

File No. 160103 Committee Item No. 1  
 Board Item No. \_\_\_\_\_

**COMMITTEE/BOARD OF SUPERVISORS**  
 AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date March 10, 2016

Board of Supervisors Meeting Date \_\_\_\_\_  
 Cmte Board

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| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest (REQUEST PENDING)         |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
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| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

**OTHER (Use back side if additional space is needed)**

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Presidential Action Memo - 02.04.2016</u>          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Clerk of the Board (COB) Referral - 02.08.2016</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Referral FYI - 02.08.2016</u>                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Planning Department's Response - 02.11.2016</u>    |
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Completed by: Erica Major Date March 4, 2016  
 Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Public Works Code - Clarifying Graffiti Prohibition and Establishing Administrative Penalties]

2  
3 **Ordinance amending the Public Works Code to clarify that prohibited graffiti extends to**  
4 **all public property, including all City assets; establish expedited notice and hearing**  
5 **procedures, create administrative penalties for an offending party, and renumber code**  
6 **sections; and affirming the Planning Department's determination under the California**  
7 **Environmental Quality Act.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. Findings.

17 (a) Guerrilla marketing involving sidewalk graffiti unlawfully exploits San Francisco's  
18 walkable neighborhoods, heavy foot traffic, and robust tourism for commercial or non-  
19 commercial benefit. It gives wrongdoers an unfair competitive advantage over law-abiding  
20 companies that pay to market their identities and products through lawful means, and  
21 regrettably creates powerful market incentives for competing companies and products to  
22 similarly deface San Francisco sidewalks for their own advertising purposes. In addition,  
23 graffiti marketing creates visual distractions that pose risks to pedestrians on busy public right-  
24 of-ways, and irresponsibly tells the public that lawlessness and contempt for public property,  
25 particularly by corporate interests, are condoned and encouraged by its beneficiaries.

1 (b) During the past decade, the Department of Public Works, the City Attorney's Office,  
2 and other City departments have aggressively pursued and attempted to eradicate such  
3 guerilla marketing tactics by corporate bad actors, including IBM, NBC Universal, Turner  
4 Broadcasting, and Zynga, as well as prolific graffiti taggers. Nevertheless, these forms of  
5 graffiti continue, as evidenced by guerilla marketing advertisements recently spray painted on  
6 San Francisco sidewalks to promote recording artist Justin Bieber. Proliferation of this public  
7 nuisance continues, in part, due to limited enforcement capabilities.

8 (c) This ordinance would clarify that prohibited graffiti extends to all public property,  
9 including sidewalks and other components of the public right-of-way, as well as to City-owned  
10 property, and to other assets under City jurisdiction, including buses and trolleys. The  
11 ordinance would allow for expedited graffiti enforcement procedures against offending parties  
12 and would establish administrative penalties as an additional tool beyond conventional  
13 criminal and civil actions to combat graffiti.

14  
15 Section 2. Environmental Findings. The Planning Department has determined that the  
16 actions contemplated in this ordinance comply with the California Environmental Quality Act  
17 (California Public Resources Code Sections 21000 et seq.). Said determination is on file with  
18 the Clerk of the Board of Supervisors in File No. 160103 and is incorporated herein by  
19 reference. The Board affirms this determination.

20  
21 Section 3. The Public Works Code is hereby amended by revising Sections 1301,  
22 1302, 1303, and 1304; renumbering Sections 1300-1309 to be Sections 2300-2309; and  
23 adding Section 2307.6, to read as follows:

24  
25 **SEC. ~~2300~~1300. TITLE.**

1 \* \* \* \*

2 **SEC. ~~23011301~~. PURPOSE AND INTENT.**

3 The Board of Supervisors hereby finds and declares that:

4 (a) Graffiti is detrimental to the health, safety, and welfare of the community in that it  
5 promotes a perception in the community that the laws protecting public and private property  
6 can be disregarded with impunity. This perception fosters a sense of disrespect for the law  
7 that results in an increase in crime; degrades the community and leads to urban blight; is  
8 detrimental to property values, business opportunities, and the enjoyment of life; is  
9 inconsistent with the City's property maintenance goals and aesthetic standards; and results  
10 in additional graffiti and in other properties becoming the target of graffiti unless it is quickly  
11 removed from public and private property.

12 (b) Graffiti results in visual pollution and is hereby deemed a public nuisance. Graffiti  
13 must be abated as quickly as possible to avoid detrimental impacts on the City ~~and County~~ and  
14 its residents, and to prevent the further spread of graffiti.

15 (c) Graffiti is increasingly used by gangs to frighten residents of neighborhoods and  
16 instigate and escalate disputes with opposing gangs. Therefore, gang graffiti, in particular,  
17 exacerbates the degradation of San Francisco's quality of life. In order to alleviate this fear  
18 caused by gang graffiti, and to assist the partnership between the City ~~and County~~ and the  
19 neighborhoods in their mutual efforts to make streets safe, gang graffiti must be abated as  
20 quickly as possible.

21 (d) Graffiti also is used in guerilla marketing campaigns to promote or publicize, for  
22 commercial or non-commercial purposes, goods, products, and services in lieu of or to supplement  
23 conventional advertising techniques. This type of graffiti must be abated as quickly as possible to avoid  
24 detrimental impacts on the City and its residents, and to prevent the further spread of graffiti.  
25

1           (e) It is the purpose of this Article 23 to provide a program for the removal of graffiti  
2 from walls, pavement, structures, and other improvements on both public and private property,  
3 including the public right-of-way.

4           **SEC. ~~23021302~~. DEFINITIONS.**

5           For purposes of this Article 23, the following definitions shall apply:

6           **City.** "City" means the City and County of San Francisco.

7           **Director.** "Director" means the Director of the Department of Public Works or his or her  
8 designee.

9           **Graffiti.** "Graffiti" means any inscription, word, figure, marking, or design that is affixed,  
10 applied, marked, etched, scratched, drawn, or painted on any building, structure, Public  
11 Property, fixture, or other improvement, whether permanent or temporary, including by way of  
12 example only and without limitation, signs, banners, billboards, and fencing surrounding  
13 construction sites, whether public or private, without the consent of the owner of the property  
14 or the owner's authorized agent, and which is visible from the public right-of-way or located on,  
15 in, above, or under the public right-of-way. "Graffiti" shall not include: (1) any sign or banner that  
16 is authorized by, and in compliance with, the applicable requirements of this Code, the ~~San~~  
17 ~~Francisco~~ Planning Code, or the San Francisco Building Code; or (2) any mural or other  
18 painting or marking on the property that is protected as a work of fine art under the California  
19 Art Preservation Act (California Civil Code Sections 987 et seq.) or as a work of visual art  
20 under the Federal Visual Artists Rights Act of 1990 (17 U.S.C. §§ 101 et seq.).

21           **Offending Party/ies.** "Offending Party/ies" shall mean any person or ~~persons-entity~~ who  
22 defaces, damages, or destroys ~~p~~Public Property or private property with graffiti. "Offending  
23 Party/ies" also shall include any person or entity who assists, enables, or permits another to  
24 deface, damage, or destroy ~~p~~Public Property or private property with graffiti.  
25

1           **Owner.** "Owner" shall mean the owner of record of the property as set forth in the most  
2 current records of the Tax Assessor, or the owner's authorized agent.

3           **Public Property.** "Public Property" shall mean those areas on, in, above, or under the public  
4 right-of-way, including, but not limited to, sidewalks, streets, and plazas and City-owned or other  
5 public entity-owned property, buildings, and assets or public assets otherwise subject to City  
6 jurisdiction, including, but not limited to, artwork, buses and trolleys, encroachments, lampposts,  
7 manhole covers, parking meters, poles, signs and banners, street furniture, traffic control devices and  
8 boxes, transit stations, and street trees.

9           **SEC. ~~23031303~~. PROHIBITION.**

10           (a) It shall be unlawful for the owner of any real property within the City ~~and County~~  
11 bearing graffiti to allow the graffiti to remain on the property in violation of this Article 23.

12           (b) It shall be unlawful for any Offending Party/~~ies~~ to deface, damage, or destroy  
13 ~~p~~Public Property or private property with graffiti.

14           **SEC. ~~23041304~~. VIOLATIONS.**

15           (a) **Notice of Violation.** Where the Director determines that any property contains  
16 graffiti in violation of Section ~~23031303~~, the Director may issue a notice of violation to the  
17 property owner and/or any Offending Party/~~ies~~. At the time the notice of violation is issued, the  
18 Director shall take one or more photographs of the alleged graffiti, and shall make copies of  
19 the photographs available to the property owner and/or any Offending Party/~~ies~~ upon request.  
20 The photographs shall be dated and retained as a part of the file for the violation. The notice  
21 shall give the owner and/or any Offending Party/~~ies~~ ~~thirty~~ (30) calendar days from the date of  
22 the notice to either remove the graffiti or request a hearing on the notice of violation, and shall  
23 set forth the procedure for requesting the hearing. The notice shall also inform the owner  
24 and/or any Offending Party/~~ies~~ that where the owner and/or any Offending Party/~~ies~~ fail to  
25 either remove the graffiti or request a hearing within ~~thirty~~ (30) calendar days from the date of

1 the notice, the Director may initiate proceedings in accordance with this Article 23 to enter  
2 upon the property and abate the graffiti. The notice shall inform the owner and/or any  
3 Offending Party/~~ies~~ that should the Director need to abate the graffiti, that the owner and/or  
4 any Offending Party/~~ies~~ shall be liable for all costs of enforcement and abatement. The notice  
5 shall further inform the owner and/or any Offending Party/~~ies~~ that the minimum charge for  
6 removing graffiti is the greater of either \$500 or the actual cost to the City, ~~(including overhead~~  
7 ~~and administrative costs, as well as attorneys' fees where the Director has elected to seek~~  
8 ~~recovery of attorneys' fees)~~. The Director shall serve the notice of violation as follows:

9 (1) One copy of the Notice shall be posted in a conspicuous place upon the  
10 building or property.

11 (2) One copy of the Notice shall be served upon each of the following:

12 (A) The person, if known, in real or apparent charge and control of the  
13 premises or property involved;

14 (B) The owner of record; and

15 (C) Any Offending Party/~~ies~~.

16 (3) The Director may also serve one copy of the notice upon any other parties  
17 with a recorded interest.

18 Service required by ~~paragraphs~~ subsections (a)(2) and (3) may be made by  
19 personal service or by certified mail.

20 (b) Where property defaced by graffiti is owned by a public entity other than the City  
21 ~~and County~~, the Director shall cause removal of the graffiti only after securing the consent of  
22 an authorized representative of the public entity that has jurisdiction over the property. The  
23 Director shall use all reasonable efforts to minimize graffiti on City-owned property, but City-  
24 owned property shall not otherwise be subject to the requirements of this Article 23 except ~~as~~  
25 provided for in Section 1307.5 if it is associated with an Offending Party.

1           (c) Notwithstanding the time periods for noticing, hearings, and abatement specified in  
2 Sections 2304, 2305, and 2306, the Director, in his or her discretion, may modify such time periods if  
3 the graffiti is associated with an Offending Party to expedite such procedures, including, but not limited  
4 to, requiring the immediate abatement of graffiti, if the amount, frequency, level, type, or scope of  
5 graffiti warrants such action.

6           **SEC. ~~23051305~~. REQUEST FOR HEARING; HEARING.**

7           (a) Request for Hearing. A property owner and/or any Offending Party/~~ies~~ may  
8 request a hearing ~~in order~~ to contest the notice of violation issued in accordance with Section  
9 ~~23041304~~ by filing with the Director within ~~thirty (30)~~ calendar days from the date of the notice  
10 of violation, a request for hearing that specifies in detail the basis for contesting the notice of  
11 violation.

12           (b) Notice of Hearing. Whenever a hearing is requested pursuant to this Section, the  
13 Director shall, within ~~seven (7)~~ calendar days of receipt of the request, notify the property  
14 owner and/or any Offending Party/~~ies~~ of the date, time, and place of the administrative review  
15 hearing by certified mail. Such hearing shall be held no later than ~~forty-five (45)~~ calendar days  
16 after the Director receives the request, unless time is extended by mutual agreement of the  
17 affected parties.

18           (c) Submittals for the Hearing. At least ~~five (5)~~ City business days prior to the  
19 hearing, the property owner and/or any Offending Party/~~ies~~ and the City shall submit to the  
20 hearing officer and exchange with one another, written information including, but not limited  
21 to, the following: a statement of the issues to be determined by the hearing officer; a  
22 statement of the evidence to be offered at the hearing, and the identity of any witnesses to  
23 appear at the hearing. (d) Hearing Procedure. The hearing shall be conducted by a neutral  
24 hearing officer from a City office or department outside the Department of Public Works,  
25 appointed by the Director of Administrative Services.

1 (1) Hearing Request by an Owner. The burden of proof to establish that the  
2 property contains graffiti shall be on the City. The owner shall be entitled to present evidence  
3 and demonstrate that his or her property does not contain graffiti. The property owner shall  
4 also be entitled to present evidence and demonstrate that his or her property is burdened with  
5 a disproportionate share of graffiti vandalism, based on factors such as the frequency or  
6 extent of the graffiti, such that requiring the owner to remove the graffiti would result in an  
7 unfair hardship. All testimony shall be under oath, and witnesses ~~maybe~~ may be cross-  
8 examined. The hearing officer shall ensure that a record of the proceedings is maintained.  
9 The determination of the hearing officer after the hearing shall be final and not appealable.

10 (2) Hearing Request by an Offending Party/~~ies~~. The burden of proof to establish  
11 that the property contains graffiti and that the Offending Party/~~ies~~ defaced, damaged, or  
12 destroyed private property with graffiti or assisted another to deface, damage, or destroy  
13 private property shall be on the City. The Offending Party/~~ies~~ shall be entitled to present  
14 relevant evidence. All testimony shall be under oath, and witnesses may be cross-examined.  
15 The hearing officer shall ensure that a record of the proceedings is maintained. The  
16 determination of the hearing officer after the hearing shall be final and not appealable.

17 (e) Decision. The hearing officer shall issue a decision including a summary of the  
18 issues and the evidence presented, and findings and conclusions, within ~~ten~~ (10) calendar  
19 days of the conclusion of the hearing. A copy of the decision shall be served upon the  
20 property owner and/or any Offending Party/~~ies~~ by certified mail. The decision shall be the  
21 City's final administrative determination. An aggrieved party may seek judicial review of the  
22 decision pursuant to California Code of Civil Procedure Sections 1094.5 and 1094.6.

23 **SEC. 23061306. ABATEMENT BY DIRECTOR.**

24 (a) Following the hearing if the City sustains its burden of proof, or if the property  
25 owner and/or any Offending Party/~~ies~~ does not request a hearing and fails to remove the

1 graffiti within ~~thirty~~ (30) calendar days from the date of the notice of violation, the Director may  
2 immediately order that the graffiti be abated. Unless the Director has obtained written consent  
3 from the property owner to enter the property and remove the graffiti, before initiating  
4 abatement the Director shall obtain a court order authorizing the Department of Public Works  
5 to enter upon the property and remove the graffiti and give written notice of the abatement  
6 (Abatement Order) served in accordance with Section ~~23041304~~(a). The Director may not  
7 order a graffiti abatement action that may violate the California Art Preservation Act (California  
8 Civil Code Sections 987 et seq.) or the Federal Visual Artists Rights Act of 1990 (17 U.S.C. §§  
9 101 et seq.) without first consulting with the City Attorney.

10 (b) Alternatively, the Director may provide paint for graffiti removal to a property  
11 owner at no charge. In return, the property owner shall agree in writing to paint over the graffiti  
12 giving rise to the violation within 10 City business days from receiving the paint. A property  
13 owner's failure to paint over the graffiti within that time shall be ground for the Director to issue  
14 a new notice of violation under Section ~~23041304~~.

15 (c) If the hearing officer determines that a hardship exists, the Director is authorized  
16 to remove the graffiti at no cost to the property owner, provided that the owner releases the  
17 City from liability by providing the Director with a signed waiver of liability. The Director may  
18 develop forms for this purpose.

19 (d) The following procedures shall apply to actions by the Director to abate and  
20 recover costs for abatement of graffiti on private property:

21 (1) Abatement Action. After obtaining a court order, the Director shall implement  
22 the Abatement Order. The Director may enter upon the property and cause the removal,  
23 painting over, or other eradication of the graffiti as the Director deems appropriate. The  
24 Director shall not authorize or undertake to provide for the painting or repair of any more  
25 extensive area than that where the graffiti is located, except where the Director determines in

1 a written notice to the owner that a more extensive area is required to be repainted or repaired  
2 in order to avoid an aesthetic disfigurement to the neighborhood or community. Where the  
3 Director removes graffiti in accordance with the requirements of this Article 23, the owner  
4 and/or any Offending Party/~~ies~~ shall pay the greater of either \$500 or the actual cost (including  
5 overhead and administrative costs, as well as attorneys' fees where the Director has elected  
6 to seek recovery of attorneys' fees) of removing the graffiti. The Director shall provide an  
7 accounting to the owner and/or any Offending Party/~~ies~~ of the costs of the abatement action  
8 (Abatement Accounting) on a full cost recovery basis not later than 10 days from the date the  
9 abatement action is completed. The Abatement Accounting shall include all administrative  
10 costs incurred by the City in abating graffiti on the property. The total amount set forth in the  
11 Abatement Accounting shall be due and payable by the owner and/or any Offending Party/~~ies~~  
12 within 30 days from the date of mailing of the Abatement Accounting.

13 \* \* \* \*

14 **SEC. ~~2307.1307~~. STAY OF PROCEEDINGS DURING CRIMINAL PROSECUTION.**

15 \* \* \* \*

16 **SEC. ~~2307.51307.5~~. CIVIL ACTIONS AGAINST OFFENDING PARTY/~~IES~~.**

17 The following procedures shall apply to actions by the City and County of San  
18 Francisco against any Offending Party/~~ies~~ to enjoin, abate, and recover costs for abatement of  
19 graffiti committed in violation of Section ~~2303.1303~~:

20 (a) Graffiti on Public Property. In addition to any other remedies available at law or  
21 equity, the City Attorney is authorized to initiate a civil action ~~f~~or injunctive relief, civil  
22 penalties, costs, and fees as set forth below. In an action for graffiti violations on public  
23 property, any Offending Party/~~ies~~ may be enjoined, shall be liable for civil penalties of up to  
24 \$1,000 per graffiti incident or other equivalent equitable or injunctive relief in the form of  
25 community or civic service, and shall be liable for any and all investigation, abatement, and

1 litigation costs. Attorneys' fees shall be awarded to the prevailing party in any litigation  
2 brought pursuant to this Section ~~2307.5~~2307.5(a).

3 (b) Graffiti on Private Property. If the City Attorney brings a civil action under Section  
4 ~~2307.5~~2307.5(a) above, the City Attorney may also, where appropriate, offer evidence that the  
5 Offending Party/~~ies~~ committed additional graffiti incidents on private property. In such a case,  
6 the City Attorney may seek additional civil penalties of up to \$1,000 per private property graffiti  
7 incident or other equivalent equitable or injunctive relief in the form of community or civic  
8 service, any and all associated investigation, abatement, and litigation costs, as well as any  
9 restitution to any affected private property owners for out of pocket expenses associated with  
10 the abatement.

11 (c) The remedies in this Section ~~2307.5~~2307.5 are in addition to any other remedies  
12 provided by law. No provision in this Article 23 shall preclude prosecution of actions for civil  
13 and criminal penalties concurrently, sequentially, or individually.

14 **SEC. 2307.6. ADMINISTRATIVE PENALTIES.**

15 (a) In addition to any other remedies that may be available, a violation of this Article 23 may  
16 be punishable by an administrative fine, which may be assessed by an administrative citation issued by  
17 Public Works officials or employees designated in Section 38 of the Police Code. Administrative Code  
18 Chapter 100, "Procedures Governing the Imposition of Administrative Fines," as may be amended from  
19 time to time, is hereby incorporated and shall govern the procedure for the imposition, enforcement,  
20 collection, and administrative review of administrative citations issued to enforce this Article, except  
21 that the amount of the administrative fine shall be up to \$1,000 per violation per day during the term of  
22 the violation.

23 (b) All monies received by the City in payment of administrative fines for violation of this  
24 Article 23 shall be deposited to the credit of Public Works to be used for the graffiti removal,  
25 abatement, education, and enforcement activities of the Department and other City departments.

1 including the City Attorney's Office. Balances remaining from the fine collection at the close of any  
2 fiscal year shall have been deemed to have been provided for a specific purpose within the meaning of  
3 Section 9.113 of the Charter, and shall be carried forward and accumulated for the purposes recited in  
4 this subsection (b). The monies received through payment of such fines are hereby appropriated  
5 exclusively for those purposes.

6  
7 **SEC. ~~2308~~308. LIMITATION OF LIABILITY.**

8 \* \* \* \*

9 **SEC. ~~2309~~309. SEVERABILITY.**

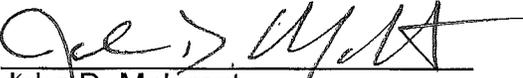
10 \* \* \* \*

11  
12 Section 4. Effective Date. This ordinance shall become effective 30 days after  
13 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
14 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
15 of Supervisors overrides the Mayor's veto of the ordinance.

16  
17 Section 5. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
18 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
19 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
20 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
21 additions, and Board amendment deletions in accordance with the "Note" that appears under  
22 the official title of the ordinance.

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APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
John D. Malamut  
Deputy City Attorney

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## **LEGISLATIVE DIGEST**

[Public Works Code - Clarifying Graffiti Prohibition and Establishing Administrative Penalties]

**Ordinance amending the Public Works Code to clarify that prohibited graffiti extends to all public property, including all City assets; establish expedited notice and hearing procedures, create administrative penalties for an offending party, and renumber code sections; and affirming the Planning Department's determination under the California Environmental Quality Act.**

### Existing Law

The Graffiti Removal and Abatement Ordinance, Public Works Code Article 23, establishes a process for Public Works to enforce the illegal placement of graffiti on private and public property and removal and abatement of such graffiti. The process includes notice and hearing procedures for violators and includes civil and criminal penalties.

### Amendments to Current Law

This ordinance would add additional recitals to the Graffiti Removal and Abatement Ordinance to recognize the detrimental effects of graffiti, in particular, guerilla marketing campaign's use of sidewalk stencils and markings. The legislation would clarify that prohibited graffiti extends to all public property including sidewalks and streets, public buildings, and other City assets, such as buses, trolleys, and street furniture. The legislation also would clarify that a violator of the ordinance, an "offending party", is not limited to a person, but also could include an entity, such as a company. The ordinance would establish a process for the Public Works Director to impose administrative penalties of up to \$1,000 per violation per day on an offending party and authorize an expedited hearing and notice procedure if the type or scope of graffiti warrants more immediate action. The legislation would renumber code sections from the 1300 series to the 2300 series, and affirm the Planning Department's environmental findings.

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BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

February 8, 2016

File No. 160103

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On February 2, 2016, Supervisor Peskin introduced the following legislation:

**File No. 160103**

**Ordinance amending the Public Works Code to clarify that prohibited graffiti extends to all public property, including all City assets; establish expedited notice and hearing procedures, create administrative penalties for an offending party, and renumber code sections; and affirming the Planning Department's determination under the California Environmental Quality Act.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script, appearing to read "Erica Major".

By: Erica Major, Assistant Committee Clerk  
Government Audit and Oversight Committee

Attachment

c: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning

Not considered a project under CEQA Sections 15378 and 15060(c)(2) because it does not result in a physical change in the environment.

Joy  
Navarrete

Digitally signed by Joy Navarrete  
DN: cn=Joy Navarrete, o=Planning,  
ou=Environmental Planning,  
email=joy.navarrete@sfgov.org,  
c=US  
Date: 2016.02.11 16:20:02 -08'00'

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

February 8, 2016

File No. 160103

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On February 2, 2016, Supervisor Peskin introduced the following legislation:

**File No. 160103**

**Ordinance amending the Public Works Code to clarify that prohibited graffiti extends to all public property, including all City assets; establish expedited notice and hearing procedures, create administrative penalties for an offending party, and renumber code sections; and affirming the Planning Department's determination under the California Environmental Quality Act.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script, appearing to read "Erica Major".

By: Erica Major, Assistant Committee Clerk  
Government Audit and Oversight Committee

Attachment

c: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning

## Major, Erica (BOS)

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**From:** Major, Erica (BOS)  
**Sent:** Monday, February 08, 2016 1:33 PM  
**To:** Jones, Sarah (CPC)  
**Cc:** Navarrete, Joy (CPC); Poling, Jeanie (CPC)  
**Subject:** REFERRAL ER (160103) Public Works Code - Clarifying Graffiti Prohibition and Establishing Administrative Penalties  
**Attachments:** 160103 ER.pdf

Greetings:

Attached is a referral for the Planning Department's environmental review. Please forward your determination to me as soon as possible.

Thank you in advance.

Best,

**Erica Major**

**Assistant Committee Clerk**

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163

[Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
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## MEMORANDUM

TO: Nancy Alfaro, Director, 311  
Jon Givner, Office of the City Attorney  
Mohammed Nuru, Director, Public Works  
Jose Cisneros, Treasurer, Office of the Treasurer and Tax Collector

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight  
Committee, Board of Supervisors

DATE: February 8, 2016

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Peskin on February 2, 2016:

**File No. 160103**

**Ordinance amending the Public Works Code to clarify that prohibited graffiti extends to all public property, including all City assets; establish expedited notice and hearing procedures, create administrative penalties for an offending party, and renumber code sections; and affirming the Planning Department's determination under the California Environmental Quality Act.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

C:  
Andy Maimoni, 311  
Frank Lee, Public Works  
Fuad Sweiss, Public Works  
Amanda Kahn Fried, Office of the Treasurer and Tax Collector

## Major, Erica (BOS)

---

**From:** Major, Erica (BOS)  
**Sent:** Monday, February 08, 2016 1:38 PM  
**To:** Alfaro, Nancy (311); 'Jon Givner'; Nuru, Mohammed (DPW); Cisneros, Jose (TTX)  
**Cc:** Maimoni, Andy (311); Lee, Frank (DPW); Sweiss, Fuad (DPW); Fried, Amanda (TTX)  
**Subject:** REFERRAL FYI (160103) Public Works Code - Clarifying Graffiti Prohibition and Establishing Administrative Penalties  
**Attachments:** 160103 FYI.pdf

Greetings:

This matter is being forwarded to your department for informational purposes. If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Thank you for your attention.

Best,

**Erica Major**  
**Assistant Committee Clerk**  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102  
Phone: (415) 554-4441 | Fax: (415) 554-5163  
[Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



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President, District 5  
BOARD of SUPERVISORS



London Breed

City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-7630  
Fax No. 554-7634  
TDD/TTY No. 544-5227

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2016 FEB -4 PM 4:25  
AK

**PRESIDENTIAL ACTION**

Date:

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. \_\_\_\_\_  
(Primary Sponsor)

Title. \_\_\_\_\_

Transferring (Board Rule No. 3.3)

File No. 160103 Pestkin  
(Primary Sponsor)

Title. Clarifying Graffiti

From: Land Use Committee

To: GAO Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor \_\_\_\_\_

Replacing Supervisor \_\_\_\_\_

For: \_\_\_\_\_ Meeting  
(Date) (Committee)

LI distributed in error.

London Breed, President  
Board of Supervisors

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date \_\_\_\_\_

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

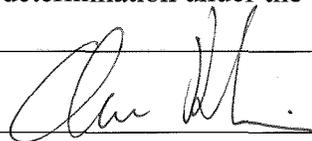
Aaron Peskin

**Subject:**

[Public Works Code - Clarifying Graffiti Prohibition and Establishing Administrative Penalties]

**The text is listed below or attached:**

Ordinance amending the Public Works Code to clarify the definition of public property to include graffiti on all City assets, establish expedited notice and hearing procedures, create administrative penalties for an offending party, and renumber code sections; and affirming the Planning Department's determination under the California Environmental Quality Act.

Signature of Sponsoring Supervisor: 

**For Clerk's Use Only:**