| File No. | 120899 |
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| Committee Item No. | 6 |
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| Board Item No. | |

COMMITTEE/BOARD OF SUPERVISORS

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| Completed b | oy: Linda Wong | Date <u>2/1</u> | 5/1 | 3 |

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

[Municipal Elections Code - Miscellaneous Amendments]

Ordinance amending the Municipal Elections Code by amending Sections 100, 110, 200, 205, 220, 230, 260, 335, 500, and 590, and adding Section 810 to: incorporate state law provisions governing Community College and Board of Education candidates; change deadlines for withdrawal of candidacy and candidate qualification statements; change the public inspection period for candidate materials; change requirements for petition circulator badges; delete the requirement that a disclaimer appear before Board of Supervisors' arguments in the Voter Information Pamphlet; incorporate state law provisions governing signatures in lieu of filing fees; reinstate candidate filing fee provisions; and make other technical amendments.

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Additions are single-underline italics Times New Roman; deletions are strike-through italies Times New Roman. Board amendment additions are double-underlined: Board amendment deletions are strikethrough normal.

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24 25 Be it ordained by the People of the City and County of San Francisco:

Section 1. The San Francisco Municipal Elections Code is hereby amended by mending Sections 100, 110, 200, 205, 220, 230, 260, 335, 500, and 590, and adding section \$10, to read as follows:

SEC. 100. CHARTER AUTHORIZATION; INCORPORATION OF STATE AND #EDERAL LAW.

This San Francisco Municipal Elections Code is adopted consistent with San Francisco tharter Section 13.100. Where not otherwise provided for by the Charter or by this Municipal ♯lections Code, applicable provisions of State and federal law shall apply. <u>All references in this</u>

Supervisor Kim BOARD OF SUPERVISORS

NOTE:

Code to sections or divisions of the California Elections Code shall also be construed to refer to any 1 2 successor provisions of those sections or divisions. 3 4 SEC. 110. DEFINITIONS. 5 Whenever the following terms are used in this Municipal Elections Code, these 6 7 definitions shall apply: 8 9 "City elective officer" shall mean the offices of Mayor, Member of the Board of (a) Supervisors, City Attorney, District Attorney, Treasurer, Sheriff, Assessor, Public Defender, Member of 10 the Board of Education of the San Francisco Unified School District and Member of the Governing 11 12 Board of the San Francisco Community College District. 13 14 "Measure" means an ordinance, charter amendment, referendum, recall, (ab)declaration of policy, or bond measure that will be voted on only in the City and County of San 15 16 Francisco. 17 "Signed and sworn statement" means a statement signed under penalty of 18 (bc)perjury under the laws of the State of California, that includes the original signature of the 19 signer. Facsimile or electronically produced or reproduced signatures are not original 20 21 signatures for purposes of this Article. 22 23 "Voter" means an individual who is registered to vote in the City and County (ed)24 of San Francisco. 25 Supervisor Kim

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BOARD OF SUPERVISORS

SEC. 200. NOMINATION AND RECALL OF ELECTIVE OFFICERS; INCORPORATION OF STATE LAW.

Except as otherwise provided by the Charter or this Municipal Elections Code, nomination of elective officers for the Board of Education of the San Francisco Unified School

District or the Governing Board of the San Francisco Community College District shall be made

pursuant to California Elections Code Section 10602 et seq. and nomination of all other City elective officers shall be made pursuant to California Elections Code Section 10220 et seq.; and tThe recall of elective officers shall be made pursuant to California Elections Code Section 11000 et seq. If the official proposed to be removed at a recall election is recalled, the vacancy shall be filled pursuant to Charter Sections 3.100(15) and 13.101.5.

SEC. 205. NOMINATION DEADLINES.

Candidates for the Board of Education of the San Francisco Unified School District or the

Governing Board of the San Francisco Community College District shall follow the nomination

deadlines established by California Elections Code Section 10602 et seq. Candidates for all other

City elective offices must file nomination papers no later than the 146th day before a municipal election during normal office hours, as posted.

SEC. 220. CANDIDATE QUALIFICATION STATEMENTS

(a) Content and Form of Statement. Candidates may file a candidate qualification statement including the name, age and occupation of the candidate and a description of no more than 200 words of the candidate's education and qualifications as expressed by the candidate. To ensure that all statements are filed in a uniform format, the

statement shall be in a manner specified and on a form provided by the Director of Elections for this purpose.

- (b) **Deadline for Submission of Statement**. Candidates who choose to submit a candidate qualification statement shall file the statement with the Department of Elections when the candidate returns his or her nomination papers for filing.
- (c) Inclusion of Nominators and Supporters. The candidate qualification statement may but need not include the names of some or all of the candidate's nominators. The statement may also include the names of individuals and entities which support the candidate but which did not serve as nominators. However, the names of such supporters shall not be published as part of the candidate's qualification statement unless the candidate provides the supporter's written authorization at the time the statement is submitted to the Director of Elections. The authorization shall be in a form prescribed by the Director of Elections. If the candidate chooses to include the names of nominators or other supporters in the candidate qualification statement, these names shall be counted toward the 200-word limit.
- (d) **Limitations.** The candidate qualification statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations.
- (e) Withdrawal of Statement. A candidate for the Board of Education of the San Francisco Unified School District or the Governing Board of the San Francisco Community College District may withdraw, but not change, his or her candidate qualification statement by filing with the Director of Elections a signed and sworn statement of withdrawal no later than 5:00

p.m. of the sixty-seventh day prior to the election. A candidate for any other City elective office may withdraw, but not change, his or her candidate qualification statement by filing with the Director of Elections a signed and sworn statement of withdrawal no later than 5:00 p.m. of the 102nd day prior

SEC. 230. FILING FEES; SIGNATURES IN LIEU OF FILING FEES.

Except where the Charter or this Code provides otherwise, the applicable provisions of Division 8, Part 1, Chapter 1 of the California Elections Code shall govern the collection, submission, and processing of signatures in lieu of filing fees.

Each candidate shall pay to the Director of Elections at the time of filing the candidate's declaration of candidacy and nomination certificates the fee specified in Section

In lieu of part or all of the filing fee, a candidate may submit to the Director of Elections signatures of voters registered in San Francisco. Each signature submitted shall reduce the fee by the amount specified in Section 840 of this Code. Each in-lieu petition shall include spaces for the voter's signature, printed name and residence address. The residence address shall include street and number within the City and County, or other adequate designation of residence so that the location may be readily ascertained. Across the top of each printed page there shall be printed in 12-point boldface type the following: "Petition in

(ed) A candidate may submit a greater number of signatures than required to reduce the filing fee to zero. The Director of Elections shall not be required to determine the validity of a greater number of signatures than that required to reduce the filing fee to zero. If the number of signatures affixed to an in-lieu petition is 100 or more, the Director of Elections may use a random sampling technique for verification of the signatures. The random sampling shall include an examination of 100 signatures, or three percent of the total number of signatures submitted, whichever is greater. Upon completion of the verification of signatures in the sample, the percentage of signatures which are valid shall be applied and projected to the total number of signatures submitted.

SEC. 260. WITHDRAWAL OF CANDIDACY.

The name of every candidate who has been duly and regularly nominated shall be placed on the ballot under the title of the office for which he or she is a candidate, provided that a candidate whose nomination has been completed may withdraw as a candidate by filing a signed and sworn statement of withdrawal with the Director of Elections no fewer than 67 cays later than 5:00 p.m. on the 102nd day before the election. No candidate may withdraw as a candidate after 5:00 p.m. on the 67th day before the date of the election.

This section shall not apply to the withdrawal of a candidacy for the Board of Education of the San Francisco Unified School District or the Governing Board of the San Francisco Community

College District, which shall be governed by California Elections Code Section 10603(b).

SEC. 335. CIRCULATOR IDENTIFICATION REQUIREMENTS.

(a) Upon request of a<u>A</u>ny person eirculating, as a principal or agent, or having charge or control of the circulation of, or obtaining signatures to, any City initiative, referendum or recall petition, shall request circulator identification badge templates from the Department of

25.

Elections. Upon request, the Department of Elections shall provide badges to that person to be worn as described in subsection (b). Each badge shall one badge template containing either the words "VOLUNTEER CIRCULATOR" or and a second badge template containing the words "PAID CIRCULATOR." Each The badge templates shall be printed inspecify a font and size that is will be clearly legible to the intended public. When the Department of Elections provides badges templates to any person pursuant to this subsection, the Department of Elections also shall provide written notice to the that person requesting the badges describing the requirements set forth in subsection (b).

- (b) Every person is guilty of an infraction, punishable by the maximum fine allowed under state law, who, circulating, as a principal or agent, or having charge or control of the circulation of, or obtaining signatures to, any City initiative, referendum or recall petition, intentionally fails to display an identification badge provided by the Department of Elections pursuant to subsection (a) on his or her outermost piece of clothing that includes the words "VOLUNTEER CIRCULATOR" if the person is not being paid to circulate the petition or "PAID CIRCULATOR" if the person is being paid to circulate the petition.
- (c) The person having charge or control of the circulation of, or obtaining signatures to, any petition shall provide every person circulating the petition with a badge stating whether that person is a paid or volunteer circulator. Each badge shall be printed in the font and size specified in the badge template provided by the Department of Elections. The person having charge or control of the circulation of, or obtaining signatures to, any petition

Every person who receives written notice from the Department of Elections described in subsection (a) shall also provide an exact copy of the written notice described in subsection (b) to every person to whom the person distributes a badge-received from the Department of Elections.

Supervisor Kim
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| 1 (1) The candidate qualification statement of each candidate for an City expenses of the City and County; 3 (2) A brief statement of the term, compensation, and duties of each City elective office of the City and County appearing in the pamphlet; and 6 (3) Any notice required by the Campaign Finance Reform Ordinance or | |
|---|---------|
| 3 4 (2) A brief statement of the term, compensation, and duties of each <u>City</u> 5 elective office of the City and County appearing in the pamphlet; and 6 7 (3) Any notice required by the Campaign Finance Reform Ordinance or | |
| 4 (2) A brief statement of the term, compensation, and duties of each <u>City</u> 5 elective office of the City and County appearing in the pamphlet; and 6 7 (3) Any notice required by the Campaign Finance Reform Ordinance or | |
| elective office of the City and County appearing in the pamphlet; and (3) Any notice required by the Campaign Finance Reform Ordinance or | |
| 6 7 (3) Any notice required by the Campaign Finance Reform Ordinance or | the |
| 7 (3) Any notice required by the Campaign Finance Reform Ordinance or | the |
| | the |
| | |
| 8 Political Reform Act, Government Code Section 85600, informing voters whether the | |
| 9 candidate has adopted the applicable voluntary expenditure ceiling. | |
| 10 | |
| (c) Contents as to measures: | |
| 12 | |
| (1) The identification of each measure by letter and title; | |
| 14 | |
| (2) The City Attorney's statement or question for each measure; | |
| 16 | |
| (3) The digest of each measure prepared by the Ballot Simplification | |
| l8 Committee; | |
| 19 | |
| (4) The Controller's financial analysis of each measure; | |
| 21 | |
| (5) An explanation of how the measure qualified for submission to the vo | ters; |
| 23 | |
| (A) If the measure was submitted to the voters by the Board of Super | visors, |
| the explanation required by Subsection (c)(5) of this Section shall identify those Supervi | sors |
| Supervisor Kim | |
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| 1 | who voted for submission of the measure and those Supervisors who voted against |
|----|---|
| 2 | submission of the measure, |
| 3 | |
| 4 | (B) If the measure was submitted to the voters by four or more members of |
| 5 | the Board of Supervisors, the explanation required by Subsection (c)(5) of this Section shall |
| 6 | identify those Supervisors who submitted the measure, |
| 7 | |
| 8 | (C) If the measure was submitted to the voters by initiative petition, the |
| 9 | explanation required by Subsection (c)(5) of this Section shall include the number of valid |
| 10 | signatures of registered San Francisco voters that were required to qualify the measure for |
| 11 | the ballot, and the date on which the Director of Elections certified that the measure qualified |
| 12 | for the ballot; |
| 13 | |
| 14 | (6) The full text of each measure to be voted upon at the election; |
| 15 | |
| 16 | (7) The opponent, proponent, rebuttal and paid arguments, if any, for or |
| 17 | against each measure. : and |
| 18 | |
| 19 | —————————————————————————————————————— |
| 20 | authorized by motion by the Board of Supervisors and submitted by the Board of Supervisors or by one |
| 21 | or more members of the Board of Supervisors for or against any measure, stating, "The Board of |
| 22 | Supervisors authorized the submission of the following argument. As of the date of the publication of |
| 23 | his Voter Information Pamphlet, the following Supervisors endorse the measure [insert names of |
| 24 | Supervisors who have by 5:00 p.m. on the deadline for the submission of the proponent and opponent |
| 25 | arguments set forth in Section 535 of this Code notified the Department of Elections in writing that they |
| | Supervisor Kim |
| | BOARD OF SUPERVISORS Page 11 |
| | 9/11/2012 |

endorse the measure]; oppose the measure [insert names of Supervisors who have by 5:00 p.m. on the deadline for the submission of the proponent and opponent arguments set forth in Section 535 of this Code notified the Department of Elections in writing that they oppose the measure]; take no position on the measure [insert names of Supervisors who have by 5:00 p.m. on the deadline for the submission of the proponent and opponent arguments set forth in Section 535 of this Code either failed to notify the Department of Elections that they support or oppose the measure or notified the Department of Elections in writing that they have not taken a position on the measure]" This disclaimer shall not be counted towards the number of words permitted in each argument.

Measures, and the material specified in this Section relating to said measures, shall be printed in the voter information pamphlet in the same order in which designated upon the ballot.

If space allows, the items specified in Subsection (c)(1) to (c)(5) of this Section shall be printed together on the same page of the voter information pamphlet. This page shall be known as the "ballot measure title page." The ballot measure title page shall also indicate: the page number at which the full text of the measure is printed; the page number at which the arguments for or against the measure are printed; and, if applicable the page number at which the definitions of terms appearing on ballot measure title page are printed.

The format of the voter information pamphlet shall be determined by the Director of Elections, subject to the approval of the Ballot Simplification Committee.

SEC. 590. VOTER INFORMATION PAMPHLET; PUBLIC EXAMINATION.

California Elections Code Sections 9295 and 13313 require that certain materials submitted for publication in the voter information pamphlet shall be subject to a 10-day public examination period. The public examination period for each category of material is specified below, and commences one day after the deadline for submitting that material to the Department of Elections and ends ten days later. Following the close of the public examination period for each category of material, the Department of Elections may proceed with publication of that material.

(a) Candidate Materials.

Candidate legal names submitted under Section 210 of this Article, candidate qualification statements submitted under Section 220 of this Article, ballot designations submitted under Section 225 of this Article, and translated or transliterated Chinese names submitted under Section 401 of this Article shall be available for public examination for a period of ten days immediately following the filing deadline for submission of those materials.

- (1) Candidate Qualification Statements. Candidate qualification statements submitted pursuant to Section 220 of this Article shall be available for public examination starting no later than noon on the eighty seventh day prior to the election. The public examination period shall end at noon on the seventy seventh day prior to the election.
- (2) Ballot Designations. Candidate ballot designations submitted pursuant to Section 225 of this Article shall be available for public examination starting no later than noon on the eighty seventh day prior to the election. The public examination period shall end at noon on the seventy seventh day prior to the election.
 - (b) Ballot Measure Materials.

Supervisor Kim BOARD OF SUPERVISORS (1)

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Committee pursuant to Section 610 of this Article shall be available for public examination starting no later than noon on the eighty-fourth day prior to the election. The examination period shall end at noon on the seventy-fourth day prior to the election.

Ballot Digests. Statements prepared by the Ballot Simplification

- (2) **Controller Statements.** Statements prepared by the Controller pursuant to Section 520 of this Article shall be available for public examination starting no later than noon on the eighty-fourth day prior to the election. The public examination period shall end at noon on the seventy-fourth day prior to the election.
- (3) City Attorney Statements or Questions. Statements or questions prepared by the City Attorney pursuant to Section 510 of this Article shall be available for public examination starting no later than noon on the eighty-fourth day prior to the election. The public examination period shall end at noon on the seventy-fourth day prior to the election.
- (4) **Proponent and Opponent Arguments.** Proponent and opponent arguments submitted pursuant to Section 535(a) of this Article shall be available for public examination starting no later than noon on the eighty-first day prior to the election. The public examination period shall end at noon on the seventy-first day prior to the election.
- (5) **Rebuttal Arguments.** Rebuttal arguments submitted pursuant to Section 535(b) of this Article shall be available for public examination starting no later than noon on

the seventy-seventh day prior to the election. The public examination period shall end at noon on the sixty-seventh day prior to the election.

Paid Arguments. Paid arguments submitted pursuant to Section 535(c) of (6) this Article shall be available for public examination starting no later than noon on the seventyseventh day prior to the election. The public examination period shall end at noon on the sixtyseventh day prior to the election.

Other Materials. For all other materials submitted for publication in the voter (c) information pamphlet that are subject to a 10-day public examination period pursuant to California Elections Code Sections 9295 and 13313, but for which an examination period is not specified by this Section, the examination period shall commence no later than noon on the seventy-seventh day prior to the election and shall end at noon on the sixty-seventh day prior to the election.

SEC. 810. CANDIDATE FILING FEES.

(a) Except as provided in Subsection (b), at the time a candidate files his or her declaration of candidacy and nomination certificates the candidate shall pay to the Department of Elections a sum equal to \$2,000 or two percent of the current annual salary for the office to which the candidate seeks election, whichever is greater.

(b) At the time a candidate for the Board of Supervisors, Board of Education of the San Francisco Unified School District, or the Governing Board of the San Francisco Community College District files his or her declaration of candidacy the candidate shall pay \$500 to the Department of Elections.

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> Supervisor Kim BOARD OF SUPERVISORS

Section 2. Effective Date. This ordinance shall become effective 30 days from the date of passage.

Section 3. Operative Date. Section 1 of this ordinance shall become operative January 1, 2013.

Section 4. This section is uncodified. In enacting this Ordinance, the Board intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation, charts, diagrams, or any other constituent part of the Municipal Elections Code that are explicitly shown in this legislation as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the "Note" that appears under the official title of the legislation.

APPROVED AS TO FORM: DENNIS J. HERRERA, City Attorney

By:

Mollie Lee

Deputy City Attorney

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LEGISLATIVE DIGEST

[Municipal Elections Code – Miscellaneous Amendments]

Ordinance amending the San Francisco Municipal Elections Code by amending sections 100, 110, 200, 205, 220, 230, 260, 335, 500, and 590, and adding section 810 to 1) incorporate state law provisions governing Community College and Board of Education candidates; 2) change deadlines for withdrawal of candidacy and candidate qualification statements; 3) change the public inspection period for candidate materials; 4) change requirements for petition circulator badges; 5) delete the requirement that a disclaimer appear before Board of Supervisors' arguments in the Voter Information Pamphlet; 6) incorporate state law provisions governing signatures in lieu of filing fees; 7) reinstate candidate filing fee provisions; and 8) make other technical amendments.

Existing Law

Incorporation of State law

The Municipal Elections Code sets deadlines and nomination procedures for candidates for City elective office. Unless stated otherwise, State law provisions for municipal elections govern the nomination of City elective officers, including City College and Board of Education candidates.

Nomination and withdrawal deadlines

The Municipal Elections Code includes the following deadlines for all City candidates:

- Nomination papers must be filed by the 146th day before an election.
- Withdrawals of candidacy must be filed no later than the 67th day before an election.
- Candidate qualification statements may be withdrawn no later than the 67th day before an election.

Public Inspection Period

The Municipal Elections Code requires that ballot designations and candidate qualification statements be available for public inspection from noon on the eighty-seventh day before an election until noon on the seventy-seventh day.

Petition Circulator Badges

Circulators of initiative, referendum, or recall petitions must wear badges stating whether they are paid or working as volunteers. The Municipal Elections Code requires the Department of Elections to provide these badges to all petition circulators, upon request.

FILE NO.

Signatures in lieu of filing fees

Candidates may submit signatures in lieu of filing fees. Each signature reduces the filing fee by \$0.50.

Disclaimer before Board of Supervisors ballot arguments

The Board of Supervisors may authorize ballot arguments for publication in the Voter Information Pamphlet. The Municipal Elections Code requires disclaimers stating whether each Board member endorses, opposes, or takes no position on each measure for which the Board submitted ballot arguments.

Filing Fees

The Municipal Elections Code does not establish candidate filing fees.

Amendments to Current Law

The proposal would amend the Municipal Elections Code (MEC) as follows.

Incorporation of State Law (MEC §§ 200, 205)

Nomination procedures for City College and Board of Education candidates would be governed by State law provisions for school district and community college district elections, rather than State law provisions for municipal elections.

Nomination and withdrawal deadlines (MEC §§ 220, 260)

Withdrawals of candidacy and withdrawals of candidate qualification statements would be due no later than the 102nd day before an election. This deadline would not apply to City College and Board of Education candidates.

Public Inspection Period

The public inspection period for candidate materials would be a ten-day period immediately following the filing deadline for submission of those materials. The proposed amendments would specify that candidate legal names and translated or transliterated Chinese names are subject to this inspection period.

Petition Circulator Badges (MEC § 335)

Persons in charge of circulating initiative, referendum, or recall petitions would be responsible for preparing their own circulator badges based on a template provided by the Department of Elections.

Signatures in lieu of filing fees (MEC § 230)

Except where stated otherwise, signatures in lieu would be governed by Division 8 of the California Elections Code. The per-signature reduction would remain \$0.50.

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Disclaimer before Board of Supervisors ballot arguments (MEC § 500)

The proposed amendment would delete the requirement to publish a disclaimer before Board of Supervisors arguments.

Filing Fees (MEC § 810)

The proposed amendment would add a provision setting filing fees at their current levels:

- For most City offices, the filing fee would be \$2,000 or two percent of the current annual salary for the office to which the candidate seeks election, whichever is greater.
- For the Board of Supervisors, Board of Education of the San Francisco Unified School District, and the Governing Board of the San Francisco Community College District, filing fees would be \$500.

The proposal would add a definition of "City elective officers" and make other technical changes. (MEC §§ 100, 110, 500.)

Background Information

Recent amendments to the City's public financing program included changes to candidate nomination deadlines and procedures. This proposal makes additional conforming changes to candidate nomination deadlines, withdrawal deadlines, and the public inspection period for candidate materials. It also specifies that the new, earlier deadlines do not apply to City College and Board of Education candidates.

The Department of Elections recommended amendments to provisions governing signature-in-lieu provisions, petition circulator badges, and the disclaimer before Board arguments.

This proposal reinstates the candidate filing fee provision at Section 810 of the Muncipal Elections Code, which was inadvertently deleted in prior amendments.

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

| I hereby submit the following item for introduction (select only one): | Time stamp or meeting date |
|---|---------------------------------------|
| | |
| 1. For reference to Committee: Rules Committee | · |
| An ordinance, resolution, motion, or charter amendment. | |
| 2. Request for next printed agenda without reference to Committee. | <u> </u> |
| 3. Request for hearing on a subject matter at Committee: | |
| 4. Request for letter beginning "Supervisor | inquires" |
| 5. City Attorney request. | |
| 6. Call File No. from Committee. | |
| 7. Budget Analyst request (attach written motion). | |
| 8. Substitute Legislation File No. | |
| 9. Request for Closed Session (attach written motion). | |
| ☐ 10. Board to Sit as A Committee of the Whole. | |
| ☐ 11. Question(s) submitted for Mayoral Appearance before the BOS on | |
| Please check the appropriate boxes. The proposed legislation should be forwarded to Small Business Commission | o the following: Ethics Commission |
| ☐ Planning Commission ☐ Building Inspection | n Commission |
| lote: For the Imperative Agenda (a resolution not on the printed agenda), use a | different form. |
| ponsor(s): | · |
| Supervisor Kim | |
| Subject: | |
| Municipal Elections Code – Miscellaneous Amendments | |
| Γhe text is listed below or attached: | |
| See Attached | |
| | |
| | |
| Signature of Sponsoring Supervisor: | |
| For Clerk's Use Only: | |

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