

File No. 190390

Committee Item No. 2

Board Item No. 21

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date April 15, 2019

Board of Supervisors Meeting

Date 4/23/2019

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Vacancy Notice
- Information Sheet
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young

Date April 11, 2019

Completed by: [Signature]

Date 4/17/19

1 [Appointment, Child Care Planning and Advisory Council - Patricia Sullivan]

2
3 **Motion appointing Patricia Sullivan, term ending March 19, 2022, to the Child Care**
4 **Planning and Advisory Council.**

5
6 MOVED, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated persons to serve as members of the Child Care
8 Planning and Advisory Council, pursuant to the provisions of the Administrative Code, Article
9 XX, Section 5.200, and Section 10.100-367, and California Education Code, Sections 8499.3-
10 8499.7, for the terms specified:

11 Patricia Sullivan, seat 2, succeeding Karin Little, term expired March 19, 2019, must be
12 a nominee of the District 2 Supervisor and represent one of the following categories:
13 consumers, child care providers, discretionary, community representatives, or public agency
14 representatives, for the unexpired portion of a three-year term ending March 19, 2022.



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-5163

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2019 APR -5 AM 10:20

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Child Care Planning and

Seat # or Category (If applicable): _____ District: 2

Name: Patricia Sullivan, EdD

Home Address: _____ Drive Zip: 9413

Home Phone: _____ Occupation: Family Child Care

Work Phone: 415-661-6124 Employer: Self Employed

Business Address: 20 Crestlake Drive Zip: 94132

Business E-Mail: rabbit4510@aol.co Home E-Mail: _____@_____ .on

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes No If No, place of residence: _____

Registered Voter in San Francisco: Yes No If No, where registered: _____

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

As a teacher and a student who grew up in San Francisco, I appreciate and respect the diversity of the cities population and the necessity to value culture, language, family and inclusion. As a teacher I know that students learn through the lens of their culture, making it critical that those connections are respected, included and shared. As a representative of family child care educators in San Francisco, I know I speak for everyone, not just myself, which includes the large majority for whom English is not their first language. As we move forward and continue to establish collaborative partnerships with other community partners in early care and education it is important to me that I carry all their voices with me and that I ensure that important information is translated to insure that no one is left out. Using the OECE Needs Assessment and the City Plan for Early Care and Education as a foundation, my roll within the ECE community has been, and continues to be, to help bridge the gaps in care and support for all of the children, families and early childhood educators of San Francisco.

Business and/or professional experience:

Dr. Patricia Sullivan has worked in the field of early care and education for more than 30 years. Her experience working with children and families includes directing center-based preschool, after school and summer camp before opening her own high-quality family childcare in 1992. Dr. Sullivan began her ECE professional training at City College of San Francisco and earned a doctorate in Educational Leadership at San Francisco State University in 2015. While earning her masters and doctorate degrees, Dr. Sullivan was also instructing pre-service teachers at CCSF and SF State, which she has continued after graduation. Her work experience has allowed her to help her students understand the challenges and potentials of the early childhood education from a lived experience grounded in professional development. Dr. Sullivan encourages critical thinking, the need to inspire discovery, thoughtful reflection, kindness, social justice and the value of equity

Civic Activities:

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 03/25/2019 Applicant's Signature: (required) Patricia Sullivan

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Name: Patricia Sullivan

Address (circle: work or home): [Redacted] Drive

Phone (day time): [Redacted] Zip Code: 94132

Phone (evening): [Redacted] Fax: [Redacted]

Phone (evening): [Redacted] E-mail: [Redacted] *GM*

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

- 1) A strong commitment to advocating for increased quality child care services;
- 2) An ability to make information-based decisions; and
- 3) Excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

- 1. Participation in one orientation and/or retreat per year;
- 2. Attendance at a minimum of eight CPAC meetings per year (CPAC meets monthly);
- 3. Participation in at least one CPAC committee (committees typically meet monthly);
- 4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, ECE and OST providers, and the general public.

Check ALL categories you believe you are qualified for nomination. See reverse side for description of categories.

- Child Care Consumer Child Care Provider
- Community Representative Public Agency Representative Discretionary

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What neighborhood or district of San Francisco do you work? Lakeside

What neighborhood or district of San Francisco do you live? Lakeside

- Do you identify as: Male Female
- White/Caucasian African American *BLACK* Hispanic/Latino Origin Asian/Pacific Islander
- Native American/American Indian Other: _____ Decline to state

Are you a member any of the following groups: lesbian, gay, bisexual, transgender? Yes No Decline to state

APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. *Please list specific contributions you would make to the work of CPAC.* We are unable to accept statements longer than ONE 8½ x 11 typed page or two handwritten pages or applications without signature and date below. If you have questions, please call (415) 355-3673 to speak with Tony Tyson, CPAC Coordinator.

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on Child Care Planning and Advisory Council, and that I will be informed of my status during the process.

[Handwritten Signature]
Signature

12/20/2018
Date

CPAC's mission is to create and drive the child care and early education agenda to meet the needs of children birth to age 12 and their families in San Francisco.

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SAN FRANCISCO

2019 APR -5 AM 10:20

AK

MEMORANDUM

TO: Rules Committee Clerk
FROM: Wyatt Donnelly-Landolt
DATE: April 5, 2019
SUBJECT: Appointment by Supervisor Catherine Stefani

Please be advised that Supervisor Catherine Stefani has selected Patricia Sullivan to be appointed to the Child Care Planning and Advisory Council (CPAC).

This appointment will fill the Community Representative seat.

Patricia Sullivan's address is:

 San Francisco, CA 94132

Attachment: application

For Clerk's office use only:

Seat #: _____ Term expiration date: _____ Seat Vacated: _____

January 13, 2019

Licette Montejano
CPAC Coordinator
1650 Mission Street, Suite 312
San Francisco, CA 94103

RE: CPAC APPLICATION STATEMENT

Dear CPAC Executive Committee,

As we move forward in this new year and as the field of early care and education becomes a recognized and respected collaborative partner in the cradle to college continuum of public and private education, we believe it is critical that family child care educators be included as a member of CPAC, represented by someone from our community that understands and can articulate the position of family childcare and can contribute to our perspective to the CPAC community.

We understand that seats are filled as needed, defined by CPAC and the San Francisco Board of Supervisors. The categories where FCCASF could be considered for membership are only two: #2 Child Care Providers and #5 At the discretion of the Board of Education or Superintendent. We would also like to suggest that since becoming a non-profit agency, FCCASF is now a public agency and could be considered #3 Local education agency.

Representatives from FCCASF have attended CPAC meetings for many years and have contributed to the collaborative projects and subcommittees of CPAC and will continue to do so. We understand how important it is to keep family child care at the table for all public policy conversations and the development of city-wide strategies to support the children, families and child care workforce that provides services.

The Family Child Care Association and family child care providers occupy a unique bridge in San Francisco's child care community between families and local government, neighborhoods and the board of supervisors, early childhood education and public schools, families in need and early intervention and public services.

Family child care providers also typically care for the very youngest of San Francisco's children, enabling parents who can not afford or who are not provided extended family leave, a place and a caregiver who is licensed, experienced and well-trained by First 5, WestEd, City College, SFSU, Children's Council and Wu Yee Children's services. These family childhood educators make it possible for families to return to work knowing their children are safe and well cared for and can continue to live and work in San Francisco.

Please consider selecting an appropriate open space for a representative of FCCASF.

Sincerely,

Patricia Sullivan, EdD
FCCASF Board President

San Francisco
BOARD OF SUPERVISORS

Date Printed: October 11, 2017

Date Established: November 20, 1995

Active

CHILD CARE PLANNING AND ADVISORY COUNCIL 2003

Contact and Address:

Anthony Tyson
1650 Mission Street
Suite 312
San Francisco, CA 94103

Phone: (415) 355-3673

Fax:

Email: anthony.tyson@sfgov.org

Authority:

Administrative Code, Article XX, Section 5.200; Administrative Code, Section 10.100-367; and California Education Code, Section 8499.3-8499.7 (Ordinance Nos. 362-95, 118-99, 192-99, 31-00, 6-03, and 49-10)

Board Qualifications:

The Child Care Planning and Advisory Council consists of twenty-five (25) members. The Board of Supervisors appoints twelve (12) members: one (1) nominated by each individual member of the Board, and approved by the full Board; and one (1) nominated by the President of the Board. The Board of Education or County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her, shall also appoint twelve (12) members. One (1) member shall be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her.

The members appointed by the Board of Supervisors shall be representative of the following categories:

- A) "Consumers" - Parents, guardians or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, the California Department of Education, Head Start or Preschool for All;
- B) "Child Care Providers" - Private and subsidized child care providers including, but not limited to, from a private center, from a family day care home, a Title 5 program, a school age program, from a Head Start center and from a Preschool for All site;

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San Francisco
BOARD OF SUPERVISORS

- C) "Discretionary" - Representatives of the public at-large and/or representatives from any of the other categories, or outside of these categories at the discretion of the appointing agencies;
- D) "Community Representatives" - Parent advisory councils of public and private child care programs; associations of child care providers, family child care providers and Head Start; City College of San Francisco, San Francisco State University, public interest organizations including, but not limited to, the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations and local businesses that fall within the definition of "community representative" as described in Subsection (d)(1) (B) and other community and public agency representatives that deal with child care; and
- E) "Public Agency Representatives" - Representative from two of the following agencies: the Department of Children, Youth and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment and San Francisco Housing Authority, or other entities.

The Council is established to advise the Board of Supervisors, the Mayor, the San Francisco Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about child care issues. The Council will serve as a representative advisory and planning body to maintain, expand and improve local child care services. The Council will provide links between government and the community, and will work to maximize the amount and impact of local state, federal and private resources and funding for child care in San Francisco. Powers and Duties are outlined in Administrative Code, Section 5.200.

All terms shall be for three years. Members may serve for up to two consecutive terms, and may be re-appointed after one year off the Council. No terms served prior to March 8, 2010, shall be counted towards the term limit for Council members. A member appointed to serve a term of two years or less, including the initial term provided in the preceding paragraph, shall not be deemed to have served a full term for purposes of this term limit.

Reports: None referenced.

Compensation: Upon approval by the Council, each member who is not otherwise compensated to attend meetings may receive a stipend of no more than \$50 per meeting, not to exceed \$600 annually, exclusively from funds provided to the Council by the State of California.

Sunset date: None referenced.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

VACANCY NOTICE

CHILD CARE PLANNING AND ADVISORY COUNCIL (CPAC)

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

Seat 1, Kelly Dotson, term expiring September 14, 2020, must be a nominee of the District 1 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 2, Karin Little, term expiring March 19, 2019, must be a nominee of the District 2 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2022.

Seat 3, succeeding Easter Calvit, term expiring March 19, 2021, must be a nominee of the District 3 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 4, succeeding Matt Pemberton, term expiring March 19, 2021, must be a nominee of the District 4 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 5, succeeding Gretchen Ames, term expiring March 19, 2021, must be a nominee of the District 5 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 6, Beverly Melugin, term expiring March 19, 2019, must be a nominee of the District 6 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2022.

Seat 7, Mona Malan, term expiring September 14, 2020, must be a nominee of the District 7 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 8, Fonda Davidson, term expiring March 19, 2019, must be a nominee of the District 8 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 22, 2022.

Seat 9, succeeding Mario Paz, term expiring March 19, 2021, must be a nominee of the District 9 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 10, Nur Jehan Khalique, term expiring March 19, 2019, must be a nominee of the District 10 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2022.

Seat 11, Claudia Quiñonez, term expiring September 14, 2020, must be a nominee of the District 11 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 12, succeeding Graham Dobson, term expiring March 19, 2021, must be a nominee of the President of the Board of Supervisors and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 13, Laura Moye, term expiring March 19, 2019, must be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to her/him, for a three-year term ending March 19, 2022.

The following seat qualification categories are available:

- ***Three (3) "Consumer"***
- ***Three (2) "Child Care Provider"***
- ***One (1) "Community Representative"***
- ***One (1) "Public Agency Representative"***

Seat Qualification Definitions: Pursuant to San Francisco Administrative Code, Section 5.200(e), and California Education Code, Section 8499.3, the membership of the Child Care Planning and Advisory Council requires a percentage balance of the overall membership consisting of members from each of the following categories:

- (i) **Consumers:** The list of qualified individuals for nomination and appointment may include members of the following: parents, guardians, or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs, such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, California Department of Education, Head Start, or Preschool for All (20% or five members).
- (ii) **Child Care Providers:** The list of qualified individuals for nomination and appointment must include a representative from Head Start, and may include members of the following: private and subsidized child care providers, including but not limited to private centers and family day care homes, a Title 5 program, a school age program, Head Start, or Preschool for All (20% or five members).
- (iii) **Discretionary:** The list of qualified individuals for nomination and appointment must include a representative from one of the County's resource and referral agencies and may include members of the following: the public at large and/or any of the other categories, or outside of these categories at the discretion of the appointing agencies (20% or five members).
- (iv) **Community Representatives:** The list of qualified individuals for nomination and appointment may include members of the following: parent advisory councils of public and private child care programs; associations of child care providers, family child care providers, and Head Start; City College of San Francisco, San Francisco State University, or public interest organizations, including but not limited to the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations, and local businesses that fall within the definition of "community representative," as described in San Francisco Administrative Code, Section (e)(1)(B); and other community and public agency representatives that deal with child care (20% or five members).
- (v) **Public Agency Representatives:** The list of qualified individuals for nomination and appointment must include representatives from two of the following agencies: Department of Children, Youth, and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment, San Francisco Housing Authority, or other entities (20% or five members).

Reports: None.

Sunset Date: None.

Additional information related to the Child Care Planning and Advisory Council may be obtained by reviewing San Francisco Administrative Code, Section 5.200, at

<http://www.sfbos.org/sfmunicodes> or California Education Code, Sections 8499.3-8499.7, at <http://leginfo.legislature.ca.gov/> or by visiting the Advisory Council's website at <http://sfcpac.org/>.

Half of the Advisory Council members are appointed by the Board of Supervisors and half are appointed by the San Francisco Board of Education. Applicants interested in a seat on the Advisory Council, including those appointed by the Board of Education, may contact Tony Tyson, CPAC Coordinator, at anthony.tyson@sfgov.org for current information on seat qualifications and vacancies.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants who are nominated by a Supervisor and meet minimum qualifications will be contacted by the Rules Committee Clerk once the Chair of the Rules Committee determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the hearing and applicants may be asked to state their qualifications. The appointment(s) of individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Advisory Council is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.

Further Note: Additional seats on this body may be available through other appointing authorities, including the Board of Education.

Angela Calvillo
Clerk of the Board

DATED/POSTED: December 26, 2018

