



San Francisco Public Library

100 Larkin Street
San Francisco, CA 94102

March 29, 2016

Café Lease – Main Library located at 100 Larkin Street

Honorable Board of Supervisors
City & County of San Francisco
1 Dr. Carlton B. Goodlett Place
City Hall, Room 224
San Francisco, CA 94102

Dear Board Members:

Attached for your consideration is a proposed resolution approving and authorizing the Director of Property to execute a café lease between the City and Poets Cafe LLC for the lease of City property consisting of approximately 1,200 square feet within the San Francisco Public Library's Main Library located at 100 Larkin Street. Poets Cafe LLC was selected after a competitive bid process achieved through issuance of request for proposal.

The San Francisco Public Library is highly supportive of this lease and we look forward to the operator providing a service enhancing the experience of the thousands of visitors to the Main Library.

If you have questions regarding this proposed resolution or lease, please do not hesitate to contact me.

Respectfully,

Luis Herrera
City Librarian

cc: Roberto Lombardi, Director of Facilities