscape Architect	1
3	Landscape Architect	1
4	Landscape Architectural Associate I	1
5	Landscape Architectural Associate II	1
6	<i>Principal Engineer</i>	1
7	Senior Engineer	1
8	Administrative Engineer	1
9	Engineer	1
10	Associate Engineer	1
11	<i>Assistant Engineer</i>	1
12	<i>Junior Engineer</i>	1
13	Building Inspector	1
14	Senior Building Inspector	1
15	Assistant Construction Inspector	1
16	Construction Inspector	1
17	Senior Construction Inspector	1
18	Bureau of Building Repair (BBR)	
19	BBR Bureau Superintendent	1
20	BBR Assistant Bureau Superintendent	1
21	<i>Maintenance and Operations Section Manager</i>	1
22	<i>Building and Grounds Maintenance Superintendent</i>	1
23	<i>BBR Section Manager</i>	<u>1</u>
24	Infrastructure Design and Construction (IDC)	
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1	IDC Bureau Manager	1
2	Industrial Systems and Buildings Section Manager	1
3	Sheets and Structures Section Manager	1
4	Principal Engineer	1
5	<u>IDC Deputy Bureau Manager</u>	<u>1</u>
6	<u>IDC Director of Operations</u>	<u>1</u>
7	Project Manager I	1
8	Project Manager II	1
9	Project Manager III	1
10	Project Manager IV	1
11	Program Manager I	1
12	Program Manager II	1
13	Senior Engineer	1
14	Engineer	1
15	Administrative Engineer	1
16	Associate Engineer	1
17	Assistant Engineer	1
18	Junior Engineer	1
19	Structural Engineer	1
20	Disability Access Coordinator	1
21	Manager, Regulatory and Environmental Affairs	1
22	Building Inspector	1
23	Senior Building Inspector	1
24	Assistant Construction Inspector	1
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1	Construction Inspector	1
2	Senior Construction Inspector	1
3	Cost Estimator	1
4	Regulatory Specialist	1
5	Bureau of Environmental Services (BSES)	
6	BSES Bureau Superintendent	1
7	BSES Assistant Bureau Superintendent	1
8	Support Services Section Manager	1
9	Zone Program Section Manager	1
10	Operations and Dispatch Section Manager	1
11	Street Environmental Services Operations Supervisor	1
12	Program Support Analyst	1
13	Outreach and Enforcement Section Manager	1
14	Apprentice Programs Section Manager	1
15	Public Information Officer, Outreach and Enforcement	1
16	Public Relations Assistant, Outreach and Enforcement	1
17	Bureau of Street and Sewer Repair (BSSR)	
18	BSSR Bureau Superintendent	1
19	BSSR Assistant Bureau Superintendent	1
20	Operations Section Manager	1
21	Asphalt Plant Supervisor I	1
22	Senior Stationary Engineer	1
23	Street Repair Supervisor II	1
24	Sewer Repair Supervisor	1
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Project Controls and Services (PCS)	
PCS Bureau Manager	1
PCS Assistant Bureau Manager	1
<i>Principal Engineer</i>	<i>1</i>
Senior Engineer	1
Administrative Engineer	1
Engineer	1
Associate Engineer	1
<i>Assistant Engineer</i>	<i>1</i>
<i>Building Inspector</i>	<i>1</i>
<i>Senior Building Inspector</i>	<i>1</i>
Assistant Construction Inspector	1
Construction Inspector	1
Senior Construction Inspector	1
Cost Estimator	1
<i>Junior Engineer</i>	<i>1</i>
<i>Program Manager I</i>	<i>1</i>
<i>Program Manager II</i>	<i>1</i>
<i>Project Manager I</i>	<i>1</i>
<i>Project Manager II</i>	<i>1</i>
<i>Project Manager III</i>	<i>1</i>
<i>Project Manager IV</i>	<i>1</i>
Regulatory Specialist I	1
<i>JOC Program Manager</i>	<i>1</i>

1	<i>As-Needed Professional Services Contract Manager</i>	<i>1</i>
2	<i>HazMat Contract Manager</i>	<i>1</i>
3	Bureau of Street Use and Mapping (BSM)	
4	BSM Bureau Manager	1
5	<i>BSM Assistant Bureau Manager</i>	<i>1</i>
6	<i>Subdivision and Mapping Section Manager</i>	<i>1</i>
7	<i>BSM Section Manager</i>	<i>1</i>
8	<i>Infrastructure Task Force Section Manager</i>	<i>1</i>
9	<i>Inspection and Enforcement Section Manager</i>	<i>1</i>
10	<i>Permitting Section Manager</i>	<i>1</i>
11	Senior Plan Checker	1
12	Senior Engineer	1
13	Associate Engineer	1
14	<i>Assistant Engineer</i>	<i>1</i>
15	<i>Junior Engineer</i>	<i>1</i>
16	Chief Surveyor	1
17	Engineering Associate II	1
18	Street Inspector	1
19	Senior Street Inspector	1
20	Street Inspection Supervisor	1
21	Project Manager I	1
22	Project Manager II	1
23	Project Manager III	1
24	Project Manager IV	1
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1	<i>Urban Forester</i>	<i>1</i>
2	<i>Program Support Analyst</i>	<i>1</i>
3	Bureau of Urban Forestry (BUF)	
4	BUF Bureau Superintendent	1
5	BUF Assistant Bureau Superintendent	1
6	<i>Cement Section Manager</i>	<i>1</i>
7	<i>Urban Forestry Section Manager</i>	<i>1</i>
8	Cement Finisher Supervisor II	1
9	Urban Forester	1
10	<i>Contract and Grant Manager</i>	<i>1</i>
11	<i>Landscape Supervisor</i>	<i>1</i>
12	Arborist Technician Supervisor II	1
13	<i>Street Environmental Services Operation Supervisor</i>	<i>1</i>
14	Central Operations (CO)	
15	CO Bureau Superintendent	1
16	CO Assistant Superintendent	1
17	<i>Outreach and Enforcement Section Manager</i>	<i>1</i>
18	<i>Apprentice Programs Section Manager</i>	<i>1</i>
19	<i>Community Programs Section Manager</i>	<i>1</i>
20	<i>Cost Estimation and Planning Section Manager</i>	<i>1</i>
21	<i>Equipment Section Manager</i>	<i>1</i>
22	<i>Storeroom Section Manager</i>	<i>1</i>
23	<i>Cost Estimator</i>	<i>1</i>
24	<i>Project Manager I</i>	<i>1</i>
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1	Program Support Analyst	1
2	Street Environmental Services Operations Supervisor	1
3	Public Information Officer	1
4	Maintenance Planner	1
5	Senior Storekeeper	1
6	Storekeeper	1
7	Assistant Storekeeper	1
8	Heavy Equipment Operations Supervisor	1
9	Assistant Heavy Equipment Operations Supervisor	1

11 **SEC. 3.1-273. HOUSING AUTHORITY.**

12 **Disclosure Category 2.** Persons in this disclosure category shall disclose all
13 investments in, income from, and any business position in any business entity which leases,
14 rents, or operates from property of the San Francisco Housing Authority, or which provides or
15 contracts with the Housing Authority to provide, services, supplies, materials, machinery, or
16 equipment to the Authority, or which has done so within the two years prior to the filing of any
17 disclosure statement, or which may foreseeably do so in the future.

19	<i>Designated Positions</i>	<i>Disclosure Categories</i>
20	Commissioners	1
21	Executive Director	1
22	Administrator, Housing Development & Modernization	2
23	Sr. Administrator, Risk and Safety HR Programs	2
24	Assistant Executive Director	2

1	Assistant General Counsel	2
2	Attorney I	2
3	Attorney II	2
4	Budget Manager	2
5	Chief Procurement Officer	2
6	Construction Inspector	2
7	Construction Services Manager	2
8	Construction Services Manager	2
9	Deputy Department Administrator	2
10	Deputy Executive Director	2
11	Director of Finance	2
12	Director of Human Resources	2
13	Director of Information Technology	2
14	Director of <i>Leased Housing the Housing Choice Voucher Program</i>	2
15	<i>Assistant Director HCV/Leased Housing Operations</i>	<u>2</u>
16	Director of Policy and Supervising Attorney	2
17	Director of Public Housing Operations	2
18	General Counsel	2
19	Hope VI Program Manager	2
20	Housing Inspector I	2
21	Housing Inspector II	2
22	Human Resources Manager	2
23	Maintenance Inspector	2
24	Manager of Central Maintenance	2
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1	Planning and Programs Director	2
2	Program Manager I	2
3	Program Manager II	2
4	Program Manager III	2
5	Program Specialist II	2
6	Project Manager	2
7	Senior Project Manager	2
8	Special Programs Manager	2
9	<i>Vacates Manager of Vacates/HQS</i>	2

11 **SEC. 3.1-275. HUMAN RESOURCES, DEPARTMENT OF.**

12 **Disclosure Category 2.** Persons in this category shall disclose all investments and
13 business positions in business entities and income from any source which provides, or
14 contracts with the City and County of San Francisco and its Human Resources Department to
15 provide, services, supplies, materials, machinery, or equipment to the Human Resources
16 Department.

18	<i>Designated Positions</i>	<i>Disclosure Categories</i>
19	Human Resources Director	1
20	<i>Managing</i> Deputy Director	1
21	Employee Relations Director	1
22	Employee Relations Manager	2
23	Equal Employment Opportunity Director	1
24	Equal Employment Opportunity Manager	2

1	Workforce Development Director	2
2	Classification & Compensation <i>Manager Director</i>	2
3	Chief of Policy	2
4	Client Services Manager	2
5	<i>Recruitment and Assessment Services Selection and Hiring Resources</i>	1
6	Director	
7	<i>Recruitment and Assessment Services Public Safety Examination</i>	2
8	Manager	
9	Finance and <i>Budget Director Administration Manager</i>	1
10	Workers' Compensation Director	1
11	Workers' Compensation Manager	2
12	Departmental Personnel Officer	2

13
14 **SEC. 3.1-295. JUVENILE PROBATION COMMISSION.**

15 **Disclosure Category 2.** Persons in this disclosure category shall disclose all interests
16 in real property, investments, and business positions in any business entity, and income from
17 any source, that provides or contracts to provide to the Juvenile Probation Department, any
18 equipment, supplies, machinery, materials, or services, or has done so within two years prior
19 to the filing of any statement of economic interest, or may foreseeably do so in the future.

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21	<i>Designated Positions</i>	<i>Disclosure Categories</i>
22	Commissioner	2
23	Chief Probation Officer	1
24	<i>Assistant Chief Probation Officer</i>	<u>1</u>

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<i>Deputy Director of Administrative Services</i>	<u>1</u>
<i>Chief Financial Officer</i>	<u>1</u>

SEC. 3.1-315. MAYOR'S OFFICE.

(a) **Disclosure Category 2.** Persons in this category shall disclose income from any source.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Administration	
Mayor	See Sec. 3.1-500
Chief of Staff	4
Deputy Chief of Staff	4
Senior Policy Advisor	4
Director of Operations	4
Administrative Secretary to the Mayor	4
Confidential Secretary	4
Assistant to the Deputy Chief of Staff	4
Receptionist	4
<i>All staff</i>	<u>1</u>
Government Affairs Division	
Director of Government Affairs	4
Deputy Director	4
Liaison to the Board of Supervisors	4
Liaison to the Commissions	4

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Legislative Assistant	4
<i>All staff</i>	<u>1</u>
Finance Division	
Director of Finance	4
Deputy Director of Finance	4
Fiscal Analyst	4
Chief Data Officer	4
<i>All staff</i>	<u>1</u>
Communications Office	
Communications Director	4
Deputy Director	4
Media Liaisons	4
<i>All staff</i>	<u>1</u>
Mayor's Office of Housing and Community Development	
Citizen's Committee on Community Development, Members	2
Mayoral Staff	1
Relocation Appeals Board Members	<u>± 2</u>
SOMA Community Stabilization Fund Community Advisory Committee, Members	<u>± 2</u>
Small Business Revolving Loan Fund Committee Members	<u>± 2</u>
Mayor's Office of Housing	
Director	4
Deputy Director	4
Mayor's Office of Neighborhood Services	

1	Director	4
2	Deputy Director	4
3	District Liaison	4
4	<i>All staff</i>	<u>1</u>
5	Policy Division	
6	Policy Advisor – Education	4
7	Policy Advisor – Greening	4
8	Policy Advisor – Public Safety	4
9	Policy Advisor – Transportation	4
10	<i>All staff</i>	<u>1</u>
11	Office of Strategic Partnerships	
12	Director	4
13	Deputy Director	4
14	Analyst	4

SEC. 3.1-320. MUNICIPAL TRANSPORTATION AGENCY.

(a) **Disclosure Category 2.** Persons in this category shall disclose all sources of income and investments, and ~~his or her~~their status as a director, officer, partner, trustee, employee, or holder of a management position in any business entity.

(b) **Disclosure Category 3.** Persons in this category shall disclose all investments in any business entity, any business positions in any business entity, and any income (including gifts) from any source which provides the types of services or products (for example – consulting, construction, repair, equipment, or maintenance) that may be purchased using the proceeds of revenue bonds issued by the SFMTA.

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<i>Designated Positions</i>	<i>Disclosure Categories</i>
Board of Directors	
Member, Board of Directors	1
Board Secretary	1
Municipal Transportation Agency	
General Manager, Municipal Railway	1
Deputy Director I	1
Deputy Director II	1
Administrative Engineer	1
Assistant Materials Coordinator	2
Automotive Transit Equipment Supervisor	1
Automotive Transit Shop Supervisor I	2
Chief Stationary Engineer	2
Contract Compliance Officer I	2
Contract Compliance Officer II	2
Electrical Transit Shop Supervisor I	2
IS Manager	1
IS Project Director	1
Janitorial Service Supervisor	2
LRV Equipment Engineer	2
Manager I	1
Manager II	1
Manager III	1
Manager IV	1

1	Manager V	1
2	Manager VI	1
3	Manager VII	1
4	Manager VIII	1
5	Materials Coordinator	1
6	Member, MTA Bond Oversight Committee	3
7	Planner V	1
8	Powerhouse Electrician Supervisor II	2
9	Principal Administrative Analyst	2
10	Principal Engineer	1
11	Project Manager I	1
12	Project Manager II	1
13	Project Manager III	1
14	Project Manager IV	1
15	Safety Analyst	2
16	<i>Safety Officer</i>	<i>1</i>
17	Senior Administrative Analyst	2
18	Senior Engineer	2
19	Senior LRV Equipment Engineer	2
20	Senior Management Assistant	2
21	Signal and Systems Engineer	2
22	Superintendent, Buildings and Grounds	2
23	Transit Manager I	1
24	Transit Manager II	1
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1	Transit Planner IV	1
2	Transit Power Line Worker Supervisor II	2
3	Transportation Safety Specialist	2

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5 **SEC. 3.1-335. PLANNING DEPARTMENT.**

6 **Disclosure Category 2.** Persons in this category shall disclose all interests in real
7 property, and all income from, and investments and business positions in any business entity
8 that is principally involved in real estate development, architecture, design, engineering, real
9 estate brokerage, real estate finance or appraisal, or historic preservation.

11	Designated Positions	Disclosure Categories
12	Planning Commissioners	See Sec. 3.1-500
13	<i>Manager II, III, and IV</i>	<u>1</u>
14	<i>Deputy Director II and III</i>	<u>1</u>
15	<i>Deputy Director III</i>	<u>1</u>
16	<i>Department Head IV</i>	<u>1</u>
17	<i>Project Manager I</i>	<u>1</u>
18	<i>Planner Technician</i>	<u>1</u>
19	<i>Planner I, II, and III</i>	<u>2</u>
20	<i>Planner IV and V</i>	<u>1</u>
21	<i>Public Relations Manager</i>	<u>1</u>
22	<i>Senior Community Development Specialist I and II</i>	<u>2</u>
23	<i>Transportation Planner III</i>	<u>2</u>
24	<i>Planning Director</i>	<u>1</u>

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<i>Director, Administration</i>	<i>1</i>
<i>Director, Citywide Planning</i>	<i>1</i>
<i>Director, Current Planning</i>	<i>1</i>
<i>Senior Advisor for Special Projects</i>	<i>1</i>
<i>Assistant Director of Current Planning</i>	<i>1</i>
<i>Deputy ERO/Deputy Director of Environmental Planning</i>	<i>1</i>
<i>Finance & IT Manager</i>	<i>1</i>
<i>Director of Commission Affairs</i>	<i>1</i>
<i>Environmental Review Officer</i>	<i>1</i>
<i>Senior Policy Advisor</i>	<i>1</i>
<i>Zoning Administrator</i>	<i>1</i>
<i>Planner V - Transportation Environmental Planner</i>	<i>1</i>
<i>Planner IV</i>	<i>1</i>
<i>Planner IV - Environmental Review</i>	<i>1</i>
<i>Housing Implementation Specialist</i>	<i>1</i>
<i>Preservation Coordinator</i>	<i>1</i>
<i>Manager, Information Analysis Reporting Group</i>	<i>1</i>
<i>Senior Preservation Planner</i>	<i>1</i>
<i>Assistant Zoning Administrator</i>	<i>1</i>
<i>Team Leader</i>	<i>1</i>
<i>Planner III</i>	<i>2</i>
<i>Planner III - Environmental Review</i>	<i>2</i>
<i>Planner/Historic Preservation Technical Specialist</i>	<i>2</i>
<i>Enforcement Planner</i>	<i>2</i>

1	<i>Manager of Commission Affairs</i>	<i>2</i>
2	<i>Architect</i>	<i>2</i>
3	<i>Urban Designer</i>	<i>2</i>
4	<i>Planner/Historic Preservation Compliance</i>	<i>2</i>
5	<i>Transportation Environmental Planner</i>	<i>2</i>
6	<i>Planner II</i>	<i>2</i>
7	<i>Enforcement Planner</i>	<i>2</i>
8	<i>Planner I</i>	<i>2</i>
9	<i>Planner Technician</i>	<i>2</i>
10	<i>Project Manager I</i>	<i>1</i>
11	<i>Senior Community Development Specialist II</i>	<i>1</i>
12	<i>Government & Public Affairs Manager</i>	<i>1</i>
13	<i>Communications Manager</i>	<i>1</i>

14
15 **SEC. 3.1-340. POLICE DEPARTMENT.**

16 (a) **Disclosure Category 2.** Persons in this category shall disclose all investments
17 and business positions in business entities and income from any source which provides, or
18 contracts with the City and County of San Francisco and its Police Department to provide,
19 services, supplies, materials, machinery, or equipment to the Police Department.

20 (b) **Disclosure Category 3.** Persons in this category shall disclose all investments
21 and business positions in business entities, interests in real property, and income from any
22 source subject to the regulatory, permiting, or licensing authority of the Police Department.
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<i>Designated Positions</i>	<i>Disclosure Categories</i>
Police Commissioners	1
Chief of Police	1
<i>Assistant Chief of Police</i>	<u>1</u>
Deputy Chief of Police	1
<i>All Captains of Police</i>	1
Commanders of Police	1
<i>Civilian Director, Communications</i>	<u>2</u>
<i>Civilian Director, Fiscal</i>	<u>1</u>
<i>Civilian Director, Forensic Services</i>	<u>2</u>
<i>Civilian Director, Technology</i>	<u>2</u>
<i>Commanding Officers, District Stations</i>	1
<i>Commanding Officer, Major Crimes</i>	1
<i>Commanding Officer, Special Victims Unit</i>	1
<i>Commanding Officer, Property Control Division</i>	1
<i>Commanding Officer, Legal Division</i>	1
<i>Commanding Officer, PUC</i>	1
<i>Commander Officer, Airport Field Operation</i>	1
<i>Legal Officers</i>	1
Officer in Charge, Permits Section <u>Unit</u>	3 <u>1</u>
<i>Chief's Permit Hearing Officer</i>	3
<i>Officer in Charge, Police Law Enforcement Services Unit</i>	1
<i>Officer in Charge, Internal Affairs Division (Admin)</i>	1
<i>Officer in Charge, Internal Affairs Division (Crim)</i>	1

1	<i>Officer in Charge, Crime Information Services</i>	<i>1</i>
2	<i>Officer in Charge, Special Investigations</i>	<i>1</i>
3	Officer in Charge, Alcohol Licensing Unit	1
4	<i>Chief Fiscal Officer</i>	<i>2</i>
5	<i>Chief Information Officer</i>	<i>1</i>

6
7 **SEC. 3.1-345. PORT.**

8 **Disclosure Category 2.** Persons in this category shall disclose all investments in any
9 business entity and income from any source which leases, rents, or operates from property
10 under the jurisdiction of the Port Commission, or which provides, or contracts with the City
11 and County of San Francisco or the Port Commission to provide, services (including
12 construction, repair and maintenance), equipment, materials, supplies, vehicles, or other
13 items of use to the Port Commission, or which may foreseeably do so in the future, or which
14 has done so within two years prior to any time period covered by a statement of economic
15 interest, and his or her status as a director, officer, partner, trustee, employee, or holder of
16 any management position in any such business entity.

18	<i>Designated Positions</i>	<i>Disclosure Categories</i>
19	Port Commissioners	1
20	Port Director (<i>Executive Director</i>)	1
21	Deputy Directors, Port	1
22	Deputy Director IV (Chief <i>Harbor Engineer Operations</i>	1
23	<i>Officer</i>)	
24	Manager IV (Fiscal <i>Manager Officer</i>)	1
25	Executive Assistant to the <i>Port Executive Director</i>	2

1	Assistant Deputy Director, Port	2
2	Superintendent, Harbor Maintenance	2
3	Chief Building Inspector	2
4	Building Inspector	2
5	Construction Inspector	2
6	Senior Property Manager	2
7	Property Manager	2
8	Maritime Marketing Representative	2
9	<i>Marine Operations Specialist</i>	<u>2</u>
10	<i>Maritime Market Research Specialist, Port</i>	2
11	Wharfinger I/II	2
12	Manager III (Manager, Environmental & Planning)	2
13	Development Project Coordinator	2
14	Planner V	2
15	Planner IV	2
16	<i>Planner IV – Environmental Review</i>	<u>2</u>
17	Planner III	2
18	<i>Planner III (Emergency Response Training)</i>	1
19	<i>Planner III – Environmental Review</i>	2
20	<i>Feasibility Analyst</i>	2
21	Principal Administrative Analyst	2
22	Principal Administrative Analyst (Contracts Administrator	2
23	<i>Management)</i>	
24	Principal Administrative Analyst II	2
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1	Manager V (IS <i>Project</i> Director)	2
2	Manager II (Special Projects Manager)	1
3	Manager I (Harbormaster)	2
4	<i>Manager I (Manager, Pile Work)</i>	<u>2</u>
5	Senior Engineers	1
6	Principal Engineer	2
7	Street Environmental Services Operations Supervisor	1
8	Administrative Engineer	1
9	Project Manager I	1
10	Project Manager II	1
11	Project Manager III	1
12	<i>Manager V (Homeland Security Director)</i>	1
13	Chief Stationary Engineer	1
14	<i>Environmental Planner IV</i>	2
15	Emergency Services Coordinator III	2

17 **SEC. 3.1-365. PUBLIC UTILITIES COMMISSION.**

18 (a) **Disclosure Category 2.** Persons in this category shall disclose all investments in
19 any business entity and any income from a source which, within the previous two years, did or
20 in the future foreseeably might, lease, rent, or operate from the property of the Waste Water
21 Enterprise or provide or contract with the Waste Water Enterprise to provide service (including
22 construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other
23 items of use to the Waste Water Enterprise, and his or her business position in any such
24 business entity.
25

1 (b) **Disclosure Category 3.** Persons in this category shall disclose all investments in
 2 any business entity and any income from a source which, within the previous two years, did or
 3 in the future foreseeably might, lease, rent, or operate from the property of the Water
 4 Enterprise or provide or contract with the Water Enterprise to provide service (including
 5 construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other
 6 items of use to the Water Enterprise, and his or her business position in any such business
 7 entity.

8 (c) **Disclosure Category 4.** Persons in this category shall disclose all investments in
 9 any business entity and any income from a source which, within the previous two years, did or
 10 in the future foreseeably might, lease, rent, or operate from the property of the Power
 11 Enterprise or provide or contract with the Power Enterprise to provide service (including
 12 construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other
 13 items of use to the Power Enterprise, and his or her business position in any such business
 14 entity.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Public Utilities Commission, Boards and Administration	1
Administrative Analyst	1
Administrative Commission Secretary, SFPUC	1
Compensation Manager	1
Deputy Director, Human Resource Services	1
Deputy General Manager	1
<i>Director, Enterprise Workforce Planning & Staff Development</i>	<i>1</i>
Director, Human Resource Services	1
Director, Real Estate	1

1	Emergency Planning Coordinator	1
2	Emergency Planning Director	1
3	Emergency Response Analyst	1
4	General Manager, SFPUC	1
5	Human Resource Services Consultant (Prop F)	1
6	Industrial Hygienist	1
7	<i>Labor & Employee Relations</i> <u>Employee Relations & EEO</u>	1
8	<u>Programs</u> Manager	
9	Learning and Development Manager	1
10	Manager, Office of Health and Safety	1
11	<i>Payroll Consultant (Prop F)</i>	1
12	Program Development and Policy Manager	1
13	Principal Administrative Analyst	1
14	Principal Administrative Analyst II	1
15	Rate Fairness Board Member	1
16	Recruitment and Testing Manager	1
17	Residential Users Appeal Board Member	1
18	Revenue Bond Oversight Committee Member	1
19	Safety Analyst	1
20	Safety Officer	1
21	Senior Administrative Analyst	1
22	Senior Industrial Hygienist	1
23	SFPUC Commissioner	1
24	Special Assistant to the General Manager, SFPUC	1
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Water Enterprise	
Asst. General Manager, Water Enterprise	1
Assistant Purchaser	3
Biological Resources Manager	3
Bldgs. & Grounds Maint. Supt.	3
Chief Surveyor	3
Chief Water Service Inspector	3
Community Liaison – Tuolumne/Alameda	3
<i>Distribution and Operations Manager</i>	<u>1</u>
<i>Deputy Manager, Water Enterprise</i>	<u>1</u>
Division Manager, CDD	3 <u>1</u>
Engineer/Architect Principal	3
Executive Asst. to the AGM, Water	3 <u>1</u>
Forester	3
Government/Public Affairs Manager	3
Groundwater Regulatory Specialist	3
<i>Groundwater Program Manager</i>	<u>1</u>
Integrated Water Resource Manager	3
Local & Regional Water Operation Manager	3
Local & Regional Water System Manager	3
Maintenance Manager	3
Maintenance and Planning Manager	3, 4
Maintenance and Program Manager, CDD	3 <u>1</u>
Manager, Employee Initiatives Development	3

1	Manager, Environmental Compliance	3
2	Manager, Natural Resources and Lands Mgmt.	3 1
3	Materials Coordinator	3
4	Operation Liaison	3
5	Operations Manager, WS&T	3
6	<i>Operations Manager, City Distribution Division</i>	<u>1</u>
7	Peninsula and San Francisco Watershed Resources	3 1
8	Manager	
9	<i>Planning and Compliance Manager</i>	<u>1</u>
10	Planner 3/Environmental Review	3
11	Planner 4	3
12	Principal Administrative Analyst	1
13	Project Manager II	1
14	Regulatory Specialist	3
15	Senior Management Assistant (Prop Q)	3
16	Senior Parts Storekeeper (Prop Q)	3
17	Storekeeper (Prop Q)	3
18	Supt. Water Treatment Fac.	3
19	Tuolumne/Alameda Watershed Resource Manager	3 1
20	Utility Specialist	3
21	Water Conservation Admin.	3
22	Water Conservation Manager	3 1
23	Water Const. & Main Supt.	3
24	Water Quality Bureau Manager	3 1
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Water Resources Planning Manager	3 <u>1</u>
Water Resources and Planning Specialist	3
Water Systems Manager	3
Watershed Forester	3
Watershed Section Forestry Manager	3
Water Quality/Wastewater Labs	
Chief Water Service Inspector	2, 3
Contaminate Warning Systems Manager	2, 3
Laboratory Services Manager	2, 3
Manager WQB Laboratories	2,3 <u>1</u>
Hetch Hetchy Water	
Assistant Materials Coordinator	3, 4
Assistant Purchaser	3, 4
Chief Surveyor	3, 4
Civil Engineering Associate I	3, 4
Communication and Controls Manager	3, 4 <u>1</u>
Construction Inspector	4
Division Manager, Hetch Hetchy	3, 4 <u>1</u>
Electrical Op. and Maintenance Supt.	3, 4
Engineer/Principal/Senior	3, 4
Facilities Systems Maintenance Manager	<u>1</u>
<i>Hetch Hetchy Assistant Division Manager</i>	<u>1</u>
Maintenance Manager	3, 4
Maintenance & Planning Manager	3, 4

1	Manager, Communications & Control Section	3, 4
2	Materials Coordinator	3, 4
3	Parts Storekeeper (Prop Q)	3, 4
4	<i>Power Generation and Transmission Manager</i>	<u>1</u>
5	Power Generation Operations Manager	3, 4
6	Power Generation Supervisor	3, 4
7	Principal Administrative Analyst	3, 4
8	Project Manager I	1
9	Regulatory Specialist	3, 4
10	Right of Way Manager	3, 4
11	Senior Administrative Analyst	3, 4
12	Senior Parts Storekeeper (Prop Q)	3, 4
13	Utility Specialist	3, 4
14	Water & Power Supply Manager	3, 4
15	Waste Water Enterprise	
16	Administrative Engineer	2
17	Assistant General Manager, Waste Water Enterprise	1
18	Assistant Purchaser	2
19	Chief Operating and Maintenance Manager	2
20	Director, Strategic Programs	2
21	Engineer/Principal/Structural	2
22	<i>Engineer/Architect/Landscape Architect Sr.</i>	<u>2</u>
23	Executive Director, Southeast Community Facility	2
24	Commission	
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1	Executive Secretary II	2
2	Executive Secretary II (Prop Q)	2
3	IS Business Analyst (Prop Q)	2
4	IS Engineer-Journey	2
5	<i>Maintenance Manager</i>	<u>1</u>
6	Maintenance/Ops. Division Manager	2
7	Manager, Waste Water Enterprise Operating Division	2 <u>1</u>
8	Materials Coordinator	2
9	Planner III	2
10	Planner IV – Environmental Review	2
11	Planning & Regulatory Compliance Manager	2 <u>1</u>
12	Pretreatment Program Manager	2 <u>1</u>
13	Principal Administrative Analyst	2
14	Project Manager III	1
15	Project Manager IV	1
16	Regulatory Specialist	2
17	Secretary II (Prop Q)	2
18	Senior Administrative Analyst	2
19	<i>Sewer System Improvement Program Regulatory Manager</i>	<u>1</u>
20	Sewage Treatment Plant Supt.	2
21	Superintendent	2
22	Utility Specialist	2
23	Waste Water Planning Division Manager	2
24	Waste Water Processing Manager	2 <u>1</u>
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Power Enterprise	
Account Clerk (Prop Q)	4
Administrative Engineer	4
Associate Engineer	4
Assistant General Manager, Power	1
Buildings and Grounds Maintenance Superintendent	4
Director, Community Choice Aggregation	4
<i>Customer Development and Engineering Manager</i>	<u>1</u>
<i>Distributed Energy Products Manager</i>	<u>1</u>
<i>Energy Data Systems Manager</i>	<u>1</u>
Energy Efficiency Development Manager	4
Energy Services Manager	4
Engineer	4
Generation & Renewables Development Manager	4
Hetch Hetchy Energy Data Systems Manager	4
IS Engineer Principal	4
Maintenance Manager	4
Manager, Power Field Operations and Business Development	4
Manager, Regulatory Affairs, Power Enterprise	4
Manager, Retail Services, Power Enterprise	4
Manager, Special Projects, Power Enterprise	4
Manager, Strategic and Resource Planning, Power Enterprise	4

1	Manager for Strategic Planning	4
2	Materials Coordinator	4
3	<u>Policy and Administration Manager</u>	<u>1</u>
4	Power Purchasing & Scheduling Manager	<u>41</u>
5	Power Wholesale & Retail Services Manager	<u>41</u>
6	Principal Administrative Analyst	4
7	Redevelopment Manager, Power Enterprise	4
8	Regulatory Specialist	4
9	Senior Administrative Analyst	4
10	Site Manager	4
11	Utility Field Services Manager	<u>41</u>
12	Utility Specialist	4
13	* * * *	

SEC. 3.1-390. RECREATION AND PARK DEPARTMENT.

Disclosure Category 2. Persons in this category shall disclose all investments and income from any source which leases, rents, or operates from property under the jurisdiction of the Recreation and Park Commission, or which provides, or contracts with the City and County of San Francisco or the Recreation and Park Commission to provide, services (including construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other items of use to the Recreation and Park Commission or the Recreation and Park Department, or which may foreseeably do so in the future, or which has done so within two years prior to any time period covered by a statement of economic interest, and his or her status as a director, officer, partner, trustee, employee, or holder of any management position in any such business entity.

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<i>Designated Positions</i>	<i>Disclosure Categories</i>
Recreation and Park Commissioners	1
General Manager	1
Superintendent of Parks & Open Spaces	1
Superintendent of Recreation & Community Services	1
<u>Superintendent of Structural Maintenance</u>	<u>1</u>
Director of Administration and Finance	1
Director of Capital and Planning Division	1
<u>Director of Information Technology</u>	<u>1</u>
Principal Recreation Supervisor Permits and Reservations	2
Principal Administrative Analyst – Budget	2
Principal Administrative Analyst – Partnerships	2
Principal Administrative Analyst – Property	2
Principal Administrative Analyst II – Capital	2
Principal Administrative Analyst II – Finance	2
Purchasing & Contracts Manager	2
Senior Administrative Analyst Partnerships	2
Senior Administrative Analyst Property	2
Commission Liaison	1
Director of Operations	1
Director of Policy & Public Affairs	1
Permits & Reservations Manager	2
Director of Property and Concession Management	1

1	Director of Partnerships	1
2	Administrative Analyst – Purchasing	2
3	Project Manager I	2
4	Project Manager II	2
5	Project Manager III	2

6
7 **SEC. 3.1-420. SAN FRANCISCO UNIFIED SCHOOL DISTRICT.**

8 **(a) Disclosure Category 1.** Persons in this category shall disclose:

9 (1) interests in real property located entirely or partly within School District
10 boundaries, or within two miles of School District boundaries, or of any land owned or used by
11 the School District; or

12 (2) investments or business positions in or income from sources which are
13 engaged in the acquisition or disposal of real property within the School District, are
14 contractors or subcontractors which are or have been within the past two years engaged in
15 work or services of the type used by the School District, or manufacturer or sell supplies,
16 books, machinery, or equipment of the type used by the School District.

17 **(b) Disclosure Category 2.** Persons in this category shall disclose:

18 (1) investments or business positions in or income from sources which are
19 contractors or subcontractors engaged in work or services of the type used by the department
20 which the designated person manages or directs; or

21 (2) investments or business positions in or income from sources which
22 manufacture or sell supplies, books, machinery, or equipment of the type used by the
23 department which the designated person manages or directs; for the purposes of this
24 category, a principal's department is his/her entire school.
25

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Administrative Analyst – Bond Program	2
Architectural Associate I <i>and II</i> – Design and Construction	2
Architectural Associate II – Design and Construction	2
Area Supervisor – Custodial Services	2
Assistant Fiscal Officer – Bond Program Manager	1
Assistant Superintendent	2
Associate Superintendent	2
Building Inspector	2
Carpenter Supervisor I – Carpenter Shop Supervisors	2
Chief (All Departments) Facilities Officer	1
Chief Financial Officer	1
Chief General Counsel	1
Chief Stationary Engineer – Engineer Shop Supervisor	2
Chief, Administrative Services	1
Chief, Child Development Program	1
Claims Manager – Risk Management	2
Consultant	2
Contract Compliance Officer	2
Deputy Director – Chief of Staff, Superintendent’s Office	1
Deputy Superintendent	1
Director (All Departments)	2
Director – Buildings and Grounds	2
Director – Community Schools Initiative	2

1	<i>Director – Custodial Services</i>	<i>2</i>
2	<i>Director – Development and Local Government Relations</i>	<i>2</i>
3	<i>Director – Emergency Preparedness</i>	<i>2</i>
4	<i>Director – Facilities, Design and Construction</i>	<i>2</i>
5	<i>Director – Policy, Planning and Charter Schools</i>	<i>2</i>
6	<i>Director – Risk Management</i>	<i>2</i>
7	<i>Director – School Health Programs Department</i>	<i>2</i>
8	<i>Director – Student Applications and Services</i>	<i>2</i>
9	<i>Director – Student Nutrition Services</i>	<i>2</i>
10	<i>Director – Transportation Department</i>	<i>2</i>
11	<i>Educational Policy Analyst – Director of Sustainability (All</i>	<i>2</i>
12	<i>Departments)</i>	
13	<i>Educational Policy Analyst – Student, Family, Community Support</i>	<i>2</i>
14	<i>Department</i>	
15	<i>Educational Policy Analyst – Superintendent's Office</i>	<i>2</i>
16	<i>Electrician Supervisor</i>	<i>2</i>
17	<i>Environmental Health Supervisor</i>	<i>2</i>
18	<i>Executive Director (All Departments)</i>	<i>2</i>
19	<i>Executive Director – Budget</i>	<i>1</i>
20	<i>Executive Director – Administrator Support and Teacher Evaluation</i>	<i>2</i>
21	<i>Executive Director – Certificated Staffing</i>	<i>2</i>
22	<i>Executive Director – Classified Operations –</i>	<i>2</i>
23	<i>Executive Director – Educational Placement Center</i>	<i>2</i>
24	<i>Executive Director – Equity Assurance</i>	<i>2</i>
25		

1	<i>Executive Director – Labor Relations</i>	<i>2</i>
2	<i>Executive Director – Maintenance and Operations</i>	<i>2</i>
3	<i>Executive Director – Policy and Operations</i>	<i>2</i>
4	<i>Executive Director – Public Communications</i>	<i>2</i>
5	<i>Executive Director – Pupil Services</i>	<i>2</i>
6	<i>Financial Manager – Director of Budget</i>	<i>1</i>
7	<i>General Manager, KALW</i>	<i>1</i>
8	<i>General Services Manager – Assistant Director of Custodial</i>	<i>2</i>
9	<i>Services</i>	
10	<i>Glazier Supervisor I</i>	<i>2</i>
11	Health Program Coordinator III – School Health Programs	2
12	<i>Information Systems Director – Chief Technology Officer</i>	<i>1</i>
13	<i>Information Systems Manager – Director of Applications</i>	<i>2</i>
14	<i>Information Systems Manager – Director of IT Infrastructure</i>	<i>2</i>
15	<i>Information Systems Project Director – Manager of IT Networks</i>	<i>2</i>
16	<i>Information Systems Project Director – Manager of IT Servers</i>	<i>2</i>
17	<i>Information Systems Project Director – Director of IT Operations</i>	<i>2</i>
18	<i>Locksmith Supervisor</i>	<i>2</i>
19	<i>Mail/Reproduction Supervisor</i>	<i>2</i>
20	<i>Maintenance Manager – Buildings and Grounds</i>	<i>2</i>
21	<i>Manager I, II, and III (All Departments)</i>	<i>2</i>
22	<i>Manager – Bond Program</i>	<i>1</i>
23	<i>Manager – KALW</i>	<i>1</i>
24	<i>Manager – Family Engagement</i>	<i>2</i>
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<i>Manager— Translation and Interpretation Services</i>	<u>2</u>
Member, Board of Education	1
<i>Painter Supervisor</i>	<u>2</u>
<i>Payroll Director</i>	<u>2</u>
<i>Payroll Supervisor</i>	<u>2</u>
<i>Principal Administrative Analyst— Manager of Real Estate and Permit Office</i>	<u>2</u>
<i>Principal Administrative Analyst— Program Director, Afterschool Programs</i>	<u>2</u>
<i>Principal Attorney Civil & Criminal</i>	<u>1</u>
<i>Program Administrator (All Departments)</i>	<u>2</u>
<i>Program Administrator— Libraries/Textbooks/Media Resources</i>	<u>2</u>
<i>Program Administrator— Physical Education</i>	<u>2</u>
<i>Program Administrator— School Health Programs</i>	<u>2</u>
<i>Program Manager I, II, and III (All Departments)</i>	<u>2</u>
<i>Project Manager I</i>	<u>2</u>
<i>Project Manager I— Facilities, Design and Construction</i>	<u>2</u>
<i>Project Manager II</i>	<u>2</u>
<i>Project Manager III</i>	<u>2</u>
Purchaser	2
<i>School Custodial Supervisor</i>	<u>2</u>
School Facilities Planner	2
School Principal	2
Senior Attorney Civil & Criminal	1

1	Senior Management Assistant – Real Estate and Auxiliary	2
2	Services	
3	Sheet Metal Supervisor	2
4	Site Manager – Child Development Center	2
5	Special Assistant X	2
6	Special Assistant XIII – Athletic Office	2
7	Special Assistant XVI – State Funds	2
8	Special Assistant XVII – Research, Planning and	2
9	Accountability	
10	Special Assistant XIX – Director of Fiscal Services	1
11	Superintendent	1
12	Supervisor I, II, and III (All Departments)	2
13	Supervising Purchaser – Director of Purchasing	2
14	Supervisor – Accountability, Program Evaluation and Research	2
15	Supervisor – Achievement Assessments	2
16	Supervisor – Formative Assessments	2
17	Supervisor – Artistic Director VAPA/HS	2
18	Supervisor – ELA Core Curriculum/History/Humanities and	2
19	Libraries/Textbooks	
20	Supervisor – ELSS/LAU	2
21	Supervisor – PEEF Program Administrator	2
22	Supervisor – PD Support for Core Curriculum/UTR/Master	2
23	Teacher/PropA	
24	Supervisor – Special Education	2
25		

1 *Supervisor — STEM (Curriculum & Instruction)*

2

3 **SEC. 3.1-422. SMALL BUSINESS, OFFICE OF.**

4

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Small Business Commissioner	1
Director of the Office of Small Business	1
Secretary to the Small Business Commission	1
Project Managers	1
Assistant Project Manager	1
<i>Senior Community Development Specialist I</i>	<i>1</i>

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13 **SEC. 3.1-450. WAR MEMORIAL AND PERFORMING ARTS CENTER.**

14 (a) **Disclosure Category 2.** Persons in this category shall disclose all investments in,
15 income from, or any management or business position in connection with real estate uses for
16 the performing arts in San Francisco, with entities which book the performing arts or individual
17 performers, with architectural and construction firms or consultants, food, beverage, catering,
18 program, souvenir, or ticketing concession firms, and building maintenance and theatrical
19 equipment and supply firms or consultants.

20 (b) **Disclosure Category 3.** Persons in this category shall disclose all investments in,
21 income from, or business positions in, building maintenance and theatrical equipment and
22 supply firms or consultants.

23

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Trustees	2

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1	Managing Director	2
2	<u>Budget and Finance Director</u>	<u>2</u>
3	Assistant Managing Director/Executive Secretary	2
4	Building and Grounds Superintendents	3

5
6 **SEC. 3.1-500. POSITIONS FOR WHICH THE FAIR POLITICAL PRACTICES**
7 **COMMISSION IS THE FILING OFFICER.**

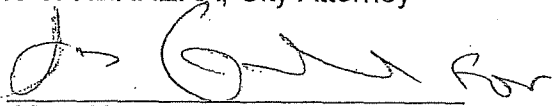
8 Members of the Board of Supervisors, District Attorney, Mayor, City Administrator, City
9 Attorney, Treasurer, and members of the Planning Commission shall electronically file one
10 original of all statements of economic interests with the Ethics Commission, the filing official,
11 who shall ~~make and retain a copy and forward the original~~ electronically transmit a scanned copy to
12 the Fair Political Practices Commission which shall be the filing officer.

13
14 Section 2. Effective Date. This ordinance shall become effective 30 days after
15 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
16 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
17 of Supervisors overrides the Mayor's veto of the ordinance.

18
19 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
20 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
21 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
22 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
23 additions, and Board amendment deletions in accordance with the "Note" that appears under
24 the official title of the ordinance.

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APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: 
JOSHUA S. WHITE
Deputy City Attorney

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LEGISLATIVE DIGEST

[Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements]

Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements for the City and the San Francisco Unified School District, by adding, deleting, and changing titles of designated officials and employees to reflect organizational and staffing changes, and by refining disclosure requirements for designated officials and employees.

Existing Law

The Political Reform Act of 1974, California Government Code section 87300, et seq., requires that San Francisco adopt a Conflict of Interest Code and review and update the Code every two years. The City's Conflict of Interest Code is set forth in Article III, Chapter 1 of the Campaign and Governmental Conduct Code. The Code designates those City officials and employees who periodically must file public statements disclosing their personal financial interests. The Code also specifies the types of financial interests – i.e., disclosure categories – that designated officials and employees must disclose.

Amendments to Current Law

The proposed amendments to the Conflict of Interest Code add, delete, and change the titles of designated employees to reflect organizational and staffing changes made by City departments and agencies since the Code was last amended in January 2017. The proposed amendments also revise the disclosure requirements applicable to some designated officials and employees.

The proposed amendments amend the sections of the Conflict of Interest Code governing the following local agencies: Airport, Arts Commission, Assessor-Recorder, Board of Supervisors, Department of Police Accountability, City Attorney, Controller, Department of Emergency Management, Department of the Environment, Ethics Commission, General Services Agency – City Administrator, General Services Agency – Department of Public Works, Housing Authority, Department of Human Resources, Juvenile Probation Commission, Mayor's Office, Municipal Transportation Agency, Planning Department, Police Department, Port, Public Utilities Commission, Recreation and Park Department, San Francisco Unified School District, Office of Small Business, and the War Memorial and Performing Arts Center.

Background Information

The City's Conflict of Interest Code must list those employees and officers who make or participate in the making of governmental decisions on behalf of the City. Cal. Gov. Code §§ 87300, 87302(a). A City employee or officer "makes a governmental decision" when he or she: (1) votes on a matter; (2) appoints a person; (3) obligates or commits his or her agency to any course of action; or (4) enters into any contractual agreement on behalf of his or her agency. 2 C.C.R. § 18702.1(a). A City employee or officer "participates in making a governmental decision" when he or she directly, without significant substantive review: (1) negotiates with a governmental entity or private person regarding a governmental decision; or (2) advises or makes recommendations to the final decision-maker by conducting research or an investigation, or preparing or presenting a report, analysis or opinion. Id. § 18702.2. The City's Conflict of Interest Code should not include employees who carry out solely clerical or ministerial tasks. See id. § 18702.4(a).

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2018 Local Agency Biennial Notice
Conflict of Interest Code Review Report

RECEIVED via email
10/9/2018 @ 8:40 am
as

Name of Agency: Office of the Mayor
Mailing Address: 1 Dr. Carlton Goodlett Place, San Francisco, CA 94107, Room 200
Contact Person: Daniella Mattias Title: Chief Operating Officer
Office Phone No: (415) 554-6486
E-mail: daniella.mattias@sfgov.org

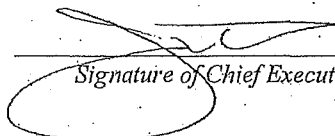
This agency has reviewed its conflict-of-interest code and has determined that:

An amendment is required. The following amendments are necessary:
(Check all that apply.)

- Include new positions (including consultants) that must be designated.
- Revise disclosure categories.
- Revise the titles of existing positions.
- Delete positions that have been abolished.
- Delete positions that no longer make or participate in making governmental decisions.
- Other (describe) SEE REVISIONS IN ATTACHED

No amendment is required.

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of gifts and income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.



Signature of Chief Executive Officer

8/15/18

Date

Complete this notice regardless of how recently your code was approved or amended.

Please return this notice no later than **August 15, 2018**, via e-mail (PDF) or inter-office mail to:

Clerk of the Board
Board of Supervisors
ATTN: Eileen McHugh
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
E-mail: eileen.e.mchugh@sfgov.org

SEC. 3.1-315. MAYOR'S OFFICE.

(a) **Disclosure Category 2.** Persons in this category shall disclose income from any source.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Administration	
Mayor	See Sec. 3.1-500
All staff	1
Government Affairs Division	
All staff	1
Finance Division	
All staff	1
Communications Office	
All staff	1
Mayor's Office of Housing and Community Development	
Mayoral Staff	1
Citizen's Committee on Community Development, Members	2
Relocation Appeals Board Members	2
SOMA Community Stabilization Fund Community Advisory Committee, Members	2
Small Business Revolving Loan Fund Committee Members	2
Mayor's Office of Neighborhood Services	
All staff	1
Policy Division	
All staff	1

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SEC. 3.1-315. MAYOR'S OFFICE.

(a) Disclosure Category 2. Persons in this category shall disclose income from any source.

<i>Designated Positions</i>	<i>Disclosure Categories</i>
Administration	
Mayor	See Sec. 3.1-500
Chief of Staff	4
Deputy Chief of Staff	4
Senior Policy Advisor	4
Director of Operations	4
Administrative Secretary to the Mayor	4
Confidential Secretary	4
Assistant to the Deputy Chief of Staff	4
Receptionist	4
<i>All staff</i>	<i>1</i>
Government Affairs Division	
Director of Government Affairs	4
Deputy Director	4
Liaison to the Board of Supervisors	4
Liaison to the Commissions	4
Legislative Assistant	4
<i>All staff</i>	<i>1</i>

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Finance Division	
Director of Finance	4
Deputy Director of Finance	1
Fiscal Analyst	1
Chief Data Officer	1
<i>All staff</i>	<i>1</i>
Communications Office	
Communications Director	1
Deputy Director	1
Media Liaisons	1
<i>All staff</i>	<i>1</i>
Mayor's Office of Housing and Community Development	
Citizen's Committee on Community Development, Members	2
Mayoral Staff	1
Relocation Appeals Board Members	<u>± 2</u>
SOMA Community Stabilization Fund Community Advisory Committee, Members	<u>± 2</u>
Small Business Revolving Loan Fund Committee Members	<u>± 2</u>
Mayor's Office of Housing	
Director	1
Deputy Director	1
Mayor's Office of Neighborhood Services	
Director	1
Deputy Director	1

1	District Liaison	1
2	<i>All staff</i>	<i>1</i>
3	Policy Division	
4	Policy Advisor - Education	1
5	Policy Advisor - Greening	1
6	Policy Advisor - Public Safety	1
7	Policy Advisor - Transportation	1
8	<i>All staff</i>	<i>1</i>
9	Office of Strategic Partnerships	
10	Director	1
11	Deputy Director	1
12	Analyst	1

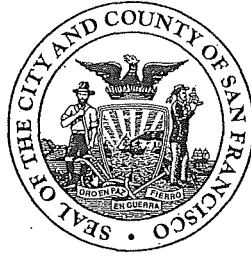
14 **SEC. 3.1-320. MUNICIPAL TRANSPORTATION AGENCY.**

15 **(a) Disclosure Category 2.** Persons in this category shall disclose all sources of
16 income *and* investments, and *his or her/their* status as a director, officer, partner, trustee,
17 employee, or holder of a management position in any business entity.

18 **(b) Disclosure Category 3.** Persons in this category shall disclose all investments in
19 any business entity, any business positions in any business entity, and any income (including
20 gifts) from any source which provides the types of services or products (for example –
21 consulting, construction, repair, equipment, or maintenance) that may be purchased using the
22 proceeds of revenue bonds issued by the SFMTA.

24	<i>Designated Positions</i>	<i>Disclosure Categories</i>
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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Ivar C. Satero, Airport Director, San Francisco International Airport
Tom DeCaigny, Director of Cultural Affairs, Arts Commission
Susan Pontious, Director of Public Art Program, Arts Commission
Carmen Chu, Assessor-Recorder, Office of the Assessor-Recorder
Paul Henderson, Interim Executive Director, Department of Police
Accountability
Ben Rosenfield, City Controller, Office of the Controller
Mary Ellen Carroll, Executive Director, Department of Emergency
Management
Deborah Raphael, Director, Department of the Environment
LeeAnn Pelham, Executive Director, Ethics Commission
Naomi Kelly, City Administrator, Office of the City Administrator
Mohammed Nuru, Director, Public Works
Barbara Smith, Acting Executive Director, Housing Authority
Micki Callahan, Director, Department of Human Resources
Allen Nance, Chief Probation Officer, Juvenile Probation Department
Rebecca Woodson, President, Juvenile Probation Commission
Kanishka Karunaratne Cheng, Liaison to the Board of Supervisors,
Mayor's Office
Ed Reiskin, Executive Director, Municipal Transportation Agency
John Rahaim, Director, Planning Department
William Scott, Police Chief, Police Department
Elaine Forbes, Executive Director, Port of San Francisco
Harlan Kelly, Jr., General Manager, Public Utilities Commission
Phil Ginsburg, General Manager, Recreation and Parks Department
Vincent C. Matthews, Ed.D., Superintendent, San Francisco Unified
School District
Regina Dick-Endrizzi, Director, Office of Small Business
Elizabeth Murray, Director, War Memorial

FROM: *AS* Alisa Somera, Legislative Deputy Director
Rules Committee

DATE: October 3, 2018

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Cohen on September 25, 2018:

File No. 180934

Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements for the City and the San Francisco Unified School District, by adding, deleting, and changing titles of designated officials and employees to reflect organizational and staffing changes, and by refining disclosure requirements for designated officials and employees.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: alisa.somera@sfgov.org.

- c: Cathy Widener, San Francisco International Airport
- Rebekah Krell, Arts Commission
- Sharon Page Ritchie, Arts Commission
- Nicole Agbayani, Office of the Assessor-Recorder
- Todd Rydstrom, Office of the Controller
- Charles Sheehan, Department of the Environment
- Patrick Ford, Ethics Commission
- Lynn Khaw, Office of the City Administrator
- Lihmeei Leu, Office of the City Administrator
- David Steinberg, Public Works
- Jeremy Spitz, Public Works
- Jennifer Blot, Public Works
- John Thomas, Public Works
- Lena Liu, Public Works
- Cindy Gamez, Housing Authority
- Darius Kayhan, Housing Authority
- Linda Martin-Mason, Housing Authority
- Susan Gard, Department of Human Resources
- Carol Isen, Department of Human Resources
- Sheryl Cowan, Juvenile Probation Department
- Pauline Silva-Re, Juvenile Probation Commission
- Mawuli Tugbenyoh, Mayor's Office
- Andres Power, Mayor's Office
- Janet Martinsen, Municipal Transportation Agency
- Kate Breen, Municipal Transportation Agency
- Dillon Auyoung, Municipal Transportation Agency
- Scott Sanchez, Planning Department
- Lisa Gibson, Planning Department
- Devyani Jain, Planning Department
- AnMarie Rodgers, Planning Department
- Dan Sider, Planning Department

Aaron Starr, Planning Department
Joy Navarrete, Planning Department
Laura Lynch, Planning Department
Rowena Carr, Police Department
Asja Steeves, Police Department
Daley Dunham, Port of San Francisco
Juliet Ellis, Public Utilities Commission
Donna Hood, Public Utilities Commission
John Scarpulla, Public Utilities Commission
Christopher Whitmore, Public Utilities Commission
Sarah Madland, Recreation and Parks Department
Viva Mogi, San Francisco Unified School District
Esther Casco, San Francisco Unified School District
Danielle Houck, San Francisco Unified School District
Jennifer Norris, War Memorial

305-11
Bos-Aides
COB-Deputies
Rules Clerk
Dep City AHT
Office

President, District 10
BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Tel. No. 554-7670
Fax No. 554-7674
TDD/TTY No. 544-5227

Malia Cohen

PRESIDENTIAL ACTION

Date:

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. 180934 Cohen
(Primary Sponsor)

Title. Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements

Transferring (Board Rule No 3.3)

File No. _____
(Primary Sponsor)

Title. _____

From: _____ Committee

To: _____ Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

Malia Cohen, President
Board of Supervisors

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2018 OCT 18 PM 1:04
BY [Signature]

Print Form

Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2018 SEP 25 PM 4:41
 Time stamp *AB*
 or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Topic submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

President Cohen

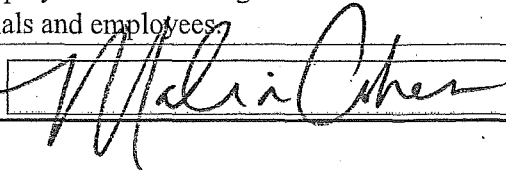
Subject:

Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements]

The text is listed:

Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements for the City and the San Francisco Unified School District, by adding, deleting, and changing titles of designated officials and employees to reflect organizational and staffing changes, and by refining disclosure requirements for designated officials and employees.

Signature of Sponsoring Supervisor:



For Clerk's Use Only

