

File No. 260449

Committee Item No. 4

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Land Use and Transportation

Date: June 1, 2026

Board of Supervisors Meeting: _____

Date: _____

Cmte Board

- Motion
- Resolution
- Ordinance - VERSION 2
- Legislative Digest - VERSION 2
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract / DRAFT Mills Act Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER

- OSB Presentation – April 27, 2026
- CEQA Determination – April 23, 2026
- Mayor's Introduction Memo – March 24, 2026
- _____
- _____
- _____
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- _____
- _____

Prepared by: John Carroll

Date: May 28, 2026

Prepared by: _____

Date: _____

Prepared by: _____

Date: _____

1 [Transportation, Administrative Code - Temporary Street Use Permits and Closures]

2
3 **Ordinance amending Division I of the Transportation Code to reorganize provisions**
4 **governing the Interdepartmental Staff Committee on Traffic and Transportation**
5 **(ISCOTT); authorize the Director of Transportation to approve temporary street use**
6 **permits under certain circumstances; amending the Administrative Code to authorize**
7 **the Director of Transportation to approve certain street closures proposed by**
8 **Community Benefits Districts under the downtown entertainment event activation**
9 **program; and affirming the Planning Department’s determination under the California**
10 **Environmental Quality Act.**

11 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
12 **Additions to Codes** are in *single-underline italics Times New Roman font*.
13 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
14 **Board amendment additions** are in double-underlined Arial font.
15 **Board amendment deletions** are in ~~strikethrough Arial font~~.
16 **Asterisks (* * * *)** indicate the omission of unchanged Code
17 subsections or parts of tables.

18 Be it ordained by the People of the City and County of San Francisco:

19 Section 1. Environmental Findings.

20 (a) The Planning Department has determined that the actions contemplated in this
21 ordinance comply with the California Environmental Quality Act (California Public Resources
22 Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of
23 Supervisors in File No. 260449 and is incorporated herein by reference. The Board affirms
24 this determination.
25

1 Section 2. Division I of the Transportation Code is hereby amended by revising
2 Sections 6.1, 6.2, and 6.6 and by adding Section 6.18 to read as follows:

3
4 **SEC. 6.1. INTERDEPARTMENTAL STAFF COMMITTEE ON TRAFFIC AND**
5 **TRANSPORTATION (ISCOTT).**

6 (a) ISCOTT. There is hereby established a committee to be known as the
7 Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT);

8 (b) Membership. ~~ISCOTT shall consist~~ of the following departments and
9 agencies or their designated representatives ~~from the following departments and agencies:~~

10 (1) Municipal Transportation Agency (MTA);

11 (2) Planning;

12 (3) Public Works;

13 (4) Police;

14 (5) Fire;

15 (6) Public Health; and

16 (7) Entertainment Commission.

17 (c) Chair. The Director of Transportation shall serve as Chair of ISCOTT.

18 (d) Recycling Plans. The Director of Administrative Services of the City and
19 County of San Francisco or the Director's designee shall review recycling plans submitted
20 pursuant to Section 6.5 and recommend any conditions to ISCOTT that should be imposed on
21 any applicant.

22 (e) Consultation. In exercising its powers ISCOTT shall consult with any other City
23 department or agency that could be affected by any temporary use or occupancy of a public
24 street.

25 (f) Authority. ISCOTT shall have the authority to take all acts reasonably

1 necessary for it to carry out any duties imposed upon it by law.

2 (g) Public Hearing. *Except for applications reviewed under Section 6.18, B*efore acting
3 on any application for temporary use or occupancy of public streets, street fair or an athletic
4 event, ISCOTT shall conduct a public hearing at a publicly noticed time and place to be
5 determined by ISCOTT.

6
7 **SEC. 6.2. REQUEST FOR PERMISSION FOR TEMPORARY USE OR OCCUPANCY**
8 **OF PUBLIC STREETS; PROCEDURE.**

9 * * * *

10 (j) If the Director of Transportation denies the application after the appeal described in
11 the preceding subsection (i), the applicant may then appeal the decision to the Board of
12 Supervisors. Such appeal shall be made by filing the appeal with the Clerk of the Board, on a
13 form provided by the Clerk, within five working days of the Director of Transportation’s
14 disapproval. The Board may establish a fee to be imposed upon the filing of any such appeal.
15 Upon receipt, the Clerk shall set a time and place for hearing such appeal by the Board of
16 Supervisors, which hearing shall be at the Board’s next regular meeting, provided that all
17 applicable public notice requirements are satisfied. The Board shall conduct the hearing
18 according to the same standards of review as set forth in Section 6.2(e). Upon hearing the
19 appeal, and after any further investigation that the Board may request, the Board may affirm,
20 reverse or modify the Director of Transportation’s decision. The decision of the Board
21 regarding the appeal shall be final. The Clerk of the Board shall transmit copies of any
22 legislation approving a temporary street closing to the Director of Public Works, Chief of
23 Police, the Fire Chief, the Superintendent of Emergency Hospital Service of the Department of
24 Public Health, the Executive Director of the Entertainment Commission, and the Director of
25 Transportation. For major events, the Clerk shall transmit copies of any legislation approving a

1 temporary street closing to the Director of EMSEO.

2 * * * *

3 (l) **Late Application.** Should the applicant file an application for a proposed
4 temporary use or occupancy fewer than 30 days prior to the date of the proposed use or
5 occupancy, and not far enough in advance of the proposed use or occupancy to allow
6 ISCOTT to consider the application at a regularly scheduled meeting of ISCOTT, then the
7 Director of Transportation shall have the responsibility and duty to consider and approve or
8 disapprove the application after consulting with the members of ISCOTT. The Director of
9 Transportation shall conduct a public hearing for which notice shall be posted at least 24
10 hours in advance of the hearing at the Municipal Transportation Agency, the main library, and
11 at the Office of the Clerk of the Board of Supervisors. At the hearing, the applicant and
12 interested persons shall have an opportunity to present oral testimony and written materials in
13 support of their position. The Director of Transportation shall conduct the hearing according to
14 the same standards of review as set forth in Section 6.2(e) hereof. Notice of the Director of
15 Transportation’s action of approval or disapproval shall be submitted to the Chief of Police,
16 the Chief of the Fire Department, the Director of Public Health, the Director of Public Works,
17 and the Executive Director of the Entertainment Commission, and shall be maintained as a
18 matter of record. In the event the Director of Transportation disapproves the application, the
19 applicant shall have the right to appeal the Director of Transportation’s decision to the Board
20 of Supervisors in accordance with the same terms and conditions as set forth in Section
21 6.2(ej).

22 **SEC. 6.6. TEMPORARY USE OF STREETS FOR STREET FAIRS.**

23 * * * *

24 (d) ~~Review of Application~~ Review of Application.

25 (H) Upon receiving an application for permission for the temporary use of a

1 street for purposes of conducting a street fair, the Director of Transportation shall review the
2 application to determine whether the information required in the application has been
3 provided. If the Director of Transportation determines that the applicant has failed to provide
4 the information required, the Director of Transportation shall, within five business days of
5 receiving the application, notify the applicant of what additional information is required. If the
6 applicant fails to provide the additional information required within five business days of
7 notification by the Director of Transportation, the application shall be deemed to be untimely
8 filed; provided, however, that upon good cause shown, the Director of Transportation may
9 extend this five-day period. Except as provided in Section 6.18 Subsection (2) of this Section, the
10 Director of Transportation shall transmit the completed application to ISCOTT.

11 ~~(2) If, upon reviewing the application, the Director of Transportation determines~~
12 ~~that the proposed street fair will be contained within one block in such a manner that no intersections~~
13 ~~will be closed, and that the proposed street fair will not require the rerouting of Municipal Railway~~
14 ~~vehicles, the Director of Transportation may grant the street fair permit without referring the~~
15 ~~application to ISCOTT; provided, however, that the Director of Transportation shall transmit copies of~~
16 ~~the applications to the constituent members of ISCOTT for informational purposes. The Director of~~
17 ~~Transportation will calculate the fee to be charged to the sponsor using the same schedule and in the~~
18 ~~same manner as prescribed in Subsection (f) of this Section. If such a street fair will include the sale of~~
19 ~~food or beverages, the appropriate permits shall be obtained from the Department of Public Health no~~
20 ~~later than 14 days prior to the date of the event. If such a street fair will include the use of propane or~~
21 ~~butane (liquefied petroleum gas), open flames, pyrotechnics and fireworks, or tent or membrane~~
22 ~~structure, the appropriate permits shall be obtained from the Fire Chief no later than 10 days prior to~~
23 ~~the date of the event.~~

24 (e) **Review by ISCOTT; ~~Recommendation~~Recommendation.** Except as provided in
25 ~~Subsection (d)(2) of this~~ Section 6.18, no later than 60 days prior to the proposed date of the

1 street fair, ISCOTT shall review the application and shall recommend that the Director of
2 Transportation grant, deny, or grant with conditions the application for a permit. The Director
3 of Transportation may accept or reject the recommendation of ISCOTT, and may grant, deny
4 or grant with conditions the application applica-tion for a permit. Upon granting permission to
5 conduct a street fair, the Director of Transportation Transporta-tion shall cause all necessary
6 permits to be issued to the sponsor of the street fair. If the Director of Transportation denies
7 permission to conduct the street fair, the Director of Transportation shall state in writing the
8 Director's his-or-her reasons for the denial.

9
10 **SEC. 6.18 DIRECTOR OF TRANSPORTATION APPROVAL OF CERTAIN TEMPORARY**
11 **STREET USE PERMITS.**

12 (a) Application. Notwithstanding any other provisions of this Article 6, the Director of
13 Transportation ("Director") may grant a permit for the temporary use or occupancy of a public street
14 under Section 6.2, or the temporary use of streets for street fairs under Section 6.6, including for events
15 that qualify as major events as defined in Section 6.3, if upon review of the application the Director
16 determines that the proposed use:

17 (1) Will be contained within 3 blocks;

18 (2) Will not close any intersections;

19 (3) Will not require the rerouting of any SFMTA revenue vehicles; and

20 (4) Is necessary for the safety and protection of persons who will use that portion of the
21 street during the temporary street closure.

22 (b) Informing ISCOTT Members: The Director may grant a permit under subsection (a) of
23 this Section 6.18 without referring the application to ISCOTT. The Director shall transmit copies of
24 such applications to the members of ISCOTT for informational purposes.

25 (c) Fees. The Director shall calculate the fee to be charged to the applicant in the same

1 manner that fees are prescribed in Sections 6.2 and 6.6.

2 (d) **Public Notice.** The Director shall issue rules and regulations specifying a process for the
3 applicant to post notice of an application and provide the public an opportunity to submit written
4 public comment on the application.

5 (e) **Other Permits Required.**

6 (1) If a proposed use will include the sale of food or beverages, the applicant shall
7 obtain the appropriate permits from the Department of Public Health no later than 14 days before the
8 date of the event.

9 (2) If a proposed use will include the use of propane or butane (liquefied petroleum
10 gas), open flames, pyrotechnics or fireworks, or a tent or membrane structure, the applicant shall
11 obtain the appropriate permits from the Fire Chief no later than 10 days before the date of the event.

12 (f) **Application Timeline.** The permit applicant must submit their application under this
13 Section 6.18 to the Director at least 30 calendar days before the date of the event. The Director may
14 accept an emergency application for a proposed temporary use or occupancy scheduled to occur fewer
15 than 30 calendar days after the application date if the Director determines that the applicant has
16 demonstrated that an extraordinary emergency exists that requires the street closure.

17 (g) **Reconsideration and Appeal.** If the Director denies an application, the applicant may
18 submit a request for reconsideration to ISCOTT within five working days of the Director's decision. If
19 ISCOTT denies the request for reconsideration, the applicant may file an appeal with the Board of
20 Supervisors within five working days of ISCOTT's decision under the procedures in subsection (j) of
21 Section 6.2. If the Director denies an application for emergency consideration, the applicant may file
22 an appeal directly to the Board of Supervisors within five working days of the Director's decision
23 under the procedures in subsection (j) of Section 6.2.

24 (h) **Inapplicable.** This Section shall not apply to permits for Roadway Shared Spaces described
25 under Section 6.16 or to permits for athletic events described in Sections 6.10 through 6.14.

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Section 3. The Administrative Code is hereby amended by revising Sections 94D to read as follows:

SEC. 94D.2. POLICIES, OBJECTIVES, AND INTERAGENCY COORDINATION.

* * * *

(c) San Francisco Municipal Transportation Agency. Any street closure proposed by the CBD Nonprofit must be reviewed and approved by the Interdepartmental Staff Committee on Traffic and Transportation (“ISCOTT”) consistent with Transportation Code, Division I, Article 6, *by the Director of Transportation under Transportation Code, Division I, Article 6, Section 6.18*, or by the San Francisco Municipal Transportation Agency (“SFMTA”) Board of Directors consistent with Transportation Code, Division II, Article 200.

* * * *

Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the “Note” that appears under the official title of the ordinance.

Section 5. Undertaking for the General Welfare. In enacting and implementing this ordinance, the City is assuming an undertaking only to promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an obligation for breach of which it is liable in money damages to any person who claims that such breach proximately caused

REVISED LEGISLATIVE DIGEST
(Amended in Committee – April 27, 2026)

[Transportation, Administrative Code - Temporary Street Use Permits and Closures]

Ordinance amending Division I of the Transportation Code to authorize the Director of Transportation to approve temporary street use permits under certain circumstances; amending the Administrative Code to authorize the Director of Transportation to approve certain street closures proposed by Community Benefits Districts under the Downtown Entertainment Event Activation Program; and affirming the Planning Department’s determination under the California Environmental Quality Act.

Existing Law

The Interdepartmental Staff Committee on Traffic and Transportation, commonly known as ISCOTT, reviews and approves applications for temporary use or occupancy of public streets, street fairs, including major events, on public streets. Transportation Code, Division I, Article 6 governs the review and approval of temporary use or occupancy of public streets permits by ISCOTT. ISCOTT currently has representatives from each of the following City agencies: the Municipal Transportation Agency, Planning, Public Works, Police, Fire, Public Health, and the Entertainment Commission. The Director of Transportation serves as Chair of ISCOTT.

Currently, Section 6.6 of the Transportation Code authorizes the Director of Transportation to approve applications for street fairs without referring the application to ISCOTT when the Director of Transportation determines that the proposed street fair will be contained within one block in such a manner that no intersections will be closed, and that the proposed street fair will not require the rerouting of Municipal Railway vehicles.

Administrative Code Chapter 94D creates the Greater Downtown Community Benefit District Master Permitting for Entertainment Activation Program, under which the Department of Public Works may issue streamlined permits to allow activations that incorporate Entertainment Zones in Downtown Activation Locations. Section 94D.2 requires Community Benefit District (CBD) permittees to receive authorization from ISCOTT or the Municipal Transportation Agency Board of Directors for proposed street closures.

Amendments to Current Law

This ordinance would amend Transportation Code, Division I, Article 6 to authorize the Director of Transportation to approve applications for the temporary use or occupancy of a public street under Section 6.2, or the temporary use of streets for street fairs under Section 6.6, including for events that qualify as major events as defined in Section 6.3, if upon review of the application the Director determines that the proposed use (1) Will be contained within 3

blocks; (2) Will not close any intersections; (3) Will not require the rerouting of any SFMTA revenue vehicles; and (4) Is necessary for the safety and protection of persons who will use that portion of the street during the temporary street closure.

This ordinance would also amend Administrative Code Section 94D.2 to clarify that in addition to authorization from ISCOTT or the Municipal Transportation Agency Board of Directors for proposed street closures, Community Benefit District permittees may also receive authorization from the Director of Transportation for street closures that qualify for Director of Transportation approval under Transportation Code, Division I, Article 6.



PERMITSF REFORMING CITY PERMITTING PROCESSES



PermitSF

Item 5

BOS File 260294 – Temporary Street Use Permits and Closures

PermitSF aims to drive meaningful reform through structural changes, making it easier, more cost-effective, transparent, and efficient for businesses and property owners to secure the permits they need.



Proposal: Simplify special event permitting for street closures

- Allow administrative permit issuance by San Francisco Municipal Transportation Agency (SFMTA) for certain special events
- All permits continue to be reviewed by respective departments (SFFD, SFPD, etc.)
- Eligible events must:
 - Be contained within three blocks
 - Keep intersections open
 - Not require rerouting of Muni vehicles

Item 5

BOS File 260294 – Temporary Street Use Permits and Closures



- Improve applicant experience by eliminating the need to attend and present at a scheduled public hearing at the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)
- Expedite special event permitting review through administrative permit issuance
- Shorten ISCOTT hearings to focus on complex special events that require additional coordination and public input

“Our Ford Street block festival takes less than a minute to approve during an ISCOTT hearing yet requires multiple neighbors to stay on standby during a long virtual meeting,” said Carolyn Thomas, organizer of the Ford Street Block Party. “Shifting simple events to administrative approval is a welcome change that makes community gatherings easier to organize—and easier for the city to manage.”

Item 5

BOS File 260294 – Temporary Street Use Permits and Closures

This proposal would streamline special event permitting for an estimated 80-90% of applicants

- Block parties
- Short Halloween streets
- Community events (ex: Dia de los Libros)
- Farmer's markets
- Greater Downtown Activation Zones



Note: Roadway Shared Spaces permit holders with longer term event closures are ineligible as their events must be approved by the SFMTA Board of Directors. Temporary events taking place in Roadway Shared Spaces locations may qualify for administrative review.

Item 5

BOS File 260294 – Temporary Street Use Permits and Closures

This proposal is one of several improvements to special event permitting

- PermitSF permitting system – a centralized special event intake application
- Special event permitting concierge service
- Site Plan templates for Greater Downtown Activations to show applicants how they can meet Fire and Entertainment permit conditions

City and County of San Francisco, CA

Search Login Sign Up

Welcome to PermitSF

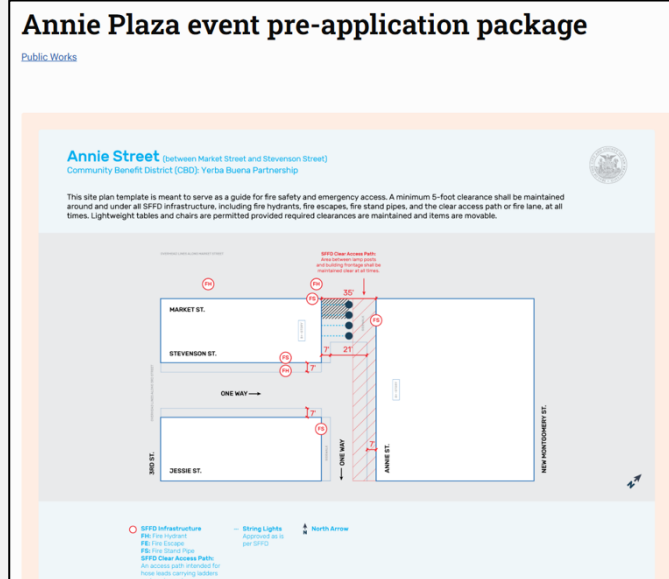
Digital permitting services for San Francisco.

Search for something like "Fire sprinkler permit" or "Fire alarm permit"

Department of Building Inspection (DBI)
sidewalk, windows permit

Special Events
Special event permit pre-application form

Explore



BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

Date: April 1, 2026
To: Planning Department/Planning Commission
From: John Carroll, Assistant Clerk, Land Use and Transportation Committee
Subject: Board of Supervisors Legislation Referral - File No. 260294
Transportation, Administrative Code - Temporary Street Use Permits and Closures

- California Environmental Quality Act (CEQA) Determination *(California Public Resources Code, Sections 21000 et seq.)* Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it would not result in a direct or reasonably foreseeable indirect physical change in the environment.
- Ordinance / Resolution
- Ballot Measure
- 4/23/2026 *Joy Navarrete*
- Amendment to the Planning Code, including the following Findings:
(Planning Code, Section 302(b): 90 days for Planning Commission review)
- General Plan Planning Code, Section 101.1 Planning Code, Section 302
- Amendment to the Administrative Code, involving Land Use/Planning
(Board Rule 3.23: 30 days for possible Planning Department review)
- General Plan Referral for Non-Planning Code Amendments
(Charter, Section 4.105, and Administrative Code, Section 2A.53)
(Required for legislation concerning the acquisition, vacation, sale, or change in use of City property; subdivision of land; construction, improvement, extension, widening, narrowing, removal, or relocation of public ways, transportation routes, ground, open space, buildings, or structures; plans for public housing and publicly-assisted private housing; redevelopment plans; development agreements; the annual capital expenditure plan and six-year capital improvement program; and any capital improvement project or long-term financing proposal such as general obligation or revenue bonds.)
- Historic Preservation Commission
- Landmark *(Planning Code, Section 1004.3)*
- Cultural Districts *(Charter, Section 4.135 & Board Rule 3.23)*
- Mills Act Contract *(Government Code, Section 50280)*
- Designation for Significant/Contributory Buildings *(Planning Code, Article 11)*

Please send the Planning Department/Commission recommendation/determination to John Carroll at john.carroll@sfgov.org.

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Dexter Darmali, Legislative & Ethics Secretary
RE: Transportation, Administrative Code - Temporary Street Use Permits and Closures
DATE: March 24, 2026

Ordinance amending Division I of the Transportation Code to authorize the Director of Transportation to approve temporary street use permits under certain circumstances; amending the Administrative Code to authorize the Director of Transportation to approve certain street closures proposed by Community Benefits Districts under the downtown entertainment event activation program; and affirming the Planning Department's determination under the California Environmental Quality Act.

Should you have any questions, please contact Adam Thongsavat at adam.thongsavat@sfgov.org