

File No. 120764

Committee Item No. 11
Board Item No. 24

COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 12/6/12

Board of Supervisors Meeting

Date 1/15/13

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
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OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong
Completed by: L.W.

Date 12/3/12
Date 1/10/13

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

[Campaign and Governmental Conduct Code – Updating Conflict of Interest Code]

Ordinance amending the San Francisco Campaign and Governmental Conduct Code to update the City's Conflict of Interest Code.

NOTE: Additions are single-underline italics Times New Roman;
deletions are ~~strike through italics Times New Roman~~.
Board amendment additions are double-underlined;
Board amendment deletions are ~~strikethrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The San Francisco Campaign and Governmental Conduct Code is hereby amended by amending Sections 3.1-103, 3.1-105, 3.1-120, 3.1-130, 3.1-140, 3.1-145, 3.1-150, 3.1-155, 3.1-175, 3.1-195, 3.1-205, 3.1-207, 3.1-218, 3.1-225, 3.1-245, 3.1-251, 3.1-253, 3.1-275, 3.1-280, 3.1-285, 3.1-320, 3.1-335, 3.1-345, 3.1-365, 3.1-390, 3.1-410, 3.1-420, 3.1-422, 3.1-435, 3.1-445, 3.1-455, 3.1-500, 3.1-510 to read as follows:

SEC. 3.1-103. FILING OFFICERS.

Persons holding designated positions shall file the specified statements, declarations, and certificates with the filing officers designated in this Section.

(a) MEMBERS OF BOARDS AND COMMISSIONS.

(1) Members of the following boards and commissions shall file their Form 700 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of Ethics Training with the Ethics Commission:

Access Appeals Commission

Aging and Adult Services Commission

Airport Commission

Arts Commission

- 1 Asian Art Museum Commission
- 2 Assessment Appeals Board
- 3 Board of Appeals
- 4 Board of Examiners
- 5 Board of Supervisors
- 6 Building Inspection Commission
- 7 Children and Families First Commission
- 8 Citizen's General Obligation Bond Oversight Committee
- 9 Civil Service Commission
- 10 Commission on the Status of Women
- 11 Elections Commission
- 12 Entertainment Commission
- 13 Environment Commission
- 14 Ethics Commission
- 15 Film Commission
- 16 Fine Arts Museums Board of Trustees
- 17 Fire Commission
- 18 Golden Gate Park Concourse Authority Board of Directors
- 19 Health Commission
- 20 Health Service System Board
- 21 Historic Preservation Commission
- 22 Human Rights Commission
- 23 Human Services Commission
- 24 Juvenile Probation Commission
- 25 Library Commission

- 1 Local Agency Formation Commission
- 2 Municipal Transportation Agency Board of Directors
- 3 Parking Authority
- 4 Planning Commission
- 5 Police Commission
- 6 Port Commission
- 7 Produce Market Corporation Board of Directors
- 8 ~~Public Health Commission~~
- 9 Rate Fairness Board
- 10 Recreation and Park Commission
- 11 Remote Access Network Board
- 12 Residential Rent Stabilization and Arbitration Board
- 13 Residential Users Appeal Board
- 14 Retiree Health Care Trust Fund Board
- 15 Retirement Board
- 16 Revenue Bond Oversight Committee
- 17 San Francisco Public Utilities Commission
- 18 Small Business Commission
- 19 Sunshine Ordinance Task Force
- 20 Treasure Island Development Authority Board of Directors
- 21 War Memorial and Performing Arts Center Board of Trustees
- 22 Workforce Investment Board

23 (2) Members of the following boards and commissions shall file their Form 700

24 Statements of Economic Interests with the Ethics Commission:

25 Community College District Board of Trustees

1 Health Authority Board

2 Housing Authority Commission

3 Law Library Board of Trustees *(excluding ex-officio members)*

4 *Redevelopment Agency Commission*

5 San Francisco Unified School District Board of Education

6 (b) DEPARTMENT HEADS.

7 (1) The following department heads of City agencies shall file their Form 700
8 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of
9 Ethics Training with the Ethics Commission:

10 Aging and Adult Services, Executive Director

11 Airport Director

12 Asian Art Museum, Director

13 Arts Commission, Director of Cultural Affairs

14 Assessor-Recorder

15 *Board of Appeals, Executive Director*

16 Board of Supervisors, Clerk

17 Building Inspection, Director

18 Child Support Services, Director

19 Children and Families First Commission, Executive Director

20 Children, Youth and Their Families, Executive Director

21 Citizen Complaints, Director

22 City Administrator

23 City Attorney

24 City Librarian

25 Civil Service Commission, Executive Officer

- 1 Commission on the Status of Women, Executive Director
- 2 Controller
- 3 District Attorney
- 4 Economic Workforce and Development, Executive Director
- 5 Elections, Director
- 6 Emergency Management, Executive Director
- 7 Entertainment Commission, Executive Director
- 8 Environment, Executive Director
- 9 Ethics Commission, Executive Director
- 10 Film Commission, Executive Director
- 11 Finance Corporation, Chief Financial Officer, President, and Secretary
- 12 Fine Arts Museums, Director
- 13 Fire Chief
- 14 Golden Gate Park Concourse Authority, Chief Executive Officer
- 15 Health Service System, Director
- 16 Human Resources, Director
- 17 Human Rights Commission, Executive Director
- 18 Human Services Commission, Executive Director
- 19 Juvenile Probation Commission, Chief Probation Officer
- 20 Local Agency Formation Commission, Executive Officer
- 21 Mayor
- 22 Municipal Transportation Agency, Executive Director/CEO
- 23 Parking Authority, Director
- 24 Planning, Director
- 25 Police Chief

- 1 Port, Director
- 2 Produce Market Corporation, Executive Director
- 3 Public Defender
- 4 Public Health, Director
- 5 Public Works, Director
- 6 Recreation and Park, General Manager
- 7 Residential Rent Stabilization and Arbitration Board, Executive Director
- 8 Retirement System, Executive Director
- 9 San Francisco Public Utilities Commission, General Manager
- 10 Sheriff
- 11 Small Business, Director
- 12 Technology, Executive Director
- 13 Transportation Authority, Executive Director
- 14 Treasurer
- 15 War Memorial and Performing Arts Center, Managing Director
- 16 (2) The following department heads shall file their Form 700 Statements of
- 17 Economic Interests with the Ethics Commission:
- 18 Community College District, Chancellor
- 19 Health Authority, Chief Executive Officer
- 20 Housing Authority, Executive Director
- 21 Law Librarian-Secretary
- 22 ~~Redevelopment Agency, Executive Director~~
- 23 San Francisco Unified School District, Superintendent
- 24 (c) Members of the Civil Grand Jury shall file their Form 700 Statements of
- 25 Economic Interests with the Executive Officer of the Superior Court.

1 (d) All other persons holding designated positions shall file their Form 700
2 Statements of Economic Interests with their respective department head or the executive
3 director of the agency.

4 (e) In instances where the proper filing officer for a particular, designated position is
5 unclear, the Ethics Commission may designate the filing officer.

6 SEC. 3.1-105. NOTICE OF APPOINTMENT AND RESIGNATION.

7 (a) Every appointing authority whose appointees file statements required by
8 Sections 3.1-101 and 3.1-102 of the Campaign and Governmental Conduct Code with the
9 Ethics Commission shall provide written notice to the Ethics Commission of the name of any
10 appointee who has assumed or left office or employment. Such notice shall be provided
11 within 15 days of the City officer or employee assuming or leaving office or employment.
12 Failure to provide such notice may constitute official misconduct.

13 (b) Whenever the Mayor or a board or commission appoints a department head, or
14 receives the resignation or retirement notice of a department head, the official or the secretary
15 to the board or commission who makes the appointment or receives the resignation or
16 retirement notice, shall inform the department head of the necessity to file within 30 days of
17 assuming office or leaving office a statement of economic interests. The official or the secretary
18 of the board or commission who makes the appointment or receives the resignation or retirement notice
19 shall also inform the Ethics Commission of the appointment, resignation or retirement within 15 days
20 of the department head's assumption of or departure from office. Such written notice shall include the
21 name of the department head, and the date on which the department was appointed, resigned or retired.
22 Upon receiving notice of the appointment, or the resignation or retirement, of the department
23 head, the Ethics Commission shall perform the required duties of the filing officer and obtain
24 the required statement of economic interests.

25 SEC. 3.1-120. AIRPORT ~~COMMISSION~~.

1 (a) Disclosure Category 2. Persons in this category shall disclose all investments
 2 and business positions in business entities and income from any source which provides, or
 3 contracts with the City and County of San Francisco and its Airport Commission to provide
 4 services, supplies, materials, machinery or equipment to the Airport Commission.

5 (b) Disclosure Category 3. Persons in this category shall disclose all investments
 6 and business positions in business entities, interests in real property, and income from any
 7 source subject to the regulatory, permit or licensing authority of the Airport Commission.

Designated Positions	Disclosure Categories
Airport Commissioners	1
Airport Director	1
Airport Deputy Directors	1
Deputy Airport Director, Administration	1
Deputy Airport Director, Business & Finance	1
Deputy Airport Director, Communications & Marketing	1
Deputy Airport Director, Design & Construction	1
Deputy Airport Director, Operations & Security	1
Assistant Deputy Directors	1
Assistant Deputy Airport Director, Airport Services	2, 3
Manager, Special Projects	2, 3
Assistant Deputy Airport Director, Communications & Marketing	2, 3
Assistant Deputy Airport Director, Human Resources	2, 3
Assistant Deputy Airport Director, Terminal Systems	2, 3
Assistant Director, Exhibitions	2, 3
Associate Deputy Directors	1
Associate Deputy Airport Director, Communications & Marketing	1

1	Associate Deputy Airport Director, Safety & Security Services	1
2	Manager, Project Management	1
3	Airport Controller	1
4	Airport Risk and Audit Manager	2, 31
5	Building Inspector	2, 3
6	Chief Information Officer	1
7	Chief of Staff	1
8	Chief Operating Officer	1
9	Commission Secretary	1
10	Construction Inspector	2, 3
11	Airfield Operations Coordinator, Operations	2, 3
12	Curator IV	2, 3
13	Curator in Charge of Administration & Special Projects	2, 3
14	Curator in Charge of Exhibitions	2, 3
15	Curator in Charge of Registration	2, 3
16	Customer Service Manager	2, 3
17	Director, Bureau of Community Affairs	1
18	Director, International Aviation Development	1
19	Director, S.F. Airport Museums/Chief Curator	1
20	Director and Chief Curator, SFO Museums	1
21	Director, International Marketing	1
22	Economic Planners	2, 3
23	Airport Economic Planner - Capital Planning	2, 3
24	Airport Grant Manager	2, 3
25	Economic Planner	2, 3

1	Senior Principal Property Manager	2, 3
2	Senior Property Manager	2, 3
3	Electrical Inspector	2, 3
4	Environmental Planner III	2, 3
5	Senior Environmental Planner	2, 3
6	Finance Director	1
7	International Economic Development Manager	2, 3
8	IS Manager	1
9	Quality Assurance Manager, ITT	2, 3
10	Supervisor, Application Development, ITT	2, 3
11	IS Project Director	1
12	IS Business Analyst Principal	2, 3
13	Librarian II	2, 3
14	Mail & Reprographics Supervisor	2, 3
15	Manager, International Aviation Development	2, 3
16	Manager I	2, 3
17	Assistant Director, Aviation (SFO Museums)	2, 3
18	Custodial Services Manager	2, 3
19	Executive Assistant to Airport Director	2, 3
20	Landscaping Manager	2, 3
21	Manager, Airport Signage	2, 3
22	Manager, Emergency Operations & Planning	2, 3
23	Systems Manager, Planning	2, 3
24	Manager II (except Duty Managers)	2, 3
25	Assistant Director (SFO Museums)	2, 3

1	AirTrain Safety & Security Manager	2, 3
2	Aviation Security Manager	2, 3
3	Manager, Contracts	2, 3
4	Manager, Safety & Security Services	2, 3
5	Manager, Security Access Office	2, 3
6	Paving & Grounds Manager	2, 3
7	Reprographics Manager	2, 3
8	Senior Financial Analyst	2, 3
9	Manager III	2, 3
10	Building Inspection & Code Enforcement Manager	2, 3
11	Capital Planning Manager	2, 3
12	Debt Manager	2, 3
13	Financial Reporting Manager	2, 3
14	Fiscal Operations Manager	2, 3
15	Fleet Services Manager	2, 3
16	Manager, Airfield Operations	2, 3
17	Manager, Contract Administration	2, 3
18	Manager, Governmental Affairs	2, 3
19	Manager, Ground Transportation Unit	2, 3
20	Manager, Small Business Affairs	2, 3
21	Noise Abatement Officer	2, 3
22	Manager IV	2, 3
23	Construction Coordinator	1
24	Facilities Construction Manager	1
25	Facilities Service Manager	1

1	Organizational Development & Compliance Director, ITT	1
2	Manager V	2, 3
3	Airport Planning Manager	2, 3
4	Landside Manager	2, 3
5	Maintenance Superintendent	2, 3
6	Manager, AirTrain	2, 3
7	Manager VI	1
8	Budget Manager	2, 3
9	ITT Director, Communications Services	2, 3
10	ITT Director, Information Access	2, 3
11	ITT Director, Project Management	2, 3
12	ITT Director, Technical Services	2, 3
13	ITT Project Manager	2, 3
14	Manager VII	1
15	Facilities Maintenance Director	1
16	Manager VIII	1
17	Manager, Customer Service	2, 3
18	Manager, Employment & Community Partnerships	2, 3
19	Manager, Health and Safety	2, 3
20	Manager, Scheduling and Control	2, 3
21	Mechanical Inspector	2, 3
22	Mechanical Maintenance Supervisor	2, 3
23	Parking Managers	2, 3
24	Planner III	2, 3
25	Senior Aviation Planner	2, 3

1	Senior Planner, Landside	2, 3
2	Planner IV	2, 3
3	Planner V	1
4	Manager, Environmental Affairs	2, 3
5	Plumbing Inspectors	2, 3
6	Principal Architects	2, 3
7	Manager, Architecture	2, 3
8	Principal Engineer	2, 3
9	Manager, Construction Services	2, 3
10	Manager, Engineering	2, 3
11	Principal Engineer	2, 3
12	Project Managers I	2, 3
13	Project Managers II	2, 3
14	Project Managers III	2, 3
15	Project Managers IV	1
16	Property Specialist I	2, 3
17	Property Specialist II	2, 3
18	Property Specialist III	2, 3
19	Property Manager, Aviation Management	2, 3
20	Property Manager, Revenue Development & Management	2, 3
21	Senior Architects	2, 3
22	Senior Departmental Personnel Officers	2, 3
23	Senior Engineer	2, 3
24	Manager, Civil Engineering	2, 3
25	Manager, Mechanical Engineering	2, 3

1	Senior Engineer	2, 3
2	Senior Museum Registrar	2, 3
3	Senior Traffic Engineer, Landside Operations	2, 3
4	Supervisor, Ground Transportation Unit	2, 3
5	Superintendent	2, 3
6	Supervising Fiscal Officers	2, 3
7	Senior Planner, Transportation	2, 3
8	<u>Airfield Operations Coordinator</u>	<u>2, 3</u>
9	<u>Airport Commissioner</u>	<u>1</u>
10	<u>Airport Controller</u>	<u>1</u>
11	<u>Airport Director</u>	<u>1</u>
12	<u>Airport Economic Planner – Capital Planning</u>	<u>2, 3</u>
13	<u>Airport Grant Manager</u>	<u>2, 3</u>
14	<u>Airport Planning Manager</u>	<u>2, 3</u>
15	<u>Airport Risk and Audit Manager</u>	<u>1</u>
16	<u>AirTrain Safety & Security Manager</u>	<u>2, 3</u>
17	<u>Assistant Deputy Airport Director, Airport Services</u>	<u>2, 3</u>
18	<u>Assistant Deputy Airport Director, Communications & Marketing</u>	<u>2, 3</u>
19	<u>Assistant Deputy Airport Director, Terminal Systems</u>	<u>2, 3</u>
20	<u>Assistant Director (SFO Museums)</u>	<u>2, 3</u>
21	<u>Assistant Director, Aviation (SFO Museums)</u>	<u>2, 3</u>
22	<u>Associate Deputy Airport Director, Communications & Marketing</u>	<u>1</u>
23	<u>Associate Deputy Airport Director, Human Resources</u>	<u>2, 3</u>
24	<u>Associate Deputy Airport Director, Safety & Security Services</u>	<u>1</u>
25	<u>Aviation Security Manager</u>	<u>2, 3</u>

1	<u>Budget Manager</u>	<u>2, 3</u>
2	<u>Building Inspection & Code Enforcement Manager</u>	<u>2, 3</u>
3	<u>Building Inspector</u>	<u>3</u>
4	<u>Capital Planning Manager</u>	<u>2, 3</u>
5	<u>Chief Information Officer</u>	<u>1</u>
6	<u>Chief of Staff</u>	<u>1</u>
7	<u>Chief Operating Officer</u>	<u>1</u>
8	<u>Commission Secretary</u>	<u>1</u>
9	<u>Construction Coordinator</u>	<u>1</u>
10	<u>Construction Inspector</u>	<u>3</u>
11	<u>Curator in Charge of Administration & Special Projects</u>	<u>2, 3</u>
12	<u>Curator in Charge of Exhibitions</u>	<u>2, 3</u>
13	<u>Curator in Charge of Registration</u>	<u>2, 3</u>
14	<u>Custodial Services Manager</u>	<u>2, 3</u>
15	<u>Customer Service Manager</u>	<u>2, 3</u>
16	<u>Debt Manager</u>	<u>2, 3</u>
17	<u>Deputy Airport Director, Administration</u>	<u>1</u>
18	<u>Deputy Airport Director, Business & Finance</u>	<u>1</u>
19	<u>Deputy Airport Director, Communications & Marketing</u>	<u>1</u>
20	<u>Deputy Airport Director, Design & Construction</u>	<u>1</u>
21	<u>Deputy Airport Director, Operations & Security</u>	<u>1</u>
22	<u>Director, Bureau of Community Affairs</u>	<u>1</u>
23	<u>Director, International Marketing</u>	<u>1</u>
24	<u>Director and Chief Curator, SFO Museums</u>	<u>1</u>
25	<u>Economic Planner</u>	<u>2, 3</u>

1	<u>Electrical Inspector</u>	<u>3</u>
2	<u>Executive Assistant to Airport Director</u>	<u>2, 3</u>
3	<u>Facilities Construction Manager</u>	<u>1</u>
4	<u>Facilities Maintenance Director</u>	<u>1</u>
5	<u>Facilities Service Manager</u>	<u>1</u>
6	<u>Finance Director</u>	<u>1</u>
7	<u>Financial Reporting Manager</u>	<u>2, 3</u>
8	<u>Fiscal Operations Manager</u>	<u>2, 3</u>
9	<u>Fleet Services Manager</u>	<u>2, 3</u>
10	<u>International Economic Development Manager</u>	<u>2, 3</u>
11	<u>ITT Director, Communications Services</u>	<u>2, 3</u>
12	<u>ITT Director, Information Access</u>	<u>2, 3</u>
13	<u>ITT Director, Project Management</u>	<u>2, 3</u>
14	<u>ITT Director, Technical Services</u>	<u>2, 3</u>
15	<u>ITT Project Manager</u>	<u>2, 3</u>
16	<u>Landscaping Manager</u>	<u>2, 3</u>
17	<u>Landside Manager</u>	<u>2, 3</u>
18	<u>Librarian</u>	<u>2, 3</u>
19	<u>Mail and Reprographics Supervisor</u>	<u>2, 3</u>
20	<u>Maintenance Superintendent</u>	<u>2, 3</u>
21	<u>Manager VIII</u>	<u>1</u>
22	<u>Manager, Architecture</u>	<u>2, 3</u>
23	<u>Manager, Airfield Operations</u>	<u>2, 3</u>
24	<u>Manager, Airport Signage</u>	<u>2, 3</u>
25	<u>Manager, AirTrain</u>	<u>2, 3</u>

1	<u>Manager, Civil Engineering</u>	<u>2, 3</u>
2	<u>Manager, Construction Services</u>	<u>2, 3</u>
3	<u>Manager, Contract Administration</u>	<u>2, 3</u>
4	<u>Manager, Contracts</u>	<u>2, 3</u>
5	<u>Manager, Customer Service</u>	<u>2, 3</u>
6	<u>Manager, Emergency Operations & Planning</u>	<u>2, 3</u>
7	<u>Manager, Employment & Community Partnerships</u>	<u>2, 3</u>
8	<u>Manager, Engineering</u>	<u>2, 3</u>
9	<u>Manager, Environmental Affairs</u>	<u>2, 3</u>
10	<u>Manager, Governmental Affairs</u>	<u>2, 3</u>
11	<u>Manager, Ground Transportation Unit</u>	<u>2, 3</u>
12	<u>Manager, Health & Safety</u>	<u>2, 3</u>
13	<u>Manager, International Aviation Development</u>	<u>2, 3</u>
14	<u>Manager, Mechanical Engineering</u>	<u>2, 3</u>
15	<u>Manager, Project Management</u>	<u>1</u>
16	<u>Manager, Safety & Security Services</u>	<u>2, 3</u>
17	<u>Manager, Scheduling & Control</u>	<u>2, 3</u>
18	<u>Manager, Security Access Office</u>	<u>2, 3</u>
19	<u>Manager, Small Business Affairs</u>	<u>2, 3</u>
20	<u>Manager, Special Projects</u>	<u>2, 3</u>
21	<u>Mechanical Inspector</u>	<u>2, 3</u>
22	<u>Mechanical Maintenance Supervisor</u>	<u>2, 3</u>
23	<u>Noise Abatement Officer</u>	<u>2, 3</u>
24	<u>Organizational Development & Compliance Director, ITT</u>	<u>1</u>
25	<u>Parking Manager</u>	<u>2, 3</u>

1	<u>Paving & Grounds Manager</u>	<u>2, 3</u>
2	<u>Planner IV</u>	<u>2, 3</u>
3	<u>Plumbing Inspector</u>	<u>2, 3</u>
4	<u>Principal Engineer</u>	<u>2, 3</u>
5	<u>Project Manager</u>	<u>2, 3</u>
6	<u>Property Manager, Aviation Management</u>	<u>2, 3</u>
7	<u>Property Manager, Revenue Development & Management</u>	<u>2, 3</u>
8	<u>Quality Assurance Manager, ITT</u>	<u>2, 3</u>
9	<u>Reprographics Manager</u>	<u>2, 3</u>
10	<u>Senior Architect</u>	<u>2, 3</u>
11	<u>Senior Aviation Planner</u>	<u>2, 3</u>
12	<u>Senior Engineer</u>	<u>2, 3</u>
13	<u>Senior Environmental Planner</u>	<u>2, 3</u>
14	<u>Senior Financial Analyst</u>	<u>2, 3</u>
15	<u>Senior Museum Registrar</u>	<u>2, 3</u>
16	<u>Senior Planner, Landside</u>	<u>2, 3</u>
17	<u>Senior Planner, Transportation</u>	<u>2, 3</u>
18	<u>Senior Principal Property Manager</u>	<u>2, 3</u>
19	<u>Senior Property Manager</u>	<u>2, 3</u>
20	<u>Senior Traffic Manager, Landside Operations</u>	<u>2, 3</u>
21	<u>Superintendent</u>	<u>2, 3</u>
22	<u>Supervisor, Application Development, ITT</u>	<u>2, 3</u>
23	<u>Supervisor, Ground Transportation Unit</u>	<u>2, 3</u>
24	<u>Systems Manager, Planning</u>	<u>2, 3</u>

25 SEC. 3.1-130. APPEALS, BOARD OF.

1	Designated Positions	Disclosure Categories
2	Board Member	All 1
3	Executive Secretary <u>Director</u>	<u>1</u>

4 SEC. 3.1-140. ARTS COMMISSION.

5 Disclosure Category 2. Persons in this disclosure category shall disclose all
6 investments and business positions in any business entity, and income from any source,
7 which does business with the Arts Commission, or has done business with the Arts
8 Commission within the two years prior to the date any disclosure statement must be filed, or
9 which may foreseeably do business with the Arts Commission in the future.

10	Designated Positions	Disclosure Categories
11	Commissioners	2
12	Director of Cultural Affairs	1
13	Management Assistants	2
14	Curators	2
15	<u>Deputy Director</u> /Personnel Officer	2

16 SEC. 3.1-145. ASSESSOR-RECORDER.

17	Designated Positions	Disclosure Categories
18	Assessor-Recorder	1
19	Deputy Director	1
20	Deputy Assessor-Recorder	1
21	Chief Real Property	1
22	Chief Personal Property	1
23	Manager I	1
24	Manager II	1
25	Manager III	1

1	Manager IV	1
2	Manager V	1
3	Manager VI	1
4	Principal Real Property Appraiser	1
5	Senior Real Property Appraiser	1
6	Real Property Appraiser	1
7	Real Property Appraiser Trainee	1
8	Principal Property Auditor	1
9	Senior Personal Property Auditor	1
10	Personal Property Auditor	1
11	Civil Engineering Associate	1
12	Confidential Secretary to the Assessor-Recorder	1
13	Senior Assessment Clerks <u>Office Specialist</u> (Transactions, Exemptions and Standards	
14	Units; <u>Recorder Division</u>)	1
15	Assessment Clerks <u>Office Specialist</u> (Transactions, Exemptions and Standards Units) 1	
16	Principal Administrative Analyst	1
17	<u>Senior Administrative Analyst</u>	1
18	<u>Administrative Analyst</u>	1
19	Management Assistant	1
20	<u>Office Assistant (Transactions, Exemptions and Standards Unit)</u>	1

21 SEC. 3.1-150. BOARD OF SUPERVISORS.

22 (a)—Disclosure Category 2. Persons in this category shall disclose all investments
 23 and business positions held in business entities, and income from any business entity,
 24 engaged in the development, manufacture, distribution, sale or lease of computer hardware or
 25 software.

1 ~~(b) — Disclosure Category 3. Persons in this category shall disclose all interests in~~
 2 ~~real property.~~

Designated Positions	Disclosure Categories
Member, Board of Supervisors	See Sec. 3.1-500
Clerk of the Board	1
Deputy Directors	1
Budget and Legislative Analyst	1
Member, Assessment Appeals Board	1
Alternate Member, Assessment Appeals Board	1
Hearing Officer, Assessment Appeals	1
Assessment Appeals Administrator	3 1
Administrator, Sunshine Ordinance Task Force	1
IS Administrator III	2
Senior Accountant	2
Legislative Assistant	1

16 SEC. 3.1-155. BUILDING INSPECTION, DEPARTMENT OF.

Designated Positions	Disclosure Categories
Building Inspection Commission, Member	1
Building Inspection Commission, Secretary	1
Director of Building Inspection	1
Assistant Director	1
Deputy Director, Administrative Services	1
Deputy Director, Code Enforcement Services	1
Deputy Director, Plan Review <u>Permit</u> Services	1
Deputy Director, Inspection Services	1

1	Manager, Finance Services	1
2	Manager, Legislative/Public Affairs	1
3	<u>Manager, Payroll/Personnel</u>	<u>1</u>
4	Manager, Support Services	1
5	Principal Engineer	1
6	Building Plans Engineer	1
7	Structural Engineer	1
8	Civil Engineer	1
9	Associate Engineer	1
10	Assistant Engineer	1
11	<u>Planner IV</u>	<u>1</u>
12	Chief Building Inspector	1
13	Senior Building Inspector	1
14	Building Inspector	1
15	Chief Electrical Inspector	1
16	Senior Electrical Inspector	1
17	Electrical Inspector	1
18	Chief Plumbing Inspector	1
19	Senior Plumbing Inspector	1
20	Plumbing Inspector	1
21	Chief Housing Inspector	1
22	Senior Housing Inspector	1
23	Housing Inspector	1
24	<u>Support Services</u> <u>Records Management</u> Supervisor/Custodian of Records	1
25	Management Assistant	1

1	<u>Junior Management Assistant</u>	<u>1</u>
2	Payroll/Personnel Clerk	1
3	Personnel Technician	1
4	<u>Senior Personnel Analyst</u>	<u>1</u>
5	<u>Principal Accountant IV</u>	<u>1</u>
6	<u>Senior Systems Accountant III</u>	<u>1</u>
7	Senior Account Clerk	1
8	<u>Senior Accountant II</u>	<u>1</u>
9	<u>Accountant Intern</u>	<u>1</u>
10	Board of Examiners, Member	1
11	Chief Clerk	1
12	Principal Clerk	1
13	Access Appeals Commission, Member	1
14	Seismic Investigation and Hazard Survey Advisory Committee, Member	1
15	Cashier II	1
16	Clerk	1
17	Senior Clerk	1
18	Clerk Typist	1
19	Senior Clerk Typist	1
20	<u>Secretary I</u>	<u>1</u>
21	Secretary II	1
22	Executive Secretary	1
23	Senior Microphoto/Imaging Technician	1
24	Principal Administrative Analyst	1
25	Senior Administrative Analyst	1

1	Manager of Management Information Systems	1
2	<u>Information Technology Project Manager</u>	<u>1</u>
3	IS Principal Business Analyst	1
4	IS Senior Business Analyst	1
5	IS Business Analyst	1
6	IS Operator Analyst	1
7	IS Administrator III	1
8	IS Senior Engineer	1
9	IS Engineer – Principal	1
10	<u>IS Engineer – Journey</u>	<u>1</u>
11	Manager III	1

12 SEC. 3.1-175. CITY ATTORNEY.

13 (a) Disclosure Category 2. Persons in this category shall disclose all interests in
 14 real property, and all income from and investments in business entities which hold interests in
 15 real property in the jurisdiction, and all business positions held in such business entities.

16 (b) Disclosure Category 3. Persons in this category shall disclose all sources of
 17 income, all investments, and all business positions in any business entity which does
 18 business in this jurisdiction.

19 (c) Disclosure Category 4. Persons in this category shall, for services, supplies,
 20 materials, machinery or equipment that they participate in purchasing, disclose all income
 21 from, investments in, and business positions held in business entities which provide such
 22 services, supplies, materials, machinery or equipment of the type used by the Office of the
 23 City Attorney.

24	Designated Positions	Disclosure Categories
25	City Attorney	See Sec. 3.1-500

1	Chief Assistant City Attorney	1
2	Chief Deputy City Attorney	1
3	Managing Attorney	1
4	Chief Financial Officer	4
5	Chief, Investigation Division	3
6	Administrator, City Attorney Library Services	4
7	Chief, Litigation Division	1
8	Chief, Civil Rights Litigation	1
9	Chief, Tort Litigation	1
10	Chief, Trial Attorneys	1
11	Attorneys, Litigation	4
12	Lead Attorney, Airport	1
13	Airport Attorney, Labor	3
14	Airport Attorney, Business	1
15	Airport Attorney, Land Use	2
16	Airport Attorney, Finance	1
17	Airport Attorney, Construction	1
18	General Counsel, Board of Supervisors	1
19	Chief, Claims Division	1
20	<u>Deputy Chief, Claims Division</u>	<u>1</u>
21	Adjusters, Claims	1
22	<u>Attorneys, Claims</u>	<u>1</u>
23	Lead Attorney, Code Enforcement	1
24	Attorneys, Code Enforcement	2 , <u>41</u>
25	Attorneys, Complex and Special Litigation	1

1	Attorneys, Construction <i>and Public Contracting</i>	1
2	Attorneys, Energy & Telecommunications	1
3	Attorneys, Ethics and Elections	1
4	Lead Attorney, Government Law Division	1
5	Lead Attorney, Public Protection	1
6	Attorneys, Government Law Division	1
7	Attorney, Arts Commission	3
8	Attorney, Asian Art Museum	3
9	Attorney, Assessment Appeals Board	1
10	Attorney, Civil Service Commission	4
11	Attorney, Commission on the Status of Women	3
12	Attorney, Fine Arts Museum	3
13	Attorney, Human Rights Commission	3
14	Attorney, Library	3
15	Attorney, Real Estate Transfer Tax Review Board	1
16	Attorney, Recreation and Park Department	1
17	Attorney, Rent Board	1
18	Attorney, Unified School District	1
19	Attorney, Street Artists Program	3
20	Attorney, Transportation Authority	1
21	Attorney, War Memorial Board	3
22	Attorneys, Government Law Litigation	1
23	Attorneys, Government Oversight and Complex Contracts	1
24	Attorneys, Health and Human Services	3
25	Attorney, Children and Families First Commission	3

1	Attorney, Mayor's Office <u>Department</u> of Children, Youth and Families	3
2	Chief Attorney, Labor	1
3	Attorneys, Labor	<u>34</u>
4	Attorneys, Land Use & Environment	1
5	<u>General Counsel to the Mayor and Liaison for Special Projects</u>	<u>1</u>
6	Attorneys, Port	1
7	Attorneys, Public Transportation	1
8	Attorney, Parking Authority	1
9	Attorneys, Public Utilities Commission	1
10	Attorneys, Real Estate and Finance	1
11	Attorney, Transbay Joint Powers Authority	1
12	Attorney, Treasure Island Development Authority	1
13	Lead Attorney, Retirement	1
14	Attorneys, Retirement	4
15	<u>General Counsel, Successor Agency including the Oversight Board</u>	<u>1</u>
16	Attorneys, Tax Advice, Legislation and Litigation	1
17	Attorneys, Workers Compensation	4
18	SEC. 3.1-195. CONTROLLER.	
19	Designated Positions	Disclosure Categories
20	Controller	1
21	Deputy Controller	1
22	Director, Accounting Operations and Financial Systems	1
23	Director, Payroll and Personnel Systems Division	1
24	Director, City Services Auditor Audits Unit	1
25	Director, City Services Auditor Performance Unit	1

1	Director, Budget and Analysis Division	1
2	Finance and Administration Manager <u>Director</u>	1
3	Director, Office of Public Finance	1
4	Director, Office of Economic Analysis	1
5	<u>eMerge</u>	<u>1</u>

6 SEC. 3.1-205. DISTRICT ATTORNEY.

7 Disclosure Category 2. Persons in this category shall disclose all income from and
8 investments in businesses that provide services or that manufacture or sell supplies of the
9 type used by the Office of the District Attorney.

10	Designated Positions	Disclosure Categories
11	District Attorney	See Sec. 3.1-500
12	Chief Assistant District Attorney (Chief Attorney II)	1
13	Assistant Chief Attorney II <u>Chief of Staff</u>	1
14	Assistant Chief Attorney + <u>Division Chiefs</u>	1
15	Manager of Legal Operations	1
16	Chief Financial Officer <u>Chief Administrative & Financial Officer</u>	1
17	Principal Administrative Analyst <u>Assistant Chief Administrative & Financial Officer</u>	1
18	All Attorneys	1
19	All Investigators	1
20	Coordinator of Victim Services <u>Chief Victim Witness</u>	2
21	Witness Services Specialist <u>Assistant Chief Victim Witness</u>	2

22 SEC. 3.1-207. ECONOMIC AND WORKFORCE DEVELOPMENT,

23 ~~DEPARTMENT~~ OFFICE OF.

24	Designated Positions	Disclosure Categories
25	Director, Office of Economic and Workforce Development	1

1	<u>Chief Financial Officer</u>	1
2	<u>Development Advisor</u> <u>Director of Development</u>	1
3	<u>Director of Waterfront Development</u>	1
4	<u>America's Cup Project Director</u>	1
5	<u>Project Director</u>	1
6	<u>Deputy Director, Invest in Neighborhoods</u>	1
7	Director, Business Development	1
8	Director, Neighborhood Business Development	1
9	Director, International Trade and Commerce	1
10	Project Managers	1
11	Director of Workforce Development	1
12	Deputy Director of Workforce Development	1
13	City-Build Program Director	1
14	<u>Director of Workforce Operations</u>	1
15	<u>Director of Contracts and Performance</u>	1
16	<u>Business Services Manager</u>	1
17	<u>Sector Initiatives Director</u>	1
18	<u>Workforce Development Manager</u>	1
19	<u>Workforce Compliance Manager</u>	1

SEC. 3.1-218. EMERGENCY MANAGEMENT, DEPARTMENT OF.

21	Designated Positions	Disclosure Categories
22	Executive Director	1
23	Deputy Director of Administration and Support	1
24	Deputy Director of Emergency Communications	1
25	Deputy Director of Emergency Services	1

1	<u>Assistant DES Deputy Director</u>	<u>1</u>
2	<u>Grants Manager</u>	<u>1</u>
3	Human Resources Manager	1
4	<u>Interoperability Program Manager, Project Management Office</u>	<u>1</u>
5	IT Manager	1
6	<u>Emergency Services Manager</u>	<u>1</u>
7	<u>Resilience & Recovery Manager</u>	<u>1</u>
8	UASI <u>Director of Strategy and Grant Compliance</u> <u>Assistant General Manager</u>	<u>1</u>
9	UASI General Manager	1
10	UASI Interoperability Program Manager	1
11	UASI Interoperability <u>Special Projects</u> Manager	1
12	UASI <u>Regional</u> Project Manager	1
13	UASI Regional <u>Planning Grants</u> Manager	1
14	<u>UASI Grants Manager</u>	<u>1</u>
15	UASI Chief Fiscal Officer	1
16	<u>UASI Medical & Health Project Manager</u>	<u>1</u>

17 SEC. 3.1-225. ENVIRONMENT, DEPARTMENT OF THE.

18 (a) Disclosure Category 2. Persons in this category shall disclose all investments
19 and business positions in business entities and income from any source which provides, or
20 contracts with the Department of the Environment to provide, services, supplies, materials,
21 machinery or equipment to the Department of the Environment.

22	Designated Positions	Disclosure Categories
23	Commission Member	1
24	Executive Director	1
25	Deputy Director	1

1	Principal Environmental Specialist	2
2	Environmental Program Manager	2
3	<u>Manager II</u>	<u>2</u>

4 SEC. 3.1-245. FINE ARTS MUSEUMS.

5 (a) Disclosure Category 2. Persons in this disclosure category shall disclose all
6 investments and business positions in any business entity, and income from any source,
7 involved in the buying or selling of works of art and which does business with The Fine Arts
8 Museums of San Francisco, or has done business with the Museums within the two years
9 prior to the date any disclosure statement must be filed, or which may foreseeably do
10 business with the Museums in the future.

11 (b) Disclosure Category 3. Persons in this disclosure category shall disclose all
12 investments and business positions in any business entity, and income from any source,
13 engaged in the construction trade and which does business with The Fine Arts Museums of
14 San Francisco, or has done business with the Museums within the two years prior to the date
15 any disclosure statement must be filed, or which may foreseeably do business with the
16 Museums in the future.

17 (c) Disclosure Category 4. Persons in this disclosure category shall disclose all
18 investments and business positions in any business entity, and income from any source,
19 involved in the sale and/or installation of signaling systems, including fire alarms, burglar
20 alarms and similar systems, which does business with The Fine Arts Museums of San
21 Francisco, or has done business with the Museums within the two years prior to the date any
22 disclosure statement must be filed, or which may foreseeably do business with the Museums
23 in the future.

24 (d) Disclosure Category 5. Persons in this disclosure category shall disclose all
25 investments and business positions in any business entity, and income from any source,

1 which does business with The Fine Arts Museums of San Francisco, or has done business
2 with the Museums within the two years prior to the date any disclosure statement must be
3 filed, or which may foreseeably do business with the Museums in the future.

4 (e) Disclosure Category 6. Persons in this disclosure category shall disclose all
5 investments and business positions in any business entity, and income from any source,
6 involved in the design and publication of printed material, or the reproduction of works of art,
7 which does business with The Fine Arts Museums of San Francisco, or has done business
8 with the Museums within the two years prior to the date any disclosure statement must be
9 filed, or which may foreseeably do business with the Museums in the future.

10 (f) Disclosure Category 7. Persons in this disclosure category shall disclose all
11 investments and business positions in any art gallery and business entity, and income from
12 any source, which manufacturers or sells art supplies, books, machinery or equipment, or
13 which provides services to the Museums.

Designated Positions	Disclosure Categories
Trustee	2, 3, 4, 5
Director	5, 7
Deputy Director for Operations and Personnel of Human Resources and Administration	5, 7
Curator-In-Charge, Achenbach Foundation for Graphic Arts	2, 6, 7
Curator, Graphic Arts	2, 6, 7
Buildings & Grounds Maintenance Superintendent	3, 4, 7
Director of Security	3, 4, 7
<u>Chief Preparator</u>	<u>3, 5, 7</u>

23 SEC. 3.1-251. GENERAL SERVICES AGENCY-CITY ADMINISTRATOR.

24 (a) Disclosure Category 2. Persons in this category shall disclose all interests in
25 real property.

1 (b) Disclosure Category 3. Persons in this category shall disclose all investments
2 and business positions in business entities, interests in real property, and income from any
3 source that is subject to the regulatory, permit or licensing authority of the General Services
4 Agency.

5 (c) Disclosure Category 4. Persons in this category shall disclose all investments
6 and business positions in business entities and income from any source which provides, or
7 contracts with the City and County of San Francisco and its Purchasing Department to
8 provide, or has provided within the last two years, commodities or services to the City and
9 County of San Francisco.

10 (d) Disclosure Category 5. Persons in this category shall disclose all investments
11 and business positions in business entities and income from any source which provides, or
12 contracts with the City and County of San Francisco to provide, or has provided within the last
13 two years, commodities or services to either the Division of the Purchasing Department to
14 which the person is assigned or the Department (other than the Purchasing Department) to
15 which the person is assigned.

Designated Positions	Disclosure Categories
311 Project	
Director	1
Deputy Director	1
Call Center Manager	1
Animal Control Department	
Executive Director	1
Deputy Director	1
Capital Planning Program	
Director	1

1	Principal Administrative Analyst	1
2	Central Shops	
3	Principal Administrative Analyst	5
4	Principal Clerk	5
5	Principal Parts Storekeeper	5
6	Parts Storekeeper	5
7	Auto Service Worker	5
8	Automotive Mechanic Supervisor	5
9	Automotive Machinist Supervisor	5
10	Maintenance Machinist Supervisor	5
11	Manager, Fleet Services	5
12	Assistant Manager, Fleet Services	5
13	<u>Business Manager, Fleet Services</u>	5
14	<u>City Shops Assistant Superintendent</u>	5
15	<u>Senior Materials and Suppliers Supervisor</u>	5
16	Civic Engagement and Immigrant Affairs	
17	Executive Director	1
18	Member, Immigrant Rights Commission	1
19	<u>Senior Administrative Analyst</u>	1
20	<u>Contract Monitoring Division</u>	
21	<u>Contract Compliance Officer I</u>	1
22	<u>Contract Compliance Officer II</u>	1
23	<u>Principal Administrative Analyst</u>	1
24	<u>Representative</u>	1
25	Convention Facilities Department	

1	Director	1
2	Senior Event Manager	1
3	Special Projects Manager	1
4	County Clerk	
5	County Clerk	1
6	Director	1
7	Assistant Director	1
8	Entertainment Commission	
9	Commissioner	1
10	Executive Director	1
11	Assistant Executive Director	1
12	Permit Administrator	1
13	Sound Technician	1
14	Grants for the Arts	
15	Director	1
16	Assistant Director	1
17	Finance and Operations Manager	1
18	Main Office	
19	City Administrator	<u>See Section 3.1-500</u>
20	Deputy City Administrator	1
21	Director of Human Resources	1
22	Director of Information Technology	1
23	Director, GSA Strategic Initiatives	1
24	<u>Project Manager</u>	<u>1</u>
25	<u>Budget Manager</u>	<u>1</u>

1	Disaster Planning Project Manager	5
2	Community Challenge Grants Manager	4
3	Accounting Manager	4
4	Assistant to the City Administrator	4
5	Executive Assistant to the City Administrator	4
6	Mayor's Office on Disability	
7	Director	1
8	Deputy Director	1
9	Sr. Building Inspector	1
10	Medical Examiner	
11	Chief Medical Examiner	1
12	Administrator	1
13	<u>Assistant Medical Examiner</u>	<u>1</u>
14	Office of Contract Administration	
15	Director of Purchasing	1
16	Assistant Director	1
17	Supervising Purchaser	4
18	Senior Purchaser	4
19	Purchaser	4
20	Assistant Purchaser	4
21	Principal Administrative Analyst	4
22	<u>Reproduction Manager</u>	<u>5</u>
23	Office of Labor Standards Enforcement	
24	Manager	1
25	Contract Compliance Office I	1

1	Contract Compliance Officer II	1
2	Senior Administrative Analyst	1
3	Real Estate Division	
4	Director of Real Estate	1
5	Assistant Director of Real Estate	1
6	Principal Real Property Officer	1
7	Senior Real Property Officer	1
8	Real Property Officer	1
9	Finance Officer	1
10	Senior Stationary Engineer	4
11	Custodial Services Manager	4
12	City Hall Building Services Manager	4
13	City Hall Media and Security Services Manager	4
14	General Manager	1
15	Campus Superintendent	4
16	Client Services Manager	4
17	Special Projects Manager	4
18	Farmers Market Manager	4
19	Risk Management Division	
20	Risk Manager	1
21	Deputy Risk Manager	1
22	Risk Management Analyst	4
23	Treasure Island Operations	
24	Director of Island Operations	1
25	Deputy Director of Real Estate	1

1	Communications Manager	1
2	Communications Supervisor	1
3	Telecommunications Manager	1
4	Data Center Manager	1
5	Network Engineering Manager	1
6	Network Engineering Supervisor	2
7	Architecture Manager	1
8	Reproduction Manager	2
9	Applications	
10	Director of Applications	1
11	Applications Manager	2
12	Media	
13	Web Services Manager	1
14	SFGTV Manager	1
15	Cable Franchise and Access Manager	1

SEC. 3.1-275. HUMAN RESOURCES, DEPARTMENT OF.

Disclosure Category 2. Persons in this category shall disclose all investments and business positions in business entities and income from any source which provides, or contracts with the City and County of San Francisco and its Human Resources Department to provide, services, supplies, materials, machinery or equipment to the Human Resources Department.

22	Designated Positions	Disclosure Categories
23	Human Resources Director	1
24	Deputy Director	1
25	Assistant Deputy Director	2

1	Employee Relations Director	1
2	Employee Relations Manager	2
3	<u>Equal Employment Opportunity Director</u>	<u>1</u>
4	<u>EEO Manager</u>	<u>1</u>
5	Workforce Development Director	2
6	Classification & Compensation Manager	2
7	Chief of Policy	2
8	<u>Client Services Director</u>	<u>1</u>
9	<u>Client Services Manager</u>	<u>2</u>
10	<u>Recruitment and Assessment Services Director</u>	<u>1</u>
11	<u>Recruitment and Assessment Services Manager</u>	<u>2</u>
12	<u>Finance and Budget Director</u>	<u>1</u>
13	<u>Workers' Compensation Director</u>	<u>1</u>
14	<u>Workers' Compensation Manager</u>	<u>2</u>
15	<u>Departmental Personnel Officer</u>	<u>2</u>

SEC. 3.1-280. HUMAN RIGHTS COMMISSION.

Disclosure Category 2. Persons in this position category shall disclose all investments and business positions in business entities, interests in real property, and sources of income subject to the regulatory, permit or licensing authority of the Human Rights Commission.

20	Designated Positions	Disclosure Categories
21	Members, Human Rights Commission	2
22	Executive Director	1
23	<u>Manager III</u>	<u>2</u>
24	<u>Contract Compliance Officer II</u>	<u>2</u>
25	Contract Compliance Officer I	2

1 Coordinator 2

2 ~~Principal Administrative Analyst 2~~

3 SEC. 3.1-285. HUMAN SERVICES ~~COMMISSION~~ AGENCY.

4 (a) Disclosure Category 2. Persons in this category shall disclose all investments
5 and business positions in business entities and income from any source which provides, or
6 contracts with the City and County of San Francisco and its Department of Human Services to
7 provide, services, supplies, materials, machinery or equipment to the Human Services
8 Department.

9 (b) Disclosure Category 3. Persons in this category shall disclose all investments
10 and business positions in business entities and income from any source which owns or
11 operates any board and care home, foster institution for children or home health agency in the
12 jurisdiction.

13 (c) Disclosure Category 4. Persons in this category shall disclose all investments
14 and business positions in business entities and income from any source which is engaged in
15 the sale of products or services related to data processing.

Designated Positions	Disclosure Categories
Members, Human Services Commission	1
Executive Director	1
Chief Deputy Director	1
Contract Managers	2
Deputy Directors	1
Director, Contracts & Facilities	2
Director, Information Technology	4
Director, Homeless Programs	2
Director, Personnel	2

1	Director, Support Services	2
2	Liaison to the Housing Authority	2
3	Manager, Budget	1
4	Manager, Investigations	3
5	Manager, Fiscal Operations	1
6	Program Manager, County Adult Assistance Programs	2
7	Program Manager, Family and Children's Services	2, 3
8	Special Assistants to the Executive Director	2
9	Supervisor, Materials and Supplies	2

10 SEC. 3.1-320. MUNICIPAL TRANSPORTATION AGENCY.

11 Disclosure Category 2. Persons in this category shall disclose all sources of income,
 12 investments and his or her status as a director, officer, partner, trustee, employee, or holder of
 13 a management position in any business entity.

14	Designated Positions	Disclosure Categories
15	Board of Directors	
16	Member, Board of Directors	1
17	Board Secretary	1
18	Municipal Transportation Agency	
19	Executive Director/CEO (Director of Transportation)	1
20	General Manager, Municipal Railway	1
21	Deputy Executive Director	1
22	CFO/Director of Finance and Information Technology	1
23	Director of Administration, Taxis and Accessible Services	1
24	Director of Capital Programs and Construction	1
25	Director of Safety and Training	1

1	Director of Sustainable Streets	1
2	Deputy Director of Information Technology	1
3	Deputy Director of Planning	1
4	Deputy Director of Human Resources	1
5	Deputy Director of Accessible Services	1
6	Director of Taxis	1
7	Deputy Director of Security and Enforcement	1
8	<u>Deputy Director I</u>	<u>1</u>
9	<u>Deputy Director II</u>	<u>1</u>
10	Administrative Engineer	1
11	Assistant Materials Coordinator	2
12	Automotive Transit Equipment Supervisor	1
13	Automotive Transit Shop Supervisor I	2
14	Chief Stationary Engineer	2
15	Contract Compliance Officer I	2
16	Contract Compliance Officer II	2
17	Deputy Director of Bus Service Delivery	1
18	Deputy Director of Central Operations/Support	1
19	Director of Service Planning	1
20	Electrical Transit Shop Supervisor I	2
21	IS Manager	1
22	IS Project Director	1
23	Janitorial Service Supervisor	2
24	LRV Equipment Engineer	2
25	Manager I	1

1	Manager II	1
2	Manager III	1
3	Manager IV	1
4	Manager V	1
5	Manager VI	1
6	Manager VII	1
7	Manager VIII	1
8	Manager of Project Management	1
9	Materials Coordinator	1
10	Planner V	1
11	Powerhouse Electrician Supervisor II	2
12	Principal Administrative Analyst	2
13	Principal Engineer	1
14	Project Manager I	1
15	Project Manager II	1
16	Project Manager III	1
17	Project Manager IV	1
18	Safety Analyst	2
19	Senior Administrative Analyst	2
20	Senior Engineer	2
21	Senior LRV Equipment Engineer	2
22	Senior Management Assistant	2
23	Signal and Systems Engineer	2
24	Superintendent, Buildings and Grounds	2
25	Transit Manager I	1

1	Transit Manager II	1
2	Transit Planner IV	1
3	Transit Power Line Worker Supervisor II	2
4	Transportation Safety Specialist	2

5 SEC. 3.1-335. PLANNING DEPARTMENT.

6 (a)—Disclosure Category 2. Persons in this category shall disclose all interests in
7 real property, and all income from, and investments and business positions in any business
8 entity that is principally involved in real estate development, architecture, design, engineering,
9 real estate brokerage, real estate finance or appraisal, or historic preservation.

10 ~~(b)—Disclosure Category 3. Persons in this category shall disclose all investments~~
11 ~~and business positions in business entities and income from any source which provides, or~~
12 ~~contracts with the City and County of San Francisco and the Department of City Planning to~~
13 ~~provide, services, supplies, materials, machinery or equipment to the Department of City~~
14 ~~Planning.~~

15	Designated Positions	Disclosure Categories
16	Planning Commissioners	See Sec. 3.1-500
17	Director of Planning	1
18	Chief Administrative Officer	1
19	<i>Chief of Staff</i>	<i>1</i>
20	<i>Communications Officer</i>	<i>2</i>
21	Finance Manager	1
22	Assistant Director	1
23	0932 Manager IV	1
24	Planner V—General	1
25	Planner V—Zoning	1

1	Environmental Review Officer	1
2	Administrative Secretary, City Planning Commission	1
3	Planner IV-General	1
4	Planner IV-Zoning	1
5	Planner IV-Environmental Review	1
6	Planner IV-Urban Systems Analyst	1
7	Planner III-Urban Design	2
8	Planner III-Transportation	2
9	Planner III-General	2
10	Planner III-Zoning	2
11	Planner III-Environmental Review	2
12	Planner II	2
13	Planner I	2
14	Transit Planner IV	1
15	Transit Planner III	2
16	Transit Planner II	2
17	Architectural Assistant II	2
18	Architectural Assistant I	2
19	Liaison to the Board of Supervisors	1
20	Sr. Community Development Specialist II	1
21	SEC. 3.1-345. PORT COMMISSION .	

22 Disclosure Category 2. Persons in this category shall disclose all investments in any
23 business entity and income from any source which leases, rents or operates from property
24 under the jurisdiction of the Port Commission, or which provides, or contracts with the City
25 and County of San Francisco or the Port Commission to provide, services (including

1 construction, repair and maintenance), equipment, materials, supplies, vehicles, or other
 2 items of use to the Port Commission, or which may foreseeably do so in the future, or which
 3 has done so within two years prior to any time period covered by a statement of economic
 4 interest, and his or her status as a director, officer, partner, trustee, employee, or holder of
 5 any management position in any such business entity.

6	Designated Positions	Disclosure Categories
7	Port Commissioners	1
8	Port Director	1
9	Deputy Directors, Port	1
10	Manager VI (Chief Harbor Engineer)	1
11	Manager III (Fiscal Officer)	1
12	Executive Assistant to the Port Director	2
13	Assistant Deputy Director, Port	2
14	Superintendent, Harbor Maintenance	2
15	Senior Building Inspector	2
16	Building Inspector	2
17	Construction Inspector	2
18	Senior Property Manager	2
19	Property Manager	2
20	Maritime Marketing Representative	2
21	Maritime Market Research Specialist, Port	2
22	Wharfinger II	2
23	Manager III (Manager, Environmental & Planning)	2
24	Development Project Coordinator	2
25	Planner V	2

1	Planner IV	2
2	Planner III	2
3	Feasibility Analyst	2
4	Principal Administrative Analyst	2
5	Principal Administrative Analyst (Contracts Administrator)	2
6	Manager V (IS Project Director)	2
7	Manager II (Special Projects Manager)	1
8	Senior Engineers	1
9	Street Repairer Supervisor II	1
10	Administrative Engineer	1
11	Project Manager III	1
12	Manager IV (Homeland Security Manager)	1
13	Manager I (Emergency Response Training)	1
14	Crane Mechanic Supervisor	1
15	Electrical Supervisor I	1
16	Sheetmetal Supervisor I	1
17	Roofer Supervisor	1
18	Painter Supervisor I	1
19	Plumbing Supervisor I	1
20	Carpenter Supervisor I	1
21	Laborer Supervisor I	1
22	Piledriver Supervisor I	1
23	Maintenance Machinist Supervisor	1
24	Ornamental Iron Worker Supervisor	1
25	Chief Stationary Engineer	1

1 SEC. 3.1-365. PUBLIC UTILITIES COMMISSION.

2 (a) Disclosure Category 2. Persons in this category shall disclose all investments in
3 any business entity and any income from a source which, within the previous two years, did or
4 in the future foreseeably might, lease, rent, or operate from the property of the Waste Water
5 Enterprise or provide or contract with the Waste Water Enterprise to provide service (including
6 construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other
7 items of use to the Waste Water Enterprise, and his or her business position in any such
8 business entity.

9 (b) Disclosure Category 3. Persons in this category shall disclose all investments in
10 any business entity and any income from a source which, within the previous two years, did or
11 in the future foreseeably might, lease, rent, or operate from the property of the Water
12 Enterprise or provide or contract with the Water Enterprise to provide service (including
13 construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other
14 items of use to the Water Enterprise, and his or her business position in any such business
15 entity.

16 (c) Disclosure Category 4. Persons in this category shall disclose all investments in
17 any business entity and any income from a source which, within the previous two years, did or
18 in the future foreseeably might, lease, rent, or operate from the property of the Power
19 Enterprise or provide or contract with the Power Enterprise to provide service (including
20 construction, repair, and maintenance), equipment, materials, supplies, vehicles, or other
21 items of use to the Power Enterprise, and his or her business position in any such business
22 entity.

23 Designated Positions

Disclosure Categories

24 Public Utilities Commission, Boards and Administration

25 Administrative Analyst

1

1	Administrative Commission Secretary, SFPUC	1
2	Assistant to the General Manager, SFPUC	1
3	Chief Operating Officer	1
4	Deputy General Manager	1
5	Director of Real Estate	1
6	Emergency Planning Coordinator	1
7	Emergency Planning Director	1
8	Emergency Response Analyst	1
9	Environmental/Sustainability Coordinator	1
10	General Manager, SFPUC	1
11	Junior Administrative Analyst	1
12	Manager, Complex Lease Transaction	1
13	Program Development and Policy Manager	1
14	Principal Administrative Analyst	1
15	Principal Administrative Analyst II	1
16	Senior Administrative Analyst	1
17	Rate Fairness Board Member	1
18	Residential Users Appeal Board Member	1
19	Revenue Bond Oversight Committee Member	1
20	SFPUC Commissioner	1
21	Strategic Planning Coordinator	1
22	Water Enterprise	
23	Asst. General Manager, Water Enterprise	1
24	Assistant Purchaser	3
25	Biological Resources Manager	3

1	Bldgs. & Grounds Maint. Supt.	3
2	Chief Laboratory Manager	3
3	Chief Surveyor	3
4	Chief Water Service Inspector	3
5	Community Liaison – Tuolumne/Alameda	3
6	Division Manager, CDD	3
7	Engineer/ Architect Principal	13
8	Executive Asst. to the AGM, Water	3
9	Forester	3
10	Government/Public Affairs Manager	3
11	Groundwater Regulatory Specialist	3
12	Integrated Water Resource Manager	3
13	Local & Regional Water Operation Manager	3
14	Local & Regional Water System Manager	3
15	Laboratory Manager	3
16	Laboratory Svcs. Mgr	3
17	Maintenance Manager	3
18	Maintenance and Planning Manager	3
19	Maintenance and Program Manager, CDD	3
20	Manager, Employee Initiatives Development	3
21	Manager, Environmental Compliance	3
22	Manager, Natural Resources <u>and Lands Mgmt.</u>	3
23	Manager, WOB Laboratories	3
24	Materials Coordinator	3
25	Operations Manager, CDD	3

1	<u>Operation Liaison</u>	3
2	Operations Manager, Water Operations and Treatment	3
3	Operations Manager, WS&T	3
4	<u>Peninsula and San Francisco Watershed Resources Manager</u>	3
5	<u>Planner 3 / Environmental Review</u>	3
6	Planner 4	3
7	Principal Administrative Analyst	1
8	<u>Project Manager II</u>	1
9	Regulatory Specialist	3
10	Right of Way Manager	3
11	Safety Officer	3
12	Senior Administrative Analyst	3
13	Senior Management Assistant (Prop OQ)	3
14	Senior Storekeeper	3
15	<u>Senior Parts Storekeeper (Prop O)</u>	3
16	Storekeeper (Prop O)	3
17	Supt. Water Treatment Fac.	3
18	<u>Tuolumne/Alameda Watershed Resource Manager</u>	3
19	Utility Services Manager	3
20	Utility Specialist	3
21	Water Conservation Admin.	3
22	Water Conservation Manager	3
23	Water Const. & Main Supt.	3
24	Water Quality Bureau Manager	3
25	Water Resources Planning Manager	3

1	<u>Water Resources and Planning Specialist</u>	3
2	Water Systems Manager	3
3	Watershed Area Forestry Manager	3
4	Watershed Forester	3
5	<u>Watershed Section Forestry Manager</u>	3
6	Watershed Resources Manager	3
7	Water Quality/Wastewater Labs	
8	Chief Water Service Inspector	2, 3
9	<u>Contaminate Warning Systems Manager</u>	2, 3
10	<u>Laboratory Services Manager</u>	2, 3
11	<u>Manager WQB Laboratories</u>	2, 3
12	Hetch Hetchy Water	
13	Assistant Purchaser	3, 4
14	<u>Chief Surveyor</u>	3, 4
15	<u>Civil Engineering Associate I</u>	3, 4
16	<u>Communication and Controls Manager</u>	3, 4
17	<u>Division Manager, Hetch Hetchy</u>	3, 4
18	Electrical Op. and Maintenance Supt.	3, 4
19	Engineer/ Architect Principal/ <u>Senior</u>	3, 4
20	Facilities Systems Maintenance Manager	3, 4
21	General Manager, Hetch Hetchy	1
22	Maintenance Manager	3, 4
23	Maintenance & Planning Manager	3, 4
24	<u>Manager, Communications & Control Section</u>	3, 4
25	<u>Materials Coordinator</u>	3, 4

1	Parts Storekeeper <i>(Prop O)</i>	3, 4
2	Power Generation Operations Manager	3, 4
3	Power Generation Supervisor	3, 4
4	Principal Administrative Analyst	3, 4
5	Project Manager I	1
6	Regulatory Specialist	3, 4
7	Right of Way Manager	3, 4
8	Senior Power Generation Technician	3, 4
9	Senior Administrative Analyst	3, 4
10	Senior <i>Parts</i> Storekeeper <i>(Prop O)</i>	3, 4
11	Utility Specialist	3, 4
12	Water & Power Supply Manager	3, 4
13	Waste Water Enterprise	
14	Administrative Engineer	2
15	Assistant General Manager, Waste Water Enterprise	1
16	Assistant Purchaser	2
17	Chief Operating and Maintenance Manger	2
18	Engineer/ Architect Principal/ <u>Structural</u>	2
19	Executive Director, Southeast Community Facility Commission	2
20	Executive Secretary II	2
21	Executive Secretary II (Prop θQ)	2
22	IS Business Analyst (Prop θQ)	2
23	Laboratory Services Manager	2
24	Maintenance Manager, Waste Water Enterprise	2
25	Maintenance/Ops. Division Manager	2

1	Manager, Waste Water Enterprise Operating Division	2
2	Materials Coordinator	2
3	Member, Southeast Community Facility Commission	2
4	Planner III	2
5	Planner IV - Environmental Review	2
6	Planning & Regulatory Compliance Manager	2
7	Pretreatment Program Manager	2
8	Principal Administrative Analyst	2
9	Project Manager III	2
10	Project Manager IV	2
11	Regulatory Specialist	2
12	Secretary II (Prop θQ)	2
13	Senior Administrative Analyst	2
14	Sewage Treatment Plant Supt.	2
15	Superintendent	2
16	Utility Analyst	2
17	Utility Specialist	2
18	Waste Water Planning Division Manager	2
19	Waste Water Processing Manager	2
20	Waste Water Regulatory Manager	2
21	Water Pollution Prevention Program Manager	2
22	Power Enterprise	
23	Account Clerk (Prop θQ)	4
24	Associate Engineer	4
25	Assistant General Manager, Power	1

1	Buildings and Grounds Maintenance Superintendent	4
2	Energy Efficiency Development Manager	4
3	<u>Energy Services Manager</u>	4
4	Engineer	4
5	Generation & Renewables Development Manager	4
6	Hetch Hetchy Energy Data Systems Manager	4
7	<u>Maintenance Planner</u>	4
8	<u>Maintenance Manager</u>	4
9	Manager, Community Choice Aggregation	4
10	Manager, Legislative & Regulatory Affairs, Power Enterprise	4
11	Manager, Power Field Operations and Business Development	4
12	<u>Manager, Retail Services, Power Enterprise</u>	4
13	Manager, Special Projects, Power Enterprise	4
14	Manager, Strategic and Resource Planning, Power Enterprise	4
15	<u>Manager for Strategic Planning</u>	4
16	Materials Coordinator	4
17	Power Purchasing & Scheduling Manager	4
18	Power Wholesale & Retail Services Manager	4
19	Principal Administrative Analyst	4
20	Redevelopment Manager, Power Enterprise	4
21	Regulatory Specialist	4
22	Senior Administrative Analyst	4
23	Site Manager	4
24	Utility Field Services Manager	4
25	Utility Specialist	4

1	Infrastructure Bureau	
2	Account Clerk	1
3	Administrative Analyst	1
4	Administrative Engineer	1
5	Assistant Engineer	1
6	Assistant General Manager, WSIP	1
7	Budgeting Manager, WSIP	1
8	Business Enterprise Program Manager	1
9	Chief Surveyor	1
10	Construction Contracts Administrator	1
11	Contracting Initiatives Manager	1
12	Contractors Help Center Manager	1
13	Contracts Manager	1
14	Coordinator – Economic and Workforce Dev.	1
15	Deputy Manager, Bureau of Environmental Management	1
16	Director of Contracts	1
17	Director, Contractors Assistance Center	1
18	Director, Waste Water Improvement Program	1
19	Director, Water System Improvement Program	1
20	Director, Workforce Development WSIP	1
21	Engineer/Architect/Landscape Architect Sr.	1
22	Engineer/Architect Principal	1
23	Environmental Construction Compliance Manager	1
24	Expeditor, WSIP	1
25	Facilities Manager	1

1	<u>Government and Public Affairs Manager</u>	<u>1</u>
2	<u>Historian</u>	<u>1</u>
3	Infrastructure Administration Manager	1
4	Infrastructure Development Manager, Power	<u>41</u>
5	Infrastructure Development Manager, WWE	<u>21</u>
6	Junior Engineer	1
7	Manager, Bureau of Environmental Management	1
8	Manager, Construction Management	1
9	Manager, Homeland Security	1
10	Manager, Program Development and Support	1
11	<u>Manager, Project Controls and Support Bureau</u>	<u>1</u>
12	Manager, Project Management Bureau	1
13	<u>Manager V – Building Owner Representative</u>	<u>1</u>
14	Owner Representative, 525 Project	1
15	Planner 3	1
16	<u>Operations Liaison – San Joaquin</u>	<u>1</u>
17	Planner 3 - Environmental Review	1
18	Planner 4	1
19	Planner 4 - Environmental Review	1
20	Principal Administrative Analyst	1
21	Principal Engineer	1
22	Program Services Manager	1
23	Project Development Coordinator	1
24	Project Manager	1
25	Project Manager I	1

1	Project Manager II	1
2	<u>Project Manager II – SSIP Collection Systems</u>	<u>1</u>
3	Project Manager III	1
4	<u>Project Manager III – AWSS</u>	<u>1</u>
5	Project Manager IV	1
6	Right of Way Manager, WSIP	1
7	Safety Officer	1
8	Senior Administrative Analyst	1
9	Senior SCADA Engineer	1
10	<u>Utility Analyst</u>	<u>1</u>
11	Utility Specialist	1
12	WSIP Client Representative, Peninsula	1
13	WSIP Client Representative, San Francisco Regional	1
14	WSIP Client Representative, San Joaquin	1
15	WSIP Client Representative, Sunol	1
16	WSIP Client Representative, Water Quality	1
17	WSIP Construction Outreach Manager	1
18	WSIP Water System Liaison	1
19	Business Services Bureau	
20	Accountant II (Prop θQ)	1
21	Accountant III (Prop θQ)	1
22	<u>Accountant IV (Prop Q)</u>	<u>1</u>
23	<u>Accountant Intern (Prop Q)</u>	<u>1</u>
24	<u>Accounting Operations Manager</u>	<u>1</u>
25	Accounting Services Manager	1

1	<u>Administrative Analyst</u>	1
2	<u>AIC Senior Administrative Analyst</u>	1
3	Applicants Software Manager	1
4	<u>Asset Analyst</u>	1
5	Asset Manager	1
6	Assistant Director, Human Resource Services	1
7	Assistant General Manager, Business Services	1
8	Assurance & Internal Controls Division Manager	1
9	<u>Business Applications Project Director</u>	1
10	Capital Projects Accountant	1
11	Chief Financial Officer	1
12	Chief Learning Officer	1
13	Chief Water Service Inspector	1
14	CIS Manager, Retail Electric Billing and Collections	1
15	CIS Manager, Utility Billing System Replacement Project	1
16	Commercial Division Assistant Supervisor	1
17	<u>Compensation Manager</u>	1
18	Customer Service Billing & Collections Supervisor	1
19	Customer Service Director	1
20	Customer Service Officer Operations Manager	1
21	Customer Service <u>Business Office</u> Operations Manager	1
22	<u>Customer Services, Billing and Collection Assistant Manager</u>	1
23	<u>Customer Services, Billing and Collection Manager</u>	1
24	Debt Manager	1
25	Director of Budgets	1

1	Director, Human Resource Services	1
2	Finance Bureau Director, Deputy CFO	1
3	Financial Analysis & Audit Manager	1
4	<u>Financial Analysis & Reporting Supervisor</u>	<u>1</u>
5	<u>Financial Planning Debt Analyst</u>	<u>1</u>
6	<u>Financial Planning Director</u>	<u>1</u>
7	<u>Fleet Manager</u>	<u>1</u>
8	General Ledger Financial Reporting	1
9	<u>IS Engineer (Senior) – Customer Care and Billing System (CC&B)</u>	<u>1</u>
10	IS Manager - Mainframe Enterprise Systems	1
11	IS Manager - Special Projects	1
12	<u>IS Manager – Supervisory Control & Data Aggregation</u>	<u>1</u>
13	IS Project Director – <u>Customer Care and Billing System (CC&B)</u>	1
14	<u>IS Project Director – Customer Service Center</u>	<u>1</u>
15	<u>IS Project Director – Financial Reporting</u>	<u>1</u>
16	IT Manager, Networking & Desktop Support	1
17	Labor & Employee Relations Manager	1
18	<u>Learning and Development Manager</u>	<u>1</u>
19	Manager, Bureau of Management Information Systems, SFPUC	1
20	Manager, Office of Health and Safety	1
21	Payroll Manager <u>Consultant (Prop F)</u>	1
22	Principal Account Clerk (Prop θQ)	1
23	Principal Administrative Analyst	1
24	Principal Administrative Analyst II	1
25	<u>Principal Engineer</u>	<u>1</u>

1	Principal Personnel Analyst	1
2	Program Budgeting Manager	1
3	Rate Administrator	1
4	Rates Analyst	1
5	Records Retention Manager	1
6	Recruitment and Testing Manager	1
7	Risk Manager	1
8	Safety Officer	1
9	Senior Administrative Analyst	1
10	Senior Systems Accountant	1
11	Supervising Fiscal Officer	1
12	Utility Specialist	1
13	WWE Bond Project Manager	1
14	Bureau of External Affairs	
15	Arts/Education Analyst	1
16	Assistant Director of Property	1
17	Assistant General Manager, External Affairs	1
18	Communications Director	1
19	Communications – Technical Writer – Editor	1
20	Community Benefits Coordinator	1
21	Community Benefits Director	1
22	Director of Policy and Legislative Affairs	1
23	Environment/Land Use Manager	1
24	Government/Public Affairs Manager	1
25	Policy and Legislative Manager	1

1	<u>Senior Real Property Officer</u>	<u>1</u>
2	<u>Special Projects Manager</u>	<u>1</u>
3	Water & Power Resources Manager	1
4	<u>Workforce Economics Development Manager</u>	<u>1</u>

5 SEC. 3.1-390. RECREATION AND PARK DEPARTMENT.

6 Disclosure Category 2. Persons in this category shall disclose all investments and
7 income from any source which leases, rents or operates from property under the jurisdiction of
8 the Recreation and Park Commission, or which provides, or contracts with the City and
9 County of San Francisco or the Recreation and Park Commission to provide, services
10 (including construction, repair and maintenance), equipment, materials, supplies, vehicles, or
11 other items of use to the Recreation and Park Commission or the Recreation and Park
12 Department, or which may foreseeably do so in the future, or which has done so within two
13 years prior to any time period covered by a statement of economic interest, and his or her
14 status as a director, officer, partner, trustee, employee, or holder of any management position
15 in any such business entity.

16	Designated Positions	Disclosure Categories
17	Recreation and Park Commissioners	1
18	General Manager	1
19	Superintendent of Parks & Open Spaces	1
20	Superintendent of Recreation & Community Services	1
21	Director of Administration and Finance	1
22	Director of Capital and Planning Division	1
23	Principal Recreation Supervisor – Permits and Reservations	2
24	Principal Administrative Analyst – Finance	2
25	<u>Principal Administrative Analyst – Partnerships</u>	<u>2</u>

1	Principal Administrative Analyst – Property	2
2	Principal Administrative Analyst – Purchasing	2
3	<u>Senior Administrative Analyst – Partnerships</u>	<u>2</u>
4	Senior Administrative Analyst – Property	2
5	Senior Administrative Analyst – Purchasing	2
6	Commission Liaison	1
7	Director of Operations	1
8	Director of Partnership and Resources Development	1
9	Director of Policy & Public Affairs	1
10	Permits & Reservations Manager	2
11	<u>Director of Property and Concession Management</u>	<u>1</u>
12	<u>Director of Partnerships</u>	<u>1</u>
13	<u>Administrative Analyst – Purchasing</u>	<u>2</u>
14	<u>Project Manager I</u>	<u>2</u>
15	<u>Project Manager II</u>	<u>2</u>
16	<u>Project Manager III</u>	<u>2</u>

SEC. 3.1-410. RETIREMENT SYSTEM.

Disclosure Category 2. Persons in this category shall disclose all investments and business positions held in business entities, and income from any business entity, engaged in the development, manufacture, distribution, sale, or lease of computer hardware or software.

Designated Positions	Disclosure Categories
Member, Retirement Board	See Sec. 3.1-500510
<u>Commission Secretary</u>	<u>See Sec. 3.1-510</u>
Executive Director	See Sec. 3.1-500510
<u>Deputy Director (Administration)</u>	<u>1</u>

1	<u>Actuarial Services Coordinator</u>	<u>1</u>
2	<u>Internal Audit Manager</u>	<u>1</u>
3	<u>Finance Manager</u>	<u>1</u>
4	<u>IT Manager</u>	<u>2</u>
5	<u>Deputy Director (Investments)</u>	<u>See Sec. 3.1-510</u>
6	<u>Managing Director</u>	<u>See Sec. 3.1-510</u>
7	<u>Senior Portfolio Manager</u>	<u>1</u>
8	<u>Senior Investment Officer</u>	<u>1</u>
9	<u>Security Analyst</u>	<u>1</u>
10	<u>Deferred Compensation Manager</u>	<u>1</u>
11	<u>Consultant(s)</u>	<u>1</u>
12	<u>Deputy Director</u>	<u>See Sec. 3.1-500</u>
13	<u>Executive Assistant to the Executive Director</u>	<u>1</u>
14	<u>Actuary</u>	<u>1</u>
15	<u>Deputy Director for Investments</u>	<u>See Sec. 3.1-500</u>
16	<u>Finance Manager</u>	<u>1</u>
17	<u>Retirement Information and Technology Manager</u>	<u>1</u>
18	<u>Senior Investment Officer</u>	<u>See Sec. 3.1-500</u>
19	<u>Administrator, Retirement Services</u>	<u>1</u>
20	<u>Security Analyst</u>	<u>1</u>
21	<u>Consultant*</u>	<u>1</u>
22	<u>Head of Area</u>	<u>1</u>

SEC. 3.1-420. SAN FRANCISCO UNIFIED SCHOOL DISTRICT.

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1 (a) Disclosure Category 2. Persons in this category shall disclose income,
2 investments, and all business positions in any business entity which does business in this
3 jurisdiction.

4 (b) Disclosure Category 3. Persons in this category shall disclose all interests in
5 real property, and all income from and investments in business entities which hold interests in
6 real property in this jurisdiction, and all business positions held in such business entities.

7 (c) Disclosure Category 4. Services and Equipment. Persons in this category shall
8 disclose income, investments and business positions in (1) business entities that manufacture
9 or sell supplies, books, machinery or equipment of the type utilized or purchased by the
10 department for which the designated employee is manager or director; or (2) business entities
11 that are contractors or subcontractors engaged in the performance of work services of the
12 type utilized or purchased by the department for which the designated employee is manager
13 or director.

Designated Positions	Disclosure Categories
Administrative Analyst—Bond Program	4
Architectural Assistant II—Telecom Manager	4
Architectural Associate I—Design and Construction	4
Area Supervisor—Custodial Services	4
Artistic Director VAP/HS	4
Assistant Fiscal Officer—Bond Program Manager	1
Assistant Materials Coordinator—Warehouse Supervisor	4
Assistant Superintendent	1
Associate Engineer—Facilities Project Manager	4
Associate Superintendent	1
Building Inspector	4

1	Carpenter Supervisor I—Carpenter Shop Supervisors	4
2	Chief Facilities Officer	1
3	Chief Financial Officer	1
4	Chief General Counsel	1
5	Chief Information Officer	1
6	Chief Stationary Engineer—Engineer Shop Supervisor	4
7	Chief, Administrative Services	1
8	<u>Chief, Child Development Program</u>	1
9	<u>Claims Manager—Risk Management</u>	4
10	Consultant	4
11	<u>Contract Compliance Officer</u>	4
12	<u>Deputy Director—Chief of Staff, Superintendent's Office</u>	1
13	Deputy Superintendent	1
14	<u>Director</u>	4
15	<u>Director—Buildings and Grounds</u>	3, 4
16	<u>Director—Certificated Staffing and Recruitment</u>	4
17	<u>Director—Community Schools Initiative</u>	4
18	<u>Director—County and Court School Operations</u>	4
19	<u>Director—Custodial Services</u>	4
20	Director—Development and Local Government Relations	2, 3
21	<u>Director—Emergency Preparedness</u>	4
22	<u>Director—Facilities, Design and Construction</u>	3, 4
23	<u>Director—Multilingual Programs</u>	4
24	<u>Director—Parent Relations</u>	4
25	<u>Director—Real Estate</u>	3, 4

1	<u>Director—Policy, Planning and Charter Schools</u>	4
2	Director—Risk Management	4
3	Director—School Health Programs Department	4
4	Director—SELPA	4
5	Director—Student Applications and Services	4
6	Director—Student Nutrition Services	4
7	Director—Transportation Department	4
8	Director of Buildings and Grounds	3, 4
9	Director of Custodial Services	4
10	Director of Emergency Preparedness	4
11	Director of Environmental Health	4
12	Director of Facilities, Design & Construction	3, 4
13	Educational Policy Analyst—Coordinator of Secure Our Schools Initiative	4
14	Educational Policy Analyst—Coordinator of Truancy Programs	4
15	Educational Policy Analyst—Director of Public Communications	4
16	Educational Policy Analyst—Director of Sustainability	4
17	Educational Policy Analyst—Policy and Planning	4
18	Educational Policy Analyst—State and Federal	4
19	Educational Policy Analyst—Student Support Services	4
20	<u>Educational Policy Analyst—Student, Family, Community Support Department</u>	4
21	Educational Policy Analyst—Superintendent's Office	4
22	Electrician Supervisor	4
23	<u>Environmental Health Supervisor</u>	4
24	<u>Executive Director</u>	4
25	<u>Executive Director—Administrator Support and Teacher Evaluation</u>	4

1	Executive Director—Certificated Staffing Support and Development	4
2	Executive Director—Child Development Program	4
3	Executive Director—Classified Operations	4
4	Executive Director—Educational Placement Center	4
5	Executive Director—Equity Assurance	4
6	Executive Director—Maintenance and Operations	4
7	Executive Director—Parent Relations	4
8	Executive Director—Policy and Operations	4
9	Executive Director—Program Evaluations and Research	4
10	Executive Director—Public Communications	4
11	Executive Director—Pupil Services	4
12	Executive Director—Reform and Accountability	4
13	Executive Director—Special Education	4
14	Executive Director—Teaching and Learning	4
15	Executive Director of School Safety	4
16	Financial Manager—Director of Budget	1
17	General Manager, KALW	1
18	General Services Manager—Assistant Director of Custodial Services	4
19	Glazier Supervisor I	4
20	Health Program Coordinator III—School Health Programs	4
21	Information Systems Director—Chief Technology Officer	1
22	Information Systems Manager—Director of Applications	4
23	Information Systems Manager—Director of IT Infrastructure	4
24	Information Systems Project Director—Manager of IT Networks	4
25	Information Systems Project Director—Manager of IT Servers	4

1	<u>Information Systems Project Director—Director of IT Operations</u>	4
2	<u>Information System Engineer Assistant—Network Operations Manager</u>	4
3	<u>Information Systems Administrator Supervisor—Director of Infrastructure</u>	4
4	<u>Information Systems Business Analyst Principal</u>	4
5	<u>Labor Compliance Officer</u>	4
6	Locksmith Supervisor	4
7	Mail/Reproduction Supervisor	4
8	Maintenance Manager—Buildings and Grounds	3, 4
9	<u>Manager—Family Engagement</u>	4
10	<u>Manager—Translation and Interpretation Services</u>	4
11	<u>Manager—Office of Health and Safety</u>	4
12	Member, Board of Education	1
13	Painter Supervisor	4
14	Payroll Director	4
15	Payroll Supervisor	4
16	<u>Principal Administrative Analyst—Compliance</u>	4
17	<u>Principal Administrative Analyst—Manager of Real Estate and Permit Office</u>	3, 4
18	<u>Principal Administrative Analyst—Program Director, Afterschool Programs</u>	4
19	Principal Attorney Civil & Criminal	1
20	<u>Program Administrator—Libraries/Textbooks/Media Resources</u>	4
21	<u>Program Administrator—Physical Education</u>	4
22	<u>Program Administrator—School Health Programs</u>	4
23	<u>Program Administrator—Teacher Support and Development</u>	1
24	<u>Program Administrator—Teaching and Learning</u>	4
25	<u>Project Manager I</u>	4

1	<u>Project Manager I—Facilities, Design and Construction</u>	3, 4
2	Project Manager II— <i>Bond Program</i>	4
3	<u>Project Manager III</u>	4
4	Purchaser	4
5	School Custodial Supervisor	4
6	School Facilities Planner	3, 4
7	School Principal	4
8	Senior Attorney Civil & Criminal	1
9	Senior Executive Director—Labor Relations	4
10	Senior Management Assistant—Real Estate and Auxiliary Services	3, 4
11	Sheet Metal Supervisor	4
12	Site Manager—Child Development Center	4
13	Special Assistant X— <i>Real Estate and Auxiliary Services</i>	3, 4
14	Special Assistant XII—<i>Pupil Services, Homeless Education</i>	4
15	Special Assistant XIII—Athletic Office	4
16	<u>Special Assistant XVI—State Funds</u>	4
17	<u>Special Assistant XVII—Research, Planning and Accountability</u>	4
18	Special Assistant XIX—Director of Fiscal Services	<u>4</u>
19	Special Assistant XVI—<i>State Funds</i>	4
20	Special Assistant XVII—<i>Director of Budget Services</i>	4
21	Special Assistant XVII—<i>Director of Real Estate</i>	3, 4
22	Special Assistant XVII—<i>Director of Risk Management</i>	4
23	Superintendent	1
24	Supervising Purchaser— <u>Director of Purchasing</u>	4
25	<u>Supervisor—Accountability, Program Evaluation and Research</u>	4

1	Supervisor—Achievement Assessments	4
2	Supervisor—Formative Assessments	4
3	Supervisor—GATE/Evening Prog./Summer School	4
4	Supervisor—Library, Textbooks & Media Services	4
5	Supervisor—School to Career	4
6	Supervisor—Screening and Assessment	4
7	Supervisor—Artistic Director VAPA/HS	4
8	Supervisor—ELA Core Curriculum/History/Humanities and Libraries/Textbooks	4
9	Supervisor—ELSS/LAU	4
10	Supervisor—PEEF Program Administrator	4
11	Supervisor—PD Support for Core Curriculum/UTR/Master Teacher/PropA	4
12	Supervisor—Special Education	4
13	Supervisor—Translation	4
14	Warehouse Supervisor	4

SEC. 3.1-422. SMALL BUSINESS, OFFICE OF.

Disclosure Category 2. ~~Persons in this category shall disclose all investments and business positions in business entities and income from any source which provides, or contracts with the City and County of San Francisco or the Small Business Commission to provide services, supplies, materials, machinery, or equipment to the Small Business Commission.~~

21	Designated Positions	Disclosure Categories
22	Small Business Commissioner	1
23	Director of the Office of Small Business	1
24	Secretary to the Small Business Commission	1
25	Project Managers	1

1 Supervisor, Small Business Assistant Center 1

2 Assistant Project Manager 1

3 SEC. 3.1-435. TRANSPORTATION AUTHORITY, SAN FRANCISCO COUNTY.

4 Designated Positions Disclosure Categories

5 Executive Director 1

6 Chief Deputy Director for Policy and Programming 1

7 Deputy Director for Policy and Programming 1

8 Deputy Director for Finance & Administration 1

9 Deputy Director for Capital Projects 1

10 Deputy Director for Planning 1

11 Deputy Director for Technology Services 1

12 Controller 1

13 ~~Consultant: Project Management Oversight for Doyle Drive 1~~

14 Consultant: On-Call Project Management and Oversight Services 1

15 SEC. 3.1-445. TREASURER-TAX COLLECTOR.

16 (a) — Disclosure Category 2. Persons in this category shall disclose (a) investments,
17 business positions, real property and sources of income if any of these financial interests are
18 subject to the regulatory, permit or licensing authority of the Treasurer-Tax Collector; and (b)
19 investments and business positions in and sources of income from a person or an entity that
20 provides services, supplies, materials, machinery or equipment to the Treasurer-Tax Collector
21 Department, or that may foreseeably do so in the future, or that has done so within two years
22 prior to any time period covered by a statement of economic interest.

23 (b) — ~~Disclosure Category 3. Persons in this category shall disclose investments,~~
24 ~~business positions, real property and sources of income if any of these financial interests are~~
25 ~~subject to the regulatory, permit or licensing authority of the Treasurer-Tax Collector.~~

1	Designated Positions	Disclosure Categories
2	Treasurer— <i>See Sec. 3.1-500</i>	<u>See Sec. 3.1-500</u>
3	Chief Assistant Treasurer— <i>See Sec. 3.1-50</i>	<u>See Sec. 3.1-510</u>
4	Cash Management and Investment Officer— <i>See Sec. 3.1-500</i>	<u>See Sec. 3.1-510</u>
5	Assistant Cash Management and Investment Officer— <i>See Sec. 3.1-500</i>	<u>See Sec. 3.1-510</u>
6	Account Clerk	2
7	Account Intern	2
8	Accountant	2
9	Attorney	1
10	<u>Cashier II</u>	2
11	Chief Clerk	2
12	Collections Officer	2
13	Commercial Division Assistant Supervisor	2
14	<u>Deputy Director III</u>	1
15	<u>Deputy Director IV</u>	1
16	<u>Executive Secretary III</u>	2
17	Head Accountant	2
18	Investigator	2
19	IS Business Analyst—Senior	2
20	IS Engineer—Senior	2
21	<u>IS Project Director</u>	1
22	IS Programmer Analyst	2
23	IS Programmer Analyst—Principal	2
24	IS Senior Programmer Analyst	2
25	Management Assistant	2

1	Manager I	1
2	Manager II	1
3	Manager III	1
4	Manager IV	1
5	Manager V	1
6	Manager VI	1
7	Manager VII	1
8	Personal Property Auditor	2
9	Principal Account Clerk	2
10	Principal Accountant	2
11	Principal Administrative Analyst	2
12	<i>Principal Business Analyst</i>	<i>1</i>
13	Principal Investigator	1
14	Principal Personal Property Auditor	2
15	Senior Account Clerk	2
16	Senior Accountant	2
17	Senior Administrative Analyst	2
18	Senior Collections Officer	2
19	Senior Investigator	2
20	Senior Management Assistant	2
21	Senior Property Auditor	2
22	Tax Collector Attorney	1
23	SEC. 3.1-455. WOMEN, COMMISSION <u>DEPARTMENT</u> ON THE STATUS OF.	
24	<u>Disclosure Category 2. Persons in this category shall disclose all income (including gifts) from</u>	
25	<u>any source that receives or seeks to receive grants from the Commission on the Status of Women.</u>	

1	Designated Positions	Disclosure Categories
2	Commission Member	<u>All 12</u>
3	Executive Director	<u>1</u>

4 SEC. 3.1-500. POSITIONS ~~DESIGNATED BY STATE FILING OFFICIAL FOR WHICH~~
5 THE FAIR POLITICAL PRACTICES COMMISSION IS THE FILING OFFICER.

6 Members of the Board of Supervisors, District Attorney, Mayor, City Administrator, City
7 Attorney, Treasurer, and members of the Planning Commission, ~~public officials who manage~~
8 ~~public investments, and any other officer who may be subject to the provisions of Government Code~~
9 ~~Section 87200~~, shall file one original of all statements of economic interests with the Ethics
10 Commission, the filing official, who shall make and retain a copy and forward the original to
11 the Fair Political Practices Commission which shall be the filing officer.

12 SEC. 3.1-510. AGENCY POSITIONS THAT MANAGE PUBLIC INVESTMENTS FOR
13 PURPOSES OF SECTION 87200 OF THE GOVERNMENT CODE.

14 Pursuant to state law, California Government Code section 87314, the following section
15 identifies the local officials who manage public investments for the purposes of California
16 Government Code section 87200.

17	Designated Positions	Disclosure Categories
18	Member, Retirement Board	1
19	<u>Commission Secretary, Retirement System*</u>	<u>1</u>
20	Executive Director, Retirement System	1
21	Deputy Director, Retirement System	1
22	Deputy Director for (Investments), Retirement System*	1
23	<u>Managing Director, Retirement System*</u>	<u>1</u>
24	Senior Investment Officer, Retirement System	1
25	Treasurer	1

1 Chief Assistant Treasurer* 1
 2 Cash Mgmt. and Investment Officer, Treasurer-Tax Collector's Office* 1
 3 Asst. Cash Mgmt. and Investment Officer, Treasurer-Tax Collector's Office* 1

4 * These local officials shall file their statements of economic interests with their respective
 5 department's filing officer.

6 Section 2. The San Francisco Campaign and Governmental Conduct Code is hereby
 7 amended by deleting Section 3.1-395:

8 ~~SEC. 3.1-395. REDEVELOPMENT AGENCY.~~

9 ~~(a) — Disclosure Category 2. Persons in this category shall disclose all sources of income,~~
 10 ~~investments, and all business positions in which the person in such designated position is a director,~~
 11 ~~officer, partner, trustee, employee, or holds any position of management.~~

12 ~~(b) — Disclosure Category 3. Persons in this category shall disclose all income from and~~
 13 ~~investments in businesses that manufacture or sell supplies of the type utilized by the Agency.~~

14 ~~(c) — Disclosure Category 4. Persons in this category shall disclose all investments in and~~
 15 ~~income from all banks, savings and loan associations, insurance companies, investment companies,~~
 16 ~~stockbrokers, title companies, financial consultants, data processing firms or consultants, but shall not~~
 17 ~~include personal checking or savings accounts or certificates of deposit.~~

18 ~~(d) — Disclosure Category 5. Persons in this category shall disclose all sources of income,~~
 19 ~~interests in real property and investments.~~

<i>Designated Positions</i>	<i>Disclosure Categories</i>
<i>Accountant III</i>	<i>4</i>
<i>Accountant IV</i>	<i>4</i>
<i>Accounting Supervisor</i>	<i>1</i>
<i>Administrative Services Manager</i>	<i>1</i>
<i>Agency General Counsel</i>	<i>1</i>

1	<i>Architect</i>	<i>1</i>
2	<i>Architectural Associate</i>	<i>1</i>
3	<i>Architecture and Engineering Supervisor</i>	<i>1</i>
4	<i>Assistant Deputy Executive Director</i>	<i>1</i>
5	<i>Assistant Development Specialist</i>	<i>1</i>
6	<i>Assistant Harbormaster</i>	<i>2</i>
7	<i>Assistant Project Manager</i>	<i>1</i>
8	<i>Associate Civil Engineer</i>	<i>1</i>
9	<i>Building/Construction Inspector I</i>	<i>1</i>
10	<i>Building/Construction Inspector II</i>	<i>1</i>
11	<i>Citizens Advisory Committee Member</i>	<i>1</i>
12	<i>Civil Engineer (Project Engineers)</i>	<i>1</i>
13	<i>Commissioners</i>	<i>1</i>
14	<i>Commission Secretary</i>	<i>1</i>
15	<i>Construction Coordinator</i>	<i>1</i>
16	<i>Consultants**</i>	<i>5</i>
17	<i>Contract Administration Specialist</i>	<i>1</i>
18	<i>Contract Compliance Specialist I</i>	<i>1</i>
19	<i>Contract Compliance Specialist II</i>	<i>1</i>
20	<i>Contract Compliance Specialist III</i>	<i>1</i>
21	<i>Contract Compliance Supervisor</i>	<i>1</i>
22	<i>Contract and Fiscal Services Manager</i>	<i>1</i>
23	<i>Deputy Executive Director</i>	<i>1</i>
24	<i>Deputy General Counsel</i>	<i>1</i>
25	<i>Development Services Manager</i>	<i>1</i>

1	<i>Development Specialist</i>	1
2	<i>Environmental Assessment Specialist</i>	1
3	<i>Executive Director</i>	1
4	<i>Financial Systems Accountant</i>	4
5	<i>Harbormaster</i>	1
6	<i>Housing Construction Specialist</i>	1
7	<i>Human Resources Manager</i>	1
8	<i>Information Systems Supervisor</i>	3, 4
9	<i>Management Assistant III</i>	4
10	<i>Personnel Analyst</i>	2
11	<i>Planning Supervisor</i>	1
12	<i>Program Manager</i>	1
13	<i>Project Area Committee Member</i>	1
14	<i>Project Manager</i>	1
15	<i>Property Management Specialist</i>	1
16	<i>Property Management Supervisor</i>	1
17	<i>Public Affairs Officer</i>	1
18	<i>Purchasing Assistant</i>	3
19	<i>Records and Information Supervisor</i>	2
20	<i>Relocation Supervisor</i>	1
21	<i>Senior Architect</i>	1
22	<i>Senior Attorney</i>	1
23	<i>Senior Civil Engineer</i>	1
24	<i>Senior Development Specialist</i>	1
25	<i>Senior Development Specialist (Supervisory)</i>	1

1	<i>Senior Financial Analyst</i>	<i>1</i>
2	<i>Senior Landscape Architect</i>	<i>1</i>
3	<i>Senior Personnel Analyst</i>	<i>1</i>
4	<i>Senior Planner</i>	<i>1</i>
5	<i>Senior Project Manager</i>	<i>1</i>
6	<i>Senior Project Manager, Supervisor</i>	<i>1</i>
7	<i>Staff Associate IV</i>	<i>1</i>
8	<i>Staff Associate V</i>	<i>1</i>
9	<i>Staff Associate VI</i>	<i>1</i>
10	<i>Staff Attorney I</i>	<i>1</i>
11	<i>Staff Attorney II</i>	<i>1</i>

12 *** Consultants are included in the list of Designated Employee positions, subject to the*
13 *following limitation: consultants are deemed to not make or participate in the making of governmental*
14 *decisions and therefore have no obligation to file Statements of Economic Interest unless the Executive*
15 *Director, on a case by case basis, makes a written determination that a specific consultant does in fact*
16 *make or participate in the making of governmental decisions or is engaged to provide services similar*
17 *to a Redevelopment Agency employee. Such determination shall include a description of the*
18 *consultant's duties and shall be a public record available for public inspection at the Redevelopment*
19 *Agency.*

20 Section 3. Effective Date. This ordinance shall become effective 30 days from the
21 date of passage.

22 Section 4. Operative Date. This ordinance shall become operative on January 1,
23 2013.

24 Section 5. This section is uncodified. In enacting this Ordinance, the Board intends to
25 amend only those words, phrases, paragraphs, subsections, sections, articles, numbers,

1 punctuation, charts, diagrams, or any other constituent part of the Campaign and
2 Governmental Conduct Code that are explicitly shown in this legislation as additions,
3 deletions, Board amendment additions, and Board amendment deletions in accordance with
4 the "Note" that appears under the official title of the legislation.

5
6 APPROVED AS TO FORM:
7 DENNIS J. HERRERA, City Attorney

8 By:



9 ANDREW SHEN
10 Deputy City Attorney

LEGISLATIVE DIGEST

[Campaign and Governmental Conduct Code – Updating Conflict of Interest Code]

Ordinance amending the San Francisco Campaign and Governmental Conduct Code to update the City's Conflict of Interest Code.

Existing Law

The Political Reform Act of 1974, California Government Code § 87300, *et seq.*, requires that San Francisco adopt a Conflict of Interest Code and review and update the Code every two years. The City's Conflict of Interest Code is set forth in Article III, Chapter 1 of the Campaign and Governmental Conduct Code. The Code designates those City officials and employees who periodically must file public statements disclosing their personal financial interests. The Code also specifies the types of financial interests – *i.e.*, disclosure categories – that designated officials and employees must disclose.

Amendments to Current Law

The proposed amendments to the Conflict of Interest Code add, delete, and change the titles of designated employees to reflect organizational and staffing changes made by City departments and agencies since the Code was last amended in 2010. The proposed amendments also revise the disclosure requirements applicable to some designated officials and employees.

The proposed amendments amend the sections of the Conflict of Interest Code governing the following local agencies: Airport, Board of Appeals, Arts Commission, Assessor-Recorder, Board of Supervisors, Department of Building Inspection, City Attorney, Controller, Office of Economic Workforce and Development, Department of Emergency Management, Department of the Environment, Fine Arts Museums, General Services Agency – City Administrator, General Services Agency – Department of Technology, Department of Human Resources, Human Rights Commission, Human Services Agency, Municipal Transportation Agency, Planning Department, Port, Public Utilities Commission, Recreation and Park, Retirement System, San Francisco Unified School District, Office of Small Business, Transportation Authority, Treasurer – Tax Collector, and Department on the Status of Women.

The proposed amendments also delete the section of the Conflict of Interest Code governing the Redevelopment Agency.

Background

The City's conflict of interest code must list those employees and officers who make or participate in the making of governmental decisions on behalf of the City. 2 C.C.R. § 82019(a)(3). A City employee or officer "makes a governmental decision" when he or she:

**SUPERVISOR CHIU
BOARD OF SUPERVISORS**

FILE NO.

(1) votes on a matter; (2) appoints a person; (3) obligates or commits his or her agency to any course of action; or (4) enters into any contractual agreement on behalf of his or her agency. *Id.* § 18702.1. A City employee or officer "participates in making a governmental decision" when he or she directly, without significant substantive review: (1) negotiates with a governmental entity or private person regarding a governmental decision; or (2) advises or makes recommendations to the final decision-maker by conducting research or an investigation, or preparing or presenting a report, analysis or opinion. *Id.* § 18702.2. The City's conflict of interest code should not include employees who carry out solely clerical or ministerial tasks. *See id.* § 18702.4 (a).

A "filing officer" is the officer with whom any original statement of economic interests is required to be filed. Cal. Gov. Code § 82027. Filing officers are required to supply the necessary forms, determine whether the required forms have been filed, notify persons who have failed to file correctly, and report apparent violations to the appropriate agency. 2 C.C.R. § 18115(a). A "filing official" makes and retains a copy of a statement of economic interests and forwards the original statement to the appropriate filing officer. *See Durant Adv. Ltr., CA FPPC Adv. A-02-299, 2002 WL 31819179 at *1-2 (Dec. 4, 2002); County Clerk Adv. Ltr., CA FPPC Adv. A-99-030, 1999 WL 129903 at *1 n.2 (Feb. 25, 1999); 2 C.C.R. § 18115(b).*

The Fair Political Practices Commission is the filing officer for the District Attorney, Treasurer, members of the Board of Supervisors, City Administrator, City Attorney, Mayor, and members of the Planning Commission. Cal. Gov. Code § 87500(e)-(g). For these officials, the filing official is the Ethics Commission.

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:
- An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

Supervisor David Chiu

Subject:

Campaign and Government Code - Updating Conflict of Interest Code

The text is listed below or attached:

See attached.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

