

**City and County of San Francisco  
Office of Contract Administration  
Purchasing Division**

**First Amendment**

THIS AMENDMENT (this “Amendment”) is made as of June 24, 2020 in San Francisco, California, by and between Cross County Staffing, Inc. 5201 Congress Avenue, Suite 100B, Boca Raton, FL 33487 (“Contractor”), and the City and County of San Francisco, a municipal corporation (“City”), acting by and through its Director of the Office of Contract Administration.

**Recitals**

WHEREAS, City and Contractor have entered into the Agreement (as defined below);  
and

WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to extend the performance period; and

WHEREAS, the Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21.1 through a Request for Proposal (“RFP”) issued on April 2019 and this modification is consistent therewith; and

WHEREAS, approval for this Amendment was obtained when the Civil Service Commission approved Contract number 49137-14/15 on 8/03/2020;

NOW, THEREFORE, Contractor and the City agree as follows:

**Article 1      Definitions**

The following definitions shall apply to this Amendment:

1.1            **Agreement.** The term “Agreement” shall mean the Agreement dated July 1, 2019 (F\$P Contract ID# 1000014620), between Contractor and City.

1.2            **Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.

**Article 2 Modifications to the Agreement**

The Agreement is hereby modified as follows:

2.1 Article 2 Term of the Agreement of the Original Agreement currently reads as follows:

2.1 The term of this Agreement shall commence on July 1, 2019 and expire on June 30, 2020, unless earlier terminated as otherwise provided herein.

2.2 The City has four options to renew the Agreement for a period of one year each. The City may extend this Agreement beyond the expiration date by exercising an option at the City’s sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, “Modification of this Agreement.”

- Option 1: 07/01/2020-06/30/2021
- Option 2: 07/01/2021-06/30/2022
- Option 3: 07/01/2022-06/30/2023
- Option 4: 07/01/2023-06/30/2024

Such section is hereby amended in its entirety to read as follows:

2.1 The term of this Agreement shall commence on July 1, 2019 and expire on December 31, 2020, unless earlier terminated as otherwise provided herein.

2.2 The City has four options to renew the Agreement for a period of one year each. The City may extend this Agreement beyond the expiration date by exercising an option at the City’s sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, “Modification of this Agreement.”

- Option 1: 07/01/2020-06/30/2021      Exercised option for 6 months through 12/31/2020
- Option 2: 07/01/2021-06/30/2022
- Option 3: 07/01/2022-06/30/2023
- Option 4: 07/01/2023-06/30/2024

**Article 3 Effective Date**

Each of the modifications set forth in Section 2 shall be effective on and after the date of this Amendment.

**Article 4 Legal Effect**

Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Contractor and City have executed this Amendment as of the date first referenced above.

CITY

Recommended by:

DocuSigned by:  
*Greg Wagner*  
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Grant Colfax, MD  
Director of Health  
Department of Public Health

CONTRACTOR

Cross Country Staffing, Inc.

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Approved as to Form:

Dennis J. Herrera  
City Attorney

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By: \_\_\_\_\_  
Deputy City Attorney

Approved:

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*Linda Repola*  
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Alaric Degrafinried  
City Purchaser and Director of the Office of  
Contract Administration