

1 [Emergency Declaration - Portsmouth Square Elevators Modernization - Estimated Cost of  
2 Repairs Not to Exceed \$2,200,000]

3 **Resolution approving the Recreation and Park Department General Manager’s**  
4 **declaration of emergency under Administrative Code, Section 6.60, for the repair and**  
5 **replacement of the elevators at Portsmouth Square Parking Garage, with an estimated**  
6 **not to exceed amount of \$2,200,000.**

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8 WHEREAS, In September 5, 2023, in accordance with Administrative Code,  
9 Section 6.60, the Recreation and Park Department General Manager declared an actual  
10 emergency at Portsmouth Square Garage, since all three of the elevators had developed  
11 significant operational issues and become non-functional, and gave notice of the emergency  
12 declaration to the Board of Supervisors, Mayor, Controller, and Recreation and Park  
13 Commission as required by law; and

14 WHEREAS, These elevators were expected to be included in the Portsmouth Square  
15 Garage Project conducted by the Portsmouth Plaza Parking Corporation (PPPC) Board from  
16 2017 to 2020; however, the elevator modernization project was removed from the project  
17 scope; in the intervening years, one to two elevators have been frequently out of service,  
18 culminating in the emergency situation further described below; and

19 WHEREAS, On August 8, 2023, all three of the elevators at Portsmouth Square had  
20 significant operational issues, causing them to be non-functional; one elevator was able to be  
21 brought back into service on the same day; and

22 WHEREAS, On August 10, 2023, San Francisco Municipal Transportation Agency  
23 (SFMTA) conducted a site visit with ThyssenKrupp to evaluate all three elevators and provide  
24 recommendations for keeping the elevators in service until the elevator modernization project  
25 could be completed; SFMTA contracted with ThyssenKrupp, an elevator maintenance

1 company with expertise in maintaining older elevator equipment, after receiving approval from  
2 the current elevator repair company who could no longer repair the elevators due to age; and

3 WHEREAS, On August 21, 2023, the second elevator was brought back into service  
4 after additional short-term repairs were conducted; and

5 WHEREAS, SFMTA is working with ThyssenKrupp to deliver short-term repair for the  
6 elevators, it is expected that they will continue to breakdown; the imminent breakdown of this  
7 equipment is a public safety concern for park users and community members until a full  
8 modernization can be completed; this emergency declaration will allow the Department to  
9 engage a contractor as quickly as possible to minimize the lengthy procurement time related  
10 to the unique conditions in this industry; and

11 WHEREAS, The unique conditions in this industry include: 1) a limited number of  
12 elevator contractors who work in San Francisco; 2) a limited number of manufacturers  
13 throughout the world and 3) high demand from modernization and development projects;  
14 expected procurement time for elevators is approximately 42 weeks (10 months);  
15 procurement can only be initiated after a contractor has been issued Notice to Proceed and  
16 shop drawings are complete; and

17 WHERAS it was originally planned to fold this into the Portsmouth Square  
18 Improvement project for streamlined cost efficiency, but due to this emergency situation, we  
19 are advancing the project separately.

20 WHEREAS, The ability for the Recreation and Park Department to engage with a  
21 contractor and order the elevator equipment will be critical to completing this modernization as  
22 quickly as possible; and

23 WHEREAS, Initial estimates indicate that this project will cost \$2,200,000; and

24 WHEREAS, Administrative Code, Section 6.60(d), requires that the Mayor (or  
25 President of the Recreation and Park Commission) and Board of Supervisors approve

1 emergency work with an estimated cost in excess of \$250,000 and the Mayor/President have  
2 provided this approval; and

3 WHEREAS, The Controller has certified that funds are available for this emergency  
4 contract; now, therefore, be it

5 RESOLVED, That the Board of Supervisors approves the General Manager,  
6 Recreation and Park Department's emergency declaration for the replacement and repair of  
7 the elevators at Portsmouth Square.

8

9 RECOMMENDED

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11  /s/ \_\_\_\_\_

12 San Francisco Recreation and Park Department  
13 General Manager, Philip A. Ginsburg

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