

1 [Modification to the Airport Professional Services Agreement - Hallmark Aviation Services,
2 L.P. - Airport Information and Guest Assistance Services - Two-Year Contract Extension - Not
3 to Exceed \$53,062,378]

4 **Resolution approving Modification No. 4 to Contract No. 50052, between Hallmark**
5 **Aviation Services, L.P., and the City and County of San Francisco, acting by and**
6 **through its Airport Commission, for Airport Information and Guest Assistance**
7 **Services, extending the term for two years, to commence on July 1, 2022, through June**
8 **30, 2024, to increase the labor rate for the new Quality Standards Program rate, and to**
9 **increase the contract amount by \$11,950,408 for a new total contract not to exceed**
10 **amount of \$53,062,378.**

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12 WHEREAS, On October 18, 2016, by Resolution No. 16-0265, the Airport Commission
13 awarded Contract No. 50052 (the "Agreement") to Hallmark Aviation Services, L.P. to provide
14 Airport Information and Guest Assistance Services in an amount not to exceed \$11,550,000
15 for a period of eighteen months commencing January 1, 2017, and expiring June 30, 2018,
16 with three two-year extension options; and

17 WHEREAS, On December 13, 2016, by Resolution No. 533-16, the Board of
18 Supervisors approved the Agreement under Charter, Section 9.118; and

19 WHEREAS, On April 3, 2018, by Resolution No. 18-0096, the Airport Commission
20 approved Modification No. 1 to the Agreement to exercise the first of three two-year extension
21 options for a term of July 1, 2018, through June 30, 2020, to increase the contract amount by
22 \$15,803,224 for a new total contract not to exceed amount of \$27,353,224, and to revise the
23 scope of services and reimbursable charges; and

24 WHEREAS, On May 22, 2018, by Resolution No. 160-18, the Board of Supervisors
25 approved Modification No. 1 to the Agreement under Charter, Section 9.118; and

1 WHEREAS, On July 1, 2019, the Airport Director approved Modification No. 2 to the
2 Agreement to increase the Quality Standards Program rates and adjust the cost proposal for
3 Fiscal Year (FY) 2018-2019 and FY2019-2020 with no increase in the total contract amount;
4 and

5 WHEREAS, On June 16, 2020, by Resolution No. 20-0113, the Airport Commission
6 approved Modification No. 3 to the Agreement to exercise the second of three two-year
7 extension options for a term of July 1, 2020, through June 30, 2022, to increase the contract
8 amount by \$13,758,746 for a new total contract not to exceed amount of \$41,111,970; and

9 WHEREAS, On July 21, 2020, by Resolution No. 345-20, the Board of Supervisors
10 approved the Modification No. 3 to the Agreement under Charter, Section 9.118; and

11 WHEREAS, On March 1, 2022, by Resolution No. 22-0033, the Airport Commission
12 approved Modification No. 4 to the Agreement to exercise the last of three two-year extension
13 options for a term of July 1, 2022, through June 30, 2024, to increase the labor rate for the
14 new Quality Standards Program rate, and to increase the contract amount by \$11,950,408 for
15 a new total contract not to exceed amount of \$53,062,378; and

16 WHEREAS, Charter, Section 9.118(b), provides that a modification with an impact of
17 more than \$500,000 to an agreement entered into by a department, board or commission
18 requiring anticipated expenditures by the City of ten million dollars or more shall be subject to
19 approval of the Board of Supervisors by resolution; and

20 WHEREAS, Modification No. 4 to the Agreement is on file with the Clerk of the Board
21 of Supervisors in File No. 220245, which is hereby declared to be a part of this Resolution as
22 if set forth fully herein; now, therefore, be it

23 RESOLVED, That the Board of Supervisors hereby approves Modification No. 4 to
24 Contract No. 50052 with Hallmark Aviation Services, L.P. to provide Airport Information and
25 Guest Assistance Services, exercising the last of three two-year extension options

1 commencing July 1, 2022, through June 30, 2024, increasing the labor rate for the new
2 Quality Standards Program rate, and increasing the contract amount by \$11,950,408 for a
3 new total contract not to exceed amount of \$53,062,378; and, be it

4 FURTHER RESOLVED, That within thirty (30) days of Modification No. 4 being fully-
5 executed by all parties, the Airport Commission shall provide the final modification to the Clerk
6 of the Board for inclusion into the official file.

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