

JACQUELINE P. MINOR

Accomplished lawyer, manager and skilled, trusted advisor to senior management and elected Board of Education. Acknowledged for exceptional judgment, tenacity and ability to gracefully manage and serve in a rapidly changing environment. Strong advocate for integrity and equity.

PORTFOLIO OF EXPERTISE

- Strategic Leadership
- Conflict Resolution
- Regulatory Compliance
- Assessment and Management of Significant Litigation and Legal Risk
- Continuous Process Improvement
- Complex Transactions
- Labor and Employment
- Governance
- Fiscal/Budget
- Collective Bargaining
- Corporate and Public Sector Ethics

PROFESSIONAL EXPERIENCE

GENERAL COUNSEL, OAKLAND UNIFIED SCHOOL DISTRICT

OAKLAND, CA

JUNE 2009-JULY 2016

RETIRED - FEBRUARY 2017

Responsible for providing the highest quality legal advice and representation to the school district, senior management and elected school board. As the first General Counsel after State Administration and the return of local control, the highest priority was protecting and preserving the legal, ethical and financial stability of the District.

Key accomplishments include supervision and management of Legal and Labor Relations departments in the District; negotiation of a new Project Labor Agreement with the Alameda Trades Council; advising and supporting the development of major policy initiatives, including the Voluntary Resolution Plan to end disproportionate suspensions of African American male students; successful resolution of litigation resulting from District police officer involved shooting; extensive day to day operational support to Fiscal, Human Resources, Facilities departments and the capital bond program; negotiation of agreements with charter schools resulting in capital improvements to District owned schools; and representation of the District in litigation of statewide significance [*Vergara vs. California* (challenge to various teacher protection laws as denial of equal protection for low income students in low performing

schools) and *Cruz vs. California* (challenging course offerings, schedules and student assignment at low income schools, including in Oakland)].

**DEPUTY CITY ATTORNEY, SAN FRANCISCO CITY ATTORNEY'S OFFICE
SAN FRANCISCO, CA**

Advised the San Francisco Unified School District as the Deputy City Attorney on special assignment to the school district. Advised the San Francisco Public Utilities Commission on complex energy and environmental matters, including representing the City in regulatory cases before the California Energy Commission and the California Public Utilities Commission. Represented the City in regulatory and civil litigation involving PG&E. Advised the Sunshine Ordinance Task Force and the Human Rights Commission on a variety of municipal and policy questions.

**ASSISTANT VICE PRESIDENT FOR BUSINESS CONDUCT STANDARDS (ETHICS OFFICER), SENIOR COUNSEL AND STAFF ATTORNEY, PACIFIC BELL COMPANY
LOS ANGELES, SAN DIEGO AND SAN FRANCISCO, CA**

Responsible for business, environmental and telecommunications litigation, appeals and regulatory compliance. Provided advice to sales, marketing, real estate, environmental and operational units on complex transactions. Chief real estate negotiator in the Los Angeles area. Managed Legal Office in San Diego with responsibility for litigation appeals, labor, employment, regulatory compliance, environmental compliance and service coordination with government. Introduced process improvement to Legal Department. Chief Ethics Officer to Pacific Bell and Pacific Thesis. Selected to participate in Leadership American and to attend the Stanford University Graduate School of Business Executive Program.

**ASSOCIATE, ARNOLD & PORTER LAW FIRM
WASHINGTON, DC**

Successfully defended large, then Fortune 50 companies, including Xerox and R. J. Reynolds in antitrust and securities litigation. Served as general counsel for Southland Corporation, providing day to day advice to 7-11 Stores. Provided immigration and EEO compliance advice to corporate clients.

**STAFF ATTORNEY, IBM
ARMONK, NY**

OTHER PROFESSIONAL EXPERIENCE

Law Clerk, Lawyers' Committee for Civil Rights
Law Clerk, Equal Employment Opportunities Commission
Law Clerk, NAACP Legal Defense and Education Fund

EDUCATION

J. D., Georgetown University Law School, Washington, DC; recipient of Earl Warren Legal Training Scholarship and the Davis-Foreman Graduate Scholarship

B.A., Cedar Crest College, Allentown, PA *magna cum laude*

Certificate of Completion, Stanford Executive Program at Stanford University Graduate School of Business

BAR ADMISSIONS

California, Virginia and the District of Columbia

PROFESSIONAL AND CIVIC ACTIVITIES

Participant in Leadership America; Member of the Board of Directors for the Macassar, Capetown, South Africa Community Center and Fellowship; former Member of the Board of Directors of the San Francisco YMCA, American Red Cross, Bay Area and San Diego Chapters, the Legal Aid Foundation of Los Angeles and the Ethics Officers Association; former Vice President of the Board of Directors of Presidio Hill School and Chair of the New Building Committee for Presidio Hill School; President of the PTA at International Studies Academy in San Francisco and sponsored and fundraised for a State Department licensed trip to Cuba for thirty high school students. Recipient of the NAACP Legal Defense Fund Woman of Achievement Award.

PRESENTATIONS/ARTICLES

Kaplan, Compliance Programs and the Corporate Sentencing Guidelines, Section 12
"Protecting Whistleblowers from Retaliation: The Corporate Ombuds Office."

International Municipal Lawyers Association Conference - "Government in a Fishbowl: The San Francisco Sunshine Ordinance."