



March 21, 2024

Honorable Board of Supervisors
City and County of San Francisco
City Hall, Room 244
1 Carlton B. Goodlett Place
San Francisco, CA 94102

RE: Lease Amendment – Department of Public Health (DPH), 1305 & 1309 Evans

Dear Board Members:

Background

Submitted for your consideration is a Resolution proposing a lease amendment (“Amendment”) on behalf of the Department of Public Health (DPH) for the premises located at 1305 & 1309 Evans Avenue, comprising approximately 12,690 square feet of office space, plus 13 designated parking stalls situated at the rear of the building. DPH currently occupies the premises providing clinical counseling and other services in support of children, youth and families via three programs:

- **LEGACY (Lifting and Empowering Generations of Adults, Children, and Youth)** a peer-based, family engagement agency that is youth-focused and family-driven. This a peer-support program that provides systems navigation support, workshops, case management, as well as parenting and support groups to families, and transitional-aged youth, involved in one or more of the San Francisco child-serving systems (Special Education, Children’s Mental Health, and Child Welfare).
- **The Parent Training Institute (PTI)** a specialized program within the San Francisco Department of Public Health that oversees the training of local nonprofit and civil service providers to deliver free, easily accessible, evidence-based parenting interventions to caregivers and parents in San Francisco.
- **Family Mosaic Project (FMP)** partners with families and communities in San Francisco to promote permanency and stabilization for youth at risk of out-of-home placement. FMP programs seek to achieve the following goals for youth and families: stabilization of home environments; improved functioning within homes, schools and communities; and improved permanent relationships among family members and identified natural supports. .

The existing Lease expired on June 13, 2023. It provides for one five-year extension option. Annual base rent at the time was \$456,840 (\$36/square foot with Landlord providing utilities and janitorial services). The Real Estate Division (“RED”) negotiated continued occupancy on a holdover month to month basis at the then existing base rent rate.


New Lease

RED negotiated the proposed Amendment, which commences after approval by the Board of Supervisors and Mayor, and if approved, terminates on June 13, 2028. Base rent will be at a fixed annual rate of \$470,544 (\$37.08/square foot) – or a three percent (3%) increase from the holdover rate (which was the rate at the time of lease expiration). All other terms remain the same.

The Department of Public Health and the Real Estate Division recommend approval.

If you should have any questions regarding this matter, please contact Sandi Levine of our office at 415-361-1555.

Respectfully,



Andrico Q. Penick
Director of Real Estate