



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

To: Josephine Liu (CON)

From: Drew Murrell (DPH)

DocuSigned by:

Drew Murrell

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CC: Jocelyn Quintos (CON), Natalie Encarnatcion(CON), Anna Liang (CON), Greg Wong (DPH), Christina Chiong (DPH)

Date: 04/10/2024

Re: SF Public Health Foundation Donations FY 23 & 24

This memo attests DPH's Grant and Gift Accept and Expend practice for FY 23 and FY 24 donations from the San Francisco Public Health Foundation (Foundation), pursuant to the applicable MOUs between DPH and the Foundation.

In accordance with the November 2023 Board of Supervisors adopted MOU, including Article 3A. Annual Needs Assessment, DPH staff is not involved in the choice of suppliers/vendors and only provides advisory insights related to the impact of the gift on clinical care or operations. For clarity, DPH does not request or direct the Foundation's selection of a supplier/vendor.

In addition, DPH confirms that for FY24, 1-line journal entry will be recorded in FM13 to document the Foundation in-kind donation gifts.