



CAPITAL PLANNING,
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August 13, 2012

City and County of San Francisco Department of Public Works
875 Stevenson Street, Room 460
San Francisco, CA 94103

ATTENTION: Mohammed Nuru
Director of Public Works

RECEIVED
BUREAU OF STREET USE & MAPPING

AUG 13 2012

DEPT OF PUBLIC WORKS

**RE: APPLICATION FOR MAJOR ENCROACHMENT PERMIT FOR PEDESTRIAN
TUNNEL / UNDERPASS**

Dear Mr. Nuru:

San Francisco State University is requesting a Major Encroachment Permit for the construction of a pedestrian tunnel below Winston Drive to provide a safe and accessible connection from the main campus to the site of a new Recreation Wellness Center. As illustrated in the attached drawings (Figures 1 – 4 and Portal Renderings), the land slopes steeply downward toward the campus on the south side of Winston Drive, with the result that the elevation at the bottom of the slope is approximately 24 feet below street level and approximately 20 feet below the proposed project site on the north side of Winston Drive. Thus, the underpass will provide a gradual (5% slope or less) ADA-compliant walkway between the campus land on the south and north sides of Winston Drive.

In addition, as currently exists, a staircase will provide access to the street level from the campus on the south side of Winston Drive. The University will replace the existing crosswalk concurrent with construction of the tunnel and install a new sidewalk along the entire length of the project site on the north side of Winston Drive. Currently, there is no sidewalk along most of the project site fronting Winston Drive. With these improvements, ample pedestrian access will be provided at both the street level and lower level.

The tunnel will be approximately 15 feet high and 20 feet wide. Its length will be kept to a minimum (likely around 80 feet) to serve as a gateway between the center and main campus. The portals are expected to be opened up to provide an inviting pedestrian environment. The topography makes this an excellent application for presenting a tunnel as a means of access that will be ADA compliant.

All work extending into the City of San Francisco's right-of-way will be executed in accordance with the latest edition of the "Standard Specifications, Bureau of Engineering, Department of Public Works, City and County of San Francisco." Currently, we are completing a Mitigated Negative Declaration for the Recreation Wellness Center project.

Mr. Mohammed Nuru
San Francisco Department of Public Works
8/13/2012

Please feel free to contact me if you have any questions. Thank you for your assistance on this important project.

Sincerely,



Simon Y. Lam
Associate Vice President
Capital Planning, Design & Construction

Electronic copies to:

Nancy K. Hayes, Vice President and Chief Financial Officer, Administration & Finance

Marilyn S. Lanier, Senior Associate Vice President, Physical Planning & Development

Roger Fish, Director, Capital Planning, Design & Construction

Wendy Bloom, Campus Planner, Capital Planning, Design & Construction

Nick Elsner, Senior Plan Checker, Division of Street-Use Permits, City and County of San Francisco Department of Public Works

Enclosures:

- Six (6) copies of Figures 1 – 4 (plan, profile, and cross section)
- Six (6) copies of Architectural Renderings
- Site photos (4 sheets total)
- List of property owners within 300 feet of proposed encroachment
- Two (2) sets of mailing labels and postage for notifying property owners
- Check payable to San Francisco DPW in the amount of \$4,056.09
- General Plan Referral application and supporting documentation