

SUPPLEMENT NO. 5 To MASTER FUNDING AGREEMENT
Between the METROPOLITAN TRANSPORTATION COMMISSION
And THE CITY AND COUNTY OF SAN FRANCISCO
For MCLAREN PARK AND NEIGHBORHOOD CONNECTIONS

This Supplement No. 5 to Master Funding Agreement (“Supplement or “Agreement”) is entered into this first day of January 2022, by and between the Metropolitan Transportation Commission (hereafter “MTC”) and City and County of San Francisco, acting through the Recreation and Parks Department (hereafter “AGENCY”) and supplements the Master Funding Agreement, dated July 1, 2019, by and between MTC and AGENCY.

Pursuant to this Supplement, MTC agrees to provide an amount not to exceed one hundred ninety-four thousand dollars (\$194,000) in MTC exchange funds to AGENCY to fund access improvements including of pedestrian and bicycle pathways in McLaren Park (as more fully described in Annex I hereto, the “Supplement Project”). The estimated budget and payment milestones for the Supplement Project scope of work is attached as Annex II hereto.

MTC will reimburse AGENCY for its actual eligible costs incurred for completed Supplement Project milestones or deliverables described in Annex II hereto.

The Supplement Project work will commence January 1, 2022, and be completed no later than December 30, 2025.

The clauses selected below and attached as exhibits to the Master Funding Agreement shall apply to AGENCY’s performance of the applicable Supplement Project scope of work hereunder:

- Exhibit B-1, Additional Terms and Conditions (General), Paragraph A
- Exhibit B-1, Additional Terms and Conditions (General), Paragraph B
- Exhibit B-2, Additional Terms and Conditions (Federally Required Clauses)
- Exhibit B-3, Additional Terms and Conditions (State Required Clauses)
- Exhibit B-4, Additional Terms and Conditions (Prevailing Wage Rates, Apprenticeships, and Payroll Records, Non-Federally-Funded Agreements)
- Exhibit B-5, Additional Terms and Conditions (Prevailing Wage Rates, Apprenticeships, and Payroll Records, Federally-Funded Agreements)
- Exhibit B-6, Additional Terms and Conditions (Regional Toll Funds including RM1, RM2, and AB1171)
- Exhibit B-7, Additional Terms and Conditions (Regional Discretionary Federal Funds including STP and CMAQ)

The MTC Project Manager for the Supplement Project is Lily Brown, 510 325 4169, lbrown@bayareametro.gov. The AGENCY Project Manager for the Supplement Project is Brian Stokle, 415-575-5606, brian.stokle@sfgov.org.

This Supplement is supplemental to the Master Funding Agreement; all terms and conditions of the Master Funding Agreement, as may be amended, remain unchanged hereby.

Capitalized terms used but not defined herein shall have the respective meanings assigned to them in the Master Funding Agreement.

**METROPOLITAN TRANSPORTATION
COMMISSION**

DocuSigned by:
Therese W. McMillan
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Therese W. McMillan, Executive Director

**CITY AND COUNTY OF SAN
FRANCISCO**

DocuSigned by:
Phil Ginsburg
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Phil Ginsburg, General Manager

Approved as to Form:

Donna R. Ziegler, County Counsel

By: _____

Kathy Lee, Deputy County Counsel

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she

Annex I
 Project Description and Scope of Work
McLaren Park and Neighborhood Connections

McLaren Park is the second largest city park in San Francisco. It was planned and designed during the mid to late 20th Century when access to large parks like McLaren was dominated by autos, and thus the park in many locations lacks basic sidewalks or bike facilities to allow safe and welcoming access to and through the park for pedestrians, hikers, and bike users. The McLaren Park & Neighborhood Connections project (Project) is an effort to create a safer and clearer pathway system for walkers, bikers, and other park users to navigate to and through McLaren Park. The Project is a collaborative effort between the San Francisco Recreation and Park Department (SFRPD) and the San Francisco Municipal Transportation Agency (SFMTA). The overarching goals of this project are:

- 1) **Improve connections to park facilities and adjacent neighborhoods:** Engage the community and mobility advocates to identify corridors and junction (aka hub) locations within the southern portion of McLaren Park.
- 2) **Develop concept plans for a multi-use (pedestrian and bike) system** and set of pathways, sidewalks, bikeways, and crossing improvements
- 3) **Develop detailed drawings (up to 30% design)** and if feasible, cost estimates, for some sections of the park in order to qualify for more funding.

PCA funding for this project will go toward all elements from data collection and stakeholder outreach to the development and presentation of preferred design alternatives.



Detailed Description of Work

Agency, or its consultant(s) shall perform the following tasks:

Visitacion Avenue

Task 1: Kick-off

Deliverables for Task 1: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 1.1: Meeting Notes – Minutes will be taken at an initial meeting with the design team, laying out work plan.

Task 2: Data Collection and Stakeholder Outreach

Deliverables for Task 2: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 2.1: Data Collection – Agency will conduct tube counts to gather vehicle information; Agency will also conduct surveys in the community.
- Deliverable 2.2: Public Outreach Meetings and Site Walks – Project team members will host a virtual community meeting, attend several standing community meetings, and host a site walk to present the project design options and receive public input.
- Deliverable 2.3: Preferred Plan Community Outreach – Once Agency has regulatory clarity on a preferred design alternative, and confirms target project budget, Agency will share a preferred plan with the community via a virtual meeting and distribution through various local organizations.

Task 3: Develop and refine alternative designs for studied segments

Deliverables for Task 3: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 3.1: Design Alternatives – The project team will present design options and lead regulatory reviews with MUNI, SF Fire Department, and SFPW disability access coordinators.
- Deliverable 3.2: Refined Preferred Alternatives – Following regulatory input, design options will be iteratively redesigned.
- Deliverable 3.3: 10% Design of preferred alternative – At the conclusion of the initial round of regulatory reviews, the design team will develop a CAD drawing of the preferred alternative.
- Deliverable 3.4: Submit application for CEQA – The preferred alternative will be submitted to SF Planning for CEQA review.

Task 4: Cost-estimates

Deliverables for Task 4: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 4.1 ROM estimate for 10% design – The project team will develop a ROM estimate of the preferred design.

Task 5: Roadmap to Capital Funding

Deliverables for Task 5: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 5.1: Confirm Funding Plan and Timeline – The project team will share the preferred design with other potential project funders and determine target project budget and schedule.

Task 6: Design Refinement

Deliverables for Task 6: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 6.1: Complete Topographical Survey – Once the PCA grant agreement is executed, Agency will complete a topo survey of the area.
- Deliverable 6.2: 35% Design – Once topo survey is complete and target project budget is confirmed, the project team will refine the design and develop it to 35% milestone.

Sunnydale Ave & Crocker Amazon

Task 7: Sunnydale Ave & Crocker Amazon Design Development

Deliverables for Task 7: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 7.1: Develop Concept Plan Options – The project team will develop a few possible options for proposed improvements.

Task 8: Sunnydale Ave & Crocker Amazon Data Collection and Stakeholder Outreach

Deliverables for Task 8: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 8.1: 8.1 First Community Meeting – The project team will host a virtual community meeting, sharing design options and receiving public input.
- Deliverable 8.2: Public Outreach Meetings and Site Walks – Project team members will attend several standing community meetings and host a site walk to present the project design options and receive public input.
- Deliverable 8.3: Data Collection - Agency will conduct tube counts to gather vehicle information; we will also conduct surveys in the community.

Task 9: Sunnydale Ave & Crocker Amazon Design Refinement

Deliverables for Task 9: All deliverables shall be accompanied by a cover memorandum summarizing the deliverable for reimbursement purposes.

- Deliverable 9.1: Complete Topographical Survey – Agency will complete a topo survey of the area.
- Deliverable 9.2: 35% Design – Once topo survey is complete and target project budget is confirmed, the project team will refine the design and develop it to 35% milestone.

Annex II
 Project Schedule, Budget and Payment

Table 1: PCA grant-funded tasks, budget and schedule

Task	Milestone/ Deliverable	Budget	Payment Terms	Expected Completion
1. Kick-off	1.1 Meeting Notes	\$2,500	Payment within 30 days of approval of invoice for specified deliverable	February 2022
2. Data Collection and Stakeholder Outreach	2.1 Data Collection	\$10,000		July 2022
	2.2 Public Outreach Meetings and Site Walks	\$5,000		
	2.3 Preferred Plan Community Outreach	\$2,500		August 2022
3. Develop and refine alternative designs for studied segments	3.1 Design Alternatives	\$2,500		March 2022
	3.2 Refined Preferred Alternatives	\$2,500		May 2022
	3.3 10% Design of preferred alternative	\$2,500		June 2022
	3.4 Submit application for CEQA	Included above		June 2022
4. Cost-estimates	4.1 ROM estimate for 10% design	\$2,500	June 2022	
5. Roadmap to Capital Funding	5.1 Confirm Funding Plan and Timeline	\$5,000	November 2022	
6. Design Refinement	6.1 Complete Topographical Survey	\$50,000	September 2022	
	6.2 35% Design	\$35,000	December 2022	
7. Sunnydale Ave & Crocker Amazon Design Development	7.1 Develop Concept Plan Options	\$2,500	July 2022	

8. Sunnydale Ave & Crocker Amazon Data Collection and Stakeholder Outreach	8.1 First Community Meeting	\$2,500		July 2022
	8.2 Public Outreach Meetings and Site Walks	\$10,000		September 2022
	8.3 Data Collection	\$10,000		September 2022
9. Sunnydale Ave & Crocker Amazon Design Refinement	9.1 Complete Topographical Survey	\$15,000		September 2022
	9.2 35% Design	\$20,000		February 2022
Contingency		\$14,000		
		\$194,000		

*Project sponsor may go under or exceed budgeted amount for specific tasks. Funds may be rolled over to other items as long as it does not exceed the total not-to-exceed budget. Project sponsor must seek approval from MTC PM prior to re-allocating budget between tasks.

Payment Terms: Reimbursement-Based

Project sponsor will receive payment in the form of reimbursements. Where applicable, funding reimbursements may amount to the total estimated budget in increments matching task milestones.

Table 2: All Funding Sources for McLaren Park and Neighborhood Connections project

In-kind services (SF Rec & Park, SFMTA, Mercy Housing)	\$220,000
Visitacion Valley Impact Fee	\$163,000
MTC	\$194,000
Local Funds	\$577,000

Total \$1,154,000

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