

File No. 130400

Committee Item No. 1

Board Item No. 19

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date October 24, 2013

Board of Supervisors Meeting Date November 5, 2013

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|----------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Categorical Exemption Stamp, dtd 10/1/13</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Small Business Commission Recommendation, dtd 7/17/13</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Erica Dayrit Date October 17, 2013

Completed by: Aisa Miller Date October 31, 2013

1 [Health Code - Massage Practitioners]

2
3 Ordinance amending the Health Code, to exempt massage practitioners who are
4 certified by the State of California Massage Therapy Council (CAMTC) and massage
5 establishments that employ only state CAMTC-certified massage practitioners from
6 requirements for obtaining a permit from the San Francisco Health Department; require
7 massage establishments that employ only CAMTC-certified massage practitioners to
8 pay an annual license fee; increasing the licensing fees for all establishments and
9 practitioners; and making environmental findings.

10 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
11 **Additions to Codes** are in *single-underline italics Times New Roman font*.
12 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
13 **Board amendment additions** are in double-underlined Arial font.
14 **Board amendment deletions** are in ~~Arial font~~.
15 **Asterisks (* * * *)** indicate the omission of unchanged Code
16 subsections or parts of tables.

17 Be it ordained by the People of the City and County of San Francisco:

18 Section 1. The Planning Department has determined that the actions contemplated in
19 this ordinance comply with the California Environmental Quality Act (California Public
20 Resources Code Sections 21000 et seq.). Said determination is on file with the Clerk of the
21 Board of Supervisors in File No. 130400 and is incorporated herein by reference.

22 Section 2. The Health Code is hereby amended by revising Article 29, to read as
23 follows:
24
25

ARTICLE 29

LICENSING AND REGULATION OF MASSAGE PRACTITIONERS

- 1
- 2
- 3
- 4 Sec. 190029.1. Definitions.
- 5 Sec. 190129.2. Permit Required for Massage Practitioner; Exemption.
- 6 Sec. 190229.3. Application for Massage Practitioner Permit; General and Advanced
7 Practitioners, for Practitioners Not Certified by the StateCAMTC.
- 8 Sec. 190329.4. Issuance of Massage Practitioner Permit, for Practitioners Not Certified by
9 the StateCAMTC.
- 10 Sec. 190429.5. Temporary Massage Practitioner Permit; Trainee Permit, for Practitioners
11 Not Certified by the StateCAMTC.
- 12 Sec. 190529.6. Identification Card, for Practitioners Not Certified by the StateCAMTC.
- 13 Sec. 190629.7. Massage Practitioner License Fee.
- 14 Sec. 190729.8. Revocation of Massage Practitioner Permit, for Practitioners Not Certified
15 by the StateCAMTC.
- 16 Sec. 29.9. Registration Of Massage Establishments That Employ Only State CAMTC
17 Certified Practitioners.
- 18 Sec. 190829.10. Permit Required for a Massage Establishment, Solo Practitioner Massage
19 Establishment, or Outcall Massage Service, Exemptions for Practitioners
20 Not Certified by the StateCAMTC.
- 21 Sec. 190929.11. Application for Massage Establishment, Solo Practitioner Massage
22 Establishment, or Outcall Massage Service Permit for Practitioners Not
23 Certified by the StateCAMTC.
- 24 Sec. 191029.12. Operating Requirements Facilities Necessary for All Massage
25 Establishments.

- 1 ~~Sec. 1911. Facilities Necessary for Solo Practitioner Massage Establishment.~~
- 2 Sec. 191229.13. Referral of Permit Application to Other Departments, for Practitioners Not
3 Certified by the StateCAMTC.
- 4 Sec. 191329.14. Issuance of Massage Establishment, Solo Practitioner Massage
5 Establishment, or Outcall Massage Service Permit, for Practitioners Not
6 Certified by the StateCAMTC.
- 7 ~~Sec. 1914. Operating Requirements for Massage Establishment.~~
- 8 Sec. 191529.15. Employment of Massage Practitioners.
- 9 Sec. 191629.16. Register of Employees.
- 10 Sec. 191729.17. Employment of Persons Under the Age of 18 Prohibited.
- 11 Sec. 191829.18. Display of Permit; Hours of Operation.
- 12 Sec. 191929.19. Inspection.
- 13 Sec. 192029.20. Massage Establishment, Solo Practitioner Massage Establishment, or
14 Outcall Massage Service License Fee.
- 15 Sec. 192129.21. Revocation of Massage Establishment, Solo Practitioner Massage
16 Establishment, or Outcall Massage Service Permit, for Practitioners not
17 Certified by the StateCAMTC.
- 18 Sec. 192229.22. Hearings.
- 19 Sec. 192329.23. Transfer of Permit.
- 20 ~~Sec. 1924. Existing Permits.~~
- 21 Sec. 192529.24. Business Tax and Zoning Information, Resources for Massage
22 Practitioners.
- 23 Sec. 192629.25. Rules and Regulations; Complaint Line.
- 24 Sec. 192729.26. Fees.
- 25 Sec. 192829.27. Violations and Administrative Penalties.

- 1 Sec. ~~1928.129.28.~~ Cost Recovery.
2 Sec. ~~1928.229.29.~~ Violations and Criminal Penalties.
3 Sec. ~~1929.29.30.~~ Cooperative Efforts with Law Enforcement.
4 Sec. ~~1930.29.31.~~ Disclaimer.
5 Sec. ~~1931.29.32.~~ Severability.

6
7 **SEC. ~~1900.29.1.~~ DEFINITIONS.**

8 For the purposes of this Article:

9 ~~(a)~~ "City" means the City and County of San Francisco.

10 "CAMTC" means the California Massage Therapy Council as defined in the California
11 Business and Professions Code §4600(e), or any successor agency.

12 ~~(b)~~ "Convicted" means having pled guilty or having received a verdict of guilty,
13 including a verdict following a plea of nolo contendere, to a crime.

14 ~~(c)~~ "Director" means the Director of Public Health or any individual designated by the
15 Director to act on his or her behalf.

16 ~~(d)~~ "Massage" means any method of pressure on or friction against, or stroking,
17 kneading, rubbing, tapping, pounding, vibrating, or stimulating of the external soft pads of the
18 body with the hands or with the aid of any mechanical electrical apparatus or appliances, with
19 or without such supplementary aids as rubbing alcohol, liniments, antiseptics, oils, powder,
20 lotions, ointments, or other similar preparations.

21 ~~(e)~~ "Massage establishment" means a fixed place of business where more than one
22 person engages in or carries on, or permits to be engaged in or carried on, the practice of
23 massage.

24 ~~(f)~~ "Massage practitioner" means any individual who, for any monetary consideration
25 whatsoever, engages in the practice of massage. "Massage practitioner" shall include both

1 general massage practitioners and advanced massage practitioners, as provided in
2 Section ~~190429.2~~.

3 ~~(g)~~ "Non-profit organization" means any fraternal, charitable, religious, benevolent, or
4 any other nonprofit organization having a regular membership association primarily for mutual
5 social, mental, political, and civic welfare, to which admission is limited to the members and
6 guests and revenue accruing therefrom to be used exclusively for the benevolent purposes of
7 said organization and which organization or agency is exempt from taxation, under the
8 Internal Revenue Laws of the United States as a bona fide fraternal, charitable, religious,
9 benevolent, or non-profit organization.

10 ~~(h)~~ "Outcall massage service" means any business, not permitted as a massage
11 establishment or solo practitioner massage establishment under the provisions of this Article,
12 wherein the primary function of such business is to engage in or carry on massage not at a
13 fixed location but at a location designated by the client or customer.

14 ~~(i)~~ "Permittee" means the owner, proprietor, manager, or operator of a massage
15 establishment, outcall massage service, or solo practitioner massage establishment.

16 ~~(j)~~ "Person" means any individual, partnership, firm, association, joint stock company,
17 corporation, or combination of individuals of whatever form or character.

18 ~~(k)~~ "Recognized school for massage" means any school or institution of learning which
19 teaches the theory, ethics, practice, profession, and work of massage, which requires a
20 resident course of study of not less than 100 hours to be completed before the student shall
21 be furnished with a diploma or certificate of graduation, and which has been approved
22 pursuant to California Education Code Sections 94301 et seq., or, if said school or institution
23 is not located in California, has complied with standards commensurate with those required in
24 said Sections 94301 et seq. and has obtained certification under any similar state approval
25 program, if such exists.

1 ~~(f)~~ "Solo practitioner massage establishment" means a fixed place of business where a
2 person holding an advanced massage practitioner permit engages in or carries on, or permits
3 to be engaged in or carried on, the practice of massage. Said fixed place of business may be
4 shared by two to four advanced massage practitioners, or two to four advanced massage
5 practitioners and one or more health or healing arts practitioners, except as otherwise
6 provided pursuant to Section ~~191329.14~~(e).

7 **SEC. ~~190129.2~~. PERMIT REQUIRED FOR MASSAGE PRACTITIONER;**
8 **EXEMPTIONS.**

9 (a) It shall be unlawful for any individual who is not certified as a massage practitioner or
10 therapist by the State of California CAMTC pursuant to the California Business and Professions
11 Code to engage in the practice of massage without first obtaining a permit from the Director.

12 (b) An individual may receive a permit as either a general massage practitioner or an
13 advanced massage practitioner, as provided in Section ~~190229.3~~. As used in this Article, the
14 term "massage practitioner" shall refer to both general massage practitioners and advanced
15 massage practitioners, unless otherwise specifically provided in the ~~ordinance~~this Article.

16 (c) A permit is not required where the individual is a licensed or certificated health care
17 practitioner practicing massage as part of his or her health care practice. For purposes of this
18 Section, "health care practitioner" shall mean any person whose activities are licensed or
19 regulated under Division 2 of the California Business and Professions Code or any initiative
20 act referred to in that division.

21 (d) A permit is not required where the individual is a barber, cosmetologist, esthetician,
22 or manicurist licensed or certificated pursuant to Division 3, Chapter 10, of the California
23 Business and Professions Code, practicing massage as part of his or her work as a barber,
24 cosmetologist, esthetician, or manicurist and within the scope of any relevant state restrictions
25 on the practice of massage by members of those professions.

1 (e) An individual practicing massage under the direction of a non-profit organization,
2 and the organization itself are exempt from permit and license fees under this Article, but the
3 individual and the organization must obtain the necessary permits and licenses and otherwise
4 comply with all relevant requirements.

5 **SEC. ~~190229.3.~~ APPLICATION FOR MASSAGE PRACTITIONER PERMIT;**
6 **GENERAL AND ADVANCED PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

7 (a) Unless certified as a massage practitioner or therapist by the State of California CAMTC
8 pursuant to the California Business and Professions Code, Every applicant for a massage
9 practitioner permit shall file an application with the Director upon a form provided by the
10 Director and pay a non-refundable application fee, as set forth in Section ~~192729.26.~~

11 (b) The application for a massage practitioner permit shall set forth, under penalty of
12 perjury, the following:

13 (1) Name and residence address of the applicant;

14 (2) A unique identifying number from at least one government-issued form of
15 identification, such as a social security card, a state driver's license or identification card, or a
16 passport;

17 (3) Written evidence that the applicant is at least 18 years of age;

18 (4) Applicant's height, weight, and color of hair and eyes;

19 (5) Business, occupation, or employment of the applicant for the five years
20 immediately prior to the date of application; this information shall include, but not be limited to,
21 a statement as to whether or not the applicant, in working as a massage practitioner or
22 bodywork technician or similar occupation under a permit or license, has had such permit or
23 license revoked or suspended, and the reasons therefor; and

24 (6) All felony or misdemeanor convictions.
25

1 (c) An applicant for a general massage practitioner permit shall provide, as part of the
2 application, the name and address of the recognized school for massage attended, the dates
3 attended, and the original of the diploma or certificate of completion awarded the applicant
4 showing that the applicant has completed not less than 100 hours of instruction. An applicant
5 for an advanced massage practitioner permit shall provide, as part of the application, the
6 name and address of the recognized school or schools for massage attended, the dates
7 attended, and the original of the diploma(s) or certificate(s) of completion awarded the
8 applicant showing that the applicant has completed not less than 200 hours of instruction.
9 The additional 100 hours of instruction required for the advanced massage practitioner permit
10 may be completed at one or more schools. If the applicant already holds a current general
11 massage practitioner permit, he or she need only submit documentation for the additional 100
12 hours of instruction necessary for the advanced massage practitioner permit.

13 (d) The Director shall administer a culturally-sensitive test to all applicants, in the
14 applicant's own language, to confirm basic proficiency in massage before issuing a permit.

15 (e) The Director is hereby authorized to require in the application any other information
16 including, but not limited to, any information necessary to discover the truth of the matters set
17 forth in the application.

18 **SEC. 190329.4. ISSUANCE OF MASSAGE PRACTITIONER PERMIT FOR**
19 **PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

20 (a) Within 14 days following a hearing, or, if no hearing is held, within 60 business
21 days following receipt of a completed application for a massage practitioner permit, for a
22 practitioner who is not certified as a massage practitioner or therapist by the State of
23 California CAMTC pursuant to the California Business and Professions Code the Director shall
24 either issue the permit or mail a written statement of his or her reasons for denial thereof to
25 the applicant. If the Director takes neither action, the permit shall ~~he~~be deemed issued.

1 (b) No massage practitioner permit shall be issued if the Director finds:

2 (1) The applicant has provided materially false documents or testimony; or

3 (2) The applicant has not complied fully with the provisions of this Article; or

4 (3) Within five years immediately prior to the date of application, the applicant
5 has had any license or permit related to the practice of massage revoked; or

6 (4) The applicant has been convicted of any of the following offenses or
7 convicted of an offense outside the State of California that would have constituted any of the
8 following offenses if committed within the State of California:

9 (~~i~~A) Any felony involving the use of coercion or force and violence upon
10 another person; or

11 (~~ii~~B) Any misdemeanor sexual battery; or

12 (~~iii~~C) Any offense involving sexual misconduct with children; or

13 (~~iv~~D) Any offense requiring registration pursuant to Section 290 of the
14 California Penal Code.

15 (c) The Director may issue a massage practitioner permit to any individual convicted of
16 one of the offenses listed in Subsection (b)(4) of this Section if the Director finds that the
17 offense was not violent, the conviction occurred at least five years prior to the date of
18 application, and the applicant has not been convicted subsequently of one of those offenses.

19 (d) If an application for a massage practitioner permit is denied, within 30 days of the
20 date of receipt of the notice of denial, the applicant may appeal the decision by notifying the
21 Director in writing. The notice shall set forth in detail the ground or grounds for the appeal.
22 Within 30 days of receipt of the notice of appeal, the Director shall conduct a hearing to
23 consider the appeal. At least 10 days prior to the hearing, the Director shall notify the
24 applicant of the time and place of the hearing. The Director shall oversee the hearing, provide
25

1 the applicant an opportunity to speak at the hearing, and issue a ruling within 30 days of its
2 conclusion. The Director's ruling shall be final.

3 **SEC. ~~190429.5~~. TEMPORARY MASSAGE PRACTITIONER PERMIT; TRAINEE**
4 **PERMIT FOR PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

5 (a) Upon completion and submission of an application for a massage practitioner
6 permit for a practitioner who is not certified as a massage practitioner or therapist by the State of
7 California CAMTC pursuant to the California Business and Professions Code, as required in Section
8 ~~190229.3~~ of this Article, and upon payment of all fees for the permit, an applicant may request
9 a temporary massage practitioner permit. If requested, the Director shall issue the temporary
10 massage practitioner permit which is valid for the period during which the application is under
11 review, but in no event for more than 60 days. The Director may revoke the permit at any
12 time if he or she finds that the applicant has failed to meet any of the requirements of Section
13 1903 of this Article.

14 (b) The Director may adopt rules and procedures for issuing trainee permits, not to
15 exceed three months in duration, to persons who have otherwise completed an application for
16 a massage practitioner permit and who are currently registered in a recognized school of
17 massage to fulfill the training requirement.

18
19 [Uncodified Note: An earlier version of this Ordinance proposed to amend Health Code
20 Section 29.6. That proposed amendment has been removed from this Ordinance. This
21 Ordinance does not amend Health Code Section 29.6.]

22
23 **SEC. ~~190629.7~~. MASSAGE PRACTITIONER LICENSE FEE.**

24 Every massage practitioner shall pay to the Tax Collector an annual license fee, as set
25 forth in Section ~~192729.26~~.

1 **SEC. ~~190729.8~~. REVOCATION OF MASSAGE PRACTITIONER PERMIT, FOR**
2 **PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

3 (a) The Director may revoke or suspend any massage practitioner permit for a
4 practitioner who is not certified as a massage practitioner or therapist by the State of California
5 CAMTC pursuant to the California Business and Professions Code, after a public hearing, if the
6 Director finds:

7 (1) The massage practitioner willfully violated any of the provisions of this
8 Article; or

9 (2) The massage practitioner has provided materially false documents or
10 testimony; or

11 (3) Within five years immediately prior to the date of application, the massage
12 practitioner has had any license or permit related to the practice of massage revoked; or

13 (4) The massage practitioner has violated a rule or regulation adopted by the
14 Director pursuant to Section ~~192629.25~~.

15 (b) Before any hearing is conducted under this Section, the Director shall provide the
16 massage practitioner at least 20 days written notice. The notice shall include the time, place,
17 and grounds for the hearing. If requested by the massage practitioner, the Director shall
18 make available all documentary evidence against him or her no later than 15 days prior to the
19 hearing. At the hearing, the massage practitioner shall be provided an opportunity to refute all
20 evidence against him or her. The Director shall oversee the hearing and issue a ruling within
21 20 days of its conclusion. The Director's ruling shall be final.

22 (c) The Director may suspend summarily any massage practitioner permit issued
23 under this Article pending a noticed hearing on revocation or suspension when in the opinion
24 of the Director the public health or safety requires such summary suspension. Any affected
25

1 permittee shall be given notice of such summary suspension in writing delivered to said
2 permittee in person or by registered letter.

3 **SEC. 29.9. REGISTRATION OF MASSAGE ESTABLISHMENTS THAT EMPLOY ONLY**
4 **STATE CAMTC CERTIFIED PRACTITIONERS.**

5 (a) All massage establishments that employ only massage practitioners who are certified by the
6 State of California CAMTC pursuant to the California Business and Professions Code, must provide
7 copies of those certificates, and the home and work addresses of those massage practitioners to
8 the San Francisco Department of Public Health for all massage practitioners employed by the
9 establishment. The massage establishment must update this information annually provide notice of
10 any changes within thirty (30) days.

11 (b) All massage establishments that employ only massage practitioners who are certified by the
12 state CAMTC must notify the Department if any state CAMTC certified massage practitioner loses
13 their state CAMTC certification.

14 (c) Any massage establishment that employs any massage practitioner who is not certified by
15 the state CAMTC must obtain a permit to operate a massage establishment from the San Francisco
16 Department of Public Health in accordance with this Article 29.

17 (d) Upon notice from California Massage Therapy Council CAMTC, or any successor
18 agency authorized under the California Business and Professions Code to certify massage
19 practitioners, that the state CAMTC certification of a massage practitioner has been suspended or
20 revoked, the Department shall send written notice to the massage establishment that it must obtain a
21 permit from the San Francisco Department of Public Health in order to continue to operate, and that it
22 must apply for the permit within thirty (30) days of the notice. Failure to either apply for a San
23 Francisco permit or to regain exempt status by employing only state CAMTC-certified massage
24 practitioners within thirty (30) days, may result in administrative penalties as set forth in this Article
25 29, Section 29.27.

1 **SEC. ~~190829.10~~. PERMIT REQUIRED FOR A MASSAGE ESTABLISHMENT, SOLO**
2 **PRACTITIONER MASSAGE ESTABLISHMENT, OR OUTCALL MASSAGE SERVICE,**
3 **EXEMPTIONS FOR PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

4 (a) It shall be unlawful for any person to engage in, conduct, or carry on, or to permit to
5 be engaged in, conducted, or carried on, in or upon any premises in the City the operation of
6 a massage establishment, solo practitioner massage establishment, or outcall massage
7 service without first obtaining a permit from the Director, *unless all persons employed by that*
8 *establishment or service are certified as massage practitioner(s) or therapist(s) by the State of*
9 *California CAMTC pursuant to the California Business and Professions Code.*

10 (b) Hospitals, nursing homes, and other State-licensed health care facilities providing
11 massage services to their patients shall not be required to obtain a permit under this Section,
12 where the services are provided by a licensed or certificated health care practitioner or an
13 individual practicing massage under the direction of a health care practitioner. For purposes
14 of this Section, "health care practitioner" shall mean any person whose activities are licensed
15 or regulated under Division 2 of the California Business and Professions Code or any initiative
16 act referred to in that division.

17 (c) A permit shall not be required under this Section where the services are provided
18 on the premises (1) by a licensed or certificated health care practitioner or (2) by a barber,
19 cosmetologist, esthetician, or manicurist, licensed or certificated pursuant to Division 3,
20 Chapter 10, of the California Business and Professions Code, practicing massage as part of
21 his or her work as a barber, cosmetologist, esthetician, or manicurist, and within the scope of
22 any relevant state restrictions on the practice of massage by members of those professions.
23 A non-profit organization providing massage services on its premises, and the individuals
24 providing the massage services, are exempt from permit and license fees under this Article,
25

1 but the organization and the individuals must obtain the necessary permits and licenses and
2 otherwise comply with all relevant requirements.

3 **SEC. ~~190929.11~~. APPLICATION FOR MASSAGE ESTABLISHMENT, SOLO**
4 **PRACTITIONER MASSAGE ESTABLISHMENT, OR OUTCALL MASSAGE SERVICE**
5 **PERMIT FOR PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

6 (a) Unless certified as a massage practitioner or therapist by the State of California CAMTC
7 pursuant to the California Business and Professions Code, Every applicant for a massage
8 establishment, solo practitioner massage establishment, or outcall massage service permit
9 shall file an application with the Director upon a form provided by the Director and pay a non-
10 refundable application fee, as set forth in Section ~~192729.26~~.

11 (b) The application shall set forth, under penalty of perjury, the following:

12 (1) The exact nature of the services to be rendered;

13 (2) The address of the proposed place of business and facilities thereof, and a
14 copy of the rental agreement or lease showing the names of all of the tenants or lessees;

15 (3) The number of individuals to be employed by the business, and, in the case
16 of a solo massage practitioner establishment, the names of any massage practitioners who
17 shall operate under that permit;

18 (4) The name, residence address, and date of birth of each applicant;

19 (5) Any history of previous massage permits or licenses in San Francisco or
20 issued by CAMTC or elsewhere, including whether any such permit or license has been
21 revoked and the reasons therefor, for each applicant; and

22 (6) All felony or misdemeanor convictions for the applicant.

23 (c) The Director is hereby authorized to require in the application any other information
24 including, but not limited to, information related to the health, hygiene, and sanitation of the
25

1 premises and any information necessary to confirm the accuracy of the matters set forth in the
2 application.

3 (d) If an applicant for a massage establishment or outcall massage service permit is a
4 corporation, the name of the corporation shall be set forth exactly as shown in its articles of
5 incorporation together with the names and residence addresses of each of the officers,
6 directors, and each stockholder holding more than 10 percent of the stock of the corporation.
7 If the application is a partnership, the application shall set forth the name and the residence
8 address of each of the partners, including limited partners. If one or more of the partners is a
9 corporation, the provisions of this Section pertaining to corporate applicants applies. The
10 same permit and criminal history information required of individual applicants shall be
11 provided for each officer, director, and stockholder holding more than 10 percent of the stock
12 of the corporation, or for each partner, including limited partners.

13 (e) In addition to the information required under subsections (b) and (c), an applicant
14 for a solo practitioner massage establishment permit shall provide proof that he or she holds a
15 current, valid advanced massage practitioner permit issued by the Director under Section
16 1901.

17 (f) Applicants shall also submit proof of compliance with any applicable Planning Code
18 requirements regarding notice and posting of the proposed establishment.

19 (g) An advanced massage practitioner holding a solo practitioner massage
20 establishment permit shall not be required to pay any additional permit fee for an outcall
21 massage service permit.

22 **SEC. ~~191029.12~~. FACILITIES NECESSARY OPERATING REQUIREMENTS FOR ALL**
23 **MESSAGE ESTABLISHMENTS.**

1 No permit to conduct a massage establishment shall be issued unless an inspection by the
2 Director reveals that the All massage establishments must comply with each of the following
3 reasonable health and safety requirements:

4 (a) Toilet facilities shall be provided for patrons in convenient locations.

5 (1) Construction of rooms used for toilets, tubs, steam baths, and showers shall
6 be made waterproof with hard nonabsorbent materials which are easily cleaned and shall be
7 installed in accordance with the San Francisco Building Code.

8 (2) Plumbing fixtures shall be installed in accordance with the San Francisco
9 Plumbing Code.

10 ~~(1) For toilet rooms, toilet room vestibules, and rooms containing bathtubs, there shall~~
11 ~~be a waterproof floor covering, which will be carried up all walls to a height of at least five inches.~~
12 ~~Floors shall be coved at the juncture of the floor and wall with a inch minimum radius coving.~~

13 ~~(2) Steam rooms and shower compartments shall have waterproof floors, walls, and~~
14 ~~ceilings approved by the Director.~~

15 ~~(3) Floors of wet and dry heat rooms shall be adequately pitched to one or more floor~~
16 ~~drains properly connected to the sewer. Dry heat rooms with wooden floors need not be provided with~~
17 ~~pitched floors and floor drains.~~

18 ~~(4) A source of hot water must be available within the vicinity of dry and wet heat~~
19 ~~rooms to facilitate cleaning.~~

20 ~~(b) Toilet facilities shall be provided in convenient locations. When five or more employees or~~
21 ~~patrons of different genders are on the premises at the same time, separate toilet facilities shall be~~
22 ~~provided. A single toilet shall be provided for each 1.5 or more persons of the same gender on the~~
23 ~~premises at any one time.~~

24 (3) Urinals may be substituted for toilets after one toilet has been provided.

25 (4) Doors to toilet rooms shall open inward and be self-closing.

1 (5) Toilet rooms shall be designated as to the gender accommodated therein.

2 **(b) Handwashing facilities shall be provided within, or adjacent to the toilet rooms and shall be**
3 **equipped with an adequate supply of hot and cold running water under pressure.**

4 **(c)(1) Lavatories or wash basins with both hot and cold running water shall be**
5 **installed in either the toilet room or the vestibule.** Lavatories or wash basins must have soap in a
6 dispenser and sanitary towels.

7 **(2) handwashing facilities shall be readily accessible to the massage practitioner.**

8 **(dc)** All portions of the massage establishment shall be provided with adequate light
9 and ventilation by means of windows or skylights with an area of not less than of the total floor
10 area, or shall be provided with an approved artificial light and a mechanical operating
11 ventilating system. ~~When windows or skylights are used for ventilation, at least 1/2 of the total~~
12 ~~required window area shall be operable. To allow for adequate ventilation, cubicles, rooms, and areas~~
13 ~~provided for the use of patrons not served directly by a window, skylight, or mechanical system of~~
14 ~~ventilation shall be constructed so that the height of the partitions does not exceed 75 percent of the~~
15 ~~floor-to-ceiling height of the area in which they are located.~~

16 **(1) Toilet, dressing and massage rooms shall be provided with at least 108 lux (10 foot**
17 **candles) of light.**

18 **(e2)** All electrical equipment shall be installed in accordance with the
19 requirements of the San Francisco Electrical Code.

20 **(d) A room, enclosure, or designated area shall be provided where patrons can change and**
21 **store their clothes.**

22 **(e) A room, enclosure, or designated area, which is separate from the toilet, massage room(s),**
23 **steam room, or other common areas shared by the patrons shall be made available for each employee.**

24 **(f) Every portion of a massage establishment, including appliances and apparatus, shall be**
25 **kept clean and operated in a sanitary condition.**

1 (1) Adequate and suitable space shall be provided for storage of clean linens,
2 including but not limited to, sheets, towels, apparel.

3 (2) Every massage establishment shall provide clean laundered sheets and towels
4 and shall launder them after each use and store them in a sanitary manner.

5 (3) No towels or sheets shall be laundered or dried in any massage establishment
6 unless such massage establishment is provided with laundry facilities for such laundering and drying.

7 (4) The massage establishment shall provide smooth, cleanable appropriately labeled
8 receptacles for the storage of soiled linens and paper towels.

9 (5) The massage establishment shall appropriately bag and dispose of soiled refuse.

10 (6) Every massage establishment shall thoroughly clean its wet and dry heat rooms,
11 shower compartments, and toilet rooms each business day.

12 (7) Bathtubs shall be thoroughly cleaned and sanitized after each use.

13 (g) Any room in which a massage establishment provides massage services shall not be used
14 for residential or sleeping purposes; provided, however, that the Director may allow such room to be
15 used for residential or sleeping purposes if the Director finds that the health and safety of the patrons
16 of the massage establishment will not be jeopardized.

17 ~~**SEC. 1911. FACILITIES NECESSARY FOR SOLO PRACTITIONER MASSAGE**~~
18 ~~**ESTABLISHMENT.**~~

19 ~~No permit to conduct a solo practitioner massage establishment shall be issued unless an~~
20 ~~inspection by the Director reveals that the solo practitioner massage establishment complies with each~~
21 ~~of the following requirements:~~

22 ~~(a) Toilet facilities shall be provided for patrons.~~

23 ~~(b) Rooms used for toilets, tubs, steam baths, and showers, including the floors, walls, and~~
24 ~~ceilings of those rooms, shall be constructed from hard, durable, and nonabsorbent materials which~~
25 ~~are easily cleaned.~~

1 ~~(c) Handwashing facilities shall be provided within or adjacent to toilet rooms and shall be~~
2 ~~equipped with an adequate supply of hot and cold running water under pressure.~~

3 ~~(d) Handwashing facilities shall be readily accessible to the massage practitioner and shall be~~
4 ~~equipped with an adequate supply of hot and cold running water under pressure.~~

5 ~~(e) A room, enclosure, or designated area shall be provided where patrons may change and~~
6 ~~store their clothes.~~

7 ~~(f) Toilet and dressing rooms and massage rooms shall be provided with at least 108 lux (10~~
8 ~~footcandles) of light.~~

9 ~~(g) Smooth and cleanable containers shall be provided for soiled linens.~~

10 ~~(h) Adequate and suitable space shall be provided for storage of clean linens, including towels,~~
11 ~~apparel, etc.~~

12 ~~(i) All portions of the facility used by patrons shall be provided with adequate ventilation.~~

13 **SEC. 191229.13. REFERRAL OF PERMIT APPLICATION TO OTHER**
14 **DEPARTMENTS, FOR PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

15 The Director, within 10 days of receiving an application for a permit to operate a
16 massage establishment or solo practitioner massage establishment permit where one or more
17 practitioners are not certified as a massage practitioner or therapist by the State of California
18 CAMTC pursuant to the California Business and Professions Code, shall refer the application to the
19 City Department of Building Inspection and the City Police, Fire, and Planning Departments.
20 Said departments shall inspect the premises proposed to be operated as a massage
21 establishment or a solo practitioner massage establishment and shall make written findings to
22 the Director concerning compliance with codes that they administer.

23 The Director shall notify the Police Department of all approved permit applications.
24
25

1 **SEC. ~~191329.14~~. ISSUANCE OF MASSAGE ESTABLISHMENT, SOLO**
2 **PRACTITIONER MASSAGE ESTABLISHMENT, OR OUTCALL MASSAGE SERVICE**
3 **PERMIT, FOR PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

4 (a) Within 14 days following a hearing, or, if no hearing is held, within 60 business
5 days, following receipt of a completed application for a massage establishment, solo
6 practitioner massage establishment, or outcall massage service permit *where one or more*
7 *practitioners are not certified as a massage practitioner or therapist by the State of California*
8 CAMTC pursuant to the California Business and Professions Code, the Director shall either issue
9 the permit or mail a written statement of his or her reasons for denial thereof to the applicant.
10 If the Director takes neither action, the permit shall be deemed issued.

11 (b) No massage establishment, solo practitioner massage establishment, or outcall
12 massage service permit shall be issued if the Director finds:

13 (1) The applicant has provided materially false documents or testimony; or

14 (2) The operation as proposed by the applicant would not comply with all
15 applicable laws including, but not limited to, the City Building, Planning, Housing, and Fire
16 Codes or any rule or regulation adopted by the Director pursuant to this Article; or

17 (3) Within five years immediately prior to the date of application, the applicant
18 has had any license or permit related to the practice of massage revoked; or

19 (4) The applicant and any other individual who will be directly engaged in the
20 management and operation of the massage establishment, solo practitioner massage
21 establishment, or outcall massage service has been convicted of any of the following offenses
22 or convicted of an offense outside the State of California that would have constituted any of
23 the following offenses if committed within the State of California:

24 (~~4~~) Any felony involving the use of coercion or force and violence upon
25 another person; or

- 1 (~~ii~~B) Any misdemeanor sexual battery; or
2 (~~iii~~C) Any offense involving sexual misconduct with children;
3 (~~iv~~D) Pimping or pandering; or
4 (~~v~~E) Any offense requiring registration pursuant to Section 190 of the California
5 Penal Code.

6 (c) The Director may issue a permit authorized under this Section to any individual
7 convicted of one of the offenses listed in Subsection (~~h~~b)(4) of this Section if the Director finds
8 that the offense was not violent, the conviction occurred at least five years prior to the date of
9 application, and the applicant has not been convicted subsequently of one of those offenses.

10 (d) The Director may refuse to issue any permit authorized under this Section in any
11 case where there is reasonable grounds to determine that the premises or the business will
12 be or are being managed, conducted, or maintained in such a manner as to endanger the
13 health or safety of the employees or patrons thereof or to coerce any employee to engage in
14 any illegal conduct.

15 (e) Notwithstanding the provisions of Section ~~4900~~29.1(~~f~~), the Director may issue a
16 solo practitioner massage establishment permit authorizing more than four solo massage
17 practitioners to operate out of the same place of business if the Director finds good cause
18 exists and the operation of the establishment will not have a negative impact on the
19 neighborhood.

20 (f) If an application for a permit authorized under this Section is denied, within 30 days
21 of the date of receipt of the notice of denial, the applicant may appeal the decision by notifying
22 the Director in writing. The notice shall set forth in detail the ground or grounds for the appeal.
23 Within 30 days of receipt of the notice of appeal, the Director shall conduct a hearing to
24 consider the appeal. At least 10 days prior to the hearing, the Director shall notify the
25 applicant of the time and place of the hearing. The Director shall oversee the hearing, provide

1 the applicant an opportunity to speak at the hearing, and issue a ruling within 30 days of its
2 conclusion. The Director's ruling shall be final.

3 **SEC. 1914. OPERATING REQUIREMENTS FOR MASSAGE ESTABLISHMENT.**

4 ~~(a) Every portion of a massage establishment, including appliances and apparatus, shall be~~
5 ~~kept clean and operated in a sanitary condition.~~

6 ~~(b) A room, enclosure, or designated area, which is separate from the toilet, massage room,~~
7 ~~steam room, or other common areas shared by the patrons shall be made available for each employee.~~
8 ~~Individual lockers within this room shall be made available to each employee. Doors to dressing~~
9 ~~rooms shall open inward and be self closing.~~

10 ~~(c) Every massage establishment shall provide clean laundered sheets and towels and shall~~
11 ~~launder them after each use and store them in a sanitary manner. No towels or sheets shall be~~
12 ~~laundered or dried in any massage establishment unless such massage establishment is provided with~~
13 ~~laundry facilities for such laundering and drying. The massage establishment shall provide~~
14 ~~appropriately labeled receptacles for the storage of soiled linens and paper towels. The massage~~
15 ~~establishment shall appropriately bag and dispose of soiled refuse.~~

16 ~~(d) Every massage establishment shall thoroughly clean its wet and dry heat rooms, shower~~
17 ~~compartments, and toilet rooms each business day. Bathtubs shall be thoroughly cleaned and sanitized~~
18 ~~after each use.~~

19 ~~(e) Any room in which a massage establishment provides massage services shall not be used~~
20 ~~for residential sleeping purposes; provided, however, that the Director may allow such room to be used~~
21 ~~for residential or sleeping purposes if the Director finds that the health and safety of the patrons of the~~
22 ~~massage establishment will not be jeopardized.~~

23 **SEC. 1915-29.15. EMPLOYMENT OF MASSAGE PRACTITIONERS.**

24 It shall be the responsibility of every permittee for operator of a massage establishment
25 business or outcall massage service, or the employer of any individual purporting to act as a

1 massage practitioner, to ensure that such individual is certified as a massage practitioner or
2 therapist by the State of California CAMTC pursuant to the California Business and Professions
3 Code or has obtained a permit pursuant to this Article.

4 **SEC. ~~1916-29.16~~. REGISTER OF EMPLOYEES.**

5 The operator of a massage establishment, solo practitioner massage establishment, or
6 outcall massage service must maintain a register of all individuals employed as massage
7 practitioners and their ~~State of California~~ CAMTC certificate or Department permit numbers.
8 Such register shall be available for inspection by the Department of Public Health at all times
9 during regular business hours.

10 **SEC. ~~1917-29.17~~. EMPLOYMENT OF PERSONS UNDER THE AGE OF 18**
11 **PROHIBITED.**

12 It shall be unlawful for any permittee to employ any individual who is not at least 18
13 years of age.

14 **SEC. ~~1918-29.18~~. DISPLAY OF PERMIT; HOURS OF OPERATION.**

15 (a) Every permit to operate a massage establishment or solo practitioner massage
16 establishment shall be displayed in a conspicuous place within the establishment so that the
17 permit may be readily seen by individuals entering the premises. Every permit to operate an
18 outcall massage service must be made available for inspection by the Department of Public
19 Health at all times while providing massage services.

20 (b) No massage establishment, solo practitioner massage establishment, or outcall
21 massage service shall operate or provide massage services during the hours between 10:00
22 p.m. and 7:00 a.m.

23 **SEC. ~~1919-29.19~~. INSPECTION.**

24 (a) Any member of the Department of Public Health may make an inspection of any
25 massage establishment or solo practitioner massage establishment in the City for the purpose

1 of determining that the establishment is in compliance with the provisions of state law or this
2 Article or for the purpose of providing health and safety information to employees of the
3 establishment. The Director shall adopt regulations under Section ~~1926~~ 29.25 governing the
4 use of double doors or other structural devices that interfere with reasonable inspections and
5 do not have legitimate safety or security purposes.

6 (b) Nothing in this Section shall limit or restrict the authority of a police officer to enter
7 premises licensed under this Article (1) pursuant to a search warrant signed by a magistrate
8 and issued upon a showing of probable cause to believe that contraband is present or that a
9 crime has been committed or attempted, (2) without a warrant in the case of an emergency or
10 other exigent circumstances, or (3) as part of any other lawful entry in connection with a
11 criminal investigation or enforcement action.

12 **SEC. ~~1920-29.20~~. MASSAGE ESTABLISHMENT, SOLO PRACTITIONER MASSAGE**
13 **ESTABLISHMENT, OR OUTCALL MASSAGE SERVICE LICENSE FEE.**

14 (a) Every person, ~~unless certified as a massage practitioner or therapist by the State of~~
15 ~~California pursuant to the California Business and Professions Code,~~ holding a massage
16 establishment, solo practitioner massage establishment, or outcall massage service permit
17 issued by the Department shall pay to the Tax Collector an annual license fee, as set forth in
18 Section ~~1927-29.26~~; provided, however, that the annual license fee shall be \$10 for any person
19 holding a massage establishment permit who is over 60 years old and does not employ others
20 and whose gross receipts from the massage business operated under the authority of said
21 permit for the previous year were less than \$1,000.

22 (b) An advanced massage practitioner holding a solo practitioner massage
23 establishment permit shall not be required to pay any additional annual license fee for an
24 outcall massage service permit.

1 **SEC. ~~1921-29.21~~. REVOCATION OF MASSAGE ESTABLISHMENT, SOLO**
2 **PRACTITIONER MASSAGE ESTABLISHMENT, OR OUTCALL MESSAGE SERVICE**
3 **PERMIT FOR PRACTITIONERS NOT CERTIFIED BY THE STATE CAMTC.**

4 (a) The Director may revoke or suspend any massage establishment, solo practitioner
5 massage establishment, or outcall massage service permit *issued to massage establishments*
6 *where all of the practitioners are not certified as a massage practitioner or therapist by the State of*
7 *California CAMTC pursuant to the California Business and Professions Code*, after a hearing, if the
8 Director finds:

9 (1) The permittee has violated any of the provisions of this Article; or

10 (2) The permittee has refused to permit any duly authorized City health
11 inspector to inspect the premises or the operations therein; or

12 (3) The permittee has engaged in any conduct in connection with the operation
13 of the business that violates any state or local laws, or, in the case of a massage
14 establishment or outcall massage service permit, any employee of the permittee has engaged
15 in any conduct that violates any state or local laws at permittee's place of business, and the
16 permittee had or should have had actual or constructive knowledge by due diligence of the
17 illegal conduct; or

18 (4) In the case of a solo practitioner massage permit, the permittee no longer
19 holds a current, valid advanced massage practitioner permit issued by the Director; or

20 (5) The Director determines by clear and convincing evidence that such
21 business is being managed, conducted, or maintained without regard for public health or the
22 health of patrons, customers, or employees, or without due regard to proper sanitation and
23 hygiene; or

24 (6) The permittee has violated a rule or regulation adopted by the Director
25 pursuant to Section ~~1926-29.25~~.

1 (b) Before any hearing is conducted under this Section, the Director shall provide the
2 permittee at least 20 days' written notice. The notice shall include the time, place, and
3 grounds for the hearing. If requested by permittee, the Director shall make available all
4 documentary evidence against permittee no later than 15 days prior to the hearing. At the
5 hearing, the permittee shall be provided an opportunity to refute all evidence against him or
6 her. The Director shall oversee the hearing and issue a ruling within 20 days of its conclusion.
7 The Director's ruling shall be final.

8 (c) The Director may suspend summarily any massage establishment, solo practitioner
9 massage establishment, or outcall massage service permit issued under this Article pending a
10 noticed hearing on revocation or suspension when in the opinion of the Director the public
11 health or safety requires such summary suspension. Any affected permittee shall be given
12 notice of such summary suspension in writing delivered to said permittee in person or by
13 registered letter.

14 **SEC. ~~1922~~ 29.22. HEARINGS.**

15 The Director may fix a time and place for a hearing on any application for a permit
16 under this Article, which shall not be held more than 45 days after the receipt of the completed
17 application, or, in the case of a permit to operate a massage establishment or solo massage
18 practitioner establishment, more than 30 days after receiving the findings required under
19 Section ~~1912~~ 29.13 of this Article.

20 **SEC. ~~1923~~ 29.23. TRANSFER OF PERMIT.**

21 No permit issued under this Article shall be transferable.

22 **~~SEC. 1924. EXISTING PERMITS.~~**

23 ~~(a) All persons who possess outstanding massage establishment, outcall massage service, or~~
24 ~~masseur or masseuse permits on the effective date of this ordinance must surrender and exchange any~~
25 ~~such permits for new permits within 90 days of the effective date of this ordinance. Any such surrender~~

1 ~~and exchange shall be without fee to the permittee. From and after the 91st day after the effective date~~
2 ~~of this ordinance, all permits not surrendered and exchanged for new permits shall be void and~~
3 ~~continuance of operation under any such void permits shall be a violation of this Article. However,~~
4 ~~until issuance of the new permit, all existing permits are subject to the rules and regulations in effect at~~
5 ~~the time of the issuance of the permits.~~

6 ~~(1) A person who possesses an outstanding masseur or masseuse permit on the effective date of~~
7 ~~this ordinance may exchange that permit for a general massage practitioner permit. He or she may~~
8 ~~seek an advanced massage practitioner permit upon submitting documentation for the additional 100~~
9 ~~hours of instruction required under Section 1902(e).~~

10 ~~(2) A person who possesses an outstanding massage establishment permit on the effective date~~
11 ~~of this ordinance may exchange that permit for a massage establishment permit under this Article. Only~~
12 ~~a person who has obtained an advanced massage practitioner permit may obtain a solo practitioner~~
13 ~~massage establishment permit.~~

14 ~~(b) Any person practicing massage without a permit on the effective date of this ordinance, or~~
15 ~~who has done so prior to that date, shall be eligible to receive a general or advanced massage~~
16 ~~practitioner permit upon satisfying the requirements of Sections 1902 and 1903, or a massage~~
17 ~~establishment, solo practitioner massage establishment, or outcall massage service permit upon~~
18 ~~satisfying the requirements of Sections 1909 and 1913. Such applicants shall not be disadvantaged or~~
19 ~~penalized in the permitting process for having practiced massage without a permit prior to the effective~~
20 ~~date of this ordinance.~~

21 **SEC. 1925-29.24. BUSINESS TAX AND ZONING INFORMATION, RESOURCES FOR**
22 **MESSAGE PRACTITIONERS.**

23 (a) Upon issuing or renewing any registration or permit issued under this Article, the
24 Director and the Tax Collector shall also provide the permit-holder with general information,
25 including appropriate referrals to other City departments, regarding (1) the need and

1 procedure for registering a business with the Tax Collector, and, (2) possible zoning
2 restrictions on the operation of a massage practice.

3 (b) The Director shall provide all persons receiving a massage practitioner permit with
4 educational materials regarding their rights and informing them of available resources such as
5 health services and victim assistance, as well as emergency numbers and hotlines to call for
6 information and assistance.

7 **SEC. ~~1926-29.25~~. RULES AND REGULATIONS; COMPLAINT LINE.**

8 (a) The Director, after a noticed public hearing, may adopt rules and regulations to
9 carry out the provisions of this Article. Such rules and regulations shall take effect no sooner
10 than 15 days after the ~~meeting~~ public hearing. Violation of any such rule or regulation may be
11 grounds for administrative action against the permittee, including suspension or revocation of
12 the permit as provided in Sections ~~1907-29.8~~ and ~~1921-29.21~~ or an administrative fine as
13 provided in Section ~~1928-29.27~~, but the Director shall whenever possible give the permittee a
14 reasonable opportunity to cure the violation before seeking penalties.

15 (b) The Director shall maintain a phone line for inquiries and complaints regarding
16 massage businesses and practitioners.

17 **SEC. ~~1927-29.26~~. FEES.**

18 (a) The application fee for a massage establishment, as provided in Section ~~1909-29.11~~,
19 shall be ~~\$394658~~. The annual license fee for a massage establishment, as provided in Section
20 ~~1920-29.20~~, shall be ~~\$6941,173~~. The Fee shall be due annually on March 31 of each year,
21 pursuant to Section 76.1, Article 2 of the San Francisco Business and Tax Regulations Code.

22 (b) The application fee for a solo practitioner massage establishment, as provided in
23 Section ~~1909-29.11~~, shall be ~~\$394480~~. The annual license fee for a solo practitioner massage
24 establishment, and for massage establishments where all practitioners are certified by the
25 CAMTC, as provided in Section ~~1920-29.20~~, shall be ~~\$464579~~. The Fee shall be due annually

1 on March 31 of each year, pursuant to Section 76.1, Article 2 of the San Francisco Business
2 and Tax Regulations Code

3 (c) The application fee for an outcall massage services permit, as provided in
4 Section ~~1909-29.11~~, shall be ~~\$278480~~. The annual license fee for an outcall massage service,
5 as provided in Section ~~192029.20~~, shall be ~~\$231579~~. The Fee shall be due annually on March
6 31 of each year, pursuant to Section 76.1, Article 2 of the San Francisco Business and Tax
7 Regulations Code.

8 (d) An advanced massage practitioner holding a solo practitioner massage
9 establishment permit shall not be required to pay any additional permit or annual license fee
10 for an outcall massage service permit.

11 (e) Beginning with fiscal year 2008-2009, fees set forth in this Article may be adjusted
12 each year, without further action by the Board of Supervisors, asset forth in this Section.

13 Not later than April 1, the Director shall report to the Controller the revenues generated
14 by the fees for the prior fiscal year and the prior fiscal year's costs of operation, as well as any
15 other information that the Controller determines appropriate to the performance of the duties
16 set forth in this Section.

17 Not later than May 15, the Controller shall determine whether the current fees have
18 produced or are projected to produce revenues sufficient to support the costs of providing the
19 services for which the fees are assessed and that the fees will not produce revenue which is
20 significantly more than the costs of providing the services for which the fees are assessed.

21 The Controller shall, if necessary, adjust the fees upward or downward for the
22 upcoming fiscal year as appropriate to ensure that the program recovers the costs of
23 operation without producing revenue which is significantly more than such costs. The
24 adjusted rates shall become operative on July 1.

1 **SEC. ~~1928-29.27~~. VIOLATIONS AND ADMINISTRATIVE PENALTIES.**

2 (a) Any person who violates any provision of this Article or any rule or regulation
3 adopted pursuant to Section ~~1926~~29.25 may, after being provided notice and an opportunity to
4 be heard, be subject to an administrative fine not to exceed \$1,000 for the first violation of any
5 provision of this Article or any rule or regulation in a 24 month period, \$2,500 for the second
6 violation of any provision of this Article or any rule or regulation in a 24-month period, and
7 \$5,000 for the third and subsequent violations of any provision of this Article or any rule or
8 regulation in a 24-month period; provided, however, that the schedule of administrative fines
9 for a massage practitioner shall be as follows: not to exceed \$250 for the first violation of any
10 provision of this Article or a rule or regulation in a 24-month period, \$500 for the second
11 violation of any provision of this Article or any rule or regulation in a 24-month period, and
12 \$1,000 for the third and subsequent violations of any provision of this Article or any rule or
13 regulation in a 24-month period.

14 (b) Any permittee who knowingly employs a massage practitioner who is not in
15 possession of a valid permit or who allows such a massage practitioner to perform, operate,
16 or practice in the permittee's place of business may, after being provided notice and an
17 opportunity to be heard, be subject to an administrative fine not to exceed \$1,000 for the first
18 violation in a 24-month period, \$2,500 for the second violation in a 24-month period, and
19 \$5,000 for the third and subsequent violations in a 24-month period.

20 (c) In determining the amount of the administrative fine, the hearing officer shall
21 consider any relevant circumstance presented by any of the parties, including but not limited
22 to the nature and seriousness of the violation, the number of violations, the persistence of the
23 violation, the length of time over which the violation occurred, the willfulness of the violation,
24 and the impacts of the violation on the community.

1 (d) Administrative fines collected under this Section shall be used to support the
2 Department of Public Health and its Health Code enforcement functions.

3 (e) Nothing in this Section shall preclude the prosecution of anyone under Health Code
4 Section ~~1928.229.29~~, the laws of the State of California or the laws of the United States of
5 America.

6 **SEC. ~~1928.129.28~~. COST RECOVERY.**

7 Any person who is assessed an administrative fine or whose permit is suspended or
8 revoked under this Article, regardless of whether any fine, suspension or revocation is held in
9 abeyance, shall be liable to the City for its costs incurred in enforcing this Article including but
10 not limited to the costs of inspection, investigation, administration, hearing officer,
11 administrative proceedings, court proceedings, monitoring and attorneys' fees. Within ten
12 business days of the termination of the administrative hearing or other proceeding, the
13 Department of Public Health shall calculate the amount of costs.

14 **SEC. ~~1928.229.29~~. VIOLATIONS AND CRIMINAL PENALTIES.**

15 (a) Any permittee, as defined in Section ~~1900(4)29.1~~, of a massage establishment or
16 outcall massage service or any employer of a massage practitioner who shall violates Health
17 Code Section ~~190129.2~~ which requires a permit to engage in the practice of massage, Health
18 Code Section ~~190529.6~~ which requires presentation of an identification card to any City health
19 inspector, Health Code Section ~~190829.10~~ which requires *practitioners not certified by the State*
20 *of California* CAMTC pursuant to the California Business and Professions Code to obtain a permit to
21 operate a massage establishment, solo practitioner massage establishment, or outcall
22 massage service, Health Code Section ~~1914(e)29.12(g)~~ which prohibits the use of any room in
23 which massage services are provided to be used as a sleeping room, Health Code Section
24 ~~1911-191529.15~~ which requires every permit holder or employer to ensure that a massage
25 practitioner, *who is not certified by the State of California* CAMTC, has obtained a permit, Health

1 Code Section ~~191629.16~~ which requires a register of practitioners to be available for
2 inspection, Health Code Section ~~191729.17~~ which prohibits the employment of any individual
3 under the age of 18, Health Code Section ~~191829.18~~, which requires display of a permit and
4 prohibits operation between the hours of 10 p.m. and 7 a.m., or any rule or regulation adopted
5 pursuant to Section ~~192629.25~~, shall be guilty of a misdemeanor and upon conviction shall be
6 punished by a fine not to exceed \$1,000 or by imprisonment in the County Jail not to exceed
7 six months, or by both. A person convicted of violating this Section shall be deemed guilty of
8 a separate offense for every day such violation shall continue.

9 (b) Nothing in this Section shall preclude the prosecution of anyone under the laws of
10 the State of California or of the United States of America.

11 **SEC. ~~192929.30~~. COOPERATIVE EFFORTS WITH LAW ENFORCEMENT.**

12 The Director of Public Health shall work with the Chief of Police on issues of common
13 concern affecting the massage industry, such as protections against violence in massage
14 establishments, crimes against massage practitioners, forced labor, or trafficking.

15 During the six-month period between adoption of this Article and its effective date, the
16 Director of Public Health shall work with the Chief of Police to develop procedures to verify
17 that permit applicants do not have prior criminal convictions that would disqualify the
18 applicants from receiving a permit under this Article.

19 **SEC. ~~193029.31~~. DISCLAIMER.**

20 In regulating massage establishments and massage services as provided in this
21 Article, the City is assuming an undertaking only to promote the general welfare. It is not
22 assuming, nor is it imposing on its officers and employees, an obligation for breach of which it
23 is liable in money damages to any person who claims that such breach proximately caused
24 injury.

1 **SEC. ~~193129.32~~. SEVERABILITY.**

2 If any of the provisions of this Article or the application thereof to any person or
3 circumstance is held invalid, the remainder of this Article, including the application of such part
4 or provisions to persons or circumstances other than those to which it is held invalid, shall not
5 be affected thereby and shall continue in full force and effect. To this end, the provisions of
6 this Article are severable.

7
8 Section 3. Effective Date. This ordinance shall become effective 30 days from the
9 date of passage.

10
11 Section 4. This section is uncodified. In enacting this Ordinance, the Board intends to
12 amend only those words, phrases, paragraphs, subsections, sections, articles, numbers,
13 punctuation, charts, diagrams, or any other constituent part of the Health Code that are
14 explicitly shown in this legislation as additions, deletions, Board amendment additions, and
15 Board amendment deletions in accordance with the "Note" that appears under the official title
16 of the legislation.

17
18 APPROVED AS TO FORM:
19 DENNIS J. HERRERA, City Attorney

20 By: 
21 VIRGINIA DARIO ELIZONDO
22 Deputy City Attorney

23
24
25
n:\legana\as2013\1300227\00881192.doc

REVISED LEGISLATIVE DIGEST
(10/24/2013, Amended in Committee)

[Health Code - Massage Practitioners]

Ordinance amending the Health Code to exempt massage practitioners who are certified by the California Massage Therapy Council (CAMTC) and massage establishments that employ only CAMTC-certified massage practitioners from requirements for obtaining a permit from the San Francisco Health Department; require massage establishments that employ only CAMTC-certified massage practitioners to pay an annual license fee; increasing the licensing fees for all establishments and practitioners; and making environmental findings.

Existing Law

All individuals engaged in the practice of massage must obtain a permit from the San Francisco Health Department ("Department"). The Department provides an identification card to all permitted practitioners, which must be presented to any City health inspector upon request at all times during the regular business hours of any massage establishment or solo practitioner massage establishment. The Director of Health may suspend or revoke a permit after a public hearing. Massage establishments and solo practitioners must comply with public health and safety facility and operating requirements. Every person holding a massage establishment, solo practitioner massage establishment, or outcall massage service permit issued by the Department pays an annual license fee to the Tax Collector.

Amendments to Current Law

An individual who is certified as a massage practitioner by the State of California pursuant to the California Business and Professions Code is not required to obtain a permit from the Department. However, any practitioner who is not certified by the State must still obtain a permit from the Department.

Massage establishments that employ only massage practitioners who are certified by the state must provide copies of those certificates to the Health Department for all massage practitioners employed by the establishment, and must update this information annually. The operator of a massage establishment, solo practitioner massage establishment, or outcall massage service must maintain a register of all individuals employed as massage practitioners and their State of California certificate or Department permit numbers. Such register shall be available for inspection by the Department at all times during regular business hours.

All massage establishments, whether state-certified or not, must comply with reasonable health and safety operating requirements. Every person certified as a massage practitioner or therapist or holding a massage establishment, solo practitioner massage establishment, or outcall massage service permit issued by the Department shall pay an annual license fee to the Tax Collector. These fees have been increased to reflect current costs.

Committee Amendments

1. Clarify that massage practitioners are certified by the California Massage Therapy Council (CAMTC), not the state of California.
2. For massage practitioners not certified by the CAMTC, require an applicant for a message establishment permit to provide a copy of the lease or rental agreement for the site.
3. Require massage establishments where all practitioners are certified by the CAMTC to pay the lowest annual license fee assessed other similar businesses.

Background

State law was amended in 2011 to exempt massage practitioners and massage therapists who are certified by the California Massage Therapy Council, and massage businesses that employ only state certified practitioners, from local permitting and other regulatory requirements except reasonable health and safety standards.

REVISED LEGISLATIVE DIGEST

(10/3/2013, Amended in Committee)

[Health Code - Massage Practitioners]

Ordinance amending the Health Code to exempt massage practitioners who are certified by the California Massage Therapy Council (CAMTC) and massage establishments that employ only CAMTC-certified massage practitioners from requirements for obtaining a permit from the San Francisco Health Department; require massage establishments that employ only CAMTC-certified massage practitioners to pay an annual license fee; increasing the licensing fees for all establishments and practitioners; and making environmental findings.

Existing Law

All individuals engaged in the practice of massage must obtain a permit from the San Francisco Health Department ("Department"). The Department provides an identification card to all permitted practitioners, which must be presented to any City health inspector upon request at all times during the regular business hours of any massage establishment or solo practitioner massage establishment. The Director of Health may suspend or revoke a permit after a public hearing. Massage establishments and solo practitioners must comply with public health and safety facility and operating requirements. Every person holding a massage establishment, solo practitioner massage establishment, or outcall massage service permit issued by the Department pays an annual license fee to the Tax Collector.

Amendments to Current Law

An individual who is certified as a massage practitioner by the State of California pursuant to the California Business and Professions Code is not required to obtain a permit from the Department. However, any practitioner who is not certified by the State must still obtain a permit from the Department.

Massage establishments that employ only massage practitioners who are certified by the state must provide copies of those certificates to the Health Department for all massage practitioners employed by the establishment, and must update this information annually. The operator of a massage establishment, solo practitioner massage establishment, or outcall massage service must maintain a register of all individuals employed as massage practitioners and their State of California certificate or Department permit numbers. Such register shall be available for inspection by the Department at all times during regular business hours.

All massage establishments, whether state-certified or not, must comply with reasonable health and safety operating requirements. Every person certified as a massage practitioner or therapist or holding a massage establishment, solo practitioner massage establishment, or outcall massage service permit issued by the Department shall pay an annual license fee to the Tax Collector. These fees have been increased to reflect current costs.

Committee Amendments

1. Clarify that massage practitioners are certified by the California Massage Therapy Council (CAMTC), not the state of California.
2. For massage practitioners not certified by the CAMTC, require an applicant for a message establishment permit to provide a copy of the lease or rental agreement for the site.
3. Require massage establishments where all practitioners are certified by the CAMTC to pay the lowest annual license fee assessed other similar businesses.

Background

State law was amended in 2011 to exempt massage practitioners and massage therapists who are certified by the California Massage Therapy Council, and massage businesses that employ only state certified practitioners, from local permitting and other regulatory requirements except reasonable health and safety standards.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

May 14, 2013

File No. 130400

Sarah Jones
Environmental Review Officer
Planning Department
1650 Mission Street, 4th Floor
San Francisco, CA 94103

Dear Ms. Jones:

On May 2, 2013, the Department of Public Health submitted to our office the following proposed legislation:

File No. 130400

Ordinance amending the Health Code to exempt massage practitioners who are certified by the State of California and massage establishments that employ only state-certified massage practitioners from requirements for obtaining a permit from the Health Department; and making environmental findings.

This legislation is being transmitted to you for environmental review, pursuant to Planning Code Section 306.7(c).

Angela Calvillo, Clerk of the Board

[Handwritten Signature]
By: Linda Wong, Committee Clerk
Rules Committee

Attachment

c: Monica Pereira, Environmental Planning
Joy Navarrete, Environmental Planning

2013.1403E

*Non-physical
exemption per
CEQA Section
15060(c)(2)*

[Handwritten Signature] 10/21/13
Approved Planning Dept. Monica Cristina Pereira,
Environmental Planner



SMALL BUSINESS COMMISSION
OFFICE OF SMALL BUSINESS



CITY AND COUNTY OF SAN FRANCISCO
EDWIN M. LEE, MAYOR

July 17, 2013

Ms. Angela Calvillo, Clerk of the Board
Board of Supervisors
City Hall room 244
1 Carlton B. Goodlett Place
San Francisco, CA 94102-4694

File No. 130400 [Health Code - Massage Practitioners]

Small Business Commission Recommendation: **Approval**

Dear Ms. Calvillo:

On June 10, 2013 the Small Business Commission (SBC) voted 5-0 to recommend approval of BOS File No. 130400.

The Small Business Commission supports the San Francisco Department of Public Health amending Article 29 of the Health Code to bring the San Francisco local ordinance into compliance with State Law. State Law exempts state certified massage practitioners and massage establishments that employ only state certified massage practitioners from obtaining a local permit and this ordinance formally recognizes this provision under state law.

The SBC recognizes that there are differences in regulatory requirements between the state and San Francisco. The Commission, as a future policy direction, requests that the Department of Public Health work with the San Francisco Police Department to consider bringing local permitting requirements, including length of education and training, in line with State requirements.

Sincerely,

Regina Dick-Endrizzi
Director, Office of Small Business

Cc: Jason Elliott, Mayor's Office
Richard Lee, Department of Public Health

SMALL BUSINESS ASSISTANCE CENTER/ SMALL BUSINESS COMMISSION
1 DR. CARLTON B. GOODLETT PLACE, ROOM 110 SAN FRANCISCO, CALIFORNIA 94102-4681
(415) 554-6408



Edwin M. Lee
Mayor

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

Barbara A. Garcia, MPA
Director of Health

2013 MAY -2 PM 2:59

May 2, 2013

Angela Calvillo, Clerk of the Board
Board of Supervisors
1 Dr. Carlton B Goodlett Place, Room 244
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find an original and four copies of three proposed ordinances for Board of Supervisors approval, which are intended to conform the San Francisco Health Code and Business and Tax Regulation Code to California Business and Professions Code and California Health and Safety Code.

The following is a list of accompanying documents (five sets):

- Ordinance amending the Health Code, to exempt massage practitioners who are certified by the State of California and massage establishments that employ only state-certified massage practitioners from requirements for obtaining a permit from the San Francisco Health Department; and making environmental findings.
- Legislative Digest for Ordinance amending the Health Code, to exempt massage practitioners who are certified by the State of California and massage establishments that employ only state-certified massage practitioners from requirements for obtaining a permit from the San Francisco Health Department; and making environmental findings.
- Ordinance amending the Health Code to require electronic applications for registration of hazardous materials and for underground storage tanks to be filed through the California Environmental Reporting System, to eliminate the requirement that registration of hazardous materials plans to include a program for reduction of hazardous materials, and to provide for fee adjustment; and making environmental findings.
- Legislative Digest for Ordinance amending the Health Code to require electronic applications for registration of hazardous materials and for underground storage tanks to be filed through the California Environmental Reporting System, to eliminate the requirement that registration of hazardous materials plans to include a program for reduction of hazardous materials, and to provide for fee adjustment; and making environmental findings
- Ordinance amending the Health Code by repealing miscellaneous sections relating to tattooing and adding Article 40 to require body art practitioners to register with the San Francisco Department of Public Health (DPH) and annually renew registration, and to require permanent and temporary body art facilities to obtain and annually renew permits with DPH; amending the San Francisco Business and Tax

130400

Regulations Code by adding fees relating to body art permits and licenses; and making environmental findings.

- Legislative Digest for Ordinance amending the Health Code by repealing miscellaneous sections relating to tattooing and adding Article 40 to require body art practitioners to register with the San Francisco Department of Public Health (DPH) and annually renew registration, and to require permanent and temporary body art facilities to obtain and annually renew permits with DPH; amending the San Francisco Business and Tax Regulations Code by adding fees relating to body art permits and licenses; and making environmental findings.

There is no requirement for a special timeline for these items.

The following persons may be contacted regarding this matter: Richard Lee, DPH Director of Environmental Health Regulatory Program at 252-3992 or Jim Soos, DPH Assistant Director of Policy and Planning at 554-2633.

Sincerely,



Barbara A. Garcia, MPA
Director of Health

Mayor's Proposed Budget Book

SERVICES

The Department on the Status of Women provides services through the following program areas:

VIOLENCE AGAINST WOMEN PREVENTION & INTERVENTION (VAW) GRANTS PROGRAM makes up over 80 percent of the Department's funds. These grants support 31 community programs that address violence against women. In Fiscal Year (FY) 2011-12, these grants served 29,434 individuals.

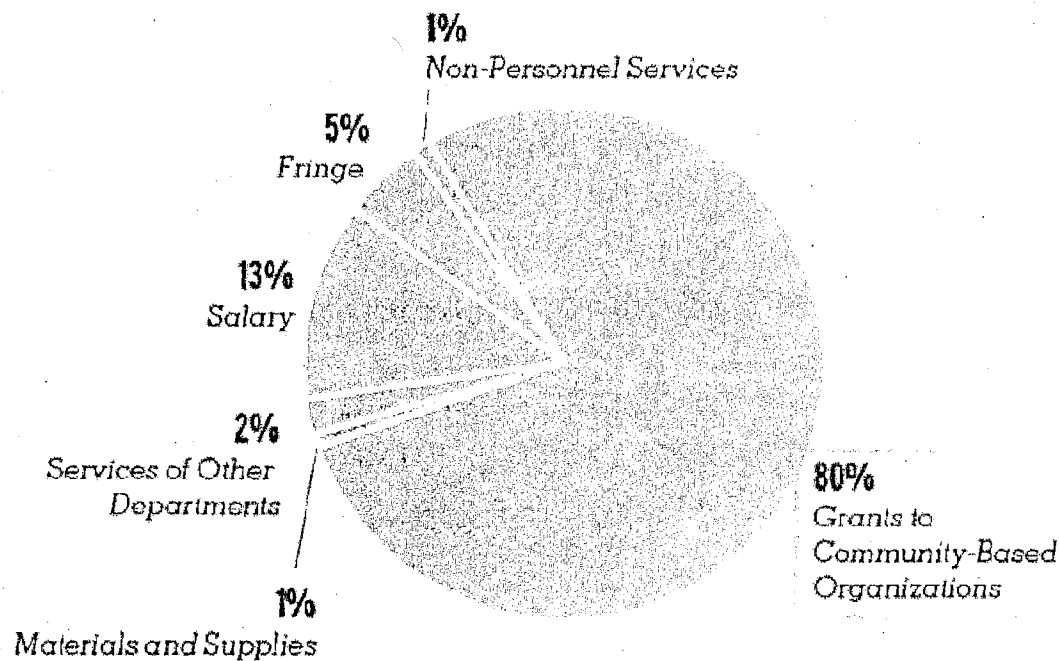
6225

USES - OPERATING EXPENDITURES

| | | | | |
|--------------------------------------------|------------------|------------------|------------------|------------------|
| Salaries & Wages | 419,664 | 450,740 | 569,647 | 118,907 |
| Fringe Benefits | 160,752 | 180,613 | 240,830 | 60,217 |
| Professional & Contractual Services | 35,642 | 5,840 | 17,340 | 11,500 |
| Aid Assistance / Grants | 2,778,181 | 3,011,665 | 3,996,864 | 985,199 |
| Materials & Supplies | 31,530 | 34,735 | 34,735 | 0 |
| Services of Other Departments | 131,168 | 119,004 | 118,562 | (442) |
| Uses - Operating Expenditures Total | 3,556,937 | 3,802,597 | 4,977,978 | 1,175,381 |

Mayor's Proposed Budget Book

FY 2013-14 DEPARTMENT USES BY SERVICE AREA



80 percent of department expenditures go towards grants to community-based organizations.

Adopted Budget and Appropriation Ordinance

Department Appropriations (2 year) (Adopted Budget)

Department: WOM : STATUS OF WOMEN

6227

Character Summary

| | | | | |
|--------------------------------|---------------------------|------------------|------------------|------------------|
| 001 | SALARIES | 450,740 | 569,647 | 118,907 |
| 013 | MANDATORY FRINGE BENEFITS | 180,613 | 240,830 | 60,217 |
| 021 | NON PERSONNEL SERVICES | 5,840 | 17,340 | 11,500 |
| 038 | CITY GRANT PROGRAMS | 3,011,665 | 4,193,078 | 1,181,413 |
| 040 | MATERIALS & SUPPLIES | 34,735 | 34,735 | |
| 081 | SERVICES OF OTHER DEPTS | 119,004 | 118,562 | (442) |
| Total Uses by Character | | 3,802,597 | 5,174,192 | 1,371,595 |

DCYF website

City & County of San Francisco's Department of
Children, Youth & Their Families



HOME

OUR FOCUS

GRANTS

RESOURCES

ABOUT US

6228

About DCYF Grants

DCYF Grantee Support

Other Grant Opportunities

2013-2016 RFP

2013-2016 RFP Readers
Documents

DCYF ExCEL Match Grants

2013-2016 RFP Award
Recipients

TEXT [T] FONT SIZE [A-] [A+]

Home » Grants » 2013-2016 RFP Award Recipients

2013-2016 RFP Award Recipients

DCYF would like to thank everyone who submitted proposals for the 2013-2016 RFP!

- [General List of the 2013-2016 Award Recipients](#)

The following documents were presented at the Executive Director/Fiscal Manager Meeting at DCYF on May 14, 2013:

- [Executive Director and Fiscal Manager Meeting Powerpoint Presentation](#)
- [Data and Capacity Building Evaluation Handout](#)
- [Contract Management System \(CMS\) Handout](#)

For more information on DCYF's selection process, click here for DCYF's Decision Process for the RFP.

If you would like a copy of your agency's scores and comments from the RFP, please send your request in writing to Emily Davis.

Award recipient information

| Community-Based Organization | Program Name | District | 2013 RFP Strategy | FY1314 Funding |
|-----------------------------------------------|------------------------------------------------------|----------|--------------------------------------------------------------------|----------------|
| Bay Area Community Resources | Youthline IT/Digital Media Work Experience | 1 | Youth Workforce Development | \$ 148,000.00 |
| California Academy of Sciences | Careers in Science Intern Program (CiS) | 1 | Youth Workforce Development | \$ 151,000.00 |
| Community Youth Center of San Francisco (CYC) | Job Readiness for English Language Learners | 1 | Youth Workforce Development | \$ 150,000.00 |
| Richmond District Neighborhood Center | SY EXCEL & Scholarship @ Argonne Elementary School | 1 | DCYF ExCEL Match Grant & Scholarship | \$ 79,232.00 |
| Richmond District Neighborhood Center | After School Scholarships at Alamo Elementary School | 1 | Comprehensive K-8 School-based Before and Afterschool Scholarships | \$ 67,500.00 |
| Richmond District Neighborhood Center | SY EXCEL @ George Peabody Elementary School | 1 | DCYF ExCEL Match Grant | \$ 39,442.00 |

6229

SFOpenBook: openbook.sfgov.org



CITY & COUNTY OF SAN FRANCISCO
SFOpenBook



Home **About Us** **Information & Reports** **SFOpenBook** **Frequently Requested** **Contact Us**

In This Section:

- Spending & Revenue
- Budget
- Vendor Payments
- Government Performance
- Economic Indicators
- Open Data
- FAQ

| | | | |
|----------------------------|-------------------------|---------------------|---------------------------|
| Spending & Revenue | Budget | Vendor Payments | Employee Compensation |
| Government Performance | Economic Indicators | Open Data | FAQ |

Welcome to SFOpenBook: A clear look at San Francisco's fiscal and economic health.

Place your mouse over the icons to the left for descriptions of this site's features.

Key Documents

- Budget Documents
- Mayor's Proposed Budgets
- Annual Salary Ordinance
- Five-Year Financial Plan
- Comprehensive Annual Financial Reports
- Budget Status Reports
- Audit and Performance Reports

2013-14 Budget
Gross Total: \$9,076,052,591
Net Total: \$7,908,801,656

6230

Nonprofit Reports



sfgov | residents | business | government | visitors | online services

Office of the Controller



Vendor Payment Reports

Select the Level of Detail and Output Options desired then click 'Create' to proceed. The files may be quite large and may take a long time to download.*

1. Select Level of Detail

- Vendor - Citywide Total
- Vendor and Department
- Vendor, Goods and Services
- Vendor, Department, Goods and Services
- Vendor, Goods and Services, Department

2. Select Output Type

- HTML
- PDF
- CSV

3. Nonprofits Only

Create

*For more information please reference the Download Timetable.

Explore

- [Vendor Payment Summaries](#)
- [Search](#)
- [View Reports](#)
- [Get Help](#)
- [Contact a Department](#)

How Do I?

- [... begin a search?](#)
- [... refine my search?](#)
- [... find a vendor?](#)
- [... find a nonprofit?](#)
- [... export to Excel?](#)
- [... use a CSV file?](#)

Related Links

- [SFGOV Home](#)
- [Controller's Office Home](#)
- Contract Opportunities:**
 - [All Departments](#)
 - [Controller](#)
- Resources for:**
 - [Vendors](#)
 - [Nonprofits](#)
 - [Vendor Department](#)
 - [Sunshine Ordinance](#)

6231

Downloadable Reports

Report 5100_NP
Data As Of:
10/13/2013

City and County of San Francisco
Vendor Payment Summaries Website Report
Summary of Vendors for Nonprofits

| Vendor Names | Non Profit | Payments | | | In Process | Remaining Balance |
|------------------------------------------|------------|-------------|-------------|-------------|------------|-------------------|
| | | FY 2011-12 | FY 2012-13 | FY 2013-14 | | |
| COLLEGE TRACK | x | \$66,371 | \$66,011 | \$7,433 | \$0 | \$75,000 |
| COLUMBUS DAY CELEBRATION | x | \$29,600 | \$29,600 | \$16,450 | \$0 | \$16,450 |
| COMEDY CELEBRATION DAY INC | x | \$5,300 | \$5,300 | \$0 | \$0 | \$5,300 |
| COMMUNITY ALLIANCE FOR SPECIAL EDUCATION | x | \$10,000 | \$10,191 | \$10,353 | \$0 | \$10,353 |
| COMMUNITY AWARENESS & TREATMENT SVCS INC | x | \$6,700,503 | \$7,647,401 | \$3,219,699 | \$0 | \$5,661,251 |
| COMMUNITY BOARD PROGRAM | x | \$137,311 | \$152,910 | \$59,300 | \$0 | \$133,237 |
| COMMUNITY DESIGN CENTER | x | \$118,736 | \$17,563 | \$0 | \$0 | \$65,000 |
| COMMUNITY DEVELOPMENT INSTITUTE | x | \$5,638 | \$0 | \$0 | \$0 | \$0 |
| COMMUNITY HOUSING PARTNERSHIP | x | \$4,070,722 | \$2,617,724 | \$996,764 | \$0 | \$2,491,013 |
| COMMUNITY INITIATIVES | x | \$591,503 | \$472,006 | \$79,258 | \$0 | \$443,759 |
| COMMUNITY LIVING CAMPAIGN | x | \$161,781 | \$169,047 | \$17,135 | \$0 | \$32,646 |
| COMMUNITY MUSIC CENTER SAN FRANCISCO | x | \$0 | \$3,350 | \$0 | \$0 | \$0 |
| COMMUNITY PARTNERS | x | \$0 | \$104,532 | \$3,500 | \$0 | \$0 |
| COMMUNITY TECHNLOGY NTWK OF THE BAY AREA | x | \$162,520 | \$207,423 | \$27,876 | \$0 | \$2,884 |
| COMMUNITY UNITED AGAINST VIOLENCE | x | \$220,270 | \$151,013 | \$41,806 | \$0 | \$83,322 |
| COMMUNITY WORKS WEST INC | x | \$1,183,893 | \$1,406,665 | \$529,023 | \$0 | \$767,924 |
| COMMUNITY YOUTH CENTER SAN FRANCISCO | x | \$2,259,584 | \$1,989,048 | \$908,191 | \$0 | \$1,844,959 |
| COMPASS FAMILY SERVICES | x | \$3,958,507 | \$4,148,863 | \$1,186,184 | \$0 | \$3,010,712 |
| COMPASSPOINT NONPROFIT SERVICES | x | \$138,106 | \$90,827 | \$18,326 | \$0 | \$94,240 |
| COMPOSERS INC | x | \$9,000 | \$6,000 | \$0 | \$0 | \$0 |
| CONARD HOUSE INC | x | \$8,280,440 | \$8,384,201 | \$3,659,426 | \$0 | \$7,820,550 |
| CONSCIOUS YOUTH MEDIA CREW | x | \$107,567 | \$91,841 | \$17,354 | \$0 | \$0 |
| CONTRABAND | x | \$2,400 | \$10,000 | \$0 | \$0 | \$0 |
| CORO CTR FOR CIVIC LEADERSHIP-NTHRN CAL | x | \$5,000 | \$1,000 | \$1,000 | \$0 | \$0 |
| CORPORATION FOR SUPPORTIVE HOUSING | x | \$0 | \$26,610 | \$16,171 | \$0 | \$57,219 |
| CORPORATION OF THE FINE ARTS MUSEUMS | x | \$2,123,222 | \$3,091,642 | \$479,619 | \$0 | \$2,500 |
| COSIPA | x | \$100 | \$250 | \$0 | \$0 | \$0 |
| COUNTERPULSE | x | \$62,250 | \$70,306 | \$22,000 | \$0 | \$53,270 |
| CREATIVITY EXPLORED OF SAN FRANCISCO | x | \$34,750 | \$30,800 | \$31,900 | \$0 | \$0 |
| CRIBS FOR KIDS INC | x | \$0 | \$0 | \$2,452 | \$0 | \$0 |

6232

President, District 3
BOARD of SUPERVISORS



*The normally BDS-11, Aides
Rules + 6 AD
Clerks* Print *COB
Leg Dep*

City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7450
Fax No. 554-7454
TDD/TTY No. 544-5227

DAVID CHIU
邱信福
市參事會主席

PRESIDENTIAL ACTION

Date: October 4, 2013
To: Angela Calvillo, Clerk of the Board of Supervisors

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2013 OCT -4 PM 3:23
K

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)
File No. _____

Transferring (Board Rule No. 3.3)
File No. 130400
From: Rules Committee
To: Government Audit & Oversight Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)
Supervisor _____
Replacing Supervisor _____
For: _____ Meeting
(Date) (Committee)

David Chiu

David Chiu, President
Board of Supervisors

