

FILE NO. 200555

Petitions and Communications received from May 14, 2020, through May 28, 2020, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on June 2, 2020.

Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information will not be redacted.

From the Office of the Mayor, submitting supplements to the Mayoral Proclamation Declaring the Existence of a Local Emergency, dated February 25, 2020. Copy: Each Supervisor. (1)

From the Health Officer of the Department of Public Health, issuing Health Order No. C19-07d; and Public Health Directive Nos. 2020-04, 2020-09b, 2020-10, 2020-11, 2020-12, 2020-13, 2020-14 and 2020-12b. Copy: Each Supervisor. (2)

From Supervisor Stefani, submitting her resignation from the Behavioral Health Commission. Copy: Each Supervisor. (3)

From the Office of the Mayor, submitting meeting authorizations. Copy: Each Supervisor. (4)

From the Office of the Controller, submitting two policies with contracting guidance for City Departments and suppliers. Copy: Each Supervisor. (5)

From the Department of Homelessness and Supportive Housing, pursuant to Ordinance No. 61-19, submitting their 2019 Shelter Crisis Ordinance Annual Report. Copy: Each Supervisor. (6)

From the Office of the Treasurer and Tax Collector, pursuant to California State Government Code, Section 53646, submitting the CCSF Pooled Investment Report, April 2020. Copy: Each Supervisor. (7)

From the Public Utilities Commission, pursuant to Resolution No. 159-19, submitting the fully executed agreement for the Fourth Amendment to Agreement CS-991R, Calaveras Dam Replacement Project with Black & Veatch Corporation. Copy: Each Supervisor. (8)

From Bon Appetit Management Company, pursuant to WARN Act, California Labor Code, Section 1401, submitting notice of plant closures and/or mass layoffs. Copy: Each Supervisor. (9)

From concerned citizens, regarding the proposed General Obligation Bond Election - Health and Recovery - Not to Exceed \$438,500,000. File No. 200478. 37 letters. Copy: Each Supervisor. (10)

From the Public Utilities Commission, pursuant to Resolution 202-19, submitting the executed agreement to Agreement PRO.0086, Residential Water Service and Sewer Lateral Service Line Protection Program, with American Water Resources, LLC. Copy: Each Supervisor. (11)

From the Office of the Mayor, pursuant to Charter, Section 3.100(18), making the following appointments to the Commission on the Status of Women: Copy: Each Supervisor. (12)

Andrea Shorter - term ending April 13, 2024

Julie Soo - term ending April 13, 2024

From the California Public Utilities Commission, submitting notice of a project from Verizon Wireless. Copy: Each Supervisor. (13)

From the Department of Elections, regarding proposed Resolution - Accept and Expend Funds - Retroactive - California Secretary of State - Voting System and Election Management System Replacement - \$1,949,859.50. File No. 200274. Copy: Each Supervisor. (14)

From concerned citizens, regarding service and parking issues with SFMTA during COVID-19. 7 letters. Copy: Each Supervisor. (15)

From concerned citizens, regarding the COVID-19 crisis. 9 letters. Copy: Each Supervisor. (16)

From concerned citizens, regarding homelessness in San Francisco. 7 letters. Copy: Each Supervisor. (17)

From concerned citizens, regarding the proposed Mayoral Appointment, Municipal Transportation Agency Board of Directors - Jane Natoli. File No. 200389. 80 letters. Copy: Each Supervisor. (18)

From concerned citizens, regarding the proposed Mayoral Appointment, Police Commission - Nancy Tung. File No. 200393. 24 letters. Copy: Each Supervisor. (19)

From concerned citizen, regarding the proposed Emergency Ordinance - Temporary Right to Reemployment Following Layoff Due to COVID-19 Pandemic. File No. 200455. 5 letters. Copy: Each Supervisor. (20)

From concerned citizens, regarding the Balboa Reservoir Project. 9 letters. Copy: Each Supervisor. (21)

From concerned citizens, regarding the proposed Ordinance - Administrative Code - COVID-19 Tenant Protections for SRO Residents. File No. 200457. 2 letters. Copy: Each Supervisor. (22)

From concerned citizen, regarding proposed Ordinance - Administrative Code – COVID-19 Tenant Protections. File No. 200375. Copy: Each Supervisor. (23)

From Zach K., regarding the Mayor's Office on Disability. 3 letters. Copy: Each Supervisor. (24)

From Senior and Disability Action, regarding care facility follow up. Copy: Each Supervisor. (25)

From Safety Awareness for Everyone, regarding Community Police Advisory Boards for each SFPD station. Copy: Each Supervisor. (26)

From concerned citizens, regarding drug dealing, homelessness and regaining control of our streets. 3 letters. Copy: Each Supervisor. (27)

From Ahimsa Porter Sumchai, MD, regarding the Hunters Point Community Biomonitoring Program. Copy: Each Supervisor. (28)

From San Francisco Forest Alliance, regarding herbicides added to the environment during the COVID-19 crisis. Copy: Each Supervisor. (29)

From the League of Women Voters of San Francisco, regarding items on the Police Commission Agenda at the May 20, 2020 meeting. 2 letters. Copy: Each Supervisor. (30)

From concerned citizens, regarding proposed Resolution - Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency. File No. 200489. 3 letters. Copy: Each Supervisor. (31)

From concerned citizens, regarding proposed Ordinance - General Obligation Bond Election - Health and Recovery - Not to Exceed \$438,500,000. File No. 200478. 49 letters. Copy: Each Supervisor. (32)

From Bay Area Transportation Working Group, regarding reducing the costs of extending Caltrain. Copy: Each Supervisor. (33)

From the Coalition for San Francisco Neighborhoods, regarding Treasure Island Moratorium. Copy: Each Supervisor. (34)

From Coalition for San Francisco Neighborhoods, submitting public comments for various files. File Nos. 200450, 200489, 200491, 200494, and 200495. 5 letters. Copy: Each Supervisor. (35)

From Ken Reuther, regarding the Hearing - Appeal of Conditional Use Authorization - 1420 Taraval Street. File No. 200261. Copy: Each Supervisor. (36)

From concerned citizens, regarding proposed Emergency Ordinance - Emergency Response In Parks. File No. 200453. 90 letters. Copy: Each Supervisor. (37)

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)
Subject: Fwd: 15th Supplement - Sidewalk Retail Operations/ Markings
Date: Monday, May 18, 2020 10:46:53 AM
Attachments: [15th Supplement_05182020.pdf](#)

Hello Supervisors,

Please see the attached Fifteenth Supplemental of the Mayor's Proclamation of Emergency.

Thank you,

Eileen McHugh
Executive Assistant to the Clerk of the Board

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From: Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>
Sent: Monday, May 18, 2020 10:17 AM
To: Calvillo, Angela (BOS); Somera, Alisa (BOS); Mchugh, Eileen (BOS)
Cc: BOS-Operations
Subject: Fw: 15th Supplement - Sidewalk Retail Operations/ Markings

Please find attached the 15th Supplement to the Mayor's Proclamation of Emergency, waiving fees for curbside retail pickup.

Sophia Kittler
Office of Mayor London N. Breed
415 554 6153

From: Power, Andres (MYR) <andres.power@sfgov.org>
Sent: Monday, May 18, 2020 9:59 AM
To: Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>
Cc: Gordon, Rachel (DPW) <Rachel.Gordon@sfdpw.org>; RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Geithman, Kyra (MYR) <kyra.geithman@sfgov.org>; Lutske, Debra (DPW) <debra.lutske@sfdpw.org>; Torres, Joaquin (ECN) <joaquin.torres@sfgov.org>; Arvanitidis, Laurel (ECN) <laurel.arvanitidis@sfgov.org>
Subject: 15th Supplement - Sidewalk Retail Operations/ Markings

Andres Power
Policy Director | Office of Mayor London Breed



**FIFTEENTH SUPPLEMENT TO MAYORAL PROCLAMATION DECLARING
THE EXISTENCE OF A LOCAL EMERGENCY DATED FEBRUARY 25, 2020**

WHEREAS, California Government Code Sections 8550 et seq., San Francisco Charter Section 3.100(14) and Chapter 7 of the San Francisco Administrative Code empower the Mayor to proclaim the existence of a local emergency, subject to concurrence by the Board of Supervisors as provided in the Charter, in the case of an emergency threatening the lives, property or welfare of the City and County or its citizens; and

WHEREAS, On February 25, 2020, the Mayor issued a Proclamation (the “Proclamation”) declaring a local emergency to exist in connection with the imminent spread within the City of a novel (new) coronavirus (“COVID-19”); and

WHEREAS, On March 3, 2020, the Board of Supervisors concurred in the Proclamation and in the actions taken by the Mayor to meet the emergency; and

WHEREAS, On March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist within the State due to the threat posed by COVID-19; and

WHEREAS, On March 6, 2020, the Local Health Officer declared a local health emergency under Section 101080 of the California Health and Safety Code, and the Board of Supervisors concurred in that declaration on March 10, 2020; and

WHEREAS, On March 6, 2020, the City issued public health guidance to encourage social distancing to disrupt the spread of COVID-19 and protect community health; and

WHEREAS, On March 16, 2020, the City’s Health Officer issued a stay safe at home order, Health Officer Order No. C19-07 (the “Stay Safe At Home Order”), requiring most people to remain in their homes subject to certain exceptions including obtaining essential goods such as food and necessary supplies, and requiring the closure of non-essential businesses; the Health Officer has amended the Stay Safe At Home Order and extended it through May 31, 2020; and

WHEREAS, There have been 2,131 confirmed cases of COVID-19 within the City and 36 COVID-19-related deaths in the City; there have been more than 80,177 confirmed cases in California and more than 3,240 COVID-19-related deaths in California; and



WHEREAS, This order and the previous orders issued during this emergency have all been issued because of the propensity of the virus to spread person to person and also because the virus physically is causing property loss or damage due to its proclivity to attach to surfaces for prolonged periods of time; and

WHEREAS, The Health Officer intends to relax restrictions that prohibit non-essential retail businesses from operating and to allow such businesses to offer curbside pickup. Due to the ongoing public health risk, customers will not be allowed to enter the store. In order to open for this purpose, some stores will need to occupy a portion of the sidewalk fronting the business to facilitate curbside pickup and payment. It is in the public interest to waive any permit and fee requirements to allow businesses to occupy the sidewalk for this purpose; and

WHEREAS, Businesses, nonprofit organizations, and other places of public accommodation that are allowed to operate in the City consistent with the Stay Safe At Home Order and other related health orders, are required to ensure their patrons engage in social distancing, and one tool to accomplish this is to place temporary markers outside the premises to demarcate where people should stand to maintain the appropriate distance. It is in the public interest to waive any local law that would prohibit the placement of such temporary markers on the sidewalk for this purpose; and

NOW, THEREFORE,

I, London N. Breed, Mayor of the City and County of San Francisco, proclaim that there continues to exist an emergency within the City and County threatening the lives, property or welfare of the City and County and its citizens;

In addition to the measures outlined in the Proclamation and in the Supplements to the Proclamation dated March 11, March 13, March 17, March 18, March 23, March 27, March 31, April 1, April 10, April 14, April 23, April 30, May 11, and May 13, 2020, it is further ordered that:

(1) Retail businesses authorized by the Health Officer to operate curbside pickup of goods and merchandise may occupy the sidewalk fronting the business without applying for and obtaining a permit or paying a fee under Sections 724 and 724.1 of the Public Works Code, and any provision of local law prohibiting the occupancy of the sidewalk for this purpose is suspended. The Director of Public Works or the Director's designee



shall issue rules and regulations concerning the use of the sidewalk for this purpose, which shall include standards to ensure an adequate path of travel on the sidewalk. The rules and regulations may include penalties and enforcement procedures for non-compliance. This Order does not apply to restaurants. This Order shall remain in effect during the local emergency unless terminated earlier by the Mayor.

(2) Businesses, nonprofit organizations, and operators of other public accommodations are authorized to place temporary markings on the sidewalk adjacent to their premises to facilitate social distancing for people waiting in line outside such premises and any local law prohibiting this, including Section 184.57 of the Public Works Code, is suspended. The Director of Public Works or the Director's designee shall issue rules and regulations in furtherance of this order, which may include penalties and enforcement procedures for non-compliance. This Order does not allow the placement of commercial advertisements on the sidewalk. This Order shall remain in effect during the local emergency unless terminated earlier by the Mayor.

A handwritten signature in blue ink, reading "London Breed".

DATED: May 18, 2020

London N. Breed
Mayor of San Francisco

From: [Mchugh, Eileen \(BOS\)](#)
To: [Board of Supervisors, \(BOS\)](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)
Subject: Fwd: New shelter in place order and four new directives
Date: Monday, May 18, 2020 11:32:54 AM
Attachments: [2020.05.17 FINAL signed Health Officer Order C19-07d- Shelter in Place.pdf](#)
[2020.05.17 FINAL signed Directive 2020-09b re Dental Procedures.pdf](#)
[2020.05.17 FINAL signed Directive 2020-10 re curbside pickup.pdf](#)
[2020.05.17 FINAL signed Directive 2020-11 re manufacturing.pdf](#)
[2020.05.17 FINAL signed Directive 2020-12 re warehousing.pdf](#)

Hello Supervisors,

Please see attached updated Health Order C19-07d as well as three Directives 2020-10, 2020-11 and 2020-09b.

Thank you,

Eileen McHugh

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From: Patil, Sneha (DPH) <sneha.patil@sfdph.org>
Sent: Monday, May 18, 2020 11:27 AM
To: Calvillo, Angela (BOS); Mchugh, Eileen (BOS)
Subject: New shelter in place order and four new directives

Good morning Angela,

Please see attached an order and four directives:

1. Order No. C19-07d (shelter in place amendment).
2. Directive 2020-10 (curbside pickup).
3. Directives 2020-11 (manufacturing) and 2020-12 (warehousing and logistics).
4. Directive 2020-09b (dental services).



ORDER OF THE HEALTH OFFICER No. C19-07d

**ORDER OF THE HEALTH OFFICER
OF THE CITY AND COUNTY OF SAN FRANCISCO DIRECTING
ALL INDIVIDUALS IN THE COUNTY TO CONTINUE SHELTERING AT
THEIR PLACE OF RESIDENCE EXCEPT FOR IDENTIFIED NEEDS
AND ACTIVITIES, IN COMPLIANCE WITH SPECIFIED
REQUIREMENTS; CONTINUING TO EXEMPT HOMELESS
INDIVIDUALS FROM THE ORDER BUT URGING GOVERNMENT
AGENCIES TO PROVIDE THEM SHELTER; REQUIRING ALL
BUSINESSES AND RECREATION FACILITIES THAT ARE ALLOWED
TO OPERATE TO IMPLEMENT SOCIAL DISTANCING, FACE
COVERING, AND CLEANING PROTOCOLS; AND DIRECTING ALL
BUSINESSES, FACILITY OPERATORS, AND GOVERNMENTAL
AGENCIES TO CONTINUE THE TEMPORARY CLOSURE OF ALL
OTHER OPERATIONS NOT ALLOWED UNDER THIS ORDER**

(SHELTER IN PLACE)

DATE OF ORDER: May 17, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; California Penal Code §§ 69, 148(a)(1); and San Francisco Administrative Code § 7.17(b))

Summary: The City and County of San Francisco (the “County”) and five other Bay Area counties and the City of Berkeley have been under shelter-in-place orders since March 16, 2020, in a collective effort to reduce the impact of the virus that causes coronavirus disease 2019 (“COVID-19”). That virus is easily transmitted, especially in group settings, and the disease can be extremely serious. It can require long hospital stays, and in some instances cause long-term health consequences or death. It can impact not only those known to be at high risk but also other people, regardless of age. This spread of disease is a global pandemic causing untold societal, social, and economic harm. To mitigate the harm from the pandemic, these jurisdictions issued parallel health officer orders on March 16, 2020 imposing shelter in place limitations across the Bay Area, requiring everyone to stay safe at home except for certain essential needs. Other jurisdictions in the Bay Area and ultimately the State have since joined in adopting stay-safe-at-home orders.



ORDER OF THE HEALTH OFFICER No. C19-07d

Our collective effort has had a positive impact on limiting the spread of the virus. As of the date of this Order, our hospitals have capacity and hospitalization rates have been relatively low and flat for the past four weeks and recently have been slowly decreasing. San Francisco continues to work on building up its testing, case finding, case investigation, and contact tracing capacity, and its means to protect vulnerable populations and address outbreaks. In light of significant progress made, this Order allows for curbside retail and related manufacturing and warehouse/logistics operations to begin, in a limited, incremental capacity, as well as some additional activities that are lower risk for transmission of the virus.

Still, the danger the virus poses to the health and welfare of all continues. A major risk remains the spread of COVID-19 through asymptomatic carriers. Also, while the search continues, there is not yet an effective treatment or cure for the disease. The vast majority of the population remains susceptible to infection. Therefore, this incremental resumption of certain business and other activities is designed to keep the overall volume of person-to-person contact low to help contain the risk of a surge in COVID-19 cases in the County and neighboring counties. The Health Officer will assess the activities allowed by this Order on an ongoing basis and may need to restrict or otherwise modify them if the risk associated with COVID-19 increases in the future. But if San Francisco continues to make progress on ways to contain virus transmission and health-based risk considerations support doing so, the Health Officer will allow additional business and other activity under a phased, incremental process, to provide for a safer economic recovery.

This new Order replaces the prior April 29, 2020 extension of the shelter in place order. Beginning at 11:59 p.m. on May 17, 2020, all people and businesses in San Francisco must strictly comply with this new Order. Generally, under this Order gatherings of individuals with anyone outside of their household or living unit remain prohibited, with limited exceptions for essential activities, outdoor activities, or essential travel, or to perform work for essential businesses, outdoor businesses, and government agencies. But this order makes two additional sets of changes that ease restrictions under the prior order.

First, this Order permits a new category of additional businesses to operate. The first phase of these additional businesses that are allowed to begin operating at 10 a.m. on May 18, 2020 are curbside or outside pickup of goods from non-essential retail stores, as well as related manufacturing, and warehousing and logistical support, subject to following limits on personnel in these facilities and to adoption of new safety precautions. These additional operations are considered lower risk based on the ways the Order permits them to occur, such as requiring the exchange of goods be done outdoors putting a limit on the number of personnel who may be onsite at any given time.

Second, the Order allows a second new category of additional activities to occur. The first phase of these additional activities allowed under this order include attendance at outdoor museums, outdoor historical sites, and public gardens. These activities may



ORDER OF THE HEALTH OFFICER No. C19-07d

begin as soon as the operators of the facilities have the required social distancing and sanitation protocols in place. These additional activities are considered lower risk because they are done outdoors and interactions are of brief duration.

Bars, nightclubs, theaters and movie theaters, and other entertainment venues must remain closed for any gatherings. Restaurants, cafes, coffee shops, and other facilities that serve food—regardless of their seating capacity and including outdoor seating areas—must remain closed except solely for takeout and delivery service. All gyms and fitness studios must remain closed. All hair and nail salons must also remain closed. Facilities that sell food and that provide health care remain open as permitted by this Order and other Health Officer orders and directives. Some businesses permitted by the Order to operate are subject to Health Officer directives. Homeless individuals continue to be exempt from the shelter in place requirement, but government agencies continue to be urged to take steps needed to provide shelter for those individuals. And this Order works in tandem with the separate order requiring face coverings in many settings.

This Order is in effect, without a specific expiration date, until it is extended, rescinded, superseded, or amended in writing by the Health Officer. But, as mentioned above, the Health Officer will continue to carefully monitor the evolving situation and will periodically revise this Order to loosen – or if need be tighten – restrictions as conditions warrant, to help further the safer economic recovery. Facilities must stay updated by checking the City Administrator’s website (www.sfgsa.org) regularly.

In addition to extending and replacing Health Officer Order Number C19-07c (shelter in place), issued April 29, 2020, this Order also extends Order Nos. C19-01b (prohibiting visitors at Laguna Honda Hospital and Rehabilitation Center and Unit 4A at Zuckerberg San Francisco General Hospital), C19-03 (prohibiting visitors to specific residential facilities), C19-04 (imposing cleaning standards for residential hotels), C19-06 (prohibiting visitors to general acute care hospitals and acute psychiatric hospitals), C19-08 (prohibiting most routine appointments and elective surgeries and encouraging delivery of prescriptions and cannabis products), C19-09 (prohibiting visitors to residential care facilities for the elderly, adult residential facilities, and residential facilities for the chronically ill), and C19-11 (placing Laguna Honda Hospital and Rehabilitation Center under protective quarantine) through for as long as this Order is in effect, with the requirements of those listed orders otherwise remaining unchanged. Order Nos. C19-10 (requiring reporting by labs of COVID-19 testing information), C19-12 (face coverings), and C19-13 (regarding testing, reporting, and cooperation at skilled nursing facilities) remain in effect indefinitely, and this Order makes clear that face coverings are required for operators and customers of additional businesses, with certain limitations. The provisions of this Order are subject to any provisions of the state shelter-in-place order that are more restrictive. This summary is for convenience only and may not be used to interpret this Order; in the event of any inconsistency between the summary and the text of this Order below, the text will control.



ORDER OF THE HEALTH OFFICER No. C19-07d

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE CITY AND
COUNTY OF SAN FRANCISCO (“HEALTH OFFICER”) ORDERS:**

- 1. This Order supersedes the April 29, 2020 Order of the Health Officer directing all individuals to shelter in place (the “Prior Order”, Order No. C19-07c). This Order amends, clarifies, and continues certain terms of the Prior Order to ensure continued social distancing and limit person-to-person contact to reduce the rate of transmission of Novel Coronavirus Disease 2019 (“COVID-19”). This Order continues to restrict most activity, travel, and governmental and business functions to essential needs and to the Outdoor Activities and Outdoor Businesses that the prior Order allowed to resume. But in light of progress achieved in slowing the spread of COVID-19 in the County and neighboring counties, the Order allows a limited number of Additional Businesses and Additional Activities (as defined in Section 15 below and described in Appendixes C-1 and C-2) to resume operating, subject to specified conditions and safety precautions to reduce associated risk of COVID-19 transmission. This gradual and measured resumption of activity is designed to manage the overall volume, duration, and intensity of person-to-person contact to prevent a surge in COVID-19 cases in the County and neighboring counties. As further provided in Section 11 below, the Health Officer will continue to monitor the risks of the activities and businesses allowed under this Order based on the COVID-19 Indicators (as defined in Section 11) and other data, and may, if conditions support doing so, incrementally add to the list of Additional Businesses and Additional Activities. The activities allowed by this Order will be assessed on an ongoing basis, and these activities and others allowed by the Order may need to be modified (including, without limitation, temporarily restricted or prohibited) if the risk associated with COVID-19 increases in the future. As of the effective date and time of this Order set forth in Section 18 below, all individuals, businesses, and government agencies in the County are required to follow the provisions of this Order.**
- 2. The primary intent of this Order is to ensure that County residents continue to shelter in their places of residence to slow the spread of COVID-19 and mitigate the impact on delivery of critical healthcare services. This Order allows a limited number of Additional Businesses and Additional Activities to resume while the Health Officer continues to assess the transmissibility and clinical severity of COVID-19 and monitors indicators described in Section 11. All provisions of this Order must be interpreted to effectuate this intent. Failure to comply with any of the provisions of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.**
- 3. All individuals currently living within the County are ordered to shelter at their place of residence. They may leave their residence only for Essential Activities as defined in Section 15.a, Outdoor Activities as defined in Section 15.m, and**



ORDER OF THE HEALTH OFFICER No. C19-07d

Additional Activities as defined in Section 15.o; Essential Governmental Functions as defined in Section 15.d; Essential Travel as defined in Section 15.i; to work for Essential Businesses as defined in Section 15.f, Outdoor Businesses as defined in Section 15.l, and Additional Businesses as defined in Section 15.n; or to perform Minimum Basic Operations for other businesses that must remain temporarily closed, as provided in Section 15.g. For clarity, individuals who do not currently reside in the County must comply with all applicable requirements of the Order when in the County. Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter, and governmental and other entities are strongly urged to, as soon as possible, make such shelter available and provide handwashing or hand sanitation facilities to persons who continue experiencing homelessness.

- 4. When people need to leave their place of residence for the limited purposes allowed in this Order, they must strictly comply with Social Distancing Requirements as defined in Section 15.k, except as expressly provided in this Order, and must wear Face Coverings as provided in, and subject to the limited exceptions in, Health Officer Order No. C19-12 issued April 17, 2020 (the “Face Covering Order”), including any amendments to that order.**
- 5. All businesses with a facility in the County, except Essential Businesses, Outdoor Businesses, and Additional Businesses, as defined in Section 15, are required to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 15. For clarity, all businesses may continue operations consisting exclusively of owners, personnel, volunteers, or contractors performing activities at their own residences (i.e., working from home). All Essential Businesses are strongly encouraged to remain open. But all businesses are directed to maximize the number of personnel who work from home. Essential Businesses, Outdoor Businesses, and Additional Businesses may only assign those personnel who cannot perform their job duties from home to work outside the home. Outdoor Businesses must conduct all business and transactions involving members of the public outdoors.**
- 6. As a condition of operating under this Order, the operators of all businesses must prepare or update, post, implement, and distribute to their personnel a Social Distancing Protocol for each of their facilities in the County frequented by personnel or members of the public, as specified in Section 15.h. In addition to the Social Distancing Protocol, all businesses allowed to operate under this Order must follow any industry-specific guidance issued by the Health Officer related to COVID-19 and any conditions on operation specified in this Order, including those specified in Appendix C-1. Except as otherwise provided in Appendix C-1, businesses that include an Essential Business or Outdoor Business component at their facilities alongside other components must, to the extent feasible, scale down their operations to the Essential Business and Outdoor Business components only; provided, however, mixed retail businesses that are otherwise allowed to operate**



ORDER OF THE HEALTH OFFICER No. C19-07d

under this Order may continue to stock and sell non-essential products.

- 7. All public and private gatherings of any number of people occurring outside a single household or living unit are prohibited, except for the limited purposes expressly permitted in this Order. Nothing in this Order prohibits members of a single household or living unit from engaging in Essential Travel, Essential Activities, Outdoor Activities, or Additional Activities together.**
- 8. All travel, including, but not limited to, travel on foot, bicycle, scooter, motorcycle, automobile, or public transit, except Essential Travel, as defined below in Section 15.i, is prohibited. People may use public transit only for purposes of performing Essential Activities, Outdoor Activities, or Additional Activities, or to travel to and from Essential Businesses, Outdoor Businesses, or Additional Businesses, to maintain Essential Governmental Functions, or to perform Minimum Basic Operations at businesses that are not allowed to resume operations. Transit agencies and people riding on public transit must comply with Social Distancing Requirements, as defined in Section 15.k, to the greatest extent feasible, and personnel and passengers must wear Face Coverings as required by the Face Covering Order. This Order allows travel into or out of the County only to perform Essential Activities, Outdoor Activities, or Additional Activities; to operate, perform work for, or access a business allowed to operate under this Order; to perform Minimum Basic Operations at other businesses; or to maintain Essential Governmental Functions.**
- 9. This Order is issued based on evidence of continued significant community transmission of COVID-19 within the County and throughout the Bay Area; continued uncertainty regarding the degree of undetected asymptomatic transmission; scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically; evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19; and further evidence that others, including younger and otherwise healthy people, are also at risk for serious outcomes. Due to the outbreak of the COVID-19 disease in the general public, which is now a pandemic according to the World Health Organization, there is a public health emergency throughout the County. Making the problem worse, some individuals who contract the virus causing the COVID-19 disease have no symptoms or have mild symptoms, which means they may not be aware they carry the virus and are transmitting it to others. Further, evidence shows that the virus can survive for hours to days on surfaces and be indirectly transmitted between individuals. Because even people without symptoms can transmit the infection, and because evidence shows the infection is easily spread, gatherings and other direct or indirect interpersonal interactions can result in preventable transmission of the virus.**



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- 10. The collective efforts taken to date regarding this public health emergency have slowed the virus' trajectory, but the emergency and the attendant risk to public health remain significant. As of May 17, 2020, there are 2,091 confirmed cases of COVID-19 in the County (up from 37 on March 16, 2020, just before the first shelter-in-place order) as well as at least 36 deaths (up from 1 death on March 17, 2020). The cumulative number of confirmed cases continues to increase, though the rate of increase has slowed in the weeks leading up to this Order. Evidence suggests that the restrictions on mobility and social distancing requirements imposed by the Prior Order (and the orders that preceded it) are slowing the rate of increase in community transmission and confirmed cases by limiting interactions among people, consistent with scientific evidence of the efficacy of similar measures in other parts of the country and world.**

- 11. The local health officers who jointly issued the Prior Order are monitoring several key indicators ("COVID-19 Indicators"), which are among the many factors informing their decisions whether to modify existing shelter-in-place restrictions. Progress on some of these COVID-19 Indicators—specifically related to hospital utilization and capacity—makes it appropriate, at this time, to allow certain Additional Businesses to resume operations and Additional Activities to take place under specified conditions, as set forth in Sections 15.n and 15.o. But the continued prevalence of the virus that causes COVID-19 requires most activities and business functions to remain restricted, and those activities that are allowed to occur must do so subject to social distancing and other infection control practices identified by the Health Officer. Evaluation of the COVID-19 Indicators will be critical to determinations by the local health officers regarding whether the restrictions imposed by this Order will be further modified to ease or tighten the restrictions imposed by this Order and augment, limit, or prohibit the Additional Businesses and Additional Activities allowed to resume. The Health Officer will continually review whether modifications to the Order are warranted based on (1) progress on the COVID-19 Indicators; (2) developments in epidemiological and diagnostic methods for tracing, diagnosing, treating, or testing for COVID-19; and (3) scientific understanding of the transmission dynamics and clinical impact of COVID-19. The COVID-19 Indicators include, but are not limited to, the following:**

 - a. The capacity of hospitals and the health system in the County and region, including acute care beds and Intensive Care Unit beds, to provide care for COVID-19 patients and other patients, including during a surge in COVID-19 cases.**
 - b. The supply of personal protective equipment (PPE) available for hospital staff and other healthcare providers and personnel who need PPE to safely respond to and treat COVID-19 patients.**
 - c. The ability and capacity to quickly and accurately test persons to determine whether they are COVID-19 positive, especially those in vulnerable**



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populations or high-risk settings or occupations.

- d. The ability to conduct case investigation and contact tracing for the volume of cases and associated contacts that will continue to occur, isolating confirmed cases and quarantining persons who have had contact with confirmed cases.
12. The scientific evidence shows that at this stage of the emergency, it remains essential to continue to slow virus transmission to help (a) protect the most vulnerable; (b) prevent the health care system from being overwhelmed; (c) prevent long-term chronic health conditions, such as cardiovascular, kidney, and respiratory damage and loss of limbs from blood clotting; and (d) prevent deaths. Continuation of the Prior Order is necessary to slow the spread of the COVID-19 disease, preserving critical and limited healthcare capacity in the County and advancing toward a point in the public health emergency where transmission can be controlled. At the same time, since the Prior Order was issued the County has continued to make progress in expanding health system capacity and healthcare resources and in slowing community transmission of COVID-19. In light of progress on these indicators, and subject to continued monitoring and potential public health-based responses, in addition to those already allowed to operate under the Prior Order as Essential Businesses and Outdoor Businesses, it is appropriate at this time to begin allowing operation of specified Additional Businesses. These businesses are identified based on health-related considerations and transmission risk factors including, but not limited to, the intensity and quantity of contacts and the ability to substantially mitigate transmission risks associated with the operations.
 13. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom, the February 25, 2020 Proclamation by the Mayor Declaring the Existence of a Local Emergency issued by Mayor London Breed, as supplemented on March 11, 2020, the March 6, 2020 Declaration of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer, and guidance issued by the California Department of Public Health, as each of them have been and may be supplemented.
 14. This Order is also issued in light of the March 19, 2020 Order of the State Public Health Officer (the "State Shelter Order"), which set baseline statewide restrictions on non-residential business activities, effective until further notice, and the Governor's March 19, 2020 Executive Order N-33-20 directing California residents to follow the State Shelter Order. The May 4, 2020 Executive Order issued by Governor Newsom and May 7, 2020 Order of the State Public Health Officer permit certain businesses to reopen if a local health officer believes the conditions in that jurisdictions warrant it, but expressly acknowledge the authority of local health officers to establish and implement public health measures within their respective



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jurisdictions that are more restrictive than those implemented by the State Public Health Officer. This Order adopts in certain respects more stringent restrictions addressing the particular facts and circumstances in this County, which are necessary to control the public health emergency as it is evolving within the County and the Bay Area. Without this tailored set of restrictions that further reduces the number of interactions between persons, scientific evidence indicates that the public health crisis in the County will worsen to the point at which it may overtake available health care resources within the County and increase the death rate. Also, this Order enumerates additional restrictions on non-work-related travel not covered by the State Shelter Order; sets forth mandatory Social Distancing Requirements for all individuals in the County when engaged in activities outside their residences; and adds a mechanism to ensure that all businesses with facilities that are allowed to operate under the Order comply with the Social Distancing Requirements. Where a conflict exists between this Order and any state public health order related to the COVID-19 pandemic, the most restrictive provision controls. Consistent with California Health and Safety Code section 131080 and the Health Officer Practice Guide for Communicable Disease Control in California, except where the State Health Officer may issue an order expressly directed at this Order and based on a finding that a provision of this Order constitutes a menace to public health, any more restrictive measures in this Order continue to apply and control in this County. In addition, to the extent any federal guidelines allow activities that are not allowed by this Order, this Order controls and those activities are not allowed.

15. Definitions and Exemptions.

- a. For the purposes of this Order, individuals may leave their residence only to perform the following “Essential Activities.” But people at high risk of severe illness from COVID-19 and people who are sick are strongly urged to stay in their residence to the extent possible, except as necessary to seek or provide medical care or Essential Governmental Functions. Essential Activities are:
 - i. To engage in activities or perform tasks important to their health and safety, or to the health and safety of their family or household members (including pets), such as, by way of example only and without limitation, obtaining medical supplies or medication, or visiting a health care professional.
 - ii. To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by way of example only and without limitation, canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products, or products necessary to maintain the habitability, sanitation, and



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operation of residences.

- iii. **To engage in outdoor recreation activity, including, by way of example and without limitation, walking, hiking, bicycling, and running, in compliance with Social Distancing Requirements and with the following limitations:**
- 1. Outdoor recreation activity at parks, beaches, and other open spaces must comply with any restrictions on access and use established by the Health Officer, government, or other entity that manages such area to reduce crowding and risk of transmission of COVID-19. Such restrictions may include, but are not limited to, restricting the number of entrants, closing the area to vehicular access and parking, or closure to all public access;**
 - 2. Except as otherwise provided in Appendix C-2, use of outdoor recreational areas and facilities with high-touch equipment or that encourage gathering, including, but not limited to, playgrounds, gym equipment, climbing walls, picnic areas, dog parks, pools, spas, and barbecue areas, is prohibited outside of residences, and all such areas shall be closed to public access including by signage and, as appropriate, by physical barriers;**
 - 3. Except as otherwise provided in Appendix C-2, sports or activities that include the use of shared equipment or physical contact between participants may only be engaged in by members of the same household or living unit; and**
 - 4. Use of shared outdoor facilities for recreational activities that may occur outside of residences consistent with the restrictions set forth in subsections 1, 2, and 3, above, including, but not limited to, golf courses, skate parks, and athletic fields, must, before they may begin, comply with social distancing and health/safety protocols posted at the site and any other restrictions, including prohibitions, on access and use established by the Health Officer, government, or other entity that manages such area to reduce crowding and risk of transmission of COVID-19.**
- iv. **To perform work for or access an Essential Business, Outdoor Business, or Additional Business; or to otherwise carry out activities specifically permitted in this Order, including Minimum Basic Operations, as defined in this Section.**



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- v. To provide necessary care for a family member or pet in another household who has no other source of care.
 - vi. To attend a funeral with no more than 10 individuals present.
 - vii. To move residences. When moving into or out of the Bay Area region, individuals are strongly urged to quarantine for 14 days. To quarantine, individuals should follow the guidance of the United States Centers for Disease Control and Prevention.
 - viii. To engage in Additional Activities, as specified in Appendix C-2.
- b. For the purposes of this Order, individuals may leave their residence to work for, volunteer at, or obtain services at “Healthcare Operations,” including, without limitation, hospitals, clinics, COVID-19 testing locations, dentists, pharmacies, blood banks and blood drives, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. “Healthcare Operations” also includes veterinary care and all healthcare services provided to animals. This exemption for Healthcare Operations shall be construed broadly to avoid any interference with the delivery of healthcare, broadly defined. “Healthcare Operations” excludes fitness and exercise gyms and similar facilities.
- c. For the purposes of this Order, individuals may leave their residence to provide any services or perform any work necessary to the operation and maintenance of “Essential Infrastructure,” including airports, utilities (including water, sewer, gas, and electrical), oil refining, roads and highways, public transportation, solid waste facilities (including collection, removal, disposal, recycling, and processing facilities), cemeteries, mortuaries, crematoriums, and telecommunications systems (including the provision of essential global, national, and local infrastructure for internet, computing services, business infrastructure, communications, and web-based services).
- d. For the purposes of this Order, all first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform essential services are categorically exempt from this Order to the extent they are performing those essential services. Further, nothing in this Order shall prohibit any individual from performing or accessing “Essential Governmental Functions,” as determined by the governmental entity performing those functions in the County. Each governmental entity shall identify and designate appropriate personnel, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions, including the hiring or retention of new personnel or contractors to perform such



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functions. Each governmental entity and its contractors must employ all necessary emergency protective measures to prevent, mitigate, respond to, and recover from the COVID-19 pandemic, and all Essential Governmental Functions shall be performed in compliance with Social Distancing Requirements to the greatest extent feasible.

- e. For the purposes of this Order, a “business” includes any for-profit, non-profit, or educational entity, whether a corporate entity, organization, partnership or sole proprietorship, and regardless of the nature of the service, the function it performs, or its corporate or entity structure.**
- f. For the purposes of this Order, “Essential Businesses” are:**
 - i. Healthcare Operations and businesses that operate, maintain, or repair Essential Infrastructure;**
 - ii. Grocery stores, certified farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of unprepared food, canned food, dry goods, non-alcoholic beverages, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, as well as hygienic products and household consumer products necessary for personal hygiene or the habitability, sanitation, or operation of residences. The businesses included in this subsection (ii) include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subsection, such as liquor stores that also sell a significant amount of food;**
 - iii. Food cultivation, including farming, livestock, and fishing;**
 - iv. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;**
 - v. Construction, but only as permitted under the State Shelter Order and only pursuant to the Construction Safety Protocols listed in Appendix B and incorporated into this Order by this reference. City public works projects shall also be subject to Appendix B, except if other protocols are specified by the Health Officer;**
 - vi. Newspapers, television, radio, and other media services;**
 - vii. Gas stations and auto-supply, auto-repair (including, but not limited to, for cars, trucks, motorcycles and motorized scooters), and automotive dealerships, but only for the purpose of providing auto-**



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supply and auto-repair services. This subsection (vii) does not restrict the on-line purchase of automobiles if they are delivered to a residence or Essential Business;

- viii. Bicycle repair and supply shops;**
- ix. Banks and related financial institutions;**
- x. Service providers that enable real estate transactions (including rentals, leases, and home sales), including, but not limited to, real estate agents, escrow agents, notaries, and title companies, provided that appointments and other residential real estate viewings must only occur virtually or, if a virtual viewing is not feasible, by appointment with no more than two visitors at a time residing within the same household or living unit and one individual showing the unit (except that in person visits are not allowed when the occupant is present in the residence);**
- xi. Hardware stores;**
- xii. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the habitability, sanitation, or operation of residences and Essential Businesses;**
- xiii. Businesses providing mailing and shipping services, including post office boxes;**
- xiv. Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, or as allowed under subsection (xxvi), provided that social distancing of six feet per person is maintained to the greatest extent possible;**
- xv. Laundromats, drycleaners, and laundry service providers;**
- xvi. Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site;**



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- xvii. Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent necessary for the transport, preparation, or processing of bodies or remains;**
- xviii. Businesses that supply other Essential Businesses and Outdoor Businesses with the support or supplies necessary to operate, but only to the extent that they support or supply these businesses. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;**
- xix. Businesses that have the primary function of shipping or delivering groceries, food, or other goods directly to residences or businesses. This exemption shall not be used to allow for manufacturing or assembly of non-essential products or for other functions besides those necessary to the delivery operation;**
- xx. Airlines, taxis, rental car companies, rideshare services (including shared bicycles and scooters), and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;**
- xxi. Home-based care for seniors, adults, children, and pets;**
- xxii. Residential facilities and shelters for seniors, adults, and children;**
- xxiii. Professional services, such as legal, notary, or accounting services, when necessary to assist in compliance with non-elective, legally required activities or in relation to death or incapacity;**
- xxiv. Services to assist individuals in finding employment with Essential Businesses;**
- xxv. Moving services that facilitate residential or commercial moves that are allowed under this Order; and**
- xxvi. Childcare establishments, summer camps, and other educational or recreational institutions or programs providing care or supervision for children of all ages that enable owners, employees, volunteers, and contractors for Essential Businesses, Essential Governmental Functions, Outdoor Businesses, Additional Businesses, or Minimum Basic Operations to work as allowed under this Order. To the extent possible, these operations must comply with the following conditions:**
 - 1. They must be carried out in stable groups of 12 or fewer children (“stable” means that the same 12 or fewer children**



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are in the same group each day).

2. Children shall not change from one group to another.
3. If more than one group of children is at one facility, each group shall be in a separate room. Groups shall not mix with each other.
4. Providers or educators shall remain solely with one group of children.

The Health Officer will carefully monitor the changing public health situation as well as any changes to the State Shelter Order. In the event that the State relaxes restrictions on childcare and related institutions and programs, the Health Officer will consider whether to similarly relax the restrictions imposed by this Order.

- g. For the purposes of this Order, “Minimum Basic Operations” means the following activities for businesses, provided that owners, personnel, and contractors comply with Social Distancing Requirements as defined this Section, to the extent possible, while carrying out such operations:
 - i. The minimum necessary activities to maintain and protect the value of the business’s inventory and facilities; ensure security, safety, and sanitation; process payroll and employee benefits; provide for the delivery of existing inventory directly to residences or businesses; and related functions. For clarity, this section does not permit businesses to provide curbside pickup to customers.
 - ii. The minimum necessary activities to facilitate owners, personnel, and contractors of the business being able to continue to work remotely from their residences, and to ensure that the business can deliver its service remotely.
- h. For the purposes of this Order, all businesses that are operating at facilities in the County visited or used by the public or personnel must, as a condition of such operation, prepare and post a “Social Distancing Protocol” for each of these facilities; provided, however, that construction activities shall instead comply with the Construction Project Safety Protocols set forth in Appendix B and not the Social Distancing Protocol. The Social Distancing Protocol must be substantially in the form attached to this Order as Appendix A, and it must be updated from prior versions to address new requirements listed in this Order or in related guidance or directives from the Health Officer. The Social Distancing Protocol must be posted at or near the entrance of the relevant facility, and shall be easily viewable by the public and personnel. A



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copy of the Social Distancing Protocol must also be provided to each person performing work at the facility. All businesses subject to this paragraph shall implement the Social Distancing Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand. The Social Distancing Protocol must explain how the business is achieving the following, as applicable:

- i. Limiting the number of people who can enter into the facility at any one time to ensure that people in the facility can easily maintain a minimum six-foot distance from one another at all times, except as required to complete Essential Business activity;
- ii. Requiring face coverings to be worn by all persons entering the facility, other than those exempted from face covering requirements (*e.g.*, young children);
- iii. Where lines may form at a facility, marking six-foot increments at a minimum, establishing where individuals should stand to maintain adequate social distancing;
- iv. Providing hand sanitizer, soap and water, or effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and personnel, and in locations where there is high-frequency employee interaction with members of the public (*e.g.*, cashiers);
- v. Providing for contactless payment systems or, if not feasible to do so, the providing for disinfecting all payment portals, pens, and styluses after each use;
- vi. Regularly disinfecting other high-touch surfaces;
- vii. Posting a sign at the entrance of the facility informing all personnel and customers that they should: avoid entering the facility if they have any COVID-19 symptoms; maintain a minimum six-foot distance from one another; sneeze and cough into their own elbow; and not shake hands or engage in any unnecessary physical contact; and
- viii. Any additional social distancing measures being implemented (see the Centers for Disease Control and Prevention's guidance at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>).



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- i. For the purposes of this Order, “Essential Travel” means travel for any of the following purposes:**
 - i. Travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, Minimum Basic Operations, Outdoor Activities, Outdoor Businesses, Additional Activities, and Additional Businesses.**
 - ii. Travel to care for any elderly, minors, dependents, or persons with disabilities.**
 - iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services.**
 - iv. Travel to return to a place of residence from outside the County.**
 - v. Travel required by law enforcement or court order.**
 - vi. Travel required for non-residents to return to their place of residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional prior to commencing such travel.**
 - vii. Travel to manage after-death arrangements and burial.**
 - viii. Travel to arrange for shelter or avoid homelessness.**
 - ix. Travel to avoid domestic violence or child abuse.**
 - x. Travel for parental custody arrangements.**
 - xi. Travel to a place to temporarily reside in a residence or other facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.**
- j. For purposes of this Order, “residences” include hotels, motels, shared rental units, and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards that are only accessible to a single family or household unit.**
- k. For purposes of this Order, “Social Distancing Requirements” means:**



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- i. Maintaining at least six-foot social distancing from individuals who are not part of the same household or living unit;**
- ii. Frequently washing hands with soap and water for at least 20 seconds, or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19;**
- iii. Covering coughs and sneezes with a tissue or fabric or, if not possible, into the sleeve or elbow (but not into hands);**
- iv. Wearing a face covering when out in public, consistent with the orders or guidance of the Health Officer; and**
- v. Avoiding all social interaction outside the household when sick with a fever, cough, or other COVID-19 symptoms.**

All individuals must strictly comply with Social Distancing Requirements, except to the limited extent necessary to provide care (including childcare, adult or senior care, care to individuals with special needs, and patient care); as necessary to carry out the work of Essential Businesses, Essential Governmental Functions, or provide for Minimum Basic Operations; or as otherwise expressly provided in this Order. Outdoor Activities, Outdoor Businesses, Additional Activities, and Additional Businesses must strictly adhere to these Social Distancing Requirements.

***l.* For purposes of this Order, “Outdoor Businesses” means:**

- i. The following businesses that normally operated primarily outdoors prior to March 16, 2020 and where there is the ability to fully maintain social distancing of at least six feet between all persons:**
 - 1. Businesses primarily operated outdoors, such as wholesale and retail plant nurseries, agricultural operations, and garden centers.**
 - 2. Service providers that primarily provide outdoor services, such as landscaping and gardening services, and environmental site remediation services.**

For clarity, “Outdoor Businesses” do not include outdoor restaurants, cafes, or bars. Except as otherwise provided in Appendix C, they also do not include businesses that promote large, coordinated, and prolonged gatherings, such as outdoor concert venues and amusement parks.



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- m. For purposes of this Order, “Outdoor Activities” means:**
- i. To obtain goods, services, or supplies from, or perform work for, an Outdoor Business.**
 - ii. To engage in outdoor recreation as permitted in Section 15.a.**
- n. For purposes of this Order, “Additional Business” means any business, entity, or other organization identified as an Additional Business in Appendix C-1, which will be updated as warranted based on the Health Officer’s ongoing evaluation of the COVID-19 Indicators and other data. In addition to the other requirements in this Order, operation of those Additional Businesses is subject to any conditions and health and safety requirements set forth in Appendix C-1 and in any industry-specific guidance issued by the Health Officer.**
- o. For purposes of this Order, “Additional Activities” means:**
- i. To obtain goods, services, or supplies from, or perform work for, Additional Businesses identified in Appendix C-1, subject to requirements in this Order, and any conditions and health and safety requirements set forth in this Order or in any industry-specific guidance issued by the Health Officer.**
 - ii. To engage in outdoor recreation activities or other activities set forth in Appendix C-2, subject to any conditions and health and safety requirements set forth there.**

16. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness must take appropriate steps to help ensure compliance with Social Distancing Requirements, including adequate provision of hand sanitizer. Also, individuals experiencing homelessness who are unsheltered and living in encampments should, to the maximum extent feasible, abide by 12 foot by 12 foot distancing for the placement of tents, and government agencies should provide restroom and hand washing facilities for individuals in such encampments as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html>).

17. Pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and the Chief of



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Police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.

- 18. This Order shall become effective at 11:59 p.m. on May 17, 2020 and will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer.**
- 19. Effective as of 11:59 p.m. on May 17, 2020, this Order revises and replaces Order Number C19-07c, issued April 29, 2020. This Order also extends Order Nos. C19-01b (prohibiting visitors at Laguna Honda Hospital and Rehabilitation Center and Unit 4A at Zuckerberg San Francisco General Hospital), C19-03 (prohibiting visitors to specific residential facilities), C19-04 (imposing cleaning standards for residential hotels), C19-06 (prohibiting visitors to general acute care hospitals and acute psychiatric hospitals), C19-08 (prohibiting most routine appointments and elective surgeries and encouraging delivery of prescriptions and cannabis products), C19-09 (prohibiting visitors to residential care facilities for the elderly, adult residential facilities, and residential facilities for the chronically ill), and C19-11 (placing Laguna Honda Hospital and Rehabilitation Center under protective quarantine) without any further need to amend those orders, with those listed orders otherwise remaining in effect until the specific listed order or this Order is extended, rescinded, superseded, or amended in writing by the Health Officer. This Order does not prohibit amendment of those orders separately. This Order also does not affect Order Nos. C19-10 (requiring reporting by labs of COVID-19 testing information), C19-12 (requiring face coverings), and C19-13 (regarding testing, reporting, and cooperation at skilled nursing facilities), which continue indefinitely as provided in those respective orders until each of them is extended, rescinded, superseded, or amended in writing by the Health Officer.**
- 20. The County must promptly provide copies of this Order as follows: (1) by posting on the City Administrator's website (www.sfgsa.org) and the Department of Public Health website (www.sfdph.org); (2) by posting at City Hall, located at 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102; and (3) by providing to any member of the public requesting a copy. In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy.**
- 21. If any provision of this Order or its application to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall**



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continue in full force and effect. To this end, the provisions of this Order are severable.

IT IS SO ORDERED:

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Dated: May 17, 2020

Attachments: Appendix A – Social Distancing Protocol (revised 4/29/20)
Appendix B-1 – Small Construction Project Safety Protocol
Appendix B-2 – Large Construction Project Safety Protocol
Appendix C-1 – Additional Businesses
Appendix C-2 – Additional Activities

Order No. C19-07d - Appendix A: Social Distancing Protocol (revised 4/29/2020)

Business name:

Facility Address:

Approximate gross square footage of space open to the public:

Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business.

Signage:

Signage at each public entrance of the facility to inform all personnel and customers that they should: avoid entering the facility if they have a cough, fever, or other COVID-19 symptoms; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear a face covering, as required; and not shake hands or engage in any unnecessary physical contact.

Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Personnel Health (check all that apply to the facility):

Everyone who can carry out their work duties from home has been directed to do so.

All personnel have been told not to come to work if sick.

Symptom checks are being conducted before personnel may enter the work space.

Personnel are required to wear a face covering, as required by Order No. C19-12.

All desks or individual work stations are separated by at least six feet.

Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

Break rooms:

Bathrooms:

Other:

Disinfectant and related supplies are available to all personnel at the following location(s):

Hand sanitizer effective against COVID-19 is available to all personnel at the following location(s):

Soap and water are available to all personnel at the following location(s):

Copies of this Protocol have been distributed to all personnel.

Optional—Describe other measures:

Measures To Prevent Crowds From Gathering (check all that apply to the facility):

Limit the number of customers in the store at any one time to _____, which allows for customers and personnel to easily maintain at least six-foot distance from one another at all practicable times.

Post personnel at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.

Order No. C19-07d - Appendix A: Social Distancing Protocol (revised 4/29/2020)

- Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:

- Optional—Describe other measures:

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

- Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- Separate order areas from delivery areas to prevent customers from gathering.
- All personnel have been instructed to maintain at least six feet distance from customers and from each other, except personnel may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Optional—Describe other measures:

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

- Preventing people from self-serving any items that are food-related.
 - Lids for cups and food-bar type items are provided by personnel; not to customers to grab.
 - Bulk-item food bins are not available for customer self-service use.
- Not permitting customers to bring their own bags, mugs, or other reusable items from home.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe:
- Optional—Describe other measures (e.g., providing senior-only hours):

Measures To Increase Sanitization (check all that apply to the facility):

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Personnel are assigned to disinfect carts and baskets after each use.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions.
- All payment portals, pens, and styluses are disinfected after each use.
- All high-contact surfaces are disinfected frequently.
- Optional—Describe other measures:

* Any additional measures not included here should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

ORDER OF THE HEALTH OFFICER No. C19-07d
Appendix B-1 (no changes from prior version)

Small Construction Project Safety Protocol

1. Any construction project meeting any of the following specifications is subject to this Small Construction Project Safety Protocol (“SCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
 - a. For residential projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of 10 units or fewer. This SCP Protocol does not apply to construction projects where a person is performing construction on their current residence either alone or solely with members of their own household.
 - b. For commercial projects, any construction, renovation, or tenant improvement project consisting of 20,000 square feet of floor area or less.
 - c. For mixed-use projects, any project that meets both of the specifications in subsections 1.a and 1.b.
 - d. All other construction projects not subject to the Large Construction Project Safety Protocol set forth in Appendix B-2.

2. The following restrictions and requirements must be in place at all construction job sites subject to this SCP Protocol:
 - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference, or discrepancy between or among applicable laws and regulations and/or this SCP Protocol, the stricter standard shall apply.
 - b. Designate a site-specific COVID-19 supervisor or supervisors to enforce this guidance. A designated COVID-19 supervisor must be present on the construction site at all times during construction activities. A COVID-19 supervisor may be an on-site worker who is designated to serve in this role.
 - c. The COVID-19 supervisor must review this SCP Protocol with all workers and visitors to the construction site.
 - d. Establish a daily screening protocol for arriving staff to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exits to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
 - e. Practice social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the construction project.

ORDER OF THE HEALTH OFFICER No. C19-07d
Appendix B-1 (no changes from prior version)

- f. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
 - i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
 - ii. Each location the infected worker was at must be decontaminated and sanitized by an outside vendor certified in hazmat clean ups, and work in these locations must cease until decontamination and sanitization is complete.
 - iii. The County Public Health Department must be notified immediately and any additional requirements per the County health officials must be completed, including full compliance with any tracing efforts by the County.
- g. Where construction work occurs within an occupied residential unit, separate work areas must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.
- h. Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, separate work areas must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.
- i. Prohibit gatherings of any size on the jobsite, including gatherings for breaks or eating, except for meetings regarding compliance with this protocol or as strictly necessary to carry out a task associated with the construction project.
- j. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Sharing of any of any food or beverage is strictly prohibited and if sharing is observed, the worker must be sent home for the day.
- k. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE unless required due to the medical nature of a jobsite. Face coverings must be worn in compliance with Section 5 of the Health Officer's Order No. C19-12, dated April 17, 2020, or any subsequently issued or amended order.
- l. Prohibit use of microwaves, water coolers, and other similar shared equipment.

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Appendix B-1 (no changes from prior version)

- m. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain six-foot social distancing and prohibit or limit use to ensure that six-foot distance can easily be maintained between individuals.
- n. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- o. Stagger trades as necessary to reduce density and allow for easy maintenance of minimum six-foot separation.
- p. Discourage workers from using others’ desks, work tools, and equipment. If more than one worker uses these items, the items must be cleaned and disinfected with disinfectants that are effective against COVID-19 in between use by each new worker. Prohibit sharing of PPE.
- q. If hand washing facilities are not available at the jobsite, place portable wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.
- r. Clean and sanitize any hand washing facilities, portable wash stations, jobsite restroom areas, or other enclosed spaces daily with disinfectants that are effective against COVID-19. Frequently clean and disinfect all high touch areas, including entry and exit areas, high traffic areas, rest rooms, hand washing areas, high touch surfaces, tools, and equipment
- s. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, phone number, address, and email.
- t. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
 - i. Do not touch your face with unwashed hands or with gloves.
 - ii. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
 - iii. Clean and disinfect frequently touched objects and surfaces such as work stations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
 - iv. Cover your mouth and nose when coughing or sneezing, or cough or sneeze into the crook of your arm at your elbow/sleeve.
 - v. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
 - vi. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six feet at all times when not wearing the necessary PPE for working in close proximity to another person.

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Appendix B-1 (no changes from prior version)

- vii. Do not carpool to and from the jobsite with anyone except members of your own household unit, or as necessary for workers who have no alternative means of transportation.
- viii. Do not share phones or PPE.

- u. The notice in Section 2.t must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.

ORDER OF THE HEALTH OFFICER No. C19-07d
Appendix B-2 (no changes from prior version)

Large Construction Project Safety Protocol

1. Any construction project meeting any of the following specifications is subject to this Large Construction Project Safety Protocol (“LCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
 - a. For residential construction projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of more than 10 units.
 - b. For commercial construction projects, any construction, renovation, or tenant improvement project consisting of more than 20,000 square feet of floor area.
 - c. For construction of Essential Infrastructure, as defined in Section 16.c of the Order, any project that requires five or more workers at the jobsite at any one time.
2. The following restrictions and requirements must be in place at all construction job sites subject to this LCP Protocol:
 - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference or discrepancy between or among applicable laws and regulations and/or this LCP Protocol, the stricter standard will apply.
 - b. Prepare a new or updated Site-Specific Health and Safety Plan to address COVID-19-related issues, post the Plan on-site at all entrances and exits, and produce a copy of the Plan to County governmental authorities upon request. The Plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the Plan.
 - c. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE, unless required due to the medical nature of a job site. Face Coverings must be worn in compliance with Section 5 of the Health Officer’s Order, dated April 17, 2020, or any subsequently issued or amended order.
 - d. Ensure that employees are trained in the use of PPE. Maintain and make available a log of all PPE training provided to employees and monitor all employees to ensure proper use of the PPE.
 - e. Prohibit sharing of PPE.
 - f. Implement social distancing requirements including, at minimum:

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Appendix B-2 (no changes from prior version)

- i. Stagger stop- and start-times for shift schedules to reduce the quantity of workers at the jobsite at any one time to the extent feasible.
- ii. Stagger trade-specific work to minimize the quantity of workers at the jobsite at any one time.
- iii. Require social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the project.
- iv. Prohibit gatherings of any size on the jobsite, except for safety meetings or as strictly necessary to carry out a task associated with the project.
- v. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain minimum six-foot social distancing and prohibit or limit use to ensure that minimum six-foot distancing can easily be maintained between workers.
- vi. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- vii. Prohibit workers from using others’ phones or desks. Any work tools or equipment that must be used by more than one worker must be cleaned with disinfectants that are effective against COVID-19 before use by a new worker.
- viii. Place wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.
- ix. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, address, phone number, and email.
- x. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
 1. Do not touch your face with unwashed hands or with gloves.
 2. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
 3. Clean and disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
 4. Cover your mouth and nose when coughing or sneezing or cough or sneeze into the crook of your arm at your elbow/sleeve.
 5. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
 6. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six-foot distancing at all times when not wearing the necessary PPE for working in close proximity to another person.
 7. Do not share phones or PPE.

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Appendix B-2 (no changes from prior version)

- xi. The notice in section 2.f.x must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.

- g. Implement cleaning and sanitization practices in accordance with the following:
 - i. Frequently clean and sanitize, in accordance with CDC guidelines, all high-traffic and high-touch areas including, at a minimum: meeting areas, jobsite lunch and break areas, entrances and exits to the jobsite, jobsite trailers, hand-washing areas, tools, equipment, jobsite restroom areas, stairs, elevators, and lifts.
 - ii. Establish a cleaning and decontamination protocol prior to entry and exit of the jobsite and post the protocol at entrances and exits of jobsite.
 - iii. Supply all personnel performing cleaning and sanitization with proper PPE to prevent them from contracting COVID-19. Employees must not share PPE.
 - iv. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to starting at or leaving the jobsite for the day.

- h. Implement a COVID-19 community spread reduction plan as part of the Site-Specific Health and Safety Plan that includes, at minimum, the following restrictions and requirements:
 - i. Prohibit all carpooling to and from the jobsite except by workers living within the same household unit, or as necessary for workers who have no alternative means of transportation.
 - ii. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Prohibit any sharing of any food or beverage and if sharing is observed, the worker must be sent home for the day.
 - iii. Prohibit use of microwaves, water coolers, and other similar shared equipment.

- i. Assign a COVID-19 Safety Compliance Officer (SCO) to the jobsite and ensure the SCO's name is posted on the Site-Specific Health and Safety Plan. The SCO must:
 - i. Ensure implementation of all recommended safety and sanitation requirements regarding the COVID-19 virus at the jobsite.
 - ii. Compile daily written verification that each jobsite is compliant with the components of this LCP Protocol. Each written verification form must be copied, stored, and made immediately available upon request by any County official.
 - iii. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exit to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
 - iv. Conduct daily briefings in person or by teleconference that must cover the following topics:
 - 1. New jobsite rules and pre-job site travel restrictions for the prevention of COVID-19 community spread.
 - 2. Review of sanitation and hygiene procedures.
 - 3. Solicitation of worker feedback on improving safety and sanitation.
 - 4. Coordination of construction site daily cleaning/sanitation requirements.

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Appendix B-2 (no changes from prior version)

5. Conveying updated information regarding COVID-19.
 6. Emergency protocols in the event of an exposure or suspected exposure to COVID-19.
 - v. Develop and ensure implementation of a remediation plan to address any non-compliance with this LCP Protocol and post remediation plan at entrance and exit of jobsite during remediation period. The remediation plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the document.
 - vi. The SCO must not permit any construction activity to continue without bringing such activity into compliance with these requirements.
 - vii. Report repeated non-compliance with this LCP Protocol to the appropriate jobsite supervisors and a designated County official.
- j. Assign a COVID-19 Third-Party Jobsite Safety Accountability Supervisor (JSAS) for the jobsite, who at a minimum holds an OSHA-30 certificate and first-aid training within the past two years, who must be trained in the protocols herein and verify compliance, including by visual inspection and random interviews with workers, with this LCP Protocol.
- i. Within seven calendar days of each jobsite visit, the JSAS must complete a written assessment identifying any failure to comply with this LCP Protocol. The written assessment must be copied, stored, and, upon request by the County, sent to a designated County official.
 - ii. If the JSAS discovers that a jobsite is not in compliance with this LCP Protocol, the JSAS must work with the SCO to develop and implement a remediation plan.
 - iii. The JSAS must coordinate with the SCO to prohibit continuation of any work activity not in compliance with rules stated herein until addressed and the continuing work is compliant.
 - iv. The remediation plan must be sent to a designated County official within five calendar days of the JSAS's discovery of the failure to comply.
- k. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
- i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
 - ii. Each location the infected worker was at must be decontaminated and sanitized by an outside vendor certified in hazmat clean ups, and work in these locations must cease until decontamination and sanitization is complete.
 - iii. The County Public Health Department must be notified immediately and any additional requirements per the County health officials must be completed, including full compliance with any tracing efforts by the County.
- l. Where construction work occurs within an occupied residential unit, any separate work area must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by

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Appendix B-2 (no changes from prior version)

residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.

- m. Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, any separate work area must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.

Order No. C19-07d – Appendix C-1: Additional Businesses Permitted to Operate

[May 17, 2020]

General Requirements

The “Additional Businesses” listed below may begin operating, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate industry-specific guidance by the Health Officer. These businesses were selected to implement an initial measured expansion of commercial activity based on health-related considerations including the risks of COVID-19 transmission associated with types and modes of business operations, the ability to substantially mitigate transmission risks associated with the operations, and related factors, such as the following:

- **Increase in mobility and volume of activity**—the overall impact the reopening will have on the number of people leaving their homes and traveling to work at or access the business;
- **Contact intensity**—the type (close or distant) and duration (brief or prolonged) of the contact involved in the business;
- **Number of contacts**—the approximate number of people that will be in the setting at the same time; and
- **Modification potential**—the degree to which mitigation measures can decrease the risk of transmission.

To mitigate the risk of transmission to the greatest extent possible, before resuming operations, each Additional Businesses must:

- a. Prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol as specified in Section 6 and subsection 15.h of the Order for each of their facilities in the County frequented by personnel or members of the public; and
- b. Prepare, post, implement, and distribute to their Personnel a written health and safety plan that addresses all applicable best practices set forth in relevant Health Officer directives.

As used in this Appendix C-1, “Personnel” means the following people who provide goods or services associated with the Additional Business in the County: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors (such as “gig workers” who perform work via the Additional Business’s app or other online interface); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Additional Business.

Also, each Additional Business must comply with Social Distancing Requirements as well as all relevant state guidance and local directives. Where a conflict exists between the state guidance and local public health directives related to the COVID-19 pandemic, the most restrictive provision controls.

Order No. C19-07d – Appendix C-1: Additional Businesses Permitted to Operate

[May 17, 2020]

List of Additional Businesses

For purposes of the Order, Additional Businesses include the following based on the summarized health risk related rationale:

(1) Retail Stores and Retail Supply Chain Businesses

- a. **Basis for Addition.** Curbside pickup of goods at retail stores has low contact intensity and a moderate number of contacts where interaction between the businesses' Personnel (as defined above) and customers occur in the outdoors. Businesses that involve outdoor interactions carry a lower risk of transmission than most indoor businesses. Also, curbside pickup at these stores should result in only a relatively modest increase in the number of people reentering the workforce, and the overall volume of commercial activity and mitigation measures can meaningfully decrease the resulting public health risk.
- b. **Description and Conditions to Operate.** The following businesses are permitted to operate, beginning at 10:00 a.m. on May 18, 2020, subject to the stated limitations and conditions:
 - i. Retail stores may operate subject to the following limitations:
 1. Retail stores may operate for curbside/outside pickup of goods, and customers may not enter the store;
 2. These retail stores are not permitted to move their goods outside for display or sale at this time;
 3. No more than 10 Personnel may be on site in the retail facility at any time;
 4. The stores must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion; and
 5. Retail stores in an enclosed indoor shopping center that do not have direct access to adjacent sidewalk, street, parking lot or alley area may not reopen at this time.
 - ii. Businesses that manufacture the goods sold at retail stores covered in category (i) above and have no more than 50 Personnel on site in the facility at any time.
 - iii. Businesses that provide warehousing and logistical support to the retail stores covered in category (i) above and have no more than 50 Personnel on site in the facility at any time.

For clarity, the limits on the total number of Personnel in categories (i), (ii), and (iii) are subject to Personnel maintaining at least six feet of physical distance at all times; that is, if a facility does not have enough space to provide at least six feet of physical distance between the maximum number of Personnel then it may only have the number of people on site that does allow for such physical distancing. Also, those maximum limits on Personnel in categories (i), (ii), and (iii) do not apply to any facility that has been operating as an Essential Business. Operation of retail

Order No. C19-07d – Appendix C-1: Additional Businesses Permitted to Operate

[May 17, 2020]

stores for curbside pickup under category (i) applies only to the sale of goods and not the provision of services. The exchange of goods between the store's Personnel and its customers must take place in the outdoors, though the exchange may be through a door or open window. Shopping center operators, as discussed in Section b(i)(5) above, may submit a proposed plan including the number of retailers and employees that would be resuming operation, as well as the specific social distancing/sanitation measures the shopping center would employ to prevent congestion at the doorways and streets, and protect customers and employees. Subject to the written approval of the Health Officer or the Health Officer's designee, the shopping center may then operate for curbside pickup consistent with the approved plan.

(Added May 17, 2020)

Order No. C19-07d – Appendix C-2: Allowed Additional Activities

[May 17, 2020]

General Requirements

The “Additional Activities” listed below may resume, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate guidance by the Health Officer. These activities were selected to implement an initial measured expansion of activity based on health-related considerations including the risks of COVID-19 transmission associated with types and modes of activity, the ability to substantially mitigate transmission risks associated with the operations, and related factors, such as the following:

- **Increase in mobility and volume of activity**—the overall impact resumption of the activity will have on the number of people leaving their homes and interacting with others in the community;
- **Contact intensity**—the type (close or distant) and duration (brief or prolonged) of the contact involved in the activity;
- **Number of contacts**—the approximate number of people that will be in the setting at the same time; and
- **Modification potential**—the degree to which mitigation measures can decrease the risk of transmission.

List of Additional Activities

For purposes of the Order, Additional Activities include the following based on the summarized health risk related rationale:

(1) Outdoor Museums, Outdoor Historical Sites, and Public Gardens

- a. Basis for Addition. Visiting outdoor museums, outdoor historical sites, and public gardens involves low contact intensity and a low number of contacts as long as proper social distancing is maintained at all times. Also, interactions and activities that occur outdoors carry a lower risk of transmission than most indoor interactions and activities. And because outdoor recreation is already allowed under the Order, resumption of this activity should result in only a relatively modest increase in mobility and may decrease congestion in other outdoor locations like public parks and beaches.
- b. Description and Conditions. Outdoor museums, outdoor historical sites, and public gardens (for example, the Botanical Gardens and Japanese Tea Garden) may reopen to the public—and individuals may leave their residence and travel to visit these locations—no earlier than May 18, 2020, subject to the following conditions:
 1. Face coverings must be worn by all staff and visitors, subject to the limited exceptions in Health Officer Order No. C19-12 (e.g., for young children), including as that order is amended in the future;
 2. Social distancing of at least 6-feet must be maintained at all times other than between members of the same household;

Order No. C19-07d – Appendix C-2: Allowed Additional Activities

[May 17, 2020]

3. Common high-touch equipment and fixtures such as picnic benches or tables must be off-limits, with signage and with physical barriers as appropriate;
4. Public restrooms, if any, must
 - a. be routinely disinfected frequently throughout the day,
 - b. have open doors to prevent touching of door handles or knobs,
 - c. have soap and paper towels, and
 - d. have signs promoting handwashing;
5. The museum, outdoor historical site, or public garden must provide for contactless payment systems or, if not feasible, sanitize any payment systems, including touch screens, payment portals, pens, and styluses, after each customer use. Customers may pay with cash but to further limit person-to-person contact, and Personnel should encourage customers to use credit, debit, or gift cards for payment;
6. Signage must be posted at each public entrance to inform all personnel and customers that they must: avoid entering the facility or location if they have a cough or fever, maintain a minimum six-foot distance from one another while in the facility or location, wear a face covering or at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>);
7. Any on-site retail stores (e.g., gift shops) may operate for curbside/outdoor pickup only, and must do so in compliance with Appendix C-1 of this Order and Health Officer Directive 2020-10 (available online at <https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>);
8. Before resuming operations, outdoor museums, outdoor historical sites, and public gardens must prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol as required by the Order and a written health and safety plan that addresses all best practices listed in Section (1)b of this Appendix.

(Added May 17, 2020)



DIRECTIVE OF THE HEALTH OFFICER No. 2020-09b

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR DENTAL HEALTH CARE**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: May 17, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues mandatory, context-specific direction permitting the provision of certain kinds of health-related care as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes context-specific guidance as provided under Sections 1 and 3 of Health Officer Order No. C19-08b issued on May 15, 2020 (the “Medical Care Order”) and, unless otherwise defined below, capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect at 11:59 p.m. on May 17, 2020, and no care may be provided of the type covered by this Directive except as permitted by and subject to the restrictions of either the Medical Care Order or this Directive. As soon as the mandatory criteria for provision of care listed in this Directive are met, then a provider, facility, or office may provide the care covered by this Directive, and such care may continue to be provided by the provider, facility, or office only so long as the mandatory criteria are met. This Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Medical Care Order as well as in Health Officer Order No. C19-07d issued on May 17, 2020 (the “Stay-Safe-At-Home Order”) and any amendments to that order. As further provided below, this Directive also automatically incorporates any revisions to the Medical Care Order, the Stay-Safe-At-Home Order, or other future orders issued by the Health Officer that supersede those orders or that reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements listed in Section 15.k of the Stay-Safe-At-Home Order, infection control measures, and other best practices, helping reduce the transmission of COVID-19 in the health care and healing arts setting and helping safeguard the health of workers, patients and clients, and the community. This Directive No. 2020-09b revises and replaces Directive No. 2020-09, issued May 15, 2020.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. For any Healthcare Operation that Section 15.b of the Stay-Safe-At-Home Order permits to provide care in the City and County of San Francisco (the “City”) during this pandemic, this Directive applies only to the aspects of that Healthcare Operation that meet all of the following criteria:**
 - a. The aspect of the Healthcare Operation provides or supports the provision of the following types of care: Dental Health Care, as that term is defined in Section 3 below; and**
 - b. The aspect of the Healthcare Operation has appropriate supplies (Personal Protective Equipment (“PPE”), and all other necessary medical and cleaning supplies) and staffing to safely function in a manner that meets both regulatory requirements for staffing and operation and the community**



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standard for the safe provision of care; and

- c. The aspect of the Healthcare Operation meets all applicable requirements listed in this Directive, including Exhibit A to this Directive, at all times.

Each such aspect of a Healthcare Operation that meets all criteria listed above is referred to by this Directive as a “Dental Care Service.”

2. This Directive permits the provision of care related to Dental Health Care by the Dental Care Service of any Healthcare Operation so long as the owner, operator, manager, supervisor, Chief Executive Officer or Administrator, Chief Medical Officer or Chief of Service or Chief of Staff, or other medical supervisor of a Dental Care Service ensures that all mandatory best practices listed in Exhibit A to this Directive (the “Best Practices”), which is incorporated by this reference, are followed.
3. For purposes of this Directive, the term “Dental Health Care” means any care provided by a professional who is licensed and providing care under Chapter 4 of Division 2 of the California Business and Professions Code or by someone who is supervised by such a licensed professional. For purposes of this Directive, Dental Health Care includes but is not limited to any preventative, restorative, maintenance, cosmetic, hygiene, corrective, orthodontic, urgent, or emergency care. Dental Health Care expressly includes any care that is “Essential” as defined by the Medical Care Order or any emergency care. But this Directive does not apply to care that is provided on an emergency basis at any general acute care hospital or urgent care center, with such care already being authorized and provided under the hospital’s or urgent care center’s standard procedures, which should include airborne precautions (N95 or higher) similar to those listed in this Directive for aerosolizing procedures.
4. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Healthcare Operation that operates a Dental Care Service under this Directive must stay updated regarding any changes to the Medical Care Order, the Stay-Safe-At-Home Order, and this Directive by checking the City Administrator’s website (www.sfgsa.org) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>) at least weekly.
5. Each Healthcare Operation that operates a Dental Care Service under this Directive must, before allowing Dental Health Care and related care to occur as outlined by this Directive, create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”) addressing all applicable Best Practices attached to this Directive as Exhibit A. The Health and Safety Plan must address each requirement listed in the Best Practices by describing the plan for implementing the requirement or listing the applicable policy or policies of the Healthcare Operation that addresses the listed requirement. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Healthcare Operation simply check off items that have been or will be done. Rather, the



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contents of the Best Practices must be adapted into a separate Health and Safety Plan that describes compliance with the requirements.

- 6. There are certain people associated with the Dental Care Service who are subject to this Directive. Specifically, people who provide or support the provision of care by the Dental Care Service are collectively referred to by this Directive and the Best Practices as “Personnel”, and those people include all of the following who provide services associated with the Dental Care Services in the City: employees; contractors and sub-contractors (such as those who perform services onsite or who deliver goods to the business); independent contractors; students who are participating in educational programs associated with their professional degree or licensure; volunteers; and other individuals who regularly provide services at the request of the Dental Care Service related to Dental Health Care. This Directive requires the Healthcare Operation that operates a Dental Care Service to ensure that Personnel who perform work associated with the Dental Care Service are addressed by the Health and Safety Plan and comply with those requirements.**
- 7. Each Healthcare Operation that operates a Dental Care Service subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12 issued on April 17, 2020), hand sanitizer, sinks for handwashing, PPE, and disinfectant and related supplies to Personnel and to the patients or clients, as required by the Best Practices. If any such Healthcare Operation that operates a Dental Care Service is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating the Dental Care Service for Dental Health Care under this Directive until it can fully comply and demonstrate its strict compliance.**
- 8. Each Healthcare Operation that operates a Dental Care Service is required to take certain steps in the Health and Safety Plan related to its Personnel, including certain actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Healthcare Operation that operates a Dental Care Service is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Healthcare Operation that operates a Dental Care Service are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices.**
- 9. Each Healthcare Operation that operates a Dental Care Service must: (a) make the Health and Safety Plan available to any patient or client, Personnel, or other member of the public on request, (b) provide a summary of the plan to all Personnel working onsite in relation to the Dental Care Service (except for people only temporarily on-site), and (c) post a copy of the plan in any reception area of the Dental Care Service and at any key Personnel gathering or break areas related to the Dental Care Service.**
- 10. Implementation of this Directive augments—but does not limit—the obligations of each Healthcare Operation under the Medical Care Order and the Stay-Safe-At-Home Order. The Healthcare Operation must follow these context-specific Best Practices in relation to each Dental Care Service and update the Health and Safety Plan as necessary for the duration of this Directive, including, without limitation, as**



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this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Medical Care Order and the Stay-Safe-At-Home Order, any other order that supersedes those orders, and any Health Officer order that references this Directive.

- 11. This Directive becomes effective at 11:59 p.m. on May 17, 2020, and will continue to be in effect until it is extended, rescinded, superseded, or amended in writing by the Health Officer. Effective as of 11:59 p.m. on May 17, 2020, this Directive revises and replaces Directive Number 2020-09, issued May 15, 2020.**

This Directive is issued in furtherance of the purposes of the Medical Care Order and the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, the most restrictive or health-protective provision controls. Failure to carry out this Directive is a violation of the Medical Care Order and the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 17, 2020



Best Practices for Dental Health Care

The owner, operator, manager, supervisor, Chief Executive Officer or Administrator, Chief Medical Officer or Chief of Service or Chief of Staff, or other medical supervisor of a Dental Care Service must, as provided in Health Officer Directive No. 2020-09b, create, adopt, and implement a Health and Safety Plan for the Dental Care Service that addresses each item below before the Dental Care Service is permitted to provide any patient or client care including Routine and Essential Medical Appointments or emergency health care (except for care that is provided on an emergency basis at any general acute care hospital or urgent care center). And at all times the Dental Care Service must comply with the requirements listed below when operating under this Directive.

Directions: Any Healthcare Operation that operates a Dental Care Service under this Directive must create a Health and Safety Plan for the Dental Care Service. The Health and Safety Plan must address each requirement listed below by describing how each requirement is being addressed. The list below is not intended to be used as the Health and Safety Plan by simply checking off items as having been done. Rather, the Health and Safety Plan must be a separate document and must describe ongoing compliance with these requirements.

If the office or facility has written policies applicable to the Dental Care Service that satisfy a listed requirement or are more restrictive than a specific requirement of this Directive, then the office or facility may rely on its written policy to comply with the Directive's specific requirement. In that situation, the office or facility's Health and Safety Plan may refer to the applicable written policy to satisfy the specific requirement or must otherwise describe the written policy.

Requirements:

1. Signage and Education:

- 1.1.** Post signage at each public entrance of the Dental Care Service to inform all Personnel and patients or clients that they must: avoid entering the facility or location if they have any symptoms consistent with COVID-19 or SARS-CoV-2 (unless they have notified the Dental Care Service in advance and precautions have been taken to protect Personnel and other patients or clients); maintain a minimum six-foot distance from others while at the facility to the extent possible; wear a face covering or barrier mask (a "Face Covering") at all times except as authorized by a healthcare provider; and not shake hands or engage in any unnecessary physical contact. Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12, issued on April 17, 2020 (the "Face Covering Order"), including as that order is revised or replaced. Sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.
- 1.2.** Post a copy or summary of the Health and Safety Plan at each public entrance to the Dental Care Service.
- 1.3.** Distribute to all Dental Care Service Personnel a summary of the Health and Safety Plan (with information on how copies may be obtained) and any educational materials required by the Health and Safety Plan.



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- 1.4. Educate all Dental Care Service Personnel of the requirements of the Social Distancing Requirements of the Stay-Safe-At-Home Order and the Health and Safety Plan that apply to them.
2. **General Screening of Personnel and Patients or Clients:**
 - 2.1. Instruct all Dental Care Service Personnel orally and in writing not to come to work or the facility if they are sick.
 - 2.2. Provide a copy of the attachment to this Exhibit, titled "Information for Personnel (Employees, Contractors, Volunteers) of Essential Business and Other Businesses Permitted To Operate During the Health Emergency" (the "Attachment"), to all Dental Care Service Personnel who perform work at the Dental Care Service on a regular basis (meaning they are regularly on-site) in hardcopy format or electronically. PDF and translated versions of the Attachment can be found online at www.sfdcp.org/covid19 (open the "Businesses and Employers" area of the "Information and Guidance for the Public" section). If the Attachment is updated, provide an updated copy to all Personnel.
 - 2.3. Review, whether in person or by phone or email or other technology or method, the criteria listed in Part 1 of the Attachment on a daily basis with all Dental Care Service Personnel who are regularly on-site before each person enters work spaces or begins a shift. Instruct any Dental Care Service Personnel who answered yes to any question in Part 1 of the Attachment to return home or not come to work and follow the directions on the Attachment.
 - 2.4. Instruct Dental Care Service Personnel who stayed home or who went home based on the criteria listed on the Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after waiting for the amount of time listed on the Attachment after their symptoms have resolved. Dental Care Service Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Attachment, but the Dental Care Service may, at its option and based on the context and the safety needs of patients or clients, require proof of a negative test result in order for Personnel to return to work as outlined in the Attachment.
 - 2.5. In the coming weeks the Department of Public Health may issue guidelines requiring Essential Businesses and other businesses to comply with SARS-CoV-2 testing requirements for employers and businesses. Periodically, check the following website for any testing requirements for employers and businesses: www.sfdcp.org/covid19. If requirements are added, ensure that the Health and Safety Plan is updated and that the Dental Care Service and all Dental Care Service Personnel comply with testing requirements.
 - 2.6. Patients or clients must be screened for symptoms in advance of and at the time of their in-person visit, including on the calendar day of the visit. At a minimum, such screening must occur before the patient or client enters the Dental Care Service facility, office, or suite on the day of the visit to protect Personnel and other patients or clients. This screening is in addition



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to examining any patient or client vital signs as part of the health care being provided. For any patient or client who has symptoms, has a current confirmed COVID-19 diagnosis, or has a current confirmed SARS-CoV-2 infection, in-person health care may only be provided subject to infection control practices appropriate to ensure that that care can be provided safely for the patient or client and all Personnel. Such screening must address all of the following:

- 2.6.1. Within the preceding 10 days has the patient or client been diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus? (If so, they are generally required to self-isolate as outlined at <https://www.sfcdep.org/Isolation-Quarantine-Packet>.)
- 2.6.2. Does the patient or client live in the same household with or have they had close contact with someone who in the preceding 14 days was diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus? (If so, they are generally required to self-quarantine as outlined at <https://www.sfcdep.org/Isolation-Quarantine-Packet>.)
- 2.6.3. Has the patient or client had any one or more of the following symptoms which is new or not explained by a pre-existing condition that day or within the preceding 24 hours? The symptoms include: fever, chills, or repeated shaking/shivering; cough; sore throat; shortness of breath or difficulty breathing; feeling unusually weak or fatigued; loss of taste or smell; muscle pain; headache; runny or congested nose; or diarrhea. If any listed symptom is present, the patient or client might be positive for SARS-CoV-2 and should be referred for testing, and appropriate precautions should be taken or the care delayed.

3. Face Covering and Related PPE:

- 3.1. Face Coverings are required of all patients or clients seeking care from a Dental Care Service as outlined in Section 3.d of the Face Covering Order. The Dental Care Service must ensure that each patient or client wears a Face Covering at all times when onsite at the facility except where the provision of care requires removal of the Face Covering or except to the extent the Face Covering Order does not require one (such as for children 12 and younger and for people with a written excuse from a physician). The Dental Care Service must provide a Face Covering for any patient or client who does not have one. When a Face Covering is not worn by the patient or client, the Dental Care Service must take other steps to minimize risk of transmission of SARS-CoV-2.
- 3.2. This Directive extends the requirements for Face Coverings to all Dental Care Service Personnel at all times when at the facility. The Dental Care Service must ensure that all Dental Care Service Personnel wear a Face Covering at all times when onsite at the facility except where the provision of care requires removal of the Face Covering or except to the extent the Face Covering Order does not require one (such as people with a written excuse from a physician). The Dental Care Service must provide a Face Covering for all Dental Care Service Personnel. When a Face Covering is not worn by the patient or client, the Dental Care Service must take other steps to minimize risk of transmission of SARS-CoV-2. The Face Covering may be removed when the provision of care to the patient or client requires its removal.



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3.3. If Dental Care Service written policies or any local, state, or federal law, regulation, or rule require the use of medical-grade masks or other PPE that is more protective than a Face Covering, the more protective item must be used and its use must comply with the policy or law, regulation, or rule. For clarity, this Directive's requirements regarding Face Coverings are meant to ensure that Personnel and patients or clients are wearing a Face Covering or PPE that is more protective against the transmission of SARS-CoV-2 except where the medical procedure does not permit use of the Face Covering or PPE. Appropriate PPE must be utilized as directed by the clinical context and type of surgery or procedure being performed.

4. **Physical Distancing:**

4.1. Physical distancing of at least 6 feet/2 meters must be maintained by Dental Care Service and patients or clients whenever possible. This includes at a minimum the following requirements:

4.1.1. In any waiting area or other area with seating, chairs should be removed or taken out of use to ensure proper distancing in other remaining chairs or seats. If a patient or client is in a waiting area with a support person from the same household, those two may sit next to each other in a designated chair or area.

4.1.2. For check-in and other areas with lines, floor markings of some kind should be used to ensure minimum distancing.

4.1.3. If space is available, any patient or client who has an active SARS-CoV-2 infection or who has symptoms should be isolated away from other patients or clients and Personnel. If isolation is not possible, other steps should be taken to prevent transmission.

4.1.4. The patient or client screening required on the calendar day of a visit or procedure must be done **before** arrival in the Dental Care Service facility, office, or suite (such as via a call the morning of the visit or a call from outside the building or in the lobby or hallway just before entry).

4.1.5. When a patient or client is in an exam or treatment room, physical distancing must be observed whenever possible.

4.2. The requirements for physical distancing may be tailored based on the context of a specific patient or client's clinical situation.

4.3. Appointments and procedures should be staggered during the day as much as possible to avoid crowding during the day.

4.4. Patients and clients should be encouraged to conduct visits via telephone or other remote technology like video chat when doing so does not compromise the care being provided.

5. **Hand Hygiene:**

5.1. Provide hand sanitizer effective against COVID-19 at entrances and elsewhere at the facility or location for Personnel and patients or clients. Sanitizer must also be provided to patients or



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clients in waiting areas. Information on hand sanitizer, including sanitizer effective against COVID-19 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/qa-consumers-hand-sanitizers-and-covid-19>.

- 5.2. Encourage patients or clients to wash or sanitize their hands before they touch any Dental Care Service Personnel, and require Dental Care Service Personnel to follow appropriate infection control precautions when they must touch any patients or clients.

6. Patient or Client Testing for SARS-CoV-2:

- 6.1. For patients or clients undergoing any aerosolizing or surgical procedure, the patient or client must be tested for a current SARS-CoV-2 infection between 0-7 days before the scheduled aerosolizing or surgical procedure (which can be a rapid test, if available, the day of the procedure), with the results being reported to or shared with the Dental Care Service before the surgical procedure if the test is not performed by the Dental Care Service. The test should be performed as close to the day of the procedure as possible. This test is in addition to the screening requirements on the day of the scheduled procedure. A test is not required for other pre- or post-procedure care that does not include an aerosolizing procedure.
- 6.2. Nothing in this Directive prohibits a Dental Care Service from requiring additional diagnostic or serology testing of a patient or client.

7. Reporting and Cooperation Requirements Regarding SARS-CoV-2:

- 7.1. Each Healthcare Operation must promptly report any confirmed COVID-19 case and any confirmed patient, client, or Personnel SARS-CoV-2 infection as required by local, state, and federal laws, regulations, and rules.
- 7.2. In addition, each Dental Care Service must promptly (within 24 hours) report to DPH Communicable Disease Control (CD Control) at 415-554-2830 all of the following:
 - 7.2.1. Any instance where a patient or client is confirmed to have had an active SARS-CoV-2 infection at the time of any Dental Health Care or related in-person care and the Dental Care Service did not know about the infection at the time of the Dental Health Care or other in-person care;
 - 7.2.2. Any instance where a member of the Dental Health Service Personnel is confirmed to have had an active SARS-CoV-2 infection at the time of an in-person interaction onsite with any patient or client and the Dental Health Service did not know in advance of the in-person interaction about the infection; and
 - 7.2.3. Any instance where there has been likely or confirmed transmission of SARS-CoV-2 onsite between patients, clients, or Personnel, including among Personnel or among patients or clients, associated with in-person care provided onsite by the Dental Health Service.



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- 7.3. The Healthcare Operation is required to provide all information associated with this Directive requested by DPH, the Health Officer, or the Health Officer's designee. Such disclosure includes protected health information or other health information of patients or clients and information, including confidential employment and health information, about Personnel where the disclosure is limited to the minimum amount necessary for public health purposes and where any such information that is confidential must be protected by DPH and the Health Officer as required by law.
- 7.4. Each Healthcare Operation must cooperate with DPH, the Health Officer, or the Health Officer's designee in relation to action required by DPH, the Health Office, or the Health Officer's designee that relates to any information reported under this Directive.
8. **Other Requirements:**
- 8.1. On May 7, 2020, the California Department of Public Health ("CDPH") issued a document outlining relevant considerations for returning to offering non-emergency care. The document, titled "Guidance for Resuming Deferred and Preventative Dental Health Care", is available online at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Guidance-for-Resuming-Deferred-and-Preventive-Dental-Care-.aspx>. A copy of that document is attached to the Directive as Exhibit B and is incorporated into the Directive by this reference. The Healthcare Operation must review this document, including as it is amended or supplemented by the California Department of Public Health in the future, and must address each of its considerations and requirements in the Health and Safety Plan. The Health and Safety Plan must ensure that all patients and clients are provided care in a manner that protects the safety and health of patients, clients, and Personnel. If CDPH issues any guidelines or requirements related to Dental Health Care in the future, each Dental Care Service must review such guidelines or requirements and update its Health and Safety Plan accordingly. If CDPH requires processes or protections that are more health-protective than those listed in this Directive, the most health-protective apply and must be followed.
- 8.2. For sake of clarity, each Dental Care Service that performs any aerosolizing procedure, and such procedures are common in Dental Health Care, must implement adequate airborne precautions for each such procedure, which include but are not limited to the use of N95 or higher-grade PPE and all other protections appropriate for the procedure. The Health and Safety Plan must detail these protections.
- 8.3. If the Dental Care Service performs procedures of a type that are the subject of recommendations or guidance of a professional association in the field (such as the American Dental Association (ADA), American Association of Oral and Maxillofacial Surgeons, American Academy of Periodontology, or other similar professional bodies), the Dental Care Service should review and consider implementing appropriate recommendations related to the pandemic and should update its Health and Safety Plan over time based on such recommendations with the focus of protecting patients, clients, and Personnel.
- 8.4. The Health Office may revise this Directive and add additional requirements in the future to ensure that Dental Health Care is provided in the safest possible manner during this pandemic.

City and County of San Francisco Health Officer Directive - Attachment
Handout for Personnel (Employees, Contractors, Volunteers) of Essential Business and Other Businesses Permitted to Operate During the Health Emergency (May 18, 2020)

Any business or entity that is subject to a Health Officer Directive to which this handout is attached (each “Business”) must give a copy of this handout to Personnel who work in the City outside their household during this emergency. Go to www.sfgdcp.org/covid19 for more info or a copy of this form.

All Personnel: If you work outside your household in the City during this local health emergency, you may qualify for a free test for the virus that causes COVID-19, *even if you have no symptoms*. Contact your healthcare provider or go to **CityTestSF** at <https://sf.gov/get-tested-covid-19-citytestsf> to sign up for a free test.

Part 1 – You must answer the following questions before starting your work every day that you work.

You may be required to provide the answers in person or via phone or other electronic means to the Business before the start of each shift. If any answers change while you are at work, notify the Business by phone and leave the workplace.

1. Within the last 10 days have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. Do you live in the same household with, or have you had **close contact*** with someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus?

If the answer to either question is “yes”, do not go to work and follow the steps listed in **Part 2** below.

3. Have you had any one or more of these symptoms today or within the past 24 hours, which is new or not explained by another reason?

- | | |
|--|---------------------------|
| • Fever, Chills, or Repeated Shaking/Shivering | • Loss of Taste or Smell |
| • Cough | • Muscle pain |
| • Sore Throat | • Headache |
| • Shortness of Breath, Difficulty Breathing | • Runny or congested nose |
| • Feeling Unusually Weak or Fatigued | • Diarrhea |

If the answer to Question 3 is “yes”, do not go to work and follow the steps listed in **Part 3** below.

Part 2 –

- If you answered **yes to Question 1**: you are subject to the Health Officer Isolation Directive. Do not go to work. **Follow Isolation Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- If you answered **yes to Question 2**: you are subject to the Health Officer Quarantine Directive. Do not go to work. **Follow Quarantine Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- Do not return to work until the Isolation or Quarantine Steps tell you it is safe to return!
- The meaning of ***Close Contact** is explained in this document: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>

Part 3 – If you answered yes to Question 3:

You may have COVID-19 and **must be tested for the virus** before returning to work. Without a test, the Business must treat you as being positive for COVID-19 and require you to stay out of work for at least **10** calendar days. In order to return to work sooner and to protect those around you, you must get tested for the virus. Follow these steps:

1. Contact your usual healthcare provider about getting tested for the virus, or sign up for free testing at CityTestSF <https://sf.gov/get-tested-covid-19-citytestsf>. If you live outside the City, you can check with the county where you live, get tested by your usual healthcare provider, or use CityTestSF.
 2. Wait for your test results at home while minimizing exposure to those you live with. A good resource is <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
- If your result is positive (confirms that you have the virus) go to **Part 2** above and follow **Isolation Steps**.
 - If your result is negative, do not return to work until you have had at least 3 days in a row without fever and with improvement in your other symptoms. Consult with your healthcare provider to decide.

If you have questions about any part of this Handout, please see FAQs at www.sfgdcp.org/covid19 under “Isolation & Quarantine Directives” or call 3-1-1

Directive 2020-09b - Exhibit B



State of California—Health and Human
Services Agency
**California Department of
Public Health**



May 7, 2020

TO: California Dental Health Care Personnel

SUBJECT: Guidance for Resuming Deferred and Preventive Dental Care

This guidance is based on what is currently known about the transmission and severity of coronavirus disease 2019 (COVID-19) and the implications for dental practice. The California Department of Public Health (CDPH) will update this guidance as additional information becomes available.

This document aims to provide guidance for resuming deferred and preventive dental care. It builds on the April 27, 2020, State of California Guidance, Resuming California's Deferred and Preventive Health Care regarding prioritization and delivery of dental services. It is important to continue to monitor COVID-19, including case counts and hospitalizations and their impact on the health care delivery system.

To track trends in prevalent COVID-19 cases, deaths, new cases, hospitalization, and testing results, please visit the new data portal at COVID-19 Statewide Update. Many local health departments are also publishing community level data that may be helpful to your practice for assessing pandemic conditions in your community.

1. Background

According to the Occupational Safety and Health Administration's (OSHA) Guidance on Preparing Workplaces for COVID-19, dental health care personnel (DHCP) are in the very high-risk category for exposure to SARS-CoV-2 virus that causes COVID-19 when they are performing certain aerosol generating procedures. This risk requires a level of heightened awareness, training, preparation, and adherence to a combination of standard and transmission-based precautions as appropriate to ensure the safe provision of care. Employers of DHCP are also responsible for following applicable OSHA requirements, which in California include Cal/OSHA's Bloodborne Pathogens, Personal Protective Equipment, and Respiratory Protection standards. To address asymptomatic and pre-symptomatic transmission, dental offices should implement source control (i.e., require facemasks or cloth face coverings) for everyone entering the dental setting (dental healthcare personnel and patients), regardless of whether they have COVID-19 symptoms.

Patients with active COVID-19 infection should not receive dental treatment in a dental office. Dentists and medical providers should work together to determine an appropriate facility for treatment. Procedures on patients with COVID-19 should be carried out in accordance with Cal/OSHA's Aerosol Transmissible Diseases (ATD) Standard.

The following guidelines were developed to assist dental practitioners to resume clinically necessary dental care for previously scheduled procedures or for those non-COVID patients who are likely to develop dental emergencies with the following considerations:

2. General considerations

Local Geographic Orders

- Depending on the conditions in a community, a local health officer may issue or update current “stay-at-home” orders; orders that are more stringent than the state’s public health orders must be followed.
- All practitioners should continually evaluate whether their region remains at a low risk of incidence and should be prepared to cease all but emergency procedures if there is a surge. The California COVID-19 Statewide Case Statistics dashboard has case information by county and should be accessed regularly by providers to stay current.

Supplies

- Dentists must ensure they have adequate supplies including personal protective equipment (PPE) and sanitation supplies.
- It is strongly recommended that dental practices have a minimum 2-week supply of PPE for dentists and staff. This includes N95 respirators, face shields, goggles, surgical masks, and other infection control equipment.
- Dental offices should require the use of facemasks or cloth face coverings by all patients prior to entering the dental office and while they wait to be seen; this will minimize emissions of infectious particles by patients who are infected but asymptomatic. Dental offices should consider having a supply of facemasks or cloth face coverings to provide to patients who arrive without their own.

Screening & Testing

- All patients and dental practice staff must be screened for symptoms of COVID-19 prior to entering the dental facility.
- Screen all patients for COVID-19 symptoms or contact with a COVID-19 patient before the dental appointment using a telehealth platform to confirm non-COVID status. If necessary, consult the patient’s medical provider for the COVID-19 status and, for COVID-19 positive patients, coordinate with medical provider for appropriate treatment.

According to CDC, multiple symptoms may appear 2-14 days after exposure to the virus. Therefore, the screening should include an assessment of:

- Exposure to someone diagnosed with COVID-19 in the past 14 days; or,
- Cough, shortness of breath, unexplained fever ($\geq 100.4^{\circ}$ F), chills, repeated shaking with chills, muscle pain, headache, sore throat, and/or new loss of taste or smell within the prior two weeks.
- When necessary, consult the patient’s medical provider for obtaining COVID-19 infection test results for symptomatic patients when adequate testing capability is established; if available, patient testing should occur prior to care and this information should be combined with patient’s symptoms, clinical findings, and contact history to assess COVID-19 status. This combination of information is to be used to determine whether to proceed with treatment or postpone until symptoms resolve. This is especially important when a patient receives a negative result but shows symptoms consistent with COVID-19.
- Patients and staff with suspected or confirmed COVID-19 and those with potential COVID-19 exposure should not enter the dental office.
- For persons with suspected or confirmed COVID-19, dental providers should wait until after symptoms have resolved (72 hours since last fever without anti-fever medications, and improved cough or other respiratory symptoms) AND at least 10 days have elapsed since symptom onset.
- Staff with signs or symptoms of COVID-19 upon arriving for work or developed during the work shift should be sent home immediately and asked to self-isolate pending testing confirmation.

Visual signs

- Place visual alerts such as signs and posters at entrances and in strategic places providing instruction on hand hygiene, respiratory hygiene, and cough etiquette.

3. Dental specific considerations

The CDC Interim Infection Prevention and Control Guidance for Dental Settings During the COVID-19 Response provides essential guidance for resuming selected dental services and developing a protocol for dental treatment during the pandemic. The American Dental Association (ADA) recently published the Return to Work Interim Guidance Toolkit that contains many useful resources and the California Dental Association has established “Back-to-Practice” resources for California, including checklists for reopening dental offices and communicating with patients on resuming dental care, COVID-19 screening tools for both employees and patients, and checklists for needed protocols, supplies and equipment. These resources may be useful when implementing these recommendations. The following recommendations are provided to supplement the CDC Interim Guidance:

- Evaluate the necessity of the dental care based on urgency of dental problems. Clinicians should prioritize care that was previously postponed and for those conditions that are likely to lead to dental emergencies if treatment is not provided in a timely manner. As low community transmission rates and ample supplies of PPE and tests dictate, dentists can also begin to provide essential preventive care taking measures to minimize aerosol generation. Preventive services such as topical fluoride application, sealants, and scaling as well as minimally invasive restorative techniques may be considered.
- Have patient scheduling and flow protocols and infection control precautions in place to minimize exposure to and spread of COVID-19. Limit the number of patients in the office or clinic at any one time to maintain physical distancing of a minimum of six feet between patients. If physical distancing is not possible inside the waiting room, consider having patients wait outside.
- Ensure that all patients are wearing a face covering while in the office.
- Comply with the Cal/OSHA requirements under its Airborne Transmissible Diseases (ATD) standard which requires:
 - Not performing dental procedures on patients identified as having COVID-19 or suspected COVID-19 cases. For suspected cases, proceed with care if patient has physician confirmation ruling out COVID-19 infection.
 - Updating the office Injury and Illness Prevention Program including a written procedure for screening patients for COVID-19 that is consistent with current guidelines issued by the Centers for Disease Control and Prevention (CDC) for infection control in dental settings. For more information visit the Guidance from CDC for infection control practices in dental settings. Patients must be actively screened on the spot for fever and symptoms of COVID-19 before they enter the dental setting in addition to screening when an appointment is set up.
 - Developing a Respiratory Protection Program as required by Cal/OSHA Section 5144; see CDA practice support webpage.
 - Ensuring that employees have been trained in the screening procedure in accordance with Section 3203 Injury and Illness Prevention Program. For a template, see CDA practice support webpage.

4. Provision of dental care to patients without COVID-19 during the COVID-19 pandemic

The CDC Interim Infection Prevention and Control Guidance for Dental Settings During the COVID-19 Response describes the elements for developing a protocol for providing dental care during this time. A critical aspect of this is to avoid aerosol generating procedures whenever possible. If aerosol generating procedures are necessary, employ aerosol management tools that may consist of the use of four-handed dentistry techniques, high evacuation suction, dental dams, or other appropriate equipment to minimize or capture spatter and aerosols. Respiratory protection should be worn to protect against infectious aerosols emitted during procedures on asymptomatic patients, since most dental procedures have the potential to generate aerosols. A fit-tested surgical

N95 respirator offers respiratory protection with fluid resistance and should be worn under a full-face shield for eye and face protection. If surgical N95 respirators are not available due to supply shortages, an FDA-cleared surgical mask should be worn under a full-face shield. Because a surgical mask is not tightly fitted to the face, it will not provide protection against inhalation of small potentially infectious aerosols although it will block spatter from reaching the nose and mouth of the wearer. Information on implementing a respiratory protection program.

At a minimum, dental practitioners must follow the CDC recommendations for:

- Engineering controls and work practices;
- Infection control measures including:
 - Source control: DHCP should wear a facemask at all times while they are in the dental setting;
 - PPE use during clinical care including training and demonstration of understanding of PPE use, respirator or surgical mask, face shield, eye protection, gloves, and gowns;
 - Hand hygiene;
 - Screening and monitoring of DHCP; and
 - Patient management.

For details regarding the above mentioned topics, see the CDC Interim Infection Prevention and Control Guidance for Dental Settings During the COVID-19 Response.

5. Clean and disinfect office spaces, patient treatment rooms and equipment according to the Guidelines for Infection Control in Dental Health-Care Settings —2003. Follow the CDC recommendations:

- Clean and disinfect room surfaces promptly after completion of clinical care.
- Ensure that environmental cleaning and disinfection procedures are followed consistently and correctly.
- Routine cleaning and disinfection procedures (e.g., using cleaners and water to clean surfaces before applying an EPA-registered, hospital-grade disinfectant to frequently touched surfaces or objects for appropriate contact times as indicated on the product's label) are appropriate for SARS-CoV-2 in healthcare settings, including those patient-care areas in which aerosol-generating procedures are performed.
- Refer to List N on the EPA website for EPA-registered disinfectants that have qualified under EPA's emerging viral pathogens program for use against SARS-CoV-2.
- Manage laundry and medical waste in accordance with routine procedures.

6. Other considerations

During the pandemic, dental providers should regularly check their local health department website for information and important updates about COVID-19. Additionally, the California COVID-19 Statewide Case Statistics dashboard has case information by county, and dental providers should access this information regularly so they are aware early on should transmissions start to rise in their community.

During disruptions of the supply chain, please request supplies through your local Medical and Health Operational Area Coordinator (MHOAC). Please keep in mind that requests for supplies will need to be granted on a priority basis.

MHOAC Contact List

MHOAC Program Manual

7. Additional Resources

ADA Coronavirus Center for Dentists

ADA: What Constitutes a Dental Emergency

ADA Return to Work Interim Guidance Toolkit

ADHA COVID-19 Resource Center for Dental Hygienists

ADHA Interim Guidance on Returning to Work

CDA: COVID-19 (Coronavirus) Updates

CDA Practice Support News

CDC Interim Infection Prevention and Control Guidance for Dental Settings During the COVID-19 Response

CDC Recommendation: Postpone Non-Urgent Dental Procedures, Surgeries, and Visits

CDC Interim Infection Prevention and Control Recommendations for Patients with Suspected or Confirmed Coronavirus Disease 2019 (COVID-19) in Healthcare Settings

CDC Checklist for Healthcare Facilities: Strategies for Optimizing the Supply of N95 Respirators during the COVID-19 Response

CDC COVID-19 Information for Healthcare Professionals

OSHA Workers and Employers

OSHA COVID-19 General Guidance for All Workers and Employers

California Department of Public Health
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
Department Website (cdph.ca.gov)



Page Last Updated : May 8, 2020



DIRECTIVE OF THE HEALTH OFFICER No. 2020-10

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR RETAIL BUSINESSES WITH CURBSIDE PICKUP**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: May 17, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that certain Additional Businesses providing goods and services described below must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 and Appendix C-1 of Health Officer Order No. C19-07d issued on May 17, 2020 (the “Stay-Safe-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance but provides for an implementation grace period requiring compliance before an Additional Business covered by this Directive is permitted to begin operations under Appendix C-1 of the Stay-Safe-At-Home Order, and this Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safe-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

1. This Directive applies to all owners, operators, managers, and supervisors of any Additional Businesses that the Stay-Safe-At-Home Order permits to be open to the public in the City and County of San Francisco (the “City”) and that provide services or perform work as described in subsection (1).b.i of Appendix C-1 of the Stay-Safe-At-Home Order where the services include the function of curbside/outside pickup of goods (“Retail Businesses with Curbside Pickup”).
2. Attached as Exhibit A to this Order is a list of best practices that apply to Retail Businesses with Curbside Pickup (the “Best Practices”). This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Retail Business with Curbside Pickup must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the City Administrator’s website (<https://www.sfgsa.org>) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus.asp>) regularly.
3. Each Retail Business with Curbside Pickup must, before it begins to offer curbside/outside pickup of goods to customers, create, adopt, and implement a



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written health and safety plan (a “Health and Safety Plan”) addressing all applicable Best Practices attached to this Directive as Exhibit A. The Health and Safety Plan must address each requirement listed in the Best Practices, whether by describing the plan for implementing the requirement or indicating why the requirement does not apply. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Essential Business simply check off items that have been or will be done. Rather, the contents of the Best Practices must be adapted into a separate Health and Safety Plan that describes how the business will comply with each listed requirement. A form-fillable electronic document that may be used for this purpose is available online at <https://www.sfgsa.org> or <https://www.sfdph.org/dph/alerts/coronavirus.asp>, as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses the substance of all the listed requirements in the Best Practices. If an aspect, service, or operation of the Retail Business with Curbside Pickup is also covered by another Health Officer directive, then the Retail Business with Curbside Pickup must comply with all applicable directives, and its Health and Safety Plan must address the applicable sections of each directive.

4. Depending on the nature of the Retail Business with Curbside Pickup covered by this Directive, there are certain people associated with the Retail Business with Curbside Pickup who are subject to this Directive. Collectively those people are referred to by this Directive and the Best Practices as “Personnel”, and those people include all of the following who provide goods or services associated with the Retail Business with Curbside Pickup in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors (such as “gig workers” who perform work via the Additional Business’s app or other online interface, if any); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers’ markets); volunteers; and other individuals who regularly provide services onsite at the request of the Additional Business. This Directive requires the Retail Business with Curbside Pickup to ensure that Personnel who perform work associated with the Retail Business with Curbside Pickup are addressed by the Health and Safety Plan and comply with those requirements.
5. Each Retail Business with Curbside Pickup subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12 issued on April 17, 2020 and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to Personnel and to the public, all as required by the Best Practices. If any such Retail Business with Curbside Pickup is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Retail Business with Curbside Pickup is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.
6. Each Retail Business with Curbside Pickup is required to take certain steps in the Health and Safety Plan related to its Personnel, including the actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Retail Business with Curbside Pickup is prohibited from taking any adverse action against



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any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Retail Business with Curbside Pickup are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices.

- 7. Each Retail Business with Curbside Pickup must (a) make the Health and Safety Plan available to a member of the public and Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at any storefront and at the entrance to any other physical location that the Retail Business with Curbside Pickup operates within the City.
- 8. Implementation of this Directive augments—but does not limit—the obligations of each Retail Business with Curbside Pickup under the Stay-Safe-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 15.h of the Stay-Safe-At-Home Order. The Retail Business with Curbside Pickup must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 17, 2020



Exhibit A to Health Officer Directive No. 2020-10 (issued 5/17/20)

Best Practices for Retail Businesses with Curbside Pickup

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 6 and subsection 15.h of Health Officer Order No. C19-07d (the “Stay-Safe-At-Home Order”), each owner, operator, manager, or supervisor of a Retail Business with Curbside Pickup that operates in the City must, as further provided in Section 6 and Appendix C-1 of the Stay-Safe-At-Home Order and Health Officer Directive No. 2020-10 to which these Best Practices are attached, create, adopt, and implement a Health and Safety Plan that addresses each item below.

Directions: The Health and Safety Plan must address each item listed in each section below. The sections include: Signage and Education; Personnel and Customer Protection and Sanitation Requirements; and Requirements For Curbside Pickup. The Health and Safety Plan must describe the plan for implementing the requirement or indicate why the requirement does not apply. The list below is not intended to be used as the Health and Safety Plan by simply checking off items as having been done. Rather, the Health and Safety Plan must be a separate document. A form-fillable electronic document for this purpose allowing descriptions after each listed item is available online at <https://www.sfcdep.org/covid19> (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section), as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses all the listed requirements.

Requirements:

1. Section 1 – Signage and Education:

- 1.1.*** Post signage at each public entrance of the facility or location (if any) to inform all Personnel and customers that they must: avoid waiting in line or entering the facility or location if they have a cough or fever, maintain a minimum six-foot distance from one another while in line or in the facility or location, wear a face covering or barrier mask (a “Face Covering”) at all times, and not shake hands or engage in any unnecessary physical contact. Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12, issued on April 17, 2020 (the “Face Covering Order”). Sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.
- 1.2.*** Post a copy of the Social Distancing Protocol at each public entrance to the facility or location.
- 1.3.*** Post a copy of the Health and Safety Plan at each public entrance to the facility or location.
- 1.4.*** Distribute to all Personnel copies of the Social Distancing Protocol and the Health and Safety Plan (or a summary of each item with information on how copies may be obtained) and any educational materials required by the Health and Safety Plan.
- 1.5.*** Create and implement an education plan for all Personnel covering all items required in the Social Distancing Protocol and the Health and Safety Plan that apply to them.
- 1.6.*** Update the Health and Safety Plan as appropriate while the Directive is in effect.



Exhibit A to Health Officer Directive No. 2020-10 (issued 5/17/20)

Best Practices for Retail Businesses with Curbside Pickup

2. Section 2 – Personnel and Customer Protection and Sanitation Requirements:

- 2.1. Instruct all Personnel orally and in writing not to come to work or the facility if they are sick.
- 2.2. Provide a copy of the attachment to this Exhibit, titled “Information for Personnel (Employees, Contractors, Volunteers) of Additional Business and Other Businesses Permitted To Operate During the Health Emergency” (the “Attachment”), to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Attachment can be found online at www.sfdcp.org/covid19 (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section). If the Attachment is updated, provide an updated copy to all Personnel.
- 2.3. Review the criteria listed in Part 1 of the Attachment on a daily basis with all Personnel in the City who regularly work at the facility or location before each person enters work spaces or begins a shift. If such a review is not feasible because the Retail Business with Curbside Pickup does not directly interact with some Personnel onsite daily, then that Retail Business with Curbside Pickup must for those Personnel (1) instruct such Personnel to review the criteria before each shift in the City and (2) have such Personnel report to the Retail Business with Curbside Pickup that they are okay to begin the shift such as through an app, website, or phone call.

Instruct any Personnel who answered yes to any question in Part 1 of the Attachment to return home or not come to work and follow the directions on the Attachment.

- 2.4. Instruct Personnel who stayed home or who went home based on the criteria listed on the Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after waiting for the amount of time listed on the Attachment after their symptoms have resolved. Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Attachment.
- 2.5. In the coming weeks the Department of Public Health may issue guidelines requiring Retail Businesses with Curbside Pickup and other permitted businesses to comply with COVID-19 testing requirements for employers and businesses. Periodically, check the following website for any testing requirements for employers and businesses: www.sfdcp.org/covid19. If requirements are added, ensure that the Health and Safety Plan is updated and that the Retail Business with Curbside Pickup and all Personnel comply with testing requirements.
- 2.6. If an aspect of the Retail Business with Curbside Pickup is allowed to operate and is covered by another directive (such as for delivery of goods, which is covered by Directive No. 2020-06), then the Retail Business with Curbside Pickup must comply with all applicable directives, and its Health and Safety Plan must include all applicable components from those directives. Copies of other directives are available online at <https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>.



Exhibit A to Health Officer Directive No. 2020-10 (issued 5/17/20)

Best Practices for Retail Businesses with Curbside Pickup

- 2.7.** Instruct all Personnel and customers to maintain at least six-feet distance from others, including when in line and when shopping or collecting goods on behalf of customers, except when momentarily necessary to facilitate or accept payment and hand off items or deliver goods. Note that if the Retail Business with Curbside Pickup cannot ensure maintenance of a six-foot distance within the facility between Personnel, such as by moving work stations or spreading Personnel out, it must reduce the number of Personnel permitted in the facility accordingly. The maximum number of Personnel permitted by Appendix C-1 to the Stay-Safe-At-Home Order may be too high for such an entity to safely operate, and the number must be reduced in that instance.
- 2.8.** Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A sample sign is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. Allow Personnel to bring their own Face Covering if they bring one that has been cleaned before the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day. The Face Covering Order permits certain exceptions, and the Retail Business with Curbside Pickup should be aware of those exceptions (for example, children 12 years old or younger or based on a written medical excuse). When Personnel do not wear a Face Covering because of an exception, take steps to otherwise increase safety for all.
- 2.9.** If customers wait in line outside any facility or location operated by the Retail Business with Curbside Pickup, require customers to wear a Face Covering while waiting in line outside the facility or location. This includes taking steps to notify customers they will not be served if they are in line without a Face Covering and refusing to serve a customer without a Face Covering, as further provided in the Face Covering Order. The Retail Business with Curbside Pickup may provide a clean Face Covering to customers while in line. For clarity, the curbside transaction must be aborted if the customer is not wearing a Face Covering. But the Retail Business with Curbside Pickup must permit a customer to obtain service who is excused by the Face Covering Order from wearing a Face Covering, including by taking steps that can otherwise increase safety for all.
- 2.10.** Provide a sink with soap, water, and paper towels for handwashing, for all Personnel working onsite at the facility or location. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, smoking (to the extent smoking is allowed by law and the facility), or using the restroom, when changing tasks, and, when possible, frequently during each shift. Personnel who work off-site, such as driving or delivering goods, must be required to use hand sanitizer throughout their shift.
- 2.11.** Provide hand sanitizer effective against COVID-19 at points of purchase for all customers and elsewhere at the facility or location for Personnel. Sanitizer must also be provided to Personnel who shop, deliver, or drive for use when they are shopping, delivering, or driving. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the Retail Business with Curbside Pickup's location. But for Personnel who shop, deliver, or drive in relation to their work, the Retail Business with Curbside Pickup must provide hand sanitizer effective against COVID-19 at all times; for any period during which the Retail Business with Curbside Pickup does not provide sanitizer to such shopping, delivery, or driving Personnel, the Retail Business with Curbside Pickup is not allowed for that aspect of its service to operate in the City. Information on hand



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Best Practices for Retail Businesses with Curbside Pickup

sanitizer, including sanitizer effective against COVID-19 and how to obtain sanitizer, is available online from the Food and Drug Administration here:

<https://www.fda.gov/drugs/information-drug-class/qa-consumers-hand-sanitizers-and-covid-19>.

- 2.12.** Provide disinfectant and related supplies to Personnel and require Personnel to sanitize all high-touch surfaces under their control, including but not limited to: shopping carts and baskets used by Personnel; countertops, food/item display cases, refrigerator and freezer case doors, drawers with tools or hardware, and check-out areas; cash registers, payment equipment, and self-check-out kiosks; door handles; tools and equipment used by Personnel during a shift; and any inventory-tracking or delivery-tracking equipment or devices which require handling throughout a work shift. These items should be routinely disinfected during the course of the day, including as required below. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against the virus that causes COVID-19 can be found online here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.
- 2.13.** Ensure that all shared devices or equipment are cleaned and/or sanitized by Personnel on frequent schedules, not less than at the beginning and end of each Personnel member's work shift and during the shift.
- 2.14.** Direct all Personnel to avoid touching unsanitized surfaces that may be frequently touched, such as door handles or credit cards, unless protective equipment such as gloves (provided by the Retail Business with Curbside Pickup) are used and discarded after each use or hand sanitizer is used after each interaction.
- 2.15.** Frequently disinfect any break rooms, bathrooms, and other common areas. Create and use a daily checklist to document each time disinfection of these rooms or areas occurs.
- 2.16.** For any facility or location operated by the Retail Business with Curbside Pickup that has shopping carts or baskets for use by Personnel, assign Personnel to disinfect shopping carts and baskets after each use and take steps to prevent anyone from grabbing used carts and baskets before disinfection.
- 2.17.** For any facility or location operated by the Retail Business with Curbside Pickup that has shopping carts or baskets for use by Personnel, provide disinfecting wipes that are effective against COVID-19 near shopping carts and shopping baskets. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against the virus that causes COVID-19 can be found online here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.
- 2.18.** Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location by Personnel including, but not limited to, before closing for the day and opening in the morning.
- 2.19.** Suspend use of any microwaves, water coolers, drinking fountains, and other similar group equipment for breaks until further notice.



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Best Practices for Retail Businesses with Curbside Pickup

- 2.20.** When possible, provide a barrier between the customer and the cashier such as a plexi-glass temporary barrier. When not possible, create sufficient space to enable the customer to stand more than six feet away from the cashier while items are being scanned/tallied and bagged.
- 2.21.** Provide for contactless payment systems or, if not feasible, sanitize payment systems, including touch screens, payment portals, pens, and styluses, after each customer use. Customers may pay with cash but to further limit person-to-person contact, Personnel should encourage customers to use credit, debit, or gift cards for payment.
- 2.22.** For any larger facility or location, appoint a designated sanitation worker at all times to continuously clean and sanitize commonly touched surfaces and meet the environmental cleaning guidelines set by the Center for Disease Control and Prevention.
- 2.23.** If an employee or other Personnel tests positive for COVID-19, follow the guidance on “Business guidance if a staff member tests positive for COVID-19,” available online at sf.gov/business-guidance-if-staff-member-tests-positive-covid-19.
- 2.24.** Post signs to advise customers of the maximum line capacity to ensure that the maximum number of customers in line is not exceeded. Once the maximum number of customers is reached, customers should be advised to return later to prevent buildup of congestion in the line.
- 2.25.** Place tape or other markings on the sidewalk at least six feet apart in customer line areas outside the facility with signs directing customers to use the markings to maintain distance.
- 2.26.** When stocking shelves, if any, ensure that Personnel wash or sanitize hands before placing items on shelves, making sure to again wash or sanitize hands if they become contaminated by touching face or hair or being exposed to other soiled surfaces.
- 2.27.** Ensure that all Personnel who shop or select items on behalf of customers wear a Face Covering when shopping, packing, and/or delivering items.
- 2.28.** Require Personnel to wash hands frequently, including:
 - When entering any kitchen or food preparation area
 - Before starting food preparation or handling
 - After touching their face, hair, or other areas of the body
 - After using the restroom
 - After coughing, sneezing, using a tissue, smoking, eating, or drinking
 - Before putting on gloves
 - After engaging in other activities that may contaminate the hands
- 2.29.** Assign Personnel to keep soap and paper towels stocked at sinks and handwashing stations at least every hour and to replenish other sanitizing products.



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Best Practices for Retail Businesses with Curbside Pickup

3. Section 3 – Requirements For Curbside Pickup:

- 3.1.** Prohibit customers from entering the Business with Curbside Pickup. The transaction must occur outside the building, such as in the doorway or through an exterior window.
- 3.2.** Instruct all Personnel involved in curbside pickup to wash their hands frequently and to use hand sanitizer (provided by the Retail Business with Curbside Pickup) before and after handing items to a customer.
- 3.3.** If possible, provide a specified delivery location and contact method to allow for delivery without direct interaction, except as necessary to accept payment. When possible, provide options to accept payment through contactless technologies, in advance via phone, an app, or the internet, or verbally (such as reading a credit card number and required information).
- 3.4.** Remind Personnel to wear a Face Covering at all times, including when interacting with customers who are picking up items.
- 3.5.** When necessary for the curbside pickup processes, modify or eliminate (if possible) customer signature-capture procedures so Personnel may maintain a safe, appropriate distance and/or avoid sharing of signing equipment such as pen or stylus and avoid shared handling of devices or equipment. If not feasible, sanitize such equipment or devices before and after each use to protect each customer.
- 3.6.** If there is a pick-up area of sufficient size and that is safe (*e.g.*, an open parking lot), the curbside transaction should occur without the customer exiting their motor vehicle if they are parked in the parking lot. In such situations, the vehicle should be parked with the motor turned off. The customer should provide the vehicle's make, model, color, and license plate number during the initial, offsite/remote sales transaction so as to clearly identify the vehicle for Personnel. For this kind of pick-up, the customer should contact the Retail Business with Curbside Pickup when they are parked. Personnel may then load the purchased item into the vehicle's trunk compartment when feasible. If the handoff of the ordered items requires an interaction between the customer and Personnel, such as handing off the item into the vehicle's backseat or through a window, the Customer and delivery person must each be wearing a Face Covering during the interaction. The Customer should be advised, such as through a hand-held sign, to put on the Face Covering before the delivery person approaches the vehicle. A similar procedure may be used for other modes of transportation, such as bicycles or motorcycles.
- 3.7.** Consider extending the deadline for returns or exchanges of items to help customers postpone repeat trips to the business until a safer time, or encourage customers to send returns or exchanges by a delivery service to reduce unnecessary contact.
- 3.8.** Limit the number of customers waiting in line for curbside pickup at any one time to a number that allows for customers and Personnel to easily maintain at least six foot distance from one another and allows sufficient sidewalk space to allow safe pedestrian right-of-way at all times. One possible way to ensure this is to offer time windows during which customers may schedule time to pick up items to disperse customer traffic throughout the day.



Exhibit A to Health Officer Directive No. 2020-10 (issued 5/17/20)

Best Practices for Retail Businesses with Curbside Pickup

- 3.9.** The Retail Business with Curbside Pickup must review the local street, sidewalk, and building context and address in its Health and Safety Plan risks associated with customer, traffic, pedestrian, and bicyclist safety based on its new or expanded curbside pickup. The plan must include reducing customer and Personnel exposure to traffic and bike lanes, minimizing blocking visibility of other travelers (whether vehicle, pedestrian, or bicyclist), minimizing or eliminating potential blockages of passageways, including ADA-compliant public access to sidewalks, and eliminating the overlap of lines outside the facility with lines from other neighboring stores or businesses. For example, the plan must ensure that customers are not encouraged to block traffic or bike lanes, for example, even if briefly, and it must limit the number of customers who may stand in line in order not to overlap with the line of a neighboring retail business.

City and County of San Francisco Health Officer Directive - Attachment
Handout for Personnel (Employees, Contractors, Volunteers) of Essential Business and Other Businesses Permitted to Operate During the Health Emergency (May 18, 2020)

Any business or entity that is subject to a Health Officer Directive to which this handout is attached (each “Business”) must give a copy of this handout to Personnel who work in the City outside their household during this emergency. Go to www.sfgdcp.org/covid19 for more info or a copy of this form.

All Personnel: If you work outside your household in the City during this local health emergency, you may qualify for a free test for the virus that causes COVID-19, *even if you have no symptoms*. Contact your healthcare provider or go to **CityTestSF** at <https://sf.gov/get-tested-covid-19-citytestsf> to sign up for a free test.

Part 1 – You must answer the following questions before starting your work every day that you work.

You may be required to provide the answers in person or via phone or other electronic means to the Business before the start of each shift. If any answers change while you are at work, notify the Business by phone and leave the workplace.

1. Within the last 10 days have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. Do you live in the same household with, or have you had **close contact*** with someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus?

If the answer to either question is “yes”, do not go to work and follow the steps listed in **Part 2** below.

3. Have you had any one or more of these symptoms today or within the past 24 hours, which is new or not explained by another reason?

- | | |
|--|---------------------------|
| • Fever, Chills, or Repeated Shaking/Shivering | • Loss of Taste or Smell |
| • Cough | • Muscle pain |
| • Sore Throat | • Headache |
| • Shortness of Breath, Difficulty Breathing | • Runny or congested nose |
| • Feeling Unusually Weak or Fatigued | • Diarrhea |

If the answer to Question 3 is “yes”, do not go to work and follow the steps listed in **Part 3** below.

Part 2 –

- If you answered **yes to Question 1**: you are subject to the Health Officer Isolation Directive. Do not go to work. **Follow Isolation Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- If you answered **yes to Question 2**: you are subject to the Health Officer Quarantine Directive. Do not go to work. **Follow Quarantine Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- Do not return to work until the Isolation or Quarantine Steps tell you it is safe to return!
- The meaning of ***Close Contact** is explained in this document: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>

Part 3 – If you answered yes to Question 3:

You may have COVID-19 and **must be tested for the virus** before returning to work. Without a test, the Business must treat you as being positive for COVID-19 and require you to stay out of work for at least **10** calendar days. In order to return to work sooner and to protect those around you, you must get tested for the virus. Follow these steps:

1. Contact your usual healthcare provider about getting tested for the virus, or sign up for free testing at CityTestSF <https://sf.gov/get-tested-covid-19-citytestsf>. If you live outside the City, you can check with the county where you live, get tested by your usual healthcare provider, or use CityTestSF.
 2. Wait for your test results at home while minimizing exposure to those you live with. A good resource is <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
- If your result is positive (confirms that you have the virus) go to **Part 2** above and follow **Isolation Steps**.
 - If your result is negative, do not return to work until you have had at least 3 days in a row without fever and with improvement in your other symptoms. Consult with your healthcare provider to decide.

If you have questions about any part of this Handout, please see FAQs at www.sfgdcp.org/covid19 under “Isolation & Quarantine Directives” or call 3-1-1



DIRECTIVE OF THE HEALTH OFFICER No. 2020-11

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR MANUFACTURING BUSINESSES**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: May 17, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that certain Additional Businesses and Essential Businesses providing goods and services described below must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 and Appendix C-1 of Health Officer Order No. C19-07d issued on May 17, 2020 (the “Stay-Safe-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance but provides for an implementation grace period requiring compliance before an Additional Business covered by this Directive is permitted to begin operations under Appendix C-1 of the Stay-Safe-At-Home Order. In addition, any Essential Business that has already been operating under Sections 15.f.xviii or 15.f.xix of the Stay-Safe-At-Home Order and that is covered by this Directive has an implementation grace period requiring compliance by 11:59 p.m. on May 25, 2020. This Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safe-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. This Directive applies to all owners, operators, managers, and supervisors of any Additional Businesses that the Stay-Safe-At-Home Order permits to be open to the public in the City and County of San Francisco (the “City”) and that provide services or perform work as described in subsection (1).b.ii of Appendix C-1 of the Stay-Safe-At-Home Order where the services include the function of manufacturing goods sold at retail stores offering curbside or outside pickup of goods (“Manufacturing Businesses”). This Directive also applies to all owners, operators, managers, and supervisors of any Essential Businesses that the Stay-Safe-At-Home Order permits to operate and that provide services or perform work as described in Sections 15.f.xviii or 15.f.xix of the Stay-Safe-At-Home Order where the services include the function of manufacturing goods for other businesses permitted to operate (also “Manufacturing Businesses”).**
- 2. Attached as Exhibit A to this Order is a list of best practices that apply to Manufacturing Businesses (the “Best Practices”). This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this**



Health Officer Directive No. 2020-11

Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Manufacturing Business must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the City Administrator's website (<https://www.sfgsa.org>) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus.asp>) regularly.

3. Each Manufacturing Business must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan") addressing all applicable Best Practices attached to this Directive as Exhibit A. Manufacturing Business that provide services or perform work as described in subsection (1).b.ii of Appendix C-1 of the Stay-Safe-At-Home Order must create, adopt, and implement the Health and Safety Plan before beginning operations under this Directive. Manufacturing Business that provide services or perform work as described in Sections 15.f.xviii or 15.f.xix of the Stay-Safe-At-Home Order must create, adopt, and implement the Health and Safety Plan by 11:59 p.m. on May 25, 2020.

The Health and Safety Plan must address each requirement listed in the Best Practices, whether by describing the plan for implementing the requirement or indicating why the requirement does not apply. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Essential Business simply check off items that have been or will be done. Rather, the contents of the Best Practices must be adapted into a separate Health and Safety Plan that describes how the business will comply with each listed requirement. A form-fillable electronic document that may be used for this purpose is available online at <https://www.sfgsa.org> or <https://www.sfdph.org/dph/alerts/coronavirus.asp>, as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses the substance of all the listed requirements in the Best Practices. If an aspect, service, or operation of the Manufacturing Business is also covered by another Health Officer directive, then the Manufacturing Business must comply with all applicable directives, and its Health and Safety Plan must address the applicable sections of each directive.

4. Depending on the nature of the Manufacturing Business covered by this Directive, there are certain people associated with the Manufacturing Business who are subject to this Directive. Collectively those people are referred to by this Directive and the Best Practices as "Personnel", and those people include all of the following who provide goods or services associated with the Manufacturing Business in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors (such as "gig workers" who perform work via the Additional Business's or Essential Business's app or other online interface, if any); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers' markets); volunteers; and other individuals who regularly provide services onsite at the request of the Additional Business or Essential Business. This Directive requires the Manufacturing Business to ensure that Personnel who perform work associated with the Manufacturing Business are addressed by the Health and Safety Plan and comply with those requirements.
5. Each Manufacturing Business subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12 issued on April 17, 2020



Health Officer Directive No. 2020-11

and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to Personnel and to the public, all as required by the Best Practices. If any such Manufacturing Business is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Manufacturing Business is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.

6. Each Manufacturing Business is required to take certain steps in the Health and Safety Plan related to its Personnel, including the actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Manufacturing Business is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Manufacturing Business are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices.
7. Each Manufacturing Business must (a) make the Health and Safety Plan available to a member of the public and Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at any storefront and at the entrance to any other physical location that the Manufacturing Business operates within the City.
8. Implementation of this Directive augments—but does not limit—the obligations of each Manufacturing Business under the Stay-Safe-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 15.h of the Stay-Safe-At-Home Order. The Manufacturing Business must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 17, 2020



Exhibit A to Health Officer Directive No. 2020-11 (issued 5/17/20)

Best Practices for Manufacturing Businesses

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 6 and subsection 15.h of Health Officer Order No. C19-07d (the “Stay-Safe-At-Home Order”), each owner, operator, manager, or supervisor of a Manufacturing Business that operates in the City must, as further provided in Section 6 and Appendix C-1 of the Stay-Safe-At-Home Order and Health Officer Directive No. 2020-11 to which these Best Practices are attached, create, adopt, and implement a Health and Safety Plan that addresses each item below.

Directions: The Health and Safety Plan must address each item listed in each section below. The sections include: Signage and Education; Personnel and Customer Protection and Sanitation Requirements; and Other Requirements. The Health and Safety Plan must describe the plan for implementing the requirement or indicate why the requirement does not apply. The list below is not intended to be used as the Health and Safety Plan by simply checking off items as having been done. Rather, the Health and Safety Plan must be a separate document. A form-fillable electronic document for this purpose allowing descriptions after each listed item is available online at <https://www.sfcddcp.org/covid19> (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section), as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses all the listed requirements.

Requirements:

1. Section 1 – Signage and Education:

- 1.1.*** Post signage at each public entrance of the facility or location (if any) to inform all Personnel and customers that they must: avoid waiting in line or entering the facility or location if they have a cough or fever, maintain a minimum six-foot distance from one another while in line or in the facility or location, wear a face covering or barrier mask (a “Face Covering”) at all times, and not shake hands or engage in any unnecessary physical contact. Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12, issued on April 17, 2020 (the “Face Covering Order”). Sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.
- 1.2.*** Post a copy of the Social Distancing Protocol at each public entrance to the facility or location.
- 1.3.*** Post a copy of the Health and Safety Plan at each public entrance to the facility or location.
- 1.4.*** Distribute to all Personnel copies of the Social Distancing Protocol and the Health and Safety Plan (or a summary of each item with information on how copies may be obtained) and any educational materials required by the Health and Safety Plan.
- 1.5.*** Create and implement an education plan for all Personnel covering all items required in the Social Distancing Protocol and the Health and Safety Plan that apply to them.
- 1.6.*** Update the Health and Safety Plan as appropriate while the Directive is in effect.



Exhibit A to Health Officer Directive No. 2020-11 (issued 5/17/20)

Best Practices for Manufacturing Businesses

2. Section 2 – Personnel and Customer Protection and Sanitation Requirements:

- 2.1. Instruct all Personnel orally and in writing not to come to work or the facility if they are sick.
- 2.2. Provide a copy of the attachment to this Exhibit, titled “Information for Personnel (Employees, Contractors, Volunteers) of Additional Business and Other Businesses Permitted To Operate During the Health Emergency” (the “Attachment”), to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Attachment can be found online at www.sfdcp.org/covid19 (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section). If the Attachment is updated, provide an updated copy to all Personnel.
- 2.3. Review the criteria listed in Part 1 of the Attachment on a daily basis with all Personnel in the City who regularly work at the facility or location before each person enters work spaces or begins a shift. If such a review is not feasible because the Manufacturing Business does not directly interact with some Personnel onsite daily, then that Manufacturing Business must for those Personnel (1) instruct such Personnel to review the criteria before each shift in the City and (2) have such Personnel report to the Manufacturing Business that they are okay to begin the shift such as through an app, website, or phone call.

Instruct any Personnel who answered yes to any question in Part 1 of the Attachment to return home or not come to work and follow the directions on the Attachment.

- 2.4. Instruct Personnel who stayed home or who went home based on the criteria listed on the Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after waiting for the amount of time listed on the Attachment after their symptoms have resolved. Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Attachment.
- 2.5. In the coming weeks the Department of Public Health may issue guidelines requiring Manufacturing Businesses and other permitted businesses to comply with COVID-19 testing requirements for employers and businesses. Periodically, check the following website for any testing requirements for employers and businesses: www.sfdcp.org/covid19. If requirements are added, ensure that the Health and Safety Plan is updated and that the Manufacturing Business and all Personnel comply with testing requirements.
- 2.6. If an aspect of the Manufacturing Business is allowed to operate and is covered by another directive (such as for delivery of goods, which is covered by Directive No. 2020-06), then the Manufacturing Business must comply with all applicable directives, and its Health and Safety Plan must include all applicable components from those directives. Copies of other directives are available online at <https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>.
- 2.7. Instruct all Personnel and customers to maintain at least six-feet distance from others, including when in line and when shopping or collecting goods on behalf of customers, except when momentarily necessary to facilitate or accept payment and hand off items or deliver



Exhibit A to Health Officer Directive No. 2020-11 (issued 5/17/20)

Best Practices for Manufacturing Businesses

goods. Note that if the Manufacturing Business cannot ensure maintenance of a six-foot distance within the facility between Personnel or other people onsite, such as by moving work stations or spreading Personnel out, it must reduce the number of Personnel permitted in the facility accordingly. The maximum number of Personnel permitted by Appendix C-1 to the Stay-Safe-At-Home Order may be too high for such an entity to safely operate, and the number must be reduced in that instance.

- 2.8. Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A sample sign is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. Allow Personnel to bring their own Face Covering if they bring one that has been cleaned before the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day. The Face Covering Order permits certain exceptions, and the Manufacturing Business should be aware of those exceptions (for example, children 12 years old or younger or based on a written medical excuse). When Personnel do not wear a Face Covering because of an exception, take steps to otherwise increase safety for all.
- 2.9. If customers wait in line outside or inside any facility or location operated by the Manufacturing Business, require customers to wear a Face Covering while waiting in line outside or inside the facility or location. This includes taking steps to notify customers they will not be served if they are in line without a Face Covering and refusing to serve a customer without a Face Covering, as further provided in the Face Covering Order. The Manufacturing Business may provide a clean Face Covering to customers while in line. For clarity, the transaction must be aborted if the customer is not wearing a Face Covering. But the Manufacturing Business must permit a customer to obtain service who is excused by the Face Covering Order from wearing a Face Covering, including by taking steps that can otherwise increase safety for all.
- 2.10. Provide a sink with soap, water, and paper towels for handwashing, for all Personnel working onsite at the facility or location and for customers. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, smoking (to the extent smoking is allowed by law and the facility), or using the restroom, when changing tasks, and, when possible, frequently during each shift. Personnel who work off-site, such as driving or delivering goods, must be required to use hand sanitizer throughout their shift.
- 2.11. Provide hand sanitizer effective against COVID-19 at points of purchase for all customers and elsewhere at the facility or location for Personnel. Sanitizer must also be provided to Personnel who shop, deliver, or drive for use when they are shopping, delivering, or driving. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the Manufacturing Business's location. But for Personnel who shop, deliver, or drive in relation to their work, the Manufacturing Business must provide hand sanitizer effective against COVID-19 at all times; for any period during which the Manufacturing Business does not provide sanitizer to such shopping, delivery, or driving Personnel, the Manufacturing Business is not allowed for that aspect of its service to operate in the City. Information on hand sanitizer, including sanitizer effective against COVID-19 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/qa-consumers-hand-sanitizers-and-covid-19>.



Exhibit A to Health Officer Directive No. 2020-11 (issued 5/17/20)

Best Practices for Manufacturing Businesses

- 2.12.** Provide disinfectant and related supplies to Personnel and require Personnel to sanitize all high-touch surfaces under their control, including but not limited to: shopping carts and baskets used by Personnel; countertops, food/item display cases, refrigerator and freezer case doors, drawers with tools or hardware, and check-out areas; cash registers, payment equipment, and self-check-out kiosks; door handles; tools and equipment used by Personnel during a shift; and any inventory-tracking or delivery-tracking equipment or devices which require handling throughout a work shift. These items should be routinely disinfected during the course of the day, including as required below. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against the virus that causes COVID-19 can be found online here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.
- 2.13.** Ensure that all shared devices or equipment are cleaned and/or sanitized by Personnel on frequent schedules, not less than at the beginning and end of each Personnel member's work shift and during the shift.
- 2.14.** Direct all Personnel to avoid touching unsanitized surfaces that may be frequently touched, such as door handles, tools, or credit cards, unless protective equipment such as gloves (provided by the Manufacturing Business) are used and discarded after each use or hand sanitizer is used after each interaction.
- 2.15.** Frequently disinfect any break rooms, bathrooms, and other common areas. Create and use a daily checklist to document each time disinfection of these rooms or areas occurs.
- 2.16.** For any facility or location operated by the Manufacturing Business that has carts, baskets, or other equipment for use by Personnel, assign Personnel to disinfect carts, baskets, or other equipment after each use and take steps to prevent anyone from grabbing used carts, baskets, or other equipment before disinfection.
- 2.17.** Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location by Personnel including, but not limited to, before closing for the day and opening in the morning.
- 2.18.** Suspend use of any microwaves, water coolers, drinking fountains, and other similar group equipment for breaks until further notice.
- 2.19.** When possible, provide a barrier between the customer and the cashier such as a plexi-glass temporary barrier. When not possible, create sufficient space to enable the customer to stand more than six feet away from the cashier while items are being scanned/tallied and bagged.
- 2.20.** Provide for contactless payment systems or, if not feasible, sanitize payment systems, including touch screens, payment portals, pens, and styluses, after each customer use. Customers may pay with cash but to further limit person-to-person contact, Personnel should encourage customers to use credit, debit, or gift cards for payment.
- 2.21.** For any larger facility or location, appoint a designated sanitation worker at all times to continuously clean and sanitize commonly touched surfaces and meet the environmental cleaning guidelines set by the Center for Disease Control and Prevention.



Exhibit A to Health Officer Directive No. 2020-11 (issued 5/17/20)

Best Practices for Manufacturing Businesses

- 2.22. If an employee or other Personnel tests positive for COVID-19, follow the guidance on “Business guidance if a staff member tests positive for COVID-19,” available online at sf.gov/business-guidance-if-staff-member-tests-positive-covid-19.
- 2.23. Post signs to advise customers of the maximum line capacity to ensure that the maximum number of customers in line is not exceeded. Once the maximum number of customers is reached, customers should be advised to return later to prevent buildup of congestion in the line.
- 2.24. Place tape or other markings on the sidewalk or floor at least six feet apart in customer line areas with signs directing customers to use the markings to maintain distance.
- 2.25. When stocking shelves, if any, ensure that Personnel wash or sanitize hands before placing items on shelves, making sure to again wash or sanitize hands if they become contaminated by touching face or hair or being exposed to other soiled surfaces.
- 2.26. Ensure that all Personnel who select items on behalf of customers wear a Face Covering when selecting, packing, and/or delivering items.
- 2.27. Require Personnel to wash hands frequently, including:
 - When entering any kitchen or food preparation area
 - Before starting food preparation or handling
 - After touching their face, hair, or other areas of the body
 - After using the restroom
 - After coughing, sneezing, using a tissue, smoking, eating, or drinking
 - Before putting on gloves
 - After engaging in other activities that may contaminate the hands
- 2.28. Assign Personnel to keep soap and paper towels stocked at sinks and handwashing stations at least every hour and to replenish other sanitizing products.

3. Section 3 – Other Requirements:

- 3.1. On May 12, 2020, the State of California issued industry guidance titled “COVID-19 Industry Guidance: Manufacturing” (the “Industry Guidance”), which is available online at <http://covid19.ca.gov/pdf/guidance-manufacturing.pdf>. A copy of the Industry Guidance is attached to the Directive as Exhibit B and is incorporated into the Directive by this reference. The Manufacturing Businesses must review the Industry Guidance and must address each of the considerations and requirements listed in the Industry Guidance in the Manufacturing Business’s Health and Safety Plan. The Manufacturing Businesses must updated its Health and Safety Plan based on any updates to the Industry Guidance in the future. The Health and Safety Plan must ensure that all Personnel, customers, and members of the public are protected.
- 3.2. The Health Officer may revise this Directive and add additional requirements in the future in order to ensure that Manufacturing Businesses are operated in the safest possible manner during this pandemic.

City and County of San Francisco Health Officer Directive - Attachment
Handout for Personnel (Employees, Contractors, Volunteers) of Essential Business and Other Businesses Permitted to Operate During the Health Emergency (May 18, 2020)

Any business or entity that is subject to a Health Officer Directive to which this handout is attached (each “Business”) must give a copy of this handout to Personnel who work in the City outside their household during this emergency. Go to www.sfgdcp.org/covid19 for more info or a copy of this form.

All Personnel: If you work outside your household in the City during this local health emergency, you may qualify for a free test for the virus that causes COVID-19, *even if you have no symptoms*. Contact your healthcare provider or go to **CityTestSF** at <https://sf.gov/get-tested-covid-19-citytestsf> to sign up for a free test.

Part 1 – You must answer the following questions before starting your work every day that you work.

You may be required to provide the answers in person or via phone or other electronic means to the Business before the start of each shift. If any answers change while you are at work, notify the Business by phone and leave the workplace.

1. Within the last 10 days have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. Do you live in the same household with, or have you had **close contact*** with someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus?

If the answer to either question is “yes”, do not go to work and follow the steps listed in **Part 2** below.

3. Have you had any one or more of these symptoms today or within the past 24 hours, which is new or not explained by another reason?

- | | |
|--|---------------------------|
| • Fever, Chills, or Repeated Shaking/Shivering | • Loss of Taste or Smell |
| • Cough | • Muscle pain |
| • Sore Throat | • Headache |
| • Shortness of Breath, Difficulty Breathing | • Runny or congested nose |
| • Feeling Unusually Weak or Fatigued | • Diarrhea |

If the answer to Question 3 is “yes”, do not go to work and follow the steps listed in **Part 3** below.

Part 2 –

- If you answered **yes to Question 1**: you are subject to the Health Officer Isolation Directive. Do not go to work. **Follow Isolation Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- If you answered **yes to Question 2**: you are subject to the Health Officer Quarantine Directive. Do not go to work. **Follow Quarantine Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- Do not return to work until the Isolation or Quarantine Steps tell you it is safe to return!
- The meaning of ***Close Contact** is explained in this document: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>

Part 3 – If you answered yes to Question 3:

You may have COVID-19 and **must be tested for the virus** before returning to work. Without a test, the Business must treat you as being positive for COVID-19 and require you to stay out of work for at least **10** calendar days. In order to return to work sooner and to protect those around you, you must get tested for the virus. Follow these steps:

1. Contact your usual healthcare provider about getting tested for the virus, or sign up for free testing at CityTestSF <https://sf.gov/get-tested-covid-19-citytestsf>. If you live outside the City, you can check with the county where you live, get tested by your usual healthcare provider, or use CityTestSF.
 2. Wait for your test results at home while minimizing exposure to those you live with. A good resource is <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
- If your result is positive (confirms that you have the virus) go to **Part 2** above and follow **Isolation Steps**.
 - If your result is negative, do not return to work until you have had at least 3 days in a row without fever and with improvement in your other symptoms. Consult with your healthcare provider to decide.

If you have questions about any part of this Handout, please see FAQs at www.sfgdcp.org/covid19 under “Isolation & Quarantine Directives” or call 3-1-1



COVID-19 INDUSTRY GUIDANCE: Manufacturing

May 12, 2020

covid19.ca.gov



OVERVIEW

On March 19, 2020, the State Public Health Officer and Director of the California Department of Public Health issued an order requiring most Californians to stay at home to disrupt the spread of COVID-19 among the population.

The impact of COVID-19 on the health of Californians is not yet fully known. Reported illness ranges from very mild (some people have no symptoms) to severe illness that may result in death. Certain groups, including people aged 65 or older and those with serious underlying medical conditions, such as heart or lung disease or diabetes, are at higher risk of hospitalization and serious complications. Transmission is most likely when people are in close contact with an infected person, even if that person does not have any symptoms or has not yet developed symptoms.

Precise information about the number and rates of COVID-19 by industry or occupational groups, including among critical infrastructure workers, is not available at this time. There have been multiple outbreaks in a range of workplaces, indicating that workers are at risk of acquiring or transmitting COVID-19 infection. Examples of these workplaces include long-term care facilities, prisons, food production, warehouses, meat processing plants, and grocery stores.

As stay-at-home orders are modified, it is essential that all possible steps be taken to ensure the safety of workers and the public.

Key prevention practices include:

- ✓ physical distancing to the maximum extent possible,
- ✓ use of face coverings by employees (where respiratory protection is not required) and customers/clients,
- ✓ frequent handwashing and regular cleaning and disinfection,
- ✓ training employees on these and other elements of the COVID-19 prevention plan.

In addition, it will be critical to have in place appropriate processes to identify new cases of illness in workplaces and, when they are identified, to intervene quickly and work with public health authorities to halt the spread of the virus.

Purpose

This document provides guidance for the manufacturing industry to support a safe, clean environment for workers. The guidance is not intended to revoke or repeal any employee rights, either statutory, regulatory or collectively bargained, and is not exhaustive, as it does not include county health orders, nor is it a substitute for any existing safety and health-related regulatory requirements such as those of Cal/OSHA.¹ Stay current on changes to public health guidance and state/local orders, as the COVID-19 situation continues. Cal/OSHA has additional safety and health guidance on their Cal/OSHA COVID-19 Infection Prevention for Logistics Employers and Employees [webpage](#). CDC has additional information on their [guidance](#) for businesses and employers.



Worksite Specific Plan

- Establish a written, worksite-specific COVID-19 prevention plan at every facility, perform a comprehensive risk assessment of all work areas, and designate a person at each facility to implement the plan.
- Identify contact information for the local health department where the facility is located for communicating information about COVID-19 outbreaks among employees.
- Train and communicate with employees and employee representatives on the plan.
- Regularly evaluate the workplace for compliance with the plan and document and correct deficiencies identified.
- Investigate any COVID-19 illness and determine if any work-related factors could have contributed to risk of infection. Update the plan as needed to prevent further cases.
- Identify close contacts (within six feet for 15 minutes or more) of an infected employee and take steps to isolate COVID-19 positive employee(s) and close contacts.
- Adhere to the guidelines below. Failure to do so could result in workplace illnesses that may cause operations to be temporarily closed or limited.



Topics for Employee Training

- Information on [COVID-19](#), how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.
- Self-screening at home, including temperature and/or symptom checks using [CDC guidelines](#).
- The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
- To seek medical attention if their symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on [CDC's webpage](#).

- The importance of frequent handwashing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when employees cannot get to a sink or handwashing station, per [CDC guidelines](#)).
- The importance of physical distancing, both at work and off work time (see Physical Distancing section below).
- Proper use of face coverings, including:
 - Face coverings do not protect the wearer and are not personal protective equipment (PPE).
 - Face coverings can help protect people near the wearer, but do not replace the need for physical distancing and frequent handwashing.
 - Employees should wash or sanitize hands before and after using or adjusting face coverings.
 - Avoid touching eyes, nose, and mouth.
 - Face coverings should be washed after each shift.
- Ensure temporary or contract workers at the facility are also properly trained in COVID-19 prevention policies and have necessary PPE. Discuss these responsibilities ahead of time with organizations supplying temporary and/or contract workers.
- Information on employer or government-sponsored leave benefits the employee may be entitled to receive that would make it financially easier to stay at home. See additional information on [government programs supporting sick leave and worker's compensation for COVID-19](#), including employee's sick leave rights under the [Families First Coronavirus Response Act](#) and employee's rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the Governor's [Executive Order N-62-20](#).



Individual Control Measures and Screening

- Provide temperature and/or symptom screenings for all workers at the beginning of their shift and any vendors, contractors, or other workers entering the establishment. Make sure the temperature/symptom screener avoids close contact with workers to the extent possible. Both screeners and employees should wear face coverings for the screening.
- If requiring self-screening at home, which is an appropriate alternative to providing it at the establishment, ensure that screening was performed

prior to the worker leaving the home for their shift and follows [CDC guidelines](#), as described in the Topics for Employee Training section above.

- Encourage workers who are sick or exhibiting symptoms of COVID-19 to stay home.
- Employers should provide and ensure workers use all required protective equipment, including face coverings and gloves where necessary. Employers should consider where disposable glove use may be helpful to supplement frequent handwashing or use of hand sanitizer; examples are for workers who are screening others for symptoms or handling commonly touched items.
- Face coverings are strongly recommended when employees are not required to wear respirators for other hazards and are in the vicinity of others. Workers should have face coverings available and wear them when at work, in offices, or in a vehicle for work-related travel with others. Face coverings must not be shared.
- Non-employees entering the facility should be restricted to only those classified as essential by management and they must complete a temperature and/or symptom screening before entering. Contractors, vendors, and all others entering the facility are strongly recommended to wear face coverings.



Cleaning and Disinfecting Protocols

- Perform thorough cleaning on high traffic areas such as break rooms, lunch areas, and changing areas, and areas of ingress and egress including, stairways and stairwells, handrails, and elevators controls. Frequently disinfect commonly used surfaces, including, doorknobs, toilets, and handwashing facilities.
- Clean touchable surfaces between shifts or between users, whichever is more frequent, including but not limited to working surfaces, tools, handles and latches, and controls on stationary and mobile equipment, including surfaces in the cabs of all vehicles.
- Avoid sharing phones, office supplies, other work tools, or handheld mobile communications equipment wherever possible. Individually-assigned peripheral equipment (keyboards, handsets, headsets, chairs, etc.) should be provided wherever possible. If necessary, clean and disinfect them before and after each use. Never share PPE.

- Provide time for workers to implement cleaning practices during their shift. Cleaning assignments should be assigned during working hours as part of the employee's job duties.
- Ensure sanitary facilities restrooms and handwashing stations with soap and hand sanitizer are provided at all sites. Ensure that sanitary facilities stay operational and stocked at all times and provide additional soap, paper towels, and hand sanitizer when needed.
- Stagger breaks and provide additional sanitary facilities (including portable toilets and handwashing stations) if feasible and necessary to maintain physical distancing during scheduled breaks. No-touch sinks, soap dispensers, sanitizer dispensers, and paper towel dispensers should be installed whenever possible.
- When choosing cleaning chemicals, employers should use product approved for use against COVID-19 on the [Environmental Protection Agency \(EPA\)-approved](#) list and follow product instructions. Use disinfectant labels labeled to be effective against emerging viral pathogens, diluted household bleach solutions (5 tablespoons per gallon of water), or alcohol solutions with at least 70% alcohol that are appropriate for the surface. Provide employees training on manufacturer's directions and Cal/OSHA requirements for safe use. Workers using cleaners or disinfectants should wear gloves as required by the product instructions.
- Employees must be provided and use protective equipment when offloading and storing delivered goods. Employees should inspect deliveries and perform disinfection measures prior to storing goods in warehouses and facilities, when deliveries appear tampered with.
- Require that hard hats and face shields be sanitized at the end of each shift. Clean the inside of the face shield, then the outside, then wash hands.
- Clean delivery vehicles and equipment before and after delivery routes, carry additional sanitation materials during deliveries, and use clean personal protective equipment for each delivery stop.
- For delivery drivers, normally accessible restrooms on routes (e.g., restaurants, coffee shops) may be closed. Employers should provide employees alternative restroom locations and allow time for employees to use them.
- Consider installing portable high-efficiency air cleaners, upgrading the building's air filters to the highest efficiency possible, and making other modifications to increase the quantity of outside air and ventilation in work and break areas.

- Modify offerings in on-site cafeterias, including using prepackaged foods, and safe options for drink, condiment, and flatware dispensing.



Physical Distancing Guidelines

- Implement measures to ensure physical distancing of at least six feet between workers. This can include use of physical partitions or visual cues (e.g., floor markings, or signs to indicate to where workers should stand).
- Adjust safety or other in-person meetings, including interviews, to ensure physical distance and use smaller individual meetings at facilities to maintain physical distancing guidelines.
- Utilize work practices, when feasible, to limit the number of workers on site at one time. This may include scheduling (e.g., staggering shift start/end times) or rotating access to a designated area during a shift. Stage facilities to stagger work and limit overlap of work crews.
- Consider offering workers who request modified duties options that minimize their contact with customers and other employees (e.g., managing inventory or managing administrative needs through telework).
- Stagger employee breaks, within compliance with wage and hour regulations, to maintain physical distancing protocols. Reassign lockers or limit/stagger locker use to increase distance between employees.
- Place additional limitations on the number of workers in enclosed areas, to ensure at least six feet of separation to limit transmission of the virus.
- Close breakrooms, use barriers, or increase distance between tables/chairs to separate workers and discourage congregating during breaks. Where possible, create outdoor break areas with shade covers and seating that ensures physical distancing.
- Workers should consider bringing a lunch made at home or purchase take out or delivery where available as long as they can avoid congested areas.
- Use the following hierarchy to prevent transmission of COVID-19 in work areas especially where physical distancing is difficult to maintain: engineering controls, administrative controls, and PPE.
 - Engineering controls include creating physical or spatial barriers between employees such as Plexiglas or other sturdy and impermeable partitions.

- Administrative controls include increasing the number of shifts to reduce the number of personnel present at one time and ensure adequate physical distancing.
- PPE includes face shields, some masks, and impermeable gloves. Note that some disposable equipment such as some face shields and respirators are prioritized for health care workers and workers that handle pathogens and should not otherwise be used.
- Install production transfer-aiding materials, such as shelving and bulletin boards, to reduce person-to-person production hand-offs.
- Designate separate entrance and exits and post signage to this effect.

¹Additional requirements must be considered for vulnerable populations. The manufacturing industry must comply with all [Cal/OSHA](#) standards and be prepared to adhere to its guidance as well as guidance from the [Centers for Disease Control and Prevention \(CDC\)](#) and the [California Department of Public Health \(CDPH\)](#). Additionally, employers must be prepared to alter their operations as those guidelines change.





DIRECTIVE OF THE HEALTH OFFICER No. 2020-12

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR WAREHOUSE AND LOGISTICAL SUPPORT BUSINESSES**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: May 17, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that certain Additional Businesses and Essential Businesses providing goods and services described below must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 and Appendix C-1 of Health Officer Order No. C19-07d issued on May 17, 2020 (the “Stay-Safe-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance but provides for an implementation grace period requiring compliance before an Additional Business covered by this Directive is permitted to begin operations under Appendix C-1 of the Stay-Safe-At-Home Order. In addition, any Essential Business that has already been operating under Sections 15.f.xviii or 15.f.xix of the Stay-Safe-At-Home Order and that is covered by this Directive has an implementation grace period requiring compliance by 11:59 p.m. on May 25, 2020. This Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safe-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. This Directive applies to all owners, operators, managers, and supervisors of any Additional Businesses that the Stay-Safe-At-Home Order permits to be open to the public in the City and County of San Francisco (the “City”) and that provide services or perform work as described in subsection (1).b.iii of Appendix C-1 of the Stay-Safe-At-Home Order where the services include the function of warehousing and logistical support to the retail stores offering curbside or outside pickup of goods (“Warehouse and Logistical Support Businesses”). This Directive also applies to all owners, operators, managers, and supervisors of any Essential Businesses that the Stay-Safe-At-Home Order permits to operate and that provide services or perform work as described in Sections 15.f.xviii or 15.f.xix of the Stay-Safe-At-Home Order where the services include the function of warehousing and logistical support to other businesses permitted to operate (also “Warehouse and Logistical Support Businesses”).**
- 2. Attached as Exhibit A to this Order is a list of best practices that apply to Warehouse and Logistical Support Businesses (the “Best Practices”). This Directive**



Health Officer Directive No. 2020-12

and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Warehouse and Logistical Support Business must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the City Administrator's website (<https://www.sfgsa.org>) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus.asp>) regularly.

3. Each Warehouse and Logistical Support Business must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan") addressing all applicable Best Practices attached to this Directive as Exhibit A. Warehouse and Logistical Support Business that provide services or perform work as described in subsection (1).b.iii of Appendix C-1 of the Stay-Safe-At-Home Order must create, adopt, and implement the Health and Safety Plan before beginning operations under this Directive. Warehouse and Logistical Support Business that provide services or perform work as described in Sections 15.f.xviii or 15.f.xix of the Stay-Safe-At-Home Order must create, adopt, and implement the Health and Safety Plan by 11:59 p.m. on May 25, 2020.

The Health and Safety Plan must address each requirement listed in the Best Practices, whether by describing the plan for implementing the requirement or indicating why the requirement does not apply. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Essential Business simply check off items that have been or will be done. Rather, the contents of the Best Practices must be adapted into a separate Health and Safety Plan that describes how the business will comply with each listed requirement. A form-fillable electronic document that may be used for this purpose is available online at <https://www.sfgsa.org> or <https://www.sfdph.org/dph/alerts/coronavirus.asp>, as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses the substance of all the listed requirements in the Best Practices. If an aspect, service, or operation of the Warehouse and Logistical Support Business is also covered by another Health Officer directive, then the Warehouse and Logistical Support Business must comply with all applicable directives, and its Health and Safety Plan must address the applicable sections of each directive.

4. Depending on the nature of the Warehouse and Logistical Support Business covered by this Directive, there are certain people associated with the Warehouse and Logistical Support Business who are subject to this Directive. Collectively those people are referred to by this Directive and the Best Practices as "Personnel", and those people include all of the following who provide goods or services associated with the Warehouse and Logistical Support Business in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors (such as "gig workers" who perform work via the Additional Business's or Essential Business's app or other online interface, if any); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers' markets); volunteers; and other individuals who regularly provide services onsite at the request of the Additional Business or Essential Business. This Directive requires the Warehouse and Logistical Support Business to ensure that Personnel who perform work associated with the Warehouse and Logistical Support Business are addressed by



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the Health and Safety Plan and comply with those requirements.

5. Each Warehouse and Logistical Support Business subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12 issued on April 17, 2020 and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to Personnel and to the public, all as required by the Best Practices. If any such Warehouse and Logistical Support Business is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Warehouse and Logistical Support Business is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.
6. Each Warehouse and Logistical Support Business is required to take certain steps in the Health and Safety Plan related to its Personnel, including the actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Warehouse and Logistical Support Business is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Warehouse and Logistical Support Business are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices.
7. Each Warehouse and Logistical Support Business must (a) make the Health and Safety Plan available to a member of the public and Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at any storefront and at the entrance to any other physical location that the Warehouse and Logistical Support Business operates within the City.
8. Implementation of this Directive augments—but does not limit—the obligations of each Warehouse and Logistical Support Business under the Stay-Safe-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 15.h of the Stay-Safe-At-Home Order. The Warehouse and Logistical Support Business must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat



**City and County of
San Francisco**

**Department of Public Health
Health Officer Directive**

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and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Tomás Aragón

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 17, 2020



Exhibit A to Health Officer Directive No. 2020-12 (issued 5/17/20)

Best Practices for Warehouse and Logistical Support Businesses

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 6 and subsection 15.h of Health Officer Order No. C19-07d (the “Stay-Safe-At-Home Order”), each owner, operator, manager, or supervisor of a Warehouse and Logistical Support Business that operates in the City must, as further provided in Section 6 and Appendix C-1 of the Stay-Safe-At-Home Order and Health Officer Directive No. 2020-12 to which these Best Practices are attached, create, adopt, and implement a Health and Safety Plan that addresses each item below.

Directions: The Health and Safety Plan must address each item listed in each section below. The sections include: Signage and Education; Personnel and Customer Protection and Sanitation Requirements; and Other Requirements. The Health and Safety Plan must describe the plan for implementing the requirement or indicate why the requirement does not apply. The list below is not intended to be used as the Health and Safety Plan by simply checking off items as having been done. Rather, the Health and Safety Plan must be a separate document. A form-fillable electronic document for this purpose allowing descriptions after each listed item is available online at <https://www.sfc-dcp.org/covid19> (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section), as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses all the listed requirements.

Requirements:

1. Section 1 – Signage and Education:

- 1.1.*** Post signage at each public entrance of the facility or location (if any) to inform all Personnel and customers that they must: avoid waiting in line or entering the facility or location if they have a cough or fever, maintain a minimum six-foot distance from one another while in line or in the facility or location, wear a face covering or barrier mask (a “Face Covering”) at all times, and not shake hands or engage in any unnecessary physical contact. Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12, issued on April 17, 2020 (the “Face Covering Order”). Sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.
- 1.2.*** Post a copy of the Social Distancing Protocol at each public entrance to the facility or location.
- 1.3.*** Post a copy of the Health and Safety Plan at each public entrance to the facility or location.
- 1.4.*** Distribute to all Personnel copies of the Social Distancing Protocol and the Health and Safety Plan (or a summary of each item with information on how copies may be obtained) and any educational materials required by the Health and Safety Plan.
- 1.5.*** Create and implement an education plan for all Personnel covering all items required in the Social Distancing Protocol and the Health and Safety Plan that apply to them.
- 1.6.*** Update the Health and Safety Plan as appropriate while the Directive is in effect.



Exhibit A to Health Officer Directive No. 2020-12 (issued 5/17/20)

Best Practices for Warehouse and Logistical Support Businesses

2. Section 2 – Personnel and Customer Protection and Sanitation Requirements:

- 2.1. Instruct all Personnel orally and in writing not to come to work or the facility if they are sick.
- 2.2. Provide a copy of the attachment to this Exhibit, titled “Information for Personnel (Employees, Contractors, Volunteers) of Additional Business and Other Businesses Permitted To Operate During the Health Emergency” (the “Attachment”), to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Attachment can be found online at www.sfdcp.org/covid19 (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section). If the Attachment is updated, provide an updated copy to all Personnel.
- 2.3. Review the criteria listed in Part 1 of the Attachment on a daily basis with all Personnel in the City who regularly work at the facility or location before each person enters work spaces or begins a shift. If such a review is not feasible because the Warehouse and Logistical Support Business does not directly interact with some Personnel onsite daily, then that Warehouse and Logistical Support Business must for those Personnel (1) instruct such Personnel to review the criteria before each shift in the City and (2) have such Personnel report to the Warehouse and Logistical Support Business that they are okay to begin the shift such as through an app, website, or phone call.

Instruct any Personnel who answered yes to any question in Part 1 of the Attachment to return home or not come to work and follow the directions on the Attachment.

- 2.4. Instruct Personnel who stayed home or who went home based on the criteria listed on the Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after waiting for the amount of time listed on the Attachment after their symptoms have resolved. Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Attachment.
- 2.5. In the coming weeks the Department of Public Health may issue guidelines requiring Warehouse and Logistical Support Businesses and other permitted businesses to comply with COVID-19 testing requirements for employers and businesses. Periodically, check the following website for any testing requirements for employers and businesses: www.sfdcp.org/covid19. If requirements are added, ensure that the Health and Safety Plan is updated and that the Warehouse and Logistical Support Business and all Personnel comply with testing requirements.
- 2.6. If an aspect of the Warehouse and Logistical Support Business is allowed to operate and is covered by another directive (such as for delivery of goods, which is covered by Directive No. 2020-06), then the Warehouse and Logistical Support Business must comply with all applicable directives, and its Health and Safety Plan must include all applicable components from those directives. Copies of other directives are available online at <https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>.



Exhibit A to Health Officer Directive No. 2020-12 (issued 5/17/20)

Best Practices for Warehouse and Logistical Support Businesses

- 2.7.** Instruct all Personnel and customers to maintain at least six-foot distance from others, including when in line and when shopping or collecting goods on behalf of customers, except when momentarily necessary to facilitate or accept payment and hand off items or deliver goods. Note that if the Warehouse and Logistical Support Business cannot ensure maintenance of a six-foot distance within the facility between Personnel or other people onsite, such as by moving work stations or spreading Personnel out, it must reduce the number of Personnel permitted in the facility accordingly. The maximum number of Personnel permitted by Appendix C-1 to the Stay-Safe-At-Home Order may be too high for such an entity to safely operate, and the number must be reduced in that instance.
- 2.8.** Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A sample sign is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. Allow Personnel to bring their own Face Covering if they bring one that has been cleaned before the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day. The Face Covering Order permits certain exceptions, and the Warehouse and Logistical Support Business should be aware of those exceptions (for example, children 12 years old or younger or based on a written medical excuse). When Personnel do not wear a Face Covering because of an exception, take steps to otherwise increase safety for all.
- 2.9.** If customers wait in line outside or inside any facility or location operated by the Warehouse and Logistical Support Business, require customers to wear a Face Covering while waiting in line outside or inside the facility or location. This includes taking steps to notify customers they will not be served if they are in line without a Face Covering and refusing to serve a customer without a Face Covering, as further provided in the Face Covering Order. The Warehouse and Logistical Support Business may provide a clean Face Covering to customers while in line. For clarity, the transaction must be aborted if the customer is not wearing a Face Covering. But the Warehouse and Logistical Support Business must permit a customer to obtain service who is excused by the Face Covering Order from wearing a Face Covering, including by taking steps that can otherwise increase safety for all.
- 2.10.** Provide a sink with soap, water, and paper towels for handwashing, for all Personnel working onsite at the facility or location and for customers. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, smoking (to the extent smoking is allowed by law and the facility), or using the restroom, when changing tasks, and, when possible, frequently during each shift. Personnel who work off-site, such as driving or delivering goods, must be required to use hand sanitizer throughout their shift.
- 2.11.** Provide hand sanitizer effective against COVID-19 at points of purchase for all customers and elsewhere at the facility or location for Personnel. Sanitizer must also be provided to Personnel who shop, deliver, or drive for use when they are shopping, delivering, or driving. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the Warehouse and Logistical Support Business's location. But for Personnel who shop, deliver, or drive in relation to their work, the Warehouse and Logistical Support Business must provide hand sanitizer effective against COVID-19 at all times; for any period during which the Warehouse and Logistical Support Business does not provide sanitizer to such shopping, delivery, or driving Personnel, the Warehouse and Logistical Support Business is not allowed for that aspect of its service to



Exhibit A to Health Officer Directive No. 2020-12 (issued 5/17/20)

Best Practices for Warehouse and Logistical Support Businesses

operate in the City. Information on hand sanitizer, including sanitizer effective against COVID-19 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/qa-consumers-hand-sanitizers-and-covid-19>.

- 2.12.** Provide disinfectant and related supplies to Personnel and require Personnel to sanitize all high-touch surfaces under their control, including but not limited to: shopping carts and baskets used by Personnel; countertops, food/item display cases, refrigerator and freezer case doors, drawers with tools or hardware, and check-out areas; cash registers, payment equipment, and self-check-out kiosks; door handles; tools and equipment used by Personnel during a shift; and any inventory-tracking or delivery-tracking equipment or devices which require handling throughout a work shift. These items should be routinely disinfected during the course of the day, including as required below. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against the virus that causes COVID-19 can be found online here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.
- 2.13.** Ensure that all shared devices or equipment are cleaned and/or sanitized by Personnel on frequent schedules, not less than at the beginning and end of each Personnel member's work shift and during the shift.
- 2.14.** Direct all Personnel to avoid touching unsanitized surfaces that may be frequently touched, such as door handles, tools, or credit cards, unless protective equipment such as gloves (provided by the Warehouse and Logistical Support Business) are used and discarded after each use or hand sanitizer is used after each interaction.
- 2.15.** Frequently disinfect any break rooms, bathrooms, and other common areas. Create and use a daily checklist to document each time disinfection of these rooms or areas occurs.
- 2.16.** For any facility or location operated by the Warehouse and Logistical Support Business that has carts, baskets, or other equipment for use by Personnel, assign Personnel to disinfect carts, baskets, or other equipment after each use and take steps to prevent anyone from grabbing used carts, baskets, or other equipment before disinfection.
- 2.17.** Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location by Personnel including, but not limited to, before closing for the day and opening in the morning.
- 2.18.** Suspend use of any microwaves, water coolers, drinking fountains, and other similar group equipment for breaks until further notice.
- 2.19.** When possible, provide a barrier between the customer and the cashier such as a plexi-glass temporary barrier. When not possible, create sufficient space to enable the customer to stand more than six feet away from the cashier while items are being scanned/tallied and bagged.
- 2.20.** Provide for contactless payment systems or, if not feasible, sanitize payment systems, including touch screens, payment portals, pens, and styluses, after each customer use. Customers may pay with cash but to further limit person-to-person contact, Personnel should encourage customers to use credit, debit, or gift cards for payment.



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Best Practices for Warehouse and Logistical Support Businesses

- 2.21. For any larger facility or location, appoint a designated sanitation worker at all times to continuously clean and sanitize commonly touched surfaces and meet the environmental cleaning guidelines set by the Center for Disease Control and Prevention.
- 2.22. If an employee or other Personnel tests positive for COVID-19, follow the guidance on “Business guidance if a staff member tests positive for COVID-19,” available online at <https://sf.gov/business-guidance-if-staff-member-tests-positive-covid-19>.
- 2.23. Post signs to advise customers of the maximum line capacity to ensure that the maximum number of customers in line is not exceeded. Once the maximum number of customers is reached, customers should be advised to return later to prevent buildup of congestion in the line.
- 2.24. Place tape or other markings on the sidewalk or floor at least six feet apart in customer line areas with signs directing customers to use the markings to maintain distance.
- 2.25. When stocking shelves, if any, ensure that Personnel wash or sanitize hands before placing items on shelves, making sure to again wash or sanitize hands if they become contaminated by touching face or hair or being exposed to other soiled surfaces.
- 2.26. Ensure that all Personnel who select items on behalf of customers wear a Face Covering when selecting, packing, and/or delivering items.
- 2.27. Require Personnel to wash hands frequently, including:
 - When entering any kitchen or food preparation area
 - Before starting food preparation or handling
 - After touching their face, hair, or other areas of the body
 - After using the restroom
 - After coughing, sneezing, using a tissue, smoking, eating, or drinking
 - Before putting on gloves
 - After engaging in other activities that may contaminate the hands
- 2.28. Assign Personnel to keep soap and paper towels stocked at sinks and handwashing stations at least every hour and to replenish other sanitizing products.

3. Section 3 – Other Requirements:

- 3.1. On May 12, 2020, the State of California issued industry guidance titled “COVID-19 Industry Guidance: Logistics and Warehousing Facilities” (the “Industry Guidance”), which is available online at <http://covid19.ca.gov/pdf/guidance-logistics-warehousing.pdf>. A copy of the Industry Guidance is attached to the Directive as Exhibit B and is incorporated into the Directive by this reference. The Warehouse and Logistical Support Businesses must review the Industry Guidance and must address each of the considerations and requirements listed in the Industry Guidance in the Warehouse and Logistical Support Business’s Health and Safety Plan. The Warehouse and Logistical Support Businesses must updated its Health and Safety Plan based



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on any updates to the Industry Guidance in the future. The Health and Safety Plan must ensure that all Personnel, customers, and members of the public are protected.

- 3.2. The Health Officer may revise this Directive and add additional requirements in the future in order to ensure that Warehouse and Logistical Support Businesses are operated in the safest possible manner during this pandemic.

City and County of San Francisco Health Officer Directive - Attachment
Handout for Personnel (Employees, Contractors, Volunteers) of Essential Business and Other Businesses Permitted to Operate During the Health Emergency (May 18, 2020)

Any business or entity that is subject to a Health Officer Directive to which this handout is attached (each “Business”) must give a copy of this handout to Personnel who work in the City outside their household during this emergency. Go to www.sfgdcp.org/covid19 for more info or a copy of this form.

All Personnel: If you work outside your household in the City during this local health emergency, you may qualify for a free test for the virus that causes COVID-19, *even if you have no symptoms*. Contact your healthcare provider or go to **CityTestSF** at <https://sf.gov/get-tested-covid-19-citytestsf> to sign up for a free test.

Part 1 – You must answer the following questions before starting your work every day that you work.

You may be required to provide the answers in person or via phone or other electronic means to the Business before the start of each shift. If any answers change while you are at work, notify the Business by phone and leave the workplace.

1. Within the last 10 days have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. Do you live in the same household with, or have you had **close contact*** with someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus?

If the answer to either question is “yes”, do not go to work and follow the steps listed in **Part 2** below.

3. Have you had any one or more of these symptoms today or within the past 24 hours, which is new or not explained by another reason?

- | | |
|--|---------------------------|
| • Fever, Chills, or Repeated Shaking/Shivering | • Loss of Taste or Smell |
| • Cough | • Muscle pain |
| • Sore Throat | • Headache |
| • Shortness of Breath, Difficulty Breathing | • Runny or congested nose |
| • Feeling Unusually Weak or Fatigued | • Diarrhea |

If the answer to Question 3 is “yes”, do not go to work and follow the steps listed in **Part 3** below.

Part 2 –

- If you answered **yes to Question 1**: you are subject to the Health Officer Isolation Directive. Do not go to work. **Follow Isolation Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- If you answered **yes to Question 2**: you are subject to the Health Officer Quarantine Directive. Do not go to work. **Follow Quarantine Steps** at: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>
- Do not return to work until the Isolation or Quarantine Steps tell you it is safe to return!
- The meaning of ***Close Contact** is explained in this document: <https://www.sfgdcp.org/Isolation-Quarantine-Packet>

Part 3 – If you answered yes to Question 3:

You may have COVID-19 and **must be tested for the virus** before returning to work. Without a test, the Business must treat you as being positive for COVID-19 and require you to stay out of work for at least **10** calendar days. In order to return to work sooner and to protect those around you, you must get tested for the virus. Follow these steps:

1. Contact your usual healthcare provider about getting tested for the virus, or sign up for free testing at CityTestSF <https://sf.gov/get-tested-covid-19-citytestsf>. If you live outside the City, you can check with the county where you live, get tested by your usual healthcare provider, or use CityTestSF.
 2. Wait for your test results at home while minimizing exposure to those you live with. A good resource is <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
- If your result is positive (confirms that you have the virus) go to **Part 2** above and follow **Isolation Steps**.
 - If your result is negative, do not return to work until you have had at least 3 days in a row without fever and with improvement in your other symptoms. Consult with your healthcare provider to decide.

If you have questions about any part of this Handout, please see FAQs at www.sfgdcp.org/covid19 under “Isolation & Quarantine Directives” or call 3-1-1



COVID-19 INDUSTRY GUIDANCE: Logistics and Warehousing Facilities

May 12, 2020

[covid19.ca.gov](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Industry-Guidance-Logistics-and-Warehousing-Facilities.aspx)



OVERVIEW

On March 19, 2020, the State Public Health Officer and Director of the California Department of Public Health issued an order requiring most Californians to stay at home to disrupt the spread of COVID-19 among the population.

The impact of COVID-19 on the health of Californians is not yet fully known. Reported illness ranges from very mild (some people have no symptoms) to severe illness that may result in death. Certain groups, including people aged 65 or older and those with serious underlying medical conditions, such as heart or lung disease or diabetes, are at higher risk of hospitalization and serious complications. Transmission is most likely when people are in close contact with an infected person, even if that person does not have any symptoms or has not yet developed symptoms.

Precise information about the number and rates of COVID-19 by industry or occupational groups, including among critical infrastructure workers, is not available at this time. There have been multiple outbreaks in a range of workplaces, indicating that workers are at risk of acquiring or transmitting COVID-19 infection. Examples of these workplaces include long-term care facilities, prisons, food production, warehouses, meat processing plants, and grocery stores.

As stay-at-home orders are modified, it is essential that all possible steps be taken to ensure the safety of workers and the public.

Key prevention practices include:

- ✓ physical distancing to the maximum extent possible,
- ✓ use of face coverings by employees (where respiratory protection is not required) and customers/clients,
- ✓ frequent handwashing and regular cleaning and disinfection,
- ✓ training employees on these and other elements of the COVID-19 prevention plan.

In addition, it will be critical to have in place appropriate processes to identify new cases of illness in workplaces and, when they are identified, to intervene quickly and work with public health authorities to halt the spread of the virus.

Purpose

This document provides guidance for businesses operating in the logistics/warehousing industry to support a safe, clean environment for employees. The guidance is not intended to revoke or repeal any employee rights, either statutory, regulatory or collectively bargained, and is not exhaustive, as it does not include county health orders, nor is it a substitute for any existing safety and health-related regulatory requirements such as those of Cal/OSHA.¹ Stay current on changes to public health guidance and state/local orders, as the COVID-19 situation continues. Cal/OSHA has more safety and health guidance on their Cal/OSHA COVID-19 [Infection Prevention for Logistics Employers and Employees](#) webpage. CDC has additional requirements in their guidance for [businesses and employers](#) and specific guidance for [mail and parcel delivery](#).



Worksite Specific Plan

- Establish a written, worksite-specific COVID-19 prevention plan at every facility, perform a comprehensive risk assessment of all work areas, and designate a person at each facility to implement the plan.
- Identify contact information for the local health department where the facility is located for communicating information about COVID-19 outbreaks among employees.
- Train and communicate with employees and employee representatives on the plan.
- Regularly evaluate the workplace for compliance with the plan and document and correct deficiencies identified.
- Investigate any COVID-19 illness and determine if any work-related factors could have contributed to risk of infection. Update the plan as needed to prevent further cases.
- Identify close contacts (within six feet for 15 minutes or more) of an infected employee and take steps to isolate COVID-19 positive employee(s) and close contacts.
- Adhere to the guidelines below. Failure to do so could result in workplace illnesses that may cause operations to be temporarily closed or limited.



Topics for Employee Training

- Information on [COVID-19](#), how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.
- Self-screening at home, including temperature and/or symptom checks using [CDC guidelines](#).
- The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
- To seek medical attention if their symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on [CDC's webpage](#).

- The importance of frequent handwashing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when employees cannot get to a sink or handwashing station, per [CDC guidelines](#)).
- The importance of physical distancing, both at work and off work time (see Physical Distancing section below).
- Proper use of face coverings, including:
 - Face coverings do not protect the wearer and are not personal protective equipment (PPE).
 - Face coverings can help protect people near the wearer, but do not replace the need for physical distancing and frequent handwashing.
 - Employees should wash or sanitize hands before and after using or adjusting face coverings.
 - Avoid touching eyes, nose, and mouth.
 - Face coverings should be washed after each shift.
- Ensure temporary or contract workers at the facility are also properly trained in COVID-19 prevention policies and have necessary PPE. Discuss these responsibilities ahead of time with organizations supplying temporary and/or contract workers.
- Information on employer or government-sponsored leave benefits the employee may be entitled to receive that would make it financially easier to stay at home. See additional information on [government programs supporting sick leave and worker's compensation for COVID-19](#), including employee's sick leave rights under the [Families First Coronavirus Response Act](#) and employee's rights to workers' compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the Governor's [Executive Order N-62-20](#).



Individual Control Measures and Screening

- Provide temperature and/or symptom screenings for all workers at the beginning of their shift and any vendors, contractors, or other workers entering the establishment. Make sure the temperature/symptom screener avoids close contact with workers to the extent possible. Both screeners and employees should wear face coverings for the screening.

- If requiring self-screening at home, which is an appropriate alternative to providing it at the establishment, ensure that screening was performed prior to the worker leaving the home for their shift and follows [CDC guidelines](#), as described in the Topics for Employee Training section above.
- Encourage workers who are sick or exhibiting symptoms of COVID-19 to stay home.
- Employers should provide and ensure workers use all required protective equipment, including face coverings and gloves where necessary. Employers should consider where disposable glove use may be helpful to supplement frequent handwashing or use of hand sanitizer; examples are for workers who are screening others for symptoms or handling commonly touched items.
- Face coverings are strongly encouraged when employees are in the vicinity of others. Workers should have face coverings available and wear them when at work, in offices, or in a vehicle for work-related travel with others. Face coverings must not be shared.



Cleaning and Disinfecting Protocols

- Perform thorough cleaning on high traffic areas such as break rooms, lunch areas, and changing areas, and areas of ingress and egress including stairways and stairwells, handrails, elevator controls. Frequently disinfect commonly used surfaces, including tables, amenities, doorknobs, toilets, and handwashing facilities.
- Clean touchable surfaces between shifts or between users, whichever is more frequent, including but not limited to working surfaces, machinery, tools, equipment, shelves, storage rooms, handles, latches and locks, and controls on stationary and mobile equipment.
- Require employees to wash hands or use sanitizer between use of shared equipment, such as time clocks and forklifts, and allow work time to do so. Avoid sharing phones, other work tools, or equipment wherever possible. Never share PPE.
- Clean delivery vehicles and equipment before and after delivery, carry additional sanitation materials during deliveries, and use clean personal protective equipment for each delivery stop.
- For delivery drivers, normally accessible restrooms on routes (e.g., restaurants, coffee shops) may be closed. Employers should provide employees alternative restroom locations and allow time for employees to use them.

- Provide time for workers to implement cleaning practices during their shift. Cleaning assignments should be assigned during working hours as part of the employee's job duties.
- Ensure that sanitary facilities stay operational and stocked at all times and provide additional soap, paper towels, and hand sanitizer when needed. Provide additional sanitary facilities (portable toilets and handwashing stations) if necessary and practical.
- Stagger breaks if feasible to ensure physical distancing and the chance to clean restrooms frequently.
- When choosing cleaning chemicals, employers should use products approved for use against COVID-19 included on the [Environmental Protection Agency \(EPA\)-approved](#) list and follow product instructions. Use disinfectants labeled to be effective against emerging viral pathogens, diluted household bleach solutions (5 tablespoons per gallon of water), or alcohol solutions with at least 70% alcohol that are appropriate for the surface. Provide employees training on manufacturer's directions and Cal/OSHA requirements for safe use. Workers using cleaners or disinfectants should wear gloves as required by the product instructions.
- Employees should be provided and use protective equipment when offloading and storing delivered goods. Employees should inspect deliveries and perform disinfection measures prior to storing goods in warehouses and facilities when deliveries appear tampered with.
- Consider installing portable high-efficiency air cleaners, upgrading the building's air filters to the highest efficiency possible, and making other modifications to increase the quantity of outside air and ventilation in work and break areas.



Physical Distancing Guidelines

- Implement measures to ensure physical distancing of at least six feet between workers, including transportation personnel. These can include use of physical partitions or visual cues such as floor markings, colored tape, or signs to indicate to where workers should stand.
- Minimize transaction time between warehouse employees and transportation personnel. Perform gate check-ins and paperwork digitally if feasible. Require employees to put on face coverings prior to interfacing with transportation personnel and other people entering and exiting the facility.

- Redesign workspaces and shared outdoor spaces to allow for at least six feet between employees.
- Consider offering workers who request modified duties options that minimize their contact with customers and other employees (e.g., managing administrative needs through telework).
- Use the following hierarchy to prevent transmission of COVID-19 in work areas especially where physical distancing is difficult to maintain: engineering controls, administrative controls, and PPE.
 - Engineering controls include creating physical or spatial barriers between employees such as Plexiglas or other sturdy and impermeable partitions.
 - Administrative controls include increasing the number of shifts to reduce the number of personnel present at one time and ensure adequate physical distancing.
 - PPE includes face shields, some masks, and impermeable gloves. Note that some disposable equipment such as some face shields and respirators are prioritized for health care workers and workers that handle pathogens and should not otherwise be used.
- Adjust safety and other meetings to ensure physical distance and conduct smaller individual meetings at facilities to maintain physical distancing guidelines.
- Utilize work practices, when feasible, to limit the number of workers on the jobsite at one time. This may include scheduling (e.g., staggering shift start/end times) or rotating crew access to a designated area during a shift. Stage the jobsite to stagger work and limit overlap of work crews.
- Place additional limitations on the number of workers in enclosed areas, where six feet of separation may not be sufficient to limit transmission of the virus.
- Stagger employee breaks, in compliance with wage and hour regulations, to maintain physical distancing protocols.
- Close breakrooms, use barriers, or increase distance between tables/chairs to separate workers and discourage congregating during breaks. Where possible, create outdoor break areas with shade covers and seating that ensures physical distancing.
- Close common areas where personnel are likely to congregate and interact (e.g., kitchenettes, break rooms, etc.). Discourage employees from congregating in high traffic areas.

¹Additional requirements must be considered for vulnerable populations. The logistics and warehousing industry must comply with all [Cal/OSHA](#) standards and be prepared to adhere to its guidance as well as guidance from the [Centers for Disease Control and Prevention \(CDC\)](#) and the [California Department of Public Health \(CDPH\)](#). Additionally, employers must be prepared to alter their operations as those guidelines change.



From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Legislative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)
Subject: FW: Childcare Provider and Summer Camp Directives
Date: Tuesday, May 26, 2020 3:34:00 PM
Attachments: [Summer Camp Directive FINAL-signed.pdf](#)
[Childcare Provider Directive FINAL-signed.pdf](#)

Hello Supervisors,

Please see the attached Directives of the Health Officer Nos. 2020-13 and 2020-14.

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
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From: Patil, Sneha (DPH) <sneha.patil@sfdph.org> -
Sent: Tuesday, May 26, 2020 3:31 PM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Cc: Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>
Subject: Childcare Provider and Summer Camp Directives

Hi Angela,

Please see attached Health Officer Directives regarding childcare provider and summer camps.

Thanks,
Sneha and -



DIRECTIVE OF THE HEALTH OFFICER No. 2020-13

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR SUMMER CAMPS**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: May 26, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that summer camps as described below must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 of Health Officer Order No. C19-07e issued on May 22, 2020 (the “Stay-Safe-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance and compliance is required before a summer camp is permitted to begin operations pursuant to the Stay-Safe-At-Home Order, and this Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safe-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, children, their families, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

1. This Directive applies to all summer camps and summer learning programs open to children over the age of six that operate exclusively outside of the academic school year and that the Stay-Safe-At-Home Order permits to operate in the City and County of San Francisco, including in any future modifications to Appendix C-1 (“Summer Camps”). For clarity, Summer Camps may allow school-aged children currently in grades transitional kindergarten (TK) and above to enroll in and attend camps, even if they are not yet six years old.
2. Attached as Exhibit A to this Order is a list of best practices that apply to Summer Camps (the “Best Practices”). This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Summer Camp must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the San Francisco City Administrator’s website (<https://www.sfgsa.org>) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus.asp>) regularly.
3. Each Summer Camp, before it begins to operate, must create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”) addressing all applicable Best Practices attached to this Directive as Exhibit A. The Health and Safety Plan must address each requirement listed in the Best Practices, whether by



Health Officer Directive No. 2020-13

describing the plan for implementing the requirement or indicating why the requirement does not apply. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Essential Business simply check off items that have been or will be done. Rather, the contents of the Best Practices must be adapted into a separate Health and Safety Plan that describes how the business will comply with each listed requirement. A form-fillable electronic document that may be used for this purpose is available online at <https://www.sfcddcp.org/covid19> (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section), as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses the substance of all the listed requirements in the Best Practices.

4. Each Summer Camp must (a) provide a copy or summary of the Health and Safety Plan to all Personnel working on site, and to the parent(s) or guardian(s) of each child it serves and (b) post the plan at the entrance to any physical location that the Summer Camp operates within the City.
5. Each Summer Camp, before it begins to operate, must complete the online registration form available at <https://www.dcyf.org/care>.
6. Summer Camps that have implemented the required Health and Safety Plan and completed the online registration form may begin to operate on June 15, 2020. No Summer Camp may begin operations prior to June 15, 2020.
7. Each Summer Camp must require the parent/guardian of each child that participates in the program to sign an acknowledgement of health risks containing the following language:

The collective effort and sacrifice of San Francisco residents staying at home limited the spread of COVID-19. But community transmission of COVID-19 within San Francisco continues, including transmission by individuals who are infected and contagious, but have no symptoms. Infected persons are contagious 48 hours before developing symptoms (“pre-symptomatic”), and many are contagious without ever developing symptoms (“asymptomatic”). Pre-symptomatic and asymptomatic people are likely unaware that they have COVID-19.

The availability of childcare and summer camp is an important step in the resumption of activities. However, the decision by the Health Officer to allow childcare and summer camps for all families at facilities that follow required safety rules, does not mean that attending childcare or summer camp is free of risk. Enrolling a child in childcare or summer camp could increase the risk of the child becoming infected with COVID-19. While the majority of children that become infected do well, there is still much more to learn about coronavirus in children, including from recent reports of Multisystem Inflammatory Syndrome in Children (MIS-C).

Each parent or guardian must determine for themselves if they are willing to take the risk of enrolling their child in childcare/summer



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camp, including whether they need to take additional precautions to protect the health of their child and others in the household. They should particularly consider the risks to household members who are adults 60 years or older, or anyone who has an underlying medical condition. Parents and guardians may want to discuss these risks and their concerns with their pediatrician or other health care provider.

More information about COVID-19, MIS-C, and those at higher risk for serious illness is available on the Centers for Disease Control and Prevention website at <https://www.cdc.gov/coronavirus/2019-ncov/>.

I understand the risks associated with enrolling my child in childcare/summer camp, and agree to assume the risks to my child and my household. I also agree to follow all safety requirements that the childcare program/summer camp imposes as a condition of enrolling my child.

- 8. Each Summer Camp is required to take certain steps in the Health and Safety Plan related to its Personnel, including the actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Summer Camp is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Summer Camp are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices. For purposes of this Directive and the attached Best Practices, Personnel means employees; contractors and sub-contractors; independent contractors; volunteers; and other individuals who regularly provide services onsite at the request of the Summer Camp.**
- 9. Summer Camp sessions must be at least three weeks long. Sessions that are 3 weeks long should begin and end on the following dates:**
 - June 15-July 2, 2020**
 - July 6-July 24, 2020**
 - July 26-August 14, 2020**

Camps with longer sessions should try to coordinate their schedule with one of the start or end dates above, to prevent gaps or overlaps in summer care for children and youth attending different programs.

- 10. Each Summer Camp must limit group size to 12 children or youth per room or space.**
- 11. If any Summer Camp fails to comply with the requirements of this Directive or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its compliance. Further, as to any non-compliant operation, any such Summer Camp is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.**
- 12. Implementation of this Directive augments—but does not limit—the obligations of each Summer Camp under the Stay-Safe-At-Home Order including, but not limited**



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to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 15.h of the Stay-Safe-At-Home Order. The Summer Camp must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 26, 2020



Exhibit A to Health Officer Directive No. 2020-13 (issued 5/26/20)

Best Practices for Summer Camps

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 6 and subsection 15.h of Health Officer Order No. C19-07e (the “Stay-Safe-At-Home Order”), each owner, operator, manager, or supervisor of a Summer Camp that operates in the City must, as further provided in Section 6 and Appendix C-1 of the Stay-Safe-At-Home Order and Health Officer Directive No. 2020-13 to which these Best Practices are attached, create, adopt, and implement a Health and Safety Plan that addresses each item below.

Directions: The Health and Safety Plan must address each item listed in each section below. The Health and Safety Plan must describe the plan for implementing the requirement or indicate why the requirement does not apply. The list below is not intended to be used as the Health and Safety Plan by simply checking off items as having been done. Rather, the Health and Safety Plan must be a separate document. A form-fillable electronic document for this purpose allowing descriptions after each listed item is available online at <https://www.sfcdep.org/covid19> (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section), as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses all the listed requirements.

Requirements:

1. Section 1 – Signage and Education:

- 1.1.** Post a copy of the Social Distancing Protocol at each public entrance to the facility or location.
- 1.2.** Post a copy of the Health and Safety Plan at each public entrance to the facility or location.
- 1.3.** Distribute to all Personnel copies of the Social Distancing Protocol and the Health and Safety Plan (or a summary of each item with information on how copies may be obtained) and any educational materials required by the Health and Safety Plan.
- 1.4.** Create and implement an education plan for all Personnel covering all items required in the Social Distancing Protocol and the Health and Safety Plan that apply to them.
- 1.5.** Update the Health and Safety Plan as appropriate while the Directive is in effect.

2. Section 2 – Requirement Regarding Personnel:

- 2.1.** Instruct all Personnel orally and in writing not to come to work or the facility if they are sick.
- 2.2.** Provide a copy of the attachment to this Exhibit, titled “Information for Personnel (Employees, Contractors, Volunteers) of Additional Business and Other Businesses Permitted To Operate During the Health Emergency” (the “Attachment”), to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Attachment can be found online at www.sfcdep.org/covid19 (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section). If the Attachment is updated, provide an updated copy to all Personnel.



Exhibit A to Health Officer Directive No. 2020-13 (issued 5/26/20)

Best Practices for Summer Camps

- 2.3. Review the criteria listed in Part 1 of the Attachment on a daily basis with all Personnel in the City who regularly work at the facility or location before each person enters work spaces or begins a shift. Instruct any Personnel who answered yes to any question in Part 1 of the Attachment to return home or not come to work and follow the directions on the Attachment.
- 2.4. Instruct Personnel who stayed home or who went home based on the criteria listed on the Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after waiting for the amount of time listed on the Attachment after their symptoms have resolved. Personnel are not required to provide a medical clearance letter in order to return to work as long as they have met the requirements outlined on the Attachment.
- 2.5. In the coming weeks the Department of Public Health may issue guidelines requiring Summer Camps and other permitted businesses to comply with COVID-19 testing requirements for employers and businesses. Periodically, check the following website for any testing requirements for employers and businesses: www.sfdcp.org/covid19. If requirements are added, ensure that the Health and Safety Plan is updated and that the Summer Camp and all Personnel comply with testing requirements.
- 2.6. If an employee or other Personnel tests positive for COVID-19, follow the guidance on “Business guidance if a staff member tests positive for COVID-19,” available online at sf.gov/business-guidance-if-staff-member-tests-positive-covid-19.
- 2.7. Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A sample sign is available online at <https://www.sfdcp.org/covid19/> (open the “Schools, Childcare, and Youth Programs” area of the “Information and Guidance for the Public” section). Allow Personnel to bring their own Face Covering if they bring one that has been cleaned prior to the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day.
- 2.8. Provide a sink with soap, water, and paper towels for handwashing, for all Personnel working onsite at the facility or location. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, using the restroom, helping a child use the restroom, changing a child’s diaper or soiled clothes, when changing tasks, and frequently during each shift.
- 2.9. Provide hand sanitizer effective against COVID-19 throughout the facility or location for Personnel. Keep hand sanitizer out of the reach of young children, and supervise use. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the Summer Camp. Information on hand sanitizer, including sanitizer effective against COVID-19 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/qa-consumers-hand-sanitizers-and-covid-19>.



Exhibit A to Health Officer Directive No. 2020-13 (issued 5/26/20)

Best Practices for Summer Camps

- 2.10. Frequently disinfect any break rooms, bathrooms, and other common areas throughout the day.
- 2.11. Consider advising Personnel that it is recommended for them to change clothes and shoes before or upon arriving at home after a shift in order to reduce the chance of their clothing or shoes exposing anyone in the household to the virus and that such clothing should be cleaned before being used again.

3. Section 3 – Stable and Separate Groups of Children:

- 3.1. Limit group size to 12 children or youth per room or space. A group can have no more than 12 children or youth, even if not all children or youth attend the program at the same time. For example,
 - A Summer Camp may not have a group of 5 children who attend full-time, 3 children on Monday/Wednesday/Friday, and 3 children on Tuesday/Thursday (total of 11).
 - A Summer Camp may not have a group of 8 children who attend for the entire day, 4 who attend mornings only, and 4 who attend afternoons only (total of 16).
- 3.2. Have a minimum of 2 staff persons per group. Minors ages 14-17 years of age who are employed as program staff, including interns, are considered staff and are not included in the maximum number of children per group.
- 3.3. Keep children and youth with the same group each day, for the entire session, unless a change is needed for a child or youth's overall safety and wellness.
- 3.4. Assign children and youth from the same family to the same group, if possible.
- 3.5. Keep staff with the same group to the greatest extent possible.
- 3.6. If a program has more than one group of children or youth, each group should be in a separate room or space. Interactions between the groups should be minimized to the greatest extent possible.
- 3.7. For large indoor spaces like gymnasiums or auditoriums, more than one group may use the space if:
 - The space has at least 144 square feet (12' x 12') per child or youth, or about 1750 square feet for a group of 12;
 - The designated areas for each group are clearly marked, and separated by a 10-12 feet "no-go" buffer zone that neither group uses;
 - The space can be adequately ventilated, for example, by opening windows or doors;



Exhibit A to Health Officer Directive No. 2020-13 (issued 5/26/20)

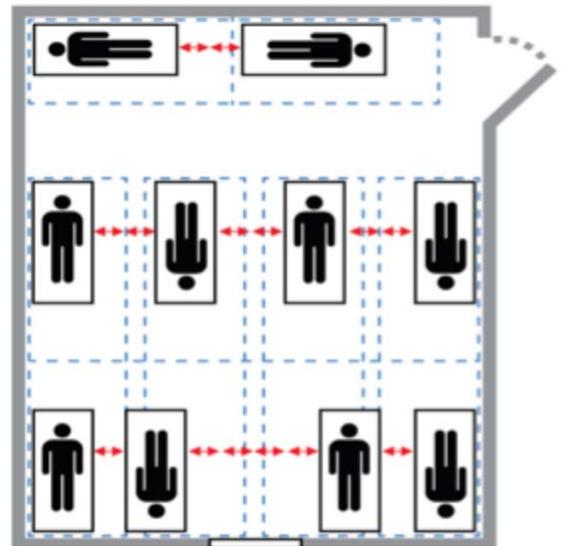
Best Practices for Summer Camps

- Partitions (e.g., a gym divider curtain) are placed to keep air from flowing directly from one group to another; and
- Both groups are from the same Summer Camp.

When choosing activities that will take place in the shared space, consider the potential to create respiratory droplets or aerosols, and try to do higher-risk activities outdoors. For example, a vigorous game of basketball is higher risk than a quiet, sedentary activity.

3.8. Implement strategies to limit the mixing of children and youth. For example:

- Stagger playground time and other activities so no two groups are in the same place at the same time.
- Keep groups separate for special activities such as art, music, and exercising.
- Consider staggering meal/snack times. Considering having staff eat at separate times, so that they do not remove their face coverings at that same time as children, youth or other staff.
- Encourage individual activities like painting, crafts, and building with blocks, and other materials.
- Space children as far apart as possible, ideally at least 6 feet apart, for individual activities and especially during meals and snacks, when face coverings are removed.
- At naptime, place children's mats as far apart as possible, ideally at least 6 feet apart. Try to have children lie on their mats so that they are head-to-toe. (See diagram.)
- Involve children in developing social distancing plans, using chalk and materials like pool noodles and yarn to create personal space areas.
- Do as many activities as possible—including snack and meals—outside.
- Cancel or postpone special events that involve parents and families, such as festivals, holiday events, and special performances.
- Do not hold gatherings like campfires, sing-alongs, and other activities that bring large groups of children together, even if held outdoors.



3.9. Sports with shared equipment or physical contact, like soccer, basketball, baseball, softball, and tennis may be played, but only within the same stable group of up to 10-12 children and youth. Clean equipment at least once a day.



Exhibit A to Health Officer Directive No. 2020-13 (issued 5/26/20)

Best Practices for Summer Camps

3.10. Summer camp sessions must be at least three weeks long. Children and youth must attend the first week of the session. Those who do not attend the first week may not join the session later. Children and youth may choose not to attend for the entire duration of the program, but if they leave, their spot should not be filled by another child. These restrictions lower the chance of children and youth becoming infected with COVID-19 in one program, then going to another camp or returning to school before they develop symptoms, and spreading COVID-19 to another group.

4. Section 4 – Symptom Screening for Children:

4.1. Ask parent(s)/caregiver(s) and child about possible symptoms of COVID-19 when they arrive and before they are allowed into the facility or area. Specifically, ask whether the has had any one or more of these symptoms within the past 24 hours, which is new or not explained by a pre-existing condition:

- Fever, Chills, or Repeated Shaking/Shivering
- Cough
- Sore Throat
- Shortness of Breath
- Difficulty Breathing
- Feeling Unusually Weak or Fatigued
- Loss of Taste or Smell
- Muscle pain
- Headache
- Runny or congested nose
- Diarrhea

4.2. Either (a) ask parents/caretakers to take a child’s temperature before arrival and report it; or (b) take the child’s temperature with a “no-touch” (infrared) thermometer upon arrival. For details on how to safely take a child’s temperature with a no-touch thermometer, see San Francisco department of Public Health’s Guidance Interim Guidance for Child Care Programs and Summer Day Camps, available at <https://www.sfdcp.org/communicable-disease/diseases-a-z/covid19whatsnew/>.

4.3. Look at the child or youth. Look for signs of illness like flushed cheeks, rapid breathing or difficulty breathing, fatigue, or extreme fussiness.

4.4. Children with symptoms or a fever should be sent home and encouraged to seek COVID-19 testing. Instruct the parent or caretaker of any child who is sent home that the child must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to Summer Camp. If they are required to self-quarantine or self-isolate, they may only return to the camp after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to camp after waiting for the amount of time listed on the Attachment to this Exhibit after their symptoms have resolved. Children are not required to provide a medical clearance letter in order to return to camp as long as they have met the requirements outlined in the Attachment.

4.5. Personnel conducting the screening should stand at least 6 feet away from the child and parent/caregiver.



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Best Practices for Summer Camps

- 4.6. Children who pass the screening should wash their hands with soap and water or clean their hands with hand sanitizer before they enter the building or program.

5. Section 5 – Drop-Off and Pick-Up Procedures:

- 5.1. Require that family members and caregivers wear face coverings when dropping off or picking up children, and at all times inside the Summer Camp's facility or area.
- 5.2. Staff should remain 6 feet apart from parents and caregivers.
- 5.3. Stagger arrival and drop-off times to limit contact between families, if possible.
- 5.4. Have staff greet children outside as they arrive. Place sign in stations (if any) outside, and provide sanitary wipes to clean pens between uses.
- 5.5. Consider curbside drop-off and pick-up, where staff come outside the facility to pick up the children as they arrive, and bring children outside to be picked up.
- 5.6. Encourage the same family member or designated person to drop off and pick up the child every day. Discourage grandparents and other older relatives from picking up children, if they are over 60 years old, since they are more at risk for serious illness.

6. Section 6 – Face Coverings:

- 6.1. All adults and youth 13 years and older should wear face masks or cloth face coverings at all times. This includes family members and caregivers waiting outside to drop-off or pick-up children.
- 6.2. Encourage children 3 to 12 years old to wear face coverings with adult supervision.
- 6.3. Do not use face masks or cloth face coverings for children ages 2 and younger, anyone who has trouble breathing, or is asleep, unconscious, or otherwise unable to remove the mask without assistance.
- 6.4. Children should not wear face coverings at nap time.

7. Section 7 – Hygiene and Sanitation:

- 7.1. Encourage children, youth, and staff to wash their hands often with soap and water for at least 20 seconds or with hand sanitizer, especially before eating, after going to the bathroom or diapering, or after wiping their nose, coughing, or sneezing.
- 7.2. Educate children, youth and staff about basic measures to prevent the spread of infection, including covering one's coughs and sneezes and washing hands frequently.



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Best Practices for Summer Camps

- 7.3. Consider involving children and youth in making signs to remind people to wash their hands, cover coughs and sneezes, and stay 6 feet apart.
- 7.4. Establish a schedule for cleaning and disinfecting. In addition to regular cleaning, the space must be thoroughly cleaned and disinfected between use by different groups, for example, between sessions, with special attention to indoor eating areas where people have removed their masks.
- 7.5. Routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched, especially toys and games. This may include doorknobs, light switches, classroom sink handles, countertops, nap pads, toilet training potties, desks, chairs, cubbies, and playground structures.
- 7.6. If surfaces are visibly dirty, clean them using detergent or soap and water before disinfecting them.
- 7.7. Use cleaning products according to the directions on the label. Most household disinfectants are effective. To see if a disinfectant is on the EPA's list of products that are effective against coronavirus, go to <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>. Follow the manufacturer's instructions for concentration, application method, and contact time for all cleaning and disinfection products.
- 7.8. Keep all cleaning materials secure and out of reach of children and ensure that there is adequate ventilation when using these products to keep children and staff from inhaling toxic fumes.
- 7.9. Do not use toys that cannot be cleaned and sanitized.
- 7.10. Set aside toys that children have put in their mouths or that are otherwise contaminated by body secretions or excretions. Clean them by hand while wearing gloves. Clean first with water and detergent, rinse, then sanitize with an EPA-registered disinfectant, and air-dry.
- 7.11. Set aside toys that need to be cleaned. Place in a dish pan with soapy water or in a separate container marked for "soiled toys." Keep dish pan out of reach from children to prevent risk of drowning.
- 7.12. Do not share toys, arts and crafts materials, or school supplies (e.g., scissors, markers, pens, pencils, glue sticks, etc.) between groups of children and youth. Wash and sanitize toys before moving them from one group to another.
- 7.13. Machine-washable cloth toys should be used by one child at a time, or not be used at all.
- 7.14. Books and other paper-based materials like mail or envelopes, do not need additional cleaning or disinfection.
- 7.15. Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location.



DIRECTIVE OF THE HEALTH OFFICER No. 2020-14

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR CHILDCARE PROVIDERS**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: May 26, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that childcare providers as described below must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 of Health Officer Order No. C19-07e issued on May 22, 2020 (the “Stay-Safe-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance and compliance is required before a Childcare Provider is permitted to begin operations pursuant to the Stay-Safe-At-Home Order, and this Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safe-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, children, their families, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. The Stay-Safe-at-Home Order allows educational or recreational institutions or programs that provide care or supervision for children of any age to open for all children. This Directive applies to such programs that primarily serve children 0-5 year of age that the Stay-Safe-At-Home Order permits to operate in the City and County of San Francisco (“Childcare Providers”). Summer camps are addressed separately in Health Officer Directive No. 2020-13. After school programs will be addressed in a separate Health Officer directive at a later date when more is known about how K-12 schools in San Francisco will re-open for in-person attendance).**
- 2. Attached as Exhibit A to this Order is a list of best practices that apply to Childcare Providers (the “Best Practices”). This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Childcare Provider must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the San Francisco City Administrator’s website (<https://www.sfgsa.org>) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus.asp>) regularly.**
- 3. Each Childcare Provider must create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”) addressing all applicable Best Practices**



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attached to this Directive as Exhibit A. The Health and Safety Plan must address each requirement listed in the Best Practices, whether by describing the plan for implementing the requirement or indicating why the requirement does not apply. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Essential Business simply check off items that have been or will be done. Rather, the contents of the Best Practices must be adapted into a separate Health and Safety Plan that describes how the business will comply with each listed requirement. A form-fillable electronic document that may be used for this purpose is available online at <https://www.sfcdep.org/covid19> (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section), as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses the substance of all the listed requirements in the Best Practices.

4. Each Childcare Provider must (a) provide a copy or summary of the Health and Safety Plan to all Personnel working on site, and to the parent(s) or guardian(s) of each child it serves and (b) post the plan at the entrance to any physical location that the Childcare Provider operates within the City.
5. Each Childcare Provider must complete the online registration form available at <https://www.dcyf.org/care>.
6. Childcare Providers that were operating as an essential business prior to May 26, 2020, must prepare and implement a Health and Safety Plan and complete the online registration form no later than June 15.
7. Childcare Providers that are beginning or resuming operations on May 26, 2020, or later, must prepare and implement a Health and Safety Plan before they can begin operating.
8. Each Childcare Provider must require the parent/guardian of each child that participates in the program to sign an acknowledgement of health risks containing the following language:

The collective effort and sacrifice of San Francisco residents staying at home limited the spread of COVID-19. But community transmission of COVID-19 within San Francisco continues, including transmission by individuals who are infected and contagious, but have no symptoms. Infected persons are contagious 48 hours before developing symptoms (“pre-symptomatic”), and many are contagious without ever developing symptoms (“asymptomatic”). Pre-symptomatic and asymptomatic people are likely unaware that they have COVID-19.

The availability of childcare is an important step in the resumption of activities. However, the decision by the Health Officer to allow childcare and summer camps for all families at facilities that follow required safety rules, does not mean that attending childcare or summer camp is free of risk. Enrolling a child in childcare or summer camp could increase the risk of the child becoming infected with COVID-19. While the majority of children that become infected do well, there is still much more to learn about coronavirus in children,



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including from recent reports of Multisystem Inflammatory Syndrome in Children (MIS-C).

Each parent or guardian must determine for themselves if they are willing to take the risk of enrolling their child in childcare/summer camp, including whether they need to take additional precautions to protect the health of their child and others in the household. They should particularly consider the risks to household members who are adults 60 years or older, or anyone who has an underlying medical condition. Parents and guardians may want to discuss these risks and their concerns with their pediatrician or other health care provider.

More information about COVID-19, MIS-C, and those at higher risk for serious illness is available on the Centers for Disease Control and Prevention website at <https://www.cdc.gov/coronavirus/2019-ncov/>.

I understand the risks associated with enrolling my child in childcare/summer camp, and agree to assume the risks to my child and my household. I also agree to follow all safety requirements that the childcare program/summer camp imposes as a condition of enrolling my child.

9. Each Childcare Provider is required to take certain steps in the Health and Safety Plan related to its Personnel, including the actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Childcare Provider is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Childcare Provider are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices. For purposes of this Directive and the attached Best Practices, Personnel means employees; contractors and sub-contractors; independent contractors; volunteers; and other individuals who regularly provide services onsite at the request of the Childcare Provider.
10. Childcare Providers may not enroll children for fewer than three weeks.
11. State-licensed Childcare Providers for children ages 0-5 years must currently limit group size to 10 children per room or space under state licensing requirements (if the state increases the permitted group size, Childcare Providers may increase the size of their groups accordingly, not to exceed 12 children), and all other Childcare Providers must limit group size to 12 children per room or space.
12. If any Childcare Provider fails to comply with the requirements of this Directive or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its compliance. Further, as to any non-compliant operation, any such Childcare Provider is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.
13. Implementation of this Directive augments—but does not limit—the obligations of each Childcare Provider under the Stay-Safe-At-Home Order including, but not



**City and County of
San Francisco**

**Department of Public Health
Health Officer Directive**

Health Officer Directive No. 2020-14

limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 15.h of the Stay-Safe-At-Home Order. The Childcare Provider must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 26, 2020



Exhibit A to Health Officer Directive No. 2020-14 (issued 5/26/20)

Best Practices for Childcare Providers

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 6 and subsection 15.h of Health Officer Order No. C19-07e (the “Stay-Safe-At-Home Order”), each Childcare Provider that operates in the City must, as further provided in Section 6 and Appendix C-1 of the Stay-Safe-At-Home Order and Health Officer Directive No. 2020-14 to which these Best Practices are attached, create, adopt, and implement a Health and Safety Plan that addresses each item below. State-licensed Childcare Providers must comply with California Department of Social Services (CDSS) requirements—including those set forth in PIN 20-06-CCP regarding Social and Physical Distancing Guidance and Healthy Practices for Child Care Facilities in Response to the Global Coronavirus (Covid-19) Pandemic, available at <https://www.cdss.ca.gov/inforesources/child-care-licensing>, as it may be updated or amended by CDSS. In the event of a conflict or inconsistency between this Directive and CDSS requirements, state-licensed Childcare Providers should comply with the CDSS requirements.

Directions: The Health and Safety Plan must address each item listed in each section below. The Health and Safety Plan must describe the plan for implementing the requirement or indicate why the requirement does not apply. The list below is not intended to be used as the Health and Safety Plan by simply checking off items as having been done. Rather, the Health and Safety Plan must be a separate document. A form-fillable electronic document for this purpose allowing descriptions after each listed item is available online at <https://www.sfcdep.org/covid19> (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section), as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses all the listed requirements.

Requirements:

1. Section 1 – Signage and Education:

- 1.1.** Post a copy of the Social Distancing Protocol at each public entrance to the facility or location.
- 1.2.** Post a copy of the Health and Safety Plan at each public entrance to the facility or location.
- 1.3.** Distribute to all Personnel copies of the Social Distancing Protocol and the Health and Safety Plan (or a summary of each item with information on how copies may be obtained) and any educational materials required by the Health and Safety Plan.
- 1.4.** Create and implement an education plan for all Personnel covering all items required in the Social Distancing Protocol and the Health and Safety Plan that apply to them.
- 1.5.** Update the Health and Safety Plan as appropriate while the Directive is in effect.

2. Section 2 – Requirement Regarding Personnel:

- 2.1.** Instruct all Personnel orally and in writing not to come to work or the facility if they are sick.
- 2.2.** Provide a copy of the attachment to this Exhibit, titled “Information for Personnel (Employees, Contractors, Volunteers) of Additional Business and Other Businesses Permitted



Exhibit A to Health Officer Directive No. 2020-14 (issued 5/26/20)

Best Practices for Childcare Providers

To Operate During the Health Emergency” (the “Attachment”), to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Attachment can be found online at www.sfcddp.org/covid19 (open the “Businesses and Employers” area of the “Information and Guidance for the Public” section). If the Attachment is updated, provide an updated copy to all Personnel.

- 2.3. Review the criteria listed in Part 1 of the Attachment on a daily basis with all Personnel in the City who regularly work at the facility or location before each person enters work spaces or begins a shift. Instruct any Personnel who answered yes to any question in Part 1 of the Attachment to return home or not come to work and follow the directions on the Attachment.
- 2.4. Instruct Personnel who stayed home or who went home based on the criteria listed on the Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after waiting for the amount of time listed on the Attachment after their symptoms have resolved. Personnel are not required to provide a medical clearance letter in order to return to work as long as they have met the requirements outlined on the Attachment.
- 2.5. In the coming weeks the Department of Public Health may issue guidelines requiring Childcare Providers and other permitted businesses to comply with COVID-19 testing requirements for employers and businesses. Periodically, check the following website for any testing requirements for employers and businesses: www.sfcddp.org/covid19. If requirements are added, ensure that the Health and Safety Plan is updated and that the Childcare Provider and all Personnel comply with testing requirements.
- 2.6. If an employee or other Personnel tests positive for COVID-19, follow the guidance on “Business guidance if a staff member tests positive for COVID-19,” available online at sf.gov/business-guidance-if-staff-member-tests-positive-covid-19.
- 2.7. Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A sample sign is available online at <https://www.sfcddp.org/covid19/> (open the “Schools, Childcare, and Youth Programs” area of the “Information and Guidance for the Public” section). Allow Personnel to bring their own Face Covering if they bring one that has been cleaned prior to the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day.
- 2.8. Provide a sink with soap, water, and paper towels for handwashing, for all Personnel working onsite at the facility or location. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, using the restroom, helping a child use the restroom, changing a child’s diaper or soiled clothes, when changing tasks, and frequently during each shift.
- 2.9. Provide hand sanitizer effective against COVID-19 throughout the facility or location for Personnel. Keep hand sanitizer out of the reach of young children, and supervise use. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will



Exhibit A to Health Officer Directive No. 2020-14 (issued 5/26/20)

Best Practices for Childcare Providers

suffice for Personnel who are on-site at the Childcare Provider. Information on hand sanitizer, including sanitizer effective against COVID-19 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/qa-consumers-hand-sanitizers-and-covid-19>.

- 2.10. Frequently disinfect any break rooms, bathrooms, and other common areas throughout the day.
- 2.11. Consider advising Personnel that it is recommended for them to change clothes and shoes before or upon arriving at home after a shift in order to reduce the chance of their clothing or shoes exposing anyone in the household to the virus and that such clothing should be cleaned before being used again.

3. Section 3 – Stable and Separate Groups of Children:

- 3.1. State-licensed Childcare Providers for children ages 0-5 years must currently limit group size to 10 children per room or space under state licensing requirements (if the state increases the permitted group size, Childcare Providers may increase the size of their groups accordingly, not to exceed 12 children), and all other Childcare Providers must limit group size to 12 children per room or space. A group can have no more than 10 or 12 children or youth, even if not all children or youth attend the program at the same time. For example,
 - o A Childcare Provider may not have a group of 5 children who attend full-time, 3 children on Monday/Wednesday/Friday, and 3 children on Tuesday/Thursday (total of 11).
 - o A Childcare Provider may not have a group of 8 children who attend for the entire day, 4 who attend mornings only, and 4 who attend afternoons only (total of 16).
- 3.2. State-licensed Childcare Providers for children ages 0-5 years must adhere to the teacher:child ratios set by the California Department of Social Services, which is currently set forth in PIN 20-06-CCP regarding Social and Physical Distancing Guidance and Healthy Practices for Child Care Facilities in Response to the Global Coronavirus (Covid-19) Pandemic, available at <https://www.cdss.ca.gov/inforesources/child-care-licensing>. All other Childcare Providers must have a minimum of 2 staff persons per group. Minors ages 14-17 years of age who are employed as program staff, including interns, are considered staff and are not included in the maximum number of children per group.
- 3.3. Keep children and youth with the same group each day, for the entire session, unless a change is needed for a child or youth's overall safety and wellness.
- 3.4. Assign children and youth from the same family to the same group, if possible.
- 3.5. Keep staff with the same group to the greatest extent possible.



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Best Practices for Childcare Providers

- 3.6.** If a program has more than one group of children or youth, each group should be in a separate room or space. Interactions between the groups should be minimized to the greatest extent possible.
- 3.7.** For large indoor spaces like gymnasiums or auditoriums, more than one group may use the space if:
- The space has at least 144 square feet (12' x 12') per child or youth, or about 1750 square feet for a group of 10 or 12;
 - The designated areas for each group are clearly marked, and separated by a 10-12 feet "no-go" buffer zone that neither group uses;
 - The space can be adequately ventilated, for example, by opening windows or doors;
 - Partitions (e.g., a gym divider curtain) are placed to keep air from flowing directly from one group to another; and
 - Both groups are from the same program.

When choosing activities that will take place in the shared space, consider the potential to create respiratory droplets or aerosols, and try to do higher-risk activities outdoors. For example, a vigorous game of basketball is higher risk than a quiet, sedentary activity.

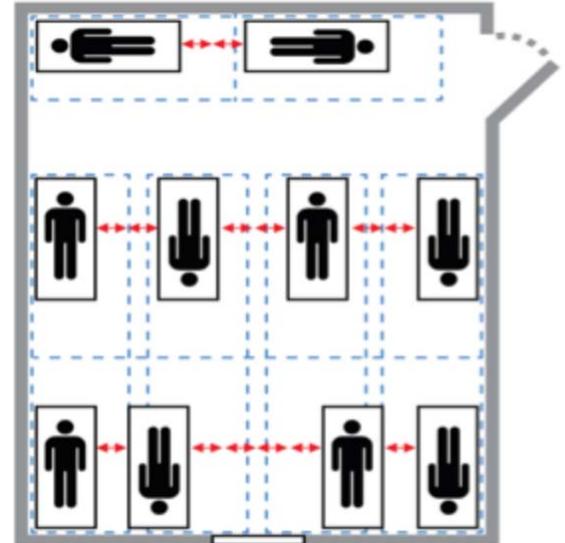
- 3.8.** Implement strategies to limit the mixing of children and youth. For example:
- Stagger playground time and other activities so no two groups are in the same place at the same time.
 - Keep groups separate for special activities such as art, music, and exercising.
 - Consider staggering meal/snack times. Considering having staff eat at separate times, so that they do not remove their face coverings at that same time as children, youth or other staff.
 - Encourage individual activities like painting, crafts, and building with blocks, and other materials.
 - Space children as far apart as possible, ideally at least 6 feet apart, for individual activities and especially during meals and snacks, when face coverings are removed.



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- At naptime, place children’s mats or cribs as far apart as possible, ideally at least 6 feet apart. Try to have children lie on their mats so that they are head-to-toe. (See diagram.)
- Involve children in developing social distancing plans, using chalk and materials like pool noodles and yarn to create personal space areas.
- Do as many activities as possible—including snack and meals—outside.
- Cancel or postpone special events that involve parents and families, such as festivals, holiday events, and special performances.
- Do not hold gatherings that bring large groups of children together, even if held outdoors.



3.9. Sports with shared equipment or physical contact may be played, but only within the same stable group of up to 10-12 children and youth. Clean equipment at least once a day.

3.10. Drop-in childcare is not permitted. Childcare Providers may not enroll children for fewer than three weeks.

4. Section 4 – Symptom Screening for Children:

4.1. Ask parent(s)/caregiver(s) and child about possible symptoms of COVID-19 when they arrive and before they are allowed into the facility or area. Specifically, ask whether the has had any one or more of these symptoms within the past 24 hours, which is new or not explained by a pre-existing condition:

- | | |
|---|---|
| <ul style="list-style-type: none">● Fever, Chills, or Repeated Shaking/Shivering● Cough● Sore Throat● Shortness of Breath● Difficulty Breathing | <ul style="list-style-type: none">● Feeling Unusually Weak or Fatigued● Loss of Taste or Smell● Muscle pain● Headache● Runny or congested nose● Diarrhea |
|---|---|

4.2. Either (a) ask parents/caretakers to take a child’s temperature before arrival and report it; or (b) take the child’s temperature with a “no-touch” (infrared) thermometer upon arrival. For details on how to safely take a child’s temperature with a no-touch thermometer, see San Francisco department of Public Health’s Guidance Interim Guidance for Child Care Programs and Summer Day Camps, available at <https://www.sfcdep.org/communicable-disease/diseases-a-z/covid19whatsnew/>.



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Best Practices for Childcare Providers

- 4.3. Look at the child or youth. Look for signs of illness like flushed cheeks, rapid breathing or difficulty breathing, fatigue, or extreme fussiness.
- 4.4. Children with symptoms or a fever should be sent home and encouraged to seek COVID-19 testing. Instruct the parent or caretaker of any child who is sent home that the child must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available online at www.sfdph.org/dph/alerts/coronavirus-healthorders.asp) before returning to the program. If they are required to self-quarantine or self-isolate, they may only return to the program after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to program after waiting for the amount of time listed on the Attachment to this Exhibit after their symptoms have resolved. Children are not required to provide a medical clearance letter in order to return to the program as long as they have met the requirements outlined in the Attachment.
- 4.5. Personnel conducting the screening should stand at least 6 feet away from the child and parent/caregiver.
- 4.6. Children who pass the screening should wash their hands with soap and water or clean their hands with hand sanitizer before they enter the building or program.

5. Section 5 – Drop-Off and Pick-Up Procedures:

- 5.1. Require that family members and caregivers wear face coverings when dropping off or picking up children, and at all times inside the Childcare Provider's facility or area.
- 5.2. Staff should remain 6 feet apart from parents and caregivers.
- 5.3. Stagger arrival and drop-off times to limit contact between families, if possible.
- 5.4. Have staff greet children outside as they arrive. Place sign in stations (if any) outside, and provide sanitary wipes to clean pens between uses.
- 5.5. Consider curbside drop-off and pick-up, where staff come outside the facility to pick up the children as they arrive, and bring children outside to be picked up.
- 5.6. Encourage the same family member or designated person to drop off and pick up the child every day. Discourage grandparents and other older relatives from picking up children, if they are over 60 years old, since they are more at risk for serious illness.

6. Section 6 – Face Coverings:

- 6.1. All adults and youth 13 years and older should wear face masks or cloth face coverings at all times. This includes family members and caregivers waiting outside to drop-off or pick-up children.
- 6.2. Encourage children 3 to 12 years old to wear face coverings with adult supervision.



Exhibit A to Health Officer Directive No. 2020-14 (issued 5/26/20)

Best Practices for Childcare Providers

- 6.3. Do not use face masks or cloth face coverings for children ages 2 and younger, anyone who has trouble breathing, or is asleep, unconscious, or otherwise unable to remove the mask without assistance.
- 6.4. Children should not wear face coverings at nap time.

7. Section 7 – Hygiene and Sanitation:

- 7.1. Encourage children, youth, and staff to wash their hands often with soap and water for at least 20 seconds or with hand sanitizer, especially before eating, after going to the bathroom or diapering, or after wiping their nose, coughing, or sneezing.
- 7.2. Educate children, youth and staff about basic measures to prevent the spread of infection, including covering one's coughs and sneezes and washing hands frequently.
- 7.3. Consider involving children and youth in making signs to remind people to wash their hands, cover coughs and sneezes, and stay 6 feet apart.
- 7.4. Establish a schedule for cleaning and disinfecting. In addition to regular cleaning, the space must be thoroughly cleaned and disinfected between use by different groups, for example, between sessions, with special attention to indoor eating areas where people have removed their masks.
- 7.5. Routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched, especially toys and games. This may include doorknobs, light switches, classroom sink handles, countertops, nap pads, toilet training potties, desks, chairs, cubbies, and playground structures.
- 7.6. If surfaces are visibly dirty, clean them using detergent or soap and water before disinfecting them.
- 7.7. Use cleaning products according to the directions on the label. Most household disinfectants are effective. To see if a disinfectant is on the EPA's list of products that are effective against coronavirus, go to <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>. Follow the manufacturer's instructions for concentration, application method, and contact time for all cleaning and disinfection products.
- 7.8. Keep all cleaning materials secure and out of reach of children and ensure that there is adequate ventilation when using these products to keep children and staff from inhaling toxic fumes.
- 7.9. Do not use toys that cannot be cleaned and sanitized.
- 7.10. Set aside toys that children have put in their mouths or that are otherwise contaminated by body secretions or excretions. Clean them by hand while wearing gloves. Clean first with water and detergent, rinse, then sanitize with an EPA-registered disinfectant, and air-dry.



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Best Practices for Childcare Providers

- 7.11.** Set aside toys that need to be cleaned. Place in a dish pan with soapy water or in a separate container marked for “soiled toys.” Keep dish pan out of reach from children to prevent risk of drowning.
- 7.12.** Do not share toys, arts and crafts materials, or school supplies (e.g., scissors, markers, pens, pencils, glue sticks, etc.) between groups of children and youth. Wash and sanitize toys before moving them from one group to another.
- 7.13.** Machine-washable cloth toys should be used by one child at a time, or not be used at all.
- 7.14.** Books and other paper-based materials like mail or envelopes, do not need additional cleaning or disinfection.
- 7.15.** Use bedding (sheets, pillows, blankets, sleeping bags) that can be washed.
- 7.16.** Keep each child’s bedding separate. Consider storing bedding in individually labeled bins, cubbies, or bags.
- 7.17.** Bedding that touches a child’s skin should be cleaned weekly or before use by another child.
- 7.18.** Label cots and mats for each child.
- 7.19.** Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location.

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)
Subject: FW: Final revised face covering order (C19-12b)
Date: Thursday, May 28, 2020 1:15:35 PM
Attachments: [2020.05.28 FINAL signed Order No. C19-12b - Requiring Face Coverings.pdf](#)

Hello Supervisors,

Please see the attached revised Order of the Health Officer No. C19-12b.

Thank you,

Eileen

From: Patil, Sneha (DPH) <sneha.patil@sfdph.org>
Sent: Thursday, May 28, 2020 1:02 PM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>
Subject: Final revised face covering order (C19-12b)

Hello,

Please see attached a revised order on face coverings that goes into effect 11:59 on Friday.
Some general notes about the order below:

1. People must wear a face covering anytime they're outside the home and are indoors (such as at work or other allowed activities) with some exceptions.
2. People must wear a face covering when outdoors and within 30 feet (10 yards) of anyone who is not in their own household or living group with some exceptions. This helps avoid situations where people can quickly be within six feet of each other without wearing a face covering. This includes while exercising near others.
3. A face covering is not required when eating or drinking outside the home when alone or with others from the same household so long as others are not within six feet.
4. A face covering is not required when stationary outdoors alone or with others from the same household and at least six feet separate the person/group from the edge of the nearest group. This allows people to be in parks, patios, etc., especially when using "social distancing circles" at parks, without having to wear a face covering. But when people walk to and from those areas they must wear a face covering when within six feet of others.
5. Children 12 years old and younger are not required to wear a face covering, and those 2 years old and younger should not due to the risk of suffocation.
6. Anyone who has a written doctor's exemption due to health or other reasons or who cannot wear a face covering while working due to workplace safety concerns is excepted from wearing one.
7. People are not required to wear a face covering when in a vehicle alone or with only members of their household unless the vehicle is used to transport others. But public transport vehicle

operators are permitted to remove the face covering when parked at a terminal, inside the operator compartment, and no others are in the vehicle.

8. Masks with one-way valves are not permitted under the order because they permit spread of respiratory droplets, putting others who are nearby at risk.
9. Anyone who is preparing food or other items for sale or distribution (except to their own household) must wear a face covering, even when alone.
10. Anyone working in someone else's home must wear a face covering when visiting that home, and the host must wear one when in the same area as the visitor.
11. The order adds an encouragement to anyone who lives with a vulnerable person to wear a face covering when at home to protect the vulnerable person. The order has a list of things that make someone vulnerable and a link to DPH guidance.
12. The order continues to require businesses and other entities to require employees/contractors/personnel to wear a face covering unless an exception applies and to notify the public/customers they must wear a face covering at the business/location in most situations.



ORDER OF THE HEALTH OFFICER No. C19-12b

**ORDER OF THE HEALTH OFFICER
OF THE CITY AND COUNTY OF SAN FRANCISCO
GENERALLY REQUIRING MEMBERS OF THE PUBLIC AND
WORKERS TO WEAR FACE COVERINGS**

(PUBLIC HEALTH EMERGENCY ORDER)

DATE OF ORDER: May 28, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; Cal. Penal Code §§ 69, 148(a)(1); San Francisco Administrative Code §7.17(b))

Summary: Since March 2020, the City and County of San Francisco (the “City”), its citizens, and the Bay Area have collectively worked together to reduce the spread of SARS-CoV-2, the virus that causes coronavirus disease 2019 (“COVID-19”) and that is the cause of the global pandemic. These efforts have shown enough success that the City’s Health Officer continues to allow the careful, gradual return of more business, social, and other activities. As the City adds these additional components, people will be increasingly interacting in person, creating a risk that viral transmission will increase. One of the strongest protections we, as a society, can implement as we continue to interact more in person is to increase our use of Face Coverings. Substantial scientific evidence shows that when combined with physical distancing and other health and safety practices like handwashing and regular disinfection of surfaces, wearing Face Coverings permits additional activities to be resumed in the safest possible way.

As we collectively go out into the community more, we need to have a corresponding increase in the steps we take to protect those around us. By doing so, we not only protect our fellow community members, but ultimately ourselves and our loved ones, especially those who are vulnerable due to age or health conditions. And in wearing a Face Covering around others, we show that we care for those around us. “My mask protects you, and yours protects me.” By ensuring that people generally wear Face Coverings when in public, the City is better able to continue to open businesses and resume activities in a safer manner to the benefit of all.

For these reasons, the City’s Health Officer is now revising the Face Covering order to more generally require wearing Face Coverings when people are outside their homes. The order also provides simpler guidance for when to wear a Face Covering as activities increase, such as when working or engaging in face-to-face transactions. The goal is to provide simple rules that we must all follow in the months to come.

In sum, going forward and for as long as this Order remains in effect as needed to address the pandemic, people must, unless an exception applies, wear a Face Covering when outside and when anyone else other than just members of their household or living unit is



ORDER OF THE HEALTH OFFICER No. C19-12b

within 30 feet (10 yards). They must wear a Face Covering when in the workplace except when in a private space or area not regularly used by others. They must wear a Face Covering when preparing food or other items for sale or distribution to people who are not members of their household or living unit. They may remove their Face Covering when eating or drinking if they are alone or with only members of their household or living unit and nobody else is within six feet. And a person who is alone or with only members of their household or living unit, is stationary in an outdoor area such as a park or patio, and is maintaining at least six feet of distance between them and the nearest people who do not live with them does not need to wear a Face Covering so long as they have one readily accessible.

This Order includes certain exceptions. For instance, this Order does not require that any child aged 12 years or younger wear a Face Covering and requires that any child aged two years or younger not wear one because of the risk of suffocation. This Order also does not apply to people who are in their own cars alone or with members of their own household or living unit except if they operate the vehicle to transport others. And anyone who has a written exemption from a healthcare provider based on a disability, medical condition, or other condition that prevents them from wearing a Face Covering does not need to wear one.

This Order is issued in support of Health Officer Order No. C19-07e issued on May 22, 2020 (the “Stay-Safe-At-Home Order”) and any amendments to that order, as well as guidance issued by the United States Centers for Disease Control and Prevention (“CDC”), the California Department of Public Health (“CDPH”), and the San Francisco Department Public Health (“DPH”) regarding COVID-19, including as such guidance is amended.

The Order replaces the prior Face Covering order (Health Officer Order No. C19-12) issued on April 17, 2020. Beginning at 11:59 p.m. on May 29, 2020, all people in the City must comply with this new Order. This Order is in effect, without a specific expiration date, until it is extended, rescinded, superseded, or amended in writing by the Health Officer. The Health Officer will continue to carefully monitor the evolving situation and will periodically revise this Order as conditions warrant to protect the public and limit the spread of the virus.

This summary is for convenience only and may not be used to interpret this Order; in the event of any inconsistency between the summary and the text of this Order below, the text will control.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, 120175, AND 120220, THE HEALTH OFFICER OF THE
CITY AND COUNTY OF SAN FRANCISCO (“HEALTH OFFICER”) ORDERS:**

- 1. This Order will take effect at 11:59 p.m. on May 29, 2020, and will continue to be in effect until it is extended, rescinded, superseded, or amended in writing by the Health**



ORDER OF THE HEALTH OFFICER No. C19-12b

Officer. Effective as of 11:59 p.m. on May 29, 2020, this Order revises and replaces Order Number C19-12, issued April 17, 2020. Any capitalized terms in this Order that are defined in the Stay-Safe-At-Home Order incorporate the definitions from that order and are automatically updated to incorporate revisions to that order without a need to update this Order.

- 2. As used in this Order, a “Face Covering” means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers only the nose and mouth and surrounding areas of the lower face. A covering that hides or obscures the wearer’s eyes or forehead is not a Face Covering. Examples of Face Coverings include a scarf or bandana; a neck gaiter; a homemade covering made from a t-shirt, sweatshirt, or towel, held on with rubber bands or otherwise; or a mask, which need not be medical-grade. A Face Covering may be factory-made, or may be handmade and improvised from ordinary household materials. The Face Covering should be comfortable, so that the wearer can breathe through the nose and does not have to adjust it frequently, so as to avoid touching the face. For Face Coverings that are not disposed of after each use, people should clean them frequently and have extra ones available so that they have a clean one available for use. Information on cleaning a Face Covering is available from the CDC at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wash-cloth-face-coverings.html>.**

For as long as medical-grade masks such as N95 masks and surgical masks are in short supply, members of the public should not purchase those masks for use as Face Coverings under this Order; those medical-grade masks should be reserved for health care providers and first responders.

Any mask that incorporates a one-way valve (typically a raised plastic cylinder about the size of a quarter on the front or side of the mask) that is designed to facilitate easy exhaling allows droplets to be released from the mask, putting others nearby at risk. As a result, these masks are not a Face Covering under this Order and must not be used to comply with this Order’s requirements.

A video showing how to make a face covering and additional information about how to wear and clean Face Coverings may be found at the CDC website, at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>.

- 3. Each person in the City must wear a Face Covering when outside the person’s household, living unit, or other place they reside (when “Outside the Residence”) at all times except as follows:**
 - a. A person does not need to wear a Face Covering when allowed by another Health Officer order or directive not to wear a Face Covering. In such instances, the other order or directive will describe the specific conditions that permit the person not to**



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wear a Face Covering.

- b. A person does not need to wear a Face Covering when outdoors alone or with a member of their household or living unit and they have a Face Covering visible and immediately ready to cover the nose and mouth (such as hanging around their neck) and nobody else (other a member of their own household or living unit) is outdoors within 30 feet (10 yards) of them. It is recommended that people from the same household or living unit wear a Face Covering when outside, even if others are not nearby, any time others may appear without much notice. For reference, 30 feet is around the length of two cars end-to-end. When people are approaching each other and likely to pass in the coming seconds, they must put on their Face Coverings when they are within 30 feet. This 30-foot rule applies whether people are on the sidewalk, in a park, on a path or trail, or in any other outdoor area, and whether they are walking, running, biking, otherwise exercising, standing, or engaged in transportation such as using a motorcycle, skateboard, moped, or scooter. But the requirement to put on a Face Covering within 30 feet of others does not apply to people excepted from wearing a Face Covering under this Order due to age or medical condition or because they are eating or drinking or are stationary outside in a way that meets the requirements of Sections 3.e or 3.f below.

The 30 feet (10 yard) distance is used here to give people adequate time to put on a Face Covering before the distance closes and the people are within six feet of each other, which puts them at greater risk for transmission of the virus. As more activities are permitted, more people will be near each other without much advance warning, making wearing a Face Covering essential when people are within 30 feet.

- c. A person does not need to wear a Face Covering when wearing personal protective equipment (“PPE”) such as a medical-grade N95 mask or a similar mask that is more protective than a Face Covering, as required by (i) any workplace policy or (ii) any local, state, or federal law, regulation, or other mandatory guidance. When a person is not required to wear such PPE, they must wear a Face Covering unless otherwise exempted from this Order.
- d. A person does not need to wear a Face Covering when (i) alone or only with others from their household or living unit in any building or enclosed space, such as when at work, (ii) there is nobody else within six feet, and (iii) others, whether coworkers, customers, building staff, or members of the public, are not likely to be in the same space for more than a few minutes in the following few days. A Face Covering must be worn if the person is working or engaged in activities where others routinely are present, even if the person is alone at the time, due to the risk of contaminating surfaces that others may soon touch. By way of example and without limitation, a Face Covering must be worn if a person shares a desk or individual office with coworkers on an alternating schedule or in a space where equipment such as tools, supplies, copiers, or computers are shared. A Face Covering must also be worn by someone like a plumber, teacher, care assistant, or housecleaner who visits someone



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else's house or living space to perform work, and anyone who lives there should also wear a Face Covering when near the visitor.

A Face Covering does not need to be worn in such spaces by someone who is eating or drinking so long as that person complies with Section 3.e below. A Face Covering need not be worn when a person is alone in a private office or area that is not shared and not likely to be visited by others without prior warning, but if another person enters the immediate area and is likely to remain nearby, both people must put on a Face Covering for the duration of the interaction. And anyone who is preparing food or other items for sale or distribution to others is required by Section 4.b below to wear a Face Covering at all times when preparing such food or other items, even if they are alone when doing so.

- e. A person does not need to wear a Face Covering when (i) alone or only with members of their household or living unit, (ii) they are eating or drinking, whether indoors or outdoors, and (iii) nobody else is within six feet. In the context of foodservice such as a restaurant, guidelines issued by the state or in a separate Health Officer order or directive must be followed and may require servers to wear a Face Covering.
- f. A person does not need to wear a Face Covering when (i) outdoors alone or with members of their household or living unit, (ii) they are stationary, and (iii) they are maintaining at least six feet between the edge of the area they are in and the edge of next closest person's area. By way of example, this means that when someone is sitting with only household members and they are entirely within a distancing circle that is painted on the grass in a public park or on a picnic blanket that is at least six feet from the nearest picnic blanket, a Face Covering is not required to be worn. But the individuals must have a Face Covering readily available, and anyone walking to or from the location must wear a Face Covering when within six feet of anyone else.
- g. Children 12 years old or younger are not required by this Order to wear a Face Covering, and any child two years old or younger must not wear a Face Covering because of the risk of suffocation. Parents and caregivers must supervise use of Face Coverings by children to ensure safety and avoid misuse.
- h. A person does not need to wear a Face Covering when they can show either:
(1) a medical professional has provided a written exemption to the Face Covering requirement, based on the individual's medical condition, other health concern, or disability; or (2) wearing a Face Covering while working would create a risk to the person related to their work as determined by local, state, or federal regulators or workplace safety guidelines. A Face Covering should also not be used by anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the Face Covering without assistance.



ORDER OF THE HEALTH OFFICER No. C19-12b

- a. **When working at, engaged in, in line at, or seeking services or goods from any Essential Business, Outdoor Business, or Additional Business;**
 - b. **When inside or at any location or facility engaging in Minimum Basic Operations or when seeking, receiving, or providing Essential Government Functions;**
 - c. **When engaged in Essential Infrastructure work;**
 - d. **When engaged in any Outdoor Activity or Additional Activity;**
 - e. **When providing or obtaining services at Healthcare Operations unless permitted by this Order or a directive not to wear a Face Covering for a limited amount of time;**
 - f. **When at or near a transit stop, station, or terminal and when waiting for or riding on public transportation (including without limitation any bus, BART, Muni light rail, street car, cable car, or CalTrain) or in a paratransit vehicle, taxi, private car service, or ride-sharing vehicle; and**
 - g. **When in or walking through common areas such as hallways, stairways, elevators, and parking facilities.**
- 7. All Essential Businesses, Outdoor Businesses, Additional Businesses, as well as entities and organizations with people engaged in Essential Infrastructure work, Minimum Basic Operations, Essential Government Functions, Outdoor Activities, Additional Activities, or Healthcare Operations, must:**
- a. **Require their employees, contractors, owners, volunteers, gig workers, and other personnel to wear a Face Covering at the workplace and when performing work off-site at all times as required by this Order and with allowance for exceptions included in the order.**
 - b. **Take reasonable measures, such as posting signs, to remind customers, clients, visitors, and others of the requirement that they wear a Face Covering while inside of or waiting in line to enter the business, facility, or location. Essential Businesses, Outdoor Businesses, Additional Businesses, and entities or organizations that are engaged in Essential Infrastructure work, Minimum Basic Operations, Essential Government Functions, or Healthcare Operations or that facilitate Outdoor Activities or Additional Activities must take all reasonable steps to prohibit any member of the public who is not wearing a Face Covering from waiting in line or entering, must not serve that person if those efforts are unsuccessful, and seek to remove that person.**

A sample sign to be used for notifying customers can be found at the Department of Public Health website, at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.



ORDER OF THE HEALTH OFFICER No. C19-12b

- 8. The intent of this Order is to ensure that all people when Outside the Residence in the City as permitted by the Stay-Safe-At-Home Order wear a Face Covering to reduce the likelihood that they may transmit or contract the virus that causes COVID-19. In so doing, this Order will help reduce the spread of the virus and mitigate its impact on members of the public and on the delivery of critical healthcare services to those in need. All provisions of this Order must be interpreted to effectuate this intent.**
- 9. This Order is issued based on evidence of ongoing occurrence of COVID-19 and transmission of the SARS-CoV-2 virus within the City, the Bay Area, and the United States of America and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically. Due to the outbreak of the virus in the general public, which is a pandemic according to the World Health Organization, there is a public health emergency throughout the City. People can be infected with the virus and be contagious and not have any symptoms, meaning they are asymptomatic. People can also be infected and contagious 48 hours before developing symptoms, the time when they are pre-symptomatic. Many people with the SARS-CoV-2 virus also have only mild symptoms and do not realize they are infected and contagious. Asymptomatic and pre-symptomatic people and those with only mild symptoms can unintentionally infect others. Evidence shows that wearing a face covering, when combined with physical distancing of at least 6 feet and frequent hand washing, significantly reduces the risk of transmitting coronavirus when in public and engaged in activities. And because it is not always possible to maintain at least 6 feet of distance, all people must wear a Face Covering when outdoors near others or engaged in work and other activities when others are nearby or likely to touch shared surfaces or use shared equipment. For clarity, although wearing a Face Covering is one tool for reducing the spread of the virus, doing so is not a substitute for sheltering in place, physical distancing of at least 6 feet, and frequent hand washing.**
- 10. This Order is also issued in light of the existence, as of May 28, 2020, of 2,437 confirmed cases of infection by the virus that causes COVID-19, primarily by way of community transmission, and 40 deaths in the City. This Order is necessary to slow the rate of spread, and the Health Officer will continue to assess the quickly evolving situation and may modify this Order, or issue additional Orders, related to COVID-19, as changing circumstances dictate.**
- 11. This Order is also issued in accordance with, and incorporates by reference, the Stay-Safe-At-Home Order, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Newsom, the February 25, 2020 Proclamation by Mayor London Breed Declaring the Existence of a Local Emergency (as supplemented several times after its issuance), the March 6, 2020 Declaration of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer, all other orders and directives issued by the Health Officer, and guidance issued by CDPH and CDC, as each of them have been and may be amended or supplemented.**



ORDER OF THE HEALTH OFFICER No. C19-12b

- 12. Failure to comply with any of the provisions of this Order constitutes an imminent threat and immediate menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.**
- 13. The City must promptly provide copies of this Order as follows: (1) by posting on the City Administrator's website (<https://www.sfgsa.org/>) and the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>); (2) by posting at City Hall, located at 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102; and (3) by providing to any member of the public requesting a copy.**
- 14. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other people or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.**

IT IS SO ORDERED:

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

May 28, 2020

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Young, Victor \(BOS\)](#)
Subject: FW: Letter regarding the Behavioral Health Commission
Date: Wednesday, May 20, 2020 6:29:00 PM
Attachments: [Letter re Behavioral Health Commission.pdf](#)

Hello Supervisors,

Please see the attached memo from Supervisor Stefani resigning from the Behavioral Health Commission.

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org

From: Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>
Sent: Tuesday, May 12, 2020 4:10 PM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Cc: Yee, Norman (BOS) <norman.yee@sfgov.org>
Subject: Letter regarding the Behavioral Health Commission

Dear Madam Clerk:

Please see the attached letter regarding the Behavioral Health Commission.

Warm regards,
Supervisor Catherine Stefani

Member, Board of Supervisors
District 2



City and County of San Francisco

CATHERINE STEFANI

May 12, 2020

Angela Calvillo
Clerk of the Board of Supervisors
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94105

Dear Madam Clerk:

On April 20, 2020, I became aware of allegations of financial mismanagement and contract noncompliance on the part of the Behavioral Health Commission's non-profit fiscal agent. Immediately after I heard about these allegations, I consulted with the City Attorney and sent a letter to Dr. Grant Colfax and the Controller's Office detailing my concerns and asking for an independent review.

In the time since, I have learned that the Commission's fiscal agent applied for and accepted a Paycheck Protection Program loan from the Small Business Administration, despite my understanding that no employee of that organization faces reduced or eliminated employment.

Unfortunately, I have not received definitive information from this organization about the details of its operations. While I have served as a member of the Commission, I do not have access to the records of the Commission's fiscal agent. Without access to that information or further transparency, neither I nor members of the public have adequate insight into that organization's recent activities. I do not believe the current structure of the Commission best serves the residents of the City and County of San Francisco. As a result, I cannot in good conscience continue to serve on the Commission and resign my seat effective immediately.

Sincerely,

A handwritten signature in black ink, appearing to read "Catherine Stefani", written over a large, loopy flourish.

Catherine Stefani
Member, Board of Supervisors

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)
Subject: FW: Commission Authorizations for the week of 5/18/2020
Date: Wednesday, May 20, 2020 5:16:34 PM
Attachments: [5.25.20 Commission Authorizations.pdf](#)

Hello Supervisors,

Please see the attached Commission Authorizations from the Office of the Mayor.

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org

From: Peacock, Rebecca (MYR) <rebecca.peacock@sfgov.org>
Sent: Wednesday, May 20, 2020 5:00 PM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Cc: Power, Andres (MYR) <andres.power@sfgov.org>; Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>; White, Staci (REC) <staci.white@sfgov.org>; Ginsburg, Phil (REC) <phil.ginsburg@sfgov.org>; CTYPLN - COMMISSION SECRETARY <CPC.COMMISSIONSECRETARY@sfgov.org>; Hillis, Rich (CPC) <rich.hillis@sfgov.org>; Harris, Sonya (DBI) <sonya.harris@sfgov.org>; O'Riordan, Patrick (DBI) <patrick.oriordan@sfgov.org>; Donovan, Dominica (ECN) <dominica.donovan@sfgov.org>; Dick-Endrizzi, Regina (ECN) <regina.dick-endrizzi@sfgov.org>; Cowan, Sheryl (JUV) <sheryl.cowan@sfgov.org>; Miller, Katherine (JUV) <katherine.miller@sfgov.org>; Viva Mogi (SF Elections Commission) <viva.elections@gmail.com>; MALDONADO, JENICA (CAT) <Jenica.Maldonado@sfcityatty.org>; Arntz, John (REG) <john.arntz@sfgov.org>; Ruiz-Cornejo, Victor (MYR) <victor.ruiz-cornejo@sfgov.org>; Larrick, Herschell (WOM) <Herschell.Larrick@sfgov.org>; Murase, Emily (WOM) <emily.murase@sfgov.org>; Pon, Adrienne (ADM) <adrienne.pon@sfgov.org>; Ekberg, Natalie (HSS) <natalie.ekberg@sfgov.org>; Yant, Abbie (HSS) <abbie.yant@sfgov.org>; Corina Monzon (AIR) <corina.monzon@flysfo.com>; Carolyn Jayin (AIR) <carolyn.jayin@flysfo.com>; Ivar Satero (AIR) <Ivar.Satero@flysfo.com>; Boomer, Roberta (MTA) <Roberta.Boomer@sfmta.com>; Tumlin, Jeffrey (MTA) <Jeffrey.Tumlin@sfmta.com>; Supawanich, Paul (MYR) <paul.supawanich@sfgov.org>
Subject: Commission Authorizations for the week of 5/18/2020

Dear Clerk Calvillo and Deputy Clerk Somera,

Please see attached the weekly commissions authorization letter. We will keep you informed of any updates.

Rebecca Peacock ([they/she](#))

(415) 554-6982 | Rebecca.Peacock@sfgov.org

Office of Mayor London N. Breed

City & County of San Francisco

*** I am working remotely. Please call me at 267-663-8648 with any questions ****



May 20, 2020

President Norman Yee
San Francisco Board of Supervisors
1 Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Dear President Yee,

Pursuant to the Twelfth Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020, as the Mayor's designee, I authorize the following commissions to hold public meetings for the listed dates:

- Recreation and Park Commission on Thursday, May 21, 2020 at 10:00 a.m. to consider shadow findings related to the 10 South Van Ness Mixed-Use Project, which includes 966 residential units. This action is necessary for consideration of project approval at the Planning Commission;
- Joint Planning Commission and Recreation and Park Commission on Thursday, May 21, 2020 at 3:00 p.m. to consider raising the cumulative shadow limit for Civic Center Plaza in order to approve the project at 30 Van Ness, which includes 333 residential units;
- Code Advisory Committee's Structural Subcommittee on Tuesday, May 26, 2020 at 9:00 a.m. to consider updated requirements in geotechnical reports for tall buildings;
- Small Business Commission on Wednesday, May 27, 2020 at 1:00 p.m. to consider Board of Supervisors' legislation that has been referred to the Commission, implementation of the Commission's recommendations to the Economic Recovery Task Force, and input from the community regarding the impact of COVID-19 on small business;
- Juvenile Justice Coordinating Council (JJCC) on Wednesday, May 27, 2020 at 2:00 p.m. to consider a plan for Juvenile Justice Crime Prevention Act funding (JJCPA), which must be submitted to the State Board of Community Corrections (BSCC). Approval of the plan by the local JJCC is mandated by state law;
- Elections Commission on Wednesday, May 27, 2020 at 3:00 p.m. to consider preparations necessary to ensure public health, safety, and elections integrity for the November 2020 Election;
- San Francisco Community Investment Fund Committee on Wednesday, May 27, 2020 at 4:00 p.m. to consider additional releases of funds to Qualified Active Low-Income Community Businesses from its community benefits guarantee related to COVID-19;
- Commission on the Status of Women on Wednesday, May 27, 2020 at 5:00 p.m. to consider Gender Based Violence (GBV) Grants program approvals, the Family Violence Council report, and personnel matters;
- Immigrant Rights Commission Executive Committee on Wednesday, May 27, 2020 at 5:30 p.m. to consider a rapid response plan to support Deferred Action for Childhood Arrivals (DACA) recipients in light of an imminent ruling by the U.S. Supreme Court; and



- Health Services Board on Thursday, May 28, 2020 at 11:00 a.m. to further consider approval of health insurance rates and premiums for the Plan Year 2021 to prevent benefits disruption.

The following commissions regularly hear conduct business that is necessary for public health, safety, and essential government business and are authorized to meet on an on-going basis through the duration of the local emergency:

- Airport Commission
- San Francisco Municipal Transportation Agency Board of Directors

As a review, the following commissions were previously authorized to meet on an on-going basis through the duration of the local emergency:

- Assessment Appeals Boards 1, 2, and 3
- Board of Appeals
- Health Commission
- Planning Commission
- Police Commission
- Port Commission
- San Francisco Public Utilities Commission

These meetings are authorized on the following conditions:

- The meetings must occur by teleconference or other electronic means without providing a physical meeting place, and the Commissions must comply with all rules governing public meetings during the emergency, including allowing public observation and participation;
- If technological issues prevent commission members from discussing business, or prevent or limit the public from giving adequate public comment, such items should be continued later in the meeting, or continued to a meeting on a different date;
- The Commissions may consider other items but must prioritize the urgent action items necessary for public health, safety, and essential government function; and
- The Commissions shall not unreasonably require the time of staff who are otherwise deployed or participating in the City's response to the COVID-19 pandemic.

Sincerely,

A handwritten signature in black ink, appearing to read "Andres Power".

Andres Power
Policy Director

cc. Members of the Board of Supervisors
Clerk of the Board

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Issued: Expedited Contract Modification Policy and Updated Continuity of Payment for Nonprofit Suppliers Policy
Date: Friday, May 22, 2020 3:21:00 PM

From: Reports, Controller (CON) <controller.reports@sfgov.org>
Sent: Friday, May 22, 2020 3:17 PM
To: Reports, Controller (CON) <controller.reports@sfgov.org>
Subject: Issued: Expedited Contract Modification Policy and Updated Continuity of Payment for Nonprofit Suppliers Policy

The Controller's Office is issuing two policies with contracting guidance for City departments and suppliers.

1. The Controller's Office is establishing a policy to expedite contract modifications, including waiving solicitation requirements and expediting approval processes to allow departments to extend agreements expiring on or before September 30, 2020 until December 31, 2020.

View the policy on our website at:

<http://openbook.sfgov.org/webreports/details3.aspx?id=2825>

2. The Controller's Office is updating its policy guidance to City departments and nonprofit service providers regarding continuity of payment in light of disruptions related to COVID-19. This guidance issued on May 22, 2020 supersedes prior guidance on this topic, extending the current policy through June 30, 2020.

View the policy on our website at:

<http://openbook.sfgov.org/webreports/details3.aspx?id=2826>

For updates about this policy and other Controller's Office announcements, visit www.sfcontroller.org/announcements.

This is a send-only email address.

For questions about the policy, nonprofit suppliers should first contact your assigned program manager at your funding department(s). City department staff should send questions via a contracts or budget lead to marnie.purciel-hill@sfgov.org to ensure a coordinated City response.

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OFFICE OF THE CONTROLLER

CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

Policy [May 22, 2020]:

Expedited Contract Modification Policy for Agreements ending on or before September 30, 2020

I. Background

City departments and their suppliers are playing a critical role in the response to the COVID-19 public health emergency. There are more than 2,500 grants and contracts expiring by September 30, 2020. Due to the disruptions arising from department and supplier response to the emergency, new solicitations and traditional contracting processes may interfere with the continuity of essential services while the COVID-19 response is ongoing.

On May 11, 2020, the Mayor signed a Thirteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency dated February 25, 2020 ("Order") authorizing the Controller's Office to adopt a policy allowing departments to modify agreements in place on the date of the Order, including but not limited to services contracts, grant agreements, construction contracts, and leases, and including agreements that are not related to the response to the emergency ("Existing Contract Modifications") without complying with competitive solicitation and procurement procedures in the Administrative Code.

Per the Order, the Controller's policy shall not allow any Existing Contract Modifications that (a) extend an agreement by more than six months, (b) extend the term of an agreement past June 30, 2021, or (c) increase the cost to the City, except that modifications to a general services, professional services, commodity, lease, or grant agreement may increase the not-to-exceed amount to the extent permitted by the policy and as necessary given the extension duration noted above. Existing Contract Modifications authorized by the policy shall not be subject to approval by the Civil Service Commission. The Order does not waive or modify the approval requirements of Charter Section 9.118.

II. Policy

The Controller's Office establishes the following policy to expedite contract modifications pursuant to the Mayor's Order ("Policy"). Per this Policy, no new solicitation is necessary and the Controller's Office has established an expedited approval process to extend applicable agreements.

This Policy applies to agreements expiring on or before September 30, 2020, including but not limited to services contracts, grant agreements, construction contracts, and leases, and including agreements that are not related to the response to the emergency.

Qualifying agreements may be extended until December 31, 2020, or for a shorter duration at the discretion of the department. Notwithstanding the authority granted in the Order to extend agreements until June 30, 2021, all extensions granted via this Policy shall expire on or before December 31, 2020.

Extensions shall include a budget based on the Fiscal Year 2019-2020 (FY19-20) budget amount, prorated for the duration of the extension. Departments should review contract budgets FY19-20 to

ensure all costs are appropriate to be included in the prorated increase prior to finalizing the budget for the extension. If a FY19-20 agreement included budget increases to accommodate COVID-19 response, departments may adopt this increased annual budget as the basis of the prorated extension, pending a review and approval of the applicability of costs. Extensions shall not include increases associated with the Minimum Compensation Ordinance (MCO), nor with any Cost of Doing Business (CODB) allocation. An increase to the agreement's not-to-exceed (NTE) amount is allowable through this Policy.

Departments and their commissions (as appropriate) are delegated all signature and approval authority with limited exceptions. This Policy does not supersede the rules of the Board of Supervisors, and as such, any extension that requires approval by the Board of Supervisors must still be processed accordingly. Additionally, Departments shall file disclosures under Campaign and Governmental Conduct Code section 1.126 where required. Lease amendments that fall under Real Estate Division purview will continue to require Real Estate Division approval.

Departments are not required to expedite contract amendments using this Policy. Departments may choose to follow standard procurement policies and procedures as necessary based on internal business decisions. In particular, if a department determines it must amend an existing agreement for longer than six months, for more than the allowable prorated amount of the prior year budget, or with amended terms or scope of services, standard procurement processes must be followed.

III. Procedures

The Controller's Office has established the following procedures to be followed by any department expediting contract modifications per the Policy.

- 1) Departments must review prior year and proposed budget and terms and ensure the prorated budget is appropriate and the terms and scope of service remain the same for the extension period.
- 2) The Controller's Office, in conjunction with the City Attorney, has established a streamlined amendment template to append to existing agreements documenting the amendment number, new expiration date, new NTE value, and that the amendment was entered into via this Policy authority. Expedited amendment templates must be signed by Department Heads or their designee, and by the supplier, certifying that the original contract terms shall apply to the amendment, and only the duration and budget have been amended per the Policy.
- 3) Signatures may be obtained via DocuSign. Departments may use DocuSign within PeopleSoft to obtain signatures on the amendment, or may circulate an amendment for wet-signature via internal contract management systems and upload fully-signed amendments into PeopleSoft to be processed.
- 4) For Chapter 21 contracts, departments will maintain the standard ServiceNow submission and checklist process. OCA will guide departments on completion of the checklist given limited approval requirements. OCA shall approve Chapter 21 amendments in PeopleSoft.
- 5) Expedited amendments should be tracked in PeopleSoft using a new change code and purchase order (PO). Departments should not change order the existing PO and no new PO encumbrance is required for extensions where only the duration is changed, and not the budget. Departments

should not create new Purchase Orders for FY20-21 until after July 4, 2020. As a reminder, the PeopleSoft System will not be available for entry of new Purchase Orders from July 1 to July 3, 2020.

- 6) Departments must maintain a report of all agreements amended via the expedited process. As these agreements have bypassed certain standard approvals, by October 15, 2020, departments must submit this report to all departments with an approval role in procurement, including OCA, the City Attorney, Civil Service Commission, Office of Labor Standards Enforcement, and Contract Monitoring Division, and the Controller's Office.

Updates and Attachments

This Policy may be amended as the situation progresses. View the full text of the Mayor's Executive Order: https://sfmayor.org/sites/default/files/Emergency_Declaration_13th_051120.pdf

Nonprofit suppliers should contact assigned program managers at funding departments with questions about this Policy or other issues or concerns related to contracts and grants.

As necessary, City departments should send questions via a contracts or budget lead to Marnie Purciel-Hill at marnie.purciel-hill@sfgov.org. Questions may be compiled for a consolidated City response, and the Policy may be updated and republished accordingly.



OFFICE OF THE CONTROLLER

CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

Policy [May 22, 2020 Update]:

Continuity of Payment for Nonprofit Suppliers in the Event of COVID-19 Related Disruptions

General Policy

Nonprofit suppliers deliver essential services to San Francisco residents on behalf of and funded by the City and County of San Francisco. As of March 17, 2020, the San Francisco County Health Officer issued a "Shelter in Place" order which required non-essential services to be delivered remotely or to close if remote delivery is not possible. The order also indicated that service essential to life, health and safety should continue, though should be offered remotely if possible or with social distancing in place if face to face service is required.

Disruptions related to the COVID-19 public health emergency have cash flow impacts, as the City typically only pays for actual services rendered. This policy clarifies guidance regarding allowability of City payments to nonprofit suppliers in the event of closures of non-essential services related to COVID-19, clarifies that essential services may be required to stay open (either fully or via remote work) and may incur extra costs associated with staying open, and provides other guidance related to nonprofit contracting.

Closure of Non-Essential Services

It is the City's intent to support the sustainability of nonprofit suppliers by continuing to provide full or partial payment in the event of programmatic closures that are in accordance with recommendations from the San Francisco County Health Officer. City departments funding nonprofit suppliers delivering non-essential services should continue to pay for services through June 30, 2020. This includes programs that closed entirely and those being delivered remotely, according to the following procedures and guidance.

Re-Designation of Services and/or Workers from Non-Essential to Essential

The City may change its determination of which services are deemed essential services based on the needs of the public health emergency and the City's response plans. Suppliers may have been initially informed their services are non-essential and should close if remote work is impossible, and later be asked to reopen to deliver essential services. In these cases, it is the City's expectation that suppliers deliver essential contracted services when requested, and failure to do so will result in the City discontinuing payment.

As the City assesses its operational and workforce needs in responding to the public health emergency, it may require nonprofit staff to serve in new functions in essential City services. The City may require non-essential nonprofit workers to perform new essential functions on behalf of the City, such as supporting emergency shelter operations. If required to perform such services, the City will revisit contract budgets, as needed, to ensure workforce needs are met.

Continued Operation of Essential Services

Departments have designated certain services performed by nonprofit suppliers as essential to continue during the Shelter in Place order, either in person or remotely depending on the service. These services are essential to the life, health and safety of residents, and it is the City's expectation that these services continue, and continuity of payment is contingent upon ongoing service delivery.

- In some cases, departments may request the existing service expand (e.g., increasing food deliveries), be offered to a new population (e.g., providing childcare to first responders) or be offered in a different way (e.g. congregate meal sites provide meals to go). In these cases, departments will adjust contracts to accommodate any approved increase in costs associated with the change to the essential service.
- In some cases, continuing such services while accommodating the social distancing requirements may incur new costs (such as IT expenditures associated with remote work). If approved by departments, these costs may be funded directly or via enhanced budget flexibility (see below).

Location-Specific Closure

If a specific instance of COVID-19 is found at an essential program site remaining open during the Shelter in Place order, that location may need to temporarily close. City departments funding the program should continue to pay for services during this temporary closure according to "Procedures for Continuity of Payment for Closed or Reduced Services" specified below.

Service Level Impacts

Some essential service providers with fee-for-service contracts may remain open during the Shelter in Place order but will likely experience lower-than-expected services levels due to social distancing requirements. This may lead to reductions in the funding that provider typically receives based on the fee-for-service model. These contracts are typically with the Department of Public Health (DPH).

Budget Flexibility

As the City and its nonprofit contractors adjust operations to respond to the public health emergency, City departments should allow nonprofit suppliers the flexibility to adjust contract budgets to accommodate new needs and adaptations to service models. This includes funding new items not previously budgeted (e.g., IT expenditures related to remote work) or temporarily increasing funding to existing items (e.g., salaries) within the current approved contract budget. Departments should develop minimally burdensome procedures for review and approval of such budget adjustments, including allowing an extended timeline for submissions when needed.

Nonprofit suppliers may have received Paycheck Protection Program (PPP) funding from the federal government. These funds are required to be spent within eight weeks of receipt to be eligible for loan forgiveness (though Congress may extend this timeline) and may be used to cover certain costs included on City contracts, such as payroll for key staff that may also be paid through one or more department contracts. Nonprofits must not invoice the City for any costs paid using PPP funds. Departments may approve contract budget revisions to allow suppliers to invoice for approved costs not funded by PPP.

In some circumstances, suppliers receiving grants under the PPP will reduce their draw on City contracts. The City will consider carryforward requests resulting from these and other shifts in spending on a case-by-case basis, at department discretion.

Procedures for Continuity of Payment for Closed or Reduced Services

- A. Suppliers should notify all funding departments of a closure or impacted program, including whether a closure is location-specific or due to the City's Shelter in Place order, and/or why the service level may be impacted. If the closure is location-specific, suppliers should indicate the specific rationale for the closure, which should be reasonable and associated with City policy guidance.
- B. Suppliers should identify and thoroughly document all expenditures associated with the closed program(s) as required and requested by their funding City departments. Documentation (i.e., payroll records, receipts) must be retained to justify expenses, and to support claiming for City funding:
 - o Fixed and regular costs (such as rent, utilities, salaries): these costs will continue to be incurred and should be paid normally.
 - o Hourly employees (including those that would not otherwise be paid when a program is not operating) should be paid the anticipated wage during the closure.
 - o If there are any expenses that will not be incurred due to the programs closure (e.g., avoided food or travel costs for canceled programs), these should be identified and excluded from invoicing. If these costs have been incurred prior to the closure, they should be paid by the contracting department.
 - o While these expenditures may be billed using a regular monthly invoice template, the expenses related to a closure must be able to be isolated and available upon request to allow the City to seek reimbursement for these specific costs.
- C. Suppliers with Cost Reimbursement contracts should invoice for the month, but should be flexible and responsive to departmental requests for additional documentation about expenditures during closure, which may include (per departmental needs) documentation of specific services that were expected but unable to be delivered, and costs associated with those services.
- D. Suppliers with Fee-for-Service contracts (i.e., primarily DPH suppliers with contracts with services billed based on units actually provided) should invoice for the month by calculating 1/12th of the contracted units of service, or the number of units of service that is equal to the actual cost, and should be prepared to offer documentation of specific services that were expected but unable to be delivered. For Medi-Cal covered services, DPH will ensure that the cost report settlement process appropriately accounts for the actual cost of services, and DPH expects all units of service to continue to be entered into AVATAR unless notified separately by DPH.
- E. Departments will need to ensure funding is available to pay for canceled services, closed programs or reduced service levels. In particular, departments should ensure federal or state grants are not used to pay for canceled services. If a contract receives federal, state or other grant funding that will not cover the cost of the closure, departments should work with the Controller's Office to ensure General Fund sources are available to pay these costs as feasible and appropriate, and, if not, to determine whether to request additional appropriations to support them. While it is the City's intent to support the sustainability of essential services by backfilling federal and state grants with General Fund, this may not be feasible or appropriate for all contracts, and departments may exercise discretion in determining how to fund services.

Questions and Current Guidance

1. What services are essential and should continue operating during the Shelter in Place order?

City departments will determine which programs and services are essential during the public health emergency, and designations may change as the City adjusts its response. Some essential and non-essential services may also be delivered remotely if possible. Non-essential services that cannot be delivered remotely may need to close or adjust operations. Closures may occur at the program level, meaning some suppliers may need to close some programs but continue other essential services. Specific guidance will be issued by each department to its suppliers, and department staff may follow up directly with nonprofit suppliers to clarify expectations.

Essential programs that remain open should adjust operations to accommodate social distancing protocols per the order. Depending on the program, this may include limiting the number of staff and/or clients on site, closing non-essential components of programs that cannot be operated remotely, and/or requesting staff telework or otherwise use virtual tools to support continued operations.

Closed programs should follow procedures regarding “minimum basic operations” per the Shelter in Place order.

2. Will the City reimburse the cost of event-specific cleaning of program sites in the event of an actual case of COVID-19? If so, what is the process? Will the City fund the cost of cleaning and other emergency preventative expenses that would not be typically incurred?

Should a provider of an essential service believe that an employee or client at a program site has been diagnosed with COVID-19, they should contact all funding departments to notify them of the need for closure and cleaning. The City will work with the provider on cleaning and other protocols during the closure, and will reimburse the provider for costs incurred provided it is consistent with public health advice.

The City may issue separate policy guidance on this issue more broadly, and if that occurs, this guidance will be updated. The City is currently exploring how to deliver augmented cleaning services and other supplies at service sites with large vulnerable populations, with funding which would be separate from current funding to nonprofit suppliers.

However, while other City-funded programs may also request such services, some essential supplies may be limited and should be prioritized for specific vulnerable populations in congregate settings. The Department of Public Health has issued guidance regarding appropriate routine cleaning practices for non-healthcare settings, available here: <https://www.sfdph.org/dph/alerts/files/COVID19-Cleaning-Environmental-Businesses-Agencies-24Feb2020.pdf>. If a nonprofit serves vulnerable populations in congregate settings and believes augmented cleaning services and supplies are necessary, these requests will be considered on a case-by-case basis. Contact your funding department to request this support. Departments receiving such requests should contact your Department Operations Center (DOC) or Emergency Operations Center (EOC) representative to identify the need.

3. Some essential service providers may remain open but experience lower-than-expected service levels, e.g., if a provider typically receives referrals from a school site that has closed

while the provider remains open. If these services are funded via a fee-for-service contract, will the City fund the full cost of these services when actual units of service decrease below a sustainable level?

Nonprofit providers of essential services should continue delivering services and documenting them as required by departments. Most fee-for-service contracts are within DPH. If a DPH nonprofit provider is seeing lower-than-expected units of service related to COVID-19, please contact your DPH Contract Development and Technical Assistance (CDTA) program manager to report your concerns. If increased support is necessary as it relates to the COVID-19 response, suppliers will be instructed to follow Procedure D above to receive funding in light of decreased service levels. The City's general policy goal is to support service providers experiencing disruptions due to the declared public health emergency.

4. Will nonprofit service providers be required to attend department-mandated meetings in person?

To comply with the Shelter in Place order, City departments should cancel or postpone any non-essential meetings, and should ensure essential meetings can be held by conference call or online, as feasible.

5. What is the new budget timeline and how will it impact FY20-21 contracts?

The City has delayed its budget process given the public health emergency. The Mayor's Office has issued revised budget instructions to departments, and an interim budget will be established for July 1, 2020 through September 30, 2020. The Mayor and Board of Supervisors will adopt a balanced FY20-21 budget by September 30, 2020.

To smooth the transition during the interim budget period, the Controller's Office has issued a separate policy authorizing departments to extend expiring FY19-20 contracts for three to six months using an expedited approval process. Departments may also choose to extend such contracts for a full year or to add new scope to contracts, but these amendments must go through standard approval workflows.

6. What monitoring or auditing will be required by the City?

Fiscal, compliance and programmatic monitoring activities, such as site visits or self-assessments, will be suspended for FY20-21 for suppliers in good standing prior to FY19-20. Departments may continue certain off-site monitoring activities such as performance review meetings or invoice validation, at their discretion. Special circumstances, including a supplier on Elevated Concern or Red Flag status or funding source mandates may require departments to conduct site visits, desk reviews or other monitoring activities with specific suppliers. The need for such monitorings will be assessed case by case.

Many departments require financial reviews, financial audits, or single audits based on funding thresholds or other criteria. Departments may continue to require such audits or financial reviews of suppliers, including submission of these documents to the City. Departments may allow extensions to normal timelines for such submissions (typically expected within six months of the close of the supplier's fiscal year).

Updates and Attachments

This policy will continue to be amended as the situation progresses with amended advice on these questions and additional advice on other topics related to City payments to and contracting with nonprofit service providers should they become necessary.

- View the full text of the April 29, 2020 Shelter in Place order here: <https://www.sfdph.org/dph/alerts/files/HealthOfficerOrder-C19-07c-ShelterInPlace-04292020.pdf>
- View “FAQs” about the Shelter in Place order here: <https://sf.gov/stay-home-except-essential-needs>
- Stay informed about current Department of Public Health community guidance here: <https://www.sfdph.org/dph/alerts/coronavirus.asp>
- Stay informed about current Department of Emergency Management guidance here: <https://www.sf72.org/>
- Stay informed about current Department of Human Resources guidance to City employees here: <https://sfdhr.org/covid-19>

Questions?

Nonprofit suppliers should contact their assigned representative (e.g., contract analyst and program manager) at funding departments with questions about this policy or other issues or concerns related to contracts and grants.

City departments should route questions about essential services via Department Operations Centers (DOCs) or the Emergency Operations Center (EOC) for official consideration and response.

As necessary, City departments should send questions about continuity of payment not addressed by this policy to the Controller’s Office. Please send questions via a contracts or budget lead to Marnie Purciel-Hill at marnie.purciel-hill@sfgov.org. Questions may be compiled for a consolidated City response, and the policy may be updated and republished accordingly.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: HSH 2019 Shelter Crisis Ordinance Report
Date: Thursday, May 28, 2020 3:18:00 PM
Attachments: [2019 Shelter Crisis Ordinance Report Memo.pdf](#)

Hello Supervisors,

Pursuant to Ordinance 61-19, please see the attached report from the Department of Homelessness and Supportive Housing.

Thank you,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: Cohen, Emily (HOM) <emily.cohen@sfgov.org>
Sent: Tuesday, May 19, 2020 6:41 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>
Subject: HSH 2019 Shelter Crisis Ordinance Report

Clerk of the Board,

Attached is the Department of Homelessness and Supportive Housing's 2019 Shelter Crisis Ordinance annual report.

Thank you,
Emily

Emily Cohen (she/her)
Interim Director of Strategy and External Affairs
San Francisco Department of Homelessness and Supportive Housing
Emily.Cohen@sfgov.org

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subject the discloser to civil or criminal penalties under state and federal privacy laws.



DEPARTMENT OF
HOMELESSNESS AND
SUPPORTIVE HOUSING

To: Board of Supervisors

From: Abigail Stewart-Kahn
Interim Director
Department of Homelessness and Supportive Housing

Re: 2019 Shelter Crisis Ordinance Report

In April 2019, the Board of Supervisor unanimously passed an ordinance to streamline contracting for homeless services and siting for homeless shelters (Ordinance 61-19). This ordinance made several changes to the Administrative Code to expedite homeless services, including:

- Waiving competitive procurement rules for homeless service contracts
- Extending operations of Navigation Centers beyond the current two-year limit to ensure that we do not lose shelter capacity during this time of crisis.
- Allowing shelters by right in areas where they were previously permitted as a conditional use, including PDR and SALI districts.
- Eligible contracts are not limited to site-based services like navigation centers and supportive housing, but also includes outreach, prevention, rapid rehousing, and other non-site-specific homeless services.

The ordinance requires the Department of Homelessness and Supportive Housing (HSH) and San Francisco to submit annual reports on all contracts awarded under this expedited procedure. This memo serves as HSH's annual report on these contracts. San Francisco Public Works will also be submitting a report.

In 2019, HSH entered into eleven contracts using this expedited process including contracts for Navigation Centers (1), outreach (1), homelessness prevention (1), permanent supportive housing (5) (property management and/or services), shelter services (1), and transitional housing (2). Together these contracts have allowed HSH to more rapidly house, shelter, and serve individuals and families experiencing homelessness.

While the ordinance waives the requirement for a competitive procurement process for homeless service contracts opened under this ordinance, HSH selected providers based on their previous experience, performance, and ability to start providing services quickly. Many of

these organizations had responded to previous HSH procurements. Additionally, HSH did utilize abbreviated solicitation processes for many of these contracts to ensure that we are contracting with the best provider for the project and using public resources responsibly.

Provider	Program	Service Type	Term Duration	Not to Exceed	Term Start Date	Term End Date	Outcomes
EDGEWOOD CENTER FOR CHILDREN AND FAMILIES	Transitional Housing Program (THP) -Plus	Transitional Housing	3	\$ 938,995	7/1/2019	6/30/2022	11 new households served between 7/1/2019 – 3/31/2020
EPISCOPAL COMMUNITY SERVICES OF SAN FRANCISCO INC (ECS)	Henry Hotel	Property Management & Support Services	3	\$ 8,877,679	7/1/2019	6/30/2022	15 new households served between 7/1/2019 – 3/31/2020
EVICTION DEFENSE COLLABORATIVE INC (EDC)	Temporary Shelter Advocacy (Shelter Client Advocacy)	Shelter Services	5	\$ 2,650,030	7/1/2019	6/30/2024	331 households served between 7/1/2019 – 3/31/2019
FIVE KEYS SCHOOLS AND PROGRAMS	Embarcadero SAFE Navigation Center	SAFE Navigation Center	1.62	\$ 9,750,000	11/15/2019	6/30/2021	247 households served between 11/15/2019- 3/31/2020
HOMELESS PRENATAL PROGRAM (HPP)	Jelani House	Transitional Housing	1.66	\$ 3,003,060	11/1/2019	6/30/2021	13 households served between 11/1/2019- 3/31/2019
JUSTICE AND DIVERSITY CENTER SAN FRANCISCO BAR	HAP - Homeless Advocacy Project	Prevention	5	\$ 2,078,973	7/1/2019	6/30/2024	416 households served between 7/1/2019-3/31/2020

ASSOCIATION (JDC)							
REALITY HOUSE WEST INC	Cadillac Hotel	Property Management & Support Services	3.37	\$ 4,400,116	2/15/2020	6/30/2023	1 new household served between 2/15/2020 – 3/31/2020
TENDERLOIN HOUSING CLINIC INC (THC)	Baldwin Hotel	Property Management & Support Services	3	\$ 8,900,000	7/1/2019	6/30/2022	25 new households served between 7/1/2019 – 3/31/2020
TENDERLOIN HOUSING CLINIC INC (THC)	Crown, Winton, National Hotels	Property Management & Support Services	1.58	\$ 9,500,000	12/1/2019	6/30/2021	24 new households served between 12/1/2019 – 3/31/2020
TIDES CENTER	Delivering Innovation in Supportive Housing (DISH) - Property Management at The Auburn	Property Management	4.25	\$ 684,127	4/1/2019	6/30/2023	17 new households served between 4/1/2019 – 3/31/2020
URBAN ALCHEMY	Vehicle Triage Program	Outreach	1.04	\$ 2,500,000	11/15/2019	11/30/2020	39 households served from 11/15/2019 – 3/31/2020

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: CCSF Monthly Pooled Investment Report for April 2020
Date: Thursday, May 28, 2020 3:09:00 PM
Attachments: [CCSF Monthly Pooled Investment Report for April 2020.pdf](#)

From: Dion, Ichieh (TTX) <ichieh.dion@sfgov.org>
Sent: Friday, May 15, 2020 8:27 AM
Subject: CCSF Monthly Pooled Investment Report for April 2020

All-

Please find the CCSF Pooled Investment Report for the month of April attached for your use.

Regards,

Ichieh Dion
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 140
San Francisco, CA 94102
415-554-5433

Office of the Treasurer & Tax Collector
City and County of San Francisco



José Cisneros, Treasurer

Tajel Shah, Chief Assistant Treasurer
Robert L. Shaw, CFA, Chief Investment Officer

Investment Report for the month of April 2020

May 15, 2020

The Honorable London N. Breed
Mayor of San Francisco
City Hall, Room 200
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4638

The Honorable Board of Supervisors
City and County of San Francisco
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4638

Colleagues,

In accordance with the provisions of California State Government Code, Section 53646, we forward this report detailing the City's pooled fund portfolio as of April 30, 2020. These investments provide sufficient liquidity to meet expenditure requirements for the next six months and are in compliance with our statement of investment policy and California Code.

This correspondence and its attachments show the investment activity for the month of April 2020 for the portfolios under the Treasurer's management. All pricing and valuation data is obtained from Interactive Data Corporation.

CCSF Pooled Fund Investment Earnings Statistics *

<i>(in \$ million)</i>	Current Month		Prior Month	
	Fiscal YTD	April 2020	Fiscal YTD	March 2020
Average Daily Balance	\$ 11,597	\$ 12,577	\$ 11,491	\$ 12,137
Net Earnings	199.59	15.91	183.68	18.41
Earned Income Yield	2.06%	1.54%	2.12%	1.79%

CCSF Pooled Fund Statistics *

<i>(in \$ million)</i>	% of Portfolio	Book Value	Market Value	Wtd. Avg. Coupon	Wtd. Avg. YTM	WAM
Investment Type						
U.S. Treasuries	16.11%	\$ 2,013.1	\$ 2,045.0	1.85%	1.80%	358
Federal Agencies	36.42%	4,564.7	4,624.8	1.65%	1.73%	691
State & Local Government						
Agency Obligations	0.64%	80.3	81.3	2.11%	2.30%	273
Public Time Deposits	0.35%	45.0	45.0	0.99%	0.99%	88
Negotiable CDs	12.68%	1,603.8	1,610.4	1.44%	1.43%	155
Commercial Paper	7.16%	900.6	909.4	0.00%	1.82%	67
Medium Term Notes	0.04%	5.0	5.1	3.05%	3.08%	253
Money Market Funds	19.08%	2,423.0	2,423.0	0.25%	0.25%	1
Supranationals	7.51%	943.3	953.2	0.44%	1.66%	317
Totals	100.0%	\$ 12,578.9	\$ 12,697.1	1.23%	1.43%	360

In the remainder of this report, we provide additional information and analytics at the security-level and portfolio-level, as recommended by the California Debt and Investment Advisory Commission.

Respectfully,

José Cisneros
Treasurer

cc: Treasury Oversight Committee: Aimee Brown, Kevin Kone, Eric Sandler, Meghan Wallace
Ben Rosenfield - Controller, Office of the Controller
Tonia Lediju, Ph.D. - Chief Audit Executive, Office of the Controller
Mayor's Office of Public Policy and Finance
San Francisco County Transportation Authority
San Francisco Public Library
San Francisco Health Service System

Portfolio Summary

Pooled Fund

As of April 30, 2020

<i>(in \$ million)</i>							
Security Type	Par Value	Book Value	Market Value	Market/Book Price	Current % Allocation	Max. Policy Allocation	Compliant?
U.S. Treasuries	\$ 2,010.0	\$ 2,013.1	\$ 2,045.0	101.58	16.11%	100%	Yes
Federal Agencies	4,566.3	4,564.7	4,624.8	101.32	36.42%	100%	Yes
State & Local Government							
Agency Obligations	80.7	80.3	81.3	101.25	0.64%	20%	Yes
Public Time Deposits	45.0	45.0	45.0	100.00	0.35%	100%	Yes
Negotiable CDs	1,603.8	1,603.8	1,610.4	100.41	12.68%	30%	Yes
Bankers Acceptances	-	-	-	-	0.00%	40%	Yes
Commercial Paper	910.0	900.6	909.4	100.98	7.16%	25%	Yes
Medium Term Notes	5.0	5.0	5.1	101.19	0.04%	25%	Yes
Repurchase Agreements	-	-	-	-	0.00%	10%	Yes
Reverse Repurchase/ Securities Lending Agreements	-	-	-	-	0.00%	\$75mm	Yes
Money Market Funds - Government	2,423.0	2,423.0	2,423.0	100.00	19.08%	20%	Yes
LAIF	-	-	-	-	0.00%	\$50mm	Yes
Supranationals	947.1	943.3	953.2	101.05	7.51%	30%	Yes
TOTAL	\$ 12,590.9	\$ 12,578.9	\$ 12,697.1	100.94	100.00%	-	Yes

The City and County of San Francisco uses the following methodology to determine compliance: Compliance is pre-trade and calculated on both a par and market value basis, using the result with the lowest percentage of the overall portfolio value. Cash balances are included in the City's compliance calculations.

Please note the information in this report does not include cash balances. Due to fluctuations in the market value of the securities held in the Pooled Fund and changes in the City's cash position, the allocation limits may be exceeded on a post-trade compliance basis. In these instances, no compliance violation has occurred, as the policy limits were not exceeded prior to trade execution. The full Investment Policy can be found at <https://sftreasurer.org/investments>

Totals may not add due to rounding.

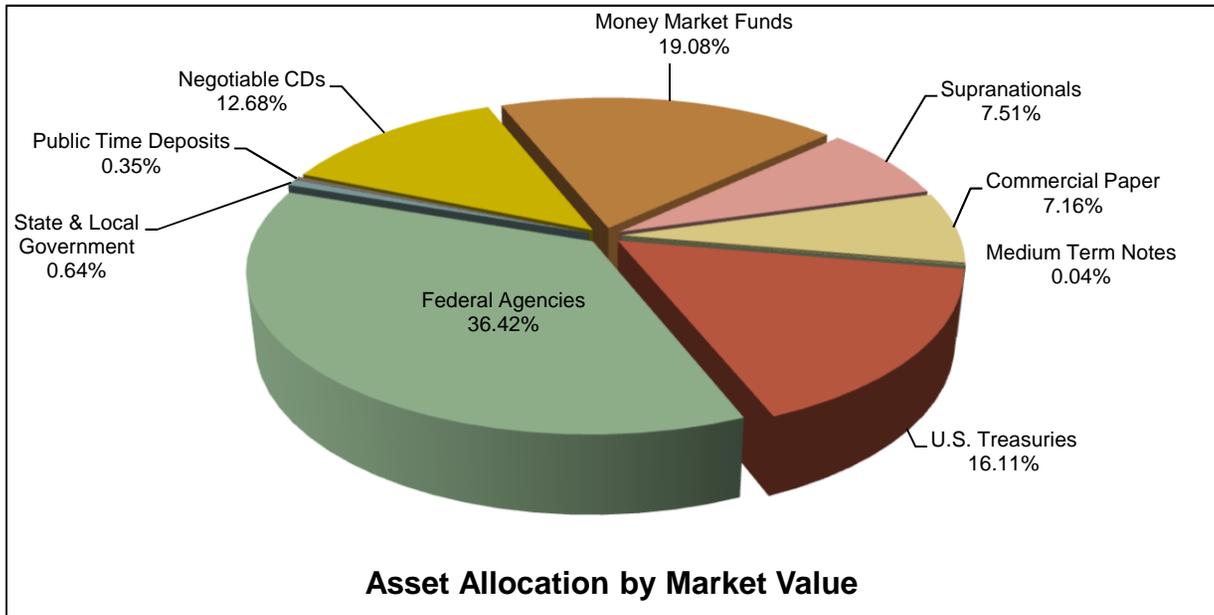
City and County of San Francisco

Pooled Fund Portfolio Statistics

For the month ended April 30, 2020

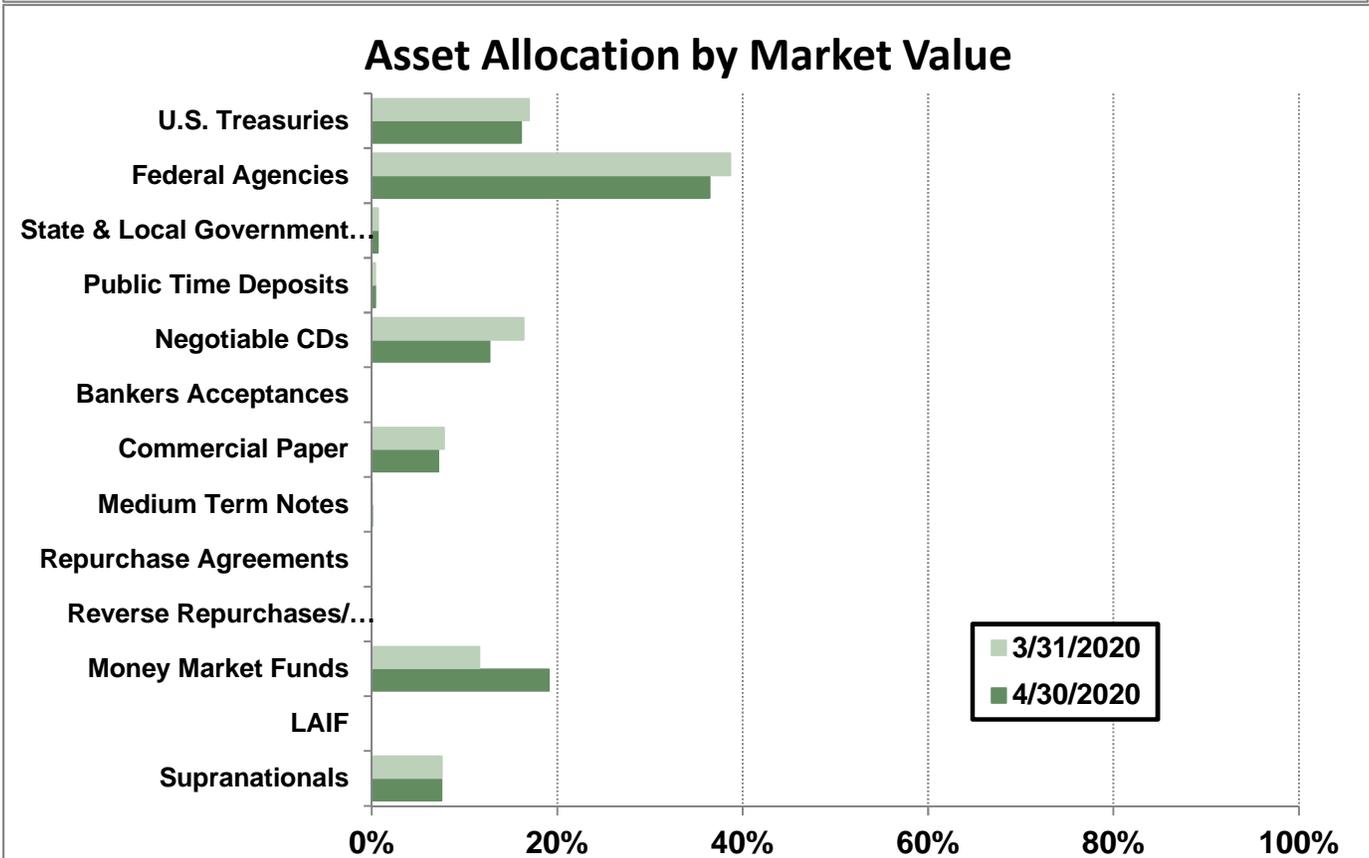
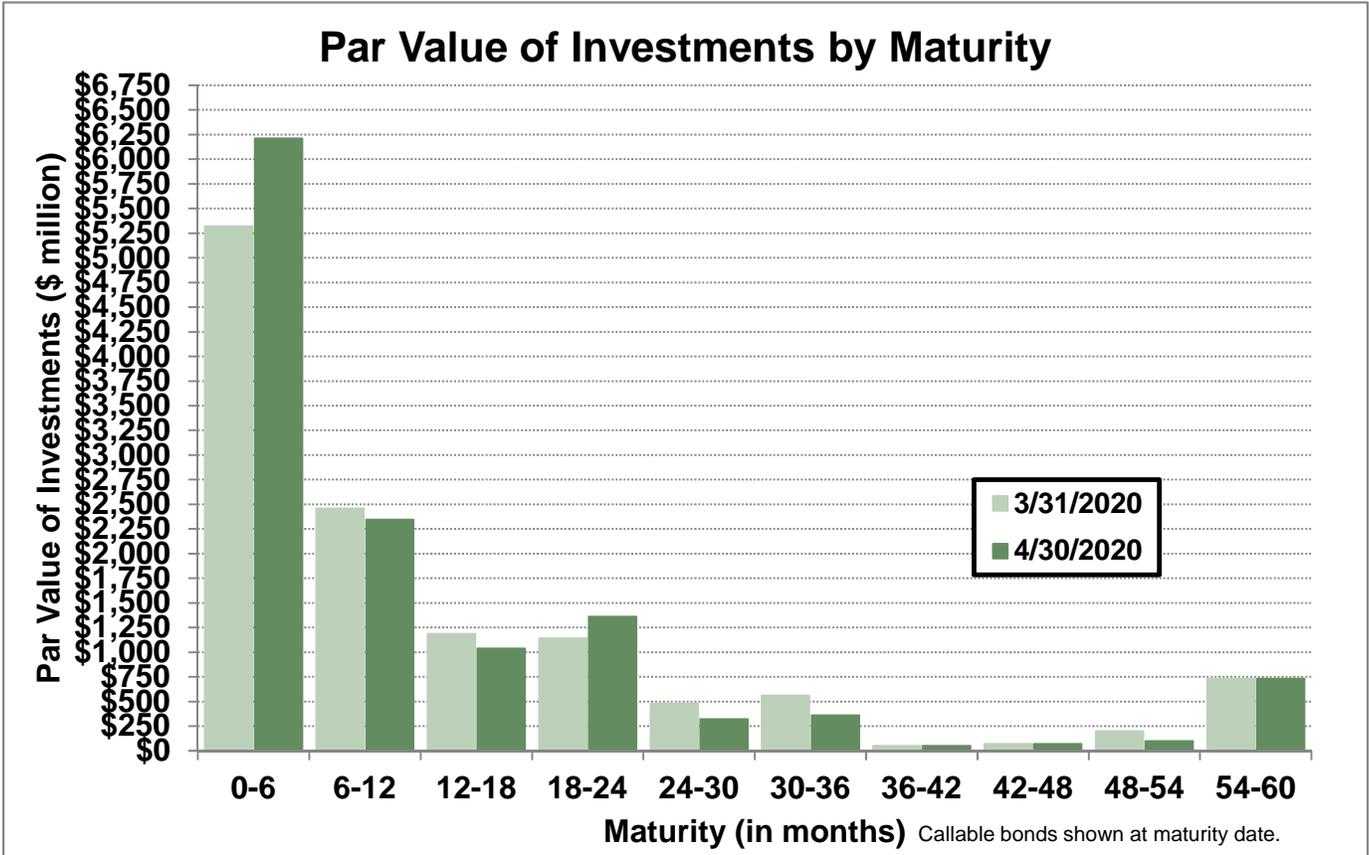
Average Daily Balance	\$12,577,107,497
Net Earnings	\$15,911,925
Earned Income Yield	1.54%
Weighted Average Maturity	360 days

Investment Type	(\$ million)	Par Value	Book Value	Market Value
U.S. Treasuries	\$	2,010.0	\$ 2,013.1	\$ 2,045.0
Federal Agencies		4,566.3	4,564.7	4,624.8
State & Local Government				
Agency Obligations		80.7	80.3	81.3
Public Time Deposits		45.0	45.0	45.0
Negotiable CDs		1,603.8	1,603.8	1,610.4
Commercial Paper		910.0	900.6	909.4
Medium Term Notes		5.0	5.0	5.1
Money Market Funds		2,423.0	2,423.0	2,423.0
Supranationals		947.1	943.3	953.2
Total		\$ 12,590.9	\$ 12,578.9	\$ 12,697.1

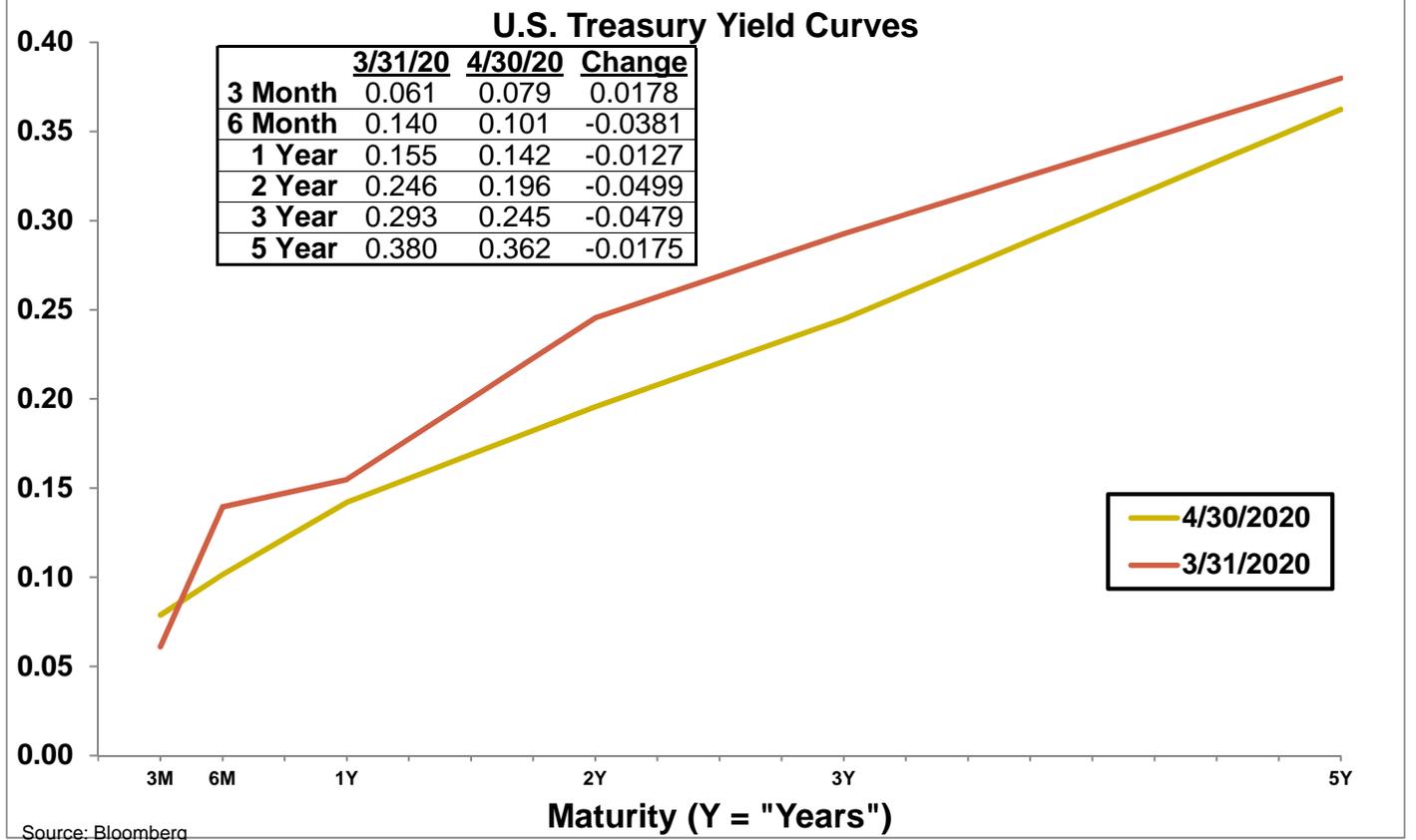
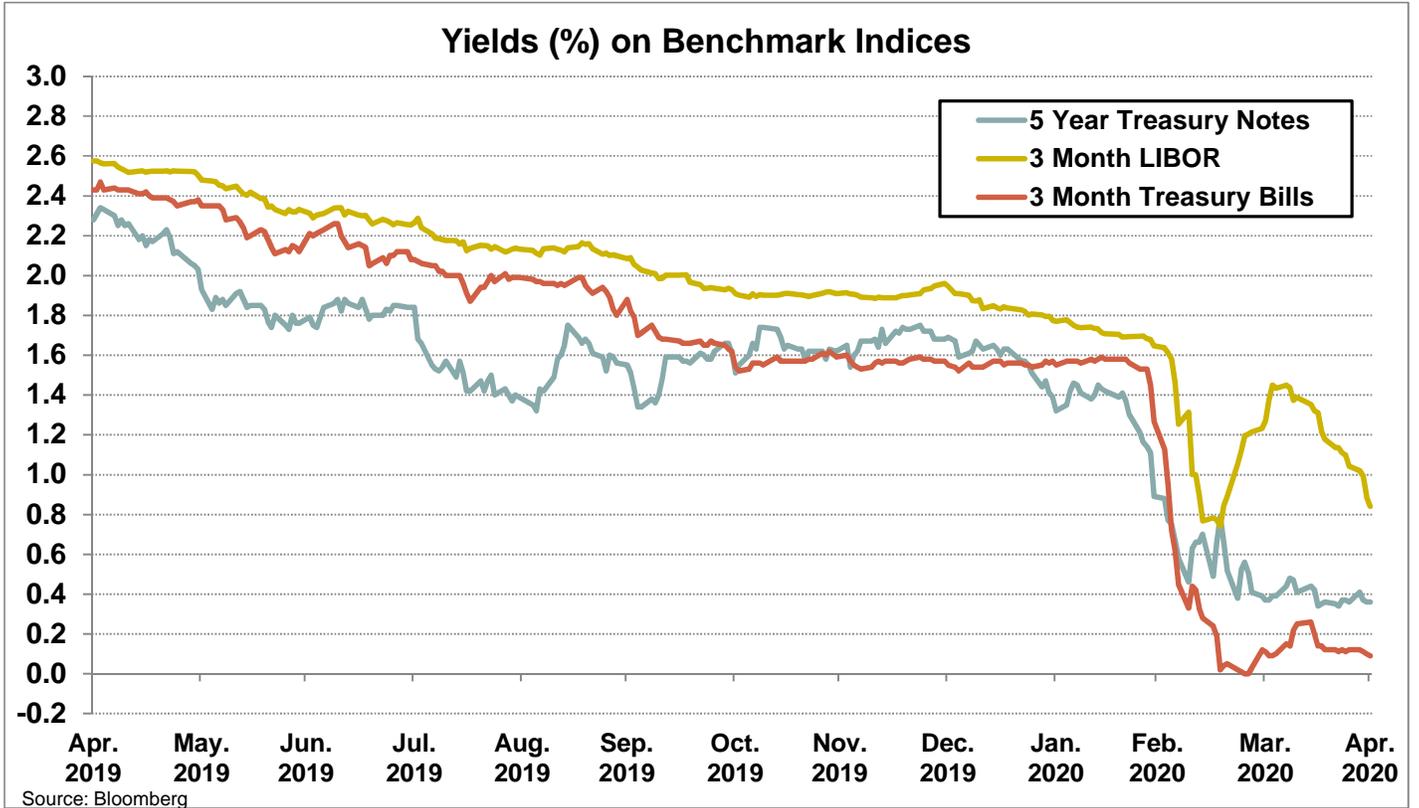


Portfolio Analysis

Pooled Fund



Yield Curves



Investment Inventory

Pooled Fund

As of April 30, 2020

Type of Investment	CUSIP	Issuer Name	Maturity		Coupon	Par Value	Book Value	Amortized		Market Value
			Settle Date	Date				Book Value	Market Value	
U.S. Treasuries	912796TW9	TREASURY BILL	2/27/2020	5/28/2020	0.00	\$ 100,000,000	\$ 99,619,569	\$ 99,887,125	\$ 99,996,000	
U.S. Treasuries	912828XU9	US TREASURY	6/20/2017	6/15/2020	1.50	50,000,000	49,982,422	49,999,275	50,086,000	
U.S. Treasuries	912828XU9	US TREASURY	4/3/2019	6/15/2020	1.50	50,000,000	49,478,516	49,946,545	50,086,000	
U.S. Treasuries	912828XU9	US TREASURY	12/20/2018	6/15/2020	1.50	100,000,000	98,312,500	99,860,152	100,172,000	
U.S. Treasuries	912828XY1	US TREASURY	4/3/2019	6/30/2020	2.50	50,000,000	50,070,313	50,009,292	50,197,500	
U.S. Treasuries	912796SZ3	TREASURY BILL	1/13/2020	7/16/2020	0.00	50,000,000	49,610,601	49,840,031	49,990,000	
U.S. Treasuries	9128285B2	US TREASURY	10/1/2019	9/30/2020	2.75	60,000,000	60,553,125	60,230,342	60,661,200	
U.S. Treasuries	912828Z22	US TREASURY	11/20/2019	10/15/2020	1.63	50,000,000	50,000,000	50,000,000	50,345,500	
U.S. Treasuries	9128283L2	US TREASURY	11/18/2019	12/15/2020	1.88	50,000,000	50,128,906	50,074,785	50,547,000	
U.S. Treasuries	9128283L2	US TREASURY	11/26/2019	12/15/2020	1.88	50,000,000	50,119,141	50,070,556	50,547,000	
U.S. Treasuries	912828N48	US TREASURY	11/22/2019	12/31/2020	1.75	50,000,000	50,058,594	50,035,301	50,537,000	
U.S. Treasuries	9128283Q1	US TREASURY	3/4/2019	1/15/2021	2.00	50,000,000	49,486,328	49,805,211	50,664,000	
U.S. Treasuries	9128283Q1	US TREASURY	11/18/2019	1/15/2021	2.00	50,000,000	50,210,938	50,128,851	50,664,000	
U.S. Treasuries	9128283Q1	US TREASURY	11/22/2019	1/15/2021	2.00	50,000,000	50,008,984	50,128,874	50,664,000	
U.S. Treasuries	9128283Q1	US TREASURY	12/3/2019	1/15/2021	2.00	50,000,000	50,175,781	50,111,314	50,664,000	
U.S. Treasuries	9128284B3	US TREASURY	11/22/2019	3/15/2021	2.38	50,000,000	50,472,656	50,313,788	50,972,500	
U.S. Treasuries	9128284B3	US TREASURY	12/6/2019	3/15/2021	2.38	50,000,000	50,449,219	50,307,208	50,972,500	
U.S. Treasuries	912828C57	US TREASURY	4/15/2019	3/31/2021	2.25	50,000,000	49,863,281	49,863,223	50,567,000	
U.S. Treasuries	9128284G2	US TREASURY	4/9/2019	4/15/2021	2.38	50,000,000	50,013,672	50,006,474	51,064,500	
U.S. Treasuries	9128284G2	US TREASURY	12/9/2019	4/15/2021	2.38	50,000,000	50,462,891	50,327,685	51,064,500	
U.S. Treasuries	9128284G2	US TREASURY	12/11/2019	4/15/2021	2.38	50,000,000	50,457,031	50,324,855	51,064,500	
U.S. Treasuries	9128284T4	US TREASURY	11/26/2019	6/15/2021	2.63	50,000,000	50,732,422	50,529,617	51,386,500	
U.S. Treasuries	9128284T4	US TREASURY	11/27/2019	6/15/2021	2.63	50,000,000	50,744,141	50,539,042	51,386,500	
U.S. Treasuries	9128284T4	US TREASURY	12/11/2019	6/15/2021	2.63	50,000,000	50,697,266	50,517,897	51,386,500	
U.S. Treasuries	9128284T4	US TREASURY	12/18/2019	6/15/2021	2.63	50,000,000	50,725,602	50,537,772	51,386,500	
U.S. Treasuries	9128287A2	US TREASURY	11/8/2019	6/30/2021	1.63	50,000,000	49,933,594	49,952,962	50,855,500	
U.S. Treasuries	9128287A2	US TREASURY	12/3/2019	6/30/2021	1.63	50,000,000	49,968,750	49,976,902	50,855,500	
U.S. Treasuries	9128287A2	US TREASURY	12/9/2019	6/30/2021	1.63	50,000,000	49,978,516	49,983,953	50,855,500	
U.S. Treasuries	912828S27	US TREASURY	8/15/2017	6/30/2021	1.13	25,000,000	24,519,531	24,855,690	25,279,250	
U.S. Treasuries	912828Y20	US TREASURY	12/12/2019	7/15/2021	2.63	50,000,000	50,728,516	50,551,716	51,476,500	
U.S. Treasuries	912828YC8	US TREASURY	12/9/2019	8/31/2021	1.50	50,000,000	49,865,234	49,895,989	50,894,500	
U.S. Treasuries	912828T34	US TREASURY	12/11/2019	9/30/2021	1.13	50,000,000	49,498,047	49,606,207	50,679,500	
U.S. Treasuries	912828T67	US TREASURY	11/10/2016	10/31/2021	1.25	50,000,000	49,574,219	49,871,515	50,799,000	
U.S. Treasuries	912828U65	US TREASURY	12/13/2016	11/30/2021	1.75	100,000,000	99,312,500	99,780,819	102,430,000	
U.S. Treasuries	912828U81	US TREASURY	11/22/2019	12/31/2021	2.00	50,000,000	50,402,344	50,318,217	51,488,500	
U.S. Treasuries	912828XW5	US TREASURY	8/15/2017	6/30/2022	1.75	25,000,000	24,977,539	24,990,031	25,832,000	
U.S. Treasuries	912828S35	US TREASURY	1/9/2020	6/30/2023	1.38	50,000,000	49,622,467	49,640,628	51,769,500	
U.S. Treasuries	912828WE6	US TREASURY	12/17/2019	11/15/2023	2.75	50,000,000	52,081,817	51,774,312	54,318,500	
Subtotals					1.85	\$ 2,010,000,000	\$ 2,013,096,970	\$ 2,014,667,158	\$ 2,045,002,450	
Federal Agencies	313384WW5	FED HOME LN DISCOUNT NT	1/29/2020	5/15/2020	0.00	\$ 50,000,000	\$ 49,767,424	\$ 49,969,569	\$ 49,998,500	
Federal Agencies	313384XD6	FED HOME LN DISCOUNT NT	2/25/2020	5/22/2020	0.00	45,745,000	45,574,200	45,703,772	45,742,713	
Federal Agencies	3134GBPB2	FREDDIE MAC	5/30/2017	5/22/2020	1.70	15,750,000	15,750,000	15,750,000	15,763,860	
Federal Agencies	313384XQ7	FED HOME LN DISCOUNT NT	2/3/2020	6/2/2020	0.00	20,000,000	19,896,667	19,972,444	19,998,200	
Federal Agencies	3133EHNK5	FEDERAL FARM CREDIT BANK	6/15/2017	6/15/2020	1.54	25,000,000	24,997,500	24,999,897	25,049,500	
Federal Agencies	3133EHNK5	FEDERAL FARM CREDIT BANK	6/15/2017	6/15/2020	1.54	26,900,000	26,894,620	26,899,779	26,953,262	
Federal Agencies	313396YL1	FREDDIE MAC DISCOUNT NT	2/3/2020	6/22/2020	0.00	15,000,000	14,911,333	14,967,067	14,997,900	
Federal Agencies	3134GBST0	FREDDIE MAC	6/22/2017	6/22/2020	1.65	14,675,000	14,675,000	14,675,000	14,705,231	
Federal Agencies	313396YN7	FREDDIE MAC DISCOUNT NT	2/6/2020	6/24/2020	0.00	50,000,000	49,700,764	49,883,750	49,992,500	

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Type of Investment	CUSIP	Issuer Name	Settle Date	Maturity		Coupon	Par Value	Book Value	Amortized	
				Date					Book Value	Market Value
Federal Agencies	313396YP2	FREDDIE MAC DISCOUNT NT	2/6/2020	6/25/2020		0.00	10,000,000	9,939,917	9,976,396	9,998,500
Federal Agencies	3133EHQB2	FEDERAL FARM CREDIT BANK	7/6/2017	7/6/2020		1.55	25,000,000	24,989,961	24,999,395	25,076,500
Federal Agencies	313384ZK8	FED HOME LN DISCOUNT NT	1/31/2020	7/15/2020		0.00	50,000,000	49,640,333	49,837,500	49,987,500
Federal Agencies	3135G0T60	FANNIE MAE	8/1/2017	7/30/2020		1.50	50,000,000	49,848,500	49,987,537	50,164,000
Federal Agencies	3130ABZE9	FEDERAL HOME LOAN BANK	8/28/2017	8/28/2020		1.65	6,700,000	6,699,330	6,699,927	6,725,192
Federal Agencies	3130ADT93	FEDERAL HOME LOAN BANK	3/14/2018	9/14/2020		2.40	25,000,000	24,984,458	24,997,690	25,174,500
Federal Agencies	3133EJ3N7	FEDERAL FARM CREDIT BANK	12/21/2018	9/21/2020		2.77	25,000,000	24,990,750	24,997,933	25,256,250
Federal Agencies	3130ACE26	FEDERAL HOME LOAN BANK	9/8/2017	9/28/2020		1.38	18,000,000	17,942,220	17,992,234	18,088,200
Federal Agencies	3130ACE26	FEDERAL HOME LOAN BANK	9/8/2017	9/28/2020		1.38	30,000,000	29,903,700	29,987,056	30,147,000
Federal Agencies	3130ACK52	FEDERAL HOME LOAN BANK	3/12/2018	10/5/2020		1.70	25,530,000	25,035,101	25,447,165	25,654,076
Federal Agencies	3133EKR57	FEDERAL FARM CREDIT BANK	9/25/2019	10/20/2020		0.76	112,500,000	112,450,838	112,478,374	112,533,750
Federal Agencies	3130AHDF7	FEDERAL HOME LOAN BANK	2/12/2020	10/21/2020		1.63	50,000,000	50,019,700	50,013,524	50,270,000
Federal Agencies	3132XOKR1	FARMER MAC	11/2/2016	11/2/2020		1.19	25,000,000	25,000,000	25,000,000	25,027,000
Federal Agencies	3132X0ZF1	FARMER MAC	11/13/2017	11/9/2020		1.93	12,000,000	11,970,000	11,994,725	12,005,040
Federal Agencies	3133EJ790	FEDERAL FARM CREDIT BANK	11/16/2018	11/16/2020		2.95	50,000,000	49,947,835	49,985,799	50,745,000
Federal Agencies	3137EAEK1	FREDDIE MAC	11/15/2017	11/17/2020		1.88	50,000,000	49,952,000	49,991,257	50,460,500
Federal Agencies	3134GBX56	FREDDIE MAC	11/24/2017	11/24/2020		2.25	60,000,000	60,223,200	60,042,155	60,667,800
Federal Agencies	3134GBLR1	FREDDIE MAC	5/25/2017	11/25/2020		1.75	24,715,000	24,712,529	24,714,598	24,921,617
Federal Agencies	3133EHW58	FEDERAL FARM CREDIT BANK	11/27/2017	11/27/2020		1.90	25,000,000	24,992,629	24,998,588	25,241,250
Federal Agencies	3133EHW58	FEDERAL FARM CREDIT BANK	11/27/2017	11/27/2020		1.90	25,000,000	24,992,629	24,998,588	25,241,250
Federal Agencies	3130A3UQ5	FEDERAL HOME LOAN BANK	12/13/2017	12/11/2020		1.88	10,000,000	9,957,600	9,991,318	10,082,700
Federal Agencies	3132X0ZY0	FARMER MAC	12/15/2017	12/15/2020		2.05	12,750,000	12,741,458	12,748,223	12,896,243
Federal Agencies	3133EGX75	FEDERAL FARM CREDIT BANK	12/21/2016	12/21/2020		0.86	50,000,000	50,000,000	50,000,000	50,088,000
Federal Agencies	3133EFTX5	FEDERAL FARM CREDIT BANK	12/24/2015	12/24/2020		0.90	100,000,000	100,000,000	100,000,000	100,239,000
Federal Agencies	3133EJ4Q9	FEDERAL FARM CREDIT BANK	1/11/2019	1/11/2021		2.55	100,000,000	99,934,000	99,976,977	101,481,000
Federal Agencies	3133EJCE7	FEDERAL FARM CREDIT BANK	4/16/2018	2/12/2021		2.35	50,000,000	49,673,710	49,909,346	50,821,500
Federal Agencies	3137EAE19	FREDDIE MAC	2/16/2018	2/16/2021		2.38	22,000,000	21,941,920	21,984,579	22,381,040
Federal Agencies	3133EKCS3	FEDERAL FARM CREDIT BANK	3/11/2019	3/11/2021		2.55	50,000,000	49,975,000	49,989,261	51,031,500
Federal Agencies	3133EKCS3	FEDERAL FARM CREDIT BANK	3/11/2019	3/11/2021		2.55	50,000,000	49,975,000	49,989,261	51,031,500
Federal Agencies	3133EKR99	FEDERAL FARM CREDIT BANK	10/3/2019	3/25/2021		0.60	90,000,000	89,982,000	89,989,046	90,123,300
Federal Agencies	3132X0Q53	FARMER MAC	3/29/2018	3/29/2021		2.60	6,350,000	6,343,079	6,347,903	6,490,145
Federal Agencies	3132X0Q53	FARMER MAC	3/29/2018	3/29/2021		2.60	20,450,000	20,427,710	20,443,248	20,901,332
Federal Agencies	3133EKFP6	FEDERAL FARM CREDIT BANK	4/5/2019	4/5/2021		2.23	25,000,000	24,916,500	24,961,277	25,467,250
Federal Agencies	3133EKFP6	FEDERAL FARM CREDIT BANK	4/5/2019	4/5/2021		2.23	25,000,000	24,917,500	24,961,741	25,467,250
Federal Agencies	3133EJNS4	FEDERAL FARM CREDIT BANK	5/22/2018	5/10/2021		2.70	17,700,000	17,653,095	17,683,817	18,145,155
Federal Agencies	3135G0U35	FANNIE MAE	6/25/2018	6/22/2021		2.75	25,000,000	24,994,250	24,997,806	25,720,250
Federal Agencies	3134GUAE0	FREDDIE MAC	9/11/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3134GUAE0	FREDDIE MAC	9/11/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3134GUAE0	FREDDIE MAC	9/11/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3134GUAE0	FREDDIE MAC	9/11/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3134GUAX8	FREDDIE MAC	9/13/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3134GUAX8	FREDDIE MAC	9/13/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3134GUAX8	FREDDIE MAC	9/13/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3134GUAX8	FREDDIE MAC	9/13/2019	9/13/2021		2.03	25,000,000	25,000,000	25,000,000	25,041,000
Federal Agencies	3135G0Q89	FANNIE MAE	10/21/2016	10/7/2021		1.38	25,000,000	25,000,000	25,000,000	25,411,000
Federal Agencies	3133EJK24	FEDERAL FARM CREDIT BANK	10/19/2018	10/19/2021		3.00	25,000,000	24,980,900	24,990,659	25,993,500
Federal Agencies	3133EGZJ7	FEDERAL FARM CREDIT BANK	10/25/2016	10/25/2021		1.38	14,500,000	14,500,000	14,500,000	14,733,305
Federal Agencies	3133EGZJ7	FEDERAL FARM CREDIT BANK	10/25/2016	10/25/2021		1.38	15,000,000	15,000,000	15,000,000	15,241,350
Federal Agencies	3133ELWS9	FEDERAL FARM CREDIT BANK	4/15/2020	10/25/2021		0.40	50,000,000	49,992,387	49,992,605	50,080,500
Federal Agencies	3133ELWS9	FEDERAL FARM CREDIT BANK	4/15/2020	10/25/2021		0.40	50,000,000	49,992,387	49,992,605	50,080,500

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Type of Investment	CUSIP	Issuer Name	Maturity			Par Value	Book Value	Amortized	
			Settle Date	Date	Coupon			Book Value	Market Value
Federal Agencies	3133EJT74	FEDERAL FARM CREDIT BANK	11/15/2018	11/15/2021	3.05	50,000,000	49,950,000	49,974,316	52,118,500
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	11/8/2019	11/19/2021	1.63	17,000,000	16,970,930	16,977,786	17,355,470
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	11/8/2019	11/19/2021	1.63	25,000,000	24,957,250	24,967,333	25,522,750
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	11/8/2019	11/19/2021	1.63	25,000,000	24,957,250	24,967,333	25,522,750
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	11/8/2019	11/19/2021	1.63	45,000,000	44,923,050	44,941,199	45,940,950
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	11/8/2019	11/19/2021	1.63	50,000,000	49,914,500	49,934,665	51,045,500
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	3/19/2020	12/17/2021	2.80	19,000,000	19,813,686	19,632,052	19,771,590
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	12/17/2018	12/17/2021	2.80	25,000,000	24,974,250	24,986,021	26,015,250
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	12/17/2018	12/17/2021	2.80	25,000,000	24,974,250	24,986,021	26,015,250
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	12/17/2018	12/17/2021	2.80	25,000,000	24,964,250	24,980,592	26,015,250
Federal Agencies	3130AHSR5	FEDERAL HOME LOAN BANK	12/20/2019	12/20/2021	1.63	22,500,000	22,475,700	22,480,121	23,001,525
Federal Agencies	3133ELTN4	FEDERAL FARM CREDIT BANK	3/18/2020	1/18/2022	0.53	50,000,000	49,886,500	49,893,943	50,192,000
Federal Agencies	3133ELTN4	FEDERAL FARM CREDIT BANK	3/23/2020	1/18/2022	0.53	63,450,000	63,294,142	63,298,872	63,693,648
Federal Agencies	3133ELKN3	FEDERAL FARM CREDIT BANK	1/28/2020	1/28/2022	1.55	100,000,000	99,992,000	99,993,029	102,156,000
Federal Agencies	3133EKAK2	FEDERAL FARM CREDIT BANK	2/19/2019	2/14/2022	2.53	20,700,000	20,682,612	20,689,577	21,518,685
Federal Agencies	3133EKBV7	FEDERAL FARM CREDIT BANK	3/1/2019	3/1/2022	2.55	10,000,000	9,997,186	9,998,282	10,409,100
Federal Agencies	313378WG2	FEDERAL HOME LOAN BANK	4/5/2019	3/11/2022	2.50	17,780,000	17,848,986	17,823,736	18,530,138
Federal Agencies	313378WG2	FEDERAL HOME LOAN BANK	4/5/2019	3/11/2022	2.50	40,000,000	40,158,360	40,100,398	41,687,600
Federal Agencies	3133EKDC7	FEDERAL FARM CREDIT BANK	4/8/2019	3/14/2022	2.47	26,145,000	26,226,050	26,196,611	27,194,199
Federal Agencies	3133EKDC7	FEDERAL FARM CREDIT BANK	4/8/2019	3/14/2022	2.47	45,500,000	45,634,680	45,585,763	47,325,915
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	3/25/2020	3/25/2022	0.70	25,000,000	24,999,000	24,999,051	25,180,750
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	3/25/2020	3/25/2022	0.70	25,000,000	24,993,000	24,993,355	25,180,750
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	3/25/2020	3/25/2022	0.70	25,000,000	24,996,000	24,996,203	25,180,750
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	3/25/2020	3/25/2022	0.70	25,000,000	24,983,250	24,984,099	25,180,750
Federal Agencies	3134GVHU5	FREDDIE MAC	3/30/2020	3/30/2022	1.15	60,000,000	60,000,000	60,000,000	60,069,600
Federal Agencies	3135G0T45	FANNIE MAE	6/6/2017	4/5/2022	1.88	25,000,000	25,072,250	25,028,834	25,788,250
Federal Agencies	3134GVJB5	FREDDIE MAC	4/6/2020	4/6/2022	1.20	25,000,000	25,000,000	25,000,000	25,026,750
Federal Agencies	3134GVJB5	FREDDIE MAC	4/6/2020	4/6/2022	1.20	25,000,000	25,000,000	25,000,000	25,026,750
Federal Agencies	3134GVJB5	FREDDIE MAC	4/6/2020	4/6/2022	1.20	25,000,000	25,000,000	25,000,000	25,026,750
Federal Agencies	3134GVJB5	FREDDIE MAC	4/6/2020	4/6/2022	1.20	25,000,000	25,000,000	25,000,000	25,026,750
Federal Agencies	3135G0V59	FANNIE MAE	4/12/2019	4/12/2022	2.25	25,000,000	24,918,000	24,946,805	25,968,000
Federal Agencies	3135G0V59	FANNIE MAE	4/12/2019	4/12/2022	2.25	50,000,000	49,836,000	49,893,609	51,936,000
Federal Agencies	3135G0V59	FANNIE MAE	4/12/2019	4/12/2022	2.25	50,000,000	49,836,000	49,893,609	51,936,000
Federal Agencies	3133EKHB5	FEDERAL FARM CREDIT BANK	4/18/2019	4/18/2022	2.35	50,000,000	49,969,500	49,980,047	51,985,000
Federal Agencies	3133EKLK5	FEDERAL FARM CREDIT BANK	5/16/2019	5/16/2022	2.25	25,000,000	24,949,250	24,965,503	25,966,250
Federal Agencies	3133EKLK5	FEDERAL FARM CREDIT BANK	5/16/2019	5/16/2022	2.25	35,000,000	34,928,950	34,951,704	36,352,750
Federal Agencies	3133EHL7	FEDERAL FARM CREDIT BANK	6/6/2017	6/2/2022	1.88	50,000,000	50,059,250	50,024,780	51,578,000
Federal Agencies	3133EHL7	FEDERAL FARM CREDIT BANK	6/9/2017	6/2/2022	1.88	50,000,000	49,997,500	49,998,953	51,578,000
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	12/16/2019	6/15/2022	1.63	20,000,000	19,998,940	19,999,100	20,538,600
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	12/16/2019	6/15/2022	1.63	25,000,000	24,998,676	24,998,874	25,673,250
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	12/16/2019	6/15/2022	1.63	25,000,000	24,998,676	24,998,874	25,673,250
Federal Agencies	3133EHZP1	FEDERAL FARM CREDIT BANK	3/18/2020	9/20/2022	1.85	25,000,000	25,718,750	25,684,225	25,870,750
Federal Agencies	3133ELVL5	FEDERAL FARM CREDIT BANK	4/3/2020	10/3/2022	0.70	40,000,000	39,990,000	39,990,307	40,303,600
Federal Agencies	3133ELJH8	FEDERAL FARM CREDIT BANK	3/25/2020	1/23/2023	1.60	10,140,000	10,412,082	10,375,405	10,479,791
Federal Agencies	3130AJ7C7	FEDERAL HOME LOAN BANK	2/26/2020	2/21/2023	1.75	100,000,000	100,014,306	99,990,596	100,085,000
Federal Agencies	3134GVDZ8	FREDDIE MAC	2/28/2020	2/28/2023	1.73	25,000,000	25,000,000	25,000,000	25,024,000
Federal Agencies	3134GVDZ8	FREDDIE MAC	2/28/2020	2/28/2023	1.73	25,000,000	25,000,000	25,000,000	25,024,000
Federal Agencies	3134GVDZ8	FREDDIE MAC	2/28/2020	2/28/2023	1.73	50,000,000	50,000,000	50,000,000	50,048,000
Federal Agencies	3134GVDZ8	FREDDIE MAC	2/28/2020	2/28/2023	1.73	50,000,000	50,000,000	50,000,000	50,048,000
Federal Agencies	3134GVHA9	FREDDIE MAC	3/30/2020	3/30/2023	1.00	25,000,000	25,000,000	25,000,000	25,034,750

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Federal Agencies	3134GVHA9	FREDDIE MAC	3/30/2020	3/30/2023	1.00	25,000,000	25,000,000	25,000,000	25,034,750	
Federal Agencies	3134GVHA9	FREDDIE MAC	3/30/2020	3/30/2023	1.00	25,000,000	25,000,000	25,000,000	25,034,750	
Federal Agencies	3134GVHA9	FREDDIE MAC	3/30/2020	3/30/2023	1.00	25,000,000	25,000,000	25,000,000	25,034,750	
Federal Agencies	3133ELNE0	FEDERAL FARM CREDIT BANK	3/18/2020	2/14/2024	1.43	20,495,000	20,978,283	20,936,566	21,228,106	
Federal Agencies	3134GUVL1	FREDDIE MAC	11/25/2019	5/28/2024	2.00	50,000,000	50,000,000	50,000,000	50,055,500	
Federal Agencies	3134GUVL1	FREDDIE MAC	11/25/2019	5/28/2024	2.00	50,000,000	50,000,000	50,000,000	50,055,500	
Federal Agencies	3133ELCP7	FEDERAL FARM CREDIT BANK	12/3/2019	12/3/2024	1.63	25,000,000	24,960,000	24,963,284	26,086,250	
Federal Agencies	3130AHRR6	FEDERAL HOME LOAN BANK	12/19/2019	12/19/2024	2.10	98,545,000	98,525,291	98,526,737	98,746,032	
Federal Agencies	3130AHWB5	FEDERAL HOME LOAN BANK	1/23/2020	1/21/2025	2.00	100,000,000	100,011,111	100,000,000	100,327,000	
Federal Agencies	3135G0X57	FANNIE MAE	1/24/2020	1/24/2025	2.00	38,780,000	38,780,000	38,780,000	38,884,706	
Federal Agencies	3134GVAG3	FREDDIE MAC	2/11/2020	2/11/2025	2.00	50,000,000	50,000,000	50,000,000	50,025,000	
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	5,000,000	4,996,150	4,996,312	5,221,800	
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	5,000,000	4,996,150	4,996,312	5,221,800	
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	5,000,000	4,996,150	4,996,312	5,221,800	
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	15,000,000	14,988,450	14,988,937	15,665,400	
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	50,000,000	49,961,500	49,963,124	52,218,000	
Federal Agencies	3130AJ5X3	FEDERAL HOME LOAN BANK	2/20/2020	2/20/2025	2.00	25,000,000	25,000,000	25,000,000	25,020,000	
Federal Agencies	3130AJ5X3	FEDERAL HOME LOAN BANK	2/20/2020	2/20/2025	2.00	25,000,000	25,000,000	25,000,000	25,020,000	
Federal Agencies	3130AJ5X3	FEDERAL HOME LOAN BANK	2/20/2020	2/20/2025	2.00	50,000,000	50,000,000	50,000,000	50,040,000	
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	3/23/2020	3/3/2025	1.21	16,000,000	16,001,476	15,990,920	16,389,760	
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	3/23/2020	3/3/2025	1.21	24,000,000	23,980,373	23,965,012	24,584,640	
Federal Agencies	3134GVFP8	FREDDIE MAC	3/12/2020	3/12/2025	1.45	25,000,000	25,000,000	25,000,000	25,005,250	
Federal Agencies	3134GVFP8	FREDDIE MAC	3/12/2020	3/12/2025	1.45	25,000,000	25,000,000	25,000,000	25,005,250	
Federal Agencies	3134GVFP8	FREDDIE MAC	3/12/2020	3/12/2025	1.45	50,000,000	50,000,000	50,000,000	50,010,500	
Subtotals					1.65	\$ 4,566,300,000	\$ 4,564,741,574	\$ 4,566,616,494	\$ 4,624,781,364	
State/Local Agencies	977100CW4	WISCONSIN ST GEN FUND ANNUAL	8/16/2016	5/1/2020	1.45	\$ 18,000,000	\$ 18,000,000	\$ 18,000,000	\$ 18,000,000	
State/Local Agencies	13063DGA0	CALIFORNIA ST	4/25/2018	4/1/2021	2.80	33,000,000	33,001,320	33,000,413	33,511,500	
State/Local Agencies	13066YTY5	CALIFORNIA ST DEPT OF WTR RES	2/6/2017	5/1/2021	1.71	27,962,641	27,489,513	27,850,866	28,017,727	
State/Local Agencies	91412GF59	UNIV OF CALIFORNIA CA REVENUE	8/9/2016	5/15/2021	1.91	1,769,000	1,810,695	1,778,082	1,778,995	
Subtotals					2.11	\$ 80,731,641	\$ 80,301,528	\$ 80,629,361	\$ 81,308,222	
Public Time Deposits	PP9N4D668	SAN FRANCISCO CRED UNION	12/4/2019	6/4/2020	1.64	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	
Public Time Deposits	PP9J7XBG2	BANK OF SAN FRANCISCO	12/11/2019	6/8/2020	1.57	5,000,000	5,000,000	5,000,000	5,000,000	
Public Time Deposits	PP9W8R1R2	BRIDGE BANK	12/23/2019	6/23/2020	1.60	10,000,000	10,000,000	10,000,000	10,000,000	
Public Time Deposits	PP9U66BY8	BANK OF SAN FRANCISCO	3/25/2020	9/21/2020	0.35	10,000,000	10,000,000	10,000,000	10,000,000	
Public Time Deposits	PPEQ54334	BRIDGE BANK	3/24/2020	9/21/2020	0.06	10,000,000	10,000,000	10,000,000	10,000,000	
Subtotals					0.99	\$ 45,000,000	\$ 45,000,000	\$ 45,000,000	\$ 45,000,000	
Negotiable CDs	65602VXD3	NORINCHUKIN BANK NY	1/8/2020	5/8/2020	1.78	\$ 35,000,000	\$ 35,000,000	\$ 35,000,000	\$ 35,012,201	
Negotiable CDs	78012UQY4	ROYAL BANK OF CANADA NY	9/17/2019	5/11/2020	2.02	100,000,000	100,000,000	100,000,000	100,055,221	
Negotiable CDs	89114NCH6	TORONTO DOMINION BANK NY	12/6/2019	5/13/2020	1.86	50,000,000	50,000,000	50,000,000	50,029,761	
Negotiable CDs	89114NB20	TORONTO DOMINION BANK NY	11/19/2019	6/22/2020	1.83	60,000,000	60,000,000	60,000,000	60,142,902	
Negotiable CDs	89114NGA4	TORONTO DOMINION BANK NY	2/6/2020	6/25/2020	1.65	50,000,000	50,000,000	50,000,000	50,111,901	
Negotiable CDs	06417MFP5	BANK OF NOVA SCOTIA HOUS	12/5/2019	7/1/2020	1.85	50,000,000	50,000,000	50,000,000	50,141,035	
Negotiable CDs	65602VZK5	NORINCHUKIN BANK NY	2/27/2020	7/1/2020	1.59	100,000,000	100,000,000	100,000,000	100,237,480	
Negotiable CDs	89114NA54	TORONTO DOMINION BANK NY	11/6/2019	7/1/2020	1.86	50,000,000	50,000,000	50,000,000	50,141,868	
Negotiable CDs	96121T4A3	WESTPAC BANKING CORP NY	11/12/2019	8/3/2020	2.05	28,790,000	28,827,427	28,803,276	28,762,186	
Negotiable CDs	06367BAC3	BANK OF MONTREAL CHICAGO	11/25/2019	9/2/2020	1.67	50,000,000	50,000,000	50,000,000	50,225,481	
Negotiable CDs	06367BJM2	BANK OF MONTREAL CHICAGO	3/11/2020	9/14/2020	1.01	100,000,000	100,000,000	100,000,000	100,243,016	

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Negotiable CDs	89114N5H4	TORONTO DOMINION BANK NY	9/25/2019	9/24/2020		0.87	100,000,000	100,000,000	100,000,000	100,350,231
Negotiable CDs	06417MCW3	BANK OF NOVA SCOTIA HOUS	9/27/2019	9/28/2020		0.77	50,000,000	50,000,000	50,000,000	50,188,758
Negotiable CDs	89114N5M3	TORONTO DOMINION BANK NY	9/27/2019	9/28/2020		0.82	50,000,000	50,000,000	50,000,000	50,192,582
Negotiable CDs	06417MDE2	BANK OF NOVA SCOTIA HOUS	10/3/2019	10/9/2020		1.19	50,000,000	50,000,000	50,000,000	50,216,937
Negotiable CDs	89114N6E0	TORONTO DOMINION BANK NY	10/1/2019	10/9/2020		1.19	50,000,000	50,000,000	50,000,000	50,185,102
Negotiable CDs	06370R6W4	BANK OF MONTREAL CHICAGO	11/13/2019	10/26/2020		0.75	50,000,000	50,000,000	50,000,000	50,202,370
Negotiable CDs	96130ADY1	WESTPAC BANKING CORP NY	10/30/2019	10/28/2020		0.72	50,000,000	50,000,000	50,000,000	50,163,350
Negotiable CDs	78012URS6	ROYAL BANK OF CANADA NY	12/3/2019	12/3/2020		1.57	35,000,000	35,000,000	35,000,000	35,211,004
Negotiable CDs	06367BBD0	BANK OF MONTREAL CHICAGO	12/3/2019	12/4/2020		1.85	50,000,000	50,000,000	50,000,000	50,384,906
Negotiable CDs	96130AEP9	WESTPAC BANKING CORP NY	12/6/2019	12/9/2020		1.15	50,000,000	50,000,000	50,000,000	50,178,807
Negotiable CDs	96130AET1	WESTPAC BANKING CORP NY	12/13/2019	12/14/2020		1.86	75,000,000	75,000,000	75,000,000	75,608,609
Negotiable CDs	89114NFY6	TORONTO DOMINION BANK NY	1/23/2020	1/6/2021		1.73	70,000,000	70,000,000	70,000,000	70,562,598
Negotiable CDs	06367BFR5	BANK OF MONTREAL CHICAGO	1/29/2020	1/28/2021		0.94	50,000,000	50,000,000	50,000,000	50,436,261
Negotiable CDs	06367BJF7	BANK OF MONTREAL CHICAGO	3/10/2020	3/1/2021		1.36	100,000,000	100,000,000	100,000,000	100,586,562
Negotiable CDs	78012UTJ4	ROYAL BANK OF CANADA NY	3/12/2020	3/15/2021		1.56	100,000,000	100,000,000	100,000,000	100,787,287
Subtotals						1.44	\$ 1,603,790,000	\$ 1,603,827,427	\$ 1,603,803,276	\$ 1,610,358,412
Commercial Paper	89233GEN2	TOYOTA MOTOR CREDIT CORP	11/25/2019	5/22/2020		0.00	\$ 50,000,000	\$ 49,535,097	\$ 49,945,458	\$ 49,992,709
Commercial Paper	89233GEN2	TOYOTA MOTOR CREDIT CORP	12/2/2019	5/22/2020		0.00	65,000,000	64,422,367	64,929,475	64,990,521
Commercial Paper	89233GET9	TOYOTA MOTOR CREDIT CORP	12/2/2019	5/27/2020		0.00	40,000,000	39,634,200	39,946,267	39,992,778
Commercial Paper	62479LF59	MUFG BANK LTD NY	9/24/2019	6/5/2020		0.00	25,000,000	24,638,750	24,950,417	24,993,924
Commercial Paper	62479LFA8	MUFG BANK LTD NY	12/30/2019	6/10/2020		0.00	40,000,000	39,655,889	39,915,556	39,988,889
Commercial Paper	62479LFF7	MUFG BANK LTD NY	9/24/2019	6/15/2020		0.00	50,000,000	49,249,167	49,872,500	49,984,375
Commercial Paper	62479LFQ3	MUFG BANK LTD NY		2/3/2020	6/24/2020	0.00	25,000,000	24,838,278	24,938,500	24,990,625
Commercial Paper	89233GFR2	TOYOTA MOTOR CREDIT CORP	2/11/2020	6/25/2020		0.00	25,000,000	24,844,375	24,936,597	24,990,452
Commercial Paper	62479LG17	MUFG BANK LTD NY	10/25/2019	7/1/2020		0.00	60,000,000	59,195,833	59,803,783	59,969,500
Commercial Paper	62479LG17	MUFG BANK LTD NY	10/21/2019	7/1/2020		0.00	75,000,000	73,984,000	74,756,000	74,961,875
Commercial Paper	89233GG18	TOYOTA MOTOR CREDIT CORP	11/6/2019	7/1/2020		0.00	50,000,000	49,381,861	49,841,569	49,974,584
Commercial Paper	89233GG18	TOYOTA MOTOR CREDIT CORP	12/9/2019	7/1/2020		0.00	50,000,000	49,470,417	49,842,417	49,974,584
Commercial Paper	89233GGN0	TOYOTA MOTOR CREDIT CORP	2/25/2020	7/22/2020		0.00	50,000,000	49,677,278	49,821,194	49,965,834
Commercial Paper	62479LGQ2	MUFG BANK LTD NY	2/27/2020	7/24/2020		0.00	60,000,000	59,630,000	59,790,000	59,958,000
Commercial Paper	62479LH57	MUFG BANK LTD NY	1/29/2020	8/5/2020		0.00	50,000,000	49,553,750	49,773,333	49,946,667
Commercial Paper	46640PH63	JP MORGAN SECURITIES LLC	2/3/2020	8/6/2020		0.00	25,000,000	24,789,306	24,889,528	24,973,056
Commercial Paper	46640PHH9	JP MORGAN SECURITIES LLC	2/3/2020	8/17/2020		0.00	25,000,000	24,776,778	24,877,000	24,970,000
Commercial Paper	89233GHH2	TOYOTA MOTOR CREDIT CORP	12/6/2019	8/17/2020		0.00	50,000,000	49,358,958	49,728,500	49,940,000
Commercial Paper	89233GHH5	TOYOTA MOTOR CREDIT CORP	2/14/2020	8/19/2020		0.00	50,000,000	49,576,653	49,750,972	49,938,889
Commercial Paper	62479LHR9	MUFG BANK LTD NY	12/10/2019	8/25/2020		0.00	45,000,000	44,394,588	44,728,850	44,942,000
Subtotals						0.00	\$ 910,000,000	\$ 900,607,543	\$ 907,037,917	\$ 909,439,258
Medium Term Notes	89236TFQ3	TOYOTA MOTOR CREDIT CORP	1/8/2019	1/8/2021		3.05	\$ 5,000,000	\$ 4,997,000	\$ 4,998,966	\$ 5,056,350
Subtotals						3.05	\$ 5,000,000	\$ 4,997,000	\$ 4,998,966	\$ 5,056,350
Money Market Funds	262006208	DREYFUS GOVERN CASH MGMT-I	4/30/2020	5/1/2020		0.22	\$ 10,599,947	\$ 10,599,947	\$ 10,599,947	\$ 10,599,947
Money Market Funds	608919718	FEDERATED GOVERNMENT OBL-PF	4/30/2020	5/1/2020		0.26	1,334,455,197	1,334,455,197	1,334,455,197	1,334,455,197
Money Market Funds	09248U718	BLACKROCK LIQ INST GOV FUND	4/30/2020	5/1/2020		0.19	10,540,688	10,540,688	10,540,688	10,540,688
Money Market Funds	31607A703	FIDELITY INST GOV FUND	4/30/2020	5/1/2020		0.24	1,055,981,508	1,055,981,508	1,055,981,508	1,055,981,508
Money Market Funds	61747C707	MORGAN STANLEY INST GOVT FUND	4/30/2020	5/1/2020		0.20	11,381,930	11,381,930	11,381,930	11,381,930
Subtotals						0.25	\$ 2,422,959,270	\$ 2,422,959,270	\$ 2,422,959,270	\$ 2,422,959,270

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				Date					Book Value	Market Value
Supranationals	4581X0CX4	INTER-AMERICAN DEVEL BK	5/17/2018	5/12/2020		1.63	\$ 10,000,000	\$ 9,789,360	\$ 9,996,808	\$ 10,005,400
Supranationals	4581X0CX4	INTER-AMERICAN DEVEL BK	4/12/2017	5/12/2020		1.63	25,000,000	24,940,750	24,999,421	25,013,500
Supranationals	459052XW1	INTL BK RECON & DEVELOP DISC	12/11/2019	6/8/2020		0.00	100,000,000	99,200,000	99,831,111	99,989,000
Supranationals	459052YA8	INTL BK RECON & DEVELOP DISC	4/14/2020	6/12/2020		0.00	50,000,000	49,972,139	49,980,167	49,994,000
Supranationals	45818KYD8	INTL BK RECON & DEVELOP DISC	4/13/2020	6/15/2020		0.00	50,000,000	49,971,125	49,979,375	49,994,000
Supranationals	459052YU4	INTL BK RECON & DEVELOP DISC	3/18/2020	6/30/2020		0.00	80,000,000	79,815,111	79,893,333	79,986,400
Supranationals	459052YV2	INTL BK RECON & DEVELOP DISC	4/8/2020	7/1/2020		0.00	50,000,000	49,970,833	49,978,819	49,990,000
Supranationals	459052YV2	INTL BK RECON & DEVELOP DISC	1/7/2020	7/1/2020		0.00	100,000,000	99,227,556	99,732,278	99,980,000
Supranationals	45818KZA3	INTL BK RECON & DEVELOP DISC	3/20/2020	7/6/2020		0.00	25,000,000	24,947,500	24,967,917	24,994,500
Supranationals	459058GA5	INTL BK RECON & DEVELOP	8/29/2017	9/4/2020		1.63	50,000,000	49,989,500	49,998,799	50,211,000
Supranationals	45905UQ80	INTL BK RECON & DEVELOP	11/9/2017	11/9/2020		1.95	50,000,000	49,965,000	49,993,869	50,423,500
Supranationals	45905UQ80	INTL BK RECON & DEVELOP	12/20/2017	11/9/2020		1.95	50,000,000	49,718,500	49,948,770	50,423,500
Supranationals	45950KCM0	INTERNATIONAL FINANCE CORP	1/25/2018	1/25/2021		2.25	50,000,000	49,853,000	49,963,921	50,634,500
Supranationals	4581X0DB1	INTER-AMERICAN DEVEL BK	4/19/2018	4/19/2021		2.63	45,000,000	44,901,000	44,968,114	45,961,650
Supranationals	4581X0DB1	INTER-AMERICAN DEVEL BK	5/16/2018	4/19/2021		2.63	50,000,000	49,693,972	49,898,945	51,068,500
Supranationals	45950KCJ7	INTERNATIONAL FINANCE CORP	5/23/2018	7/20/2021		1.13	12,135,000	11,496,942	11,888,955	12,238,269
Supranationals	459058GH0	INTL BK RECON & DEVELOP	7/25/2018	7/23/2021		2.75	50,000,000	49,883,000	49,952,088	51,406,000
Supranationals	459058HV8	INTL BK RECON & DEVELOP	1/28/2020	1/28/2025		2.05	25,000,000	25,000,000	25,000,000	25,232,500
Supranationals	459058HV8	INTL BK RECON & DEVELOP	1/28/2020	1/28/2025		2.05	25,000,000	25,000,000	25,000,000	25,232,500
Supranationals	459058HV8	INTL BK RECON & DEVELOP	1/28/2020	1/28/2025		2.05	50,000,000	50,000,000	50,000,000	50,465,000
Subtotals						1.12	\$ 947,135,000	\$ 943,335,287	\$ 945,972,690	\$ 953,243,719
Grand Totals						1.23	\$ 12,590,915,911	\$ 12,578,866,600	\$ 12,591,685,130	\$ 12,697,149,045

Monthly Investment Earnings

Pooled Fund

For month ended April 30, 2020

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity		Amort. Expense	Realized Gain/(Loss)	Earned Income /Net Earnings
							Date	Earned Interest			
U.S. Treasuries	912796TM1	TREASURY BILL	\$ -	0.00	1.80	10/3/19	4/2/20	\$ -	\$ 2,479	\$ -	\$ 2,479
U.S. Treasuries	912796TW9	TREASURY BILL	100,000,000	0.00	1.51	2/27/20	5/28/20	-	125,417	-	125,417
U.S. Treasuries	912828XU9	US TREASURY	50,000,000	1.50	1.51	6/20/17	6/15/20	61,475	483	-	61,959
U.S. Treasuries	912828XU9	US TREASURY	100,000,000	1.50	2.67	12/20/18	6/15/20	122,951	93,232	-	216,183
U.S. Treasuries	912828XU9	US TREASURY	50,000,000	1.50	2.39	4/3/19	6/15/20	61,475	35,637	-	97,112
U.S. Treasuries	912828XY1	US TREASURY	50,000,000	2.50	2.38	4/3/19	6/30/20	103,022	(4,646)	-	98,376
U.S. Treasuries	912796SZ3	TREASURY BILL	50,000,000	0.00	1.53	1/13/20	7/16/20	-	63,146	-	63,146
U.S. Treasuries	9128285B2	US TREASURY	60,000,000	2.75	1.81	10/1/19	9/30/20	135,246	(45,462)	-	89,784
U.S. Treasuries	9128282Z2	US TREASURY	50,000,000	1.63	1.63	11/20/19	10/15/20	66,598	-	-	66,598
U.S. Treasuries	9128283L2	US TREASURY	50,000,000	1.88	1.63	11/18/19	12/15/20	76,844	(9,840)	-	67,004
U.S. Treasuries	9128283L2	US TREASURY	50,000,000	1.88	1.65	11/26/19	12/15/20	76,844	(9,284)	-	67,561
U.S. Treasuries	912828N48	US TREASURY	50,000,000	1.75	1.64	11/22/19	12/31/20	72,115	(4,340)	-	67,775
U.S. Treasuries	9128283Q1	US TREASURY	50,000,000	2.00	2.57	3/4/19	1/15/21	82,418	22,562	-	104,980
U.S. Treasuries	9128283Q1	US TREASURY	50,000,000	2.00	1.63	11/18/19	1/15/21	82,418	(14,925)	-	67,493
U.S. Treasuries	9128283Q1	US TREASURY	50,000,000	2.00	1.63	11/22/19	1/15/21	82,418	(14,927)	-	67,490
U.S. Treasuries	9128283Q1	US TREASURY	50,000,000	2.00	1.68	12/3/19	1/15/21	82,418	(12,893)	-	69,524
U.S. Treasuries	9128284B3	US TREASURY	50,000,000	2.38	1.64	11/22/19	3/15/21	96,807	(29,603)	-	67,204
U.S. Treasuries	9128284B3	US TREASURY	50,000,000	2.38	1.66	12/6/19	3/15/21	96,807	(28,982)	-	67,825
U.S. Treasuries	912828C57	US TREASURY	50,000,000	2.25	2.39	4/15/19	3/31/21	92,213	5,728	-	97,942
U.S. Treasuries	9128284G2	US TREASURY	50,000,000	2.38	2.36	4/9/19	4/15/21	97,336	(557)	-	96,780
U.S. Treasuries	9128284G2	US TREASURY	50,000,000	2.38	1.68	12/9/19	4/15/21	97,336	(28,168)	-	69,168
U.S. Treasuries	9128284G2	US TREASURY	50,000,000	2.38	1.68	12/11/19	4/15/21	97,336	(27,925)	-	69,412
U.S. Treasuries	9128284T4	US TREASURY	50,000,000	2.63	1.66	11/26/19	6/15/21	107,582	(38,752)	-	68,829
U.S. Treasuries	9128284T4	US TREASURY	50,000,000	2.63	1.65	11/27/19	6/15/21	107,582	(39,442)	-	68,140
U.S. Treasuries	9128284T4	US TREASURY	50,000,000	2.63	1.69	12/11/19	6/15/21	107,582	(37,895)	-	69,687
U.S. Treasuries	9128284T4	US TREASURY	50,000,000	2.63	1.65	12/18/19	6/15/21	107,582	(39,349)	-	68,233
U.S. Treasuries	912828S27	US TREASURY	25,000,000	1.13	1.64	8/15/17	6/30/21	23,180	10,187	-	33,367
U.S. Treasuries	9128287A2	US TREASURY	50,000,000	1.63	1.71	11/8/19	6/30/21	66,964	3,320	-	70,285
U.S. Treasuries	9128287A2	US TREASURY	50,000,000	1.63	1.67	12/3/19	6/30/21	66,964	1,630	-	68,595
U.S. Treasuries	9128287A2	US TREASURY	50,000,000	1.63	1.65	12/9/19	6/30/21	66,964	1,133	-	68,097
U.S. Treasuries	912828Y20	US TREASURY	50,000,000	2.63	1.69	12/12/19	7/15/21	108,173	(37,617)	-	70,556
U.S. Treasuries	912828YC8	US TREASURY	50,000,000	1.50	1.66	12/9/19	8/31/21	61,141	6,407	-	67,549
U.S. Treasuries	912828T34	US TREASURY	50,000,000	1.13	1.69	12/11/19	9/30/21	46,107	22,851	-	68,957
U.S. Treasuries	912828T67	US TREASURY	50,000,000	1.25	1.43	11/10/16	10/31/21	51,492	7,034	-	58,526
U.S. Treasuries	912828U65	US TREASURY	100,000,000	1.75	1.90	12/13/16	11/30/21	143,443	11,376	-	154,819
U.S. Treasuries	912828U81	US TREASURY	50,000,000	2.00	1.61	11/22/19	12/31/21	82,418	(15,676)	-	66,742
U.S. Treasuries	912828XW5	US TREASURY	25,000,000	1.75	1.77	8/15/17	6/30/22	36,058	379	-	36,436
U.S. Treasuries	912828S35	US TREASURY	50,000,000	1.38	1.61	1/9/20	6/30/23	56,662	9,334	-	65,996
U.S. Treasuries	912828WE6	US TREASURY	50,000,000	2.75	1.71	12/17/19	11/15/23	113,324	(41,167)	-	72,157
Subtotals			\$ 2,010,000,000					\$ 3,037,296	\$ (59,115)	\$ -	\$ 2,978,181
Federal Agencies	3133EJG37	FEDERAL FARM CREDIT BANK	\$ -	2.85	2.87	10/15/18	4/15/20	\$ 27,708	\$ 192	\$ -	\$ 27,900
Federal Agencies	3136G4BL6	FANNIE MAE	-	1.25	1.25	10/17/16	4/17/20	8,333	-	-	8,333
Federal Agencies	3137EAEM7	FREDDIE MAC	-	2.50	2.51	4/19/18	4/23/20	53,472	230	-	53,703
Federal Agencies	313384WW5	FED HOME LN DISCOUNT NT	50,000,000	0.00	1.57	1/29/20	5/15/20	-	65,208	-	65,208
Federal Agencies	3134GBPB2	FREDDIE MAC	15,750,000	1.70	1.70	5/30/17	5/22/20	22,313	-	-	22,313
Federal Agencies	313384XD6	FED HOME LN DISCOUNT NT	45,745,000	0.00	1.55	2/25/20	5/22/20	-	58,897	-	58,897
Federal Agencies	313384XQ7	FED HOME LN DISCOUNT NT	20,000,000	0.00	1.56	2/3/20	6/2/20	-	25,833	-	25,833
Federal Agencies	3133EHNK5	FEDERAL FARM CREDIT BANK	25,000,000	1.54	1.54	6/15/17	6/15/20	32,083	68	-	32,152
Federal Agencies	3133EHNK5	FEDERAL FARM CREDIT BANK	26,900,000	1.54	1.55	6/15/17	6/15/20	34,522	147	-	34,669
Federal Agencies	3134GBST0	FREDDIE MAC	14,675,000	1.65	1.65	6/22/17	6/22/20	20,178	-	-	20,178
Federal Agencies	313396YL1	FREDDIE MAC DISCOUNT NT	15,000,000	0.00	1.53	2/3/20	6/22/20	-	19,000	-	19,000
Federal Agencies	313396YN7	FREDDIE MAC DISCOUNT NT	50,000,000	0.00	1.56	2/6/20	6/24/20	-	64,583	-	64,583

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity		Amort. Expense	Realized Gain/(Loss)	Earned Income /Net Earnings
							Date	Earned Interest			
Federal Agencies	313396YP2	FREDDIE MAC DISCOUNT NT	10,000,000	0.00	1.55	2/6/20	6/25/20	-	12,875	-	12,875
Federal Agencies	3133EHQB2	FEDERAL FARM CREDIT BANK	25,000,000	1.55	1.56	7/6/17	7/6/20	32,292	275	-	32,566
Federal Agencies	313384ZK8	FED HOME LN DISCOUNT NT	50,000,000	0.00	1.57	1/31/20	7/15/20	-	65,000	-	65,000
Federal Agencies	3135G0T60	FANNIE MAE	50,000,000	1.50	1.60	8/1/17	7/30/20	62,500	4,154	-	66,654
Federal Agencies	3130ABZE9	FEDERAL HOME LOAN BANK	6,700,000	1.65	1.65	8/28/17	8/28/20	9,213	18	-	9,231
Federal Agencies	3130ADT93	FEDERAL HOME LOAN BANK	25,000,000	2.40	2.43	3/14/18	9/14/20	50,000	510	-	50,510
Federal Agencies	3133EJ3N7	FEDERAL FARM CREDIT BANK	25,000,000	2.77	2.79	12/21/18	9/21/20	57,708	434	-	58,142
Federal Agencies	3130ACE26	FEDERAL HOME LOAN BANK	30,000,000	1.38	1.48	9/8/17	9/28/20	34,375	2,589	-	36,964
Federal Agencies	3130ACE26	FEDERAL HOME LOAN BANK	18,000,000	1.38	1.48	9/8/17	9/28/20	20,625	1,553	-	22,178
Federal Agencies	3130ACK52	FEDERAL HOME LOAN BANK	25,530,000	1.70	2.48	3/12/18	10/5/20	36,168	15,828	-	51,996
Federal Agencies	3133EKR57	FEDERAL FARM CREDIT BANK	112,500,000	0.76	0.85	9/25/19	10/20/20	74,330	3,772	-	78,102
Federal Agencies	3130AHD7	FEDERAL HOME LOAN BANK	50,000,000	1.63	1.57	2/12/20	10/21/20	67,708	(2,345)	-	65,363
Federal Agencies	3132X0KR1	FARMER MAC	25,000,000	1.19	1.19	11/2/16	11/2/20	25,260	-	-	25,260
Federal Agencies	3132X0ZF1	FARMER MAC	12,000,000	1.93	2.02	11/13/17	11/9/20	19,300	824	-	20,124
Federal Agencies	3133EJT90	FEDERAL FARM CREDIT BANK	50,000,000	2.95	3.00	11/16/18	11/16/20	122,917	2,141	-	125,058
Federal Agencies	3137EAEK1	FREDDIE MAC	50,000,000	1.88	1.91	11/15/17	11/17/20	78,125	1,311	-	79,436
Federal Agencies	3134GBX56	FREDDIE MAC	60,000,000	2.25	2.12	11/24/17	11/24/20	112,500	(6,109)	-	106,391
Federal Agencies	3134GBLR1	FREDDIE MAC	24,715,000	1.75	1.75	5/25/17	11/25/20	36,043	58	-	36,101
Federal Agencies	3133EHW58	FEDERAL FARM CREDIT BANK	25,000,000	1.90	1.91	11/27/17	11/27/20	39,583	202	-	39,785
Federal Agencies	3133EHW58	FEDERAL FARM CREDIT BANK	25,000,000	1.90	1.91	11/27/17	11/27/20	39,583	202	-	39,785
Federal Agencies	3130A3UQ5	FEDERAL HOME LOAN BANK	10,000,000	1.88	2.02	12/13/17	12/11/20	15,625	1,163	-	16,788
Federal Agencies	3132X0ZY0	FARMER MAC	12,750,000	2.05	2.07	12/15/17	12/15/20	21,781	234	-	22,015
Federal Agencies	3133EGX75	FEDERAL FARM CREDIT BANK	50,000,000	0.86	0.86	12/21/16	12/21/20	42,917	-	-	42,917
Federal Agencies	3133EFTX5	FEDERAL FARM CREDIT BANK	100,000,000	0.90	0.90	12/24/15	12/24/20	97,899	-	-	97,899
Federal Agencies	3133EJ4Q9	FEDERAL FARM CREDIT BANK	100,000,000	2.55	2.58	1/11/19	1/11/21	212,500	2,709	-	215,209
Federal Agencies	3133EJCE7	FEDERAL FARM CREDIT BANK	50,000,000	2.35	2.59	4/16/18	2/12/21	97,917	9,476	-	107,393
Federal Agencies	3137EAE19	FREDDIE MAC	22,000,000	2.38	2.47	2/16/18	2/16/21	43,542	1,590	-	45,131
Federal Agencies	3133EKCS3	FEDERAL FARM CREDIT BANK	50,000,000	2.55	2.58	3/11/19	3/11/21	106,250	1,026	-	107,276
Federal Agencies	3133EKCS3	FEDERAL FARM CREDIT BANK	50,000,000	2.55	2.58	3/11/19	3/11/21	106,250	1,026	-	107,276
Federal Agencies	3133EKR99	FEDERAL FARM CREDIT BANK	90,000,000	0.60	0.62	10/3/19	3/25/21	72,357	1,002	-	73,358
Federal Agencies	3132X0Q53	FARMER MAC	20,450,000	2.60	2.64	3/29/18	3/29/21	44,308	610	-	44,918
Federal Agencies	3132X0Q53	FARMER MAC	6,350,000	2.60	2.64	3/29/18	3/29/21	13,758	189	-	13,948
Federal Agencies	3133EKF6	FEDERAL FARM CREDIT BANK	25,000,000	2.23	2.40	4/5/19	4/5/21	46,458	3,427	-	49,885
Federal Agencies	3133EKF6	FEDERAL FARM CREDIT BANK	25,000,000	2.23	2.40	4/5/19	4/5/21	46,458	3,386	-	49,844
Federal Agencies	3133EJNS4	FEDERAL FARM CREDIT BANK	17,700,000	2.70	2.79	5/22/18	5/10/21	39,825	1,298	-	41,123
Federal Agencies	3135G0U35	FANNIE MAE	25,000,000	2.75	2.76	6/25/18	6/22/21	57,292	158	-	57,450
Federal Agencies	3134GUAE0	FREDDIE MAC	25,000,000	2.03	2.03	9/11/19	9/13/21	42,292	-	-	42,292
Federal Agencies	3134GUAE0	FREDDIE MAC	25,000,000	2.03	2.03	9/11/19	9/13/21	42,292	-	-	42,292
Federal Agencies	3134GUAE0	FREDDIE MAC	25,000,000	2.03	2.03	9/11/19	9/13/21	42,292	-	-	42,292
Federal Agencies	3134GUAX8	FREDDIE MAC	25,000,000	2.03	2.03	9/13/19	9/13/21	42,292	-	-	42,292
Federal Agencies	3134GUAX8	FREDDIE MAC	25,000,000	2.03	2.03	9/13/19	9/13/21	42,292	-	-	42,292
Federal Agencies	3134GUAX8	FREDDIE MAC	25,000,000	2.03	2.03	9/13/19	9/13/21	42,292	-	-	42,292
Federal Agencies	3135G0Q89	FANNIE MAE	25,000,000	1.38	1.38	10/21/16	10/7/21	28,646	-	-	28,646
Federal Agencies	3133EJK24	FEDERAL FARM CREDIT BANK	25,000,000	3.00	3.03	10/19/18	10/19/21	62,500	523	-	63,023
Federal Agencies	3133EGZJ7	FEDERAL FARM CREDIT BANK	14,500,000	1.38	1.38	10/25/16	10/25/21	16,615	-	-	16,615
Federal Agencies	3133EGZJ7	FEDERAL FARM CREDIT BANK	15,000,000	1.38	1.38	10/25/16	10/25/21	17,188	-	-	17,188
Federal Agencies	3133ELWS9	FEDERAL FARM CREDIT BANK	50,000,000	0.40	0.41	4/15/20	10/25/21	8,889	218	-	9,107
Federal Agencies	3133ELWS9	FEDERAL FARM CREDIT BANK	50,000,000	0.40	0.41	4/15/20	10/25/21	8,889	218	-	9,107
Federal Agencies	3133EJT74	FEDERAL FARM CREDIT BANK	50,000,000	3.05	3.09	11/15/18	11/15/21	127,083	1,369	-	128,452
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	17,000,000	1.63	1.71	11/8/19	11/19/21	23,021	1,175	-	24,196
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	50,000,000	1.63	1.71	11/8/19	11/19/21	67,708	3,457	-	71,165
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	25,000,000	1.63	1.71	11/8/19	11/19/21	33,854	1,728	-	35,583

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity		Earned Interest	Amort.	Realized	Earned Income
							Date	Date		Expense	Gain/(Loss)	/Net Earnings
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	25,000,000	1.63	1.71	11/8/19	11/19/21	11/19/21	33,854	1,728	-	35,583
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	45,000,000	1.63	1.71	11/8/19	11/19/21	11/19/21	60,938	3,111	-	64,049
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	25,000,000	2.80	2.84	12/17/18	12/17/21	12/17/21	58,333	705	-	59,038
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	25,000,000	2.80	2.84	12/17/18	12/17/21	12/17/21	58,333	705	-	59,038
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	25,000,000	2.80	2.85	12/17/18	12/17/21	12/17/21	58,333	979	-	59,312
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	19,000,000	2.80	0.74	3/19/20	12/17/21	12/17/21	44,333	(31,868)	-	12,465
Federal Agencies	3130AHSR5	FEDERAL HOME LOAN BANK	22,500,000	1.63	1.68	12/20/19	12/20/21	12/20/21	30,469	997	-	31,466
Federal Agencies	3133ELTN4	FEDERAL FARM CREDIT BANK	50,000,000	0.53	0.65	3/18/20	1/18/22	1/18/22	22,083	5,075	-	27,158
Federal Agencies	3133ELTN4	FEDERAL FARM CREDIT BANK	63,450,000	0.53	0.67	3/23/20	1/18/22	1/18/22	28,024	7,231	-	35,255
Federal Agencies	3133ELKN3	FEDERAL FARM CREDIT BANK	100,000,000	1.55	1.55	1/28/20	1/28/22	1/28/22	129,167	328	-	129,495
Federal Agencies	3133EKAK2	FEDERAL FARM CREDIT BANK	20,700,000	2.53	2.56	2/19/19	2/14/22	2/14/22	43,643	478	-	44,121
Federal Agencies	3133EKBV7	FEDERAL FARM CREDIT BANK	10,000,000	2.55	2.56	3/1/19	3/1/22	3/1/22	21,250	77	-	21,327
Federal Agencies	313378WG2	FEDERAL HOME LOAN BANK	40,000,000	2.50	2.36	4/5/19	3/11/22	3/11/22	83,333	(4,436)	-	78,897
Federal Agencies	313378WG2	FEDERAL HOME LOAN BANK	17,780,000	2.50	2.36	4/5/19	3/11/22	3/11/22	37,042	(1,932)	-	35,109
Federal Agencies	3133EKDC7	FEDERAL FARM CREDIT BANK	26,145,000	2.47	2.36	4/8/19	3/14/22	3/14/22	53,815	(2,270)	-	51,545
Federal Agencies	3133EKDC7	FEDERAL FARM CREDIT BANK	45,500,000	2.47	2.36	4/8/19	3/14/22	3/14/22	93,654	(3,773)	-	89,882
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.70	3/25/20	3/25/22	3/25/22	14,583	41	-	14,624
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.71	3/25/20	3/25/22	3/25/22	14,583	288	-	14,871
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.71	3/25/20	3/25/22	3/25/22	14,583	164	-	14,748
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.73	3/25/20	3/25/22	3/25/22	14,583	688	-	15,272
Federal Agencies	3134GVHU5	FREDDIE MAC	60,000,000	1.15	1.15	3/30/20	3/30/22	3/30/22	57,500	-	-	57,500
Federal Agencies	3135G0T45	FANNIE MAE	25,000,000	1.88	1.81	6/6/17	4/5/22	4/5/22	39,063	(1,229)	-	37,834
Federal Agencies	3134GVJB5	FREDDIE MAC	25,000,000	1.20	1.20	4/6/20	4/6/22	4/6/22	20,833	-	-	20,833
Federal Agencies	3134GVJB5	FREDDIE MAC	25,000,000	1.20	1.20	4/6/20	4/6/22	4/6/22	20,833	-	-	20,833
Federal Agencies	3134GVJB5	FREDDIE MAC	25,000,000	1.20	1.20	4/6/20	4/6/22	4/6/22	20,833	-	-	20,833
Federal Agencies	3134GVJB5	FREDDIE MAC	25,000,000	1.20	1.20	4/6/20	4/6/22	4/6/22	20,833	-	-	20,833
Federal Agencies	3135G0V59	FANNIE MAE	50,000,000	2.25	2.36	4/12/19	4/12/22	4/12/22	93,750	4,489	-	98,239
Federal Agencies	3135G0V59	FANNIE MAE	25,000,000	2.25	2.36	4/12/19	4/12/22	4/12/22	46,875	2,245	-	49,120
Federal Agencies	3135G0V59	FANNIE MAE	50,000,000	2.25	2.36	4/12/19	4/12/22	4/12/22	93,750	4,489	-	98,239
Federal Agencies	3133EKHB5	FEDERAL FARM CREDIT BANK	50,000,000	2.35	2.37	4/18/19	4/18/22	4/18/22	97,917	835	-	98,752
Federal Agencies	3133EKLR5	FEDERAL FARM CREDIT BANK	35,000,000	2.25	2.32	5/16/19	5/16/22	5/16/22	65,625	1,945	-	67,570
Federal Agencies	3133EKLR5	FEDERAL FARM CREDIT BANK	25,000,000	2.25	2.32	5/16/19	5/16/22	5/16/22	46,875	1,389	-	48,264
Federal Agencies	3133EHLY7	FEDERAL FARM CREDIT BANK	50,000,000	1.88	1.85	6/6/17	6/2/22	6/2/22	78,125	(976)	-	77,149
Federal Agencies	3133EHLY7	FEDERAL FARM CREDIT BANK	50,000,000	1.88	1.88	6/9/17	6/2/22	6/2/22	78,125	41	-	78,166
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	25,000,000	1.63	1.63	12/16/19	6/15/22	6/15/22	33,958	44	-	34,002
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	20,000,000	1.63	1.63	12/16/19	6/15/22	6/15/22	27,167	35	-	27,202
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	25,000,000	1.63	1.63	12/16/19	6/15/22	6/15/22	33,958	44	-	34,002
Federal Agencies	3133EHZP1	FEDERAL FARM CREDIT BANK	25,000,000	1.85	0.69	3/18/20	9/20/22	9/20/22	38,542	(23,540)	-	15,002
Federal Agencies	3133ELVL5	FEDERAL FARM CREDIT BANK	40,000,000	0.70	0.71	4/3/20	10/3/22	10/3/22	21,778	307	-	22,084
Federal Agencies	3130AHD75	FEDERAL HOME LOAN BANK	-	2.05	2.05	10/17/19	10/17/22	10/17/22	22,778	-	-	22,778
Federal Agencies	3130AHD75	FEDERAL HOME LOAN BANK	-	2.05	2.05	10/17/19	10/17/22	10/17/22	22,778	-	-	22,778
Federal Agencies	3130AHD75	FEDERAL HOME LOAN BANK	-	2.05	2.05	10/17/19	10/17/22	10/17/22	22,778	-	-	22,778
Federal Agencies	3130AHD75	FEDERAL HOME LOAN BANK	-	2.05	2.05	10/17/19	10/17/22	10/17/22	22,778	-	-	22,778
Federal Agencies	3130AHGS6	FEDERAL HOME LOAN BANK	-	2.00	2.00	10/30/19	10/28/22	10/28/22	75,000	-	-	75,000
Federal Agencies	3130AHGS6	FEDERAL HOME LOAN BANK	-	2.00	2.00	10/30/19	10/28/22	10/28/22	37,500	-	-	37,500
Federal Agencies	3130AHGS6	FEDERAL HOME LOAN BANK	-	2.00	2.00	10/30/19	10/28/22	10/28/22	37,500	-	-	37,500
Federal Agencies	3133ELJH8	FEDERAL FARM CREDIT BANK	10,140,000	1.60	0.74	3/25/20	1/23/23	1/23/23	13,520	(7,083)	-	6,437
Federal Agencies	3130AJ7C7	FEDERAL HOME LOAN BANK	100,000,000	1.75	1.75	2/26/20	2/21/23	2/21/23	145,833	275	-	146,108
Federal Agencies	3134GVDZ8	FREDDIE MAC	25,000,000	1.73	1.73	2/28/20	2/28/23	2/28/23	35,938	-	-	35,938
Federal Agencies	3134GVDZ8	FREDDIE MAC	50,000,000	1.73	1.73	2/28/20	2/28/23	2/28/23	71,875	-	-	71,875
Federal Agencies	3134GVDZ8	FREDDIE MAC	25,000,000	1.73	1.73	2/28/20	2/28/23	2/28/23	35,938	-	-	35,938
Federal Agencies	3134GVDZ8	FREDDIE MAC	50,000,000	1.73	1.73	2/28/20	2/28/23	2/28/23	71,875	-	-	71,875
Federal Agencies	3134GVHA9	FREDDIE MAC	25,000,000	1.00	1.00	3/30/20	3/30/23	3/30/23	20,833	-	-	20,833
Federal Agencies	3134GVHA9	FREDDIE MAC	25,000,000	1.00	1.00	3/30/20	3/30/23	3/30/23	20,833	-	-	20,833

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity		Earned Interest	Amort.	Realized	Earned Income
							Date	Expense		Gain/(Loss)	/Net Earnings	
Federal Agencies	3134GVHA9	FREDDIE MAC	25,000,000	1.00	1.00	3/30/20	3/30/23	20,833	-	-	20,833	
Federal Agencies	3134GVHA9	FREDDIE MAC	25,000,000	1.00	1.00	3/30/20	3/30/23	20,833	-	-	20,833	
Federal Agencies	3133ELNE0	FEDERAL FARM CREDIT BANK	20,495,000	1.43	0.85	3/18/20	2/14/24	24,423	(9,572)	-	14,852	
Federal Agencies	3134GUVL1	FREDDIE MAC	50,000,000	2.00	2.00	11/25/19	5/28/24	83,333	-	-	83,333	
Federal Agencies	3134GUVL1	FREDDIE MAC	50,000,000	2.00	2.00	11/25/19	5/28/24	83,333	-	-	83,333	
Federal Agencies	3134GUW71	FREDDIE MAC	-	2.01	2.01	1/13/20	7/15/24	19,542	-	-	19,542	
Federal Agencies	3134GUW71	FREDDIE MAC	-	2.01	2.01	1/13/20	7/15/24	19,542	-	-	19,542	
Federal Agencies	3134GUW71	FREDDIE MAC	-	2.01	2.01	1/13/20	7/15/24	19,542	-	-	19,542	
Federal Agencies	3134GUW71	FREDDIE MAC	-	2.01	2.01	1/13/20	7/15/24	19,542	-	-	19,542	
Federal Agencies	3133ELCP7	FEDERAL FARM CREDIT BANK	25,000,000	1.63	1.66	12/3/19	12/3/24	33,854	657	-	34,511	
Federal Agencies	3130AHRR6	FEDERAL HOME LOAN BANK	98,545,000	2.10	2.10	12/19/19	12/19/24	172,454	324	-	172,777	
Federal Agencies	3130AHWB5	FEDERAL HOME LOAN BANK	100,000,000	2.00	2.00	1/23/20	1/21/25	166,667	-	-	166,667	
Federal Agencies	3135G0X57	FANNIE MAE	38,780,000	2.00	2.00	1/24/20	1/24/25	64,633	-	-	64,633	
Federal Agencies	3134GVAG3	FREDDIE MAC	50,000,000	2.00	2.00	2/11/20	2/11/25	83,333	-	-	83,333	
Federal Agencies	3137EAEP0	FREDDIE MAC	15,000,000	1.50	1.52	2/14/20	2/12/25	18,750	190	-	18,940	
Federal Agencies	3137EAEP0	FREDDIE MAC	5,000,000	1.50	1.52	2/14/20	2/12/25	6,250	63	-	6,313	
Federal Agencies	3137EAEP0	FREDDIE MAC	5,000,000	1.50	1.52	2/14/20	2/12/25	6,250	63	-	6,313	
Federal Agencies	3137EAEP0	FREDDIE MAC	5,000,000	1.50	1.52	2/14/20	2/12/25	6,250	63	-	6,313	
Federal Agencies	3137EAEP0	FREDDIE MAC	50,000,000	1.50	1.52	2/14/20	2/12/25	62,500	633	-	63,133	
Federal Agencies	3130AJ5X3	FEDERAL HOME LOAN BANK	25,000,000	2.00	2.00	2/20/20	2/20/25	41,667	-	-	41,667	
Federal Agencies	3130AJ5X3	FEDERAL HOME LOAN BANK	25,000,000	2.00	2.00	2/20/20	2/20/25	41,667	-	-	41,667	
Federal Agencies	3130AJ5X3	FEDERAL HOME LOAN BANK	50,000,000	2.00	2.00	2/20/20	2/20/25	83,333	-	-	83,333	
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	24,000,000	1.21	1.24	3/23/20	3/3/25	24,200	594	-	24,794	
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	16,000,000	1.21	1.22	3/23/20	3/3/25	16,133	154	-	16,287	
Federal Agencies	3134GVFP8	FREDDIE MAC	50,000,000	1.45	1.45	3/12/20	3/12/25	60,417	-	-	60,417	
Federal Agencies	3134GVFP8	FREDDIE MAC	25,000,000	1.45	1.45	3/12/20	3/12/25	30,208	-	-	30,208	
Federal Agencies	3134GVFP8	FREDDIE MAC	25,000,000	1.45	1.45	3/12/20	3/12/25	30,208	-	-	30,208	
Subtotals			\$ 4,566,300,000					\$ 6,683,433	\$ 328,227	\$ -	\$ 7,011,661	
State/Local Agencies	977100CW4	WISCONSIN ST GEN FUND ANNUAL A	\$ 18,000,000	1.45	1.45	8/16/16	5/1/20	\$ 21,690	\$ -	\$ -	\$ 21,690	
State/Local Agencies	13063DGA0	CALIFORNIA ST	33,000,000	2.80	2.80	4/25/18	4/1/21	77,000	(37)	-	76,963	
State/Local Agencies	13066YTY5	CALIFORNIA ST DEPT OF WTR RESO	27,962,641	1.71	2.30	2/6/17	5/1/21	39,917	9,187	-	49,104	
State/Local Agencies	91412GF59	UNIV OF CALIFORNIA CA REVENUES	1,769,000	1.91	1.40	8/9/16	5/15/21	2,816	(719)	-	2,097	
Subtotals			\$ 80,731,641					\$ 141,422	\$ 8,431	\$ -	\$ 149,853	
Public Time Deposits	PP9N4D668	SAN FRANCISCO CRED UNION	\$ 10,000,000	1.64	1.64	12/4/19	6/4/20	\$ 13,482	\$ -	\$ -	\$ 13,482	
Public Time Deposits	PP9J7XBG2	BANK OF SAN FRANCISCO	5,000,000	1.57	1.57	12/11/19	6/8/20	6,542	-	-	6,542	
Public Time Deposits	PP9W8R1R2	BRIDGE BANK	10,000,000	1.60	1.60	12/23/19	6/23/20	13,151	-	-	13,151	
Public Time Deposits	PPEQ54334	BRIDGE BANK	10,000,000	0.06	0.06	3/24/20	9/21/20	493	-	-	493	
Public Time Deposits	PP9U66BY8	BANK OF SAN FRANCISCO	10,000,000	0.35	0.35	3/25/20	9/21/20	2,917	-	-	2,917	
Subtotals			\$ 45,000,000					\$ 36,584	\$ -	\$ -	\$ 36,584	
Negotiable CDs	06370RYS2	BANK OF MONTREAL CHICAGO	\$ -	2.60	2.60	4/11/19	4/13/20	\$ 56,333	\$ -	\$ -	\$ 56,333	
Negotiable CDs	89114N4G7	TORONTO DOMINION BANK NY	-	2.05	2.05	9/18/19	4/24/20	52,389	-	-	52,389	
Negotiable CDs	65602VSV9	NORINCHUKIN BANK NY	-	1.95	1.92	11/4/19	4/24/20	87,831	(1,288)	-	86,543	
Negotiable CDs	06417MCD5	BANK OF NOVA SCOTIA HOUS	-	2.03	2.03	9/18/19	4/27/20	146,611	-	-	146,611	
Negotiable CDs	65602VTE6	NORINCHUKIN BANK NY	-	1.94	1.94	10/29/19	4/28/20	72,750	-	-	72,750	
Negotiable CDs	65602VTL0	NORINCHUKIN BANK NY	-	1.93	1.93	10/30/19	4/30/20	116,604	-	-	116,604	
Negotiable CDs	65602VXD3	NORINCHUKIN BANK NY	35,000,000	1.78	1.78	1/8/20	5/8/20	51,917	-	-	51,917	
Negotiable CDs	78012UQY4	ROYAL BANK OF CANADA NY	100,000,000	2.02	2.02	9/17/19	5/11/20	168,333	-	-	168,333	
Negotiable CDs	89114NCH6	TORONTO DOMINION BANK NY	50,000,000	1.86	1.86	12/6/19	5/13/20	77,500	-	-	77,500	
Negotiable CDs	89114NB20	TORONTO DOMINION BANK NY	60,000,000	1.83	1.83	11/19/19	6/22/20	91,500	-	-	91,500	
Negotiable CDs	89114NGG4	TORONTO DOMINION BANK NY	50,000,000	1.65	1.65	2/6/20	6/25/20	68,750	-	-	68,750	
Negotiable CDs	89114NA54	TORONTO DOMINION BANK NY	50,000,000	1.86	1.86	11/6/19	7/1/20	77,500	-	-	77,500	

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity		Earned Interest	Amort.	Realized	Earned Income
							Date	Date		Expense	Gain/(Loss)	/Net Earnings
Negotiable CDs	06417MFP5	BANK OF NOVA SCOTIA HOUS	50,000,000	1.85	1.85	12/5/19	7/1/20	77,083	-	-	77,083	
Negotiable CDs	65602VZK5	NORINCHUKIN BANK NY	100,000,000	1.59	1.59	2/27/20	7/1/20	132,500	-	-	132,500	
Negotiable CDs	96121T4A3	WESTPAC BANKING CORP NY	28,790,000	2.05	1.87	11/12/19	8/3/20	49,183	(4,237)	-	44,946	
Negotiable CDs	06367BAC3	BANK OF MONTREAL CHICAGO	50,000,000	1.67	1.67	11/25/19	9/2/20	69,599	-	-	69,599	
Negotiable CDs	06367BJM2	BANK OF MONTREAL CHICAGO	100,000,000	1.01	1.01	3/11/20	9/14/20	84,167	-	-	84,167	
Negotiable CDs	89114N5H4	TORONTO DOMINION BANK NY	100,000,000	0.87	0.87	9/25/19	9/24/20	95,399	-	-	95,399	
Negotiable CDs	89114N5M3	TORONTO DOMINION BANK NY	50,000,000	0.82	0.82	9/27/19	9/28/20	51,092	-	-	51,092	
Negotiable CDs	06417MCW3	BANK OF NOVA SCOTIA HOUS	50,000,000	0.77	0.77	9/27/19	9/28/20	50,870	-	-	50,870	
Negotiable CDs	89114N6E0	TORONTO DOMINION BANK NY	50,000,000	1.19	1.19	10/1/19	10/9/20	51,303	-	-	51,303	
Negotiable CDs	06417MDE2	BANK OF NOVA SCOTIA HOUS	50,000,000	1.19	1.19	10/3/19	10/9/20	51,303	-	-	51,303	
Negotiable CDs	06370R6W4	BANK OF MONTREAL CHICAGO	50,000,000	0.75	0.75	11/13/19	10/26/20	46,939	-	-	46,939	
Negotiable CDs	96130ADY1	WESTPAC BANKING CORP NY	50,000,000	0.72	0.72	10/30/19	10/28/20	48,787	-	-	48,787	
Negotiable CDs	78012URS6	ROYAL BANK OF CANADA NY	35,000,000	1.57	1.57	12/3/19	12/3/20	45,872	-	-	45,872	
Negotiable CDs	06367BBD0	BANK OF MONTREAL CHICAGO	50,000,000	1.85	1.85	12/3/19	12/4/20	77,083	-	-	77,083	
Negotiable CDs	96130AEP9	WESTPAC BANKING CORP NY	50,000,000	1.15	1.15	12/6/19	12/9/20	47,870	-	-	47,870	
Negotiable CDs	96130AET1	WESTPAC BANKING CORP NY	75,000,000	1.86	1.86	12/13/19	12/14/20	116,250	-	-	116,250	
Negotiable CDs	89114NFY6	TORONTO DOMINION BANK NY	70,000,000	1.73	1.73	1/23/20	1/6/21	100,917	-	-	100,917	
Negotiable CDs	06367BFR5	BANK OF MONTREAL CHICAGO	50,000,000	0.94	0.94	1/29/20	1/28/21	72,323	-	-	72,323	
Negotiable CDs	06367BJF7	BANK OF MONTREAL CHICAGO	100,000,000	1.36	1.36	3/10/20	3/1/21	113,708	-	-	113,708	
Negotiable CDs	78012UTJ4	ROYAL BANK OF CANADA NY	100,000,000	1.56	1.56	3/12/20	3/15/21	130,231	-	-	130,231	
Subtotals			\$ 1,603,790,000					\$ 2,580,499	\$ (5,525)	\$ -	\$ 2,574,974	
Commercial Paper	89233GD11	TOYOTA MOTOR CREDIT CORP	\$ -	0.00	1.90	11/25/19	4/1/20	\$ -	\$ -	\$ -	\$ -	
Commercial Paper	89233GEN2	TOYOTA MOTOR CREDIT CORP	50,000,000	0.00	1.89	11/25/19	5/22/20	-	77,917	-	77,917	
Commercial Paper	89233GEN2	TOYOTA MOTOR CREDIT CORP	65,000,000	0.00	1.88	12/2/19	5/22/20	-	100,750	-	100,750	
Commercial Paper	89233GET9	TOYOTA MOTOR CREDIT CORP	40,000,000	0.00	1.88	12/2/19	5/27/20	-	62,000	-	62,000	
Commercial Paper	62479LFF59	MUFG BANK LTD NY	25,000,000	0.00	2.07	9/24/19	6/5/20	-	42,500	-	42,500	
Commercial Paper	62479LFA8	MUFG BANK LTD NY	40,000,000	0.00	1.92	12/30/19	6/10/20	-	63,333	-	63,333	
Commercial Paper	62479LFF7	MUFG BANK LTD NY	50,000,000	0.00	2.07	9/24/19	6/15/20	-	85,000	-	85,000	
Commercial Paper	62479LFQ3	MUFG BANK LTD NY	25,000,000	0.00	1.65	2/3/20	6/24/20	-	34,167	-	34,167	
Commercial Paper	89233GFR2	TOYOTA MOTOR CREDIT CORP	25,000,000	0.00	1.67	2/11/20	6/25/20	-	34,583	-	34,583	
Commercial Paper	62479LG17	MUFG BANK LTD NY	75,000,000	0.00	1.95	10/21/19	7/1/20	-	120,000	-	120,000	
Commercial Paper	62479LG17	MUFG BANK LTD NY	60,000,000	0.00	1.96	10/25/19	7/1/20	-	96,500	-	96,500	
Commercial Paper	89233GG18	TOYOTA MOTOR CREDIT CORP	50,000,000	0.00	1.89	11/6/19	7/1/20	-	77,917	-	77,917	
Commercial Paper	89233GG18	TOYOTA MOTOR CREDIT CORP	50,000,000	0.00	1.88	12/9/19	7/1/20	-	77,500	-	77,500	
Commercial Paper	89233GGN0	TOYOTA MOTOR CREDIT CORP	50,000,000	0.00	1.58	2/25/20	7/22/20	-	65,417	-	65,417	
Commercial Paper	62479LGQ2	MUFG BANK LTD NY	60,000,000	0.00	1.51	2/27/20	7/24/20	-	75,000	-	75,000	
Commercial Paper	62479LH57	MUFG BANK LTD NY	50,000,000	0.00	1.72	1/29/20	8/5/20	-	70,833	-	70,833	
Commercial Paper	46640PH63	JP MORGAN SECURITIES LLC	25,000,000	0.00	1.65	2/3/20	8/6/20	-	34,167	-	34,167	
Commercial Paper	89233GHH2	TOYOTA MOTOR CREDIT CORP	50,000,000	0.00	1.83	12/6/19	8/17/20	-	75,417	-	75,417	
Commercial Paper	46640PHH9	JP MORGAN SECURITIES LLC	25,000,000	0.00	1.65	2/3/20	8/17/20	-	34,167	-	34,167	
Commercial Paper	89233GHH5	TOYOTA MOTOR CREDIT CORP	50,000,000	0.00	1.64	2/14/20	8/19/20	-	67,917	-	67,917	
Commercial Paper	62479LHR9	MUFG BANK LTD NY	45,000,000	0.00	1.90	12/10/19	8/25/20	-	70,125	-	70,125	
Subtotals			\$ 910,000,000					\$ -	\$ 1,365,208	\$ -	\$ 1,365,208	
Medium Term Notes	89236TFQ3	TOYOTA MOTOR CREDIT CORP	\$ 5,000,000	3.05	3.08	1/8/19	1/8/21	\$ 12,708	\$ 123	\$ -	\$ 12,831	
Subtotals			\$ 5,000,000					\$ 12,708	\$ 123	\$ -	\$ 12,831	
Money Market Funds	61747C707	MORGAN STANLEY INST GOVT FUND	\$ 11,381,930	0.20	0.20	4/30/20	5/1/20	\$ 1,862	\$ -	\$ -	\$ 1,862	
Money Market Funds	09248U718	BLACKROCK LIQ INST GOV FUND	10,540,688	0.19	0.19	4/30/20	5/1/20	1,642	-	-	1,642	
Money Market Funds	31607A703	FIDELITY INST GOV FUND	1,055,981,508	0.24	0.24	4/30/20	5/1/20	178,928	-	-	178,928	
Money Market Funds	608919718	FEDERATED GOVERNMENT OBL-PRM	1,334,455,197	0.27	0.26	4/30/20	5/1/20	212,081	-	-	212,081	
Money Market Funds	262006208	DREYFUS GOVERN CASH MGMT-I	10,599,947	0.22	0.22	4/30/20	5/1/20	1,896	-	-	1,896	
Subtotals			\$ 2,422,959,270					\$ 396,408	\$ -	\$ -	\$ 396,408	

Monthly Investment Earnings Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity		Earned Interest	Amort.	Realized	Earned Income
							Date	Expense		Gain/(Loss)	/Net Earnings	
Supranationals	459052VQ6	INTL BK RECON & DEVELOP DISC	\$ -	0.00	1.57	1/2/20	4/15/20	\$ -	\$ 45,500	\$ -	\$ 45,500	
Supranationals	459058FZ1	INTL BK RECON & DEVELOP	-	1.88	1.94	3/21/17	4/21/20	52,111	772	-	52,883	
Supranationals	4581X0CX4	INTER-AMERICAN DEVEL BK	25,000,000	1.63	1.72	4/12/17	5/12/20	33,854	1,579	-	35,433	
Supranationals	4581X0CX4	INTER-AMERICAN DEVEL BK	10,000,000	1.63	2.72	5/17/18	5/12/20	13,542	8,704	-	22,246	
Supranationals	459052XW1	INTL BK RECON & DEVELOP DISC	100,000,000	0.00	1.61	12/11/19	6/8/20	-	133,333	-	133,333	
Supranationals	459052YA8	INTL BK RECON & DEVELOP DISC	50,000,000	0.00	0.34	4/14/20	6/12/20	-	8,028	-	8,028	
Supranationals	45818KYD8	INTL BK RECON & DEVELOP DISC	50,000,000	0.00	0.33	4/13/20	6/15/20	-	8,250	-	8,250	
Supranationals	459052YU4	INTL BK RECON & DEVELOP DISC	80,000,000	0.00	0.80	3/18/20	6/30/20	-	53,333	-	53,333	
Supranationals	459052YV2	INTL BK RECON & DEVELOP DISC	100,000,000	0.00	1.59	1/7/20	7/1/20	-	131,667	-	131,667	
Supranationals	459052YV2	INTL BK RECON & DEVELOP DISC	50,000,000	0.00	0.25	4/8/20	7/1/20	-	7,986	-	7,986	
Supranationals	45818KZA3	INTL BK RECON & DEVELOP DISC	25,000,000	0.00	0.70	3/20/20	7/6/20	-	14,583	-	14,583	
Supranationals	459058GA5	INTL BK RECON & DEVELOP	50,000,000	1.63	1.64	8/29/17	9/4/20	67,750	286	-	68,036	
Supranationals	45905UQ80	INTL BK RECON & DEVELOP	50,000,000	1.95	1.97	11/9/17	11/9/20	81,250	958	-	82,208	
Supranationals	45905UQ80	INTL BK RECON & DEVELOP	50,000,000	1.95	2.15	12/20/17	11/9/20	81,250	8,005	-	89,255	
Supranationals	45950KCM0	INTERNATIONAL FINANCE CORP	50,000,000	2.25	2.35	1/25/18	1/25/21	93,750	4,024	-	97,774	
Supranationals	4581X0DB1	INTER-AMERICAN DEVEL BK	45,000,000	2.63	2.70	4/19/18	4/19/21	98,438	2,710	-	101,147	
Supranationals	4581X0DB1	INTER-AMERICAN DEVEL BK	50,000,000	2.63	2.84	5/16/18	4/19/21	109,375	8,588	-	117,963	
Supranationals	45950KCJ7	INTERNATIONAL FINANCE CORP	12,135,000	1.13	2.97	5/23/18	7/20/21	11,387	16,587	-	27,974	
Supranationals	459058GH0	INTL BK RECON & DEVELOP	50,000,000	2.75	2.85	7/25/18	7/23/21	114,583	3,208	-	117,792	
Supranationals	459058HV8	INTL BK RECON & DEVELOP	25,000,000	2.05	2.05	1/28/20	1/28/25	42,708	-	-	42,708	
Supranationals	459058HV8	INTL BK RECON & DEVELOP	25,000,000	2.05	2.05	1/28/20	1/28/25	42,708	-	-	42,708	
Supranationals	459058HV8	INTL BK RECON & DEVELOP	50,000,000	2.05	2.05	1/28/20	1/28/25	85,417	-	-	85,417	
Subtotals			\$ 947,135,000					\$ 928,123	\$ 458,101	\$ -	\$ 1,386,224	
Grand Totals			\$ 12,590,915,911					\$ 13,816,473	\$ 2,095,452	\$ -	\$ 15,911,925	

¹ Yield to maturity is calculated at purchase

Investment Transactions

Pooled Fund

For month ended April 30, 2020

Transaction	Settle Date	Maturity	Type of Investment	Issuer Name	CUSIP	Par Value	Coupon	YTM	Price	Interest	Transaction
Purchase	4/1/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	\$ 20,000,000	0.63	0.63	\$ 100.00	\$ -	\$ 20,000,000
Purchase	4/2/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	120,000,000	0.27	0.26	100.00	-	120,000,000
Purchase	4/3/20	10/3/22	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ELVL5	40,000,000	0.70	0.71	99.98	-	39,990,000
Purchase	4/6/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	18,000,000	0.27	0.26	100.00	-	18,000,000
Purchase	4/6/20	4/6/22	Federal Agencies	FREDDIE MAC	3134GVJB5	25,000,000	1.20	1.20	100.00	-	25,000,000
Purchase	4/6/20	4/6/22	Federal Agencies	FREDDIE MAC	3134GVJB5	25,000,000	1.20	1.20	100.00	-	25,000,000
Purchase	4/6/20	4/6/22	Federal Agencies	FREDDIE MAC	3134GVJB5	25,000,000	1.20	1.20	100.00	-	25,000,000
Purchase	4/6/20	4/6/22	Federal Agencies	FREDDIE MAC	3134GVJB5	25,000,000	1.20	1.20	100.00	-	25,000,000
Purchase	4/7/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	62,000,000	0.27	0.26	100.00	-	62,000,000
Purchase	4/8/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	47,000,000	0.27	0.26	100.00	-	47,000,000
Purchase	4/8/20	7/1/20	Supranationals	INTL BK RECON & DEVELOP	459052YV2	50,000,000	0.00	0.25	99.94	-	49,970,833
Purchase	4/9/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	40,000,000	0.27	0.26	100.00	-	40,000,000
Purchase	4/13/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	109,000,000	0.24	0.24	100.00	-	109,000,000
Purchase	4/13/20	6/15/20	Supranationals	INTL BK RECON & DEVELOP	45818KYD8	50,000,000	0.00	0.33	99.94	-	49,971,125
Purchase	4/14/20	6/12/20	Supranationals	INTL BK RECON & DEVELOP	459052YA8	50,000,000	0.00	0.34	99.94	-	49,972,139
Purchase	4/15/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	92,000,000	0.24	0.24	100.00	-	92,000,000
Purchase	4/15/20	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ELWS9	50,000,000	0.40	0.41	99.98	-	49,992,387
Purchase	4/15/20	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ELWS9	50,000,000	0.40	0.41	99.98	-	49,992,387
Purchase	4/17/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	83,000,000	0.27	0.26	100.00	-	83,000,000
Purchase	4/20/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	26,000,000	0.24	0.24	100.00	-	26,000,000
Purchase	4/21/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	100,000,000	0.27	0.26	100.00	-	100,000,000
Purchase	4/21/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	92,000,000	0.24	0.24	100.00	-	92,000,000
Purchase	4/24/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	100,000,000	0.27	0.26	100.00	-	100,000,000
Purchase	4/24/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	52,000,000	0.24	0.24	100.00	-	52,000,000
Purchase	4/27/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	50,000,000	0.27	0.26	100.00	-	50,000,000
Purchase	4/28/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	100,000,000	0.27	0.26	100.00	-	100,000,000
Purchase	4/28/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	100,000,000	0.24	0.24	100.00	-	100,000,000
Purchase	4/30/20	5/1/20	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208	1,896	0.22	0.22	100.00	-	1,896
Purchase	4/30/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	212,081	0.27	0.26	100.00	-	212,081
Purchase	4/30/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	9,000,000	0.27	0.26	100.00	-	9,000,000
Purchase	4/30/20	5/1/20	Money Market Funds	BLACKROCK LIQ INST GOV F	09248U718	1,642	0.19	0.19	100.00	-	1,642
Purchase	4/30/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	178,928	0.24	0.24	100.00	-	178,928
Purchase	4/30/20	5/1/20	Money Market Funds	MORGAN STANLEY INST GOVT	61747C707	1,862	0.20	0.20	100.00	-	1,862
Subtotals						\$1,610,396,408	0.31	0.34	\$ 99.99	\$ -	\$1,610,285,280
Sale	4/3/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	\$ 11,000,000	0.24	0.24	\$ 100.00	\$ -	\$ 11,000,000
Sale	4/14/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	37,000,000	0.24	0.24	100.00	-	37,000,000
Sale	4/22/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	60,000,000	0.24	0.24	100.00	-	60,000,000
Sale	4/29/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	11,000,000	0.27	0.26	100.00	-	11,000,000
Sale	4/29/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	100,000,000	0.24	0.24	100.00	-	100,000,000
Subtotals						\$ 219,000,000	0.24	0.24	\$ 100.00	\$ -	\$ 219,000,000
Call	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	\$ 25,000,000	2.01	2.01	100.00	\$ -	\$ 25,000,000
Call	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	25,000,000	2.01	2.01	100.00	-	25,000,000
Call	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	25,000,000	2.01	2.01	100.00	-	25,000,000
Call	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	25,000,000	2.01	2.01	100.00	-	25,000,000
Call	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	100.00	-	25,000,000
Call	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	100.00	-	25,000,000
Call	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	100.00	-	25,000,000
Call	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	100.00	-	25,000,000
Call	4/28/20	10/28/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHGS6	25,000,000	2.00	2.00	100.00	-	25,000,000
Call	4/28/20	10/28/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHGS6	25,000,000	2.00	2.00	100.00	-	25,000,000
Call	4/28/20	10/28/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHGS6	50,000,000	2.00	2.00	100.00	-	50,000,000

Investment Transactions

Pooled Fund

Transaction	Settle Date	Maturity	Type of Investment	Issuer Name	CUSIP	Par Value	Coupon	YTM	Price	Interest	Transaction
Subtotals						\$ 300,000,000	2.02	2.02	\$ -	\$ -	\$ 300,000,000
Maturity	4/1/20	4/1/20	Commercial Paper	TOYOTA MOTOR CREDIT CORP	89233GD11	\$ 50,000,000	0.00	1.90	100.00	\$ -	\$ 50,000,000
Maturity	4/2/20	4/2/20	U.S. Treasuries	TREASURY BILL	912796TM1	50,000,000	0.00	1.80	100.00	-	50,000,000
Maturity	4/13/20	4/13/20	Negotiable CDs	BANK OF MONTREAL CHICAGO	06370RYS2	65,000,000	2.60	2.60	100.00	1,727,556	66,727,556
Maturity	4/15/20	4/15/20	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EJG37	25,000,000	2.85	2.87	100.00	356,250	25,356,250
Maturity	4/15/20	4/15/20	Supranationals	INTL BK RECON & DEVELOP	459052VQ6	75,000,000	0.00	1.57	100.00	-	75,000,000
Maturity	4/17/20	4/17/20	Federal Agencies	FANNIE MAE	3136G4BL6	15,000,000	1.25	1.25	100.00	93,750	15,093,750
Maturity	4/21/20	4/21/20	Supranationals	INTL BK RECON & DEVELOP	459058FZ1	50,000,000	1.88	1.94	100.00	469,000	50,469,000
Maturity	4/23/20	4/23/20	Federal Agencies	FREDDIE MAC	3137EAEM7	35,000,000	2.50	2.51	100.00	437,500	35,437,500
Maturity	4/24/20	4/24/20	Negotiable CDs	NORINCHUKIN BANK NY	65602VSV9	70,500,000	1.95	1.92	100.00	656,825	71,198,831
Maturity	4/24/20	4/24/20	Negotiable CDs	TORONTO DOMINION BANK NY	89114N4G7	40,000,000	2.05	2.05	100.00	498,833	40,498,833
Maturity	4/27/20	4/27/20	Negotiable CDs	BANK OF NOVA SCOTIA HOUS	06417MCD5	100,000,000	2.03	2.03	100.00	1,251,833	101,251,833
Maturity	4/28/20	4/28/20	Negotiable CDs	NORINCHUKIN BANK NY	65602VTE6	50,000,000	1.94	1.94	100.00	490,389	50,490,389
Maturity	4/30/20	4/30/20	Negotiable CDs	NORINCHUKIN BANK NY	65602VTLO	75,000,000	1.93	1.93	100.00	735,813	75,735,813
Subtotals						\$ 700,500,000	1.58	2.01	\$ -	\$ 6,717,749	\$ 707,259,755
Interest	4/1/20	3/1/21	Negotiable CDs	BANK OF MONTREAL CHICAGO	06367BJF7	\$ 100,000,000	1.19	1.18	0.00	0.00	\$ 75,939
Interest	4/1/20	4/1/21	State/Local Agencies	CALIFORNIA ST	13063DGA0	33,000,000	2.80	2.80	0.00	0.00	462,000
Interest	4/2/20	11/2/20	Federal Agencies	FARMER MAC	3132X0KR1	25,000,000	1.78	1.78	0.00	0.00	38,344
Interest	4/5/20	10/5/20	Federal Agencies	FEDERAL HOME LOAN BANK	3130ACK52	25,530,000	1.70	2.48	0.00	0.00	217,005
Interest	4/5/20	4/5/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKF6	25,000,000	2.23	2.40	0.00	0.00	278,750
Interest	4/5/20	4/5/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKF6	25,000,000	2.23	2.40	0.00	0.00	278,750
Interest	4/5/20	4/5/22	Federal Agencies	FANNIE MAE	3135G0T45	25,000,000	1.88	1.81	0.00	0.00	234,375
Interest	4/7/20	10/7/21	Federal Agencies	FANNIE MAE	3135G0Q89	25,000,000	1.38	1.38	0.00	0.00	171,875
Interest	4/9/20	10/9/20	Negotiable CDs	BANK OF NOVA SCOTIA HOUS	06417MDE2	50,000,000	1.34	1.34	0.00	0.00	57,485
Interest	4/9/20	10/9/20	Negotiable CDs	TORONTO DOMINION BANK NY	89114N6E0	50,000,000	1.34	1.34	0.00	0.00	57,485
Interest	4/12/20	4/12/22	Federal Agencies	FANNIE MAE	3135G0V59	25,000,000	2.25	2.36	0.00	0.00	281,250
Interest	4/12/20	4/12/22	Federal Agencies	FANNIE MAE	3135G0V59	50,000,000	2.25	2.36	0.00	0.00	562,500
Interest	4/12/20	4/12/22	Federal Agencies	FANNIE MAE	3135G0V59	50,000,000	2.25	2.36	0.00	0.00	562,500
Interest	4/15/20	10/15/20	U.S. Treasuries	US TREASURY	912828Z22	50,000,000	1.63	1.63	0.00	0.00	406,250
Interest	4/15/20	3/15/21	Negotiable CDs	ROYAL BANK OF CANADA NY	78012UTJ4	100,000,000	1.56	1.56	0.00	0.00	147,464
Interest	4/15/20	4/15/21	U.S. Treasuries	US TREASURY	9128284G2	50,000,000	2.38	2.36	0.00	0.00	593,750
Interest	4/15/20	4/15/21	U.S. Treasuries	US TREASURY	9128284G2	50,000,000	2.38	1.68	0.00	0.00	593,750
Interest	4/15/20	4/15/21	U.S. Treasuries	US TREASURY	9128284G2	50,000,000	2.38	1.68	0.00	0.00	593,750
Interest	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	25,000,000	2.01	2.01	0.00	0.00	128,417
Interest	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	25,000,000	2.01	2.01	0.00	0.00	128,417
Interest	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	25,000,000	2.01	2.01	0.00	0.00	128,417
Interest	4/15/20	7/15/24	Federal Agencies	FREDDIE MAC	3134GUW71	25,000,000	2.01	2.01	0.00	0.00	128,417
Interest	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	0.00	0.00	256,250
Interest	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	0.00	0.00	256,250
Interest	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	0.00	0.00	256,250
Interest	4/17/20	10/17/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	25,000,000	2.05	2.05	0.00	0.00	256,250
Interest	4/18/20	4/18/22	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKHB5	50,000,000	2.35	2.37	0.00	0.00	587,500
Interest	4/19/20	4/19/21	Supranationals	INTER-AMERICAN DEVEL BK	4581X0DB1	45,000,000	2.63	2.70	0.00	0.00	590,625
Interest	4/19/20	4/19/21	Supranationals	INTER-AMERICAN DEVEL BK	4581X0DB1	50,000,000	2.63	2.84	0.00	0.00	656,250
Interest	4/19/20	10/19/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EJK24	25,000,000	3.00	3.03	0.00	0.00	375,000
Interest	4/20/20	10/20/20	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKR57	112,500,000	0.81	0.89	0.00	0.00	78,748
Interest	4/21/20	10/21/20	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHD75	50,000,000	1.63	1.57	0.00	0.00	406,250
Interest	4/21/20	12/21/20	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EGX75	50,000,000	1.11	1.11	0.00	0.00	47,948
Interest	4/24/20	9/24/20	Negotiable CDs	TORONTO DOMINION BANK NY	89114N5H4	100,000,000	1.23	1.23	0.00	0.00	105,788
Interest	4/24/20	12/24/20	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EFTX5	100,000,000	1.26	1.26	0.00	0.00	108,371
Interest	4/25/20	3/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKR99	90,000,000	1.06	1.08	0.00	0.00	81,889

Investment Transactions Pooled Fund

Transaction	Settle Date	Maturity	Type of Investment	Issuer Name	CUSIP	Par Value	Coupon	YTM	Price	Interest	Transaction
Interest	4/25/20	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EGZJ7	14,500,000	1.38	1.38	0.00	0.00	99,688
Interest	4/25/20	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EGZJ7	15,000,000	1.38	1.38	0.00	0.00	103,125
Interest	4/27/20	9/28/20	Negotiable CDs	TORONTO DOMINION BANK NY	89114N5M3	50,000,000	1.29	1.29	0.00	0.00	55,504
Interest	4/27/20	10/26/20	Negotiable CDs	BANK OF MONTREAL CHICAGO	06370R6W4	50,000,000	1.19	1.18	0.00	0.00	52,661
Interest	4/28/20	9/28/20	Negotiable CDs	BANK OF NOVA SCOTIA HOUS	06417MCW3	50,000,000	1.27	1.27	0.00	0.00	51,188
Interest	4/28/20	10/28/20	Negotiable CDs	WESTPAC BANKING CORP NY	96130ADY1	50,000,000	1.22	1.22	0.00	0.00	49,174
Interest	4/28/20	1/28/21	Negotiable CDs	BANK OF MONTREAL CHICAGO	06367BFR5	50,000,000	1.83	1.82	0.00	0.00	228,063
Interest	4/28/20	10/28/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHGS6	25,000,000	2.00	2.00	0.00	0.00	247,222
Interest	4/28/20	10/28/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHGS6	25,000,000	2.00	2.00	0.00	0.00	247,222
Interest	4/28/20	10/28/22	Federal Agencies	FEDERAL HOME LOAN BANK	3130AHGS6	50,000,000	2.00	2.00	0.00	0.00	494,444
Interest	4/30/20	5/1/20	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208	10,599,947	0.22	0.22	0.00	0.00	1,896
Interest	4/30/20	5/1/20	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718	1,474,455,197	0.27	0.26	0.00	0.00	212,081
Interest	4/30/20	5/1/20	Money Market Funds	BLACKROCK LIQ INST GOV F	09248U718	10,540,688	0.19	0.19	0.00	0.00	1,642
Interest	4/30/20	5/1/20	Money Market Funds	FIDELITY INST GOV FUND	31607A703	1,015,981,508	0.24	0.24	0.00	0.00	178,928
Interest	4/30/20	5/1/20	Money Market Funds	MORGAN STANLEY INST GOVT	61747C707	11,381,930	0.20	0.20	0.00	0.00	1,862
Interest	4/30/20	10/31/21	U.S. Treasuries	US TREASURY	912828T67	50,000,000	1.25	1.43	0.00	0.00	312,500
Subtotals						\$4,633,489,270	0.91	0.91	\$ -	\$ -	\$ 12,527,455
Grand Totals			33	Purchases							
			(5)	Sales							
			(24)	Maturities / Calls							
			4	Change in number of positions							

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Calaveras Dam Replacement Project - Black & Veatch Corporation
Date: Thursday, May 28, 2020 2:41:00 PM
Attachments: [1. Board of Supervisors Resolution 158-19.pdf](#)
[2. Fully Executed Agreement.pdf](#)

Hello Supervisors,

Pursuant to Resolution No. 159-19, please find the attached report with supporting documents from the PUC.

Thank you,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: Balenzuela, Justin <JBalenzuela@sfgwater.org>
Sent: Thursday, May 28, 2020 11:17 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Cc: Scarpulla, John (PUC) <JScarpulla@sfgwater.org>; Imperial, Megan (PUC) <MImperial@sfgwater.org>; Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>
Subject: Calaveras Dam Replacement Project - Black & Veatch Corporation

Dear Madam Clerk,

In accordance to Resolution No. 158-19, the SFPUC is submitting a copy of the fully executed agreement for the Fourth Amendment to Agreement CS-991R, Calaveras Dam Replacement Project, with Black & Veatch Corporation for inclusion into the official file.

Please find attached copies of the following documents relating to the agreement:

1. Board of Supervisors Resolution No. 158-19
2. Copy of the Fully Executed Agreement

A hard copy of the agreement will be delivered to the Clerk's Office once the Shelter-in Place order has been lifted.

Best,
Justin Balenzuela
SFPUC – Policy & Government Affairs

JBalenzuela@swater.org | 415.934.3908

1 [Contract Amendment - Black and Veatch Corporation - Water Enterprise Water System -
2 Calaveras Dam Replacement Project - Not to Exceed \$71,800,000]

3 **Resolution authorizing the General Manager of the Public Utilities Commission to**
4 **execute Amendment No. 4 to an agreement with Black and Veatch Corporation,**
5 **increasing the length of the agreement by ten months, for a total duration of nine years**
6 **and eight months, for a total agreement term of August 1, 2010, through March 29,**
7 **2020, and increasing the agreement by \$3,800,000 for a total not to exceed agreement**
8 **amount of \$71,800,000 for continued construction management services for the Water**
9 **Enterprise Water System Improvement Program-funded Agreement No. CS-911R,**
10 **Calaveras Dam Replacement Project, pursuant to Charter, Section 9.118(b).**

11
12 WHEREAS, On June 8, 2010, per Resolution No. 10-0096, the San Francisco Public
13 Utilities Commission (SFPUC) awarded Agreement No. CS-911R, Construction Management
14 (CM) Services – Calaveras Dam Replacement Project, and authorized the General Manager
15 of the SFPUC to negotiate and execute a professional services agreement in the not to
16 exceed amount of \$38,000,000, and with a duration of up to five years and six months, to
17 conclude no later than February 2, 2016, with Black and Veatch Corporation, subject to
18 Board of Supervisors' approval pursuant to Charter, Section 9.118; and

19 WHEREAS, On July 20, 2010, the Board of Supervisors passed File No. 100855
20 authorizing the General Manager of the San Francisco Public Utilities Commission to execute
21 Agreement No. CS-911R; and

22 WHEREAS, On July 12, 2011, per Resolution No. 11-0114, the SFPUC approved
23 Amendment No. 1 to Agreement No. CS-911R, to extend the agreement duration by six
24 months for a total agreement duration of up to six years, and with no change to the
25 agreement value, to provide continued CM Services through the end of the close-out period

1 to the Calaveras Dam Replacement Project in accordance with the project schedule at that
2 time; and

3 WHEREAS, On February 24, 2015, per Resolution No. 15-0056, the SFPUC
4 authorized Amendment No. 2 (referenced in SFPUC Resolution No. 15-0056 as Amendment
5 2-A) to increase the agreement by \$500,000, to avoid disruption to CM Services while
6 Amendment No. 3 (referenced in SFPUC Resolution Nos. 15-0056 and 15-0055 as
7 Amendment 2), was under review by the Board of Supervisors; and

8 WHEREAS, Amendment No. 2 also extended the term of the agreement by six
9 months pursuant to the authority previously granted by Resolution No. 11-0114; and

10 WHEREAS, On February 24, 2015, per Resolution No. 15-0055, the SFPUC
11 authorized Amendment No. 3, to extend the agreement duration by two years, ten months,
12 for a total agreement duration of eight years, ten months, and to increase the agreement
13 value by \$30,000,000, subject to Board of Supervisors approval; and

14 WHEREAS, On March 31, 2015, the Board of Supervisors passed File No. 150214
15 authorizing the General Manager of the SFPUC to execute Amendment No. 3 to Agreement
16 No. CS-911R, Calaveras Dam Replacement Project, with Black and Veatch Corporation, to
17 provide ongoing CM Services support during construction and close-out of the project,
18 increasing the agreement by \$29,500,000 for a total not to exceed agreement amount of
19 \$68,000,000 and with a time extension up to two years and ten months, for a total agreement
20 duration of eight years and ten months, pursuant to Charter, Section 9.118; and

21 WHEREAS, Amendment No. 3 was ultimately executed for \$29,500,000 because of
22 the \$500,000 previously added by Amendment No. 2 as authorized by Resolution No. 15-
23 0056; and

1 WHEREAS, Amendment Nos. 2 and 3 together provided a total not to exceed contract
2 amount of \$68,000,000 and a total not to exceed contract duration of eight years, ten months;
3 and

4 WHEREAS, Amendment No. 4 is being requested to increase the not to exceed
5 agreement amount by \$3,800,00, for a total not to exceed agreement amount of \$71,800,000,
6 and to extend the not to exceed agreement term by ten months, for a total agreement duration
7 of up to nine years, eight months, concluding on March 29, 2020, in order to provide
8 continued CM Services during the extended duration of construction of the project and to
9 close out the project once construction is complete; and

10 WHEREAS, On February 12, 2019 the SFPUC passed Resolution No. 19-0031
11 approves Amendment No. 4 to Water Enterprise, Water System Improvement Program-
12 funded Agreement No. CS-911R, Construction Management (CM) Services — Calaveras
13 Dam Replacement Project, with Black and Veatch Corporation, to provide construction
14 management services through the end of the close-out period of the project and authorizes
15 the General Manager to negotiate and execute Amendment No. 4, increasing the agreement
16 by \$3,800,000 for a total not to exceed agreement amount of \$71,800,000, and extending the
17 term by ten months, for a total agreement duration of nine years, eight months, subject to
18 Board of Supervisors approval pursuant to Charter, Section 9.118; and

19 WHEREAS, The Contract Monitoring Division established a subconsulting goal of 14%
20 Local Business Enterprise participation of the total labor value of the services to be provided,
21 excluding specialized natural occurring asbestos compliance monitoring and advisory
22 services; and

23 WHEREAS, Funds for this agreement are available from Project CUW37401 –
24 Calaveras Dam Replacement; now, therefore, be it

1 RESOLVED, That the Board of Supervisors hereby approves Amendment No. 4 to
2 Water Enterprise, Water System Improvement Program-funded Agreement No. CS-911R,
3 Construction Management (CM) Services – Calaveras Dam Replacement Project, with Black
4 and Veatch Corporation, to provide construction management services through the end of the
5 close-out period of the project; and authorizes the General Manager of the SFPUC to
6 negotiate and execute Amendment No. 4, increasing the agreement by \$3,800,000, for a total
7 not to exceed agreement amount of \$71,800,00, and extending the term by ten months, for a
8 total agreement duration of nine years, eight months, subject to Board of Supervisors
9 approval pursuant to Charter, Section 9.118; and, be it

10 FURTHER RESOLVED, That within thirty (30) days of the approval of Amendment No.
11 4, the General Manager of the San Francisco Public Utilities Commission shall provide the
12 final contract modification to the Clerk of the Board for inclusion in the official file.
13
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25



City and County of San Francisco
Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 190205

Date Passed: April 02, 2019

Resolution authorizing the General Manager of the Public Utilities Commission to execute Amendment No. 4 to an agreement with Black and Veatch Corporation, increasing the length of the agreement by ten months, for a total duration of nine years and eight months, for a total agreement term of August 1, 2010, through March 29, 2020, and increasing the agreement by \$3,800,000 for a total not to exceed agreement amount of \$71,800,000 for continued construction management services for the Water Enterprise Water System Improvement Program-funded Agreement No. CS-911R, Calaveras Dam Replacement Project, pursuant to Charter, Section 9.118(b).

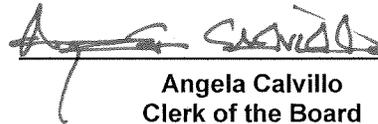
March 20, 2019 Budget and Finance Sub-Committee - RECOMMENDED

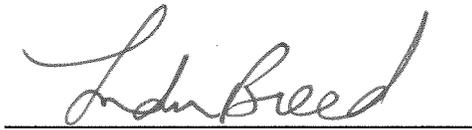
April 02, 2019 Board of Supervisors - ADOPTED

Ayes: 11 - Brown, Fewer, Haney, Mandelman, Mar, Peskin, Ronen, Safai, Stefani, Walton and Yee

File No. 190205

I hereby certify that the foregoing
Resolution was ADOPTED on 4/2/2019 by
the Board of Supervisors of the City and
County of San Francisco.


Angela Calvillo
Clerk of the Board


London N. Breed
Mayor


Date Approved

**City and County of San Francisco
San Francisco Public Utilities Commission
Contract Administration Bureau
525 Golden Gate Avenue, 8th Floor
San Francisco, CA 94102**

**Fourth Amendment to the Agreement
Between the City and County of San Francisco and
Black & Veatch Corporation
Calaveras Dam Replacement Project
Construction Management Services
CS-911R**

THIS AMENDMENT (this "Amendment") is made as of April 24, 2019, in San Francisco, California, by and between **Black & Veatch Corporation** ("Contractor"), and the City and County of San Francisco, a municipal corporation ("City"), acting by and through the San Francisco Public Utilities Commission ("SFPUC").

RECITALS

WHEREAS, City and Contractor have entered into the Agreement (as defined below); and

WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to extend the performance period by 10 months, and increase the contract amount;

WHEREAS, approval for this Amendment was obtained when the Civil Service Commission via the Department of Human Resources approved Contract number 4072 – 07/08 on November 27, 2018; and

WHEREAS, approval for this Amendment was obtained when the San Francisco Public Utilities Commission approved Resolution number 19-0031 on February 12, 2019; subject to approval by the Board of Supervisors under Charter section 9.118, and authorized the General Manager to execute this Agreement upon Board approval; and

WHEREAS, approval for this Amendment was obtained when the San Francisco Board of Supervisors approved Resolution number 158-19 on April 12, 2019.

NOW, THEREFORE, Contractor and the City agree as follows:

- 1. Definitions.** The following definitions shall apply to this Amendment:

1a. Agreement. The term “Agreement” shall mean the Agreement dated **August 2, 2010** between Contractor and City, amended by the Second Amendment dated **March 1, 2015**, which incorporated the First Amendment, which was approved by the San Francisco Public Utilities Commission but never executed, and by the Third Amendment dated **March 2, 2015**:

1b. Other Terms. Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.

2. Modifications to the Agreement. The Agreement is hereby modified as follows:

2a. Section 2. Section 2, Term of the Agreement currently reads as follows:

2. Term of the Agreement. Subject to Section 1, the term of this Agreement shall be one hundred six months (106) months, or eight (8) years and ten (10) months, from the effective date as set forth in Section 3.

Such section is hereby amended in its entirety to read as follows:

2. Term of the Agreement. Subject to Section 1, the term of this Agreement shall be one hundred sixteen months (116) months, or nine (9) years and eight (8) months, from the effective date as set forth in Section 3.

2b. Section 5. Section 5, Compensation of the Agreement currently reads as follows:

5. Compensation.

Contractor may invoice the San Francisco Public Utilities Commission semi-monthly and compensation shall be made as expeditiously as possible, but in no less than monthly payments on or before the thirtieth day of each month for work, as set forth in Section 4 of this Agreement that the General Manager of the Public Utilities Commission in his or her sole discretion, concludes has been adequately performed as of the last day of the immediately preceding month. In no event shall the amount of this Agreement exceed **sixty-eight million dollars (\$68,000,000)**. Appendix B, “Calculation of Charges,” attached hereto and incorporated by reference as though fully set forth herein.

As part of this contract Task Orders will be prepared in accordance with Appendix A, Section 2. Task Orders will identify a detailed project scope, sub tasks, staffing plan, LBE utilization, schedule, deliverables, budget and costs to complete the task. Each Task Order shall identify the entire amount to which the Contractor shall be entitled to fully perform and deliver to the City all work identified in that Task Order.

No charges shall be incurred under this Agreement nor shall any payments become due to Contractor until reports, services, or both, required under this Agreement are received from Contractor and approved by San Francisco Public Utilities Commission as

being in accordance with this Agreement. City may withhold payment to Contractor in any instance in which Contractor has failed or refused to satisfy any material obligation provided for under this Agreement.

In no event shall City be liable for interest or late charges for any late payments.

The Controller is not authorized to pay invoices submitted by Contractor prior to Contractor's submission of CMD Progress Payment Form. If Progress Payment Form is not submitted with Contractor's invoice, the Controller will notify the department, the Director of CMD and Contractor of the omission. If Contractor's failure to provide CMD Progress Payment Form is not explained to the Controller's satisfaction, the Controller will withhold 20% of the payment due pursuant to that invoice until CMD Progress Payment Form is provided.

Following City's payment of an invoice, Contractor has ten days to file an affidavit using CMD Payment Affidavit verifying that all subcontractors have been paid and specifying the amount.

Such section is hereby amended in its entirety to read as follows:

5. Compensation.

Contractor may invoice the San Francisco Public Utilities Commission semi-monthly and compensation shall be made as expeditiously as possible, but in no less than monthly payments on or before the thirtieth day of each month for work, as set forth in Section 4 of this Agreement that the General Manager of the Public Utilities Commission in his or her sole discretion, concludes has been adequately performed as of the last day of the immediately preceding month. In no event shall the amount of this Agreement exceed **seventy-one million eight hundred thousand dollars (\$71,800,000)**. Appendix B, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein.

As part of this contract Task Orders will be prepared in accordance with Appendix A, Section 2. Task Orders will identify a detailed project scope; sub tasks, staffing plan, LBE utilization, schedule, deliverables, budget and costs to complete the task. Each Task Order shall identify the entire amount to which the Contractor shall be entitled to fully perform and deliver to the City all work identified in that Task Order.

No charges shall be incurred under this Agreement nor shall any payments become due to Contractor until reports, services, or both, required under this Agreement are received from Contractor and approved by San Francisco Public Utilities Commission as being in accordance with this Agreement. City may withhold payment to Contractor in any instance in which Contractor has failed or refused to satisfy any material obligation provided for under this Agreement.

In no event shall City be liable for interest or late charges for any late payments.

The Controller is not authorized to pay invoices submitted by Contractor prior to Contractor's submission of CMD Progress Payment Form. If Progress Payment Form is not submitted with Contractor's invoice, the Controller will notify the department, the Director of CMD and Contractor of the omission. If Contractor's failure to provide CMD Progress Payment Form is not explained to the Controller's satisfaction, the Controller will withhold 20% of the payment due pursuant to that invoice until CMD Progress Payment Form is provided.

Following City's payment of an invoice, Contractor has ten days to file an affidavit using CMD Payment Affidavit verifying that all subcontractors have been paid and specifying the amount.

3. **Effective Date.** Each of the modifications set forth in Section 2 shall be effective on and after the date of this Amendment.
4. **Legal Effect.** Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Contractor and City have executed this Amendment as of the date first referenced above.

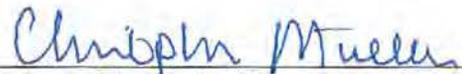
CITY

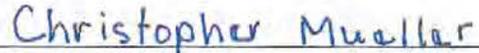
CONTRACTOR

Black & Veatch Corporation



Harlan L. Kelly, Jr.
General Manager
San Francisco Public Utilities Commission



Signature of Authorized Representative


Name of Authorized Representative

Approved as to Form:



Title

Dennis J. Herrera
City Attorney

City supplier number: 0000024243

By: 

Julia H. Veit
Deputy City Attorney

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Bon Appetit Management Company Operations at Airbnb - WARN Notices
Date: Wednesday, May 27, 2020 3:21:00 PM
Attachments: [Bon Appetit WARN Closure ltr to State, Mayor & County \(Airbnb\) 5.21.20.pdf](#)

From: Bolton, Christine <Christine.Bolton@cafebonappetit.com>
Sent: Wednesday, May 27, 2020 3:01 PM
To: Development, Workforce (ECN) <workforce.development@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Bon Appetit Management Company Operations at Airbnb - WARN Notices

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To Whom It May Concern:

Please see the attached WARN notices for Bon Appetit Management Company at Airbnb.

Should you have any questions concerning this matter, please contact me at 925-375-6665.

Yours truly,

Christine Bolton

Christine Bolton | Sr. Regional HR Manager
Bon Appétit Management Company | 100 Hamilton Avenue, Suite 400, Palo Alto, CA 94301
m. 925-375-6665 | christine.bolton@cafebonappetit.com | www.bamco.com

This email is subject to certain disclaimers, which may be reviewed via the following link.
<http://www.compass-usa.com/disclaimer/>

BON APPÉTIT
MANAGEMENT COMPANY

food service for a sustainable future®

May 21, 2020

Via Email and/or UPS

WARN Act Coordinator
Statewide Svcs. Unit, Workforce Svcs. Div.
Employment Development Department
722 Capitol Mall, MIC 50/Room 5099
Sacramento, CA 95814
eddwarnnotice@edd.ca.gov

Mayor London Breed
c/o Office of the Mayor,
City Hall, Room 200
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
MayorLondonBreed@sfgov.org

Mr. Joshua Arce, Director, OWED
1 South Van Ness Avenue, 5th Floor
San Francisco, CA 94102
workforce.development@sfgov.org

Norman Yee, Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102-4689
Board.of.Supervisors@sfgov.org

Re: Bon Appétit Management Co. (Bon Appétit) operation at Airbnb

To Whom It May Concern:

Please note the enclosed letter dated May 20, 2020 was sent via UPS to the OWED, the Mayor's Office, and the Board of Supervisors, and the contact information for the labor union United Auto Workers was incorrect in that letter. Please see below for the correct contact details.

United Auto Workers
Attn: George Nano
6508 Rosemead Blvd.
Pico Rivera, CA 90660

Letters sent to impacted employees included the correct contact details included above.

Should you have any questions, please do not hesitate to contact me at either 925-375-6665 or Christine.Bolton@cafebonappetit.com.

Yours truly,

/s/ Christine Bolton

Christine Bolton, Sr. Regional Human Resources Manager
Bon Appétit Management Co.

Enclosure

cc: United Auto Workers
Attn: George Nano
6508 Rosemead Blvd.
Pico Rivera, CA 90660

BON APPÉTIT
MANAGEMENT COMPANY

food service for a sustainable future®

May 20, 2020

Via Email and/or UPS

WARN Act Coordinator
Statewide Svcs. Unit, Workforce Svcs. Div.
Employment Development Department
722 Capitol Mall, MIC 50/Room 5099
Sacramento, CA 95814
eddwarnnotice@edd.ca.gov

Mr. Joshua Arce, Director, OWED
1 South Van Ness Avenue, 5th Floor
San Francisco, CA 94102
workforce.development@sfgov.org

Mayor London Breed
c/o Office of the Mayor,
City Hall, Room 200
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
MayorLondonBreed@sfgov.org

Norman Yee, Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102-4689
Board.of.Supervisors@sfgov.org

Re: Bon Appétit Management Co. (Bon Appétit) operation at Airbnb

To Whom It May Concern:

This letter will serve as official notice under the Worker Adjustment and Retraining Notification (WARN) Act and the California WARN Act that Bon Appétit's operation at Airbnb (the "Client"), located at 888 Brannan Street, San Francisco, CA 94103 will cease due to unforeseen business circumstances related to COVID-19 and the resulting physical calamity. Subsequently, Bon Appétit's entire operation at Airbnb, will be closing on June 23, 2020. We do not know whether the closure will be permanent, but it is expected to last for a minimum of many months. Should we resume services at Airbnb it will be at a significantly reduced level and will require minimal staff.

Based on the information available to us at this time, we expect that all hourly positions and most salaried positions will be terminated. For Bon Appétit employees at Airbnb, our Client has generously funded pay associated with the number of hours employees were normally scheduled to work, while we evaluated the impacts of COVID-19 on our business at Airbnb and opportunities to continue to provide food services. Additional notice of closure was not practicable due to the evolving COVID-19 pandemic and the recent notification that our Client will cease funding pay for Bon Appétit employees who performed services at Airbnb on June 23, 2020. Therefore, impacted employees will be terminated effective June 23, 2020.

Certain employees at the facility are represented by a labor union, but do not have any bumping or transfer rights, as Bon Appétit's entire operation at the location will be closed. The labor union and contact information is listed below.

United Auto Workers
Attn: George Nano
6201 Brie Circle
Riverbank, CA 95367

In addition, there is no provision in the company's policy for transfer, bumping or reassignment for non-union salaried, office or management personnel. The job titles of the affected positions and the number of affected employees in each job classification are shown on the attached enclosure.

Consistent with Executive Order N-31-20, we have notified employees of the following: *If you have lost your job or have been laid off temporarily, you may be eligible for Unemployment Insurance (UI). More information on UI and other resources available for workers is available at labor.ca.gov/coronavirus2019.*

Should you have any questions concerning this matter, please contact Christine Bolton at 925-375-6665.

Yours truly,

/s/ Christine Bolton

Christine Bolton, Sr. Regional Human Resources Manager
Bon Appétit Management Co.

Enclosure

CC: United Auto Workers
Attn: George Nano
6201 Brie Circle
Riverbank, CA 95367

<i>JOB TITLES OF IMPACTED EMPLOYEES</i>	<i># OF EMPLOYEES IN EACH TITLE</i>
Administrative Bookkeeper	1
Baker	3
Bookkeeper	1
Catering Attendant	2
Catering Captain	2
Cook	58
Cook, Prep	12
Cook Senior	6
Dishwasher	38
Food Service Utility	16
Line Server	52
Supervisor, Cook	11
Supervisor, Shift	11
Assistant General Manager	4
Assistant Manager	4
Café Manager	1
Catering Operations Manager	1
Chef	1
Chef De Cuisine	1
Executive Chef	1
Executive Chef, Senior	2
Sous Chef	9
Sous Chef, Senior	2
General Manager	1
Marketing Manager	1
Total:	241

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: Support of 2020 San Francisco Health and Recovery Bond
Date: Wednesday, May 27, 2020 5:03:00 PM

From: TRILCE & CHARLES <helpmlpark@gmail.com>
Sent: Saturday, May 16, 2020 11:58 AM
To: Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Support of 2020 San Francisco Health and Recovery Bond

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May 16, 2020

Board of Supervisors

**1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA**

Via email Board.of.Supervisors@sfgov.org
District 1 Sandra.Fewer@sfgov.org
District 2 Catherine.Stefani@sfgov.org
District 3 Aaron.Peskin@sfgov.org
District 4 Gordon.Mar@sfgov.org
District 5 Dean.Preston@sfgov.org
District 6 Matt.Haney@sfgov.org
District 7 Norman.Yee@sfgov.org
District 8 Rafael.Mandelman@sfgov.org
District 9 Hillary.Ronen@sfgov.org
District 10 Shamann.Walton@sfgov.org
District 11 Ahsha.Safai@sfgov.org

RE: 2020 San Francisco Health and Recovery Bond

Dear Board of Supervisors,

I am writing to express my support on behalf of **Help McLaren Park** for the **2020 San Francisco Health and Recovery Bond**. This 2020 Bond will be considered for recommendation by the Board of Supervisors for inclusion on the November Ballot.

Our City's economic and financial situation has changed due to COVID-19. The **2020 San Francisco Health and Recovery Bond** will prioritize shovel-ready projects delivering essential government services, support economic recovery through job creation for San Franciscans, provide one-time funding for behavioral health and health access, while prioritizing basic infrastructure investments in our parks and recreation facilities and right-of-way infrastructure so people can get back to work quickly and help San Francisco recover.

During COVID-19, San Francisco residents sought solace and refuge in our City Parks for exercise and better mental health, especially in denser neighborhoods and in Equity Zones. A recent survey by the National Recreation and Park Association found that 83% of American adults agree that visiting their local parks, trails and open spaces are essential for their mental and physical well-being during the COVID-19 pandemic. The benefits of parks are long lasting, and it clear that planning for better days ahead will ensure that our open spaces are resilient.

Help McLaren Park is supportive of the **2020 San Francisco Health and Recovery Bond City**. In particular, the 2020 Bond has identified several parks, open space, and recreation facilities and improvement projects that address a range of benefits for residents and employees to increase quality of life, mental well-being and physical health.

The previous 2008 and 2012 bonds allowed San Francisco Recreation and Park Department to complete over 27 large capital projects and over 130 citywide park projects. This level of commitment and dedication immensely improved our parks system, but much more needs to be done. Many of McLaren Parks projects are only midway finished. (Roadwork, replacing crumbled paths, lighting the Jerry Garcia Amphitheater, Phase II of the Bike Park, Louis Sutter Clubhouse improvements, a restroom at McLaren Playground, etc.) This money is imperative in order to not lose what has begun. Please support the **2020 San Francisco Health and Recovery Bond City** by approving the Bond proposal for the November 2020 Ballot.

Thank you for supporting of our parks and City!

Sincerely,

Chuck & Trilce Farrugia

--

Help McLaren Park

Facebook - Help McLaren Park

<https://www.facebook.com/JohnMcLarenPark>

www.helpmclpark.weebly.com

Member of the SF Parks Alliance



From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: 2020 San Francisco Health and Recovery Bond
Date: Wednesday, May 27, 2020 5:04:00 PM

From: Potrero del Sol <potrerodelsol@gmail.com>
Sent: Friday, May 15, 2020 12:47 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: 2020 San Francisco Health and Recovery Bond

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

I am writing to express my support on behalf of the Potrero del Sol Community Garden (SF's oldest community garden) for the **2020 San Francisco Health and Recovery Bond**. This 2020 Bond will be considered for recommendation by the Board of Supervisors for inclusion on the November Ballot.

Our City's economic and financial situation has changed due to COVID-19. The **2020 San Francisco Health and Recovery Bond** will prioritize shovel-ready projects delivering essential government services, support economic recovery through job creation for San Franciscans, provide one-time funding for behavioral health and health access, while prioritizing basic infrastructure investments in our parks and recreation facilities and right-of-way infrastructure so people can get back to work quickly and help San Francisco recover.

During COVID-19, San Francisco residents sought solace and refuge in our City Parks for exercise and better mental health, especially in denser neighborhoods and in Equity Zones. A recent survey by the National Recreation and Park Association found that 83% of American adults agree that visiting their local parks, trails and open spaces are essential for their mental and physical well-being during the COVID-19 pandemic. The benefits of parks are long lasting, and it clear that planning for better days ahead will ensure that our open spaces are resilient.

Potrero del Sol supports the **2020 San Francisco Health and Recovery Bond City**. In particular, the 2020 Bond has identified several park, open space, and recreation facilities and improvement projects that address a range of benefits for residents and employees to increase quality of life, mental well-being and physical health.

The previous 2008 and 2012 bonds allowed San Francisco Recreation and Park Department to complete over 27 large capital projects and over 130 citywide park projects. This level of commitment and dedication immensely improved our parks system, but much more needs to be done. Please support the **2020 San Francisco Health and Recovery Bond City** by approving the Bond proposal for the November 2020 Ballot.

Thank you for supporting of our parks and City!

Mary Beth Pudup

Volunteer coordinator at Potrero del Sol

From: [Caroline Nakajima](#)
To: [Fewer, Sandra \(BOS\)](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org; info@japantowntaskforce.org
Subject: Peace Plaza - 2020 Health and Recovery Bond
Date: Thursday, May 28, 2020 12:39:53 PM
Attachments: [Peace Plaza Bd letter Fewer.pdf](#)

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May 28, 2020

San Francisco Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Supervisor Fewer:

As an 18 year resident of the Upper Fillmore area near Japantown, I am writing to ask for your support to include the \$25 million allocation for the Japantown Peace Plaza in the proposed Health and Recovery Bond Measure.

I am a frequent visitor of Japantown's businesses such as the restaurants, banks and stores. Currently, walking through the Plaza is not a pleasure, but just a necessity to get to my destination. It would be wonderful to see it repaired and made into a gathering place for people to meet, relax and reflect on the beauty and diversity of San Francisco.

Undeniably, San Francisco has many urgent priorities which I agree need to be addressed. Japantown Peace Plaza is one of them. The required work is long overdue. The Japantown community has waited nearly 20 years for the space to be properly repaired and to create an open space that appropriately reflects the priorities of our residents, community organizations, businesses and visitors.

Please support the full \$25 million allocated for Peace Plaza in the Health and Recovery Bond.

Sincerely,

Caroline Nakajima

Caroline Nakajima
Resident, District 5

cc: Angela.calvillo@sfgov.org
Alisa.somera@sfgov.org
Eileen.mchugh@sfgov.org
info@japantowntaskforce.org

From: [Kitty Fong](#)
To: [BOS-Supervisors](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Mchugh, Eileen \(BOS\)](#)
Subject: Letter to include Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 12:22:19 PM
Attachments: [Letter to include PSQ 2020 Park Bond.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Honorable Board of Supervisors,

Please find attached our supportive letter to include Portsmouth Square in the 2020 Park Bond.

Best regards,
Kitty Fong
President
Rose Pak Democratic Club



May 12, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: **Letter to Include Portsmouth Square in 2020 Park Bond**

To: The San Francisco Board of Supervisors:

On behalf of the greater Chinatown community, we urge the Board of Supervisors to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who mostly live in crowded SROs and are in desperate need of the renovations proposed in the conceptual design. Beyond serving residents, Portsmouth Square is also a Chinatown gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,
Kitty Fong Jeremy Lee
President Vice President

cc: Angela.calvillo@sfgov.org
Alisa.somera@sfgov.org
Eileen.e.McHugh@sfgov.org

From: [dean ito taylor](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Eileen.mchugh@sfgov.org](#); [Somera, Alisa \(BOS\)](#)
Cc: [tandchow@gmail.com](#)
Subject: Portsmouth Square in Park Bond
Date: Tuesday, May 12, 2020 12:13:23 PM
Attachments: [port_sq_bond.pdf](#)

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ASIAN PACIFIC ISLANDER LEGAL OUTREACH

May 11, 2020

San Francisco Board of Supervisors and Public Officials

1 Dr. Carlton B. Goodlett Place

San Francisco, California 94102

Re: Portsmouth Square in 2020 Park Bond

Dear Supervisors and Public Officers:

API Legal Outreach urges the Board of Supervisors to re-include the \$65 million for a re-build of Portsmouth Square Park as part of the 2020 Park Bond. We understand that the Commission's latest recommendation does not include Portsmouth Squares. Although we applaud and support the much need inclusion of Gene Friend and The Japantown Peace Plaza in the plans, the exclusion of Portsmouth Square is wrong. This inclusion should not penalize or come at the expense of the funding for other essential API community projects, SOMA's Gene Friend project and the Japantown Peace Plaza.

API Legal Outreach has worked with and served families and seniors throughout San Francisco for over 40 years but is deeply concerned about the vitality of the centers of Asian American life in the city. The largest center is Chinatown with the highest density compared to most communities in the country. Open space exemplified by Portsmouth Square is essential to the health and well-being of residents and visitors alike.

This crucial open space improves the wellness of thousands of residents each day who are in desperate need of the renovations proposed in conceptual design from the community-engaged planning process.

Founded in 1975, API Legal Outreach's goal has been to empower low-income, marginalized residents to seek rights and protections by providing culturally competent legal and social

eservices.

It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

API Legal Outreach urges you to include Portsmouth Square Park in the 2020 Park Bond.

Dean Ito Taylor
Executive Director
Asian Pacific Islander Legal Outreach

1121 Mission Street, San Francisco, California 94103
310 8th Street, Suite 308, Oakland, California 94607
6135 Tam O'Shantor Drive, Suite 1, Stockton, California 95210

www.apilegaloutreach.org
dit@apilegaloutreach.org

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From: [Olivia Williams](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com; [Eddie Ahn](#)
Subject: Letter to Include Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 12:12:56 PM
Attachments: [Portsmouth Square Letter.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear San Francisco Board of Supervisors,

Please see the attached letter from Eddie Ahn of Brightline Defense to include Portsmouth Square in the 2020 Park Bond.

Sincerely,

Olivia Williams
Policy Fellow
Brightline Defense
www.brightlinedefense.org





1028A Howard Street
San Francisco, CA 94103
415.252.9700 | brightlinedefense.org
f @brightlinedefense @brightlinedef

May 11, 2020

San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, Ca. 94102-4689

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear San Francisco Board of Supervisors:

Brightline Defense urges the Board of Supervisors and the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

Connecting local communities to environmental programs in air quality and electric vehicles, Brightline has worked for environmental justice in neighborhoods from Bayview-Hunters Point to South of Market to Chinatown. Healthy, clean, and safe open spaces are critical in every community, especially true in low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. Vibrant park spaces are key to community sustainability and vitality, and this bond offers an opportunity to correct ongoing environmental injustices for the Chinatown community. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. As such, Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

Regards,

/s/ Eddie Ahn
Eddie Ahn

From: [Grace Horikiri](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com
Subject: In Support of Chinatown's Portsmouth Square - 2020 Park Bond
Date: Tuesday, May 12, 2020 11:34:26 AM
Attachments: [SF Rec and Park Letter of Support Chinatown.pdf](#)

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Dear Commissions,

On behalf of the Japantown Community Benefit District, I am reaching out to you all in support of including Chinatown's Portsmouth Square for the 2020 Park Bond.

Attached please find our organizations letter of support.

Much appreciation,

Grace

Grace Horikiri
Executive Director
Japantown Community Benefit District, Inc.

1765 Sutter Street, 2nd Floor
San Francisco, CA 94115
grace@jtowncbd.org
Office: 1-415-265-5207
Mobile: 1-415-867-1318

www.jtowncbd.org
www.japantownsf.org



May 12, 2020

Recreation and Parks Department Commissioners
San Francisco Recreation and Park Department
City & County of San Francisco
30 Van Ness Ave., Third Floor, Suite 3000
San Francisco, CA 94102

RE: Portsmouth Square Support

Dear Commissioners,

I am writing to you on behalf of the Japantown Community Benefit District, Inc. to urge the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond.

As Japantown's Peace Plaza is important to our community, Chinatown's funding for Portsmouth Square's improvements is equally important and must be included in this funding cycle. Like Japantown, Chinatown is the heart and soul of our communities, a major destination point for visitors, and a place where many call home.

To be included in the 2020 Park Bond will not only give visible improvements for this important public space, but it will show the Chinatown community that our City is committed to supporting our neighborhoods that are the true treasures of San Francisco.

Portsmouth Square serves as an important open public space for all to enjoy and utilize. It has much historical and cultural connection and must be part of the 2020 Park Bond.

I ask you all for your support,

A handwritten signature in black ink, appearing to read 'Grace Horikiri', written over a horizontal line.

Grace Horikiri
Executive Director
Japantown Community Benefit District, Inc.

From: [Michael Lee](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: [Michael Lee](#)
Subject: Portsmouth Square 2020 Park Bond - Donaldina Cameron House
Date: Tuesday, May 12, 2020 11:52:18 AM
Attachments: [Buell Letter - Portsmouth Square.pdf](#)
[image001.png](#)

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Please accept this letter urging the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond.

Mike

W. Michael Lee 李啟光 (pronouns: he/him)
Executive Director
(415) 781-0401, Ext. 135

T 415-781-0401
920 Sacramento St.
San Francisco, CA 94108
cameronhouse.org



May 11, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Please Include Portsmouth Square Improvements in 2020 Park Bond

Dear President Mark Buell:

The Donaldina Cameron House – a community benefit organization now in its 145th year of serving our most vulnerable youth, adults and families in Chinatown – urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond.

As one of Chinatown's newest leaders I have come to understand the relationship of the Chinatown community to its largest beloved and functional open spaces, Portsmouth Square.

For those living here – in one of the country's most densely populated urban areas – especially the 15,000 people, including the elderly, living in single-room occupancy residential units. For so many, Portsmouth Square is an outdoor sanctuary and meditation space, a place for convening neighbors and the exchange of ideas, and as a vital space to promote child's play.

Portsmouth Square provides a deep, abiding sense of place for the children, youth, adults and families we serve at Cameron House and who live in this neighborhood. I've had the privilege of serving in leadership roles championing access into the National Parks for youth, adults and families from underserved communities. Portsmouth Square is no National Park, but for many here this open space is just as vital to individual and community wellness, and a matter of equity.

Accessible, clean and safe parks and open spaces are critical to the health and well-being of every community, and we join the Chinatown-based organizations in asking you and the Commission to include Portsmouth Square as part of the 2020 Park Bond, along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

Very truly yours,



Michael Lee
Executive Director

From: [Kari Lee](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Subject: Support for Portsmouth Square
Date: Tuesday, May 12, 2020 11:54:54 AM
Attachments: [image001.png](#)
[portsmouth square.letter.doc](#)

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Please include support for Portsmouth Square letter.

Thank you,

Kari

Kari Lee

Executive Director

She | Her | Hers | [why pronouns matter](#)

CHINATOWN YMCA 華埠青年會

855 Sacramento Street

San Francisco, CA 94108

D 415 748 3555

P 415 576 9622

klee@ymcasf.org

[Web](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

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FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

May 11, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

The YMCA of San Francisco urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

The YMCA has a long-standing history in San Francisco, whose mission is to Build Strong Kids, Strong Families, and Strong Communities. We have served the Chinatown Community for over 110 years as a founding institution that provides programs and services to the most vulnerable youth, families, and seniors living in Chinatown. Healthy, clean, and safe open spaces are critical in every community, especially true in low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high-quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this critical project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects, including Gene Friend Rec Center and the Japantown Peace Plaza.

The YMCA of San Francisco requests that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Chuck Collins
Chuck Collins
President & CEO of the YMCA of San Francisco

Chinatown YMCA
855 Sacramento Street, San Francisco, CA 94108-2116
P 415 576 9622 F 415 796 7359 ymcasf.org/chinatown

From: [Rosamunda Ayala](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com
Subject: Portsmouth Square Support Letter
Date: Tuesday, May 12, 2020 11:55:25 AM
Attachments: [Save Portsmouth Square Letter.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear President Buell;

Please find attached, Portsmouth Square Support Letter for your attention. Thank you.

Respectfully,

Rosamunda M. Ayala

Assistant Executive Director

Charity Cultural Services Center
[731-747 Commercial Street, SF CA 94108](#)

roseayala@sfccsc.org | [415-989-8224](tel:415-989-8224)



Charity Cultural
Services Center
博愛文化服務中心

731 Commercial Street, San Francisco CA 94108
Tel: (415) 989-8224 • Fax: (415) 391-0525
Email: info@sfccsc.org • Web: <http://sfccsc.org>

May 12, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

Charity Cultural Services Center, (CCSC) requests that the Recreation and Park Commission includes Portsmouth Square as part of the 2020 Park Bond initiative. Portsmouth Square's legacy is considered twofold: the "heart of Chinatown," as it continues to forge civic and community engagement and the "engine" that drives tourism into San Francisco for economic sustainability, making it a successful urban open space.

The urgency for Portsmouth Square's upgrades and renovations is to secure continued intrinsic environmental, aesthetic, and recreation benefits not only to our community, but to other communities as well. With its open space, Portsmouth Square offers beauty, breathing room and value, with opportunities for physical activity and social interaction.

Our community old and young alike value the time that they spend at Portsmouth Square, as it has been an important setting for the arts and cultural heritage; martial arts, tai chi, dance, music, painting and theatre. In addition, Portsmouth Square serves as a hub for many CBOs to offer supportive services to low-income and/or vulnerable communities.

CCSC requests that you include Portsmouth Square as part of the 2020 Park Bond and include other crucial projects e.g., Gene Friend Rec Center and the Japantown Peace Plaza, with equity, integrity and civic accountability.

Respectfully,

Rosamunda Ayala

Rosamunda Ayala

CCSC Assistant Executive Director

From: acabande@somcan.org
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com
Subject: Letter to support Gene Friend Rec Center, Japantown Peace Plaza and to include Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 12:03:23 PM
Attachments: [Letter to support Gene Friend Rec Center, Japantown Peace Plaza and to include Portsmouth Square in 2020 Park Bond.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

May 12, 2020

Board of Supervisors
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to support Gene Friend Rec Center, Japantown Peace Plaza and to include Portsmouth Square in 2020 Park Bond

Dear Board of Supervisors:

The South of Market Community Action Network (SOMCAN) is excited to see that the park bond will be including Japantown Peace Plaza and the Gene Friend Rec Center. District 6, particularly the SoMa, disproportionately has the most population growth in San Francisco, with 80% of city's development happening in the district. However, according to the District Open Space Task Force Report, the South of Market has the least number of parks and the least amount of open space per capita. There are approximately 31,370 residents in SoMa; there are two (2) full-size parks namely, South Park and the VMD and one rec center, the Gene Friend Rec Center.

The Gene Friend Rec Center is heavily utilized by adults, youth, children and families in the area. We have been waiting on a much needed upgrade for over 10 years to this rec center which is why we are very excited to see an allocation of \$50 Million for the Gene Friend Rec Center Capital Project.

We do however also urge the the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who are in desperate need of the renovations proposed in conceptual design from the community-engaged planning process.

It is crucial for the City that says it is committed to racial equity to continue the propose park bond allocated amount of \$50million for the Gene Friend Rec Center, the \$25million for the Japantown Peace Plaza AND include Portsmouth Square in 2020 Park Bond. All of our communities heavily need adequate resources to our existing open space.

Thank you,

Angelica Cabande
Organizational Director
SOMCAN

Angelica Cabande
Organizational Director
South of Market Community Action Network (SOMCAN)
1110 Howard Street
San Francisco, CA 94103

www.somcan.org

Office: (415) 255-7693



South of Market Community Action Network

1110 Howard Street | SF, CA 94103 | phone (415) 255-7693 | www.somcan.org

May 12, 2020

Board of Supervisors
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to support Gene Friend Rec Center, Japantown Peace Plaza and to include Portsmouth Square in 2020 Park Bond

Dear Board of Supervisors:

The South of Market Community Action Network (SOMCAN) is excited to see that the park bond will be including Japantown Peace Plaza and the Gene Friend Rec Center. District 6, particularly the SoMa, disproportionately has the most population growth in San Francisco, with 80% of city's development happening in the district. However, according to the District Open Space Task Force Report, the South of Market has the least number of parks and the least amount of open space per capita. There are approximately 31,370 residents in SoMa; there are two (2) full-size parks namely, South Park and the VMD and one rec center, the Gene Friend Rec Center.

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It is crucial for the City that says it is committed to racial equity to continue the propose park bond allocated amount of \$50million for the Gene Friend Rec Center, the \$25million for the Japantown Peace Plaza AND include Portsmouth Square in 2020 Park Bond. All of our communities heavily need adequate resources to our existing open space.

Thank you,

Angelica Cabande
Organizational Director
SOMCAN

From: [aokizu](#)
To: [BOS-Supervisors; Calvillo, Angela \(BOS\); Somera, Alisa \(BOS\); Eileen.mchugh@sfgov.org](#)
Cc: [tandchow@gmail.com](#)
Subject: Save Portsmouth Square
Date: Tuesday, May 12, 2020 11:34:19 AM
Attachments: [PortsmouthSquareSignedFirstVoice.pdf](#)

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FIRST VOICE

www.firstvoice.org
aokizu@firstvoice.org
office (415) 221-0601
mobile (415) 992-2429

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Mark Izu
Musical Director

May 11, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

First Voice urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

First Voice has contributed art and culture to the City since 1976. Our mission is to create and present the stories and music of people living between worlds. We are the nation's only arts organization dedicated to multiracial people, one of the fastest growing demographics in the US. Our core programming is creating, presenting, recording, and producing multidisciplinary new work rooted in this mission. Many of our artists have created works inspired by Portsmouth Square or performed there. It is the heart of Chinatown and a founding place of San Francisco. It is critical to the low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

First Voice requests that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Thelton Henderson
President of the Board, First Voice

From: [Montira Warran](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com
Subject: "Save Portsmouth Square" - Letter from Gum Moon Residence Hall
Date: Tuesday, May 12, 2020 11:28:53 AM
Attachments: [Save Portsmouth Square - Letter from Gum Moon Residence Hall.pdf](#)

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Aloha Tuesday, Everyone!

On behalf of Gum Moon Residence Hall and my Executive Director, Gloria Tan, I am sending this letter in support of Portsmouth Square.

Me Ke Aloha Pumehana (Warmest Regards),

**Montira Warran
Program Coordinator
Asian Women's Resource Center
T: 415-788-1008, ext. 101
F: 415-397-6836**

Aloha Kekahi I Kekahi (Love One Another)



May 11, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

On behalf of Gum Moon Residence Hall/Asian Women's Resource Center and the community members that we serve, I respectfully implore the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly the heart of Chinatown, figuring prominently in the vibrant life of the neighborhood. Many community events are held there. Adults exercise there while their children and grandchildren play in the nearby Tot Lot. And, of course, you can always find at least one Mahjong game in progress in any weather. In order for Portsmouth Square to continue being the gem that it is, the park desperately needs the proposed renovations. These proposed renovations have been presented with conceptual designs developed through a long and involved community-engaged planning process.

In history, Portsmouth Square precedes Gum Moon by approximately twenty years. Gum Moon was founded in 1868 as the Oriental Home and School, and was originally located on the 800-block of Washington Street—merely a stone's throw from Portsmouth Square. Through 152 years, the agency has evolved in response to the new needs of an ever-changing and growing Chinatown. It was originally established to rescue Chinese women and girls sold into prostitution and slavery. Today, as Gum Moon, it remains faithful to that original mission by providing safe and affordable housing for women who healing from the trauma of domestic violence, sexual assault, and human trafficking. Gum Moon's community outreach arm, the Asian Women's Resource Center, was established in 1984 to provide vocational education for girls and women. Today, it is a thriving family resource center with two satellite campuses called the Richmond and Sunset Asian Family Support Centers. Together, the three sites serve more than 5,000 families annually through comprehensive support services and programs for families with infants, children, and youth through age 18.

Many AWRC families who do live in Chinatown live in small apartments or even Single Room Occupancy units. They need outdoor spaces where they can exercise and play with their young children. Portsmouth Square provides that outlet for them. But for how much longer? The last renovations on record for Portsmouth Square occurred in late 1990's. It has been nearly 20 years. Portsmouth Square cannot wait for the next funding cycle and next bond for long-needed improvements. The park—and the whole

Chinatown community, for that matter--needs the upgrades to start as soon as possible. As a city that prides itself on commitment to racial equity, San Francisco must include this important project to support chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects, including Gene Friend Recreational Center and the Japantown Peace Plaza.

Gum Moon requests that you include Portsmouth Square in the 2020 Park Bond.

Sincerely,

A handwritten signature in cursive script that reads "Gloria Tan". The signature is written in black ink and is positioned above the typed name and title.

Gloria Tan, Executive Director
Gum Moon Residence Hall/Asian Women's Resource Center

From: sishii@Kimochi-Inc.org
To: [BOS-Supervisors](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org; tandchow@gmail.com
Subject: Letter of Support - Portsmouth Square
Date: Tuesday, May 12, 2020 11:08:43 AM
Attachments: [Portsmouth Square letter.pdf](#)

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To Whom it May Concern,

Attached is Kimochi, Inc.'s letter of support for the Portsmouth Square to be included in the 2020 Park Bond.

Thank you.

Steve Ishii
Executive Director
Kimochi, Inc.
1715 Buchanan Street
San Francisco, CA. 94115
Tel: (415) 931-2294
Fax: (415) 931-2299
Email: sishii@kimochi-inc.org
Web: www.kimochi-inc.org

The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply and destroy all copies of the original message.



May 12, 2020

Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA. 94102

Re: 2020 Park Bond – Portsmouth Square

Dear Members of the Board of Supervisors,

Kimochi, Inc. urges the Board of Supervisors to include Portsmouth Square Park as part of the 2020 Park Bond. We ask that the Board of Supervisors support the work that the Chinatown Community Development Center (CCDC) and the Recreation and Park Department, as well as the Planning Department, have done and that this work cannot go unnoticed. With five popular community outreach meetings, design schematics, and the raising of additional funds, shows through due diligence the importance of having Portsmouth Square Park included in the 2020 Park Bond.

Lastly, Kimochi requests that the Portsmouth Square Park (\$65 million) re-inclusion into the 2020 Park Bond be in **addition** to the other areas of importance that being the Japantown Peace Plaza (\$25 million) and the Gene Friend Recreation Center (\$50 million).

Respectfully,

Steve Ishii
Executive Director

Kimochi, Inc.
1715 Buchanan Street
San Francisco, CA 94115
Fax (415) 931-2299
www.Kimochi-Inc.org

- Administration
(415) 931-2294
- Social Services
(415) 931-2275
- Club Nikkei
(415) 931-2294
- Volunteer Services
(415) 931-2294

Kimochi Home
1531 Sutter Street
San Francisco, CA 94109
(415) 922-9972
Fax (415) 922-6821

- Adult Day Program
- Residential Care
- Respite Care

Kimochi Senior Center
1840 Sutter Street, #101
Issai Memorial Hall
San Francisco, CA 94115
(415) 931-2287
Fax (415) 931-2299

- Community Dining
- Home Delivered Meals
- Senior Center Activities
- Transportation

Kimochi Lounge
1581 Webster Street, #202
San Francisco, CA 94115
(415) 563-5626
Fax (415) 931-2299

- Information and Referral

Kimochi San Mateo
453 N. San Mateo Drive
San Mateo, CA 94401
(650) 388-7130
Fax (650) 340-0256

- Residential Care
- Home Delivered Meals

From: [Lily Lo](#)
To: [Calvillo, Angela \(BOS\)](#); [BOS-Supervisors](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: [Tan Chow](#)
Subject: Portsmouth Square
Date: Tuesday, May 12, 2020 11:03:26 AM
Attachments: [letterofsupport.pdf](#)

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See attached letter to support Portsmouth Square.

Let me know if there are any issues.

Thank you.

--

Lily Lo
Manager/CEO
NMLS # 852146
Northeast Community Federal Credit Union
683 Clay Street
San Francisco, CA 94111
(415) 434-0738



President Mark Buell
San Francisco Recreation and Park Commission
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

The Northeast Community Federal Credit Union (NECFCU) urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

The NECFCU is a non-profit, community development chartered credit union has a long-standing history in San Francisco, whose mission is to serve the underserved and unbanked members of the local communities. We have served the Chinatown Community for over 40 years as a founding institution that provides programs and services to the most vulnerable youth, families, and seniors living in Chinatown. Healthy, clean, and safe open spaces are critical in every community, especially true in low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

The NECFCU of San Francisco requests that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Lily Lo,
Manager/CEO
Northeast Community Federal CU
683 Clay street
San Francisco, Ca 94111

From: [Joyce Lam](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: [Tan Chow](#)
Subject: Include Portsmouth Square in the 2020 November Park Bond
Date: Tuesday, May 12, 2020 11:00:12 AM
Attachments: [Save Portsmouth Square- CPA.pdf](#)

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Dear President Buell:

Chinese Progressive Association urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

Chinese Progressive Association has been educating, organizing and empowering immigrant Chinese community since 1946. We have been working with low-wage workers, SRO families, parents and seniors in Chinatown for the past couple of decades. It has always been central to Chinatown residents' physical and mental well-being to have access to safe, clean and open spaces in the community like Portsmouth Square. It is both literal and metaphorical a "living room"- a place to socialize and maintain relationships, to exercise and stay healthy.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

Chinese Progressive Association requests that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

--

Joyce Lam | 林德樂 (*pronouns: she/her/hers*)
Political Director 政治主任

Chinese Progressive Association 華人進步會
Phone: Office (415)373-5405 | Mobile (415)746-9321

May 11, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

Chinese Progressive Association urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

Chinese Progressive Association has been educating, organizing and empowering immigrant Chinese community since 1946. We have been working with low-wage workers, SRO families, parents and seniors in Chinatown for the past couple of decades. It has always been central to Chinatown residents' physical and mental well-being to have access to safe, clean and open spaces in the community like Portsmouth Square. It is both literal and metaphorical a "living room"- a place to socialize and maintain relationships, to exercise and stay healthy.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

Chinese Progressive Association requests that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Joyce Lam
Political Director, Chinese Progressive Association

From: [SFChinese Chamber](#)
To: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Mchugh, Eileen \(BOS\)](#); [Yee, Norman \(BOS\)](#)
Cc: [Tan Chow](#); [SFChinese Chamber](#)
Subject: Supporting letter - Include Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 10:54:38 AM
Attachments: [Portsmouth Square in 2020 Park Bond.pdf](#)

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Dear San Francisco Board of Supervisors,

On behalf of the Chinese Chamber of Commerce, I would like to include Portsmouth Square in 2020 Park Bond. Attached please a supporting letter.

Thank you.

Kenny Tse
President





CHINESE CHAMBER OF COMMERCE

730 Sacramento Street, San Francisco, CA 94108

(415) 982-3000
Fax: (415) 982-4720

May 12, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

To: The San Francisco Board of Supervisors:

On behalf of the greater Chinatown community, we urge the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who mostly live in crowded SROs and are in desperate need of the renovations proposed in the conceptual design. Beyond serving residents, Portsmouth Square is also a Chinatown gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,


Kenny Tse, President

From: [Pam Wong](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Subject: Support Inclusion of Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 10:26:47 AM
Attachments: [2020-5-12-PortsmouthLtr.pdf](#)

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Dear Board of Supervisors,

Please find attached to this message a letter from Chinese Historical Society of America supporting the inclusion of Portsmouth Square in the 2020 Park Bond.

Thank you.

Sincerely,

Pam Wong

--

Pam Wong
Interim Executive Director
pwong@chsa.org / (415) 391-1188 x 107



**CHINESE
HISTORICAL
SOCIETY of
AMERICA**

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May 12, 2020

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The Honorable Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Inclusion of Portsmouth Square in 2020 Park Bond

Dear President Buell:

The Chinese Historical Society of America (CHSA) urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. For more than a century and a half, Portsmouth Square has truly represented Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square desperately needs the renovations proposed in conceptual designs developed through a protracted and participatory community planning process.

For more 50 years, CHSA has educated visitors about Chinese American history. Portsmouth Square has historic and current significance to the Chinatown community. Healthy, clean, and safe open spaces are critical in every community, especially true in low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible and improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. The City that says it is committed to racial equity must include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be added to other crucial projects, including the Gene Friend Rec Center and Japantown Peace Plaza.

The best interests of Chinatown and the City require the inclusion of Portsmouth Square as part of the 2020 Park Bond.

Regards,

Pamela Wong
Interim Executive Director

From: [Jenny Leung](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: [From: Tan Chow](#)
Subject: Letter to Include Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 10:26:22 AM
Attachments: [CCC Letter PS Square 5.11.20.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear San Francisco Board of Supervisors,

Please find attached Chinese Culture Center of San Francisco's Letter to Include Portsmouth Square in the 2020 Park Bond.

Best regards,

Jenny

--

Jenny Leung 梁凱欣
she/her
Executive Director

Tel: 415-986-1822 ext. 032

Chinese Culture Center of San Francisco
舊金山中華文化中心
750 Kearny St., 3rd Floor,
San Francisco, CA 94108

Elevate the Underserved. Give Voice to Equality.

[Website](#) | [Facebook](#) | [Instagram](#)





舊金山中華文化基金會

Chinese Culture Foundation of San Francisco

Dedicated to elevating underserved communities
and giving voice to equality through education and contemporary art.

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Senior Advisor
Mabel S. Teng

May 11, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Yee and San Francisco Board of Supervisors:

On behalf of the greater Chinatown community and underserved communities across the City, the Chinese Culture Center of San Francisco (CCC) urges the Board of Supervisors and the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square serves as vital open space for community gatherings that is central to the well-being of thousands of residents who are in desperate need of the renovations proposed in the conceptual design. With the significant loss of cultural and gathering spaces in the City for underserved communities, outdoor spaces, like Portsmouth Square, become even more urgent to renovate for the sustainability, livability, and equity of our community.

CCC is a 55 year old organization based in Chinatown committed to building strong and vibrant communities through the arts. We are dedicated to uplifting underserved voices and giving voice to equity – with art that is relevant to, responds to, and dialogues with the community. In the last decade, CCC’s work is engaged in “Building a Museum Without Walls” to bring art to everyday spaces and into the lives of community residents. We have witnessed first-hand the significance of Portsmouth and the transformative power of activations in Portsmouth Square that bring community members and visitors together to foster connectedness, cross-cultural dialogue, and shared understanding.

Portsmouth Square’s renovations are long overdue. Chinatown cannot wait for funding until the next bond, as there is no other space like it in the community. As Chinatown’s Living Room, where residents who live in SROs (Single Room Occupancy) and visitors alike can gather, this space is crucial for the community’s future. The community needs the improvements to start immediately in order to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs, as well as a vital renovation to support outdoor space for the visitors and tourists who are the economic engine for the City.

With the lifeline of Chinatown decimated in the current pandemic, it is more critical for the City to include this important project to invest in Chinatown as a low-income,

750 Kearny Street 3rd Floor, San Francisco, CA 94108

T (415) 986-1822 | F (415) 986-2835 | W www.cccsf.us | E info@cccsf.us

vulnerable community in this funding cycle. Portsmouth Square needs to be included in the Park Bond with Gene Friend Recreation Center and the Japantown Peace Plaza that serve the City's underserved communities.

We request you to include Portsmouth Square as part of the 2020 Park Bond.

Regards,



Jenny Leung
Executive Director
Chinese Culture Center of San Francisco



Chinatown Music Festival in Portsmouth Square, August 2019: Jest Jammin' plays to intergenerational community members, residents, and visitors.

Artist Xu Tan and youth create art in Portsmouth Square



Rally for Inclusion for the 135th Anniversary of the Chinese Exclusion Act at Portsmouth Square: CCC joins a cross-sector, intergenerational and multi-racial coalition in solidarity for inclusion



Portsmouth Square is active with Chinatown Walking Tours and art interventions. Pictured: CCC Artist Xu Tan and youth create art in Portsmouth.

From: [Kirstie Dutton](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org; [Peskin, Aaron \(BOS\)](#)
Cc: [Rex Tabora](#); tandchow@gmail.com
Subject: APACC Letter of Support for Portsmouth Square
Date: Tuesday, May 12, 2020 10:20:40 AM
Attachments: [APACC Letter of Support.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

On behalf of our organization, Asian Pacific American Community Center, please find attached a letter of support for re-installation of Infrastructure Bond funds for Portsmouth Square park.

Thank you,
Kirstie Dutton

--

Kirstie Dutton, ASW
Program Manager
Asian Pacific American Community Center
66 Raymond Street, San Francisco CA
510-552-6957



Asian Pacific American Community Center
66 Raymond Avenue
San Francisco, CA 94134
www.apaccsf.org
415.587.2689

May 12, 2020

Re: Letter to Re-Include Portsmouth Square in 2020 Infrastructure Bond

To the members of the Board of Supervisors:

Asian Pacific American Community Center (APACC) is writing this letter of support to urge that \$65 million be re-included for a rebuild of Portsmouth Square park back into the November 2020 Infrastructure Bond.

The importance of this park to our community members cannot be overstated. Many of our community members go to the park of Portsmouth Square from Visitacion Valley to enjoy it as well as the surrounding community members in the neighborhood.

APACC requests that you re-include Portsmouth Square as part of the 2020 Infrastructure Bond.

Sincerely,

Rex Tabora
Executive Director
APACC

From: [Jon Osaki](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com
Subject: Health and Recovery Bond
Date: Tuesday, May 12, 2020 9:56:02 AM
Attachments: [portsmouth_sq_support_jcyc.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello - Please find the attached letter in support of including Portsmouth Square in the Health and Recovery Bond measure along with the Japantown Peace Plaza and Gene Friend Recreation Center.



Jon Osaki
Executive Director
2012 Pine Street, San Francisco, CA 94115
(415) 202-7918
www.jcyc.org

Empowering Young People For The Future





2012 Pine Street
San Francisco, CA
94115

Tel: (415) 202-7900
Fax: (415) 921-1841

www.jcyc.org

May 12, 2020

Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Support For Portsmouth Square

To The Members of the Board of Supervisors:

On behalf of the Japanese Community Youth Council (JCYC), I am writing to express my support for including Portsmouth Square as part of the 2020 Health and Recovery Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space that improves the wellness of thousands of residents. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

For decades I have witnessed the deterioration of many of San Francisco's unique ethnic enclaves. I have been actively involved in the redesign and renovations plan's for Japantown's Peace Plaza because the availability of safe and culturally appropriate open space is crucial to the health and economic vitality of our neighborhood. Communities such as Japantown and Chinatown share very similar histories of oppression and exclusion. Japantown's Peace Plaza is symbolic of the forced removal of Japanese American residents during the 1960's A-1 redevelopment of the area. While our community does not dwell on the fact that this City forcibly acquired ownership of the area where the Peace Plaza was built, we do ask that the Board of Supervisors take this opportunity to commit to the full \$25 million currently allocated for the project in the Health and Recovery Bond proposal.

As a member of the Asian Pacific Islander Council we stand in solidarity with our colleagues in Chinatown and the South of Market to urge the Board of Supervisors to support and include these projects which are so vital to the long-term sustainability of our communities. Chinatown cannot wait until the next bond to support Portsmouth Square's improvements just as Japantown and the South of Market's needs are urgent. These communities need these upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on these spaces for improved safety, wellness and recreation, community gatherings and programs.

It is crucial that the City increase the overall size of the proposed bond to include these projects *without* reducing the currently proposed allocations for the Japantown Peace Plaza and the Gene Friend Recreation Center. All three deserve to be included at a level that will allow the vision for these projects to be fully realized.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jon Osaki', is written over a circular blue stamp or seal.

Jon Osaki
Executive Director

From: [Monica Walters](#)
To: [DPS Supervisors](#)
Cc: [Michelle Brown \(CFO\)](#); [Monica Walters](#); [Helen M. Nash \(Finance Dir\)](#)
Subject: Letter of Support of Portsmouth Square 2020 Park Bond
Date: Tuesday, May 12, 2020 9:29:03 AM
Attachments: [Letter of Support 2020 Park Bond 5.12.2020.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

Please see the attached letter of Support for Portsmouth Square 2020 Park Bond.

Sincerely,

Monica S. Walters
Chief Executive Officer

 827 Broadway
San Francisco, CA 94133
P: 415.230.7501 F: 415.391.4716
www.sfgov.org



827 Broadway Street
San Francisco, CA 94133

P: 415.230.7500
F: 415.391.4716

www.wuyee.org

May 11, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: **Letter to Include Portsmouth Square in 2020 Park Bond**

Dear President of the Board of Supervisors:

On behalf of the greater Chinatown community, we urge the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who mostly live in crowded SROs and are in desperate need of the renovations proposed in the conceptual design. Beyond serving residents, Portsmouth Square is also a Chinatown gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Monica Walters
Chief Executive Officer

cc: Angela Calvillo
Alisa Somera
Eileen Mchugh

From: [Richard So](#)
To: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org; [Board of Supervisors, \(BOS\)](#)
Cc: tandchow@gmail.com; myeung@chinatowncdc.org
Subject: Please Fund Portsmouth Square
Date: Tuesday, May 12, 2020 9:08:39 AM
Attachments: [Save Portsmouth Square - BOS.docx.pdf](#)

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Dear San Francisco Board of Supervisors,

Please find attached SF Hep B Free - Bay Area's letter supporting the full funding of Portsmouth Square in the 2020 Park Bond.

Thank you for your time and consideration.

--

Richard So MPH, MPA
Executive Director
SF Hep B Free - Bay Area
m: 650-804-0021 | e: richard.so@sfhepbfree-bayarea.org

May 12, 2020

San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear San Francisco Board of Supervisors:

SF Hep B Free - Bay Area urges the San Francisco Board of Supervisors to include Portsmouth Square as part of the 2020 Park Bond without cutting from the Gene Friend Rec Center and Japantown Peace Plaza funding. Portsmouth Square has served as an iconic, well used and well loved open space, improving the wellness of thousands of residents each day. It serves as a critical gathering place for socializing as well as public health events, cultural gatherings and more. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

SF Hep B Free - Bay Area began its fight against hepatitis B more than a decade ago in Chinatown, using Portsmouth Square as a critical epicenter to launch public awareness campaigns and free screening. Today we continue our work building awareness and providing education around hepatitis B to the community and health care providers. We provide free screening for the disease and linkage to care for those that need it. It was in Chinatown, partnering with other local service organizations, elected officials and both public and private healthcare providers that we were able to build the community-based education model that has been lauded by the Department of Health and Human Services. Healthy, clean, and safe open spaces are critical in every community, especially true in low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

SF Hep B Free - Bay Area requests that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Richard So
Executive Director of SF Hep B Free - Bay Area

From: [Anni Chung](#)
To: [BOS-Supervisors](#)
Subject: Portsmouth Square
Date: Tuesday, May 12, 2020 8:27:40 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[2020 Signed letter to BOS re PS.dot](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please distribute to the members of the Board of Supervisors. Thanks.

Anni Chung
President & CEO



[731 Sansome Street, Suite 100](#) | San Francisco | California 94111-1725 |
www.selfhelpelderly.org
Direct: (415) 677-7555 | Main: (415) 677-7600 | [Fax: \(415\) 296-0313](#)
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San Francisco
731 Sansome Street
San Francisco, CA 94111-3123
Telephone: 415-677-7600
Fax: 415-296-0313

San Mateo
50 East Fifth Avenue
San Mateo, CA 94401-4107
Telephone: 650-342-0822
Fax: 650-342-8935

May 12, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Yee and Members of the Board of Supervisors:

On behalf of Self-Help for the Elderly, I am writing to urge the Board of Supervisors to include Portsmouth Square as part of the 2020 Park Bond.

Portsmouth Square is truly Chinatown's "extended living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process, which thousands of community members participated. This process took over 8 years and the city already spent \$1.8 million in this planning and design phase.

In addition, Self-Help for the Elderly has been a tenant and of the PS Clubhouse for over 10 years. We serve many seniors at this site every day. Healthy, clean, and safe open spaces are critical in every community, especially true in low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond, which may be at least 8 years away. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

We request that the Board include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Anni Chung
President and CEO

From: [Tan Chow](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Peskin, Aaron \(BOS\)](#)
Cc: ding.b.lee.168@gmail.com
Subject: CCBA SUPPORTS PSQ for 2020 Bond.pdf
Date: Tuesday, May 12, 2020 8:26:07 AM
Attachments: [CCBA BOS PSQ 2020 Bond.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board President Norman Yee and the Board of Supervisor,

I am sending this attached letter on behalf of President Ding Lee of the Chinese Consolidated Benevolent Association and urging you to support the inclusion of Portsmouth Square into the 2020 Parks and Infrastructure Bond. Much appreciated for your support for Chinatown!

-Tan Chow

Sent from my iPhone



CHINESE CONSOLIDATED BENEVOLENT ASSOCIATION

"Chinese Six Companies"

The Official Representative Association of Chinese in America

843 STOCKTON STREET • SAN FRANCISCO, CALIFORNIA 94108

TEL: (415) 982-6000 • FAX: (415) 982-6010

May 11, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

To: The San Francisco Board of Supervisors:

On behalf of the greater Chinatown community, we urge the San Francisco Board of Supervisors to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who mostly live in crowded SROs and are in desperate need of the renovations proposed in the conceptual design. Beyond serving residents, Portsmouth Square is also a Chinatown gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,
Ding Lee
President of Chinese Consolidated Benevolent Association

From: [Sarah Wan](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: [Tan Chow](#)
Subject: CYC - Letter to Include Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 12:20:38 AM
Attachments: [CYC Letter to BOS in Support of Portsmouth Square 2020 Park Bond.pdf](#)

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Dear President Buell:

Community Youth Center of San Francisco (CYC) urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

Since 1970, CYC has set the standard for awareness and activism in the Asian community. Originally founded to address the problems of juvenile delinquency and gang violence in Chinatown, CYC has grown to encompass behavioral health, education, intervention, leadership development, street outreach and workforce development in all our programs. We offer services directed at responding to the complex set of issues the youth in our community face including acculturation, difficulties in school, economic hardship and substance abuse. Our educational enrichment, leadership building, and job-readiness programs have earned CYC a unique reputation as a key agency for Asian youth services in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

Community Youth Center of San Francisco (CYC) requests that you include Portsmouth Square as part of the 2020 Park Bond. Thank you for your support to one of the most vulnerable communities.

Best regards,

Sarah Ching-Ting Wan
Executive Director
sarahw@cycsf.org

Community Youth Center of San Francisco (CYC)
Main Office & CYC-Intel Computer Clubhouse
1038 Post Street
San Francisco, California 94109
Tel.: [415.775.2636](tel:415.775.2636) x 218
Fax: [415.775.1345](tel:415.775.1345)
www.cycsf.org

Youth are the center of our community.

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May 11, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

Community Youth Center of San Francisco (CYC) urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

Since 1970, CYC has set the standard for awareness and activism in the Asian community. Originally founded to address the problems of juvenile delinquency and gang violence in Chinatown, CYC has grown to encompass behavioral health, education, intervention, leadership development, street outreach and workforce development in all our programs. We offer services directed at responding to the complex set of issues the youth in our community face including acculturation, difficulties in school, economic hardship and substance abuse. Our educational enrichment, leadership building, and job-readiness programs have earned CYC a unique reputation as a key agency for Asian youth services in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

Community Youth Center of San Francisco (CYC) requests that you include Portsmouth Square as part of the 2020 Park Bond. Thank you for your support to one of the most vulnerable communities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sarah Wan', is written over a white background.

Sarah Wan
Executive Director

MAIN OFFICE
1038 Post Street
San Francisco, CA 94109
TEL: 415.775.2636
FAX: 415.775.1345

BAYVIEW BRANCH OFFICE
5009 Third Street
San Francisco, CA 94124
TEL: 415.550.1151
FAX: 415.775.1345

RICHMOND BRANCH OFFICE
319 Sixth Avenue, Suite 201
San Francisco, CA 94118
TEL: 415.752.9675
FAX: 415.752.9033

WEBSITE: www.cycsf.org
EMAIL: cyc@cycsf.org

From: [Stephen Gong](#)
To: [BOS-Supervisors](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Subject: Portsmouth Square
Date: Monday, May 11, 2020 7:10:46 PM
Attachments: [Portsmouth.doc](#)

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To whom it may concern. Please see the attached letter in support of including the renovation of Portsmouth Square in the 2020 Park Bond.

Sincerely,

Stephen

Stephen Gong
Executive Director
Center for Asian American Media
145 Ninth Street
San Francisco, CA 94103

Tune in! ASIAN AMERICANS, a doc series on the Asian American experience is coming to PBS stations May 11-12, 2020. Co-Produced by CAAM. [Learn more](#)
[#AsianAmPBS](#)



May 11, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

The Center for Asian American Media urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

CAAM presents films that reflect the rich diversity of Asian American experiences and we have a long history of presenting films in San Francisco Chinatown that convey the neighborhood's important and unique history. This project is vital to the well-being of the community.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

The Center for Asian American Media requests that you include Portsmouth Square as part of the 2020 Park Bond.

Sincerely,

Stephen Gong
Executive Director

STORIES TO LIGHT

From: [Roy Chan](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Subject: Request for Inclusion of Portsmouth Square in 2020 Park Bond
Date: Monday, May 11, 2020 6:33:26 PM
Attachments: [CCDC Letter to BofS - PSq 2020 Park Bond.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To President Yee & Board of Supervisors:

Please see attached letter on behalf of Chinatown Community Development Center requesting inclusion of Portsmouth Square in 2020 Park Bond.

Regards,

Roy Chan
Community Planning Manager
Chinatown Community Development Center
(415) 984-1447



Chinatown Community
Development Center
華協中心

1525 Grant Avenue
San Francisco, CA 94133
TEL 415.984.1450
FAX 415.362.7992
TTY 415.984.9910
www.chinatowncdc.org

May 11, 2020

President Norman Yee
San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Inclusion of Portsmouth Square in 2020 Park Bond

Dear President Yee:

The **Chinatown Community Development Center (CCDC)** urges the Board of Supervisors and Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. CCDC has worked in partnership with the Recreation and Park Department and the Planning Department for over 7 years in extensive planning, community outreach, and support for improving Portsmouth Square. Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who are in desperate need of the renovations proposed in conceptual design from the community-engaged planning process.

Founded in 1977, CCDC's goal has been to build affordable housing, develop grassroots leadership, and empower low-income residents and youth for civic engagement in San Francisco. CCDC owns and/or manages 34 properties in San Francisco neighborhoods, providing affordable housing to over 4,500 low income families, adults, and seniors. CCDC believes in a comprehensive vision of community, a quality environment, a healthy neighborhood economy, and active voluntary associations. We are committed to the empowerment of low-income residents, diversity and coalition building, and social and economic justice.

Since 2012, CCDC has been a key partner collaborating with the Recreation and Park Department and the Planning Department on the re-envisioning and developing concept plans for Portsmouth Square. Funded by the community benefit funds from the Transbay District Plan, CCDC worked closely with Gensler on a Needs Assessment and the architect partnership of SWA Group and MEI Architects on a conceptual plan and current work on the schematic design. Both the city partners and neighborhood grassroots volunteers have invested hundreds of thousands of dollars and countless hours in this process to improve the most important and heavily used, open space in Chinatown.

CCDC worked alongside Recreation and Park Department to ensure broad participation in five community outreach meetings that have broken attendance records for such meetings ever in the City's history. The resulting conceptual plan has been embraced by hundreds of neighborhood partners and park users who actively participated in these workshops. The innovative design is respectful of the park's key community uses and offers architectural features that will provide innovative resiliency facilities serving the neighborhood in an emergency. As part of this



Chinatown Community
Development Center
華協中心

1525 Grant Avenue
San Francisco, CA 94133
TEL 415.984.1450
FAX 415.362.7992
TTY 415.984.9910
www.chinatowncdc.org

resiliency and sustainability piece, CCDC has also raised additional funds for the project from Enterprise Community Partners and the San Francisco Public Utilities Commission.

Portsmouth Square's schematic design would have been ready for inclusion in the 2020 Park Bond if it was not for the need of EIR for the Bridge removal. Numerous public funds and staff hours have been invested in the development and the community approval of the concept plan. The Portsmouth Square renovation is a key infrastructure project desperately needed by residents and that the neighborhood is expecting.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

CCDC requests that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,

Roy Chan
Community Planning Manager

cc: Supervisor Sandra Lee Fewer
Supervisor Catherine Stefani
Supervisor Aaron Peskin
Supervisor Gordon Mar
Supervisor Dean Preston
Supervisor Matt Haney
Supervisor Rafael Mandelman
Supervisor Hillary Ronen
Supervisor Shamann Walton
Supervisor Ahsha Safai

From: [Amy Dai](#)
To: [BOS-Supervisors](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Subject: Letter to Include Portsmouth Square in 2020 Park Bond
Date: Monday, May 11, 2020 5:56:26 PM
Attachments: [Letter to Include Portsmouth Square in 2020 Park Bond.pdf](#)

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The San Francisco Board of Supervisors:

On behalf of the greater Chinatown community, we urge the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who mostly live in crowded SROs and are in desperate need of the renovations proposed in the conceptual design. Beyond serving residents, Portsmouth Square is also a Chinatown gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,
Amy Dai
Project Coordinator
SRO Families United Collaborative

Amy.Dai@chinatowncdc.org



May 11, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

To: The San Francisco Board of Supervisors:

On behalf of the greater Chinatown community, we urge the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

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Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,
Amy Dai
Project Coordinator
SRO Families United Collaborative
Amy.Dai@chinatowncdc.org

cc: Angela.calvillo@sfgov.org
Alisa.somera@sfgov.org
Eileen.mchugh@sfgov.org

From: [Community Tenants Association San Francisco](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Subject: Letter to BOS in Support of Portsmouth Square 2020 Park Bond
Date: Monday, May 11, 2020 5:28:37 PM
Attachments: [2020.5.11 Letter to BOS in Support of Portsmouth Square 2020 Park Bond.pdf](#)

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Dear Board of Supervisors,

Please see attached Letter to Include Portsmouth Square in 2020 Park Bond.

Sincerely,
Community Tenants Association



May 11, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

To: The San Francisco Board of Supervisors:

On behalf of the greater Chinatown community, Community Tenants Association (CTA) urge the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who mostly live in crowded SROs and are in desperate need of the renovations proposed in the conceptual design. Beyond serving residents, Portsmouth Square is also a Chinatown gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Sincerely,

A handwritten signature in black ink that reads 'Wing Hoo Leung'. The signature is written in a cursive, flowing style.

Wing Hoo Leung
President, Community Tenants Association

From: [Rosa Chen](#)
To: [BOS-Supervisors](#)
Subject: Fwd: Letter to Include Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 9:39:50 AM

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----- Forwarded message -----

From: **Rosa Chen** <rosa621@gmail.com>
Date: Tue, May 12, 2020 at 9:20 AM
Subject: Letter to Include Portsmouth Square in 2020 Park Bond
To: Alisa.somera@sfgov.org <Alisa.somera@sfgov.org>, Angela.calvillo@sfgov.org <Angela.calvillo@sfgov.org>, Eileen.e.mchugh@sfgov.org <Eileen.e.mchugh@sfgov.org>, Norman.yee@sfgov.org <Norman.yee@sfgov.org>
CC: Tan Chow <tandchow@gmail.com>

May 12, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

To: The San Francisco Board of Supervisor

As a District 3 Parks and Recreation Open Space Advisory Council member, I urge the Board of Supervisors and the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. In the last seven years, we have actively engaged in the community process to inform the Conceptual Plan for much needed improvements to Portsmouth Square. Our community members worked closely with the San Francisco Recreation and Park Department to enable record breaking participation in five community outreach meetings. The resulting Conceptual Plan has been embraced by the countless park users who offered their heartfelt input and now fully expect that the community approved Portsmouth Square improvements be included in the 2020 Park Bond.

Considered Chinatown's "living room," Portsmouth Square serves as crucial open space improving the wellness of thousands of residents each day who mostly live in crowded SROs and are in desperate need of the renovations proposed in

the conceptual design. Beyond serving residents, Portsmouth Square is also a Chinatown gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the improvements to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings, and programs.

The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Regards,
Rosa Chen
D3 PROSAC



From: [Rick Yuen](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com; [Rose Chung](#)
Subject: Inclusion of Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 5:39:20 AM

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May 12, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Letter to Include Portsmouth Square in 2020 Park Bond

Dear President Buell:

APA Family Support Services of San Francisco urges the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

APA has a long history in San Francisco, whose mission is to Build Strong and Healthy Families. We have served the Chinatown Community for over 30 years as an institution that provides programs and services to the most vulnerable children and families living in Chinatown. Healthy, clean, and safe open spaces are critical in every community, especially true in low-income communities of color, and of the utmost importance for Chinatown as one of the densest neighborhoods with the least open space in San Francisco.

Chinatown cannot wait for funding for Portsmouth Square's improvements until the next bond. The community needs the upgrades to start as soon as possible to improve the lives of thousands of local residents that depend on this open space for improved safety, wellness and recreation, community gatherings and programs.

The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

APA Family Support Services requests that you include Portsmouth Square as part of the 2020 Park Bond.

Sincerely,

Richard “Rick” Yuen
阮健平
Executive Director
APA Family Support Services

Children are our Future!

[10 Nottingham, San Francisco, CA 94133 Google map](#)

P: [\(415\) 617-0061 ext 779](tel:(415)617-0061)

F: [\(415\) 335-4784](tel:(415)335-4784)



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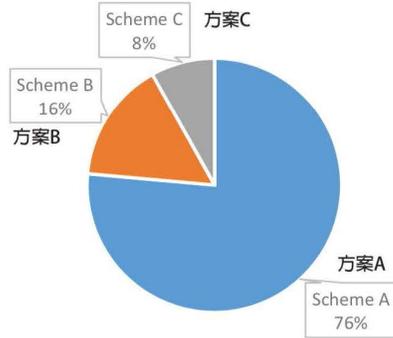
-COVID-19/Shelter in Place-

APA FRC's, centers, and offices have shifted to a remote; at home, work environment (except for essential services*) as mandated by City & County Governments to protect our employees and the community and to help minimize the exposure to and potential transmission of illness during this COVID-19 “Shelter in Place” period.

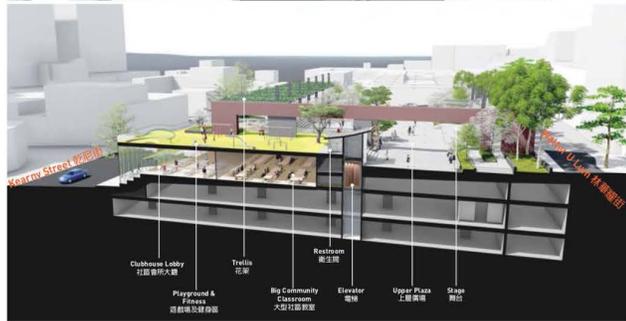
You may experience a slightly longer response time than normal. We appreciate your patience and understanding.

* essential services include Food Pantry, Enhanced Visitation and Therapeutic Crisis Counseling

Q1.TERRACES: Which scheme for plaza terraces do you prefer?
 平台：整體來說，你最喜歡哪一個方案？



Recommendation:
 Use terrace massing of Scheme A
 建議：採用方案A的平台架構



Workshop 3 Survey Results 第三次工作坊問卷回饋結果



Key Plan 索引平面



Existing Conditions 現況



Bird's eye at Kearny & Clay

方案A：乾尼及企李街角鳥瞰

San Francisco Planning



swa | MEI



Plan

平面

Key Plan 索引平面



Existing Conditions 現況



Kearny & Clay

乾尼及企李街角

Key Plan 索引平面



Existing Conditions 現況



Washington & Walter U. Lum

華盛頓及林華耀街角鳥瞰



From: [Vincent Pan](#)
To: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Mchugh, Eileen \(BOS\)](#); [Yee, Norman \(BOS\)](#)
Subject: Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 10:07:50 AM

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May 12, 2020

San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Re: Portsmouth Square in 2020 Park Bond

To the San Francisco Board of Supervisors:

On behalf of Chinese for Affirmative Action (CAA), I urge the Board of Supervisors and the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond.

For the last seven years, there has been a community process to engage community members and neighborhood groups like CAA to inform the conceptual plan for much-needed improvements to Portsmouth Square. Many of us worked closely with the San Francisco Recreation and Park Department to ensure high participation in five community outreach meetings. Park users who offered their heartfelt input understandably believed and expected that Portsmouth Square improvements would be forthcoming and would be included in the 2020 Park Bond.

Portsmouth Square serves as crucial open space for the wellness of thousands of residents who mostly live in crowded SROs, and they would benefit and need the improvements to Portsmouth Square. Portsmouth Square is also a gateway for the hundreds of visitors and tourists who shop and dine in Chinatown each day. More than just a recreational space, Portsmouth Square is the most heavily used park in the densest neighborhood in the City.

Funding for Portsmouth Square's improvements should be included in the 2020 Park Bond. It is imperative that improvements start as soon as possible to improve the lives of thousands of local residents that depend on this open space for safety, wellness and recreation, community gatherings, and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SROs. It is crucial for the City that says it is committed to racial equity to include this project to support Chinatown as a low-income, vulnerable community in this funding cycle.

We request that you include Portsmouth Square as part of the 2020 Park Bond.

Sincerely,

--

Vincent Pan

Co-Executive Director

He/Him

Chinese for Affirmative Action

[17 Walter U. Lum Place, San Francisco, CA 94108](#)

[415-274-6750](tel:415-274-6750) | vpan@caasf.org

Join our Movement Forward! : [Facebook](#) | [Twitter](#) | [Website](#)









From: [Kent Woo](#)
To: [BOS-Supervisors](#); [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); Eileen.mchugh@sfgov.org
Cc: tandchow@gmail.com; [Pak, Sunny \(DPH\)](#); kentwoo@nicoschc.org; ["Michael S Liao"](#); [Peskin, Aaron \(BOS\)](#)
Subject: Inclusion of Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 12:04:59 PM
Attachments: [image001.png](#)

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May 12, 2020

President Mark Buell
San Francisco Recreation and Park Commission
City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Inclusion of Portsmouth Square in 2020 Park Bond

Dear President Buell:

On behalf of NICOS Chinese Health Coalition, I am writing to urge the Recreation and Park Commission to include Portsmouth Square as part of the 2020 Park Bond. Portsmouth Square is truly Chinatown's "living room," serving as a crucial open space improving the wellness of thousands of residents each day. Portsmouth Square is in desperate need of the renovations proposed in conceptual designs developed through a long and involved community-engaged planning process.

NICOS Chinese Health Coalition is a public-private-community partnership of more than 30 health and human service organizations. The mission of NICOS is to enhance the health and well-being of San Francisco's Chinese Community. Since 1985, NICOS has been engaged in advocacy, research, training, coalition-building and program implementation for the benefit of this community and the organizations that serve it.

Chinatown needs upgrades to Portsmouth Square to start as soon as possible. Thousands of local residents depend on this open space for improved safety, wellness and recreation, community gatherings and programs. The current health pandemic has proven the critical need for high quality open space in a neighborhood where most residents live in SRO's. It is crucial for the City that says it is committed to racial equity to include this important project to support Chinatown as a low-income, vulnerable community in this funding cycle. Portsmouth Square should be included along with other crucial projects including Gene Friend Rec Center and the Japantown Peace Plaza.

If you have any questions or comments, please feel free to contact me.

Thanks,

Kent Woo, MSW

Executive Director

NICOS Chinese Health Coalition

1208 Mason Street

San Francisco, CA 94112

Phone: 415.788.6426

Fax: 415.788.0966

Email: kentwoo@nicoschc.org

Web: www.nicoschc.org



Like us on

NICOS Chinese Health Coalition is a public-private-community partnership of more than 30 health and human service providers. The mission of NICOS is to enhance the health and well-being of San Francisco's Chinese community. Since 1985, NICOS has been engaged in advocacy, research, training, coalition-building and program implementation for the benefit of this population and the organizations that serve it.

From: [ClaudineCheng](#)
To: [BOS-Supervisors](#)
Cc: [Allan Low](#); [Ginsburg, Phil \(REC\)](#)
Subject: Support for inclusion of Portsmouth Square in 2020 Park Bond
Date: Tuesday, May 12, 2020 12:14:39 PM

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Dear Supervisors,

I am writing to join the community in supporting the inclusion of Portsmouth Square in the 2020 Park Bond.

Community stakeholders started the discussion of this project in or around 1987 and that effort cumulated in 2012 with the community embarking on solid steps in the design of the park. To date, over a million dollars have been spent in the process, together with hundreds of hours of public input.

The project will meet not only a critical need for open space in the Chinatown neighborhood, but will also create jobs and other opportunities.

If the project is not included in this bond measure, it would mean that the community has to start all over when time comes for the next bond issue, which is not until seven years later.

Time is of the essence for this much needed infrastructure project and i urge you to amend the ordinance to include Portsmouth Square without affecting the other projects that are already included.

Thank you for your consideration.

Regards,
Claudine Cheng

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: Support of 2020 San Francisco Health and Recovery Bond
Date: Wednesday, May 27, 2020 5:03:00 PM

From: TRILCE & CHARLES <helpmlpark@gmail.com>
Sent: Saturday, May 16, 2020 11:58 AM
To: Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Support of 2020 San Francisco Health and Recovery Bond

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May 16, 2020

Board of Supervisors

**1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA**

Via email Board.of.Supervisors@sfgov.org
District 1 Sandra.Fewer@sfgov.org
District 2 Catherine.Stefani@sfgov.org
District 3 Aaron.Peskin@sfgov.org
District 4 Gordon.Mar@sfgov.org
District 5 Dean.Preston@sfgov.org
District 6 Matt.Haney@sfgov.org
District 7 Norman.Yee@sfgov.org
District 8 Rafael.Mandelman@sfgov.org
District 9 Hillary.Ronen@sfgov.org
District 10 Shamann.Walton@sfgov.org
District 11 Ahsha.Safai@sfgov.org

RE: 2020 San Francisco Health and Recovery Bond

Dear Board of Supervisors,

I am writing to express my support on behalf of **Help McLaren Park** for the **2020 San Francisco Health and Recovery Bond**. This 2020 Bond will be considered for recommendation by the Board of Supervisors for inclusion on the November Ballot.

Our City's economic and financial situation has changed due to COVID-19. The **2020 San Francisco Health and Recovery Bond** will prioritize shovel-ready projects delivering essential government services, support economic recovery through job creation for San Franciscans, provide one-time funding for behavioral health and health access, while prioritizing basic infrastructure investments in our parks and recreation facilities and right-of-way infrastructure so people can get back to work quickly and help San Francisco recover.

During COVID-19, San Francisco residents sought solace and refuge in our City Parks for exercise and better mental health, especially in denser neighborhoods and in Equity Zones. A recent survey by the National Recreation and Park Association found that 83% of American adults agree that visiting their local parks, trails and open spaces are essential for their mental and physical well-being during the COVID-19 pandemic. The benefits of parks are long lasting, and it clear that planning for better days ahead will ensure that our open spaces are resilient.

Help McLaren Park is supportive of the **2020 San Francisco Health and Recovery Bond City**. In particular, the 2020 Bond has identified several parks, open space, and recreation facilities and improvement projects that address a range of benefits for residents and employees to increase quality of life, mental well-being and physical health.

The previous 2008 and 2012 bonds allowed San Francisco Recreation and Park Department to complete over 27 large capital projects and over 130 citywide park projects. This level of commitment and dedication immensely improved our parks system, but much more needs to be done. Many of McLaren Parks projects are only midway finished. (Roadwork, replacing crumbled paths, lighting the Jerry Garcia Amphitheater, Phase II of the Bike Park, Louis Sutter Clubhouse improvements, a restroom at McLaren Playground, etc.) This money is imperative in order to not lose what has begun. Please support the **2020 San Francisco Health and Recovery Bond City** by approving the Bond proposal for the November 2020 Ballot.

Thank you for supporting of our parks and City!

Sincerely,

Chuck & Trilce Farrugia

--

Help McLaren Park

Facebook - Help McLaren Park

<https://www.facebook.com/JohnMcLarenPark>

www.helpmllpark.weebly.com

Member of the SF Parks Alliance



From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: 2020 San Francisco Health and Recovery Bond
Date: Wednesday, May 27, 2020 5:04:00 PM

From: Potrero del Sol <potrerodelsol@gmail.com>
Sent: Friday, May 15, 2020 12:47 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: 2020 San Francisco Health and Recovery Bond

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Dear Board of Supervisors,

I am writing to express my support on behalf of the Potrero del Sol Community Garden (SF's oldest community garden) for the **2020 San Francisco Health and Recovery Bond**. This 2020 Bond will be considered for recommendation by the Board of Supervisors for inclusion on the November Ballot.

Our City's economic and financial situation has changed due to COVID-19. The **2020 San Francisco Health and Recovery Bond** will prioritize shovel-ready projects delivering essential government services, support economic recovery through job creation for San Franciscans, provide one-time funding for behavioral health and health access, while prioritizing basic infrastructure investments in our parks and recreation facilities and right-of-way infrastructure so people can get back to work quickly and help San Francisco recover.

During COVID-19, San Francisco residents sought solace and refuge in our City Parks for exercise and better mental health, especially in denser neighborhoods and in Equity Zones. A recent survey by the National Recreation and Park Association found that 83% of American adults agree that visiting their local parks, trails and open spaces are essential for their mental and physical well-being during the COVID-19 pandemic. The benefits of parks are long lasting, and it clear that planning for better days ahead will ensure that our open spaces are resilient.

Potrero del Sol supports the **2020 San Francisco Health and Recovery Bond City**. In particular, the 2020 Bond has identified several park, open space, and recreation facilities and improvement projects that address a range of benefits for residents and employees to increase quality of life, mental well-being and physical health.

The previous 2008 and 2012 bonds allowed San Francisco Recreation and Park Department to complete over 27 large capital projects and over 130 citywide park projects. This level of commitment and dedication immensely improved our parks system, but much more needs to be done. Please support the **2020 San Francisco Health and Recovery Bond City** by approving the Bond proposal for the November 2020 Ballot.

Thank you for supporting of our parks and City!

Mary Beth Pudup

Volunteer coordinator at Potrero del Sol

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Residential Water and Sewer Lateral Service Line Protection Program - American Water Resources
Date: Thursday, May 28, 2020 2:39:00 PM
Attachments: [1. Board of Supervisors Resolution No. 202-19.pdf](#)
[2. Fully Executed Agreement.pdf](#)

Hello Supervisors,

Pursuant to Resolution No. 202-19, please find the attached report with supporting documents from the PUC.

Thank you,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: Balenzuela, Justin <JBalenzuela@sfwater.org>
Sent: Thursday, May 28, 2020 11:26 AM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: Scarpulla, John (PUC) <JScarpulla@sfwater.org>; Imperial, Megan (PUC) <MImperial@sfwater.org>; Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>
Subject: Residential Water and Sewer Lateral Service Line Protection Program - American Water Resources

Dear Madam Clerk,

In accordance to Resolution No. 202-19, the SFPUC is submitting a copy of the fully executed agreement to Agreement PRO.0086, Residential Water Service and Sewer Lateral Service Line Protection Program, with American Water Resources, LLC for inclusion into the official file.

Please find attached copies of the following documents relating to the agreement:

1. Board of Supervisors Resolution No. 202-19
2. Copy of the Fully Executed Agreement

A hard copy of the agreement will be delivered to the Clerk's Office once the Shelter-in Place order has been lifted.

Best,
Justin Balenzuela

SFPUC – Policy & Government Affairs
JBalenzuela@swater.org | 415.934.3908

1 [Contract Agreement - American Water Resources - Residential Water Service and Sewer
2 Lateral Service Line Protection Program - Anticipated Revenue of \$1,000,000]

3 **Resolution authorizing the General Manager of the San Francisco Public Utilities**
4 **Commission (SFPUC) to execute Agreement No. PRO.0086, Residential Water Service**
5 **and Sewer Lateral Service Line Protection Program with American Water Resources**
6 **(AWR); authorizing AWR to market a voluntary water service and sewer lateral**
7 **insurance program to SFPUC residential customers in San Francisco in exchange for**
8 **payment of \$3.61 per month to SFPUC for each enrolled customer, for a term of four**
9 **years to commence upon Board approval and anticipated revenue of \$1,000,000 or**
10 **more to SFPUC, subject to approval by the Board of Supervisors under Charter,**
11 **Section 9.118(a).**

12
13 WHEREAS, The San Francisco Public Utilities Commission (SFPUC) seeks to enter
14 into an agreement with a qualified proposer to market a voluntary water service and sewer
15 lateral protection program to SFPUC's residential customers whose water service line is
16 equal to or less than two inches; and

17 WHEREAS, It is necessary to proactively inform SFPUC's residential customers of
18 potential utility interruptions, in order to ensure continuous critical utility services and
19 communication of applicable San Francisco Public Works Codes; and

20 WHEREAS, The Request for Proposals was advertised on January 26, 2018; and

21 WHEREAS, The Agreement is anticipated to begin in June 2019 and end in June
22 2023, with a duration of 4 years; and

23 WHEREAS, Review of the proposals resulted in the establishment of American Water
24 Resources as the highest scoring, responsible, and qualified proposer; and

1 WHEREAS, In exchange for SFPUC support and use of the SFPUC logo, American
2 Water Resources will compensate SFPUC \$3.61 per month for each customer enrolled in
3 their program; and

4 WHEREAS, Because the anticipated revenue to the SFPUC under this Agreement is
5 \$1,000,000 or more, the Agreement requires approval of the Board of Supervisors under
6 Charter, Section 9.118(a); and

7 WHEREAS, Contract Monitoring Division (CMD) subconsulting goals are not
8 applicable for this agreement; and

9 WHEREAS, The firms being awarded a contract by the SFPUC must be in compliance
10 with the Equal Benefits Provisions of Chapter 12B of the City's Administrative Code either at
11 the time of the award, or within two weeks of the date of the Commission award; failure of the
12 bidder to obtain compliance certification from CMD may, in the General Manager's sole
13 discretion, result in re-advertising and re-selecting consultants at the discretion of the City;
14 and

15 WHEREAS, On March 12, 2019, the SFPUC passed Resolution No. 19-0052
16 approving the selection of American Water Resources, and authorizing the General Manager
17 to execute Agreement No. PRO.0086, Residential Service Line Protection Program, with
18 American Water Resources with a duration not-to-exceed four years; now, therefore be it

19 RESOLVED, That the Board of Supervisors hereby approves the selection of
20 American Water Resources and authorizes the General Manager of SFPUC to execute
21 Agreement No. PRO.0086, Residential Service Line Protection Program, with American
22 Water Resources ("AWR") to market a voluntary water service and sewer lateral protection
23 program to SFPUC's residential customers whose water service line is equal to or less than
24 two inches with a duration not-to-exceed four years, subject to approval by the Board of
25 Supervisors under Charter, Section 9.118(a); and, be it

1 FURTHER RESOLVED, That within thirty (30) days of the contract being fully-
2 executed by all parties, the SFPUC shall provide the final contract to the Clerk of the Board
3 for inclusion into the official file

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City and County of San Francisco

Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 190331

Date Passed: April 23, 2019

Resolution authorizing the General Manager of the San Francisco Public Utilities Commission (SFPUC) to execute Agreement No. PRO.0086, Residential Water Service and Sewer Lateral Service Line Protection Program with American Water Resources (AWR); authorizing AWR to market a voluntary water service and sewer lateral insurance program to SFPUC residential customers in San Francisco in exchange for payment of \$3.61 per month to SFPUC for each enrolled customer, for a term of four years to commence upon Board approval and anticipated revenue of \$1,000,000 or more to SFPUC, subject to approval by the Board of Supervisors under Charter, Section 9.118(a).

April 17, 2019 Budget and Finance Sub-Committee - RECOMMENDED

April 23, 2019 Board of Supervisors - ADOPTED

Ayes: 11 - Brown, Fewer, Haney, Mandelman, Mar, Peskin, Ronen, Safai, Stefani, Walton and Yee

File No. 190331

I hereby certify that the foregoing
Resolution was ADOPTED on 4/23/2019 by
the Board of Supervisors of the City and
County of San Francisco.



Angela Calvillo
Clerk of the Board



London N. Breed
Mayor



Date Approved

**RESIDENTIAL WATER SERVICE AND SEWER LATERAL SERVICE LINE
PROTECTION PROGRAM**

PRO.0086

THIS AGREEMENT (this “**Agreement**”) is made as of the sixth day of May, 2019, by and between the SAN FRANCISCO PUBLIC UTILITIES COMMISSION (hereinafter referred to as “**CITY**”) and AMERICAN WATER RESOURCES, LLC, a Virginia limited liability company (hereinafter referred to as “**PROVIDER**”, together with CITY, the “**Parties**” and each individually, a “**Party**”).

WHEREAS, PROVIDER provides certain water/sewer service line protection programs;

WHEREAS, CITY is a department of San Francisco and the County of San Francisco providing water and wastewater services to San Francisco; and

WHEREAS, CITY desires to enter into a contract with PROVIDER to make the Protection Programs (as defined herein) and other services available to eligible residential homeowner customers of CITY; and

WHEREAS, On April 23, 2019, the Board of Supervisors of the City and County adopted Resolution No. 202-19 authorizing the General Manager of the San Francisco Public Utilities Commission (SFPUC) to execute Agreement No. PRO.0086; and

NOW, THEREFORE, for and in consideration of the mutual promises set forth herein, and subject to the terms and conditions herein stated, and agreeing to be legally bound thereby, the Parties agree as follows:

1. DEFINITIONS

The following words and phrases when used in this Agreement shall have the following meaning:

“**Change of Law**” means any of the following events occurring after the Effective Date:

1. the adoption, modification or repeal, or change in interpretation or application, of any applicable law, to the extent that compliance therewith materially expands the scope of the obligations of PROVIDER hereunder, materially interferes with, materially delays or materially increases the cost of performing PROVIDER’s obligations under this Agreement; or
2. the modification, change in interpretation or application, or imposition of any conditions, restrictions or limitations in any permit, license, approval, consent or other authorization which is required for the performance of the Services, to the extent that compliance therewith materially expands the scope of the obligations of PROVIDER hereunder, materially interferes with, materially delays or materially increases the cost of performing the obligations of PROVIDER hereunder.

“**Commence Work**” means the Repair Contractor’s time of arrival at the Member Customer’s service address.

“**Customer**” means the eligible residential homeowners that are at a service address identified from time to time on the books and records of CITY as receiving water and/or wastewater services from CITY and who are eligible to enroll in a Protection Program as provided on any Updated Service Address List.

“**Member Customer**” means any eligible Customer who has enrolled in one or more of the Protection Programs.

“**Member Customer Data**” means the name, address (both mailing and service addresses, if different), phone number, email address (if available), and such other information which has been made available directly from Customers themselves.

“**Protection Programs**” means those water and sewer service line programs that are administered by PROVIDER and offered to Customers and whose terms and conditions of coverage may be modified or amended by PROVIDER from time to time, in its sole and absolute discretion. The Protection Programs include: Water Line Protection Program, Sewer Line Protection Program, and Water and Sewer Line Protection Program.

“**Protection Program Fees**” means the periodic program fees charged by PROVIDER for Member Customers to participate in Protection Programs.

“**Repair Contractors**” means the licensed independent plumbing contractors engaged by PROVIDER to perform repair service work for the Protection Programs.

“**Repair Services**” shall mean the services that are set forth in the Protection Program terms and conditions between PROVIDER and the Member Customer.

“**Services**” means the Protection Programs and the On-Demand Services.

“**Uncontrollable Circumstance**” means any act, event, condition or circumstance beyond the reasonable control of a Party (or the Party’s subcontractors) which prevents, delays or otherwise materially adversely affects the ability of that Party to perform under this Agreement or materially adversely affects the associated cost incurred by that Party to perform any obligation under this Agreement (except payment obligations). Such acts, events, conditions or circumstances include, but are not limited to, Change of Law, strikes, lockouts, or other labor disturbances, earthquake, flood, hurricanes, or other natural disaster, acts of God, war, terrorism, civil insurrection, catastrophic equipment failure, electricity or other utility interruption or unavailability, failure or interference with normal sources of supply of equipment and materials necessary to provide the Services in accordance with the terms of this Agreement, accident, any failure or delay in obtaining any permit, license, approval, consent or other authorization for which a complete application or request has been submitted and which is required for the performance of the Services which is beyond a Party’s (or the Party’s subcontractors) reasonable control, any failure, delay or interference by a party (other than a Party to this Agreement or the

Party's subcontractors), issuance of a temporary restraining order or other form of injunction that prohibits prosecution of a material portion of the Party's obligation under this Agreement, acts of third parties or other circumstances beyond a Party's (or the Party's subcontractors) reasonable control.

2. OBLIGATIONS OF BOTH PROVIDER AND CITY

2.1 Review of Marketing Materials. PROVIDER will send marketing or promotional materials to CITY for review and approval of form and content prior to distribution to Customers. PROVIDER shall submit such materials to CITY via email or in any other manner agreed to by the Parties. CITY will use commercially reasonable efforts to review such materials within fifteen (15) business days. Once CITY approves a marketing or promotional material for use, PROVIDER has no obligation to submit such material for review by CITY prior to use in subsequent marketing campaigns unless PROVIDER has made material changes to such marketing or promotional material. For purposes of this Section 2.2 "material change" means a change to a marketing or promotional material that alters its overall appearance, substantive content, format, and/or outline.

2.2 Provision of Customer Data. PROVIDER will submit a list of potential service addresses in CITY's territory (the "**Quarterly Service Address List**") procured from a third party to CITY on a quarterly basis. Within fifteen (15) business days after submitting the Quarterly Service Address List to CITY, CITY will return the Quarterly Service Address List to PROVIDER with any changes that are required so the Quarterly Service Address List accurately reflects the service addresses for eligible Customers receiving water and/or wastewater services from CITY (the "**Updated Service Address List**").

3. PROVIDER'S OBLIGATIONS

3.1 Marketing and Promotion. PROVIDER will market and promote the Protection Programs to Customers through periodic marketing campaigns, the frequency and content of which will be proposed by PROVIDER and approved by CITY. In such marketing campaigns, PROVIDER may use any lawful and reasonable marketing or promotional methods of communication that are approved by CITY. Such methods of communication may include, without limitation, direct mail marketing, email marketing and telemarketing. PROVIDER's marketing and promotional responsibilities shall include strategic direction, planning, scheduling, creative design, creative production, printing, postage, telephone calls and email notices. PROVIDER shall cover the costs of producing and mailing all marketing materials.

3.2 Customer Service. PROVIDER shall handle all customer service activities related to the Services. Such activities will include without limitation (i) processing enrollments of Member Customers in the Protection Programs, (ii) responding to telephone inquiries regarding enrollment and coverage; and (iii) responding to requests for On-Demand Services (as defined below).

3.3 Claims Service. PROVIDER will administer all Protection Program claims activities for Member Customers. Such activities will include (i) receiving Protection Program claims, (ii)

making determinations on the acceptance or denial of all such claims, (iii) dispatching Repair Contractors to perform Repair Services for Member Customers in accordance with the Protection Program terms and conditions, (iv) maintaining claims file documentation and (v) the timely resolution of the Protection Program claim disputes.

3.4 Repair Contractor Network.

- A. PROVIDER will establish and maintain a repair service network of local, licensed independent plumbing contractors to perform Repair Services for Member Customers. Subject to the Protection Program terms and conditions, the cost of all Repair Services provided by Repair Contractors shall be paid by PROVIDER, subject to the agreements between PROVIDER and its Repair Contractors. All Repair Contractors shall be deemed subcontractors of PROVIDER.

- B. PROVIDER shall provide qualified reputable Repair Contractors to perform the repairs or replacement of the sewer lateral or water service line. The Repair Contractors must meet the following requirements:
 - (i) Repair Contractors must be licensed to do business in San Francisco, California.
 - (ii) The Repair Contractors must have a valid and active plumbing license from the State of California. When multiple workers are assigned to a job, unlicensed workers may be used. A licensed plumber must be present at all times to direct activities and perform all work that requires a licensed plumber.
 - (iii) All Repair Contractors must be insured.
 - (iv) PROVIDER shall contractually require all Repair Contractors to perform background checks to ensure any workers do not have a previous criminal record that renders him/her unfit to perform work on private property.

3.5 Programs and Services. Commencing on the Effective Date, the Protection Programs may be offered to Customers. In addition to the Protection Programs, during the Term, PROVIDER may offer on-demand water and sewer line repair and replacement services to Customers at a negotiated rate with Repair Contractors, subject to applicable law and other requirements (the “**On-Demand Services**”). On-Demand Services will cover water and sewer line repair and replacement services that would otherwise be covered if the Customer was enrolled in a Protection Program in exchange for the Customer signing up for the Water and Sewer Line Protection Program.

3.6 Customer Fees. Except as otherwise provided in this Agreement, PROVIDER agrees that during the Initial Term, the Protection Program Fees shall not exceed those specified in the fee schedule set forth on Appendix A. If PROVIDER’s repair frequency or costs exceed the anticipated and reasonable projections of PROVIDER, PROVIDER may propose to CITY an increase to the Protection Program Fees, subject to CITY’s consent, not to be unreasonably withheld, during the Renewal Term.

3.7 Member Customer Data. All Member Customer Data shall be property of PROVIDER and/or the Customer as applicable.

3.8 Work Product. PROVIDER has the exclusive right of ownership of all work product developed by PROVIDER for the Services including, but not limited to, marketing and promotional materials, specifications, drawings, sketches, models, samples, plans and programs.

3.9 Call Center. PROVIDER will staff and maintain a 24-7 toll-free call center for handling Claims for Member Customers under the Protection Programs. PROVIDER shall provide translation services for messaging and inbound calls. At a minimum, translation services must be available for Spanish, Tagalog, Russian, Chinese (Mandarin and Cantonese), and Vietnamese.

3.10 Timely Response.

- A. Water Line. PROVIDER shall (i) Commence Work within 8 hours of notification by Member Customer or CITY subject at all times to the Member Customer's availability; (ii) be responsible for coordinating both water service shut-off and turn-on as needed for repairs and restoration by calling CITY's City Distribution Division (CDD); (iii) and restore water connection within 24 hours for non-emergency repairs¹, subject to the Member Customer's availability. In an emergency, PROVIDER shall (i) Commence Work within 2 hours of notification by the Member Customer or CITY, subject to the Customer's availability; (ii) be responsible for coordinating both water service shut-off and turn-on as needed for repairs and restoration by calling CITY's CDD, subject to the Member Customer's availability; and (iii) restore water service within 8 hours, subject to the Member Customer's availability. Notwithstanding the foregoing, PROVIDER shall have no responsibility to adhere to these timelines due to CDD's failure to act promptly, the Member Customer's unavailability, or in the event permits are delayed through no fault of PROVIDER.
- B. Sewer Lateral. PROVIDER shall (i) Commence Work within 8 hours of notification by the Member Customer or CITY, subject to the Member Customer's availability; and (ii) complete work within 8 business days, subject to Member Customer's availability. Notwithstanding the foregoing, PROVIDER shall have no responsibility to adhere to these timelines in the event permits are delayed through no fault of PROVIDER.
- C. Sidewalk Restoration. The response times required above are related to addressing the function of the service line and do not include restoration work. Restoration work shall be completed within ten business days following the completion of the repair, subject to weather conditions, permitting delays and the Member Customer's availability.
- D. PROVIDER shall not perform any work on CITY's assets, including but not limited to the water meter and associated public service lines towards the water main. CITY shall not perform any work on a Member Customer's water or sewer line that is covered under

a Protection Program. Each Party shall be responsible for any damages caused for failing to perform in accordance with this subsection.

3.11 Repairs in Conformance to CITY Standards.

- A. PROVIDER's Repair Contractors shall provide high-quality repairs in adherence to the most current and applicable CITY and County of San Francisco standards, regional, state and federal rules and regulations including: specifications for materials and construction for water service lines and sewer laterals; preparation, repair and basic ground and sidewalk restoration work.
 - (i) Restoration shall include, at a minimum, filing, raking and reinstallation of existing soft landscaping and shrubbery and patching of paved surfaces. Patching of paved surfaces or sidewalks shall be done in conformance with CITY standards and specifications.
 - (ii) In the event that PROVIDER's Repair Contractor discovers during the course of performing a covered repair on a Member Customer's leaking or broken water service line that the service line consists of lead pipe, the Repair Contractor will replace the portion of the service line that is the Member Customer's responsibility with pipe that is in conformance with CITY regulations.
 - (iii) PROVIDER's Repair Contractors will be responsible for obtaining all relevant City & County of San Francisco permits through the appropriate CITY and County of San Francisco departments.
- B. In the case any portion of the sewer lateral requires repair or replacement, upon completion of the repair or replacement, the upper and lower lateral shall be inspected with video or close-circuit television. A digital copy of the video inspection shall be submitted to SFPUC. Required sewer lateral inspection procedures and documentation are described in Appendix B.

3.12 Customer Service and Reporting.

- A. PROVIDER shall provide CITY's customer service staff with training on the Protection Program and a list of frequently asked questions (FAQs). The FAQs should provide enough information to allow CITY's customer service staff to answer basic informational questions about the Protection Programs without delay or referral to PROVIDER's customer service. It is solely within CITY's discretion whether to use PROVIDER's FAQs when communicating with its customers. CITY may develop its own FAQs to answer Customer questions subject to PROVIDER's review and approval.
- B. PROVIDER will provide high-quality customer service with ongoing reporting to CITY for services provided. PROVIDER will provide CITY with a monthly report on the number and nature of Customer calls, address and dates of repairs and replacements. PROVIDER will also provide monthly reports listing Member Customer wait times for response at PROVIDER's call center and wait times for commencement and timeframe for completion of repair. The reporting described in this section is referred to as the "AWR Reports". Any additional reporting between the Parties will be discussed on an as needed basis. Additional reporting may be deemed Confidential Information.

3.13 Program Coverage and Fee Schedule.

- 1) The Protection Programs will be a flat-rate, subscription-based program with an unlimited dollar amount per occurrence and an unlimited number of occurrences per year for repairs covered pursuant to the Protection Program's terms and conditions.
- 2) All repairs and replacements performed under the Program shall be free from defects in material and workmanship for a period of three years from the date of repair or replacement.
- 3) There shall be no deductible or additional service fee borne by the Customer for covered claims.
- 4) PROVIDER shall allow Customer to file a claim immediately after the first 30 days of enrollment in accordance with the terms and conditions.
- 5) PROVIDER shall allow Customer to cancel at any time, regardless of claim history.

3.14 Eligible Customers. The Protection Programs shall be offered to all eligible CITY residential homeowner customers whose water service line is equal to or less than 2 inches, which represents approximately 111,500 eligible accounts. PROVIDER agrees to provide services to Customers in accordance with the terms and conditions of this Agreement. PROVIDER at all times will comply in all material respects with all federal, state and local laws, regulations and policies applicable to the services performed pursuant to this Agreement.

4. SCOPE OF CITY OBLIGATIONS

4.1 License. Subject to monitoring and approval by CITY for appropriate use, CITY, during the Term, grants PROVIDER a royalty-free, worldwide, perpetual, nonexclusive right and license to use CITY's name and logo (the "Logo") necessary for all marketing campaigns and/or promotional materials developed and used by PROVIDER in connection with this Agreement and the Services offered to Customers. A true and correct copy of the authorized Logo as of the Effective Date is set forth on Appendix C.

4.2 Cooperation. CITY will cooperate with PROVIDER by (i) routing any calls from Customers for enrollment, service or repairs to PROVIDER; (ii) assisting with claim execution as reasonably necessary; and (iii) supporting On-Demand referrals as mutually agreed by the Parties.

5. TERM OF AGREEMENT

The term of this Agreement shall commence on the date "Notice to Proceed" (NTP) has been issued (the "Effective Date"), and shall continue for a period of four (4) years (the "Initial Term"). The Initial Term may be extended, at the mutual option of CITY AND PROVIDER, for a period of two (2) years (the "Renewal Term", together with the Initial Term, the "Term") up to a cumulative total of nine (9) years, unless terminated sooner in accordance with Section 21 of this Agreement. Each Party agrees to give the other Party notice of whether it intends to exercise the Renewal Term option no later than ninety (90) days prior to the expiration of the Initial Term.

6. LICENSING & ADMINISTRATIVE FEE

During the Term, for each Member Customer actively enrolled in at least one or more Protection Programs and current on all Protection Program Fees, PROVIDER will pay \$3.61 for each Member Customer as a licensing and administrative fee per month *less* all refunds and cancellations (the “**Licensing and Administration Fee**”). PROVIDER will provide a report within fifteen (15) days after the end of each month setting forth the Licensing and Administrative Fee for such month. The Licensing and Administrative Fee will be trued-up on an on-going basis. The Licensing and Administrative Fee will be paid on a monthly basis by the 15th of the month for the prior month period.

7. KEY PERSONNEL

Each Party will identify a primary point of contact in connection with this Agreement and give the other Party notice of any changes.

8. NOTICES

All notices and communications deemed by either party to be necessary or desirable to be given to the other party shall be in writing and may be given by personal delivery to a representative of the parties or by mailing the same postage prepaid, addressed as follows:

If to CITY:

San Francisco Public Utilities Commission
Wastewater Enterprise
525 Golden Gate Avenue, 13th Floor
San Francisco, CA 94102
Attention: Assistant General Manager or Designee

If to PROVIDER:

American Water Resources, LLC
One Water Street
Camden, New Jersey 08102
Attention: President

with a copy, which shall not constitute notice:

American Water Resources, LLC
One Water Street
Camden, New Jersey 08102
Attention: Corporate Counsel/Legal Department

The address to which mailings may be made may be changed from time to time by notice mailed as described above. Any notice given by mail shall be deemed given on the day after that on which it is deposited in the United States Mail or overnight courier as provided above.

9. CONFIDENTIALITY

9.1 **Definition of Confidential Information.** “**Confidential Information**” shall mean all non-public information, materials, data, experience or knowledge concerning or related to Disclosing Party, whether any of such information is delivered in a written, oral, visual, electronic or other format and whether or not such information is marked as confidential. Confidential Information includes, but is not limited to, Disclosing Party’s trade secrets, intellectual property, business contacts, confidential financial information, technical know-how, Member Customer Data, claims frequency data, claims costs data, marketing strategies, research, technology, business plans, business strategies, pricing, suppliers, business records, software and data.

Notwithstanding the foregoing, AWR Reports shall not be deemed Confidential Information.

9.2 **Duty of Non-disclosure.** The Receiving Party shall maintain all Confidential Information received from the Disclosing Party in strict confidence. Without limiting the foregoing, the Receiving Party shall use the same degree of care as it uses to protect its own trade secrets and Confidential Information, and in no event less than a reasonable degree of care, to protect the Confidential Information. The Receiving Party shall not disclose Confidential Information to any third party without the prior written consent of the Disclosing Party. The Receiving Party shall use diligent efforts to safeguard the Confidential Information from unauthorized disclosure and to disclose such Confidential Information only to its directors, officers, members, employees, agents, subcontractors, consultants, advisors or other representatives, including legal counsel, accountants, tax, financial and other advisors (collectively “**Representatives**”) and strictly on a “need to know” basis. The Receiving Party shall be responsible for the failure of any of its Representatives or any third parties to whom Confidential Information is disclosed to abide by the provisions of this Agreement.

9.3 **Disclosure Required by Law.** The Receiving Party may disclose Confidential Information when required to do so by law, a court of competent jurisdiction, any governmental agency having supervisory authority over the business of the Disclosing Party, or by any administrative body or legislative body (including a committee thereof) with jurisdiction to order either Party to divulge, disclose or make accessible such information. Prior to making such required disclosure, the Receiving Party shall promptly notify the Disclosing Party of its receipt of an order or similar directive compelling disclosure so that the Disclosing Party may challenge such order or directive.

9.4 **Ownership of Information.** All Confidential Information shall remain the exclusive property of Disclosing Party. This Agreement does not grant or imply a license or conveyance of any such rights to Receiving Party except as otherwise set forth herein.

9.5 **Use of Information.** Receiving Party shall only use Confidential Information in connection with providing services under this Agreement and for no other purpose without the prior written consent of the Disclosing Party.

9.6 **Return of Confidential Information.** Upon a Disclosing Party’s written demand, Receiving Party and its Representatives shall return to Disclosing Party all Confidential Information disclosed pursuant to this Agreement. In addition, all information consisting of documents, memoranda, notes and other writings, recordings, analyses, compilations, studies or

other documents prepared by or for Receiving Party, or its Representatives, based on data contained in any Confidential Information disclosed pursuant to this Agreement, shall be returned to Disclosing Party or destroyed and confirm such destruction to Disclosing Party by delivery of a certificate signed by a duly authorized officer of Receiving Party.

9.7 **Remedies for Breach.** In the event of a breach of this Section 9 of this Agreement, the Parties acknowledge and agree that the non-breaching Party may suffer irreparable harm for which damages may be difficult to quantify. Accordingly, in the event of a breach of this Section 9, the non-breaching Party shall be entitled to pursue injunctive relief in addition to any other remedies that may be available under the terms of this Agreement or applicable law.

9.8 **Survival.** The terms of this Section 9 shall survive any termination or expiration of this Agreement. Receiving Party's obligations hereunder shall remain in full force and effect until all Confidential Information received is either returned to Disclosing Party or destroyed in accordance with this Section 9.

10. USE OF SUBCONTRACTORS

PROVIDER is permitted to use subcontractors, including Repair Contractors, marketing vendors and third party call centers. PROVIDER shall be solely responsible for reimbursing any of its subcontractor and CITY shall have no obligation to.

11. LIMITATIONS ON LIABILITY

IN NO EVENT SHALL EITHER PARTY BE LIABLE, REGARDLESS OF WHETHER ANY CLAIM IS BASED ON CONTRACT OR TORT, FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES PERFORMED IN CONNECTION WITH THIS AGREEMENT.

12. RESPONSIBILITY; INDEMNIFICATION

PROVIDER shall indemnify and hold harmless CITY and its officers, agents and employees from, and, if requested, shall defend them from and against the following claims, demands, losses, damages, costs, expenses, and liability (legal, contractual, or otherwise) arising from PROVIDER's performance under this Agreement: (i) injury to or death of a person, including employees of CITY or PROVIDER; (ii) loss of or damage to property; (iii) violation of local, state, or federal common law, statute or regulation, including but not limited to privacy or personally identifiable information, health information, disability and labor laws or regulations; (iv) strict liability imposed by any law or regulation; or (v) losses arising from PROVIDER's execution of subcontracts not in accordance with the requirements of this Agreement applicable to subcontractors. The foregoing indemnity shall include, without limitation, reasonable fees of attorneys, consultants and experts and related costs and CITY's costs of investigating any claims against CITY.

In addition to PROVIDER's obligation to indemnify CITY, PROVIDER specifically acknowledges and agrees that it has an immediate and independent obligation to defend CITY

from any claim which actually or potentially falls within this indemnification provision, even if the allegations are or may be groundless, false or fraudulent, which obligation arises at the time such claim is tendered to PROVIDER by CITY and continues at all times thereafter.

PROVIDER shall indemnify and hold CITY harmless from all loss and liability, including attorneys' fees, court costs and all other litigation expenses for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark, and all other intellectual property claims of any person or persons arising from PROVIDER's actions under this Agreement unless such claim relates to CITY's intellectual property.

13. INSURANCE

Without in any way limiting PROVIDER'S liability pursuant to Section 12, PROVIDER shall maintain in force, during the full term of Agreement, insurance in the following amounts and coverage:

1. Workers' Compensation, in statutory amounts, with Employers' Liability limits not less than 1,000,000 each accident, injury or illness; and
2. Commercial General Liability Insurance with limits not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Advertising Injury, Products and Completed Operations; and
3. Commercial Automobile Liability Insurance with limits not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.
4. Professional liability insurance, applicable to Proposer's profession, with limits not less than \$2,000,000 each claim with respect to negligent acts, errors or omissions in connection with professional services to be provided under this Agreement.

Commercial General Liability and Commercial Automobile Liability Insurance policies must be endorsed to provide: (i) CITY, its Officers, Agents, and Employees as named addition insured; (ii) that such policies are primary insurance to any other insurance available to the additional insureds, with respect to any claims arising out of this Agreement; (iii) all policies shall be endorsed to provide thirty (30) days' advance written notice to CITY of cancellation for any reason, intended non-renewal, or reduction in coverages (notices shall be sent to CITY address set forth in the Section entitled "Notices to the Parties"); (iv) should any of the required insurance be provided under a claims-made form, PROVIDER shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three years beyond the expiration of this Agreement, to the effect that, should occurrences during the Term give rise to claims made after expiration of this Agreement, such claims shall be covered by such claims-made policies; and (v) before commencing any Services, PROVIDER shall furnish to CITY certificates of insurance and additional insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to CITY, in form evidencing all coverages set forth above. Approval of the insurance by CITY shall not relieve or decrease PROVIDER's liability hereunder.

14. CLOSEOUT AGREEMENT

Beginning not later than sixty (60) days prior to the expiration of the Initial Term or the Renewal Term or, in the event of a termination of this Agreement pursuant to Section 21 as soon as practicable, the Parties shall negotiate in good faith regarding the terms and conditions of a closeout agreement that will address outstanding issues regarding this Agreement, the Services and the resolution of any claims by either Party.

15. EXCLUSIVITY; NON-COMPETITION

15.1 Exclusivity. During the Term, PROVIDER shall be the exclusive provider of the Services to Customers. CITY shall not promote or market any programs or services to Customers that are similar to or compete with the Services.

15.2 Non-Competition. During the Term, CITY acknowledges, agrees and covenants that it shall not, directly or indirectly, within the United States of America, solicit, sell, manage, operate, control, administer, market or otherwise assist in the sale on behalf of any entity other than PROVIDER, any service similar to the Services or any program or service offered by PROVIDER in competition with PROVIDER to any Customer.

15.3 Non-Solicitation. During the Term, CITY shall not solicit any Customers or Member Customers to participate in any similar Service that is offered by a third party other than PROVIDER.

16. UNCONTROLLABLE CIRCUMSTANCES

16.1 Subject to the requirements of Section 16.2 below, no Party shall be liable to the other Party for breach, default or delay in performance of any of its obligations under this Agreement (except an obligation to make payment when due) and shall be entitled to relief as provided for herein in the event such Party is rendered unable, wholly or in part, to carry out its respective obligations as the result of an Uncontrollable Circumstance. The affected Party shall be excused from performance (except an obligation to make payment when due) only during the period and to the extent that the Uncontrollable Circumstance adversely affects the affected Party's performance under this Agreement despite acting with all due diligence and dispatch. The Party asserting the existence of an Uncontrollable Circumstance shall bear the burden of demonstrating a reasonable causal link between the Uncontrollable Circumstance and the relief sought.

16.2 As a condition for being relieved of its obligations and/or seeking relief due to an Uncontrollable Circumstance, the Party claiming excuse from such Uncontrollable Circumstance ("**Excused Party**") shall:

- (a) Promptly give notice to the other Party of the occurrence of such Uncontrollable Circumstance;
- (b) Use its reasonable efforts to eliminate or mitigate the effect of such Uncontrollable Circumstance;
- (c) Promptly give notice to the other Party when such Uncontrollable Circumstance has been eliminated or has ceased to prevent the Excused Party from fulfilling its obligations under this Agreement; and

(d) Proceed to fulfill such obligations as soon as reasonably practicable after such Uncontrollable Circumstance has been eliminated or has ceased to prevent the Excused Party from fulfilling such obligations.

17. DISPUTE RESOLUTION

If a claim, controversy, or dispute arises out of or relating to this Agreement, or to the threatened, alleged or actual breach thereof by any Party, the Parties shall expeditiously schedule consultations or a meeting between the management representatives designated by each Party. The Parties shall attempt to resolve such dispute through consultation and negotiation, within thirty (30) days (or such longer period as mutually agreed by the Parties). The management representatives may, if both Parties agree, request the assistance of an independent mediator if they believe that such a mediator would be of assistance to the efficient resolution of the dispute. The designated representative of PROVIDER shall be at least a Vice President or equivalent officer.

18. PROVIDER STATUS

Neither PROVIDER nor any party contracting with PROVIDER shall be deemed to be an agent or employee of CITY. PROVIDER is and shall be an independent contractor, and the legal relationship of any person performing services for PROVIDER shall be one solely between that person and PROVIDER.

19. CITY WARRANTIES

CITY makes no warranties, representations, or agreements, either express or implied, beyond such as are explicitly stated in this Agreement.

20. CITY REPRESENTATIVE

Except when approval or other action is required to be given or taken by the General Manager of the Public Utilities Commission, or such person or persons as the General Manager shall designate in writing from time to time, the CITY's program manager, as designated from time to time, shall represent and act for CITY.

21. TERMINATION

CITY may terminate this Agreement at any time by providing one hundred eighty (180) days' prior written notice to PROVIDER during the third or fourth year of the Initial Term.

22. EFFECT OF TERMINATION

Upon termination of this Agreement, PROVIDER shall, at CITY's option, return or destroy, (and provide written declaration of such action), all materials bearing the Marks and Confidential Information of CITY. PROVIDER shall no longer hold itself out as being associated with CITY. Termination shall be without prejudice to the rights and obligations of the Parties, accrued prior to termination and shall not affect the operation of any provisions of this Agreement that is intended to survive termination.

23. WAIVER

No waiver of any default under this Agreement shall constitute or operate as a waiver of any subsequent default hereunder, and no delay, failure or omission in exercising or enforcing any right, privilege or option under this Agreement shall constitute a waiver, abandonment or relinquishment thereof or prohibit or prevent any election under or enforcement or exercise of any right, privilege or option hereunder. Failure by CITY to enforce any of the terms, covenants or conditions of this Agreement for any length of time or from time to time shall not be deemed to waive or decrease the right of CITY to insist thereafter upon strict performance by PROVIDER.

24. ASSIGNMENT

PROVIDER shall not assign any of its rights nor transfer any of its obligations under this Agreement without prior written consent of CITY.

25. APPLICABLE LAW

This Agreement, its interpretation, and all work performed under it shall be governed by the laws of the State of California, and the venue for any dispute shall be San Francisco and the County of San Francisco, California.

26. BINDING ON SUCCESSORS

All of the terms, provisions, and conditions of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors, assigns, and legal representatives.

27. ENTIRE AGREEMENT; MODIFICATION

This Agreement, including any Appendices, constitutes the entire Agreement between the parties with respect to the subject matter hereof and may not be amended except by a written amendment executed by authorized representatives of both parties. In the event of a conflict between the terms and conditions of this Agreement and the Appendices the terms of this Agreement will prevail.

28. SEVERABILITY

Should any provisions, or portion of a provision, herein be found or deemed to be invalid, this Agreement shall be construed as not containing such provision, or portion of such provision, and all other provisions which are otherwise lawful shall remain in force and effect, and to this end the provisions of this Agreement are declared to be severable.

[Signature Page Follows]

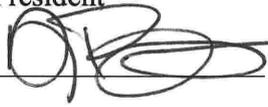
IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized officers as of the day and year first above written.

PROVIDER:

AMERICAN WATER RESOURCES, LLC

By: 

Eric Palm, President

By: 

Douglas Brand, Vice President

CITY:

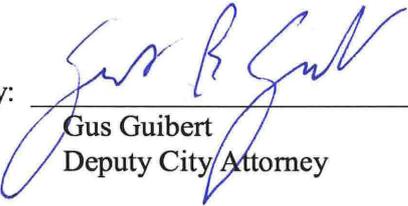
Recommended by:



Harlan L. Kelly, Jr.
General Manager
San Francisco Public Utilities Commission

Approved as to Form:

Dennis J. Herrera
City Attorney

By: 

Gus Guibert
Deputy City Attorney

ATTEST:

Appendix A

Protection Program Fees – Initial Term

Protection Program	Fee
Water Line	\$4.49
Sewer Line	\$8.99
Water and Sewer Line Combo	\$12.99

Appendix B

SFPUC Video Survey Requirements for Sewer Assets

Video surveys of SFPUC sewer assets that are performed by outside entities must comply with the following requirements in order for them to be considered for review and/or use by the SFPUC.

All video surveys of sewer assets, including, but not limited to gravity sewer pipe, force mains, laterals, manholes, boxes, tunnels, etc., must comply with and be produced in accordance with the latest version of NASSCO standards in effect at the time. This includes NASSCO PACP, LACP, and MACP.

All assets shall be thoroughly cleaned prior to inspection and generation of the condition assessment video survey.

All video surveys shall be NASSCO compliant and shall be submitted in NASSCO Standard format. Files in NASSCO standard format can then be imported into any brand of software, including PIPELOGIX, WinCan VX, etc.

All video survey must have the SFPUC asset number correctly identified. Only one asset shall be inspected per video survey.

Contractor shall obtain the following files before contract start from Mr. Alan Liu, SFPUC Sewer Operations, aliu@sfwater.org / 415-641-2707, 1603 Griffith Street, by advance appointment between the hours of 6:30 AM and 3:00 PM Monday through Friday:

- PIPES_ONLY_LATEST.mdb : Pipelogix database “seed file” includes all PUC pipes (but no inspections)
- Sewer GIS files (ESRI Shape files):
 - SEW_MAIN.shp : main sewers
 - SIDESEWERS.shp : laterals
 - CULVERTS.shp : drain leads / from drain to main
 - MH_JUNC.shp : all manhole and NON manhole junction points
- City Base map GIS files, Optional (ESRI Shape files)
 - sfBlocks.shp : ROW blocks
 - SFB_ADD.shp : Addresses
 - activestreets.shp : street centerlines with names
- UnMappedMH-New-IDs.xlsx : ID numbers for MH not in GIS/seed file;paved over, not mapped, etc.

Inspection Procedure:

1. Contractor shall use Sewer GIS files (using ArcMap, ArcExplorer, or hard copy with manhole IDs) in field to confirm ID and location of inspection start manhole.

2. Using Inspection Start and Finish MH from mapping files, Contractor shall select corresponding pipe record from the Pipelogix pipe dropdown list. The contractor MUST insert "Start manhole" and "Finish manhole" from the Pipe drop down list, unless a manhole not on GIS is found.

3. In the case an intermediate manhole not shown in GIS map is encountered:
Contractor shall
 - a. start a new survey;
 - b. use the next unused value from UnMappedMH-New-IDs.xlsx, noting value as used on UnMappedMH-New-IDs.xlsx.
 - c. hand populate the following PIPELOGIX pipe header fields:
 - i. Start Manhole
 - ii. Finish Manhole
 - iii. Street
 - iv. Start MH
 - v. Finish MH
 - vi. Height
 - vii. Shape
 - viii. Material
 - ix. Further Location Details with from Street, To Street
 - x. PLR (using Maximo Asset ID from targeted pipe list)

Pre-inspection meetings with Collection Systems Division can be arranged through your SFPUC contact.

All completed video surveys shall delivered to Mr. Alan Liu of Sewer Operations with the database (.mdb), videos (360 or DVS), notes (rtf), pictures (snap) files and a CCTV surveys MS Word report/ index to the files being delivered. The contractor should make sure that all CCTV jobs come with the corresponding video files.

Pre-cleaning and production of condition assessment video surveys shall be borne by the developer/contractor and not the SFPUC.

Coding of the video surveys is to be performed by the NASSCO certified inspector who performed the inspection. SFPUC will review the coded video survey as part of our normal QAQC function prior to use in decision making.

Appendix C

Authorized SFPUC Logos



San Francisco
Water Power Sewer

Services of the San Francisco Public Utilities Commission

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Young, Victor \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#); [Peacock, Rebecca \(MYR\)](#); [Kittler, Sophia \(MYR\)](#)
Subject: TIME SENSITIVE: Mayoral Reappointment 3.100(18) - Commission on the Status of Women
Date: Wednesday, May 27, 2020 11:13:00 AM
Attachments: [Clerk's Memo 5.26.2020.pdf](#)
[2020-Julie Soo-COSW-Appt Letter.pdf](#)
[2020-Julie Soo-Annual F700.pdf](#)
[2020-Julie Soo-Resume.doc](#)
[2020-Andrea Shorter-COSW-Appt Letter.pdf](#)
[2020-Andrea Shorter-F700.pdf](#)
[2020-Andrea Shorter-Resume.pdf](#)

Hello,

The Office of the Mayor submitted the attached reappointment packages pursuant to Charter, Section 3.100(18). Please see the attached memo from the Clerk of the Board for more information and instructions.

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

Date: May 26, 2020
To: Members, Board of Supervisors
From: *ACC* Angela Calvillo, Clerk of the Board
Subject: Mayoral Reappointments - Commission on the Status of Women

On May 22, 2020, the Mayor submitted the following reappointment packages pursuant to Charter, Section 3.100(18). Appointments in this category are effective immediately unless rejected by a two-thirds vote of the Board of Supervisors.

Andrea Shorter - Commission on the Status of Women
o Term ending April 13, 2024

Julie Soo - Commission on the Status of Women
o Term ending April 13, 2024

Pursuant to Board Rule 2.18.3, a Supervisor may request a hearing on a Mayoral appointment by notifying the Clerk in writing.

Upon receipt of such notice, the Clerk shall refer the appointment to the Rules Committee so that the Board may consider the appointment and act within 30 days of the appointment as provided in Charter, Section 3.100(18).

If you would like to hold a hearing on either reappointments, please notify me in writing by **12:00 p.m. on Wednesday, June 3, 2020.**

c: Hillary Ronen - Rules Committee Chair
Alisa Somera - Legislative Deputy
Victor Young - Rules Clerk
Anne Pearson - Deputy City Attorney
Sophia Kittler - Mayor's Legislative Liaison

OFFICE OF THE MAYOR
SAN FRANCISCO



LONDON N. BREED
MAYOR

Notice of Reappointment

May 22, 2020

San Francisco Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Charter Section 3.100(18), of the City and County of San Francisco, I make the following reappointment:

Andrea Shorter to the Commission on the Status of Women for a four-year term ending April 13, 2024.

I am confident that Ms. Shorter will continue to serve our community well. Attached are her qualifications to serve, which demonstrate how her appointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

Should you have any question about this appointment, please contact Rebecca Peacock in my office at 415-554-6982.

Sincerely,

A handwritten signature in blue ink that reads "London Breed".

London N. Breed
Mayor, City and County of San Francisco

OFFICE OF THE MAYOR
SAN FRANCISCO



LONDON N. BREED
MAYOR

Notice of Reappointment

May 22, 2020

San Francisco Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Charter Section 3.100(18), of the City and County of San Francisco, I make the following reappointment:

Julie Soo to the Commission on the Status of Women for a four-year term ending April 13, 2024.

I am confident that Ms. Soo will continue to serve our community well. Attached are her qualifications to serve, which demonstrate how her appointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

Should you have any question about this appointment, please contact Rebecca Peacock in my office at 415-554-6982.

Sincerely,

A handwritten signature in blue ink that reads "London Breed".

London N. Breed
Mayor, City and County of San Francisco

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: CPUC - Verizon Wireless - City of San Francisco-SF_PACHT014 - A-414906
Date: Thursday, May 28, 2020 2:49:00 PM
Attachments: [CPUC_694.pdf](#)

From: CPUC Team <westareacpuc@verizonwireless.com>
Sent: Wednesday, May 27, 2020 11:38 AM
To: GO159Areports@cpuc.ca.gov
Cc: westareacpuc@verizonwireless.com; CPC.Wireless <CPC.Wireless@sfgov.org>; Administrator, City (ADM) <city.administrator@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; clarence.chavis@verizonwireless.com
Subject: CPUC - Verizon Wireless - City of San Francisco-SF_PACHT014 - A-414906

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

This is to provide your agency with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California (“CPUC”) see attachment.
This notice is being provided pursuant to Section IV.C.2.

May 27, 2020

Consumer Protection and Enforcement Division
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94102
GO159Areports@cpuc.ca.gov

RE: Notification Letter for SF_PACHT014 - A
SF PAC HEIGHTS 038 - A
SF PAC HEIGHTS 062 - A

SAN FRANCISCO, CA /GTE Mobilnet California LP

This is to provide the Commission with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California ("CPUC") for the project described in Attachment A.

A copy of this notification letter is also being provided to the appropriate local government agency for its information. Should there be any questions regarding this project, or if you disagree with any of the information contained herein, please contact the representative below.

Verizon Wireless

Ann Goldstein
Coordinator RE & Compliance - West Territory
1515 Woodfield Road, #1400
Schaumburg, IL 60173
WestAreaCPUC@VerizonWireless.com

JURISDICTION	PLANNING MANAGER	CITY MANAGER	CITY CLERK	DIRECTOR OF SCHOOL BOARD	COUNTY
City of San Francisco	CPC.Wireless@sfgov.org	city.administrator@sfgov.org	Board.of.Supervisors@sfgov.org		San Francisco

VZW Legal Entity		Site Name		Site Address		Tower Design	Size of Building or NA
GTE Mobilnet California LP		SF_PACHT014 - A		3400 WASHINGTON ST, San Francisco , CA94118		Utility pole/tower	N/A
Site Latitude	Site Longitude	PS Location Code	Tower Appearance	Tower Height (in feet)	Type of Approval	Approval Issue Date	
37°47'23.212"N	122°26'56.919"W	414906	Antenna Rad 28	30	Permitting	05/20/2020	

Project Description: 5G NR Carrier Add Project

VZW Legal Entity		Site Name		Site Address		Tower Design	Size of Building or NA
GTE Mobilnet California LP		SF PAC HEIGHTS 038 - A		2534 WASHINGTON ST, SAN FRANCISCO , CA94115		Public Lighting Structure	N/A
Site Latitude	Site Longitude	PS Location Code	Tower Appearance	Tower Height (in feet)	Type of Approval	Approval Issue Date	
37°47'29.71"N	122°26'5.81"W	414929	Antenna Rad 28	30	Permitting	05/50/20	

Project Description: 5G NR Carrier Add Project

VZW Legal Entity		Site Name		Site Address		Tower Design	Size of Building or NA
GTE Mobilnet California LP		SF PAC HEIGHTS 062 - A		2140 Pierce Street, SAN FRANCISCO , CA94115		Public Lighting Structure	N/A
Site Latitude	Site Longitude	PS Location Code	Tower Appearance	Tower Height (in feet)	Type of Approval	Approval Issue Date	
37°47'24.929"N	122°26'14.489"W	414956	Antenna Rad 28	30	Permitting	05/20/2020	

Project Description: 5G NR Carrier Add Project

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Carroll, John \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)
Subject: FW: Memo for Item 11 for May 19 Board meeting
Date: Tuesday, May 19, 2020 11:56:00 AM
Attachments: [Memo - File No. 20-400 - Cost Est Nov Election - May 18 2020.pdf](#)

Hello Supervisors,

Please see the attached memo from John Arntz, Director of the Department of Elections, pertaining to File No. 200274 which is Item No. 11 on today's Board Agenda.

Item No. 200274 - Resolution retroactively authorizing the Department of Elections to accept and expend funds allocated by the California Secretary of State in an amount not to exceed \$1,949,859.50 to fund voting system and election management system replacement, for the period of February 1, 2019, through June 30, 2022.

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org



Memorandum

To: Honorable Members Board of Supervisors
From: John Arntz, Director
Date: May 18, 2020
RE: Initial Cost Estimates: Mailing Ballots to All Registered Voters and Voter Outreach

Overview

This memorandum provides initial cost estimates associated with the Board of Supervisors' (Board) proposed ordinance, File 20-0400, regarding the mailing of ballots to voters who have not previously requested vote-by-mail ballots for the November 2020 election, and a partial accounting of costs associated with voter outreach. The proposed ordinance requires a report from the Department of Elections (Department) by June 30, 2020 that details the Department's plans associated with "(1) voter outreach, education, and services, including to limited-English speaking communities and persons with disabilities, (2) staffing, hiring strategies, and staff training, (3) voting equipment and capacity, (4) preliminary voting locations and hours, dropbox or curbside drop-off locations and hours, (5) ballot collection and processing, and (6) public health measures and procedures for both voters and poll workers."

The Department has not yet had sufficient time to fully develop plans related to all elements of conducting the election referenced in the proposed ordinance. Also, election planning and cost estimates rely on criteria set for the November 2020 election by either the state legislature or the Governor. In a recent Executive Order (N-64-20), the Governor set a deadline of May 30, 2020, to determine the criteria by which counties will provide in-person voting opportunities, and other election-related activities.

Initial cost estimate: mailing ballots to "non-permanent" vote-by-mail voters

To identify additional costs to mail ballots to voters who have not requested ballots prior to the beginning of the election cycle, the Department multiplied unit cost by the number of registered voters who have not requested "permanent" vote-by-mail status. Each election, the Department automatically mails ballots to voters with permanent vote-by-mail status as prescribed by state elections law.

Currently, 360,788 of San Francisco's 511,031 registered voters are permanent vote-by-mail voters, or, approximately 71% of voters receive ballots in the mail for each election. However, the Department expects an increase in the number of registered voters prior to the November 2020 election. For planning purposes, the Department considers a registration total of 550,000 voters.

The Department applies a base unit cost of \$4.55 a voter for a five-card ballot mailed to a voter. This base cost includes the costs for card stock, assembly, envelopes, informational insert, postage, and costs related to temporary as-needed personnel to process voted ballots. These initial costs do not include ballot formatting, translations, phone bank assistance, ballot deliveries to people experiencing incarceration or in long-term care facilities, etc.

Since approximately 71% of registered voters are permanent vote-by-mail voters, the Department would need to mail ballots to the remaining 29%, or, 150,243 voters. Thus, mailing and processing of ballots associated with these additional voters is estimated to establish a base cost of nearly \$683,606. Should the number of registered voters increase to 550,000, the number of additional voters who will require mailed ballots is 38,969. This higher number of registered voters requiring a ballot in the mail would add additional costs of nearly \$177,309.

Other costs related to the processing of the vote-by-mail ballots include a site relocation and additional equipment to process vote-by-mail ballots. The Department cannot process vote-by-mail ballots in City Hall for the November 2020 election cycle since the site does not provide sufficient space for personnel to practice social distancing. The Department will need to move the processing of vote-by-mail ballots outside of City Hall and has yet to set this location.

To meet the 30-day requirement under state law to complete the processing of ballots and certify the election, the Department will obtain additional equipment. These costs are not yet final and are not included in this estimate.

Initial cost estimate: voter outreach

Language Preference Notices

In June, the Department plans to send nearly 20,000 language preference mailers to City voters born in Chinese, Spanish, Filipino, Korean, Vietnamese, Burmese, Japanese or Thai-speaking countries and who have no language preference on file as well as voters who did not provide their birthplace when registering to vote. These mailers will list available translated election materials with simple, bilingual instructions. Voters may select their language preferences on the notices using easy-to-use language preference checkboxes and return the notices, postage-paid, to the Department prior to Election Day.

Department personnel will process returned language preference mailers by entering voters' stated language preferences into its registration database to ensure respondents receive the official ballot and other election materials in their preferred languages this fall. To reach new voters who register after the initial language preference mailings are sent, the Department will continue sending language preference notices on a rolling basis up through the mailing of vote-by-mail packets in October.

The unit cost for each of these mailers is approximately \$1.19, which includes costs associated with printing and postage. Costs related to design, data processing, and additional mailers or correspondence with voters are not included in the unit cost. The Department expects to mail approximately 20,000 Language Preference Notices for an initial cost estimate of nearly \$24,000. Printing costs comprise \$2,400, and postage costs comprise \$21,400.

Voting Options Notices

To inform voters about their voting options in the November 3 election, the Department will send at least three multilingual notices to each of the 374,446 households in San Francisco this summer and fall. These notices will provide key information regarding both mail and in-person voting options and highlight accessible and language services associated with each option. Voting Options notices will encourage voters to "Take action today!" to ensure timely delivery of their ballots by

checking their residential and mailing addresses on their registration records via the Secretary of State's website at voterstatus.sos.ca.gov or by contacting the Department.

The unit cost for each of these notices is approximately \$.60, which includes costs associated with printing and postage. The Department has not yet estimated costs related to design, data processing, or correspondence with voters. The Department expects to mail the three notices to approximately 374,446 addresses. Each mailing would cost approximately \$225,000. The estimated printing cost for each notice is \$37,400, and the estimated postage cost is \$187,200. The estimated cost for three mailings of these notices is \$674,000.

Grant Program

As part of its effort to focus supplemental outreach in the communities referenced in the proposed ordinance, the Department intends to seek the approval of \$250,000 in grant monies to be disbursed to local non-profit partners interested and willing in assisting the Department in reaching voters in vulnerable or hard-to-reach communities beginning in the summer and continuing into the fall.

Summary of Costs

To send ballots to all voters who have not currently requested permanent vote-by-mail status, the initial base cost estimate is nearly \$684,000. This estimate considers only the current number of registered voters and does not include the expected increase in the number of registered voters for the November 2020 election who will also require ballots mailed to them.

This estimated cost also does not include additional equipment to process the increased volume of ballots, ballot security, or safeguards the Department will need to implement to allow personnel to practice social distancing during the election cycle in relation to ballot processing.

Initial cost estimates for providing outreach to voters regarding the election total nearly \$925,000. These costs do not include additional outreach the Department will need to implement in relation to the proposed ordinance, or, the costs associated with the Department's established outreach for an election.

Thus, currently, the initial cost estimate for activities identified in relation to the proposed ordinance is nearly \$1.65 million.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Re-opening MUNI
Date: Tuesday, May 19, 2020 9:38:00 AM
Attachments: [savemuni.postvirus.odt](#)

From: Robert Feinbaum <bobf@att.net>
Sent: Tuesday, May 19, 2020 9:06 AM
To: Tumlin, Jeffrey (MTA) <Jeffrey.Tumlin@sfmta.com>
Cc: Kirschbaum, Julie (MTA) <Julie.Kirschbaum@sfmta.com>; MTABoard <mtaboard@sfmta.com>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Subject: Re-opening MUNI

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

SaveMUNI urges a return to comprehensive service when Muni is fully re-opened. See our attached statement.

Contact: Bob Feinbaum - Prresident, SaveMUNI (bobf@att.net)

SaveMUNI

Jeffrey Tumlin
Executive Director, SFMTA

Dear Jeff,

SaveMUNI's 2017 program urged the SFMTA to restore “comprehensive Muni service to all San Francisco neighborhoods.”

We realize that service was initially limited during the pandemic to just 19 of Muni's 79 routes, which made sense given the loss of ridership and revenue. Since then several more routes have been added but the city is still not fully served.

After the crisis is over we believe that Muni should return to its historic goal of comprehensive city-wide service.

SFMTA undoubtedly will have fewer resources in the months and years to come. New approaches are indeed necessary. However, and we emphasize, those new approaches must build on the ideal of service to riders in every part of San Francisco, which has been the goal of city policy for over 50 years.

SaveMUNI urges consideration of the following principles for re-opening:

- (1). Restore post-pandemic service to the level of February 2020 weekend service. Both the span of service and frequency of service reflect a realistic level of city-wide coverage at a cost that would not be markedly higher than the current limited service.
- (2). Use articulated buses and multi-car trains whenever possible to provide the highest seating capacity and to minimize crowding, Perhaps re-opening underground tunnels and stations can be delayed if surface bus service is increased.
- (3). Consider demand responsive neighborhood buses that feed into transit hubs or connect with core routes.
- (4) Given limited capital funding for large new projects, SFMTA should curtail the multiplicity of studies now under way on billion dollar schemes that may never materialize. Direct resources toward maintaining a comprehensive Muni system.

Remember that Muni provides an essential service that binds San Francisco together. SFMTA's funding priorities must always protect our most vulnerable citizens and provide good service to every neighborhood in the city.

Sincerely,

Bob Feinbaum
President, SaveMUNI

From: [aeboken](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [roger marengo](#)
Cc: [Kirschbaum, Julie \(MTA\)](#); [Tumlin, Jeffrey \(MTA\)](#)
Subject: SUPPORTING SFMTA Back First Program for TWU 250-A Members
Date: Tuesday, May 19, 2020 12:20:29 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors members

I am strongly supporting the reinstatement of the Back First program by the SFMTA.

For the past 19 years, the Back First program provided important services for TWU 250-A members.

For the past 19 years, it was funded at a level of \$1 million per fiscal year.

In a misguided attempt at cost savings, the SFMTA is seeking to eliminate the program entirely.

During the current crisis, Muni operators are putting themselves at risk to keep transit running as a lifeline to residents and workers.

Now is the time for the City to show its appreciation to Muni operators not take away long established benefits.

Eileen Boken
Chair, Land Use and Transportation Committee
Coalition for San Francisco Neighborhoods*

* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Muni Service - When Will It Be Restored?
Date: Thursday, May 21, 2020 2:53:00 PM

From: Chloe <cxjmeister@yahoo.com>
Sent: Wednesday, May 20, 2020 4:19 PM
To: MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Muni Service - When Will It Be Restored?

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good day,

With businesses reopening and people starting to return to work, when will Muni services start increasing back to pre-SIP services? I realize it can't all happen at once, but as more people get back out there, the limited service currently in place will start getting more and more packed, and will completely throw off distancing measures. How is this going to work? When will the trains start running again?

If you aren't the right folks to be asking, please let me know whom to contact.

Thank you,
Chloe Jager

"The Animals of the planet are in desperate peril. Without free animal life I believe we will lose the spiritual equivalent of oxygen."

~Alice Walker

There are always those who need our support as they keep our country free.

If you would like to learn more, please visit...

<http://soldiersangels.org/>

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS
Date: Friday, May 22, 2020 4:53:00 PM

From: chris w <dragonflysfo@gmail.com>
Sent: Friday, May 22, 2020 1:16 PM
To: Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; sfmta@sfgov.org; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; SFPDCheif@sfgov.org; sfpdcommunityrelations@sfgov.gov
Subject: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Ahsha Safai,

As I emailed before that SF Parking Enforcement is "corrupt" and not enforcement of Parking Violations of Cars Parking on "wide sidewalk" of 200 Block of Harold Ave, with 206 and 212 Harold started parking on sidewalk, and even after many calls and 311 reporting that gets ignored or says there is room to go around....REALLY?

Sidewalk is Sidewalk and the Law say any vehicle parking and DRIVING on SIDEWALKS pass their Property Line is Violating and should be Cited!

This is a SAFETY ISSUE, and now more cars are parking on this side of sidewalk because they see the other violators don't get tickets, and they are laughing at the Law!

We have Videos of Cars Driving down this busy sidewalks, and pictures of cars parked day and night pushing this PROBLEM getting OUT OF CONTROL, IF Only Parking ENFORCEMENT would do their JOB and then people would not ENDANGER PUBLIC SAFETY and RULE OF LAW....ALL Because SFMTA Parking ENFORCEMENT was the ROOT OF THE PROBLEM!!

DONT GHETTO- IZING THIS ONCE BEAUTIFUL CITY!!

IF YOU LET ! THING GET AWAY<THEN it compounds to BIGGER PROBLEM that residents will say "What happen and what was the ROOT of HOW THIS PROBLEM...Parking Enforcement is Corrupt and doing their job!"

Chris W.

Neighbors of Harold Ave from Bruce Ave. to Ocean Ave.

P.S. If I could I would DEDUCT my Portion OF MY PROPERTY TAX FROM SFMTA PARKING ENFORCEMENT....WASTE OF OUR TAX \$\$\$!

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Please have Muni pick up disabled and seniors along Market to help social distancing!
Date: Tuesday, May 26, 2020 8:42:00 AM

From: Zawadi Keith <1kahawa@gmail.com>
Sent: Monday, May 25, 2020 10:21 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Please have Muni pick up disabled and seniors along Market to help social distancing!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors;

The L M were stopping at island bus stops along Market but announced they could not board because its not their stop. J 3rd st, N all drove around the island stops to avoid picking up people. Their buses were almost empty while numbers 9 full. You cannot avoid a full bus by waiting when 3 empty buses skip you!

Finally, most people skipped were disabled and seniors.

please have all buses on Market st at all island stops to help social distancing.

Cc: NBC Investigates, Office of the Mayor

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS
Date: Friday, May 22, 2020 4:55:00 PM

From: chris w <dragonflysfo@gmail.com>
Sent: Friday, May 22, 2020 2:51 PM
To: Ramos, Joel (MTA) <Joel.Ramos@sfmta.com>
Cc: Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; sfmta@sfgov.org; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; SFPDCheif@sfgov.org; sfpdcommunityrelations@sfgov.gov; Chinchilla, Monica (BOS) <monica.chinchilla@sfgov.org>
Subject: Re: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS

To Whom It May Concern,

This Sidewalk Parking LACK of ENFORCEMENT was in the making BEFORE COVID 19 Pandemic....SO NO EXCUSES THERE!!!

ITS starts with 1 car getting away with it,like 206 Harold Ave,then went to 212 Harold Ave....and now 218 Harold Ave....They See their Neighbors get away with no tickets or followup....and the corrupt Parking Enforcement is the "ROOT OF THE PROBLEM"....then they will fight any ticket saying they been doing this for long time,and no one ticketed them before....so whats the excuse or reasons (and map of property line is on DPW and city website!

The Property Line on this block is not the same as the upper block,as 200-248 Harold Ave side is extra wide SIDEWALK....and that why Pedestrians and Residents are ENDANGERED BY People DRIVING Down this SIDEWALK thru the 76 Gas Station... Day and Night!....Thats CRAZY UNSAFE and ILLEGAL!!!

But if Parking Enforcement Doesnt do the job....then the PROBLEM with compound till someone gets hurt or Worse...and my neighbor with electric scooter cant' be safe going around some idiot parking/driving on Sidewalk....WHERE IS THE LAW AND ORDER....Pandemic or not.....its getting to be GHETTO here!!

Thank you,
Chris &
Harold Ave.Concern Neighbors

On Fri, May 22, 2020 at 1:41 PM Ramos, Joel <Joel.Ramos@sfmta.com> wrote:

Dear Mr. W. and Supervisor Safai,

I will absolutely follow up on this inquiry. Parking on sidewalks is an offense that we see as unacceptable.

I will follow up with what I hear back from our Parking Enforcement team.

I do know that we have been experiencing a challenge with staffing as we all recover from COVID-

19, but we do see sidewalks being kept clear as critical, not just from an aesthetics perspective but on the basis of keeping the path of travel clear for pedestrians and people in wheelchairs.

Thank you for reaching out, again, and please know I will be talking to our Parking Enforcement Division about this to see how they can improve their responses to these types of calls.

Best,

Joél Ramos
Local Government Affairs Manager
San Francisco Municipal Transportation Agency
415-646-2067

Please pardon brevity & typos, as typed from my tiny phone's tiny keyboard

From: Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>
Sent: Friday, May 22, 2020, 13:30
To: chris w
Cc: sfmta@sfgov.org; Breed, Mayor London (MYR); Board of Supervisors, (BOS); SFPDCheif@sfgov.org; sfpdcommunityrelations@sfgov.gov; Ramos, Joel; Chinchilla, Monica (BOS)
Subject: Re: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS

Joel,

Please let us know the status of parking enforcement on Harold Ave Please.

Thank you Chris.

Ahsha

Ahsha Safai, *M.C.P.*
District 11 Supervisor
San Francisco Board of Supervisors
(415) 756-8103

On May 22, 2020, at 1:16 PM, chris w <dragonflysfo@gmail.com> wrote:

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Ahsha Safai,

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Neighbors of Harold Ave from Bruce Ave. to Ocean Ave.

P.S. If I could I would DEDUCT my Portion OF MY PROPERTY TAX FROM SFMTA PARKING ENFORCEMENT....WASTE OF OUR TAX \$\$\$!

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS
Date: Friday, May 22, 2020 4:58:00 PM

From: chris w <dragonflysfo@gmail.com>
Sent: Friday, May 22, 2020 3:13 PM
To: Ramos, Joel (MTA) <Joel.Ramos@sfmta.com>
Cc: Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; sfmta@sfgov.org; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; SFPDCheif@sfgov.org; sfpdcommunityrelations@sfgov.gov; Chinchilla, Monica (BOS) <monica.chinchilla@sfgov.org>
Subject: Re: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS

By the Way....if you contact any of these So Called Civil Servants in Parking Enforcement,they are "USELESS and CORRUPT" and LAZY!

- Daisy Fuentes (corrupt useless supervisor)
- Ortiz (claims Sargent and eye ball property line,yeah right!)
- Ms. Marie Holland (Says but DO NOTHING official)

Note: calling Parking Enforcement or thru 311....does no good,before or after Pandemic!
and now SF General nurse visitor to 238 Harold Ave.(drives on sidewalk and parks right by steps)....REALLY?

too damn Lazy to park around the block (city college) and walk your lazy ass to the residence...IN A CITY LOGO CAR!!

What BAD EXAMPLE IS THAT SHOWING to EVERYONE...WELL DO WHATEVER YOU WANT,The LAW of this CITY IS OUT THE WINDOW!!

Really Bad,even after we called SF GENERAL,and put a Caution CONE in middle of sidewalk....to stop ANYONE from Driving on the SIDEWALK....CRAZY !!

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Joél Ramos
Local Government Affairs Manager
San Francisco Municipal Transportation Agency
415-646-2067

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From: Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>

Sent: Friday, May 22, 2020, 13:30

To: chris w

Cc: sfmta@sfgov.org; Breed, Mayor London (MYR); Board of Supervisors, (BOS);
SFPDCheif@sfgov.org; sfpdcommunityrelations@sfgov.gov; Ramos, Joel; Chinchilla, Monica (BOS)

Subject: Re: SFMTA Corrupt NON ENFORCEMENT OF PARKING ON SIDEWALKS

Joel,

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Thank you Chris.

Ahsha

Ahsha Safai, *M.C.P.*
District 11 Supervisor
San Francisco Board of Supervisors
(415) 756-8103

On May 22, 2020, at 1:16 PM, chris w <dragonflysfo@gmail.com> wrote:

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Parking Violations of Cars Parking on "wide sidewalk" of 200 Block of Harold Ave,with 206 and 212 Harold started parking on sidewalk,and even after many calls and 311 reporting that gets ignored or says there is room to go around....REALLY?

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Chris W.

Neighbors of Harold Ave from Bruce Ave. to Ocean Ave.

P.S. If I could I would DEDUCT my Portion OF MY PROPERTY TAX FROM SFMTA PARKING ENFORCEMENT....WASTE OF OUR TAX \$\$\$!

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Slow our streets down!
Date: Thursday, May 14, 2020 5:46:00 PM

From: Tracy Purrington <tracypurr@gmail.com>
Sent: Thursday, May 14, 2020 12:30 PM
To: slowstreets@sfmta.com
Cc: hello@peopleprotected.org; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Slow our streets down!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

San Francisco's half-hearted attempt to create a safe, widely accessible network of streets closed to all but local automobile access is even more discouraging when looking at how many other cities are working to make sure a post-COVID carpcocalypse doesn't happen. Put bluntly, SFMTA's efforts to create these spaces has been weak. Despite a city-wide desire to create such a network, the current Slow Streets map consist primarily of a handful of streets in the Western and Northern neighborhoods. Districts like The Mission and Bayview are represented solely by "planned expansions".

The city of Seattle has recently committed to making miles of streets closed for safe pedestrian and cycling access during the COVID crises to remain closed even after the crises subsides.

<https://www.nbcnews.com/news/us-news/seattle-will-keep-streets-closed-exercise-during-lockdown-vehicle-free-n1202611>

This crises presents us with both an opportunity to expand safe space for pedestrians and cyclists long after the crises and also serves as a warning that if we don't take meaningful steps, cars will establish even greater primacy on our streets after the crises than before.

Thank you,
Tracy Purrington
Mission District

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Thoughts On Budget Crisis
Date: Thursday, May 14, 2020 5:47:00 PM

From: Jordan Davis <jodav1026@gmail.com>
Sent: Thursday, May 14, 2020 2:22 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Kirkpatrick, Kelly (MYR) <kelly.kirkpatrick@sfgov.org>
Subject: Thoughts On Budget Crisis

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors, and I am looping the mayor and her budget director on this as well.

It's safe to say that COVID-19 has ravaged our city's budget. However, we can't fall into the austerity trap. At the risk of sounding like a patriotic historian, FDR did not decide to continue austerity in the face of depression. It's time to redouble our efforts in investing in people.

To this end, I think these few things should help with our impending crisis.

- 1) Cut police and jails, it's safe to say that shutting down County Jail #4, our district attorney's commitment to reducing mass incarceration, and the lack of cash bail will help, but also, we need to be putting a hiring freeze and paycuts for police officers and sheriffs. How much do they make a year. I am sick and tired of everything except the jails being closed.
- 2) Look for every single revenue source you can find that is legally feasible. Not sales taxes though, they are regressive. This year's the year that general revenue measures (which require 50+1) can be put on the ballot, and once that ship sails, we got four more years before the city can do this again. Supervisor Preston's proposed measure is a good start.
- 3) Listen to community groups and the budget justice coalition.

It's really time to not fall into the austerity trap. Governor Newsom, in his speech, wants to sideline homelessness and healthcare for public safety (ie: jails and prisons). Don't fall for it, we are better than this.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Street closures
Date: Thursday, May 21, 2020 2:50:00 PM

-----Original Message-----

From: Maurice Meyer <maurice_meyer@hotmail.com>
Sent: Tuesday, May 19, 2020 5:31 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Street closures

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors,

I'm writing to you as a resident of the Sunset district regarding street closures. While we in the Sunset understand the extreme nature of the current environment and the need to quickly respond by city government with respect the street closures and safe space we are also hearing of efforts to make these closures permanent in our neighborhood. There is quite a bit of concern over this on neighborhood Facebook and Nextdoor groups with what I would say is an overriding concern that we are not being represented properly in the decision-making process. I have not researched this and don't know how serious these efforts are but I can tell you that there is not a lot of support for closing the Great Highway, JFK Drive or Kirkham Street permanently.

I personally have been a huge fan of the Sunday closures on JFK Drive and spent many a great Sunday out there including last weekend but that is a once a week closure on a weekend. Permanent closures are another thing. I live right on Kirkham and 9th Ave and see the Kirkham closure several times a day. I also have spent many week days at Ocean Beach before the virus. Neither the Great Highway nor Kirkham Street is used during the week in anywhere near the capacity that would support full time closure.

There are also other complications to closing a street like Kirkham with driveways and street parking and some businesses on them as compared to the Great Highway or JFK drive which can be closed wholesale (except for the shuttle in GGP). People need to park in their neighborhood and therefore drive on Kirkham, there seems to be some confusion as to right-of-way on a semi-closed street, etc. Primarily again, there is no usage to support permanent closure.

If there is serious consideration to closing streets in the Sunset neighborhood in particular, please do active consultation with the residents before making any decisions.

Thank you

Maurice

--

This email has been checked for viruses by Avast antivirus software.
<https://www.avast.com/antivirus>

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Please consider amending construction start times during pandemic!
Date: Friday, May 22, 2020 11:58:00 AM

-----Original Message-----

From: stephen.david.bluestein@gmail.com <stephen.david.bluestein@gmail.com>
Sent: Thursday, May 21, 2020 8:45 PM
To: Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Please consider amending construction start times during pandemic!

Supervisor Stefani and Board of Supervisors

As a district 2 homeowner I would sincerely appreciate you and the mayor and supervisors consider amending the construction times during this pandemic.

For us who are trapped in our homes, working and home schooling our kids, the noise from construction is terrible. Most contractors in pacific heights don't begin work til 7:30am and don't work weekends to be generous to their neighbors. With the shelter in place this is even more important. I really feel strongly the working hours should be significantly modified while we are in a shelter in place order.

I would propose no work begin until 9am and finish by 5pm and NO weekend work allowed. The weekend is the only time my wife and I can enjoy our home with our kids due to the constant banging with the house right next door. We have an 8 month old and he is having a hard time napping with the banging. I am actually considering going to my office downtown alone because I can't be productive with all of the noise. I want to follow the rules but if I can't be mildly productive I have to go to my office. I am not essential but my work is essential to my small 15 person firm I run. I am planning to go in starting next week as I got nothing done all week. We have been good at sheltering in place but now need some relief. This change would not do anything meaningful to slow down construction so it's a win win.

Beginning at 9am would allow families to have peace and quiet for a bit more time and lower the stress. No weekend work until the pandemic / full shelter in place is over balances the needs of construction with families. I think this plan would show commitment to people working hard to shelter in place. Putting too much emphasis on construction versus family health is a poor policy given the extreme times.

I sincerely hope you consider this ASAP.

Stephen

From: [Board of Supervisors. \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Honoring Our City's Dead
Date: Tuesday, May 26, 2020 8:39:00 AM

From: R. J. Sloan <rjsloan@yahoo.com>
Sent: Monday, May 25, 2020 12:29 AM
To: Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>
Cc: Zou, Han (BOS) <han.zou@sfgov.org>; Angulo, Sunny (BOS) <sunny.angulo@sfgov.org>; Haneystaff (BOS) <haneystaff@sfgov.org>; PeskinStaff (BOS) <peskinstaff@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Honoring Our City's Dead

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear San Francisco Board of Supervisors,

In light of our progress to-date in the mitigation of coronavirus community-spread, might you honor all those lost each week by solemnly reading, at the end of each full Board of Supervisors meeting each Tuesday, the never-to-be-forgotten names of the brave San Franciscans who've gone before us?

I'd suggest that each Supervisor read the names of those constituents lost to Covid-19 in each of your respective districts.

Respectfully,

Randall Sloan
275 10th Street, #513
San Francisco, CA. 94103
(415) 465-3261
RJSloan@Yahoo.com

Sent from my Metro By T-Mobile 4G LTE Android Device

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Action needed: popular SF Hayes Valley restaurant needs bureaucratic fix to emerge/ survive
Date: Tuesday, May 26, 2020 8:44:00 AM

From: Jill Center <jillcenter@sbcglobal.net>
Sent: Monday, May 25, 2020 3:18 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: jking@sfchronicle.com; Marstaff (BOS) <marstaff@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Michelle Polzine <20thcenturycafe@gmail.com>
Subject: Action needed: popular SF Hayes Valley restaurant needs bureaucratic fix to emerge/ survive

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors:

20th Century Cafe (198 Gough Street) is struggling to emerge, adapt to the pandemic, keep SF citizens employed, serve as a CSA (small farmer box) pick-up point, and keep safe all their employees, customers, and neighbors.

They need an immediate act to allow a safety fix that is vital during this pandemic.

From their popular Instagram -

[20thcenturycafesf](#) Dear powers of San Francisco: I'm trying to get a little gate for my front, so people, who may make my cafe unsafe can't live in it anymore. And yes, I feel guilty about it, but I would feel worse if one of you got sick! I'm in a landmark building [Rube Goldberg Building] and need [... immediate help from city officials!] [20th Century Cafe](#)

Supervisors -

- This is a quick fix, within your power.
- What will you make happen?
- Will you act, to demonstrate beyond your anguished words over this pandemic's rolling, awful wake?

SF residents step up -

- 278 residents have already contributed to 20th Century Cafe's GO FUND ME.
- Contributions continue to flow in.
- The GO FUND ME has now exceeded their \$25,000 goal.

San Francisco's old City Hall ways - here, a cumbersome historic preservation gone astray - just will not cut it.

WE need you to rise to this occasion and make things happen.

WE need you to act with "the fierce urgency of now!"

WE will be watching.

With respect,
Jill Center
Sheltering at 1244 24th Avenue

[Sent from AT&T Yahoo Mail on Android](#)

Links in the message



[Sent from AT&T Yahoo Mail on Android](#)

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Ghetto-izing San Francisco....WHY?
Date: Thursday, May 28, 2020 3:07:00 PM
Attachments: [image001.png](#)

From: winson ma <winsonma415@gmail.com>
Sent: Tuesday, May 19, 2020 2:09 PM
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; sfpdcommunityrelations@sfgov.gov; sfpd@sfgov.org
Subject: Ghetto-izing San Francisco....WHY?

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

----- Forwarded message -----

From: **chris w** <dragonflysfo@gmail.com>
Date: Tue, May 19, 2020 at 1:59 PM
Subject: Fwd: Delivery Status Notification (Failure)
To: winson ma <winsonma415@gmail.com>

----- Forwarded message -----

From: **Mail Delivery Subsystem** <mailer-daemon@googlemail.com>
Date: Tue, May 19, 2020 at 12:36 PM
Subject: Delivery Status Notification (Failure)
To: <dragonflysfo@gmail.com>



Message blocked

Your message to sfpd@sfgov.org has been blocked. See technical details below for more information.

The response from the remote server was:

550 5.4.1 Recipient address rejected: Access denied. AS(201806281)

----- Forwarded message -----

From: chris w <dragonflysfo@gmail.com>

To: daniel.rosiak@sfgov.org, nicholas.rainsford@sfgov.org

Cc: mayorlondonbreed@sfgov.org, Board.of.Supervisors@sfgov.org,
sfpdcommunityrelations@sfgov.gov, sfpd@sfgov.org

Bcc:

Date: Tue, 19 May 2020 12:36:42 -0700

Subject: Ghetto-izing San Francisco....WHY?

As a San Franciscan Property Taxpayer and Resident for over 10 years,I am discouraged in the direction and management of this once "beautiful City being GHETTO- IZING"!

We Silent Majority of Residents and Taxpayers may not "yell and lobby" as hard as the Homeless and nonviolent Criminals "INVADING OUR CITY" but we are the Law Abiding and Contribute to the city REVENUE AND BUDGET!...WHY ARE WE NOT GETTING THE FULL SERVICES OF THE CITY?

We should not Encourage MORE Homeless and Criminals into the City by advertising all the benefits for FREE from hotel rooms to tents to camping out on City Hall Grounds...that is just CRAZY and DOESNT MAKE SENSE...for LAW AND ORDER!!

NO more Double STANDARDS to these "FREE LOADERS" that just TAKE TAKE and PISS AND SHIT and DISRESPECT THE City's Neighborhoods!...ENOUGH IS ENOUGH!

Million Dollar Homes but go outside into "GHETTO LIKE ENVIRONMENT" is NOT SAFE and HEALTHY and LESSEN THE QUALITY OF LIFE !!

I live by Ocean Ave and City College,in Ingleside and it was transitioning better 10 years ago,from crime ridden ghetto image,but NOW...the HOMELESS and Crime that was normally in Downtown is moving out FREELY by PUBLIC TRANSIT to the County!!

WHY?...WE NEED TO TAKE BACK OUR CITY/COUNTY....BLOCK BY BLOCK,Neighborhood by Neighborhood,District by District!

But we need the City to be "PROACTIVE" and help the SILENT MAJORITY of Law Abiding Citizens with more Patrols(especially at night) when those "Zombies" come out and "test and trash " the neighborhoods..and we all wake up to Daily Cleaning and Shooing away the Homeless trying to "set up their turfs"!

Using the Pandemic Excuses is not a reasons to "Let Go of LAW AND ORDER"! ----- Message truncated -----

From: [Zach](#)
To: [Monge, Paul \(BOS\)](#); [Zou, Han \(BOS\)](#); [Haney, Matt \(BOS\)](#); [RonenStaff \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [MOD, \(ADM\)](#); [Info, HRC \(HRC\)](#); [Breed, London \(MYR\)](#); [Stefani, Catherine \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Kim, Jane \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Sheehy, Jeff \(HSS\)](#); [Tang, Katy \(BOS\)](#); [Yee, Norman \(BOS\)](#)
Subject: FOR IMMEDIATE RELEASE: Appeal 20-034; SF Destroying Trees During Health Pandemic
Date: Monday, May 18, 2020 4:41:01 PM
Attachments: [Appeal No. 20-034, SF Board of Appeals.docx](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Local Media, Community, SF Mayor, and SF Board of Supervisors:

I am a local disability and community activist and also an appellant in the case to protect the [24th Street Mission trees](#).

It is unfathomable, that during the time of COVID-19, San Francisco's Department of Public Works and Bureau of Urban Forestry are moving forward to cut down [healthy, safe fruit trees](#) in the Bayview that pose no risk to anyone. This is in stark contrast to [new evidence](#) that shows that increasing air pollution also [increases the risk of infection and mortality rates from COVID-19](#). Their actions are the opposite of what health officials recommend.

It is unfathomable, that during the time of COVID-19, when a multitude of city functions and democratic public input are shut down and [cancelled](#) at City Hall, that our limited city resources are being used to destroy healthy fruit trees. They should be used help people, including the [greatly at-risk homeless](#) population, weather this crisis.

It is unfathomable, that during the time of COVID-19, DPW / BUF continues to neglect their responsibility to the disability community and continues to violate Title II of the [American with Disabilities Act](#).

There will be a hearing for this matter on **June 03rd, 2020** remotely at the San Francisco [Board of Appeals](#). The public is encouraged to attend however, BOA has not provided accessible info for the meeting yet. I've asked them for this information, feel free to contact me and I will be happy to share as it becomes available.

Please see the [attached filed brief](#) with the SF Board of Appeals for more information.

Please **feel free to share this email and attached documents publicly on any social media or news outlets**. I am also available for comment via this email

address.

– Zach Karnazes

Disability Advocate | Journalist | Artist

<https://zkarnazes.wixsite.com/access/>

[Videos of Public Activism](#)

Please note: *While technology has improved a lot, computer accessibility aids are not a magic bullet for all chronic pain and disability needs. Using the computer hurts for me, always.*

My replies can take a while sometimes, depending on my pain levels and functional use of my hands. I appreciate your patience! Feel free to follow up with me if you don't get a reply.

My aids may leave typos in my message(s). Please let me know in your response if any part of my email needs clarifying or is confusing.

To help with confusion and disability, I ask that you please respond including the numbering system provided, if any is used.

CONFIDENTIALITY NOTICE: The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure.

Appeal No. 20-034

Appellant: Zachary Karnazes

Respondent: San Francisco Public Works Bureau Of Urban Forestry

Date Filed: 05-18-20

Hearing Date: 06-03-20

I. Introduction

Appellant, Zachary Karnazes, respectfully appeals the Department of Public Works' decision to kill, destroy, or otherwise cut down three apple trees which are "fruit trees adjacent to 1501 Quint Street" from Public Works Order No: 202958. "DPW / BUF" in this document refers to the San Francisco Department of Public Works and the Bureau of Urban Forestry.

II. Argument Summary and References:

- BUF / DPW staff "acknowledged the trees are in good/fair condition."¹ These are healthy trees, that pose no immediate need for destruction.
- The COVID-19 pandemic is exacerbated by air pollution.² The virus spreads more easily on air pollution particles,³ and scientists have linked air pollution directly with higher death rates in Italy.⁴ Destroying healthy trees that are reducing air pollution right

¹ As stated in Public Works Order No: 202958, among other places.

² *How Air Pollution Exacerbates COVID-19:*

<https://www.bbc.com/future/article/20200427-how-air-pollution-exacerbates-covid-19>

³ <https://www.medrxiv.org/content/10.1101/2020.04.15.20065995v2>

⁴ "We conclude that the high level of pollution in Northern Italy should be considered an additional co-factor of the high level of lethality recorded in that area."

<https://www.sciencedirect.com/science/article/pii/S0269749120320601?>

now, in order to increase air pollution with construction, is the opposite of what city departments should be doing.

- Public Works (DPW) and numerous City Officials were notified of accessibility issues multiple times during and before the hearing process for Order No: 202958.⁵ I contacted BUF staff and the ADA coordinator Kevin Jensen numerous times in an attempt to have these ADA resolved. I directly emailed DPW and the Mayor's Office on Disability numerous times over the course of many months, and detailed concerns again on March 6th, 2020.⁶ The ADA coordinator or their assistant have yet to respond.
- Multiple people spoke up in defense of these fruit trees at the 1-27-2020 meeting, indicating the importance they have in the beneficial qualities they give the community. People took time out of their lives, unpaid, to come to city hall and voice their concern and support for these fruit trees. Conversely, there was no strong community support for DPW / BUF's recommendation in this order number.
- Fruit trees, and healthy fruit trees in particular, should be given priority and extra consideration towards their preservation, given their obvious health contributions to the public good and neighboring wildlife.

⁵ 1-27-20 BUF hearing comment: <https://www.youtube.com/watch?v=OC5ZTqCv4PY>
1-27-20 BUF hearing (full): <https://www.youtube.com/watch?v=4gQgpyapf2k>
(Note, DPW uses Youtube as their official host of public meeting records)

⁶ Email to ADA coordinator Kevin Jensen (unreplied): <https://docdro.id/sr6wf5N>

- DPW / BUF staff has indicated that the only reason they want these trees destroyed is for "public safety" for a new construction project to "ease the flow of traffic" at this intersection. It is not factually evident that these trees must be killed to create such a project, or that contractors and engineers could not find a way to work around them. They are currently located out of the public way against a fence and are completely unobtrusive to the public right-of-way. DPW / BUF staff went as far as to use disability access as a reason to kill these trees, which is a particularly concerning attempt to exploit the needs of my community to further an unrelated agenda.
- These fruit trees reside in the Bayview district, which has been home to SF's largest remaining African-American population. That population is quickly being forced out through the process of gentrification⁷, exacerbated by construction projects like the one DPW is proposing. The current percentage of African-Americans in San Francisco is now less than 3% of our population.⁸ Construction projects like this, which do not prioritize the community's wishes and are destroying healthy trees, increase air pollution, noise, and debris during a stay-at-home order, are likely to increase the mounting stresses of cabin fever in the immediate area. The large construction project proposed at this site will be incredibly loud and disruptive to families struggling for quiet and calm

⁷ *The Loneliness of Being Black in San Francisco*:

<https://www.nytimes.com/2016/07/21/us/black-exodus-from-san-francisco.html>

⁸ "... African Americans, which are between 0-3 percent in many communities.":

<https://belonging.berkeley.edu/racial-segregation-san-francisco-bay-area-part-2>

during the spreading pandemic of COVID-19, and will likely result in more noise complaints as well.⁹

- DPW's priorities could be better spent during this pandemic, especially after the FBI arrest of their director Mohammed Nuru.¹⁰ David Steinberg (DPW custodian of public records) has written to me on more than one occasion¹¹ that DPW cannot keep up with current public records requests since the arrest. Many of San Francisco's residents are in dire need of support and resources during the COVID-19 pandemic, and there are a plethora of reasons why killing healthy fruit trees could be postponed or dropped.
- DPW / BUF promises replacement trees for this location. Their staff neglects to appreciate the special usefulness of fruit trees that have proven resilient in a harsh urban climate. DPW and BUF staff neglect to mention the high rate of death and disease for young saplings,¹² many of which BUF and DPW do not properly care for, but instead

⁹ *Stuck At Home During Pandemic, Construction Noise Driving Some People Nuts:*
<https://chicago.cbslocal.com/2020/04/28/stuck-at-home-during-pandemic-construction-noise-driving-some-people-nuts/>

¹⁰ <https://www.justice.gov/usao-ndca/press-release/file/1240101/download>

¹¹ In our communication for public records request #20-524

¹² *Urban Tree Mortality: a Primer on Demographic Approaches*, March, 2016 by Lara A. Roman, John J. Battles, Joe R. McBride:

“...survival of new young trees added to the system was fairly low, with only 83 percent of new trees surviving for 2 years.” – a study of Oakland’s urban trees which have a much more hospitable environment. https://www.fs.fed.us/nrs/pubs/gtr/gtr_nrs158.pdf

rely on volunteers to do work for them¹³. Additionally, it took 5 years for replacement trees to be planted at 3500 Mission St. (which DPW had promised in 2014), and this was only accomplished after years of protests to the department.¹⁴

III. Additional Background and Argument

It is particularly illogical that during a worldwide pandemic, one which is disproportionately devastating to communities of color,¹⁵ that DPW is utilizing limited city resources to cut down and destroy healthy fruit trees in the predominantly African-American Bayview district for a new (and unnecessary) construction project.

As new studies emerge, it is becoming clear that air pollution exacerbates COVID-19 (see footnotes 3, 4 and 5 above) and has been found to coincide with a higher mortality rate in communities with poor air quality. As San Francisco has the smallest urban canopy of any major American city,¹⁶ it is especially thoughtless and irresponsible to be diminishing the established urban canopy that we have, while increasing construction pollution, during a health pandemic.

¹³ BOA meeting 1-23-19, <https://www.youtube.com/watch?v=D0ArSA3dMfg>

¹⁴ BOA meeting 11-06-29: <https://www.youtube.com/watch?v=tDMY8eTNhCs>

¹⁵ *COVID-19 in Racial and Ethnic Minority Groups*:
<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/racial-ethnic-minorities.html>

¹⁶ *2014 San Francisco Urban Forest Plan* (page 9):

" A city's tree canopy is measured by the amount of land covered by trees when viewed from above. San Francisco's tree canopy (13.7%) is smaller than Chicago (17%), Los Angeles (21%), and New York City (24%). This translates to very few trees"

San Francisco residents made an impassioned plea to save these trees during the original hearing on 1-27-20, while I myself had to slur over the phone due to my health issues¹⁷ and attempt to articulate the ongoing ADA violations that DPW and BUF continue to engage in.

I have yet to hear from the DPW ADA coordinator (or his assistant, Rick Pearman), after many months of reaching out,¹⁸ and all of my ADA concerns are being fielded (and mostly ignored) through a customer service agent named Nancy Sarieh. Mr. Sarieh is clearly not well-versed or trained in handling ADA issues and has been mishandling access issues for as long as I've been contact with her.

Even though I requested a phone hearing for the 1-27-20 hearing months in advance (on 11-05-29, 12-16-19 and 12-19-19), and Nancy Sarieh told me a phone line would be set up as early as 12-10-19 (via email), however, she didn't provide it for weeks. I had to request the phone line again on (01-17-20) and was still not provided any slides or visuals that were used at the hearing. Instead, I was told by the hearing judge that I should have requested the slides beforehand.

How was I to know to request them?

Nancy and DPW / BUF did not tell me there would be slides or that I needed to request them first. They should have been provided when I requested the remote call-in number.

¹⁷ Audio from the 1-27-10 meeting concerning the fruit trees:
<https://youtu.be/OC5ZTqCv4PY>

¹⁸ Eventually leading to a public records request, #20-1003

Another example of ADA issues is the public notifications website for tree removals¹⁹ which was set up only after I spent a year of hard work advocating for it, consulting with attorneys, and filed a highly publicized appeal with this office. At the Board of Appeals meeting on January 8, 2020, Chris Buck of DPW / BUF admitted that I played a major role in the creation of this website by being a "squeaky wheel." This unflattering depiction is an example of the lack of motivation on DPW / BUF's part to comply with Title II of the ADA and engage in self-evaluation.

Disabled people should not have to work so hard (with exhausting, labor intensive hours and for no pay) to make DPW and BUF ADA compliant.

On January 8th, 2020, Chris Buck told me in person that he felt the tree notifications page should retain all the photos that are originally posted online and that they should not be deleted after the posting period. I have been requesting this, or at least some text informing disabled people that images will be removed, ever since the creation of the public notification webpage from both DPW / BUF and the Mayor's Office on Disability.

As of this filing, more than four months later, images are still being deleted off the site with no notification to disabled people. As a result, disabled people like me do not have equal access to know which trees are being destroyed, but must keep logging in and checking on a website that neglects to inform us of image deletion or adequately include us in the appeals process.

¹⁹ <http://sfpublicworks.org/tree-removal-notifications>

Title II of the American with Disabilities Act, Section §35.107²⁰ states:

"A public entity that employs 50 or more persons shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to it alleging its noncompliance with this part or alleging any actions that would be prohibited by this part. The public entity shall make available to all interested individuals the name, office address, and telephone number of the employee or employees designated pursuant to this paragraph."

In an email dated 2-10-20 I asked DPW staff:

"6. I'm happy to copy the DPW ADA coordinators as well, and would appreciate their email contacts. Can you send them over?"

DPW / BUF staff member Nicholas Crawford replied on 2-11-20:

"6. I don't have that information."

Eventually I learned the employee who is in the position to coordinate and carry out the responsibilities of this section is an ADA coordinator named Kevin Jensen, who's name, office address, and telephone were not made readily available. I had to submit a detailed written public records request just to be provided this info.²¹ As of the date of this filing, neither him nor his assistant, Rick Pearman, have replied to my emails about access issues related to this order number.

²⁰ <https://www.ada.gov/reg2.htm>

²¹ SF DPW public records request #20-1003

Section §35.107 and the self-evaluation described in Title II 8.2000 of the ADA are not new sections. They have been part of that law for nearly thirty years. Section 8.2000 states:

A public entity must review its policies and practices to determine whether any exclude or limit the participation of individuals with disabilities in its programs, activities, or services. Such policies or practices must be modified, unless they are necessary for the operation or provision of the program, service, or activity. The self-evaluation should identify policy modifications to be implemented and include complete justifications for any exclusionary or limiting policies or practices that will not be modified.

It should not require members of the public like myself to donate hundreds of hours of personal time which should be used for my medical care and well-being, in order to be the "squeaky wheel" to make DPW / BUF ADA compliant for these tree appeals processes. As evidenced by the recording of this hearing²² and the facts listed above, DPW and BUF are not identifying "exclusionary or limiting policies or practices" but instead are relying on me to do that for them, through repeated emails and hearings.

These issues, along with the others previously mentioned, make it difficult to resolve the access issues that took place during the 1-27-20 hearing and to have a fair hearing process for the disabled public to appeal the destruction of San Francisco trees, as proposed by DPW / BUF staff. This was not an accessible hearing or appeals process, as outlined by the ADA, and the

²² 1-27-20 BUF hearing for these trees (excerpt):
<https://www.youtube.com/watch?v=OC5ZTqCv4PY>

fate of these trees should not be decided without compliance for access as outlined by federal law.

V. Conclusion

The actions being pushed forward by DPW and BUF are a stark reminder of this department's lack of priorities for the community and the health of San Francisco residents.

The FBI arrest of the previous director of DPW Mohammed Nuru²³ should've been a wake-up call to DPW and BUF staff. I for one was hopeful that this would bring around a change, one which would reorganize to care for the betterment of San Franciscans, instead of criminalizing and stealing from the poor,²⁴ refusing to prioritize ADA access,²⁵ and destroying our urban canopy.²⁶ Instead of quietly restructuring, DPW and BUF are looking at a long list of lawsuits, public outcry, and bad press. I urge the Board of Appeals to reduce these costs to our city's image and well-being, and to use your authority over projects such as this to reduce the harms that DPW and BUF are inflicting upon our communities.

²³ FBI report detailing previous DPW director Mohammed Nuru's alleged fraud, corruption, and arrest:

<https://www.justice.gov/usao-ndca/press-release/file/1240101/download>

²⁴ *Belonging(s) Stolen in San Francisco Sweeps*:
(Detailed article documenting DPW's stealing of homeless belongings):

<http://www.streetsheet.org/belongings-stolen-in-san-francisco-sweeps/>

²⁵ SF BOA meeting, 11-06-19:

<https://www.youtube.com/watch?v=tDMY8eTNhCs>

²⁶ *How I became a Tree Hugger: SF's Urban Canopy Crisis*:

<http://www.streetsheet.org/how-i-became-a-tree-hugger-sfs-urban-canopy-crisis/>

During the COVID-19 pandemic, poor decisions such as those in Public Works order number 202958 are more dire than they are under regular circumstances. The accelerating destruction of our urban canopy should be the last priority, or (preferably) no priority at all. When public meetings are being canceled in the wake of the current crisis, including those at the Mayor's Office on Disability, it is completely illogical for city resources to be used in this way. We need to come together as a collective to protect our air quality for the sake of our own lives. I know that the Board of Appeals appreciates the severity of the climate crisis we are facing and the worldwide death toll from COVID-19. Please do not vote to accelerate both of these crises by using city money and city resources to kill off healthy trees in our community.

Note: that typing out this document was extremely painful and difficult with my disabilities. I appreciate the accommodations that the Board of Appeals made in granting a 2 business day extension for filing. Due to the difficulties with my health, I kindly request that the footnotes and links in this document be used as exhibits for this appeal.

Respectfully submitted,
Zachary Karnazes

Signature

Date: 05-18-20

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Subject: FW: Stand for the Constitution and honor your oath!
Date: Thursday, May 28, 2020 5:23:00 PM

From: Sophie Ng <myvoice@oneclickpolitics.com>
Sent: Thursday, May 14, 2020 10:04 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Stand for the Constitution and honor your oath!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Re: Stand for the Constitution and honor your oath!

Dear Ms. Stefani,

The discussions about unlawful quarantining, “contact tracing” surveillance, "social distancing" and other measures associated with the lockdown, have unparalleled importance since what is at stake is whether Americans will retain unalienable Constitutional rights – or if those rights will be exchanged for “privileges”.

Various unprecedented “pandemic” measures are being discussed and or implemented by federal, state and municipal governments. The "lockdowns" are increasingly seen by Americans as clearly unfitting and causing untold harm – and must be ended immediately.

And on May 1, the TRACE Act (HR 6666) was introduced, proposing \$100 BILLION in 2020 to create a “contact tracing” mega-industry – a ubiquitous, unconstitutional surveillance network – to continuously surveil without warrant, to enforce “social distancing” through citizen-policing, to enforce testing and possibly even medicating/vaccinating against consent, and apparently to grant the “authority” to remove people from their dwellings (though as written, this last point is as of yet unclear in intent). See: bit.ly/bill6666

These actions are EGREGIOUS and, for federal officials, you need to immediately stop this bill. For all officials: stop all anti-Constitution legislation, and align your actions to preserve all Constitutional rights and the rule of law in this country.

Will you uphold the US Constitution and support Chief Justice John Marshall’s decree that any laws in opposition to the Constitution are repugnant, and are null and void, as per the US Supreme Court case Marbury v. Madison decided on February 24, 1803?

Second, is my understanding correct, that the US Constitution is still active and valid; and that I have the ability to seek legal and lawful remedy for that which causes me harm?

I will expect a response in writing (email) with your answer within 10 days. If I do not hear back from you, or you fail to respond, it will be clear to me that you do NOT deserve my vote in the next election; and that my understanding, as stated here, is correct.

There are many fundamental questions emerging about the CV-19 pandemic situation. Much is coming to light about how mortality models were wrong; doctors saying they were asked to inaccurately state CV-19 as cause of death; studies reveal gross inaccuracies with PCR testing; whether mask-wearing helps or harms; and apparent agendas for advancing pharmaceutical/telecom interests, biometrics and the removal of basic freedoms. Many millions of Americans are becoming aware, and this isn't a passing thing. See: bit.ly/2AoLEFn

AN UNDERSTANDING, PERTAINING TO MY RIGHTS

A. I have unalienable rights recognized in the original US Constitution that cannot be superseded by any agenda, nor be removed from me.

B. My unalienable rights are being harmed by agendas implemented by oath-sworn elected officials, corporate executives and or non-elected officials (collectively "Agents Of Harm"). These rights include, without limitation:

i. My rights to travel, do commerce, work, engage in outdoor activity, freely speak, and freely assemble at ANY proximity and in ANY number that I and other men and or women deem appropriate;

ii. My right to be free of "contact tracing" and all other warrantless surveillance:

iii. My right to be free of:

(a) any and all extortive measures, such as suffering surveillance, medical procedures, testing, and or experimentation in order be "allowed" to have certain rights;

(b) threats of punitive detention, violence, restriction any of my rights, and or harm for non-compliance.

C. My unalienable rights are NOT conditional – e.g. subject to proving I am not contagious, proving I am vaccinated, accepting a vaccination, being surveiled in any way, and or submitting to anything that would cause me harm. Such an arrangement is properly termed "extortion".

NOTICE OF NON CONSENT

Let it be known throughout all jurisdictions and dimensions that:

A. I do not consent to being harmed by any imposition of quarantine, or restriction on my Constitutional right to assemble, work, travel, speak or do commerce.

B. I do not consent to being told to live in fear, nor made to wear a mask, nor being mandated an allowable proximity to others, nor being made subject to "contract tracing" surveillance, nor to any such "new normal" measures which violates any of my Constitutional rights.

C. I do not consent to any offer of forced medical experimentation or testing; nor forced medical procedure (i.e. vaccine, or substance delivered by air, water, or other means without my knowledge and consent); nor exposure to radiation from deployments of 4G/5G/wireless infrastructure; nor being tracked by any technology or biometric device on or adjacent to my body.

D. I accept your oath of office as your sworn statement which compels you to uphold the Constitutional against all enemies, foreign and domestic; to protect my rights; and to exhibit a duty of care to respond appropriately when informed of harm taking place.

E. I reserve all my rights, nunc pro tunc, to pursue legal and lawful remedy for all harm and threats of harm, which may constitute criminal assault and or tort, caused or contributed by Agents Of Harm. I reserve the right to seek legal and lawful remedy unless and until the stated harmful actions cease and desist.

I sincerely hope that you perceive the gravity of the present situation, and that you choose to be on the right side of this matter – the side in which Constitutional rights are defended and we have a chance at life, liberty and the pursuit of happiness.

Thank you for reading this notice, sent to you in good faith, and without ill-intent.

“The law helps the vigilant, before those who sleep on their rights.”

“He that would make his own liberty secure, must guard even his enemy from oppression; for if he violates this duty, he establishes a precedent that will reach to himself.”

-Thomas Paine

Sincerely,

Sophie Ng

isosleeps@gmail.com

530 11th Avenue San Francisco, CA 94118 Constituent

From: [Julien DeFrance](#)
To: [Kositsky, Jeff \(DEM\)](#); [Angulo, Sunny \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Engler, Joseph \(POL\)](#); [Breed, Mayor London \(MYR\)](#); [Hepner, Lee \(BOS\)](#); [Lupino, Paul \(MYR\)](#); [Chris Schulman](#); [PeskinStaff \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)
Subject: Request for a Meeting Re Homelessness and Encampments in the City
Date: Thursday, May 28, 2020 1:43:31 PM
Attachments: [sf-letter-05282020.All.pdf](#)
[sf-letter-attachment.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good afternoon,

I wanted to let you know that the Law Office of Arkady Itkin has finalized a group letter to the Mayors office cc: supervisors and other officials, requesting:

- An immediate change in the city's actions or lack of actions,
- A meeting with Mrs. Breed.
- Also stressing that City Hall shall not put the interests of the homeless populations ahead of the lives of the hard working, high tax paying residents that we are.
- Finally, more consideration for business owners of the neighborhood

I've attached the final revision of it as this will be in the mail today.

Please reach out to the Arkady Law Office of A. Itkin for coverage, additional information, details, and eventual interviews:

Offices in San Francisco & Sacramento

Physical Address: Law Office of A. Itkin 57 Post Street, Suite 812 San Francisco, CA 94104

Mailing Address 100 Pine Street, Suite 1250 San Francisco, CA 94111

Tel. (415) 640-6765

Fax. (415) 508-3474

arkady@arkadylaw.com

Best regards,

Julien DeFrance

San Francisco, CA 94109

Julien.DeFrance@Gmail.com

Law Office of Arkady Itkin

100 Pine Street, Suite 1250, San Francisco, CA 94111
Tel. (415) 640-6765 E-mail: arkady@arkadylaw.com Fax. (415) 508-3474



May 28, 2020

The Honorable London Breed - Mayor of San Francisco
San Francisco Board of Supervisors
San Francisco City Hall
1 Dr. Carlton B. Goodlett
San Francisco, CA 94102

RE: Request for a Meeting Re Homelessness and Encampments in the City

Dear Mayor Breed and the Board of Supervisors:

We, the residents of Tenderloin, Nob Hill, and The Mission, and the surrounding areas have been watching our beloved city degrade into unlivable conditions with encampments that continue popping up all around the city, bringing homelessness to the levels that we have never seen before with open drug dealing, filth, human waste, vandalism, theft and all the other issues which are well known to you. It has been documented that in addition to causing a substandard quality of life, these encampments harm existing businesses and discourage any new business in the City from dining to tourism.

Although there are legitimately homeless and mentally ill who need assistance, there are many who consciously choose the homeless lifestyle. It is common knowledge that many of the homeless who have moved to San Francisco had no intention of working and becoming taxpayers when they arrived. The City is known to give more handouts than any other city. Many of the homeless are fine living on the streets and doing as they please, with little interference and tolerance from the City and the Public. In the long run, this arrangement is not healthy for the homeless or the residents. This is a very complex situation, and clearly we need to find better solutions.

We refuse to continue living like this, watching our City die before our eyes, and we will no longer wait for things to change, because clearly, they only get worse. We want our government to take action *now*. Removing the encampments and allowing hard working, high tax paying residents of the city to live a normal life must be your very first priority. Further, removing the encampments would no doubt prevent the spreading of Covid and many other dangerous diseases that are known to be born in these types of environments.

Law Office of Arkady Itkin

100 Pine Street, Suite 1250, San Francisco, CA 94111

Tel. (415) 640-6765 E-mail: arkady@arkadylaw.com Fax. (415) 508-3474



It is obvious that the City has more than respected the rights of the homeless ... but what about our rights? You cannot put the lives of homeless ahead of the lives of the hard working, high tax paying residents who can't stand the area where they live and who don't feel safe walking around their own neighborhood. Our City has rightfully earned the reputation of being a "sh-thole" on a national level and this must change now!

We are requesting an in-person meeting with you as soon as practicable to discuss the current situation, what specific plan the city has for resolving this disaster, what goals and benchmarks are in place, and what we can do to prevent San Francisco from dying.

Please contact me at your earliest convenience to arrange this meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'Arkady Itkin', written in a cursive style.

Arkady Itkin

Co-signed By The Following SF Residents:

Cyntia Salazar, Alberto Salazar, Guadalupe Moreno, Jesealberto Salazar, Kevin Salazar, Eligio Salazar, Roy Tran, Marianne Smith, Joe Murray, Dina DiBattista, Alfredo Mantica, Kathleen Mcnamara, Latasha Poindexter, Karen Bagshaw, Joey Isaacson, Kelani Key, Alain de Lacrose, Achilles Chica, Lisa Cardoza, Sheila Beck, Ruby Liu, Lonna Denny, Arthur Calandrelli, Linda Green, Henry Ostendorf, Brian Probst, Abby Kovalsky, Valentine Thaler, James P. Peters, Beth Blum, Robin Wilson-Beattie, Ismael Martinez Hernandez, Barbara Conwell, David Britt, Afshan Khan, Tamra Elaine Keen, George Leonard, Joe Famulari, Justin Solomon, Anastasia Kabantsev, Trever Bivona, Albert Eibner, Julia Dunn, Gregg Solem, Audrey Moy, Stephan Warren, Matthew Ansari, Michelle Ruth, Rachel Grunberg Henderson, Robert Henderson, DeVon Jensen, Alfred Jensen, Mackenzie Green, John Nick, Thomas Wolf, Don Jones, Julien DeFrance, Guy de Lacrosse, Francis De Lacrosse, Carlos Noe Saavedra, James Hutton, Neha Garg, Cecile Cukurs, Damon Hall, Olga Zhuravskaya, Brandon Blackmon, Kiwi K, Ski Byrd, Tony Black, Andrea Mani, Ehab Shqair, Eddie Shqair, Justin Erfort, Margaret O'Driscoll, Katherine Lane, Amanda Hughes, Howard Steinberg, Toffler Hiemuth, Robert Hiemuth, Abdul Aleem Syed, Stephanie Merek, Imelda Daly, Will Holmes, Patrick Coakley, Mark Savery, E Chang, Ken Walden, Libby Klitsch, Lydia Antippas, Mario DeAnda, Yachiyo Kumori, Fiona Ma, Danny Wesonga, Nolan Elmstrom, Cindy Lee, Tianxiao Hong, David Pritchard, Wynne Kwan, Nicholas Auldo, Jimmy Hong, Wickert Beasley, Abdul

Law Office of Arkady Itkin

100 Pine Street, Suite 1250, San Francisco, CA 94111

Tel. (415) 640-6765 E-mail: arkady@arkadylaw.com Fax. (415) 508-3474

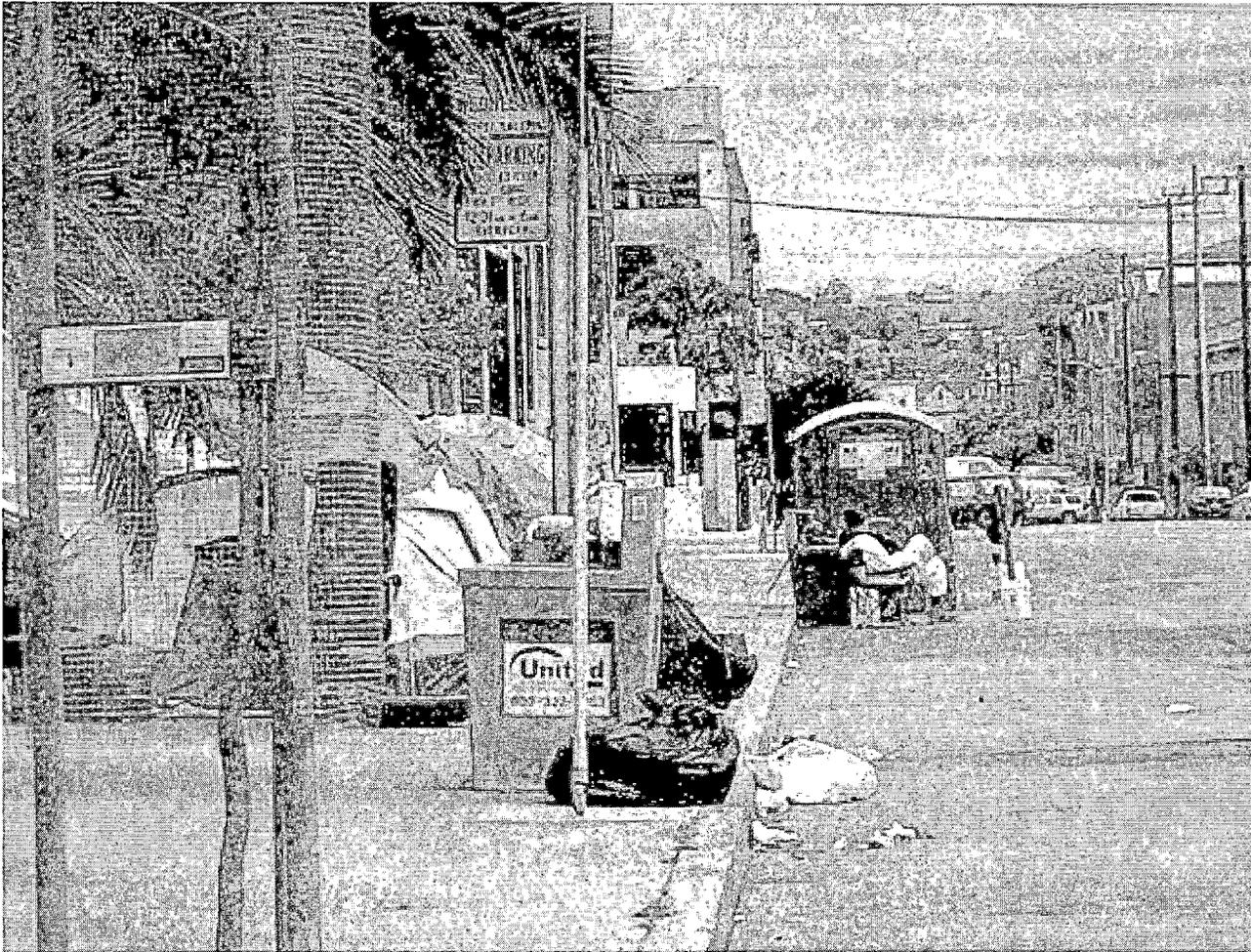


Mohammed, Mengfei Wu, Phuoc Nguyen, Cynthia Lee, Carissa Hanen, Jennifer Nguyen, Dr. Shiena, Susan Au, Alan Lockheed, Dennis Daniel, Cynthia Gonzales, Ron Gonzales, David Pritchard.

CC:

1. District Attorney's Office
2. San Francisco Police Department- Tenderloin Station
3. UC Hastings College of the Law
4. San Francisco Chronicle
5. 300 Golden Gate Block Safety
6. TL Merchants
7. Erica Sandberg

"Kositsky, Jeff (DEM)" <jeff.kositsky@sfgov.org>,
"Angulo, Sunny (BOS)" <sunny.angulo@sfgov.org>,
"Peskin, Aaron (BOS)" <aaron.peskin@sfgov.org>,
"Engler, Joseph (POL)" <Joseph.Engler@sfgov.org>,
"Breed, Mayor London (MYR)" <mayorlondonbreed@sfgov.org>,
"Hepner, Lee (BOS)" <lee.hepner@sfgov.org>,
"Lupino, Paul (MYR)" <paul.lupino@sfgov.org>,
Chris Schulman <cschulman@lowerpolkcbd.org>,
"Peskin, Aaron (BOS)" <Aaron.Peskin@sfgov.org>,



Begin forwarded message:

From: Barbara C <barbara.conwell@gmail.com>
Date: May 28, 2020 at 8:01:58 AM PDT
To: Lydia Antippas <lantippas@yahoo.com>
Cc: marilyn ponte <marilyn.ponte@gmail.com>
Subject: Re: Letter to the Mayor - final draft

Arkady just posted on ND that anyone can sign his letter-so email him and have him put your names down. Hurry as it closes today (I think).

B

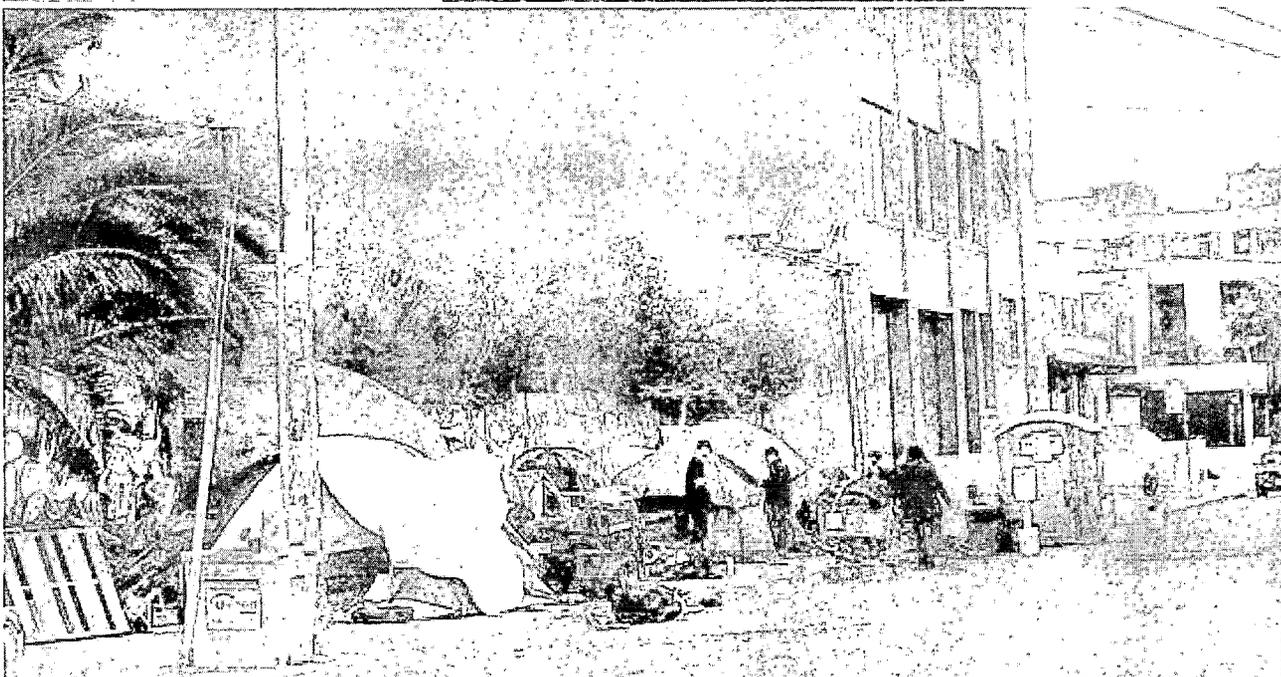
On Wed, May 27, 2020 at 12:32 PM Lydia Antippas <lantippas@yahoo.com> wrote:

That's awesome -- I wish you include the Mission in the first paragraph and add my name to the list!!!!!!!

Lydia Antippas
 c. 415-250-0194

On Wednesday, May 27, 2020, 12:24:26 PM PDT, Barbara C <barbara.conwell@gmail.com> wrote:

This is what we are sending to Ms. Mayor and copying Police, etc.





Arkady Itkin <arkady@arkadylaw.com>

Fwd: Letter to the Mayor - final draft

Lydia Antippas <lantippas@yahoo.com>
To: arkady@arkadylaw.com

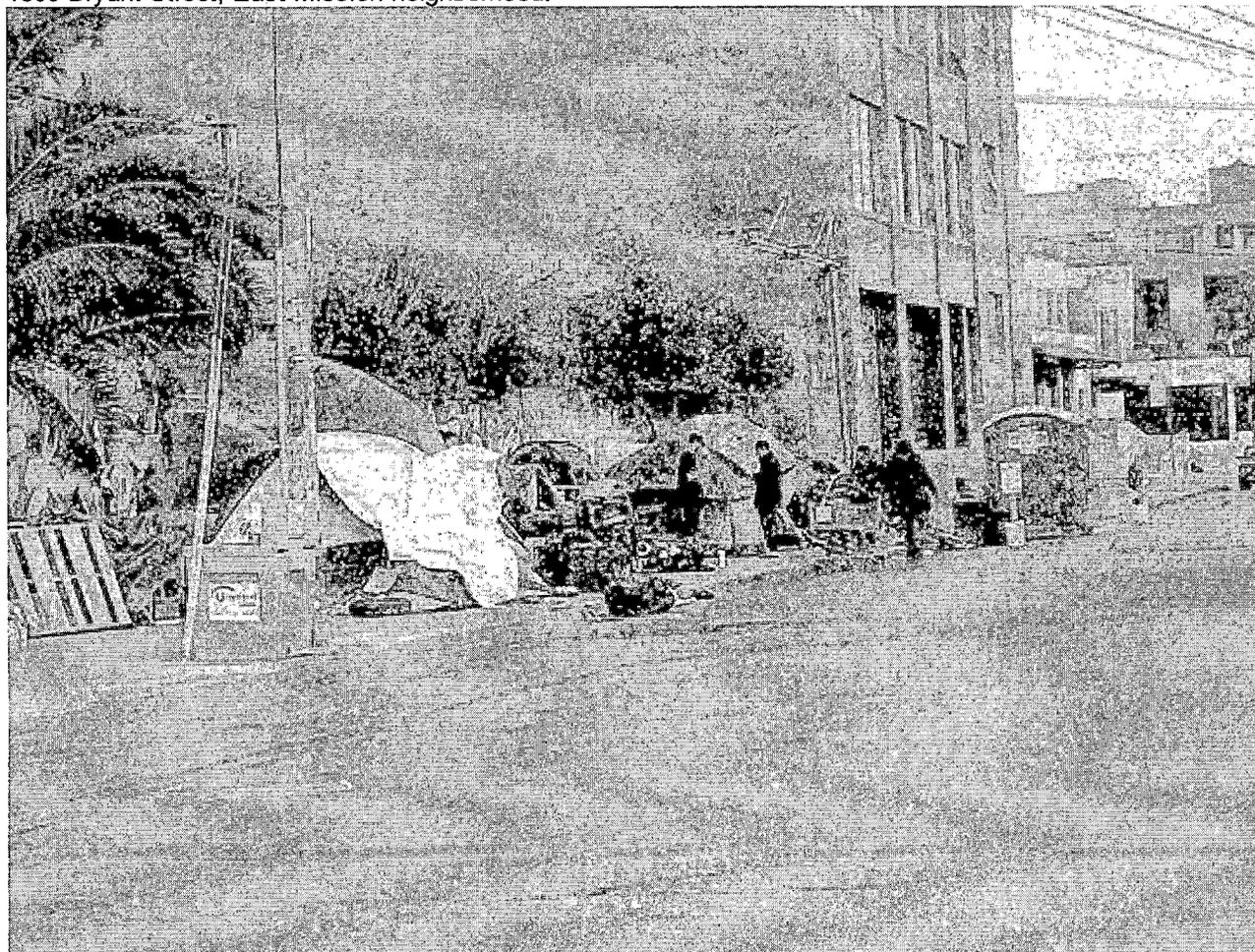
Thu, May 28, 2020 at 12:17 PM

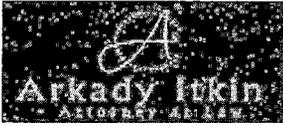
Hi Arkady,

I would love to join the letter, if I could add my name to it. I live in the Mission, if we could also add that neighborhood. I own my condo, and this is what is directly behind d and in front of my building. I can't walk on the sidewalk and I get to hear the screaming and yelling ever night. And I don't think I could sell or rent my place due to the encampments surrounding the building.

Best regards,
Lydia Antippas

1800 Bryant Street, East Mission neighborhood.





Arkady Itkin <arkady@arkadylaw.com>

Fwd: Letter to the Mayor

Kathleen Mcnamara <lolafracks@gmail.com>
 To: "Law Office of A. Itkin" <arkady@arkadylaw.com>

Tue, May 26, 2020 at 12:03 PM

Dear Arkady:

I did not send this to the group as I wasn't sure if I should share all the images attached (all taken within the past week) or my slight edits to your letter. (I have in the past worked for several major law firms and as a free-lance editor, and can't help but edit things!)

The video shows (near the end) the "street pooping" woman (wearing no mask) assaulting a Muslim woman who was walking by. She later threw something at someone in a wheelchair. The police came out and all they did was movie her and her shopping cart along (to harass people on another block).

Here is a link to my Facebook page. This was documented three days ago. Please read the comments by a neighbor about what this gentleman was doing BEFORE what I captured on video:

<https://www.facebook.com/100000439467606/videos/3335023503188932/>

[I am 68 years old and walk with a cane and am afraid to go out to the corner store anymore in case I encounter one of these people and am targeted by them. One local business owner you may want to contact is Eddie from Mid-City Foods on Geary between Hyde and Larkin. He has some stories to tell!]

Kathleen McNamara

On Tue, May 26, 2020 at 10:54 AM Law Office of A. Itkin <arkady@arkadylaw.com> wrote:

Dear Nextdoor Friends,

First, thank you for your response and sharing your experiences living in the subject areas.

I was thinking - instead of writing long stories about the issues that everyone knows about and having our lengthy letter be placed on the back burner, like I am sure many others have been, perhaps a very short and to the point letter that asks for specific action, such a meeting would be better?

Attached is my first draft letter to communicate this.

- (a) I would appreciate your ideas for changing / correcting the letter and advising me who it should be addressed to.
- (b) I would appreciate your ideas on the best way to have all of your signatures on one document. If you think that simply listing your names is sufficient in an attachment, I am happy to do that.
- (c) Some of you shared in your e-mail how you feel about living in your area. Would you like for me to attach your e-mails to the letter?
- (d) Should we include a few disturbing photos with the letter?
- (e) Would you like our letter e-mailed anywhere? If so, please provide names, titles and e-mail address of those potential recipients.

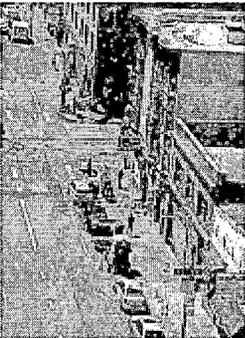
[Quoted text hidden]

5 attachments

StreetPooping.jpg
 1297K



GarbageMess.jpg
3844K



GearyNearLarkin.jpg
2107K

 **AssaultOfMuslimWoman.mp4**
12256K

 **breed-letter_SuggestedEdits.doc**
34K



Arkady Itkin <arkady@arkadylaw.com>

Letter to City Hall

1 message

Kathleen Mcnamara <lolafracks@gmail.com>

Mon, May 25, 2020 at 6:16 PM

To: Arkady Itkin <arkady@arkadylaw.com>

I will be glad to sign your letter. I've lived in the Tenderloin for 25 years and can't believe how bad it's become. In the course of 2 hours on Saturday afternoon, I witnessed two people defecating and urinating on the sidewalk in front of the boarded-up Goodwill on Geary, both of them filthy, muttering to themselves and without masks, and one of them then assaulting passersby (a Muslim woman and someone in a wheelchair). The cops came by and just moved her along (to act out and torment people on another block). The sidewalks here are encrusted with filth and excrement, and never cleaned ... and I live in the "good" part of the TL. It's become an open-air insane asylum.

Kathleen McNamara



Arkady Itkin <arkady@arkadylaw.com>

Tenderloin situation

1 message

Alfredo Mantica <alfredo.mantica@icloud.com>

Mon, May 25, 2020 at 7:49 PM

To: arkady@arkadylaw.com

Thank you for doing this, it is incredible that a city like ours allow people to live in conditions worse than street dogs. Us as Americans should be ashamed.

You have all my support, something needs to be done.

Best,

Alfredo



Arkady Itkin <arkady@arkadylaw.com>

Fwd: Group letter to Mayor / Supervisor re the disastrous state of Tenderloin

1 message

Roy Tran <roytran@me.com>
To: arkady@arkadylaw.com

Mon, May 25, 2020 at 10:30 PM

Hi there

[Thank you for writing letter. I've been living in the TL for over 13 years and this is worse I've ever seen! I can Co-sign the letter if you want me too Thanks]

Roy

Sent from my iPhone 11 Pro

Begin forwarded message:

From: Donald Jones <don_jones@me.com>
Date: May 25, 2020 at 4:25:32 PM PDT
To: Roy Tran <roytran@me.com>
Subject: Fwd: Group letter to Mayor / Supervisor re the disastrous state of Tenderloin

Sent from my iPhone

Begin forwarded message:

From: Nextdoor North Civic Center <reply@rs.email.nextdoor.com>
Date: May 25, 2020 at 4:14:32 PM PDT
To: don_jones@me.com
Subject: Group letter to Mayor / Supervisor re the disastrous state of Tenderloin
Reply-To: reply+GUYDMNBZGYZDCX3QOJXWI5LDORUW63 S7KBHVGVC7GE2DSMZSGQ4DIOA=@reply.nextdoor.com



[View on Nextdoor](#)



Arkady Itkin, Lower Nob Hill

Hello everyone. In response to the many recent postings about the terrible and continually deteriorating conditions in the Tenderloin, I would like to start a very rough draft letter to the Mayor / Supervisors and whoever else you think it should go to. It would be great to have input into that... See more



Arkady Itkin <arkady@arkadylaw.com>

I'd gladly join & sign your letter!

Cyntia Salazar <cyntia.salazar@gmail.com>

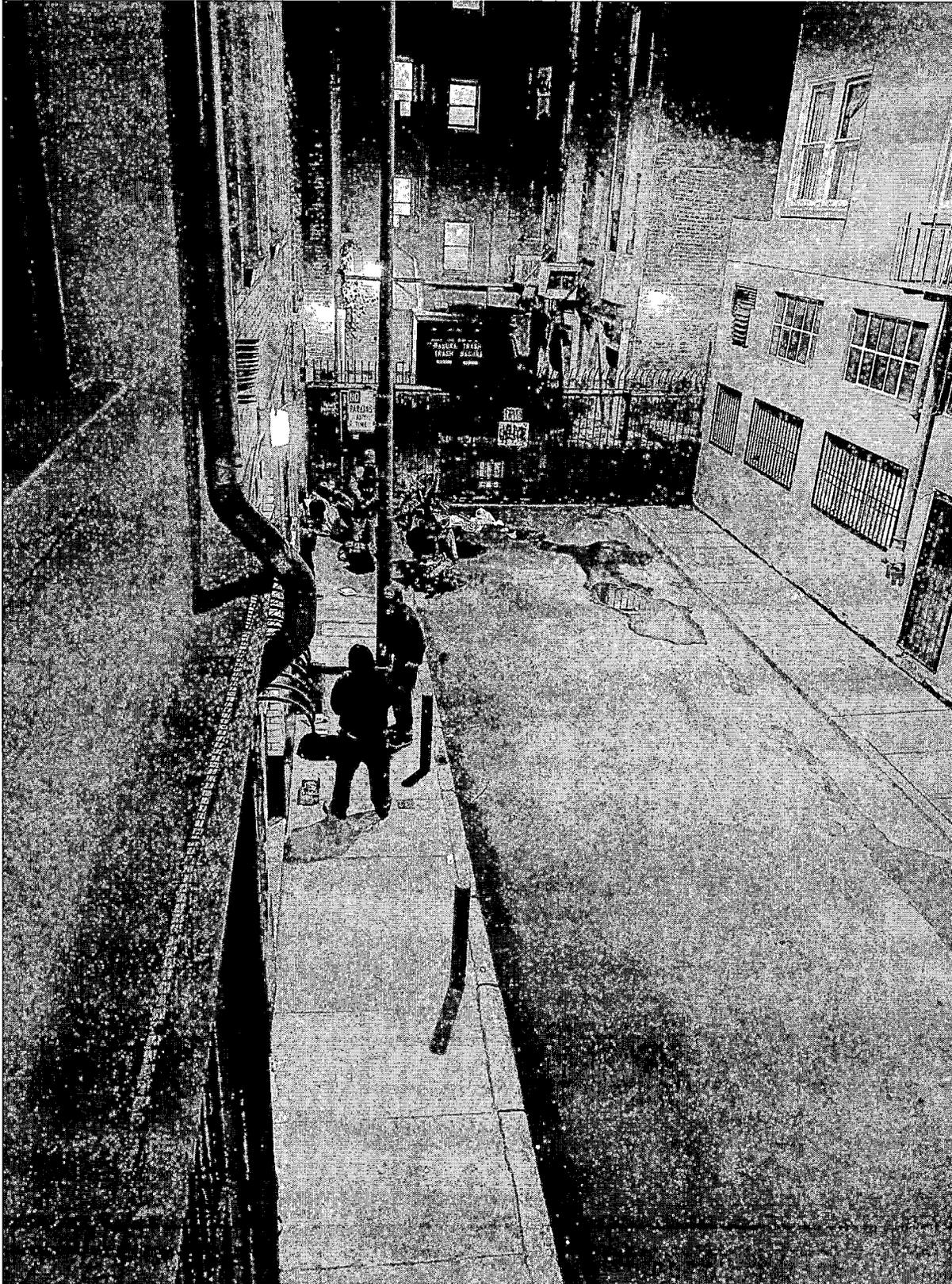
Tue, May 26, 2020 at 10:19 AM

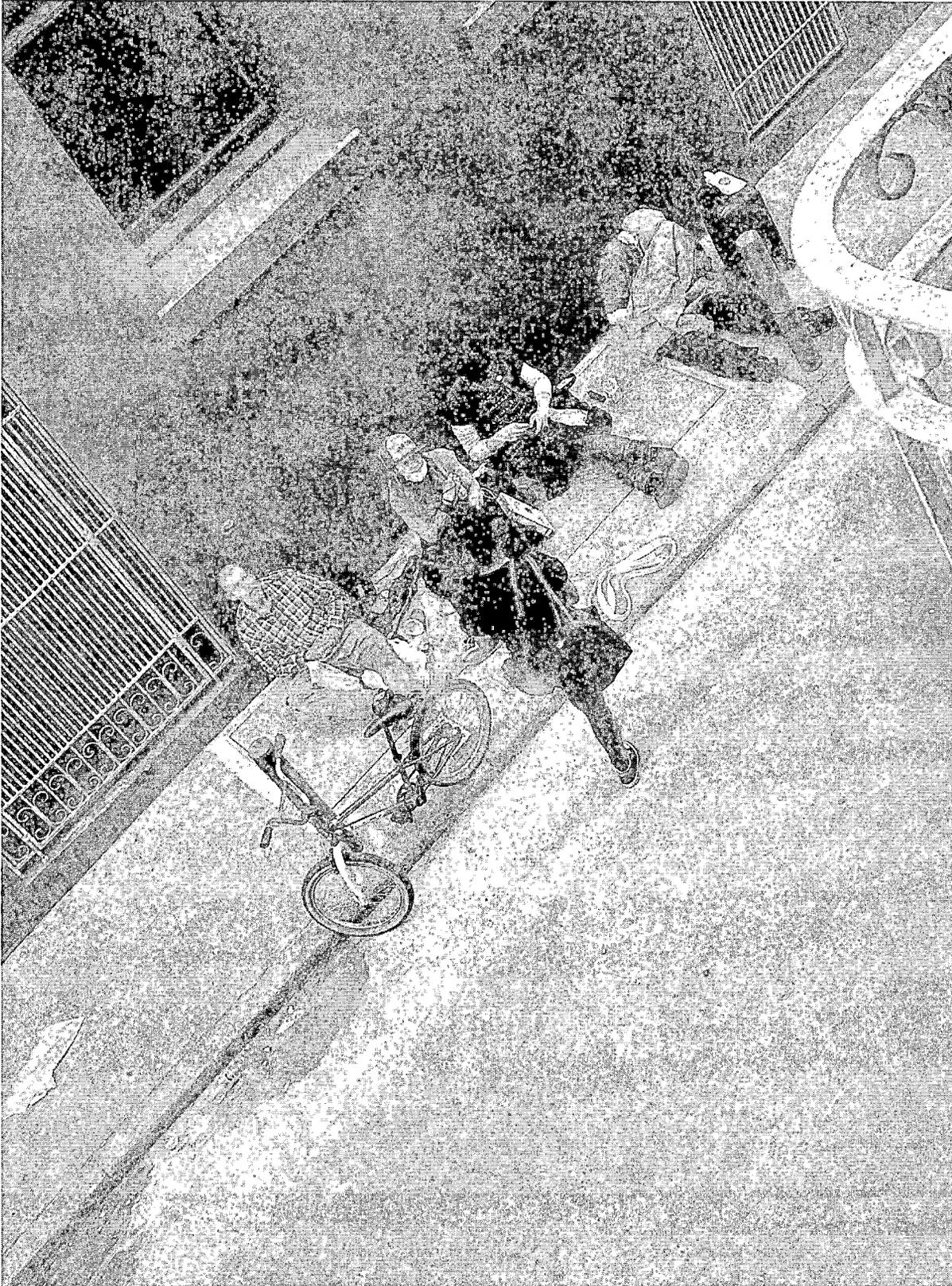
To: "Law Office of A. Itkin" <arkady@arkadylaw.com>

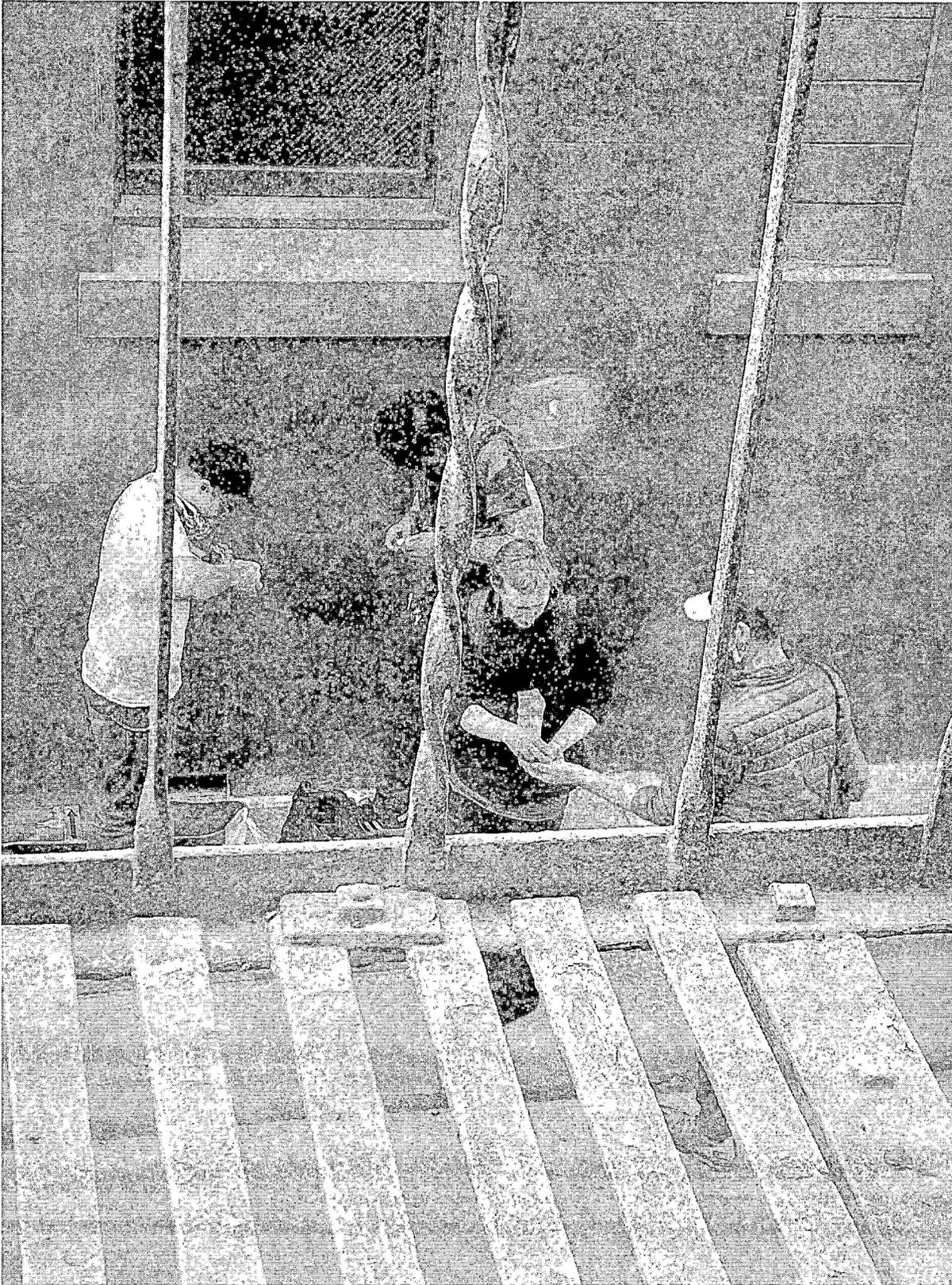
No problem! Anything to help! Here are a few pictures, all taken within the spans of last month.

I reside on Dodge Alley off TURK/LARKIN and we see A LOT of illegal activity 24/7 within our alley way + the surroundings. Not even having private security helps with the issues!

I can provide you with a call log Of how many times we have contacted our private security, 311 + SFPD within the past few weeks. Literally we call them multiple times in a day.







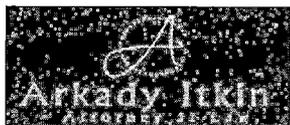












Arkady Itkin <arkady@arkadylaw.com>

Fwd: Letter to the Mayor

Ruby Liu <rubysheliu@gmail.com>

Tue, May 26, 2020 at 11:45 AM

To: "Law Office of A. Itkin" <arkady@arkadylaw.com>

Cc: Linda Green <lagreen04@gmail.com>, cyntia.salazar@gmail.com, roytran@me.com, mrnnsmt@yaho.com, Ddibattista@msn.com, alfredo.mantica@icloud.com, dmdinsf@gmail.com, lolafrocks@gmail.com, llppointexter@yahoo.com, mizbagshaw@aol.com, joey.a.isaacson@gmail.com, kelani@ekomonaibtrutoyourself.org, baron_sf@pacbell.net, achilleschc@yahoo.com, cardoza.lisa@gmail.com, sheilabeck@me.com, lonanddenny@sbcglobal.net, Arthur Calandrelli <arthursalsa@att.net>, henrywostendorf@yahoo.com

Good afternoon everyone,

Residents need to start brainstorming immediate solutions! We can complain, bitch and moan, continue to live in a third world country, and wait for nothing to get done, or we can demand immediate solutions. I think the government has to be careful of how they respond because of the number of advocacy human rights and homeless groups in the city and hence, fear of lawsuits. But maybe the shift in attitude can change if they understand that the residents won't tolerate the horror any longer and demand immediate change!

Enough is enough, and you, children, seniors, and all of the invisible residents of San Francisco have basic human rights too. The right of having to go outside without fear of getting attacked by the mentally incapacitated or a teenage drug dealing rebel (which has happened to my 80 year old mother and a young fellow in my building recently). The right of simply walking on a sidewalk without having to go into the middle of a street and get run over by a car or Muni in order to get from point a to b. The right of exiting our front door while asking the person who is defecating or sleeping right in front to move over.

We all know this because it is the same repeated story. It's magnified because the current orders from above are not working.

Public works has been ordered to halt all pick up of trash, belongings, junk, etc found on the street. The cops don't do anything because they can't arrest. Residents have zero power as individuals. All we see is more and more that arrive from all over the country and squat indefinitely. Mild weather, public tolerance, free food, free resources, accessible liquor stores, why change anything?

So what's the solution?

I say we demand that the homeless be placed and transported away from residential areas to a secluded area such as the pier or even Treasure Island so that the police can pick them up and transport them to that area. If they come back or refuse to, then they go to jail. Because if police ask them to move then they will just move around the city...that doesn't do any resident anywhere any good. But if we place them in an area that is designated, away from residents, and a place where we can provide services and police monitoring, it seems like a viable solution this point. If the government resists in fear of a lawsuit, then we should join the Hastings lawsuit or create our own.

Thank you Arkady for stepping up!

Ruby

On Tue, May 26, 2020, 11:09 AM Law Office of A. Itkin <arkady@arkadylaw.com> wrote:

Thanks, Linda. Much appreciate your quick response.

Law Office of A. Itkin
Offices in San Francisco & Sacramento

Physical Address:
Law Office of A. Itkin



Arkady Itkin <arkady@arkadylaw.com>

I'd gladly join & sign your letter!

Cyntia Salazar <cyntia.salazar@gmail.com>
To: "Law Office of A. Itkin" <arkady@arkadylaw.com>

Tue, May 26, 2020 at 10:19 AM

No problem! Anything to help! Here are a few pictures, all taken within the spans of last month.

I reside on Dodge Alley off TURK/LARKIN and we see A LOT of illegal activity 24/7 within our alley way + the surroundings. Not even having private security helps with the issues!

I can provide you with a call log Of how many times we have contacted our private security, 311 + SFPD within the past few weeks. Literally we call them multiple times in a day.



Arkady Itkin <arkady@arkadylaw.com>

RE: Letter to the Mayor - 3rd draft

Alain de Lacrose <baron_sf@pacbell.net>

Tue, May 26, 2020 at 8:05 PM

To: Donna Davidson <dmd@ddavidson.com>, "Law Office of A. Itkin" <arkady@arkadylaw.com>

Cc: Arthur Calandrelli <arthursalsa@att.net>, Cyntia Salazar <cyntia.salazar@gmail.com>, Linda Green <lagreen04@gmail.com>, Roytran <roytran@me.com>, Mmnsnth <mmnsnth@yahoo.com>, Ddibattista <ddibattista@msn.com>, Alfredo Mantica <alfredo.mantica@icloud.com>, Dmdinsf <dmdinsf@gmail.com>, Lolafrocks <lolafrocks@gmail.com>, Lippoindexter <lippoindexter@yahoo.com>, Mizbagshaw <mizbagshaw@aol.com>, Joey Isaacson <joey.a.isaacson@gmail.com>, Kelani <kelani@ekomonaibtrutoyourself.org>, Achilleschc <achilleschc@yahoo.com>, Cardoza Lisa <cardoza.lisa@gmail.com>, Sheilabeck <sheilabeck@me.com>, Ruby Liu <rubysheliu@gmail.com>, Lonandenny <lonandenny@sbcglobal.net>, Henrywostendorf <henrywostendorf@yahoo.com>, "msaklcsw@gmail.com" <msaklcsw@gmail.com>

Arkady,

Letter is great and I am all in. I came from France 38 years ago and fell in love with this city, this is now a shantytown, I am so disgusted.

Anyways, I have lots of friends and family that would want to get on board so to speak, how can they join ?

Also a quick note, the medias need to be involved to give more weight to our cause.

Alain de Lacrose

[Quoted text hidden]



Arkady Itkin <arkady@arkadylaw.com>

Petition regarding Street People

2 messages

Julia Dunn <julesdunn@aol.com>

Wed, May 27, 2020 at 9:43 AM

To: arkady@arkadylaw.com

A friend, Kathleen Mashburn, just told me about a petition you are signing submitting about the out of control street people clogging our public ways.

As a former SRO resident of the Tenderloin I'd like to add my name. Three years ago I was lucky enough to get Senior Housing at Duboce Triangle, but the scourge of untreated mental illness and open air drug emporium is never far behind. In fact it's just a bus ride away.

I have seen such SICK people sitting on the sidewalk or wandering about. We need to be able to house and treat people

Please add my name to your petition.

Julia Dunn
462 Duboce Avenue
Apt 111
San Francisco, Ca 94117
415-676-7965

Sent from my iPhone

Law Office of A. Itkin <arkady@arkadylaw.com>

Wed, May 27, 2020 at 9:47 AM

To: Julia Dunn <julesdunn@aol.com>

Thank you, Julia. Would add your name right away.

Arkady

Law Office of A. Itkin
Offices in San Francisco & Sacramento

Physical Address:
Law Office of A. Itkin
57 Post Street, Suite 812
San Francisco, CA 94104

—
Mailing Address
100 Pine Street, Suite 1250
San Francisco, CA 94111
Tel. (415) 640-6765
Fax. (415) 508-3474

—
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[Quoted text hidden]



Arkady Itkin <arkady@arkadylaw.com>

zoom video idea

David Britt <dmbritt02@hotmail.com>

Tue, May 26, 2020 at 8:01 PM

To: Roy Tran <roytran@me.com>

Cc: "Law Office of A. Itkin" <arkady@arkadylaw.com>

Hi Arkady

Thank you for reaching out to the neighbors. I would be more than happy to share my stories of the drug dealers I have encountered over the 5 years of living on my block. They have been aggressive to me, but I have been aggressive back. Prior to the Pandemic, I aggressively 311'd the tent encampments that blocked access to our sidewalks. It was an ADA nightmare as anyone with mobility issues would be reduced to using roadways to pass. Unfortunately, nothing was done prior to the pandemic, and now I feel we have lost the opportunity to address that problem. Moving forward, all I can really hope for is that the City recognizes the open air drug dealing contaminating the neighborhood.

Best,
David Britt
415.595.3458

On May 26, 2020, at 4:14 PM, Roy Tran <roytran@me.com> wrote:

Hi Arkady
[Quoted text hidden]

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: 18th Ave Homeless Encampment
Date: Thursday, May 21, 2020 2:51:00 PM

From: Maggie Visser <maggie@maggievisser.com>
Sent: Wednesday, May 20, 2020 10:01 AM
To: aragon@berkeley.edu; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: 18th Ave Homeless Encampment

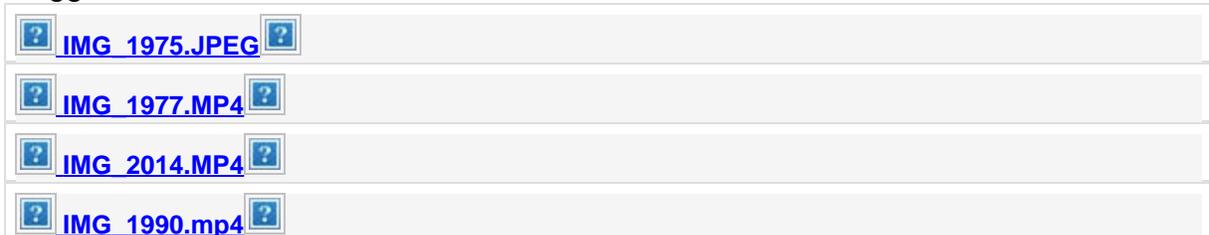
This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I am writing to let you know about the behavior at the encampment on 18th Ave despite the City's installation of a toilet and handwashing station. Drug use is rampant, the residents continue to pee and defecate on the sidewalk (opposite side of where they are camping) despite the toilet, they throw up in the bushes next to the YMCA and the condo building, no social distancing is maintained. I've seen needles, drug dealers show up, and repeat open air drug use as documented in the 2 videos and attached photos, trash all over the sidewalk. One of the videos was shot this morning right before the Foodbank started their food distribution where mostly elderly line up for food.

This is a public health crisis, on top of the pandemic. I appreciate Sandra Fewer's attempts to get them moved - this situation on our streets is unacceptable and unhealthy. If people cannot use the facilities that are provided to them, they need to be taken off the street. The ringleader in the 18th Ave encampment has been offered housing TWICE and he refused it. The police can write citations, but those don't get prosecuted. It just ends up in collections where it goes nowhere.

We are desperately looking for answers and action - throwing more money at the problem appears to increase the number of homeless. What do you propose?

Maggie Visser



From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Barricaded man making threats in San Francisco hotel, city source says | abc7news.com
Date: Monday, May 18, 2020 9:18:00 AM

From: Allen Jones <jones-allen@att.net>
Sent: Thursday, May 14, 2020 8:13 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Cc: P Matier <pmatier@sfchronicle.com>; Heather Knight <hknight@sfchronicle.com>; Fagan, Kevin <KFagan@sfchronicle.com>; jlurie@motherjones.com
Subject: Barricaded man making threats in San Francisco hotel, city source says | abc7news.com

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Attention: All Members of the San Francisco Board of Supervisors,

This is funny. You pass an unrealistic law for temporary hotels for the homeless and one barricaded himself in one of your hotels?

You people do not know the homeless, period.

<https://abc7news.com/police-activity-in-san-francisco-market-street-sf-hotel/6183904/>

Allen Jones
(415) 756-7733
jones-allen@att.net
Californiaclemency.org

The Only thing I love more than justice is the freedom to fight for it.
--AllenJones--

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Homelessness needs no rocket science
Date: Tuesday, May 19, 2020 9:41:00 AM

From: Allen Jones <jones-allen@att.net>
Sent: Monday, May 18, 2020 4:46 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Heather Knight <hknight@sfchronicle.com>; P Matier <pmatier@sfchronicle.com>; Fagan, Kevin <KFagan@sfchronicle.com>; Joshua S <jsabatini@sfexaminer.com>
Cc: metro@sfchronicle.com; newstips <newstips@sfexaminer.com>
Subject: Homelessness needs no rocket science

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Attention: All Members of the San Francisco Board of Supervisors,

I just saw the movie, "Hidden Figures" about the Black women who were overlooked for their contribution to our space program at NASA.

YouTube Trailer:

<https://youtu.be/5wfrDhgUMGI>

One scene in this movie reminded me of today's Board of Supervisors and Mayor London Breed's handling of our homeless situation.

The White man heading the program at NASA was upset that the Russians were first; in a two man race to put a man in space.

Later in the movie we learn that the Black women who worked at NASA had to go a half a mile to use a bathroom while at work. There were no restrooms for these Black women in the NASA building.

I'm sure I'm not the first to point to this observation but...

it is silly to think you (BOS) or (America) can get to the moon at all, let alone in space period, and not even see beyond the simple need to provide restrooms for (Black) women employees in the building they work in.

If you don't understand the connection to our homeless problem that is why we have an out of control homeless problem.

And if you do not reach out to me, you should at least watch the movie then contact me. Or continue to claim you know how to solve the homeless problem if only Mayor Breed would fall in line. And no I am not suggesting Breed has a clue to what her administration is doing

on Homelessness.

Allen Jones

(415) 756-7733

jones-allen@att.net

The Only thing I love more than justice is the freedom to fight for it.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: My letter to the editors...
Date: Tuesday, May 19, 2020 9:42:00 AM

-----Original Message-----

From: Francis Li <mail@francisli.com>
Sent: Saturday, May 16, 2020 2:28 PM
To: londonbreed@gmail.com; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: My letter to the editors...

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

As sent to the opinion/editorial boards of the SF Chronicle, SF Examiner, SF Weekly, etc...

I'm appalled by the cowardice demonstrated by Mayor Breed in addressing the coronavirus threat to our unhoused neighbors these last weeks. If there was ever a time in which there was political cover for taking truly bold action to help those living on our streets, it is now, when the public safety and humanitarian grounds for moving the unhoused into hotel rooms is unassailable. Will they resist leaving later? As well they should. Will the cost be astronomical? Undoubtedly. And all of us in SF, particularly those whose greatest hardship these days is in choosing which celebrity chef's takeout box to order for dinner, would finally be forced to confront the true cost of what it takes to be a compassionate city, instead of just giving it lip service over lattes and avocado toast. Instead, we hear excuses and threats of budget shortfalls and service cuts from Mayor Breed, seemingly terrified of being left holding the bag instead of rising to the moment. She can wallpaper her bedroom with pages of The Atlantic if that helps her sleep at night, but she can't cover up the legacy of her current choices which are plain for all to see.

Sincerely,
Francis Li
Resident, District 9

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Homeless will rise in spite of City Hall
Date: Wednesday, May 27, 2020 8:18:00 AM

From: Allen Jones <jones-allen@att.net>
Sent: Tuesday, May 26, 2020 3:32 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Cc: metro@sfchronicle.com; newstips <newstips@sfexaminer.com>; Fagan, Kevin <KFagan@sfchronicle.com>
Subject: Homeless will rise in spite of City Hall

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Attention: All Members of the San Francisco Board of Supervisors,

The embarrassing revelation that Mayor London Breed ordered sweeping is sure to cause one supervisor to call for her to resign.

However, the board should know it has failed our homeless for decades.

You all should take a deep breath and instead of point fingers, look in the mirror.

<https://youtu.be/5pGZjIMlaTo>

Allen Jones
(415) 756-7733
jones-allen@att.net

The Only thing I love more than justice is the freedom to fight for it.

From: [christina altick](#)
To: [Board of Supervisors, \(BOS\)](#); [Ginsburg, Phil \(REC\)](#); [Mar, Gordon \(BOS\)](#); [Yee, Norman \(BOS\)](#)
Cc: [Fewer, Sandra \(BOS\)](#)
Subject: Re: Neighbors have lots of concern about district 1 recent events
Date: Monday, May 18, 2020 6:17:53 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I listened to the discussion today online.

To get these encampments off the sidewalks and into proper facilities, I am thinking this could work:

Use the cow palace

Have assigned offices for psych treatment and drug addiction treatment

Have curfews and consequences

Have specialists that know exactly how to deal with drug addiction and wheening of drugs, and deal with mental illness such as schizophrenia.

Have food delivered, and proper sanitation

Have training for jobs

Have these people be held accountable. San Francisco shouldn't have open drug use, violence, tents on sidewalks, scared and freaked out residents who follow rules and pay taxes

When it comes to severe drug addicts, extreme mental issues, and drug dealers, law enforcement and jail is needed.

No more turning blind eye or not having real solutions.

Moving encampments around, allowing covid to easily spread, and have people not follow laws and rules causes danger and peacefulness to many people. It is not "compassionate" to let this pattern of encampments of legal open crimes to keep occurring. If anything, people that think this ok and don't have proper solutions are the ones not being compassionate!

I was appalled at people yelling and completely not getting the message, thinking as if we don't consider these people humans. It seems they don't have real solutions and think it is ok. If anything, those people have no compassion and think they are being "humane" letting encampment situations continue. They need to be educated. This is not a political issue or money issue. I make below 75k. I'm not a rich republican. I'm actually liberal and a democrat. However I am educated, a tax payer, follow rules, want a peaceful life, AND I studied psychology in college. I can easily see what these people in encampments need.

Thanks for listening.

Christina

From: christina altick <cwissy727@hotmail.com>

Sent: Monday, May 18, 2020 7:25 AM

To: Board.of.Supervisors@sfgov.org; Phil.Ginsburg@sfgov.org; Gordon.Mar@sfgov.org; Norman.Yee@sfgov.org

Subject: Fwd: Neighbors have lots of concern about district 1 recent events

Hi all,

I just want to be clear that the people that live here are not going to take this, and have the Richmond district turn into the new Tenderloin. You guys moved three new encampments here to spread them out and move from the city encampments, let in more danger from other cities and states because you guys don't care about citizens getting crime, robberies, fear happening to them, you give them services on neighbors' sidewalks, not follow covid rules, turn a blind eye to open drug use, crime, aggressive behavior, lewd acts, toxic and human waste, open fires etc.

And no, putting encampments in golden gate park also does not work!!!

Shuffling these people around are just "band-aids".

Sf is already sued because of tenderloin, it could happen with the other districts suing the city as well. I heard many neighbors will even get the federal government and media notified about this dangerous, negligent and horrible situation.

What these people need are proper mental and drug help, consequences, tougher rules, and proper housing.

Sf is not "compassionate" to them , nor are they compassionate to law abiding tax paying citizens living in this neighborhood properly.

And just a reminder, WE ALL DESERVE TO FEEL SAFE, A FEELING OF PEACE, A FEELING OF RULES AND REGULATIONS, etc.

Christina

From: christina altick <cwissy727@hotmail.com>

Sent: Friday, May 8, 2020 9:02 AM

To: MayorLondonBreed@sfgov.org

Subject: Fwd: Neighbors have lots of concern about district 1 recent events

From: christina altick <cwissy727@hotmail.com>

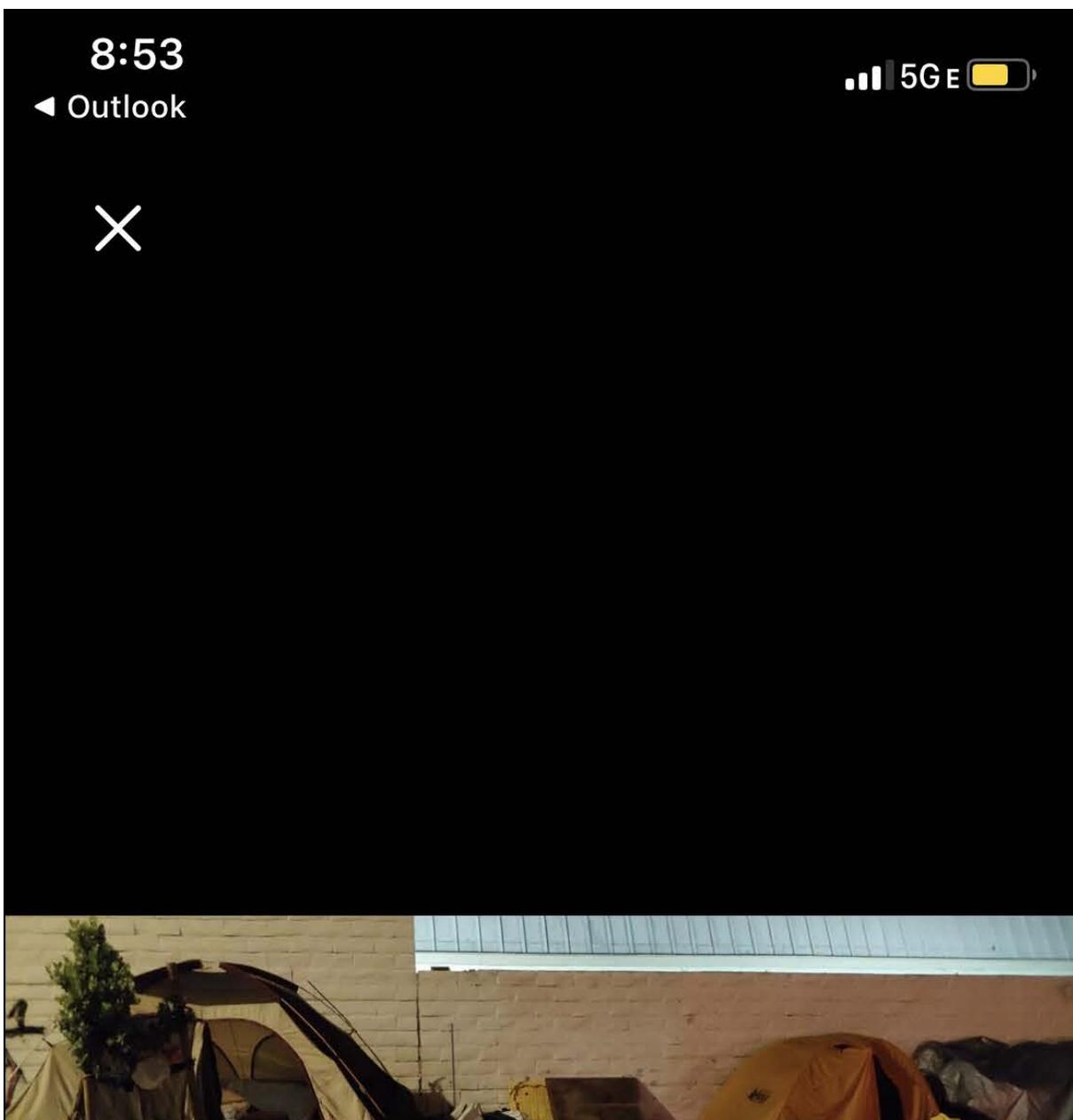
Sent: Friday, May 8, 2020 8:56 AM

To: SFPDRichmondStation@sfgov.org

Subject: Re: Neighbors have lots of concern about district 1 recent events

48th before was empty normal sidewalk next to Safeway area.

Here is it now. Pictures posted on next door





8:53

◀ Outlook







From: christina altick <cwissy727@hotmail.com>
Sent: Wednesday, May 6, 2020 9:15:08 PM
To: SFPDRichmondStation@sfgov.org <SFPDRichmondStation@sfgov.org>
Subject: Neighbors have lots of concern about district 1 recent events

Hello,

There is a huge problem in Richmond district (district 1) that is causing hundreds of neighbors to feel distress and worry not only because of covid but because of other health hazards and dangerous aggressive behavior, open drug use, intimidation, etc.

It is - the 3 homeless encampments that have popped up since shelter in place. Located at
Geary and 18th
Balboa and 24th
Balboa and 48th

This is a huge concern for the people that live here for many reasons, and moving them to our neighborhood has not solved anything whatsoever for the homeless issue. These encampments were not here before. There has also been a lot of trash from sutro heights parked that has spilled over on the highway, so I am assuming they are also there.
Once again, this doesn't solve anything. Neither for them nor for the people that live here.

These people in the encampments truly need mental and/or drug addiction help and proper housing-- not tents and open area with crime, health hazard, etc.

Please let me know how my neighbors and I can get this addressed/who we should reach out to. We deserve to feel safe and ok in our neighborhood. We shouldn't have to feel scared and unsafe, we already are worried about the virus and now this has caused more anguish for us. And this is totally out of control that the city allows this...

Thanks,
Christina

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:47:00 AM

From: Brittan Grace <info@picnet.net>
Sent: Thursday, May 14, 2020 9:14 AM
To: BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: Support Jane Natoli for SFMTA Board of Directors

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the city. She has regularly shown up to advocate on behalf of projects that will do just that.

Jane also serves on several boards and is a mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves, staying focused on the mission, and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our city.

Jane understands the gravity of what is ahead of us and remains committed to ensuring we meet our community's Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains, or who walk and bike deserve to be treated with dignity, and that is

just as real a barrier for too many San Franciscans getting around our city as the frequency of the bus.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,
Brittan Grace
brittan.grace@gmail.com

94111

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:47:12 AM

From: Brittan Grace <info@picnet.net>
Sent: Thursday, May 14, 2020 9:14 AM
To: BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: Support Jane Natoli for SFMTA Board of Directors

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,
Brittan Grace
brittan.grace@gmail.com

94111

From: [Ivan Abeshaus](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 10:40:40 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Ivan Abeshaus
abeshaus@yahoo.com

94110

From: [Jon Schwark](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 12:49:02 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Jon Schwark
jscgm@yahoo.com

94103

From: [Kanishka Cheng](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 12:49:55 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Kanishka Cheng
kanishka.karu@gmail.com

94118

From: [Laura Joosse](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 1:18:17 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Laura Josse
josse.laura@gmail.com

94118

From: [Eric Dew](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 1:18:40 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Eric Dew
eric@ericaroundtown.com

94133

From: [Roan Kattouw](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 1:18:53 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the city. She has regularly shown up to advocate on behalf of projects that will do just that.

Jane also serves on several boards and is a mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves, staying focused on the mission, and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our city.

Jane understands the gravity of what is ahead of us and remains committed to ensuring we meet our community's Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains, or who walk and bike deserves to be treated with dignity, and that is just as real a barrier for too many San Franciscans getting around our city as the frequency of the bus.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Roan Kattouw
roan.kattouw@gmail.com

94109

From: [Julia Prochnik](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 1:25:18 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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Thank you,

Sincerely,

Julia Prochnik
juliaprochnik@gmail.com

94117

From: [Hunter Oatman-Stanford](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 1:26:30 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Hunter Oatman-Stanford
hoatmanstanford@gmail.com

94107

From: [Henry Hooker](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 1:29:13 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Henry Hooker
hghooker@gmail.com

95062

From: [Mona Lovgreen](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 1:47:06 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Mona Lovgreen
mlovgreen@dialogdesign.ca

94109

From: [ERIC ROBINSON](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 2:10:19 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

ERIC ROBINSON
er@ptarc.com

94133

From: [David Stone](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 4:32:30 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

David Stone
david.curtis.stone@gmail.com

94122

From: [Gabe Zitrin](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 4:35:48 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Gabe Zitrin
gzitrin@gmail.com

94109

From: [Farley, Clair \(ADM\)](#)
To: [Farley, Clair \(ADM\)](#)
Subject: Please support Jane Natoli
Date: Thursday, May 14, 2020 4:42:58 PM

Dear Board of Supervisors,

We are writing to express our support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for the LGBTQ community and all San Franciscans walking, biking, and taking transit. It is important now more than ever we continue to support and foster trans leadership in San Francisco. Transgender people experience unprecedented levels of violence and discrimination in their daily lives including on public transit, Jane's leadership will assure that community needs and voices are heard and addressed.

From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the City. She has regularly shown up to advocate on behalf of projects that will do just that throughout the City. For her, it's not just the right thing to do, but personal, as she has been hit while biking three times in San Francisco.

In addition to that experience, Jane serves on the SF LGBT Center board and is a long time volunteer, and is also a Mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves and staying focused on the mission and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our City.

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We are confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our residents in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

For more information please visit: https://actionnetwork.org/petitions/support-jane-natoli-for-confirmation-to-the-sfmta-board-2?source=direct_link&

Thank you,

LGBTQ Community Leaders

Clair Farley, Director of the Office of Transgender Initiatives; Akira Jackson, Director of TAJA Coalition; Nicole Santamaria, Director of El/La Para Trans Latina; Nikki Calma, Co-chair of TransMarch; Rimi Koka, Director of Parivar Bay Area; Karyn Skultety, Director of OpenHouse; Matthew Paden, Trans Home SF & St. James Infirmary; Members of the San Francisco Trans Advisory Committee; SF Bay Area LGBTQ Covid Relief Coalition

From: [Israel Molina](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 4:59:13 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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Thank you,

Sincerely,

Israel Molina
israelmolinasf@gmail.com

94608

From: [Jarrod Hicks](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 5:08:20 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Jarrod Hicks
hicksu@gmail.com

94132

From: [Cole Brennan](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 5:09:08 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Cole Brennan
latourex@gmail.com

94110

From: [Jordan Wing](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 5:33:59 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

I know Jane and her activism personally. There is no good faith case to made that she would not be a stellar addition to the MTA board. This is true now more than ever: as we begin the process of re-imagining what our streets will look like and how our residents will get around post-COVID, it's vitally important that we have someone who understands what mobility in San Francisco is like *on the ground* helping guide our recovery.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the city. She has regularly shown up to advocate on behalf of projects that will do just that.

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I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,
Jordon Wing
jordonwii@gmail.com

94110

From: [Luke Swartz](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 5:34:44 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Luke Swartz
lswartz@gmail.com

94110

From: [Phil Crone](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 5:39:00 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the city. She has regularly shown up to advocate on behalf of projects that will do just that.

Jane also serves on several boards and is a mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves, staying focused on the mission, and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our city.

Jane understands the gravity of what is ahead of us and remains committed to ensuring we meet our community's Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains, or who walk and bike deserve to be treated with dignity, and that is just as real a barrier for too many San Franciscans getting around our city as the frequency of the bus.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Phil Crone
Philip.crone@gmail.com

94112

From: [Martin Munoz](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 5:53:16 PM

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Supervisors:

Dear Board of Supervisors,

I am writing to express my support for Jane Natoli as a nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the city. She has regularly shown up to advocate on behalf of projects that will do just that.

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Sincerely,
Martin Munoz
martinmunozdz@gmail.com

94117

From: [Sidharth Kapur](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 6:44:14 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

As someone who works in San Francisco and frequently uses MUNI buses and bikes in the city of San Francisco, I am writing in strong support for Jane Natoli for the SFMTA Board of Directors.

Jane has been advocating for safe streets and better transit for many years in San Francisco. She is exactly the kind of board member that San Francisco should be happy to appoint at this time. After several years of exceptionally poor MUNI rail service and some extremely saddening deaths in the cycling community, the SFMTA needs someone who will push back against the auto-oriented status quo and ensure that our city's transportation network works for all of its users.

I was disappointed that earlier this week, the Board of Supervisors chose to deny the reappointment of another SFMTA Board member for petty political reasons. Raising fares is unfortunate, but it is a much better response than the alternative, which is cutting bus service, increasing wait times, and laying off operators as a result of the budget shortage.

Thank you,

Sincerely,
Sidharth Kapur
sidharthkapur1@gmail.com

94612

From: [Derek Lee](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 6:47:15 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

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Jane also serves on several boards and is a mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves, staying focused on the mission, and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our city.

Jane understands the gravity of what is ahead of us and remains committed to ensuring we meet our community's Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains, or who walk and bike deserve to be treated with dignity, and that is just as real a barrier for too many San Franciscans getting around our city as the frequency of the bus.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Derek Lee
dereklee27@gmail.com

94133

From: [Dylan Pilaar](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 6:47:57 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Dylan Pilaar
dylanpilaar@gmail.com

94115

From: [Cliff Bargar](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 6:58:45 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Cliff Bargar
cliff.bargar@gmail.com

94107

From: [Zack Subin](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 7:10:52 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Zack Subin
zack.subin@fastmail.fm

94112

From: [Rachel Novak](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 7:40:28 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors. She is a lovely person and a passionate advocate for better transit options for all San Franciscans.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the city. She has regularly shown up to advocate on behalf of projects that will do just that.

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,
Rachel Novak
rachelc258258@yahoo.com

94116

From: [Nathan Marsh](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 7:48:40 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Nathan Marsh
nathanielmarsh@gmail.com

94110

From: [Sanjeet Ganjam](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 8:16:29 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Sanjeet Ganjam
sganjam@gmail.com

94117

From: [Ann Belden](#)
To: [BOS-Legislative Aides](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 8:50:59 PM

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Board:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Ann Belden
annbelden@sbcglobal.net

94117

From: [Madelaine Boyd](#)
To: [BOS-Supervisors](#)
Subject: I, Madelaine Boyd, Support Jane Natoli for SFMTA Board of Directors!!!
Date: Thursday, May 14, 2020 9:10:29 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Madelaine Boyd
madelaine.boyd+sfhac@gmail.com

94114

From: [Quentin Sandberg](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:30:58 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Quentin Sandberg
quentin.c.sandberg@gmail.com

94111

From: [Christopher Heriot](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:32:51 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Christopher Heriot
cheriot@gmail.com

94109

From: [Victoria Simons](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:36:18 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Jane understands the gravity of what is ahead of us and remains committed to ensuring we meet our community's Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains, or who walk and bike deserve to be treated with dignity, and that is just as real a barrier for too many San Franciscans getting around our city as the frequency of the bus.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Victoria Simons
vsimons@gmail.com

94133

From: [Paul Leone](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:40:50 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

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Thank you,

Sincerely,

Paul Leone
pileone13@gmail.com

94103

From: [Kenneth Russell](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:46:51 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Kenneth Russell
krlist@gmail.com

94132

From: [Maya Kuttan](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:48:08 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Maya Kuttan
mkstuff81@gmail.com

94131

From: [Van Rookhuyzen](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 9:57:08 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Van Rookhuizen
vanrookhuizen@comcast.net

94102

From: [Auros Harman](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 10:06:18 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Auros Harman
rmharman@auros.org

94066

From: [Andrew Morcos](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 10:23:56 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Andrew Morcos
Acmorcoa@gmail.com

94102

From: [Samuel Deutsch](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 10:46:44 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Samuel Deutsch
sam@alumni.usc.edu

94110

From: [Franco Sasieta](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 11:02:27 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Franco Sasieta
franco.sasieta@gmail.com

94114

From: [Alex Wong](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Thursday, May 14, 2020 11:30:48 PM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Alex Wong
mr.alexander.wong@gmail.com

94103

From: [Ana Sanchez Balsells](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 8:44:58 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Ana Sanchez Balsells
anams@alumni.stanford.edu

94112

From: [Matthew Sheridan](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:05:57 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Matthew Sheridan
matthew@sheridan.net

94118

From: [Marty Cerles Jr](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:06:35 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Marty Cerles Jr
martycerles@gmail.com

94115

From: [Hilary Schiraldi](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:06:38 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Hilary Schiraldi
j@east12.com

94131

From: [Zach Drucker](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:06:39 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Jane also serves on several boards and is a mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves, staying focused on the mission, and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our city.

Jane understands the gravity of what is ahead of us and remains committed to ensuring we meet our community's Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains, or who walk and bike deserve to be treated with dignity, and that is just as real a barrier for too many San Franciscans getting around our city as the frequency of the bus.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Zach Drucker
zach@sfciti.org

94133

From: [Patrick Cushing](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:06:48 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Patrick Cushing
patrick.j.cushing@gmail.com

94112

From: [Martin Fatooh](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:07:51 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Martin Fatooh
martin.fatooh@gmail.com

94114

From: [Anton Haramis](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:22:21 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Anton Haramis
anton@hbinvestmentgroup.com

94960

From: [Kurtis Nusbaum](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:22:46 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Kurtis Nusbaum
klnusbaum@gmail.com

94904

From: [Kevin Riley](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:27:41 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Kevin Riley
kriley82@gmail.com

94114

From: [Julia Teitelbaum](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 9:55:02 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Julia Teitelbaum
julia+bulk@gmail.com

94103

From: [Owen O'Donnell](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:09:38 AM

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Supervisors:

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City Hall, 1 Dr. Carlton B. Goodlett Place
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Thank you,

Sincerely,

Owen O'Donnell
odonnellowen76@gmail.com

94117

From: [Erich Valo](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:24:15 AM

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San Francisco Board of Supervisors
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Thank you,

Sincerely,

Erich Valo
erich.valo@gmail.com

94602

From: [Craig Adelman](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:24:52 AM

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Thank you,

Sincerely,

Craig Adelman
dinosf@gmail.com

94107

From: [David Ellis](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:25:47 AM

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Thank you,

Sincerely,

David Ellis
dellis21@gmail.com

94110

From: [Elizabeth Viera](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:25:58 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
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Thank you,

Sincerely,

Elizabeth Viera
elizabeth.viera.codes@gmail.com

94107

From: [Andrew Chatham](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:29:06 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Andrew Chatham
andrew@andrewchatham.com

94102

From: [David Ying](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:30:38 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
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Thank you,

Sincerely,
David Ying
davyingx@gmail.com

94587

From: [Cynthia Lewis](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:34:56 AM

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San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
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Jane also serves on several boards and is a mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves, staying focused on the mission, and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our city.

Jane understands the gravity of what is ahead of us and remains committed to ensuring we meet our community's Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains, or who walk and bike deserve to be treated with dignity, and that is just as real a barrier for too many San Franciscans getting around our city as the frequency of the bus.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Cynthia Lewis
cynthiasong40@gmail.com

94124

From: [Jacob Rosenberg](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:42:48 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the San Francisco Board of Supervisors,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the city. She has regularly shown up to advocate on behalf of projects that will do just that.

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Jacob Rosenberg
jake@jakerosenberg.com

94110

From: [Davey Kim](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 10:53:03 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Davey Kim
daveymkim@hotmail.com

94109

From: [Christopher Roach](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 11:12:32 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Christopher Roach
chris@studiovara.com

94110

From: [Marko Zivanovic](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 11:20:39 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Marko Zivanovic
marko@wescoindustries.com

94502

From: [Jacqueline Adams](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 11:24:50 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Jacqueline Adams
mejackie@gmail.com

94131

From: [Lauren Krause](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 11:52:50 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,
Lauren Krause

lauren.krause@grosvenor.com

94111

From: [Charmaine Curtis](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 11:55:38 AM

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Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Thank you,

Sincerely,

Charmaine Curtis
charmaine.kurt@gmail.com

94127

From: [Katherine Causey](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 12:14:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Katherine Causey
katherinecausey@gmail.com

94301-2555

From: [Bob Walsh](#)
To: [BOS-Supervisors](#)
Subject: Support Jane Natoli for SFMTA Board of Directors
Date: Friday, May 15, 2020 12:29:21 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

San Francisco Board of Supervisors
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our city and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sincerely,

Bob Walsh
walsh.bob@gmail.com

94117

From: [Lian Ladia](#)
To: [Board of Supervisors, \(BOS\)](#)
Cc: [Farley, Clair \(ADM\)](#)
Subject: Reject Appointment Of Jane Natoli To SFMTA Board (File: 200389)
Date: Tuesday, May 19, 2020 3:05:55 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board Of Supervisors,

My name is Lian Ladia, pronouns and I work in District 6 and live in the excelsior district, and I am writing to you to ask that the appointment of Jane Natoli to the SFMTA board be REJECTED. Although we support more trans and queer representation on boards and commissions, this cannot be done at the expense of many of the equity and governance issues that face the agency, and there are transgender people opposing this appointment.

Since the COVID-19 pandemic, transportation agencies have faced many challenges as they remain open to essential travel, and many agencies in the Bay Area, such as ACTransit and VTA have suspended fare collection for the safety of their drivers and in recognition of the financial challenges faced by many transit riders. However, the SFMTA has not only NOT joined those agencies in suspending fares, but voted to increase fares, in derogation of a resolution overwhelmingly passed by the Board of Supervisors, which led to the recent rejection of commissioner Christina Rubke.

According to a recent article by the Bay Area Reporter (1), Natoli indicated that had she been on the board at that time, she would have voted to support the fare increases. Furthermore, Natoli's job as a financial crimes investigator means that she will likely hold pro-law enforcement views, which could be dangerous for communities of color. Fare enforcement in the city has also targeted communities of color and other marginalized folks as well.(2)

And even though Natoli would be the first transgender woman to serve on this specific commission, she will not represent the interests of the transgender community well, as many transgender folks, especially transgender women of color, face violence, poverty, housing insecurity, and targeting by law enforcement.

There have also been issues with the governance of the SFMTA, given that the mayor appoints all members to a board with near total autonomy, and we urge the Board of Supervisors to use their check and balance to reject Ms. Natoli's appointment.

Sincerely
Lian Ladia

(1)

https://www.ebar.com/news/latest_news//292225/online_extra:_supervisors_committee_hearing_delayed_for_trans_sfmta_board_nominee

(2) <https://hoodline.com/2017/03/when-it-comes-to-fare-enforcement-muni-s-inspectors-rarely-stray-far-from-hq>

From: [Ryan_S](#)
To: [Board of Supervisors \(BOS\)](#)
Cc: [Earley, Clair \(ADM\)](#)
Subject: Reject Appointment Of Jane Natoli To SFMTA Board (File: 200389)
Date: Tuesday, May 19, 2020 4:24:39 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

My name is Ryan, pronouns He/Him, and I live in D5. I am writing to you to ask that the appointment of Jane Natoli to the SFMTA board be rejected. Although we support more trans and queer representation, this representation cannot be done at the expense of many of the equity and governance issues that face the agency. There are transgender people opposing this appointment.

Since the COVID-19 pandemic, transportation agencies have faced many challenges as they remain open to essential travel, and many agencies in the Bay Area, such as ATransit and VTA have suspended fare collection for the safety of their drivers and in recognition of the financial challenges faced by many transit riders. However, the SFMTA has not only NOT joined those agencies in suspending fares, but voted to increase fares, in derogation of a resolution overwhelmingly passed by the Board of Supervisors, which led to the recent rejection of commissioner Christina Rubke. We can do better than this in San Francisco.

According to a recent article by the Bay Area Reporter (1), Natoli indicated that had she been on the board at that time, she would have voted to support the fare increases. Furthermore, Natoli's job as a financial crimes investigator means that she will likely hold pro-law enforcement views, which could be dangerous for communities of color. Fare enforcement in the city has also targeted communities of color and other marginalized folks as well over other groups.(2)

Even though Natoli would be the first transgender woman to serve on this specific commission, she will not represent the interests of the transgender community well, as many transgender folks, especially transgender women of color, face violence, poverty, housing insecurity, and targeting by law enforcement. Per her above statement and job history, it seems unlikely she would be on the right side of these issues.

There are also problems with the governance of the SFMTA, given that the mayor appoints all members to a board with near total autonomy, and we urge the Board of Supervisors to use their check and balance to reject Ms. Natoli's appointment. We should expand democracy to the SFMTA.

Sincerely
Ryan Schaub
D5

- (1) https://www.ebar.com/news/latest_news//292225/online_extra:supervisors_committee_hearing_delayed_for_trans_sfmta_board_nominee
- (2) <https://hoodline.com/2017/03/when-it-comes-to-fare-enforcement-muni-s-inspectors-rarely-stray-far-from-hq>

From: [Jason Kruta](#)
To: [Board of Supervisors, \(BOS\)](#)
Cc: [Farley, Clair \(ADM\)](#); [FewerStaff \(BOS\)](#)
Subject: Reject Appointment Of Jane Natoli To SFMTA Board
Date: Wednesday, May 20, 2020 1:16:46 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board Of Supervisors,

My name is Jason Kruta, and I live in District 1. I am writing to you to ask that the appointment of Jane Natoli to the SFMTA board be REJECTED. Although I support more trans and queer representation on boards and commissions, this cannot be done at the expense of many of the equity and governance issues that face the agency, and there are transgender people opposing this appointment.

Since the COVID-19 pandemic, transportation agencies have faced many challenges as they remain open to essential travel, and many agencies in the Bay Area, such as ACTransit and VTA have suspended fare collection for the safety of their drivers and in recognition of the financial challenges faced by many transit riders. However, the SFMTA has not only NOT joined those agencies in suspending fares, but voted to increase fares, in derogation of a resolution overwhelmingly passed by the Board of Supervisors, which led to the recent rejection of commissioner Christina Rubke.

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And even though Natoli would be the first transgender woman to serve on this specific commission, she will not represent the interests of the transgender community well, as many transgender folks, especially transgender women of color, face violence, poverty, housing insecurity, and targeting by law enforcement.

There have also been issues with the governance of the SFMTA, given that the mayor appoints all members to a board with near total autonomy, and we urge the Board of Supervisors to use their check and balance to reject Ms. Natoli's appointment.

Sincerely,
Jason Kruta

From: [Stephanie Nelson-Morss](#)
To: [Board of Supervisors \(BOS\)](#); [RonenStaff \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Marstaff \(BOS\)](#); [Ronen, Hillary; Beinart, Amy \(BOS\)](#); [Herzstein, Daniel \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Wong, Alan \(BOS\)](#); [Wright, Edward \(BOS\)](#); [Quan, Daisy \(BOS\)](#)
Subject: Supporting Jane Natoli for SFMTA Board
Date: Wednesday, May 20, 2020 11:31:10 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Stephanie Nelson-Morss
4632 18th St, San Francisco, CA 94114
May 20, 2020

San Francisco Board of Supervisors
Rules Committee
Supervisor Hillary Ronen, Chair
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Chair Ronen,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the City. She has regularly shown up to advocate on behalf of projects that will do just that throughout the City. For her, it's not just the right thing to do, but personal, as she has been hit while biking three times in San Francisco.

In addition to that experience, Jane serves on two other boards currently, the SF LGBT Center and YIMBY Action, and is also a Mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves and staying focused on the mission and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our City.

She understands the gravity of what is ahead of us and remains committed to ensuring we meet our Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that

everyone who rides our buses and trains or walking or biking deserves to be treated with dignity and that is just as real a barrier for too many San Franciscans getting around our City as how often the bus comes.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,
Stephanie
Member, United Democratic Club

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Young, Victor \(BOS\)](#)
Subject: FW: Supporting Jane Natoli for SFMTA Board
Date: Thursday, May 21, 2020 3:02:00 PM

From: Sachi Takahashi-Rial <takahashirial@gmail.com>
Sent: Wednesday, May 20, 2020 7:57 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; RonenStaff (BOS) <ronenstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Marstaff (BOS) <marstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>
Subject: Supporting Jane Natoli for SFMTA Board

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Sachi Takahashi-Rial
166 Sanchez st, San Francisco 94114
5/20/20

San Francisco Board of Supervisors
Rules Committee
Supervisor Hillary Ronen, Chair
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Chair Ronen,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the City. She has regularly shown up to advocate on behalf of projects that will do just that throughout the City. For her, it's not just the right thing to do, but personal, as she has been hit while biking three times in San Francisco.

In addition to that experience, Jane serves on two other boards currently, the SF

LGBT Center and YIMBY Action, and is also a Mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves and staying focused on the mission and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our City.

She understands the gravity of what is ahead of us and remains committed to ensuring we meet our Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains or walking or biking deserves to be treated with dignity and that is just as real a barrier for too many San Franciscans getting around our City as how often the bus comes.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,

Sachi Takahashi-Rial

Board Member, United Democratic Club

--

Sachi Takahashi-Rial

<https://www.linkedin.com/in/sachitakahashirial/>

From: [Nico Nagle](#)
To: [Board of Supervisors \(BOS\)](#); [RonenStaff \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Marstaff \(BOS\)](#); [Ronen, Hillary; Beinart, Amy \(BOS\)](#); [Herzstein, Daniel \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Wong, Alan \(BOS\)](#); [Wright, Edward \(BOS\)](#); [Quan, Daisy \(BOS\)](#)
Subject: Supporting Jane Natoli for SFMTA Board
Date: Friday, May 22, 2020 3:07:09 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Nico Nagle
646 16th Street Apt. 22, Oakland
CA, 94612
May 22, 2020

San Francisco Board of Supervisors
Rules Committee
Supervisor Hillary Ronen, Chair
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Chair Ronen,

I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane comes to this work as an advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. From 2018 to 2020, she served as an elected member of the San Francisco Bicycle Coalition's Board of Directors, helping to guide the 10,000 member organization in its mission of making biking more accessible, safe, and diverse for everyone in the City. She has regularly shown up to advocate on behalf of projects that will do just that throughout the City. For her, it's not just the right thing to do, but personal, as she has been hit while biking three times in San Francisco.

In addition to that experience, Jane serves on two other boards currently, the SF LGBT Center and YIMBY Action, and is also a Mayoral appointee on the Citizen's General Obligation Bond Oversight Committee. She understands the need for a steady hand guiding organizations, making the right and sometimes tough decisions for the organizations she serves and staying focused on the mission and centering the needs of those who need our help most. She takes the fiscal responsibility of overseeing organizations seriously and understands the challenges ahead for SFMTA and our City.

She understands the gravity of what is ahead of us and remains committed to ensuring we meet our Vision Zero goals while getting San Franciscans around safely. She wants to uphold our values as a Transit First city and ensure that our system truly serves the riders who need it most. Frequent and reliable transit is a must, but as a trans woman, she also understands that everyone who rides our buses and trains or walking or biking deserves to be treated with dignity and that is just as real a barrier for too many San Franciscans getting around our City as how often the bus comes.

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times. I ask you to recommend Jane Natoli for the SFMTA Board of Directors to the Board of Supervisors.

Thank you,
Nico Nagle
Member, United Democratic Club

From: [Kristen Asato-Webb](#)
To: [Board of Supervisors \(BOS\)](#); [RonenStaff \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Marstaff \(BOS\)](#); [Ronen, Hillary; Beinart, Amy \(BOS\)](#); [Herzstein, Daniel \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Wong, Alan \(BOS\)](#); [Wright, Edward \(BOS\)](#); [Quan, Daisy \(BOS\)](#)
Subject: Supporting Jane Natoli for SFMTA Board
Date: Wednesday, May 27, 2020 10:03:45 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Chair Hillary Ronen,

It is with great enthusiasm that I am writing to express my support for Jane Natoli as Mayor London Breed's nominee for the SFMTA Board of Directors.

Jane and I went through the CA Emerge Bootcamp program together and I have had the opportunity to get to know what she is really made of through tireless hours of campaigning. Her experience with highly technical and complex subject matter, dedication to the City she loves and track record as a transit advocate make her the best suited candidate for this role. She has an astute ability for observation and judgement of character and acts with the kind of deliberate thoughtfulness that is key of a person who will ask the right questions, hold accountable those in power and be a voice for the voiceless. I have every confidence she will maintain a high level of integrity with this role and therefore, I ask and encourage you to recommend Jane for the SFMTA Board of Directors to the Board of Supervisors.

As a member and advocate of the LGBT community, I can recognize that the trans community is far too often a target of violence and discrimination, as well as frequently overlooked for positions of power. There are visible gaps in representation for women, especially trans women, at every level of leadership, even within the progressive community. Appointing a trans woman, is a necessary step to correcting the imbalance and bias in the greater system and then hopefully, society. We must act deliberately because historically positions of power are given to a select few that already have power. Representation equates to distribution of resources and funding to address often overlooked and unaddressed issues. When women and people from minority communities are absent from positions of power, there is a drastic impact on the marginalization of these communities. And is a key factor in how children grow up viewing themselves, their community and their future.

As a trans woman, Jane understands the barriers and safety concerns that are felt from that community and we should have her as part of San Francisco's decision making. Not to say Jane's only qualification is that she is trans, of course, Jane has many excellent hard qualifications that I list below. But I would discourage comparing her qualifications to those of her cisgender counterparts for that neglects the struggles of her community which experiences discrimination and the highest percentage of unemployment.

Jane is a long-time advocate for safe streets, regularly showing up and fighting for everyday San Franciscans walking, biking, and taking transit. In addition to her job as a financial crimes investigator, her other qualifications include serving in the following positions:

- Former San Francisco Bicycle Coalition Board of Directors (2018 to 2020)
- SF LGBT Center Board of Directors
- YIMBY Action Board of Directors
- Citizen's General Obligation Bond Oversight Committee Mayoral appointee

I am confident that Jane will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times.

Thank you for the consideration.

Regards,

--

[Kristen Webb](#)

CA DEM Assembly District 17 Delegate

United Democratic Club Board, Director of Local Political Engagement

Kristenswebb@gmail.com

805.415.4352 (mobile)

[LinkedIn](#)

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Support of Nancy Tung Police Commission Rules Committee
Date: Thursday, May 28, 2020 5:00:00 PM

From: Ryan Kelly <ryanrkelly@gmail.com>
Sent: Wednesday, May 27, 2020 3:26 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Support of Nancy Tung Police Commission Rules Committee

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors Mar, Stefani and Ronen,

Please confirm the appointment of Nancy Tung to serve on the Police Commission.

There are few more qualified to serve on the Police Commission than Nancy. She has extensive criminal law experience as a 20-year prosecutor, with an emphasis on helping victims of domestic violence, stalking, kidnapping and fraud. She has prosecuted officers for serious misconduct, helped save women tormented by abusive stalkers and protected low income tenants from illegal evictions. The daughter of immigrants, Nancy would be the only Chinese American on the 7-member Police Commission at a time when hate crimes and attacks aimed at Chinese Americans have escalated. An advocate for gun control reform with Moms Against Guns, she also serves on the board of Stop Crime SF.

Nancy has the integrity and experience that is sorely needed on the police commission.

Please vote to confirm her appointment.

Ryan Kelly

Mission District, San Francisco

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Support Nancy Tung for the Police Commission
Date: Thursday, May 28, 2020 5:00:00 PM

From: Meredith Serra <meredithserra@outlook.com>
Sent: Wednesday, May 27, 2020 5:22 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Support Nancy Tung for the Police Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Honorable Supervisors,

I urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She is also committed to implementing the 272 reforms handed down by the Department of Justice three years ago. The department has struggled to complete these reforms, and Nancy Tung said in a recent Mission Local article that she sees herself as a bridge between law enforcement and community to get those reforms done faster.

Nancy Tung will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Meredith Serra

From: [Board of Supervisors. \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Please approve Nancy Tung to the SF Police Commission
Date: Thursday, May 28, 2020 5:00:00 PM

From: Bobak Esfandiari <besfandiari@gmail.com>
Sent: Wednesday, May 27, 2020 7:22 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; RonenStaff (BOS) <ronenstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Marstaff (BOS) <marstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>
Subject: Please approve Nancy Tung to the SF Police Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Chair Ronen and other members of the San Francisco Board of Supervisors,

I'm writing today to urge you all to approve the nomination of the highly qualified Nancy Tung for a seat on the San Francisco Police Commission.

Nancy has the experience, the knowledge, and a deep understanding of the criminal justice system to serve on this body. She understands the need for us to actually finish the work that the Obama Administration laid out in its dozens of recommendations for criminal justice reform, many of them which have yet to be implemented:

<https://missionlocal.org/2020/03/sfpd-reforms-moving-too-slow-state-doj-finds/>
<https://missionlocal.org/2019/01/sfpd-not-in-substantial-compliance-with-several-doj-reforms/>

San Francisco needs people on this commission who will move the ball forward, get things done, and ensure that the 272+ recommendations that the Obama Department of Justice made are actually carried out. Nancy will take up that work eagerly, while also working to make sure that the police department is properly addressing the crime and safety concerns of San Franciscans who are seeing more shootings, muggings, and other violent crimes unfold on our city streets:

<https://www.sfchronicle.com/crime/article/Twitter-employee-transit-advocate-dies-after-15248295.php>
<https://www.sfchronicle.com/crime/article/San-Francisco-man-arrested-for-allegedly-abusing-15295268.php>
<https://www.sfexaminer.com/news/u-n-plaza-stabbing-injures-woman/>
<https://www.sfchronicle.com/crime/article/San-Francisco-police-arrest-2-in-connection-to-15267806.php>
<https://www.sfchronicle.com/crime/article/Man-shot-robbed-in-SF-s-Mission-District-15283526.php>

Not to mention the epidemic of traffic violence we see on our streets every day as well:

<https://www.sfexaminer.com/news/two-suffer-life-threatening-injuries-in-saturday-traffic-collisions/>

<https://sanfrancisco.cbslocal.com/2020/02/12/multiple-injuries-reported-in-san-francisco-mission-district-crash/>

<https://www.sfweekly.com/news/single-vehicle-collision-kills-one-injures-two/>

<https://sanfrancisco.cbslocal.com/2019/10/06/1-dead-2-hurt-in-vehicle-collision-near-hunters-point-shoreline/>

<https://missionlocal.org/2019/11/female-pedestrian-69-killed-in-collision-on-19th-and-south-van-ness/>

<https://hoodline.com/2019/11/pedestrian-suffers-brain-injury-in-saturday-morning-collision-at-16th-de-haro>

Please confirm the appointment of Nancy Tung, and together let's collaboratively work towards a San Francisco where everyone can feel safe walking down the streets of our neighborhoods without fear of getting caught in a shootout or having your phone stolen out of your hands. Let's continue to appoint people to the commission who will roll up their sleeves and do the hard work of overseeing a department that continues to need substantive reform so that all of our citizens, but especially our African-American and Latinx citizens can trust in the work that they do without fearing being subjected to violence at the hands of poorly trained or biased SFPD officers.

Thanks in advance for your consideration,

--

**Bobak
Esfandiari**

about.me/bobak_esfandiari

"Let the beauty of what you love be what you do."

-Rumi

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Recommendation Letter for Nancy Tung
Date: Thursday, May 28, 2020 3:16:00 PM

Hello Supervisors,

Please see the attached letter from Judge Quentin Kopp regarding File No. 200393.

Thank you,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: Quentin Kopp <quentinkopp@gmail.com>
Sent: Sunday, May 24, 2020 10:38 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Recommendation Letter for Nancy Tung

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

[Note to the Clerk: Angela, please ensure distribution of my email letter to all members. Thank you for your time and effort.]

Dear President Yee and other Board of Supervisors Members,

I strongly recommend confirmation of the nomination of Nancy Tung, Esq. to the San Francisco Police Commission. Ms. Tung is extraordinarily well qualified by education, training, and experience. A 1996 graduate of U.C. Berkeley, a 1999 graduate of Georgetown University Law School and member of the State Bar of California since 1999, she has served as a public prosecutor for 20 years. She was a deputy attorney general for criminal appeals, writs, and trials for five years, an assistant San Francisco district attorney for 11 years, and has been an Alameda County deputy district attorney for nearly four years. Since 2012, she has specialized in "white collar" criminal prosecutions, consumer protection enforcement actions, and large independent investigations. She also serves as a mandatory continuing legal education instructor for the California District Attorneys Association regarding consumer protection and prosecutorial ethics. She devoted five years while a San Francisco deputy district attorney investigating and prosecuting police officers for criminal misconduct and also investigated crimes regarding malfeasance in governmental agencies and election law complaints.

As a practicing trial lawyer, civil and criminal, Superior Court judge, San Francisco Board of Supervisors member for 15 years, and California State Senator for 12 years, I am pleased by the Mayor's nomination of Ms. Tung to the Police Commission. Her experience, knowledge, and integrity are of the highest order. If you would like further information from me, please notify me accordingly.

Yours truly,

Judge Quentin L. Kopp (Ret.)
380 West Portal Avenue, Suite F
San Francisco, CA 94127
415-681-5555
quentinkopp@gmail.com

From: [Fred Winograd](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [William Jaeck](#)
Subject: I support Nancy Tung for SF Police Commission
Date: Thursday, May 28, 2020 2:10:51 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I believe Nancy Tung would make a valuable contribution to The Police Commission and would bring some valuable experience and another perspective to the work the commission does. Please support this nomination and the impact her nomination will make in bettering the decisions the commission makes.

Thank you,
Fred Winograd

From: [William Jaeck](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: Please support Nancy Tung for SF Police Commission
Date: Wednesday, May 27, 2020 2:08:06 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I have lived in San Francisco District 8 since 1993.

I am writing to urge you to support Nancy Tung to serve on the Police Commission.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Sincerely,
William Jaeck

From: [Cheryl Traverse](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: SF Police Can Make a Difference!
Date: Wednesday, May 27, 2020 12:38:24 PM
Importance: High

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors,

I strongly urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

San Francisco has the highest rate of property crimes of any major city in the U.S. – including more than 25,000 auto break-ins annually in recent years. A scourge of out-of-town **drug dealers** has plagued neighborhood such as the Tenderloin, condemning thousands to addiction and generating thefts, robberies, and violent crimes citywide. Homicides in our city were up 67% this April over last year, and burglaries are up 40%.

We need Nancy Tung on the Police Commission, which approves the proposed SFPD budget, policy and staffing. Thanks for supporting Nancy!

BEST REGARDS.

Cheryl traverse

District 8 resident for 40 years

From: [Kerry B. Egdell](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: Support Nancy Tung
Date: Wednesday, May 27, 2020 11:30:25 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I strongly urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Kerry Egdell
33 Chabot Ter
San Francisco, CA, 94118

From: [Mearu Takatsu](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Cc: [Peter Fortune](#)
Subject: SF Police Make a Difference
Date: Wednesday, May 27, 2020 9:52:26 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Honorable Supervisors,

I urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Mea Takatsu

Sent from my iPhone

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [Young, Victor \(BOS\)](#)
Subject: FW: Rules Committee support for Nancy Tung for Police Commission
Date: Wednesday, May 27, 2020 8:13:00 AM

From: Anna Roumiantseva <anna.roum@gmail.com>
Sent: Tuesday, May 26, 2020 9:27 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Rules Committee support for Nancy Tung for Police Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors Rules Committee members Mar, Stefani and Ronen,

I am emailing to urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position.

As a prosecutor, she understands law enforcement. At the same time, she is even handed and guided by the public good as exemplified by her successful prosecution of members of the police and sheriff's department.

As a Chinese-American, Nancy Tung will be the only representative of the Chinese community on the 7-person commission, and one of only two people of Asian descent, in a city that is 22% Chinese and 35% Asian. Even before Coronavirus, the Chinese community was feeling an increase in violent crime. Now, with President Trump's racist and xenophobic remarks about the Chinese community during the COVID-19 pandemic, and new disturbing incidents of violent crime fueled by xenophobia and hate, the Chinese community needs and deserves representation and a strong voice on the Police Commission.

Nancy Tung is a mom, community leader, and informed neighbor. She is an advocate for gun reform with Moms Demand Action, and she serves on the board of Stop Crime SF. She is active in local Democratic politics, and in March 2020, Nancy was elected to the San Francisco Democratic County Central Committee by Democratic voters of San Francisco in Assembly District 17. She is also a co-founder and serves on the board of the Eastern Neighborhoods Democratic Club.

With a big picture view of what law enforcement is supposed to do, as well as decades of experience participating in criminal justice and community organizing, Nancy is the right person to serve on this commission.

Thank you for your consideration,
Anna Roumiantseva
Upper Noe Valley

--

Anna Roumiantseva

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Please Support Nancy Tung
Date: Tuesday, May 26, 2020 5:06:00 PM

From: Kevin Mangan <kevinjohnmangan@hotmail.com>
Sent: Monday, May 25, 2020 8:28 PM
To: Kevin Mangan <kevinjohnmangan@hotmail.com>
Subject: Please Support Nancy Tung

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Honorable Supervisors,

I urge you to please support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing further incidents of crime.

She will be a strong and balanced voice for justice and public safety. Please vote to confirm her appointment.

Thank you very much for your kind consideration!

Best,

Kevin Mangan

From: [Brynn deLorimier](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: Nancy Tung for San Francisco Police Commission
Date: Tuesday, May 26, 2020 2:24:28 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Honorable Supervisors,

I urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Thank you for your work, and stay healthy,

Brynn deLorimier
2119 22nd St, SF CA 94107
415.580.2483 | brynn.delorimier@gmail.com

From: [Caroline](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: Nancy Tung to serve on the Police Commission
Date: Tuesday, May 26, 2020 2:17:14 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I hope you strongly consider Nancy Tung to serve on the Police Commission.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Caroline Hardoyo (801 Jones St, SF, CA 94109)

From: [Peter Fortune](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#)
Subject: Nancy Tung - Police Commissioner
Date: Tuesday, May 26, 2020 12:51:37 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors -

As you well know, San Francisco has the highest rate of property crimes of any major city in the U.S. — including more than 25,000 auto break-ins annually in recent years. Out-of-town drug dealers have plagued our neighborhoods such as the Tenderloin, condemning thousands to addiction and generating thefts, robberies, and violent crimes citywide. Homicides in our city were up 67% this April over last year, and burglaries are up 40%.

We need Nancy Tung on the Police Commission.

I urge you to support Nancy to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Notably, Nancy will be the only representative of the Chinese-American community on the seven-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

Nancy will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Thank you for your consideration.

Peter Fortune

From: [Jenny Shao](#)
To: [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Ronen, Hillary](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Walton, Shamann \(BOS\)](#)
Subject: Nancy Tung for Police Commissioner
Date: Tuesday, May 26, 2020 11:02:55 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear S.F. Board of Supervisors,

My name is Jenny. I'm a current city resident, registered voter and native San Franciscan. I'm writing in support of Nancy Tung as S.F. Police Commissioner. I first met Nancy during her candidacy for District S.F. Attorney but got to know her more through Moms Demand Action.

As a native San Franciscan, Chinese American, and daughter of immigrants, I believe she'd be great at the position, especially during these divisive times. Xenophobia is at its peak, nationally and locally, even in our ever diverse city. The multiple recorded incidents during which Chinese seniors were stalked, harassed, humiliated, robbed and/or brutalized are not minor incidents to dismiss. Most importantly, these upsurge in attacks against Asian Americans; China-bashing, are neither recent phenomenons nor isolated incidents.

As Retired Superior Court Judge Julie Tang stated in her KPFA interview titled 'Anti-Asian Violence in Response to Covid19':

“If we look at some of the statistics compiled by Chinese For Affirmative Action, Asian Pacific Council in San Francisco State University, there's a website that they put up called StopAAPIHate.org. They documented 1500 cases in 17 days of violence against Asians.”

She went on to say that San Francisco has twice the rate of reported incidents than that of New York and Los Angeles.

Her interview and referenced hate crimes against local Chinese residents have gone viral. They've ruined the city's historical reputation for promoting and embracing diversity. Sadly, these crimes are nothing new. They've occurred for decades. It's during the Digital Age of social media and smart phones that these matters have finally been brought to light. If you as a Board are truly committed to repairing, maintaining and strengthening community policing and uprooting the virus of hate, one strategy would be to have Nancy at the table.

Growing up, my neighbors, family and I would have loved to see someone like Nancy at the table to turn to. I grew up in part in Bayview Hunter's Point. I witnessed my mother, brother and neighbors being repeatedly harassed, beaten, robbed, and hard-earned property vandalized. They were victimized by fellow community members. I would've intervened but understandably no one can or should expect a grade school girl to. Incidents like these have been occurring for decades but remain underreported.

The perspective Nancy would bring as the daughter of Chinese immigrants would be diversity to the Police Commission. How do monolingual, immigrant, working-class and/or behaviorally/culturally reserved people feel empowered to speak up when they're victimized and have no familiar face at the table to turn to? Many Chinese and Chinese Americans still practice and hold on to dated cultural norms of silence. This is especially true for women. Consequently, victims are traumatized further, held hostage by the lack of fluency and/or fear. And for the few who summon enough courage to report it, acid is poured on their wounds when their pleas fall on unfamiliar faces and culturally estranged ears.

Nancy would be an asset to this Commission, not just because of her ethnicity, but also because of her knowledge regarding law and the role of the police. She is an accomplished prosecutor, but also holds dear values around transparency and accountability from our police department. She has criminally prosecuted law

enforcement officers in criminal cases and strongly believes that anyone who abuses the trust public trust should be held to answer. All of San Francisco would benefit from her service on the Police Commission.

Sincerely,
Jenny Shao

From: [Michel Balea](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#)
Subject: Police Commission Appointee Confirmation
Date: Tuesday, May 26, 2020 10:23:53 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Honorable Supervisors,

Please support Nancy Tung to serve on the Police Commission. She has experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Respectfully,

Michel Balea

From: libby.libbydodd.com
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: Nancy Tung for Police Commission
Date: Tuesday, May 26, 2020 10:18:53 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I strongly urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years as a prosecutor.

Nancy Tung will be the only representative of the Chinese-American community on the 7-person commission. Even before the pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

She will be a strong voice for justice and public safety. Please vote to confirm her appointment.

Elizabeth Dodd

From: [Lydia Cassorla](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: Please support Nancy Tung
Date: Tuesday, May 26, 2020 10:06:49 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I support and hope you will support Nancy Tung for the SF Police Commission.
We NEED better policing and control of property crime and other crimes.
The record currently is one of failure to our community.
Thank you,
Lydia Cassorla
1801 14th Ave.

From: [Amy Johnson](#)
To: [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#)
Subject: Confirming Nancy Tung to the Police Commission
Date: Tuesday, May 26, 2020 7:43:18 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear San Francisco Board of Supervisors,

I worked my whole adult life to become a San Francisco homeowner, a dream I fulfilled closed to nine years ago. But I've been alarmed as the City has descended into an abyss—the worst property crime of any major U.S. city, watching my friends and neighbors get mugged, their cars stolen, and worse. It is rapidly spiraling out of control.

I urge you to support Nancy Tung to serve on the Police Commission. She has a wealth of experience and is uniquely qualified for this position with 20 years experience as a top-notch prosecutor.

Nancy Tung will be the sole representative of the Chinese-American community on the 7-person commission. Even before the COVID-19 pandemic, the Chinese community was feeling an increase in crime and is now experiencing disturbing incidents of violent crime fueled by xenophobia.

In these times of relentless assault on our quality of life as San Francisco residents, Nancy Tung will be a strong voice to ensure our safety, and that the justice system functions as intended, for all of us. Please vote to confirm her appointment.

Amy Johnson, homeowner

District 7

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Supporting Nancy Tung for Police Commission
Date: Friday, May 22, 2020 4:56:00 PM

From: Nico Nagle <nagle.nico@gmail.com>
Sent: Friday, May 22, 2020 3:02 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; RonenStaff (BOS) <ronenstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Marstaff (BOS) <marstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>
Subject: Supporting Nancy Tung for Police Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Nico Nagle
646 16th Street, Apt. 22
CA, 94612
May 22nd, 2020

San Francisco Board of Supervisors
Rules Committee
Supervisor Hillary Ronen, Chair
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Chair Ronen,

I am writing to express my support for Nancy Tung as Mayor London Breed's nominee for the Police Commission.

Nancy has served as a Deputy District Attorney in Alameda County since 2017, focusing on investigating and prosecuting civil law enforcement actions against corporations based on California's Unfair Competition Law and False Advertising Law. She served as an Assistant District Attorney in San Francisco from 2006 to 2017. A trial prosecutor and former Deputy California Attorney General with nearly two decades of experience delivering justice for the People, Nancy has handled thousands of cases in local, state, and federal courts. Nancy's experience will play an invaluable role on the Commission, as she embraces the community's goals for a model police department. Nancy will bring legal expertise and community-driven passion to the role, critical to collaborating with other Commissioners on fair and progressive oversight.

In her free time, Nancy is an active member of Moms Demand Action, using her experience as a prosecutor and mom to fight for sensible gun laws in America. She serves on the board of Stop Crime SF, a local group dedicated to protecting victims and holding public officials and the criminal justice system accountable. She also has been a mentor with Big Brothers Big Sisters, developing a lifelong relationship with the girl she was matched with over a decade ago. Nancy leads an informal group of EMILY's List graduates, which trains and supports women who run for public office, and she has served on the boards of local Democratic clubs. Nancy will contribute a focused mindset and collaborative professionalism to the Commission, as she has to her other many voluntary roles in service of the public.

I am confident that Nancy will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times. I ask you to recommend Nancy Tung for the Police Commission to the Board of Supervisors.

Thank you,
Nico Nagle
Member, United Democratic Club

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Supporting Nancy Tung for Police Commission
Date: Thursday, May 21, 2020 3:15:00 PM

From: Stephanie Nelson-Morss <stephnelsonmorss@gmail.com>
Sent: Wednesday, May 20, 2020 11:32 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; RonenStaff (BOS) <ronenstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Marstaff (BOS) <marstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>
Subject: Supporting Nancy Tung for Police Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Stephanie Nelson-Morss
4632 18th St, San Francisco, CA 94114
May 20, 2020

San Francisco Board of Supervisors
Rules Committee
Supervisor Hillary Ronen, Chair
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Chair Ronen,

I am writing to express my support for Nancy Tung as Mayor London Breed's nominee for the Police Commission.

Nancy has served as a Deputy District Attorney in Alameda County since 2017, focusing on investigating and prosecuting civil law enforcement actions against corporations based on California's Unfair Competition Law and False Advertising Law. She served as an Assistant District Attorney in San Francisco from 2006 to 2017. A trial prosecutor and former Deputy California Attorney General with nearly two decades of experience delivering justice for the People, Nancy has handled thousands of cases in local, state, and federal courts. Nancy's experience will play an invaluable role on the Commission, as she embraces the community's goals for a model police department. Nancy will bring legal expertise and community-driven passion to the role, critical to collaborating with other Commissioners on fair and progressive oversight.

In her free time, Nancy is an active member of Moms Demand Action, using her experience as a prosecutor and mom to fight for sensible gun laws in America. She serves on the board of Stop Crime SF, a local group dedicated to protecting victims and holding public officials and the criminal justice system accountable. She also has been a mentor with Big Brothers Big Sisters, developing a lifelong relationship with the girl she was matched with over a decade ago. Nancy leads an informal group of EMILY's List graduates, which trains and supports women who run for public office, and she has served on the boards of local Democratic clubs. Nancy will contribute a focused mindset and collaborative professionalism to the Commission, as she has to her other many voluntary roles in service of the public.

I am confident that Nancy will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times. I ask you to recommend Nancy Tung for the Police Commission to the Board of Supervisors.

Thank you,
Stephanie
Member, United Democratic Club

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Young, Victor \(BOS\)](#)
Subject: FW: Please Support Nancy Tung for Police Commission
Date: Thursday, May 21, 2020 3:04:00 PM

From: Annie Gaus <acgaus@gmail.com>
Sent: Wednesday, May 20, 2020 7:59 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; RonenStaff (BOS) <ronenstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Marstaff (BOS) <marstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>
Subject: Please Support Nancy Tung for Police Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Chair Ronen,

I would like to express my strong support for Nancy Tung's nomination to the Police Commission.

Nancy is uniquely qualified for this position. Nancy has served as a Deputy District Attorney in Alameda County since 2017, where she focused on investigating and prosecuting civil law enforcement actions against corporations based on California's Unfair Competition Law and False Advertising Law. She also served as an Assistant District Attorney in San Francisco from 2006 to 2017. As a trial prosecutor and former Deputy California AG with nearly two decades of experience, Nancy has handled thousands of cases in local, state, and federal courts.

Nancy's experience will play an invaluable role on the Commission, as she embraces the community's goals for a model police department. Nancy will bring legal expertise and community-driven passion to the role, which is critical to collaborating with other Commissioners on fair and progressive oversight.

In her free time, Nancy is an active member of Moms Demand Action, using her experience as a prosecutor and mom to fight for sensible gun laws in America. She serves on the board of Stop Crime SF, a local group dedicated to protecting victims and holding public officials and the criminal justice system accountable. She also has been a mentor with Big Brothers Big Sisters, developing a lifelong relationship with the girl she was matched with over a decade ago. Nancy leads an informal group of EMILY's List graduates, which trains and supports women who run for public office,

and she has served on the boards of local Democratic clubs. Nancy will contribute a focused mindset and collaborative professionalism to the Commission, as she has to her other many voluntary roles in service of the public.

I know that Nancy will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times. I ask you to please recommend Nancy Tung for the Police Commission to the Board of Supervisors.

Many thanks,

Annie Gaus

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Young, Victor \(BOS\)](#)
Subject: FW: Supporting Nancy Tung for Police Commission
Date: Thursday, May 21, 2020 3:01:00 PM

From: Sachi Takahashi-Rial <takahashirial@gmail.com>

Sent: Wednesday, May 20, 2020 7:57 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; RonenStaff (BOS) <ronenstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Marstaff (BOS) <marstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>

Subject: Supporting Nancy Tung for Police Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Sachi Takahashi-Rial
166 Sanchez St, San Francisco, CA 94114
5/20/20

San Francisco Board of Supervisors
Rules Committee
Supervisor Hillary Ronen, Chair
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Chair Ronen,

I am writing to express my support for Nancy Tung as Mayor London Breed's nominee for the Police Commission.

Nancy has served as a Deputy District Attorney in Alameda County since 2017, focusing on investigating and prosecuting civil law enforcement actions against corporations based on California's Unfair Competition Law and False Advertising Law. She served as an Assistant District Attorney in San Francisco from 2006 to 2017. A trial prosecutor and former Deputy California Attorney General with nearly two decades of experience delivering justice for the People, Nancy has handled thousands of cases in local, state, and federal courts. Nancy's experience will play an invaluable role on the Commission, as she embraces the community's goals for a model police department. Nancy will bring legal expertise and community-driven

passion to the role, critical to collaborating with other Commissioners on fair and progressive oversight.

In her free time, Nancy is an active member of Moms Demand Action, using her experience as a prosecutor and mom to fight for sensible gun laws in America. She serves on the board of Stop Crime SF, a local group dedicated to protecting victims and holding public officials and the criminal justice system accountable. She also has been a mentor with Big Brothers Big Sisters, developing a lifelong relationship with the girl she was matched with over a decade ago. Nancy leads an informal group of EMILY's List graduates, which trains and supports women who run for public office, and she has served on the boards of local Democratic clubs. Nancy will contribute a focused mindset and collaborative professionalism to the Commission, as she has to her other many voluntary roles in service of the public.

I am confident that Nancy will bring all of her experiences to bear in this role and will step in and work quickly towards solutions for our City and our citizens in these unprecedented times. I ask you to recommend Nancy Tung for the Police Commission to the Board of Supervisors.

Thank you,
Sachi Takahashi-Rial

Board Member, United Democratic Club

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Sachi Takahashi-Rial

<https://www.linkedin.com/in/sachitakahashirial/>

From: [Nicole Krasinski](#)
To: [BOS-Supervisors](#)
Subject: Don't Let This Pass!!! Temporary Right to Reemployment Following Layoff Due to COVID19 Pandemic
Date: Thursday, May 14, 2020 10:58:38 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To Whom It May Concern,

As a restaurant owner of two formerly very busy restaurants, and one more slated to open this summer, in the Western Addition, we would like nothing more than to bring back our amazing team of employees that we worked side by side with before the SIP. But we cannot do this due to the new restrictions put on us through social distancing & SIP laws. We will certainly have to close permanently if **Temporary Right to Reemployment Following Layoff Due to COVID19 Pandemic** passes and then instead of relief our staff will be left unemployed. Restaurants are a vital part of what brings people to San Francisco & not just the local workforce, but the local economy as a whole will suffer if the hospitality industry breaks under this ruling. Please Please Please help us all get back to what we love to do when it is safe, but our business model is no where near what it was when we closed & forcing us to employ people in similar positions is an unreasonable ruling.

Thank you for your time & consideration,

Nicole Krasinski
Pastry Chef/Owner
State Bird Provisions/The Progress/The Anchovy Bar

--



Nicole Krasinski
Pastry Chef | Owner
painperdu.nicole@gmail.com

From: valenciacyclery@aol.com
To: [BOS-Supervisors](#)
Subject: re: Supervisor Mar's Proposed Emergency Ordinance
Date: Thursday, May 14, 2020 10:58:54 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

The the SF Supervisors:

Please do not enact Supervisor Mar's Emergency Ordinance "Temporary Right to Reemployment Following Layoff due to the Covid-19 Pandemic. I shudder to think of the bureaucratic nightmare it would impose on small businesses such as mine, Valencia Cyclery. We are a legacy business, having been here in SF for 35 years under the same ownership.

The labor shortage for low and mid level jobs in SF is acute. I find it impossible to find even semi-qualified employees. Of course I want all employees back as soon as it is possible. If i were not to recall someone (not the case now) they would have to be a terrible employee, deserving of not being reinstated. Your ordinance greatly adds to the burden of being in business in San Francisco. Like so many attempts to protect the public, the conscientious employers will be the ones to suffer and the unscrupulous ones will ignore it.

Sincerely,

Paul Olszewski
Owner of Valencia Cyclery
415-722-7408

From: [Nicole Krasinski](#)
To: [BOS-Legislative Aides](#)
Subject: Don't Let This Pass - Temporary Right to Reemployment Following Layoff Due to COVID19 Pandemic
Date: Thursday, May 14, 2020 10:59:10 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To Whom It May Concern,

As a restaurant owner of two formerly very busy restaurants, and one more slated to open this summer, in the Western Addition, we would like nothing more than to bring back our amazing team of employees that we worked side by side with before the SIP. But we cannot do this due to the new restrictions put on us through social distancing & SIP laws. We will certainly have to close permanently if **Temporary Right to Reemployment Following Layoff Due to COVID19 Pandemic** passes and then instead of relief our staff will be left unemployed. Restaurants are a vital part of what brings people to San Francisco & not just the local workforce, but the local economy as a whole will suffer if the hospitality industry breaks under this ruling. Please Please Please help us all get back to what we love to do when it is safe, but our business model is no where near what it was when we closed & forcing us to employ people in similar positions is an unreasonable ruling.

Thank you for your time & consideration,

Nicole Krasinski
Pastry Chef/Owner
State Bird Provisions/The Progress/The Anchovy Bar

--



Nicole Krasinski
Pastry Chef | Owner
painperdu.nicole@gmail.com

From: [Sam Mogannam](#)
To: [SBC \(ECN\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Cc: [Calvin Tsay](#); [Brienne Gagnon](#); [Dick-Endrizzi, Regina \(ECN\)](#); [Torres, Joaquin \(ECN\)](#); [DPH-Sam-mff](#)
Subject: Comments on Draft Ordinance: Temporary Right to Re-employment
Date: Tuesday, May 19, 2020 12:59:21 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors, Legislative Aides and Small Business Commission,

Thank you for your continued efforts to protect and guide San Franciscans during the pandemic. Your leadership and focus on our health and well being has been extraordinary. And thank you as well for the efforts to being open to feedback as we build the infrastructure for rebuilding our economy.

We are writing with constructive feedback regarding the [Emergency Ordinance](#) - Temporary Right to Re-employment Following Layoff Due to COVID19 Pandemic.

During the week of March 15, Bi-Rite furloughed 55 staff as the pandemic and shelter-in-place ordinance forced the closure of our Cafe and Creamery and our Catering business evaporated overnight. This was the hardest week of my career. Our staff are the most important thing at Bi-Rite, we are like a family. And, as an owner, you never want to be in a position where you have to take their jobs, their security, and their community away. The cost of living and pressures on families in the Bay Area are significant and we know how serious this situation is for them. We were forced to make that difficult decision, however, or we could have risked losing the entire company and the security of all 350 people working for us. Our owners and leadership team also took sizeable pay cuts to help cash flow and to prevent further furloughs. We opted to furlough as opposed to laying off in order to maintain health care benefits for our team.

In addition to the furloughs, due to closures and reduction in sales, staff at the Market locations began refusing to work and, in an effort to be compassionate during a scary time, we offered them the option to “self-furlough” (24 staff refused to work) because we did not want them to lose their health benefits at a time they needed them most.

During the furlough, Bi-Rite has continued to pay 100% of their health insurance premiums, provided a 40% discount (increased from 25% pre-Covid) at our Markets, and I have personally delivered grocery boxes (at Bi-Rite’s cost) to support them and their families while they are on furlough. This is in addition to bi-weekly communications regarding available work, government programs and support resources in two languages. The cost of health insurance premiums for Bi-Rite per month for furloughed staff is approximately \$23,000 per month. Bi-Rite has committed to paying premiums for four months of their furlough - April, May, June, and July – equal to approximately \$92,000 of additional expenses. Beyond July, Bi-Rite cannot afford to continue incurring that expense at our current business levels.

Bi-Rite's current total furloughed staff is now 41 (17 furloughed staff and 24 self-furloughed staff). Bi-Rite has already re-employed 70% (38 staff) of the original 55 furloughed staff and continues to actively reach out to the remaining 30% in an attempt to re-employ them. The 24 self-furloughed staff continue to refuse to work.

As you can see by our practice, we completely support the idea of re-employment of furloughed or laid off staff. It is smart business to bring back trained staff that have already been invested in. What we don't support, however, is an ordinance that places a significant administrative, bureaucratic and legal burden on businesses during a time when they are struggling to stay open. They should instead stay focused on keeping their staff safe and surviving the adverse economic impact that the pandemic has had on them.

Specifically, this ordinance leads with the importance of healthcare for displaced workers; however, it does not address the issues with healthcare access and cost. This ordinance instead puts the burden on businesses to be the safety net when they are struggling to maintain operations during the pandemic. Why doesn't this ordinance require health insurers to provide discounts or reduced premiums to impacted workers, especially since, at this time, only emergency services are being provided and most care is through telehealth? Why doesn't this ordinance make government funds available to workers for COBRA premiums? Why doesn't this ordinance expand access or reduced premiums to Healthy SF for impacted workers?

We have already re-employed 70% of our furloughed staff and will continue our efforts to re-employ the remainder. Given the unemployment numbers currently, it is also important to remember that *anyone we hire is likely to have been laid off from their prior job*. The few outside hires we have made since March are former staff who lost their jobs due to the pandemic and/or were hires laid off from their prior companies.

Would you prefer Bi-Rite focus on completing paperwork for the City or would you like us to focus on protecting the safety of our staff and guests so that we can continue to serve and feed our community? Do you fully understand the pressures we are under? We would be happy to show you our operations and explain what our daily triage and crisis management looks like in order to stay in business and support our staff, suppliers and guests.

Again, we DO NOT support this ordinance. We are already doing the right thing and trying to bring our staff back. And it frankly is too much of a burden to be bogged down with additional administrative and bureaucratic paperwork to maintain compliance.

In the event you decide against our feedback, and do vote this through, we implore you to simplify the process:

1. City creates a "Required Notice" in multiple languages that must be included in notices from employers regarding layoff that simplifies the steps from the original draft. Remove the burden of the City's data collection efforts from the businesses and allow impacted staff to opt-in directly with the City. Provide impacted staff with the resources, links and information they need directly and in one clear place.

- a. The Required Notice would include information on right to re-employment, resources through OLSE and a link and phone number for the impacted individual to be added to the City's database of impacted workers.
 - b. Include resources for job training programs and job boards through the City (e.g. SF OEWD).
 - c. Include any privacy information/language.
2. Allow for email and text to be a method of delivery from employers without consent. Paper mail is time consuming to prepare, costly, slow and is difficult to track. Businesses already communicate with their staff via email, text and HR information systems; obtaining consent to email someone is unnecessary and burdensome.
3. Allow businesses to take exceptions with staff who have previously refused to work – Specifically, allow businesses to NOT have to offer re-employment to staff who were able and available to work but refused to do so for personal (non-medical or otherwise protected) reasons.
4. Remove the seniority rule – staff have varying skills, qualifications, language abilities, and interests that are not based on tenure. Allow the business to manage who is best fit for available positions to ensure success for everyone.
5. 10 days is too long to allow an offer of employment to sit. We need to run our operations and cannot burn out current staff while former staff take 10 days to consider their options. This should be no more than 2 days with email, text and phone calls made to ensure they receive the information. No extensions should be permitted. Again, we are running a business and cannot allow this to hinder our hiring.
6. Remove the 90-day entitlement once re-hired. California is an at-will state. Please do not create promises of employment that are in contradiction to at-will employment. No other staff member is guaranteed that when hired – it is inequitable and not in alignment with California employment laws.
7. Remove any reporting to OLSE.
8. Remove the remedies. If businesses can barely afford to operate under these circumstances, how can they afford to litigate and pay back wages for this ordinance? How will the businesses pay for this?

Thank you so much for our thoughtful consideration and continued leadership as we all work together to navigate out of this mess and into a successful period of recovery.

With sincere appreciation
sam

Sam Mogannam
Founding Partner

he, him

Bi-Rite Family of Businesses

3505 20th St, San Francisco, CA 94110

sam@biritemarket.com

Office: 415-241-9760 x8601

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From: [Board of Supervisors \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: California Employment Law Council - Letter re: Proposed "Temporary Right to Reemployment" Ordinance (File No. 200455)
Date: Tuesday, May 19, 2020 9:47:00 AM
Attachments: [image001.png](#)
[CELC Letter to SF Board of Supervisors re Right of Reemployment.pdf](#)

Hello,

Please see the attached correspondence for File No. 200455.

Regards,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: de Haan, James <jamesdehaan@paulhastings.com>
Sent: Tuesday, May 19, 2020 9:40 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: Jalipa, Brent (BOS) <brent.jalipa@sfgov.org>; lisa.liew@sfgov.org; Wong, Jocelyn (BOS) <jocelyn.wong@sfgov.org>
Subject: California Employment Law Council - Letter re: Proposed "Temporary Right to Reemployment" Ordinance (File No. 200455)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Ms. Calvillo,

Attached please find a letter from the California Employment Law Council regarding the City's proposed emergency ordinance creating a temporary right to reemployment. Please include it as part of the public record for File No. 200455. The CELC has also sent copies via e-mail to each Supervisor, the Government Audit & Oversight Committee, and the Office of Small Business.

Thank you,

PAUL HASTINGS | **James de Haan | Associate, Employment Law Department**
Paul Hastings LLP | 4747 Executive Drive, Twelfth Floor, San Diego, CA 92121 | Direct:
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CELC

CALIFORNIA EMPLOYMENT LAW COUNCIL

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May 19, 2020

San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102-4689

Re: **File No. 200455**—“Emergency Ordinance - Temporary
Right to Reemployment Following Layoff Due to COVID-
19 Pandemic”

Supervisors:

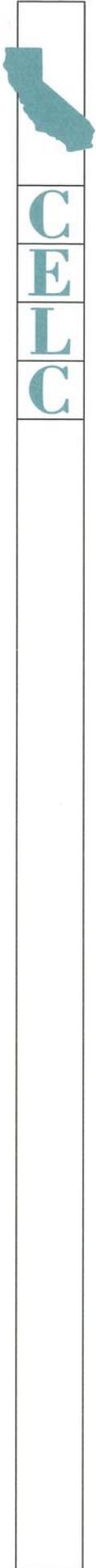
The California Employment Law Council (“CELC”)¹ submits this letter opposing the San Francisco Board of Supervisor’s proposal to create recall rights for workers within the city and county terminated due to the COVID-19 pandemic. The proposed ordinance violates core constitutional principles; runs counter to several federal and state laws; and is extremely vulnerable to abuse.²

The CELC recognizes these are unprecedented times, and that resolving the problems left in COVID-19’s wake requires out-of-the-box thinking. However, the answer is not to further weaken San Francisco’s employers—many of which already face an uncertain future—with this type of burdensome, novel, and largely untested law. A law that could drag the City into lengthy, prolonged litigation over the ordinance’s enforceability at a time San Francisco should be focusing on recovery. And make no mistake—this law is ripe for legal challenge. Indeed, if passed, the CELC *will* challenge it; and, if successful, *will* seek recoverable attorneys’ fees from the City.³ See 42 U.S.C. § 1988; Cal. Code Civ. Proc. § 1021.5.

¹ The California Employment Law Council is a non-profit organization that works to promote a better legal climate for California employers. Our members include many of California’s largest and most significant employers. Senior-level in-house counsel and human resources professionals from these companies participate in and guide CELC activities. A select number of leading law firms in the area of management-employment law also participate as associate members.

² The CELC wishes to note that the severability provision would not rescue the ordinances absent *proof* the Board would have passed it without the unconstitutional portions. See *Long Beach Lesbian & Gay Pride, Inc. v. City of Long Beach*, 14 Cal. App. 4th 312, 327 (1993).

³ “An association” like the CELC “has standing to bring suit on behalf of its members when [1] its members would otherwise have standing to sue in their own right, [2] the interests at stake are germane to the organization’s purpose, and [3] neither the claim asserted nor the relief requested requires the participation of individual members in the lawsuit.” *Friends of the Earth, Inc. v. Laidlaw Env’tl. Servs. (TOC), Inc.*, 528 U.S. 167, 181 (2000).



I. THE PROPOSED ORDINANCE VIOLATES SAN FRANCISCO'S CHARTER.

While cities “may make and enforce all ordinances and regulations in respect to municipal affairs,” that authority is still subject “to restrictions and limitations provided in their several charters.” Cal. Const., Art. XI § 5. And, under San Francisco’s charter, “[a]n ordinance shall deal with only one subject matter.” S.F. Charter, § 2.105. Yet the Board hopes to not only impose novel recall rights on the City’s employers—it is attempting to, in abrogation of the constitutional limits on its authority, create a separate “Duty to Reasonably Accommodate Eligible Workers Experiencing a Family Care Hardship.” That subject is completely divorced from the rest of the emergency ordinance, which otherwise focuses entirely on creating a temporary right to reemployment. The Board cannot simply tack a reasonable accommodation law onto a different emergency ordinance without overstepping its legal authority.

II. THE PROPOSED ORDINANCE VIOLATES THE UNITED STATES CONSTITUTION.

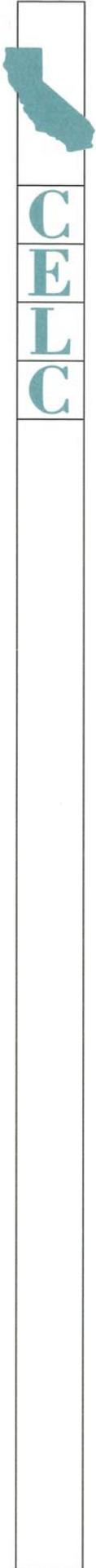
- A. The Proposed Ordinance Completely Upsets A Foundational Understanding That Underlies Nearly Every Employment Agreement In California, Thereby Violating The Contracts Clause.

Any law that—like this ordinance—substantially impairs pre-existing, contractual obligations violates the contract clauses of both the federal and California constitutions. *Teachers’ Ret. Bd. v. Genest*, 154 Cal. App. 4th 1012, 1026 (2007); *Local 101 of Am. Fed’n & Mun. Emples. v. Brown*, 2017 U.S. Dist. LEXIS 130988, at *21 (N.D. Cal. Aug. 16, 2017) (“[T]he party asserting a Contract Clause claim must establish” (1) “that a change in law impairs the contractual relationship” and (2) “that the impairment is substantial.”).⁴

The proposed ordinance creates a novel, potentially long-lasting, retroactive right. Neither state nor local law recognizes such a broad statutory right of recall, or a cause of action for violating that right. Indeed, it is extraordinarily rare for *any* government to pass this type of legislation. And, when they do, it is often struck down as violating the contracts clause.

In *Garris v. Hanover Ins. Co.*, for example, the Fourth Circuit Court of Appeals struck down a South Carolina statute restricting the reasons why an insurance company can terminate an agent. 630 F.2d 1001 (4th Cir. 1980). The agent and insurance company previously agreed that either party could unilaterally terminate their contract with sixty days’ notice. *Id.*, at 1003. But, when the insurance company exercised that right, the agent sued, alleging he was terminated for a statutorily-barred reason. *Id.* The Fourth Circuit concluded the contract clause preempted the agent’s claim, explaining “the right of unilateral termination upon sixty days notice for which [the company] bargained must be accounted a critical feature of its total contractual relationships with its agents.” *Id.*, at 1006. The statute “severely modified” that right, making “every

⁴ The California Supreme Court never considered whether the successorship ordinance at-issue in *Cal. Grocers* violated the contracts clause. *Cal. Grocers Ass’n v. City of L.A.*, 52 Cal. 4th 177 (2011). This is likely because the Grocery Worker Retention law only briefly extended pre-existing agreements between a predecessor employer and the worker; and thus it did not “substantially impair” any contracts. However, as this section discusses, the proposed COVID-19 ordinance is far broader.



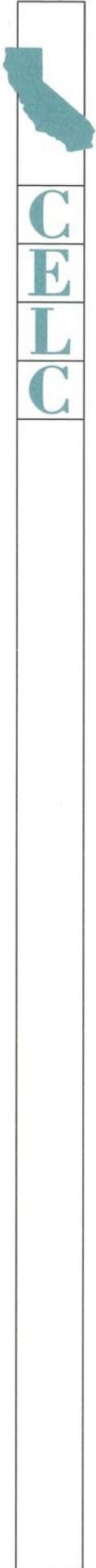
termination subject to costly and disruptive legal challenges with no guarantee that even ‘rightful’ terminations would be so adjudged in the always chancey litigation process.” *Id.*

The Fourth Circuit does not stand-alone. When West Virginia made it illegal for insurance companies to terminate agents absent good cause, the state’s Supreme Court struck the law down for violating the contracts clause. *Shell v. Metro. Life Ins. Co.*, 181 W. Va. 16 (1989). Noting that, as there “was never any attempt to regulate” a “right to hire and fire” workers in that industry, the court concluded “it [could] hardly be said that the parties here could reasonably have foreseen the creation of a ‘good cause’ prerequisite to termination . . . at the time the contract was executed.” *Id.*, at 23; *see also Birkenwald Distrib. Co. v. Heublein, Inc.*, 55 Wash. App. 1, 6 (1989) (finding a statewide ordinance requiring wine suppliers notify wholesale distributors sixty-days before terminating a contract did not apply to any contracts entered into prior to the law’s enactment as, prior to it, suppliers had “an *express*, albeit unwritten, right to terminate [a contract] at will”).

The Board’s proposed ordinance is just as burdensome and violative as the statutes struck down in *Garris* and *Shell*. Prior to this ordinance, there was no statutory right to recall; nor were there any laws barring companies from terminating workers without cause. Quite the opposite—under California law, and absent an agreement otherwise, all “employment may be terminated at the will of either party on notice to the other.” Cal. Lab. Code § 2922. California employers thus have a statutory right to terminate an employee for any non-protected reason. And “the declared public policy of this state” favors that right, as evinced by the plain language of the statute. *Hejmadi v. AMFAC, Inc.*, 202 Cal. App. 3d 525, 544-45 (1988).

Accordingly, this is not a minor impairment—it shifts a foundational understanding of the nature of employment in this state. *See Ross v. Berkeley*, 655 F. Supp. 820, 828 (N.D. Cal. 1987) (“[s]ignificant among” the factors bearing on the impairment’s substantiality “is whether the state has restricted plaintiffs ‘to gains [they] reasonably expected from the contract’”) (*quoting Energy Reserves Grp. v. Kan. Power & Light Co.*, 459 U.S. 400, 411 (1983)). Nearly every employment agreement in California either impliedly or expressly recognizes the at-will nature of the relationship.⁵ Employers hired assuming that, if the viability of their business was threatened, they could lay off those workers *without* granting them a possible cause of action. But, as in *Garris*, this ordinance severely modifies that contractual right, making “every termination subject to costly and disruptive legal challenges with no guarantee that even ‘rightful’ terminations would be so adjudged.” 630 F.2d at 1006. It is, accordingly, unconstitutional.

⁵ This is, of course, not the only contract impaired by the proposed reemployment rights. Unions fought to include specific seniority and recall rights in the agreements they negotiated with companies because no such rights existed—rights that may be expressly at-odds with the bumping, recall, and notice rules in the Ordinance. And, more recently, several businesses have offered severance packages to employees impacted by the pandemic with the understanding they would not be re-hired.



B. The Proposed Ordinance Abrogates A Fundamental Right Of Displaced Workers Outside Of San Francisco In Favor Of Those Within The City, Violating The Equal Protection Clause.

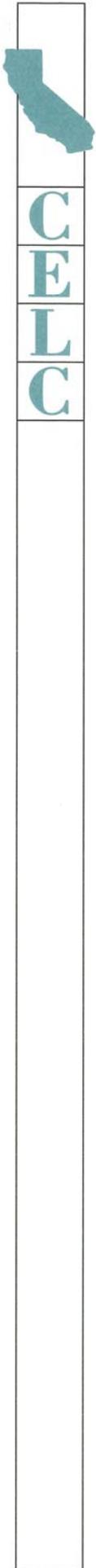
The Board’s proposed right of recall does not “simply preserve[], temporarily, the status quo” by returning displaced workers to their prior positions. *Cal. Grocers Ass’n.*, 52 Cal. 4th at 206. Any laid off employee unlucky enough to work outside of San Francisco must take a back seat to all workers subject to recall who are arguably qualified for any job that opens at their prior employer. And that prohibition potentially lasts for *years*—not just the duration of the pandemic. Those who fall outside the City thus have their fundamental right to pursue work abrogated in favor of those inside of San Francisco. See *Lucchesi v. City of San Jose*, 104 Cal. App. 3d 323, 333 n.9 (1980) (“[T]he courts of this state have characterized employment as a fundamental interest under the California Constitution,” and as such “the state may not arbitrarily foreclose any person’s right to pursue an otherwise lawful occupation.”); see also Cal. Bus. & Prof. Code § 16600 (voiding any “contract by which anyone is restrained from engaging in a lawful profession”).

Since the Board designed this ordinance to benefit workers within San Francisco to the detriment of those outside of the City, it will violate the constitutional guarantee of equal protection under the law unless it survives strict scrutiny.⁶ United States Const. Amend. 14; Cal. Const., Art. I § 7; see also *Sanchez v. City of Modesto*, 145 Cal. App. 4th 660, 686 (2006) (“[S]trict scrutiny under the equal protection clause can be triggered by a classification used to burden a fundamental right.”).⁷

“Strict scrutiny requires the Government to prove that the restriction on a constitutional right furthers a compelling interest and is narrowly tailored to achieve that interest.” *Duncan v. Becerra*, 366 F. Supp. 3d 1131, 1159 (S.D. Cal. 2019). “A restriction is not narrowly tailored if less restrictive alternatives would be at least as effective in achieving the legitimate purpose that the statute was enacted to serve.” *In re Nat’l Sec. Letter v. Sessions*, 863 F.3d 1110, 1124 (9th Cir. 2017) (internal quotation omitted).

⁶ While the California Supreme Court in *Cal. Grocers* held the Grocery Worker Retention Ordinance did not violate the equal protection clause, it only examined claims that the ordinance invalidly discriminated based on the employer’s use of customer memberships, overall size, industry, and the terms of its collective bargaining agreement. 52 Cal. 4th at 209. It never considered an equal protection argument forwarded by workers displaced by the ordinance.

⁷ Normally, “[r]ational basis review . . . applies to [an] Equal Protection Clause claim based on non-resident status.” *Spencer v. Lunada Bay Boys*, 2020 U.S. App. LEXIS 9609, at *7 (9th Cir. Mar. 27, 2020). However, the ordinance does not discriminate based on residence—it turns on where an employee actually performed their work. But, even if rational basis was the appropriate standard, the ordinance would still fail. Rational basis review, while deferential, “is not [] toothless.” *Mathews v. Lucas*, 427 U.S. 495, 510 (1976). The challenged “classification must bear some fair relationship to a legitimate public purpose.” *Griffiths v. Superior Court*, 96 Cal. App. 4th 757, 776 (2002). And that relationship must “find some footing in the realities of the subject addressed by the legislation.” *Heller v. Doe*, 509 U.S. 312, 321 (1993). The right of recall does not meet the ordinance’s two goals—to (1) “ensure fair employment practices during the economic upheaval” created by the pandemic and (2) “reduce the demand on government-funded social services.” Instead, it effectively forces employers to discriminate against workers outside of the city in favor of workers inside of it, thereby harming the statewide economy and putting pressure on its social welfare system.



The ordinance forwards three goals—reduce the economic upheaval caused by the pandemic, decrease the number of people “without employer-sponsored health insurance,” and “alleviate the burden that layoffs of employees working in the City place on the City’s public health system.” There are a myriad of ways to serve those goals *without* creating a discriminatory right of recall. San Francisco could mimic Congress and create a loan program to help businesses keep workers on payroll. Or it could create a job training and placement program to help workers impacted by the pandemic. But what it cannot do is pass an overly broad, discriminatory ordinance that forces workers outside of San Francisco to forgo gainful employment for the benefit of workers inside the City based on little else but unspecified “anecdotal evidence being shared with the City.” *Cf. Adarand Constructors, Inc. v. Slater*, 228 F.3d 1147, 1166 (10th Cir. 2000) (“Both statistical and anecdotal evidence are appropriate in the strict scrutiny calculus, although anecdotal evidence by itself is not.”); *Associated Gen. Contractors of Am. v. Cal. DOT*, 713 F.3d 1187, 1196 (9th Cir. 2013) (noting “anecdotal evidence” is “generally not sufficient” for a regulation to survive strict scrutiny, unless it is accompanied by “statistical evidence”).

C. The Proposed Ordinance Violates The Constitutional Protections For Intimate, Familial Relationships Enjoyed By All Family-Run Companies In San Francisco By Barring Business Owners From Hiring Members Of Their Own Family.

“Private citizens have a right . . . [to] associate with one another on mutually negotiated terms and conditions.” *Hill v. Nat’l Collegiate Athletic Ass’n*, 7 Cal. 4th 1, 39 (1994). A right that is not only “protected by the First Amendment;” but that “extends to all legitimate organizations, whether popular or unpopular.” *Id.* This “constitutionally protected ‘freedom of association’” protects a person’s “choices to enter into and maintain certain intimate human relationships.” *Roberts v. United States Jaycees*, 468 U.S. 609, 617-18 (1984).

Though employment relationships will not typically fall within the realm of “intimate human relationships,” familial relationships do. *Copp v. Unified Sch. Dist.*, 882 F.2d 1547, 1551 (10th Cir. 1989) (“The right to associate protects an individual’s decision to enter into and maintain certain intimate human relationships. In general, those protected relationships have involved familial settings, not employment settings.”). Indeed, “some of the most important personal bonds necessary for the protection of individual freedom ‘are those that attend the creation and sustenance of a family.’” *Johnson v. City of Cincinnati*, 310 F.3d 484, 499 (6th Cir. 2002) (*quoting Roberts*, 468 U.S. at 619) (invalidating a municipal ordinance that infringed on the right to familial association).

According to the US Census Bureau, one in every three businesses in the country is family owned or controlled.⁸ For these companies, a hiring restriction undoubtedly comes closer to infringing on the type of relationships “that attend the creation and sustenance of a family” than on the standard employer/employee relationship seen in a “large business enterprise . . . remote from [such] concerns.” *Roberts*, 468 U.S. at 619.

⁸ In 2016, the United States Census Bureau surveyed of 3,431,558 nonfarm businesses that filed taxes as individual proprietorships, partnerships, or any type of corporation, and with receipts of \$1,000 or more. 1,035,549—roughly 30.2%—reported they were family-owned. See U.S. CENSUS BUREAU, ANNUAL SURVEY OF ENTREPRENEURS (ASE) - CHARACTERISTICS OF BUSINESSES (2016), available at <https://www.census.gov/data/tables/2016/econ/ase/2016-ase-characteristics-of-businesses.html>.



After all, it is axiomatic that a family-owned company would normally rely on familial help to get back up-and-running. But under the emergency ordinance, proprietors of family-run businesses in San Francisco cannot even hire *their own family members* for any role that was once filled by a terminated worker. Thus, as the emergency ordinance violates the constitution’s protection of intimate familial relationships, it cannot stand.

D. The Proposed Ordinance Violates The Right To Free Speech Of Every Company In The City Engaged In Artistic Or Creative Pursuits By Mandating Whom Those Companies Can, And Cannot, Hire.

San Francisco is a well-known creative hub—countless television studios, film companies, theaters, publications, and other artistic businesses call the City home. These organizations have the constitutionally protected “autonomy to choose the content of [their] own message” free from government interference. *Hurley v. Irish-Am. Gay, Lesbian & Bisexual Grp. of Boston*, 515 U.S. 557, 573 (1995). Such autonomy extends to the hiring and firing of personnel who could affect the content or delivery of its message. *Citizens United v. FEC*, 558 U.S. 310, 342 (2010) (“First Amendment protection extends to corporations.”).

Indeed, the Ninth Circuit Court of Appeals in *McDermott* recognized the “rights of employees to organize and engage in collective bargaining” under the National Labor Relations Act yielded a the newspaper’s First Amendment rights, as “[t]elling the newspaper that it must hire specified persons, namely the discharged employees, as editors and reporters . . . is bound to affect what gets published.” *McDermott ex rel. NLRB v. Ampersand Publ’g, LLC*, 593 F.3d 950, 961–62 (9th Cir. 2010). The Court therefore refused to order reinstatement, as “[t]o the extent [a] publisher’s choice of writers affects the expressive content of its newspaper, the First Amendment protects that choice.” *Id.* at 962.

And, in *Claybrooks*, the District Court for the Middle District of Tennessee ruled the First Amendment barred the claims of two African-American men who alleged the producers of a reality show refused to cast them on the basis of their race, violating laws banning racial discrimination in contracts. *Claybrooks v. ABC, Inc.*, 898 F. Supp. 2d 986, 990-91 (M.D. Tenn. 2012). Reasoning “the First Amendment protects the right of the producers of . . . [s]hows to craft and control [their] messages, based on whatever considerations the producers wish to take into account,” it effectively “prevents [] plaintiffs from effectuating [their own] goals by forcing the defendants to employ race-neutral criteria in their casting decisions.” *Id.* at 1000. Thus, regardless of whether race-neutral criteria “would frustrate, enhance, or be entirely consistent with the message that [the show] conveys, the First Amendment protects the producers’ right unilaterally to control their own creative content.” *Id.*; see also *Hunter v. CBS Broad. Inc.*, 221 Cal. App. 4th 1510, 1521 (2013) (“[C]asting decisions regarding who was to report the news on a local television newscast, ‘helped advance or assist’ . . . *First Amendment* expression. . . . [and] therefore qualifies as a form of protected activity.”).

San Francisco’s creative business community—just like *Hurley’s* parade organizer, *McDermott’s* newspaper, and *Claybrooks’s* producers—have a unilateral right to choose the content and speaker of their messages. This emergency ordinance unconstitutionally violates that right by mandating whom these businesses can, and cannot, hire.



E. The Proposed Ordinance Interferes With The Hiring And Firing Decisions Of Religious Organizations Within The City, Violating The Free Exercise Clause.

The emergency ordinance has just one, narrow exemption—companies with fewer than nine employees. Thus, even religious organizations and places of worship—groups whose “selection of its own clergy is . . . [a] core matter of ecclesiastical self-governance with which the state may not constitutionally interfere”—are impacted. *Bollard v. Cal. Province of the Soc’y of Jesus*, 196 F.3d 940, 946 (9th Cir. 1999); *see also Smith v. Raleigh Dist. of the N.C. Conference of the United Methodist Church*, 63 F. Supp. 2d 694, 703 (E.D.N.C. 1999) (“[S]uits in which ministers or those individuals performing ministerial functions challenge the selection, failure to hire, assignment, and/or discharge decisions of religious institutions are barred by the First Amendment.”).

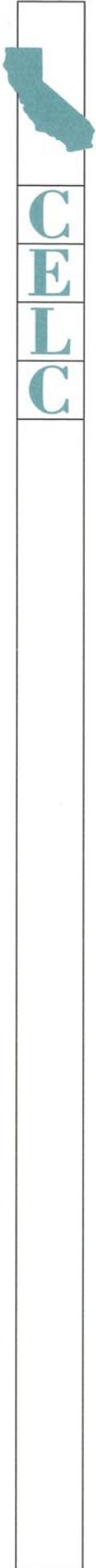
The ordinance not only limits these organizations from terminating rehired, ministerial staff outside of one of three enumerated scenarios—as drafted, it arguably requires that these groups offer terminated, lay employees any newly-opened ministerial job for which that lay worker could become qualified with training. That is, facially, an abridgment of the organization’s right to freely exercise its religion. *Hobby Lobby Stores, Inc. v. Sebelius*, 723 F.3d 1114, 1133 (10th Cir. 2013) (“[A]ssociations—not just individuals—have Free Exercise rights.”).

III. STATE AND FEDERAL LAWS PREEMPT SEVERAL OF THE ORDINANCE’S PROVISIONS.

A. California Labor Code Section 2922 Creates “At-Will” Rights That Preempt The Proposed Ordinance.⁹

California Labor Code section 2922 states “employment, [with] no specified term, may be terminated at the will of either party on notice to the other.” California employers thus have a statutory right to terminate an employee for any non-protected reason. And, as noted above, “the declared public policy of this state” favors that right. *Hejmadi*, 202 Cal. App. 3d at 544-45. This ordinance cannot co-exist with section 2922. The pandemic has simply made it economically infeasible to keep workers on payroll. Yet the ordinance forbids businesses from permanently

⁹ While the application is slightly limited, the Board’s proposed ordinance also directly conflicts with the Uniformed Services Employment and Reemployment Rights Act and National Banking Act. USERRA obligates employers to return service members to a position they would have been in had they not been deployed. An obligation that “supersedes any State law (including any local law or ordinance), contract, agreement, policy, plan, practice, or other matter that reduces, limits, or eliminates in any manner any right or benefit provided by this chapter . . . including the establishment of additional prerequisites to the exercise of any such right or the receipt of any such benefit.” 38 U.S.C. § 4302. The Ordinance creates a potential conflict between laid off workers and service members—both of whom would be entitled to reinstatement—because it requires employers offer every laid-off worker any position that becomes available for which that worker is qualified, and gives preferential treatment based on seniority. It would thus limit the right to reinstatement created by USERRA for any role that would have gone to a returning service-member but for the ordinance. As for federal banking law, it empowers banks to employ and “dismiss at pleasure” its “officers, employees and agents.” *Inglis v. Feinerman*, 701 F.2d 97, 98 (9th Cir. 1983). Employing and dismissing workers “at pleasure” is akin to “at will” employment. *See Mueller v. First Nat’l Bank*, 797 F. Supp. 656, 663 (C.D. Ill. 1992) (“Congress intended the ‘at pleasure’ language to mean ‘at will’ as applied in the common law.”). This ordinance violates that principle by forcing banks to rehire anyone it terminated because of the economic pressure created by the COVID-19 pandemic.



laying those workers off—which is, otherwise, perfectly legal. And, since cities cannot pass laws that duplicate, contradict, or enter into an area fully occupied by state law, the ordinance is preempted. *Sherwin-Williams Co. v. City of L.A.*, 4 Cal. 4th 893, 898 (1993).

B. The California Consumer Privacy Protection Act Expressly Preempts The Emergency Ordinance’s Record Collection, Production, And Retention Provisions.

The California Consumer Privacy Act preempts all laws “adopted by a city, county, city and county, municipality, or local agency regarding the collection . . . [of] personal information by a business.” Cal. Civ. Code § 1798.180. And the CCPA includes “employment-related information” in its definition of “personal information.” Cal. Civ. Code § 1798.140. Yet the Board wants Companies to collect and retain records of the job classifications, original hire dates, and dates of separation for any worker laid off due to the pandemic—all of which, on their face, constitute “employment-related information”—and then to hand that information over to the City without the employee’s consent. But, in making these demands, the emergency ordinance has “enter[ed] an area that is ‘fully occupied’ by general law;” and is thus, at least partially, preempted. *Sherwin-Williams*, 4 Cal. 4th at 898.

Indeed, if the CCPA *did not* preempt the ordinance’s record collection, production, and retention provisions, companies would have to choose with which law to comply. No businesses could have countenanced something like this proposed law when it collected that type of information. Thus, it is extremely likely that *no one* listed complying with an emergency ordinance as one of “the purposes for which . . . personal information shall be used” in the legally required notice “at or before the point of collection.” Cal. Civ. Code § 1798.100. Nor could a company feasibly provide terminated employees a supplemental notice listing the “additional purposes . . . consistent with this section” within the tight timeframes the emergency ordinance allots. *Id.*

C. The Ordinance Invalidly Shifts The Burden Of Proving An Essential Fact To The Employer, And Is Thus Preempted By California Evidence Code § 500.

Under California Evidence Code § 500, “a party has the burden of proof as to each fact the existence or nonexistence of which is essential to the claim for relief or defense that he is asserting.” As noted above, the ordinance creates a 90-day “safety period” wherein a business cannot terminate a rehired worker without cause. Normally, that means an Eligible Worker must prove that, though (1) they were rehired pursuant to the ordinance and thus (2) protected for 90-days, their employer nevertheless (3) terminated them (4) without “clear and convincing” evidence of misconduct. The worker—not the employer—must bear the burden of proof for each of the four essential facts.

However, as drafted, the ordinance requires the *employer* prove it terminated a worker for a permissible reason—effectively creating a presumption that any worker terminated during the 90-day reemployment period was fired without cause. Thus, it does not simply shift the burden of producing evidence. *See Rental Hous. Ass'n of N. Alameda Cnty. v. City of Oakland*, 171 Cal. App. 4th 741, 758 (2009) (burden-shifting ordinances are only preempted where there is an “invalid presumption affecting the burden of proof rather than a presumption affecting the burden of producing evidence.”). It requires the employer prove by “clear and convincing



evidence” that the presumed fact it fired a worker without cause is erroneous; and thus that the fact does not exist. Cal. Evid. Code § 606 (“The effect of a presumption affecting the burden of proof is to impose upon the party against whom it operates the burden of proof as to the nonexistence of the presumed fact.”). *Fisher v. City of Berkeley*, 37 Cal. 3d 644, 698 (1984) (noting that, while California Evidence Code § 500 does not apply where “otherwise provided by law . . . the Legislature deliberately excluded [local] ordinances from those sources of law that may change the traditional allocation of the burden of proof.”). And “municipal governments have no authority to depart from the common law of evidence.” *Fisher v. City of Berkeley*, 37 Cal. 3d 644, 698 (1984).

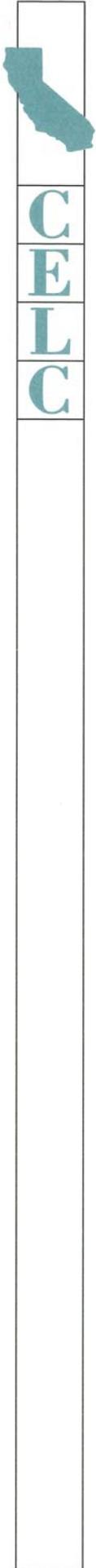
D. The Labor Management Relations Act Would Preempt Many Claims Brought Under This Ordinance As Proving Cause For Separation During The 90-Day Reemployment Period Could Require Courts To Interpret A Collective Bargaining Agreement.

The emergency ordinance bars employers from terminating rehired workers without cause for 90-days following their reemployment. However, there are exceptions; employers can “based on clear and convincing evidence” terminate a worker during that period for “violations of a policy or rule of the Employer,” “acts of dishonesty,” and “other misconduct.” But the emergency ordinance never defines these phrases. And they are terms-of-art in many collective bargaining agreements because they are inherently vague and amorphous. After all, not everyone agrees as to what constitutes misconduct, or what act violates a company rule. As a result, employers hoping to satisfy the emergency ordinance’s “clear and convincing” burden must effectively prove for-cause termination under the collective bargaining agreement—particularly when there are multiple reasons for terminating a worker. That, in turn, requires courts to interpret the collective bargaining agreement. And federal labor law preempts any claim that “is substantially dependent upon analysis of the terms of an agreement made between the parties in a labor contract.” *Allis-Chalmers Corp. v. Lueck*, 471 U.S. 202, 220 (1985); *Jones v. Bayer Healthcare LLC*, 2008 U.S. Dist. LEXIS 61737, at *11 (N.D. Cal. Aug. 12, 2008) (dismissing a claim that “require[d] the Court to interpret provisions of the CBA, such as those regarding termination for cause” as “preempted by the LMRA.”).

IV. THE PROPOSED ORDINANCE CANNOT BE RESCUED BY CALIFORNIA GROCERS ASSOCIATION V. CITY OF LOS ANGELES.

In *Cal. Grocers Ass’n v. City of L.A.*, the California Supreme Court upheld the Grocery Worker Retention Ordinance—a Los Angeles ordinance that similarly impinged an employer’s right to hire-and-fire workers at will. But that law never spawned the problems that will inevitably flow from the proposed COVID-19 ordinance.

The Grocery Worker ordinance limited the hiring and firing rights of any company that bought a grocery store over 15,000 square-feet for just ninety-days—not two years. *Cal. Grocers*, 52 Cal. 4th at 187. During that time, the new owner could only hire from a list of workers who had at least six-months of employment with the prior owner; and could only discharge those workers for cause. *Id.* At the end of the 90-days, it had to evaluate each employee’s performance and “consider” offering them continued employment. *Id.* But it did “not require that anyone be retained.” *Id.* Nor did it continue operating after the initial, three-month transitional period.



Id. As the Court explained, “it simply preserves, temporarily, the status quo, whatever that might be.” *Id.*, at 206.

Because the ordinance was fairly narrow, the Court’s review was limited to just three arguments: whether the ordinance (1) was preempted by a statewide food-safety law; (2) violated the equal protection clause by discriminating based on a grocery store’s use of customer memberships, overall size, industry, and the terms of its collective bargaining agreement; and (3) “impermissibly intrude[s] on successorship determinations that Congress intended to leave free of local regulation,” which would trigger preemption under the National Labor Relations Act. *Id.*, at 188–208. And its answer to each of those questions was “no.”

The emergency ordinance, in contrast, does not “simply preserve” the status quo for ninety days. It imposes obligations that will last as long as there are Eligible Workers that the Employer has not re-hired. As noted above, it upends an understanding of at-will employment that forms the foundation of nearly every pre-existing employment agreement in California. And it does much more than require employers re-hire laid-off workers—they get preferential treatment, to the detriment of workers outside of San Francisco, for *any* job that opens up for which they could become qualified with training.

Moreover, it forwards an enforcement provision that is unlike anything the Grocery Worker Retention Ordinance put forth. It does not just recognize a private enforcement right. It creates a yet-untested—and, in the CELC’s opinion, invalid—procedure that will likely force courts to interpret the for-cause termination provisions in collective bargaining agreements and improperly shifts the burden of proving essential facts onto the employer. *Cal. Grocers* would thus stand inapposite in any litigation challenging the emergency ordinance.

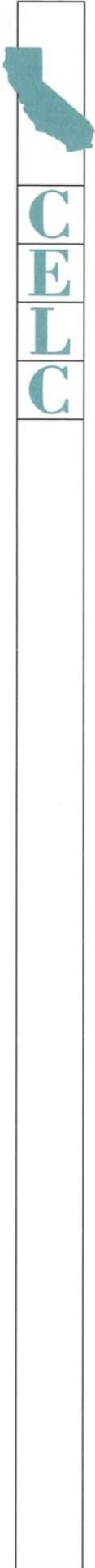
V. THE PROPOSED ORDINANCE VIOLATES PUBLIC POLICY.

A. The Ordinance Unnecessarily Complicates Company Operations At A Time When Employers Should Be Trying To Return To Normal.

The ordinance covers every employer within the City with ten or more employees. And its provisions are incredibly onerous, requiring companies review entire personnel files and determine whether any worker laid-off during the pandemic could fill an open-role before it hires a single person. A primary purpose behind this ordinance is, supposedly, to smooth the economic turmoil this pandemic created. Yet much of it does the opposite—complicating operations while San Francisco employers try to get back to business-as-normal. Worse yet, it does so indiscriminately, without any concern as to the employer’s size, industry, or profitability.

B. There Is No Need To “Protect” The Jobs Of Essential Workers—They Are Still Working During The Pandemic.

The Board wrote this ordinance to protect workers impacted by the pandemic. However, “essential” workers are typically not impacted—they are, in fact, still working. Thus, there is no reason to include businesses offering essential services. Those companies are not laying-off workers. But they would still have to fight and defend against baseless lawsuits anytime they lay-off an employee during the pandemic until they can prove that layoff was not caused by the



pandemic, SIP orders, or “conducted in conjunction with the closure or cessation of . . . operations in the City.”

C. The Ordinance Would Clog A Court System That Is Already Expecting An Onslaught Of New Cases.

San Francisco’s court system already faces a heavy backlog of cases. And that caseload is only set to worsen, as COVID-19 forced many courts to postpone hearings, conferences, and trials. This ordinance only adds to the problem by incentivizing attorneys and laid-off workers to sue nearly ever San Francisco employer anytime an open position comes up. A better approach to private enforcement is to grant the City Attorney power to take complaints, investigate violations, and levy fines. Companies would then be able to take corrective action. If they refuse to comply, the City Attorney can bring an action to enforce the fines assessed.

D. The Ordinance Violates California’s Strong Public Policy Favoring Settlement.

California recognizes a strong public policy favoring settlements, and thus a “settlement agreement is considered presumptively valid.” *Vill. Northridge Homeowners Ass’n v. State Farm Fire & Cas. Co.*, 50 Cal. 4th 913, 930, (2010). However, the ordinance only allows workers to waive the ordinance’s protections through a collective bargaining agreement. It is not clear whether this provision impliedly bars a waiver of claims through settlement, which is otherwise presumptively valid. If it did, though, it would violate California policy favoring settlement.

VI. CONCLUSION

While well-meaning, this emergency ordinance does more harm than good. San Francisco’s employers are already reeling from losses caused by a pandemic. Many companies are wondering if they will ever open again. And, if they disappear, so too will thousands of jobs. The answer to the City’s problems is not to make matters worse with an overly broad, burdensome ordinance that violates core constitutional protections, conflicts with federal and state law, and contravenes public policy. An ordinance that, if passed, the CELC—and other industry groups—will unquestionably challenge. The CELC thus urges you to vote against the emergency ordinance.

Thank you for your time and consideration.

/s/ Raymond W. Bertrand

Raymond W. Bertrand
PAUL HASTINGS LLP
*On Behalf of the California Employment
Law Council*

/s/ James P. de Haan

James P. de Haan
PAUL HASTINGS LLP
*On Behalf of the California Employment
Law Council*

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Reservoir SUD and Development Agreement
Date: Thursday, May 28, 2020 3:09:00 PM

From: aj <ajahjah@att.net>
Sent: Friday, May 15, 2020 7:04 PM
To: Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>; CPC-Commissions Secretary <commissions.secretary@sfgov.org>; Koppel, Joel (CPC) <joel.koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Johnson, Milicent (CPC) <milicent.johnson@sfgov.org>; Imperial, Theresa (CPC) <theresa.imperial@sfgov.org>; Fung, Frank (CPC) <frank.fung@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Hood, Donna (PUC) <DHood@sfgov.org>
Cc: SNA BRC <sna-brc@googlegroups.com>; Public Lands for Public Good <publiclandsforpublicgood@gmail.com>; ccsfheat@gmail.com
Subject: Reservoir SUD and Development Agreement

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Land Use & Transportation Committee, BOS, D7 Supervisor Yee, Planning Commission, PUC:

on 4/28/2020, legislation was introduced to create a Special Use District that will replace the current P-Public zoning.

On 5/28/2020, the Reservoir Project is expected to achieve a slam dunk with approvals for General Plan Amendment, Special Use District, Zoning Map amendment, Development Agreement, and EIR certification.

Despite the deceptive marketing of the Reservoir Project as "50% affordable", Reservoir Community Partners' breakdown will actually be 550 market-rate units, and only 367 affordable.

The developers cannot legitimately claim credit for the 183 "additional affordable" units that will come from public monies.

Don't facilitate stealth privatization of public lands with SUD.

Instead of the SUD, keep the Reservoir parcel #3180's zoned as Public..... Existing P zoning which already allows for 100% affordable housing.

There is no need to rezone to SUD, other than to facilitate privatization of public property.

Contrary to successful marketing of "affordable housing in perpetuity" the publication of the

Development Agreement less than a month ago reveals the dirty secret that the affordable restriction only lasts for 57 years.

"FACTS" FIXED AROUND POLICY

The "affordable in perpetuity" lie has been promoted throughout the "public engagement process." Only with the recent publication of the Development Agreement has the lie been exposed. The lie is unconscionable.

This lie is emblematic of how the Reservoir Team has been playing fast and loose with "facts" to "achieve buy-in" from the community....in order to enable privatization of public property by the 1%.

Don't allow yourselves to be bought out by the 1%. No to the SUD; YES to retaining "P" zoning!

Sincerely,
Alvin Ja, District 7

From: [Major, Erica \(BOS\)](#)
To: [aj](#); [BRCAC \(ECN\)](#); [Jon Winston](#); [sunnyside.balboa.reservoir](#); [Peter Tham](#); [Brigitte Davila](#); [cgodinez](#); [jumpstreet1983](#); [marktang.cac@gmail.com](#); [rmuehlbauer](#); [mikeahrens5](#); [Board of Supervisors. \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Low, Jen \(BOS\)](#); [Hood, Donna \(PUC\)](#)
Cc: [Public Lands for Public Good](#)
Subject: RE: Context of Balboa Park Station Area Plan/BPS Final EIR
Date: Monday, May 18, 2020 8:09:07 AM
Attachments: [image001.png](#)

Thank you for your comments, it has been added to the official Board File No. 400423.

ERICA MAJOR

Assistant Clerk

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163

Erica.Major@sfgov.org | www.sfbos.org



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From: aj <ajahjah@att.net>

Sent: Sunday, May 17, 2020 10:04 PM

To: BRCAC (ECN) <brcac@sfgov.org>; Jon Winston <jon.winston.brcac@outlook.com>; sunnyside.balboa.reservoir <sunnyside.balboa.reservoir@gmail.com>; Peter Tham <peter.tham@ltgroupre.com>; Brigitte Davila <bdavila@ccsf.edu>; cgodinez <cgodinez@lwhs.org>; jumpstreet1983 <jumpstreet1983@gmail.com>; marktang.cac@gmail.com; rmuehlbauer <rmuehlbauer@live.com>; mikeahrens5 <mikeahrens5@gmail.com>; Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>; Hood, Donna (PUC) <DHood@sfwater.org>

Cc: Public Lands for Public Good <publiclandsforpublicgood@gmail.com>

Subject: Context of Balboa Park Station Area Plan/BPS Final EIR

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

BRCAC, Planning Commission, Land Use Committee, BOS, PUC:

The Project's public engagement process has avoided addressing the context of the higher-level Balboa Park Station Area Plan/ BPS Program EIR.

The Reservoir SEIR is supposed to be **Supplemental** to the higher-level Balboa Park Station **Program** PEIR.

The BPS PEIR stated that the Reservoir Project should be "**appropriately scaled for the neighborhood.**"

Instead, the Reservoir Project wants to overturn the BPS FEIR's condition for the Project to be "appropriately scaled for the neighborhood." The Project would achieve this by pushing through the General Plan Amendment that goes before the Planning Commission for approval on May 28, 2020.

The Project has proposed the General Plan Amendment because the Project fails to conform with the higher-level BPS Final EIR's condition of appropriate scaling.

Excerpted from the higher level BPS Program EIR to which the Reservoir Project is supposed to, but fails to, conform:

- The Balboa Reservoir site would be reclassified to reflect the proposed north-south re-orientation of the reservoir berm; **the western half and northernmost portion of the eastern half of the reservoir site would be reclassified to 40-X**, while the remaining portion of the reservoir site would be reclassified to 65-A. (BPS FEIR p.11)
- Balboa Reservoir subarea Tier 2 site:
 - Reservoir site, where 60 percent of the site is controlled by SFPUC and 40 percent is controlled by City College. The Area Plan calls for the development of the SFPUC's site holdings with approximately **500 residential units** and a **large new public open space**. (BPS FEIR p. 15)
- The Balboa Reservoir would be reclassified to reflect the proposed north-south reorientation of the Reservoir berm; that is, the **western half and northernmost portion of the eastern half of the reservoir site would be reclassified to 40-X**, while the remaining portion of the reservoir site would be reclassified to 65-A. (BPS FEIR p. 34)
- Balboa Reservoir subarea Tier 2 site:
 - Reservoir site, where 60 percent of the site is controlled by SFPUC and 40

percent is controlled by City College. The Area Plan calls for the development of the SFPUC's site holdings with approximately 500 residential units and a large new public open space. ...The proposed height limit for potential residential development on the reservoir site would be 40 feet; the height limit for the new City College buildings would be 65 feet. (BPS FEIR p. 107)

The Reservoir Project is a case of putting the cart before the horse; a case of doing things ass-backwards.

--aj

From: [Robert Feinbaum](#)
To: [CPC-Commissions Secretary](#); [Breed, Mayor London \(MYR\)](#); [Board of Supervisors, \(BOS\)](#)
Cc: [Koppel, Joel \(CPC\)](#); [Moore, Kathrin \(CPC\)](#); [Diamond, Susan \(CPC\)](#); [Fung, Frank \(CPC\)](#); [Imperial, Theresa \(CPC\)](#); [milicentr.johnson@sfgov.org](#); [arron.starr@sfgov.org](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ronen, Hillary](#); [asha.safai@sfgov.org](#); [Stefani, Catherine \(BOS\)](#); [shaman.walton@sfgov.org](#); [Yee, Norman \(BOS\)](#); [dgonzales@ccsf.edu](#); [swilliams@ccsf.edu](#); [bdavila@ccsf.edu](#); [ivylee@ccsf.edu](#); [alexrudolph@ccsf.edu](#); [jrizzo@ccsf.edu](#); [tselby@studenttrustee@mail.ccsf.edu](#)
Subject: Balboa Reservoir Project
Date: Wednesday, May 27, 2020 3:28:36 PM

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SaveMUNI

Re: Balboa Reservoir Project

San Francisco Planning Department

Case No. 2019-007883ENV

I am writing on behalf of SaveMUNI, a grassroots transportation advocacy organization, regarding the Balboa Reservoir Project. This Project will add up to 1,500 units of housing on the Balboa Reservoir, across the street from City College of San Francisco, and will significantly impact CCSF and the surrounding neighborhoods. For the reasons set forth below, SaveMUNI urges the Planning Commission to defer consideration of this project until parking and transportation issues are resolved.

There will not be adequate public transit to meet the increased demand resulting from the influx of new residents and the removal of parking. At this time, SF MTA has no specific plans to accommodate this increased demand. They have recently described transit improvements as “aspirational,” and “sketchy.” However, the Final Environmental Impact Report has found that public transit delays in the area would have “significant unavoidable environmental impacts that cannot be mitigated to a level of insignificance.”

Thousands of students who drive to CCSF from throughout the City and surrounding towns rely on the parking lot on the lower reservoir. This Project will remove most of this parking, making it very difficult for students to attend classes and for faculty and staff to get to work. The EIR does not adequately address income and transportation equity. Otherwise, the EIR would have evaluated the historical reasons for thousands of students, faculty, and staff who have driven to CCSF for decades. This is especially critical for so many who live in transit deserts in low-income neighborhoods where transit is slow and unreliable, and who are also working and caring for their families.

An increase in population and a decrease in public parking will also significantly impact traffic congestion in the area. The Final Environmental Impact Report found that passenger and freight loading zones adjoining the project could create “potentially hazardous conditions.” The EIR concluded that this is another “significant unavoidable environmental impact” that cannot be mitigated to a level of insignificance.”

To meet the need for improved public transit, there have been numerous requests for a shuttle between the Balboa Park BART Station, City College and the surrounding neighborhood. This could encourage the use of transit, reduce traffic congestion and decrease parking demand. Plans for a shuttle, however, have been eliminated, further exacerbating traffic and congestion problems.

SaveMUNI hopes you will defer project approval until there are adequate mitigations for these transit, transportation and parking problems

Sincerely,

Robert Feinbaum

President, SaveMUNI

Submitted: May 26, 2020

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Balboa Reservoir Final SEIR: Not objective, not accurate
Date: Thursday, May 28, 2020 2:51:00 PM

From: aj <ajahjah@att.net>

Sent: Tuesday, May 26, 2020 4:23 PM

To: CPC-Commissions Secretary <commissions.secretary@sfgov.org>; Koppel, Joel (CPC) <joel.koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Johnson, Milicent (CPC) <milicent.johnson@sfgov.org>; Fung, Frank (CPC) <frank.fung@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Imperial, Theresa (CPC) <theresa.imperial@sfgov.org>; Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Hood, Donna (PUC) <DHood@sfgov.org>

Cc: Public Lands for Public Good <publiclandsforpublicgood@gmail.com>; ccsfheat@gmail.com; CCSF Collective <kien.eira@gmail.com>; Joshua Sabatini <jsabatini@sfgov.org>; JK Dineen <jdineen@sfgov.org>; Roland Li <roland.li@sfgov.org>; Tim Redmonds <timredmondsf@gmail.com>; Joe Fitzgerald Rodriguez <fitzthereporter@gmail.com>

Subject: Balboa Reservoir Final SEIR: Not objective, not accurate

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Planning Commission, Land Use & Transportation Committee, BOS, PUC:

Certification requires that the EIR be "adequate, accurate, and objective."

The Final Supplemental EIR fails the requirements of being accurate, and objective.

The two volumes of the Final Supplemental EIR look impressive if judged by heft and size. However, heft and size do not equate to being accurate and objective. Quantity does not equal quality.

NOT OBJECTIVE

The Reservoir Project is sponsored by the Planning Department. Environmental Review has been performed by the Environmental Planning Division of the same Planning Department sponsor. Will the dog bite the hand that feeds it?

The EIR is not objective. The conclusions of the EIR are driven by the desired outcome of facilitating the sponsor's (Planning Dept) Project. Just as for the Iraq War, the "facts" are fixed around the policy. (See below for details)

The Response To Comments consisted entirely of figuring out ways to dismiss unfavorable comments. Comments were not evaluated on their merits, but on how to dismiss them. The AB900 records show that no independent evaluation of comments were done. The Environmental Planning Division worked closely with the OEWD and Avalon Bay to craft appropriately favorable Responses.

NOT ACCURATE

Driven by "facts" being needed to be fixed around the policy, "facts" are not accurate. Examples:

- No significant impact on City College
- Cherry-picking of 220 public parking spaces from the City College TDM Study
- Project will not contribute significantly to Transit Delay
- Cumulative Transit Delay will be significant only after City College's Facilities Master Plan (which is a replacement program)
- CEQA Findings estimates the 17.6 acre parcel's value at \$11.2 million; while a comp shows a 0.3 acre parcel at 16th/Shotwell to be \$10 million. On a per-acre basis, the **Reservoir is a minuscule 1.9% of the 16th Street parcel's value.** How accurate could that be?!

- The EIR concludes that there is no significant impact on City College. How plausible is that?!
- The EIR concludes that there is no significant Transit Delay due to the **new** Project. It concludes that Cumulative Transit Delay will happen only due to City College's future Facilities Master Plan, which consists of **replacement** projects. What the EIR does is **reverse cause and effect.**
- The EIR uses tautological/circular argument in responding to comments on the draft EIR. The method used is:
 - EIR--"A";
 - Comment--not "A" due to xyz;
 - Response To Comment--reiterate "A", **without addressing xyz.**
- The Final EIR has replaced unfavorable data regarding Transit Delay (see TR-4 Transit Delay critique, below)

TRANSIT DELAY

- **SUPPLEMENTAL EIR CONTRADICTS PROGRAM EIR's FINDING OF SIGNIFICANT TRANSIT DELAY**
 - The SEIR concludes that there will less-than-significant impact on transit delay (Impact TR-4) from the Reservoir Project. This directly contradicts the Program EIR's conclusion:

"...ingress...from Lee Avenue [westbound right turn-only ingress to Lee Extension] would result in significant adverse transportation impacts. As a consequence, Access Option #1 is rejected from further consideration as part of the Area Plan. (FEIR, p.191)

◦ **4-MINUTE THRESHOLD OF SIGNIFICANCE FOR TRANSIT DELAY IS AN UNSUPPORTED ASSERTION, LACKING SUBSTANTIAL EVIDENCE**

- The Final SEIR uses a quantitative threshold of significance of 4-minute Reservoir-related Transit Delay. In other words, Transit Delay is considered insignificant unless the Project contributes 4 minutes of delay to a MUNI line. In the real world of MUNI passengers and operators, a 4-minute delay in a short stretch near the Reservoir is extremely significant.
- The establishment of a quantitative threshold of significance is required to be based on "substantial evidence." The Final SEIR claims that substantial evidence for the 4-minute threshold of significance is contained in Planning Dept's "Transportation Impact Assessment Guidelines." Contrary to the claim of "substantial evidence", the 4-minute significance criterion contained in the TIA Guidelines is only an assertion, without any evidence whatsoever. The "substantial evidence" for the 4-minute delay significance criterion consists of this one sentence: *"For individual Muni routes, if the project would result in transit delay greater than or equal to four minutes, then it might result in a significant impact."* This one sentence constitutes the entirety of the claimed "substantial evidence" in the TIA Guidelines. This one sentence appears in the body of the TIA Guidelines and in the Appendix I "Public Transit Memorandum." However, repetition of a one-sentence assertion does not constitute "substantial evidence."
- The 4-minutes late significance threshold only serves as a "Get Out of Jail Free card" for the Project's real-world significant contribution to Transit Delay.

◦ **REMOVAL OF UNFAVORABLE DATA IN FINAL SEIR**

- The draft SEIR contained Transit Delay data that was found to be unfavorable to the Project.
 - Kittelson Associates (EIR Transportation Analysis contractor) data from Table 3.B-18 "Transit Delay Analysis" was computed to show Reservoir-related delay of 1 minute 55 seconds for a 7-minute running time route segment--a 27.4% increase over the scheduled 7-minute running time between two 43 Masonic scheduled timepoints. Table 3.B-18 was replaced in the Final SEIR to eliminate the unfavorable Reservoir-related Transit Delay.
 - The draft SEIR assessed Transit Delay for Geneva Avenue between City College Terminal and Balboa Park Station. This segment is travelled by the 8 Bayshore and the 43 Masonic. The data for this segment has been eliminated and Table 3.B-8 has been replaced. The new Table 3.B-8 eliminates the 8 Bayshore from assessment entirely, disappeared! Once again, unfavorable data has been eliminated from the Final SEIR.

◦ **INADEQUATE MITIGATION MEASURES**

- The Final SEIR contains three new Transit Delay Mitigation Measures: 1) Signal timing modifications at Ocean/Brighton, 2) Signal timing modifications at Ocean/Lee, 3) Boarding island for southbound 43 at Frida Kahlo/Ocean.
 - These mitigation measures are "finger in the dyke" measures that are incommensurate with the root problem. The fundamental unsolvable problem is the limited roadway network surrounding the landlocked Project. That is why the Balboa Park Area Final Program EIR had determined that a Lee Extension ingress "would result in significant adverse transportation impacts. As a consequence, Access Option #1 is rejected from further consideration as part of the Area Plan."

The Final SEIR is not objective; it is not accurate.

The Final SEIR should not be judged on quantity. It must be judged on quality.

If based on quality, it does not deserve certification.

Please think independently and critically. Don't just be a rubber stamp to Staff.

Sincerely,
Alvin Ja

○

From: Board of Supervisors (BOS)
To: BOS-Supervisors
Subject: FW: Sale price of PUC Reservoir--a scandal
Date: Thursday, May 28, 2020 2:52:00 PM

From: aj <ajajah@att.net>
Sent: Monday, May 25, 2020 2:49 PM
To: CPC-Commissions Secretary <commissions.secretary@sfgov.org>; Koppel, Joel (CPC) <joel.koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Imperial, Theresa (CPC) <theresa.imperial@sfgov.org>; Fung, Frank (CPC) <frank.fung@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Johnson, Milicent (CPC) <milicent.johnson@sfgov.org>; Johnson, Milicent (CPC) <milicent.johnson@sfgov.org>; Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>; Hood, Donna (PUC) <DHood@sfwater.org>; Jon Winston <jon.winston.brcac@outlook.com>; sunnyside.balboa.reservoir <sunnyside.balboa.reservoir@gmail.com>; cgodinez <cgodinez@lwhs.org>; mikeahrens5 <mikeahrens5@gmail.com>; Peter Tham <peter.tham@ltgroupre.com>; jumpstreet1983 <jumpstreet1983@gmail.com>; marktang.cac@gmail.com
Cc: Public Lands for Public Good <publiclandsforpublicgood@gmail.com>; ccsfheat@gmail.com
Subject: Sale price of PUC Reservoir--a scandal

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Planning Commission, Land Use Committee (File 200422 & 200423), BOS, PUC:

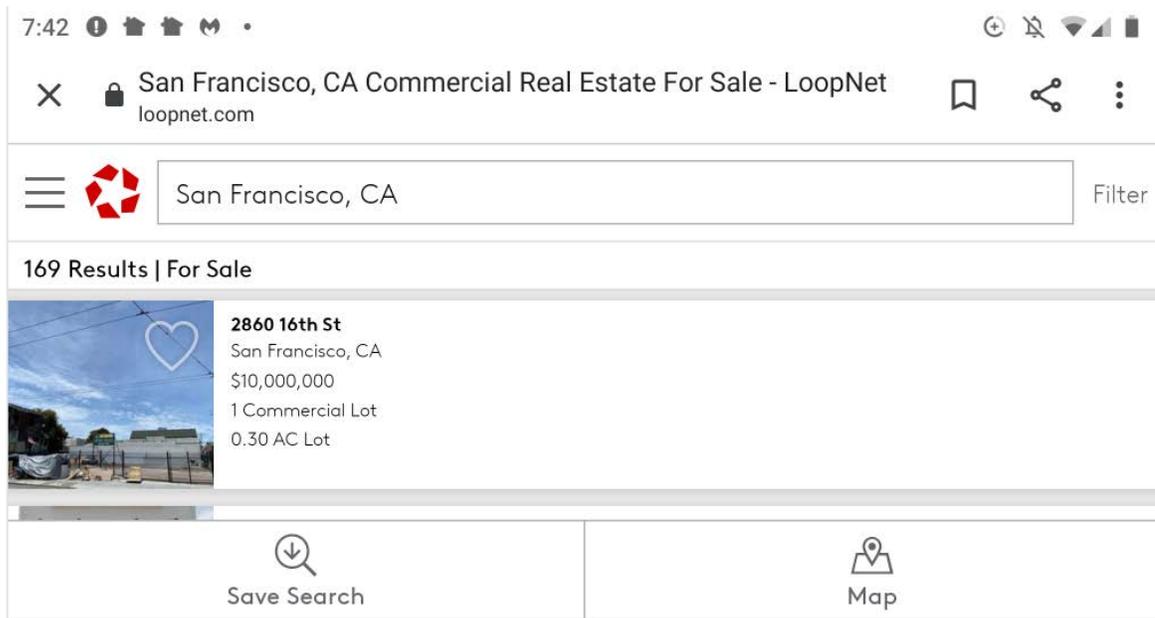
A hidden treasure for the developers is contained in Attachment A, "CEQA Findings" <https://commissions.sfplanning.org/cpcpackets/2018-007883GPAPCAMAPDVA.pdf>

The hidden treasure is the estimated price of the PUC Reservoir parcel 3180-190.

From page 21 of Attachment A (p. 1231 of the 2,256-page PDF):

"The expected land cost is estimated at approximately \$11.2 million."

In comparison a **0.3 acre** lot at 16th/Shotwell is selling for **\$10 million**.....while the 17.6 acre PUC parcel is \$11.2 million?!



The lot on 24th Street comes to \$33.33 million/acre; the Reservoir lot = a mere \$ 0.64 million/acre.

The PUC lot's estimated price computes to only **1.9% of the 24th Street** lot on a per acre basis!

Can you say Privatization Scam?!

Alvin Ja, District 7

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Balboa Reservoir--False Advertising
Date: Thursday, May 28, 2020 2:53:00 PM
Attachments: [FALSE ADVERTISING BAIT & SWITCH \(2\).pdf](#)

From: aj <ajahjah@att.net>

Sent: Sunday, May 24, 2020 7:50 PM

To: CPC-Commissions Secretary <commissions.secretary@sfgov.org>; Koppel, Joel (CPC) <joel.koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Johnson, Milicent (CPC) <milicent.johnson@sfgov.org>; Fung, Frank (CPC) <frank.fung@sfgov.org>; Imperial, Theresa (CPC) <theresa.imperial@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Hood, Donna (PUC) <DHood@sfgov.org>; BRCAC (ECN) <brcac@sfgov.org>

Subject: Balboa Reservoir--False Advertising

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Planning Commission, Land Use Committee (Files 200422 & 200423), BOS, PUC, BRCAC:

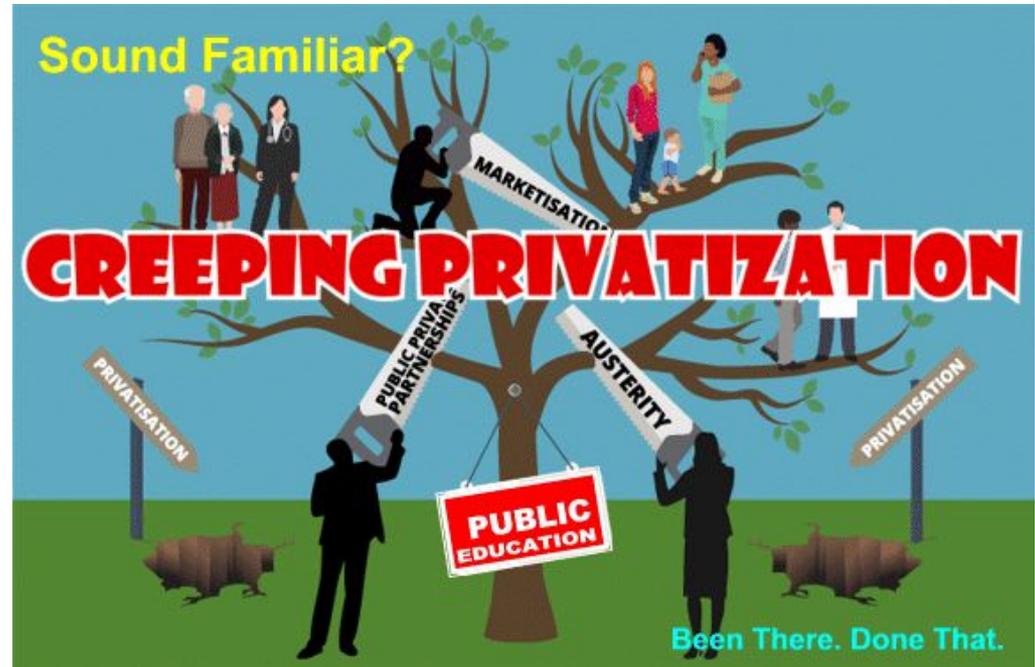
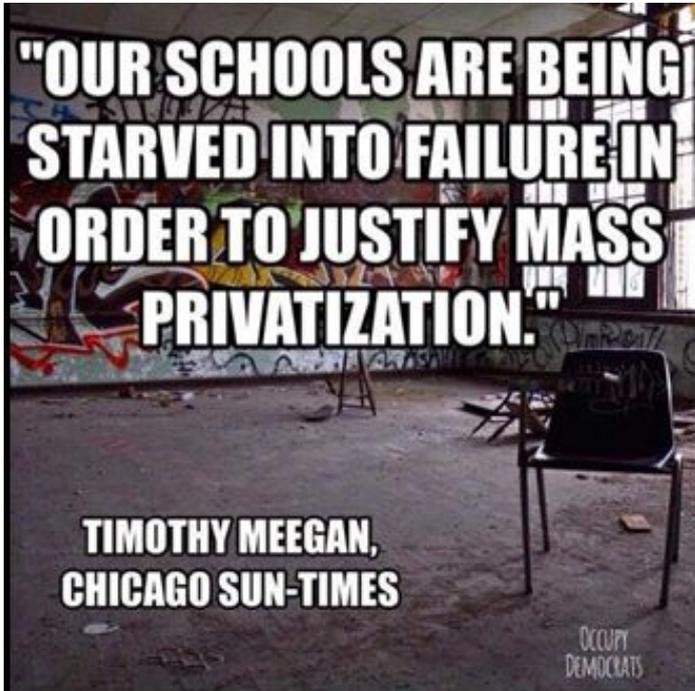
Attached is a City College stakeholder presentation.

BALBOA RESERVOIR PROJECT: FALSE ADVERTISING BAIT & SWITCH

Achieving Buy-In:
“Affordable Housing”
Affordable “In Perpetuity”



ACHIEVING BUY-IN: For a PRIVATIZATION SCAM



50% AFFORDABLE!!

The sales pitch:
550 market-rate
units will subsidize
550 affordable
units.

THE GAP THE PROBLEM:

The U.S. has a shortage of more than **7.2 MILLION** rental homes affordable and available to extremely low income renter households.



REALITY IS TURNED ON ITS HEAD

The reality is that public land (probably to be sold for cheap!) will be subsidizing 550 market-rate units.

“Affordable housing” is a marketing ploy to facilitate privatization.



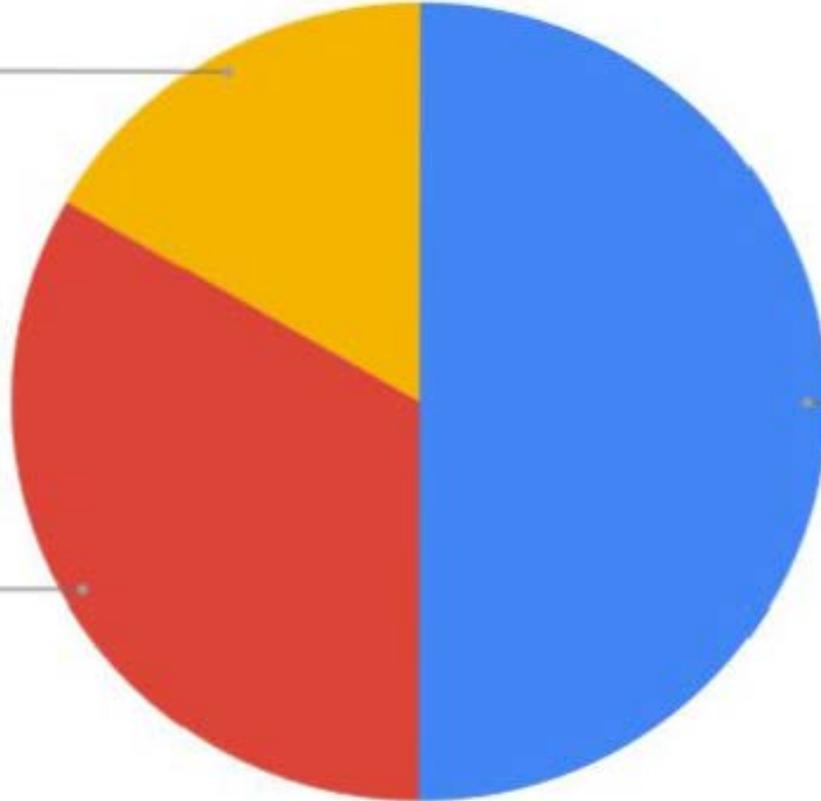
THE REALITY

Residential Units

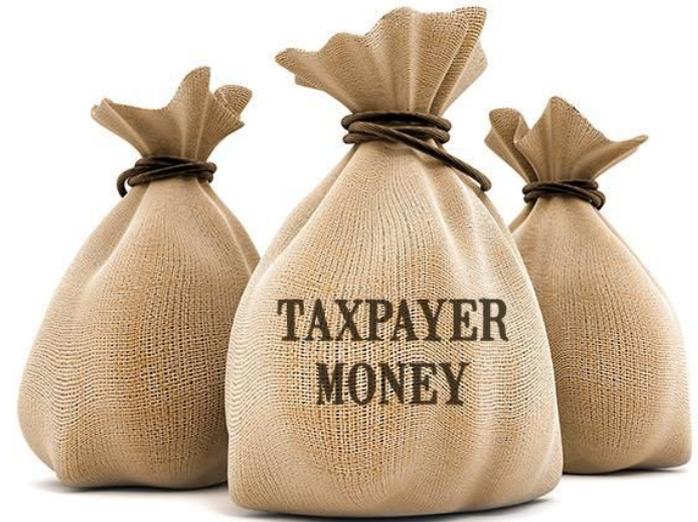
PUBLIC MONEY! 183
16.6%

AFFORDABLE 367
33.4%

MARKET-RATE 550
50.0%



OTHER PEOPLE'S (OUR!) MONEY



From the Development Agreement:

“Project’s ability to achieve an overall affordability level of 50% is predicated on **Developer’s receipt of City’s Affordable Funding Share.**”

AFFORDABLE “IN PERPETUITY”

The LIE from
Principles & Parameters:

Principle #1:

Build new housing for people
at a range of income levels.

Parameters: a. Make at least 50% of total housing units **permanently affordable in perpetuity** to low (up to 55% of Area Median Income (AMI)), moderate (up to 120% of AMI), and middle-income (up to 150% AMI) households, provided that this can be achieved while also ensuring project feasibility and providing the economic return to SFPUC ratepayers that is required by law...

1. Make at least 33% of total housing units **permanently affordable in perpetuity** to low or moderate-income households, consistent with Proposition K (2014).



Development Agreement: Affordable for 57 years

57 ≠ ∞

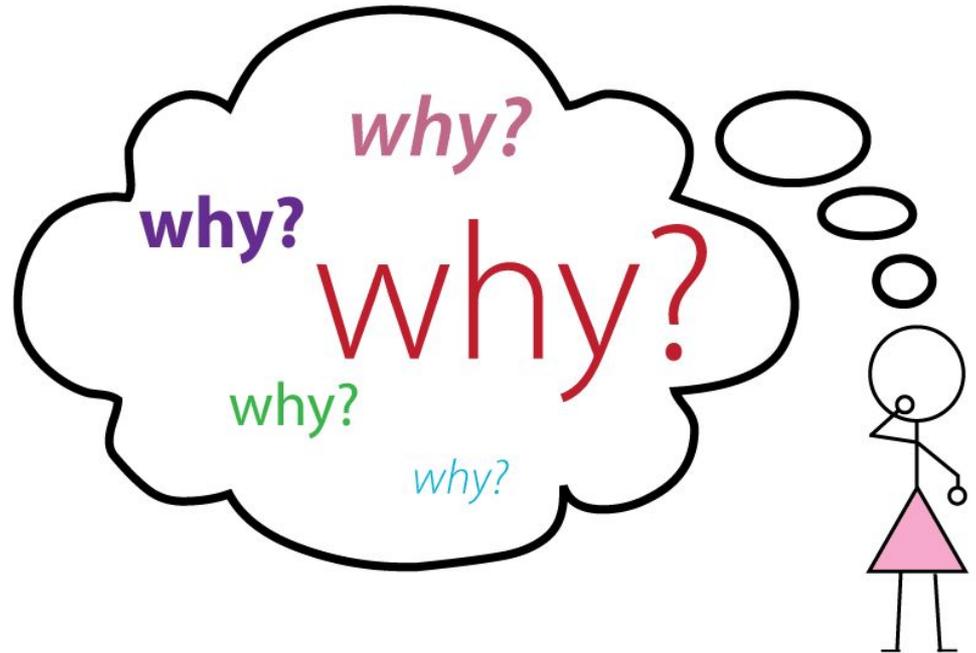
The TRUTH from Development Agreement:

“Affordability Restrictions. (a) Each Affordable Parcel will be subject to a recorded regulatory agreement approved by MOHCD to **maintain affordability levels for the life of the Project or fifty-seven (57) years, whichever is longer, ...**”

WHY A HOUSING SHORTAGE?

Is it because of:

- Excessive bureaucracy and regulations?
- NIMBY resistance?
- Insufficient supply relative to demand?



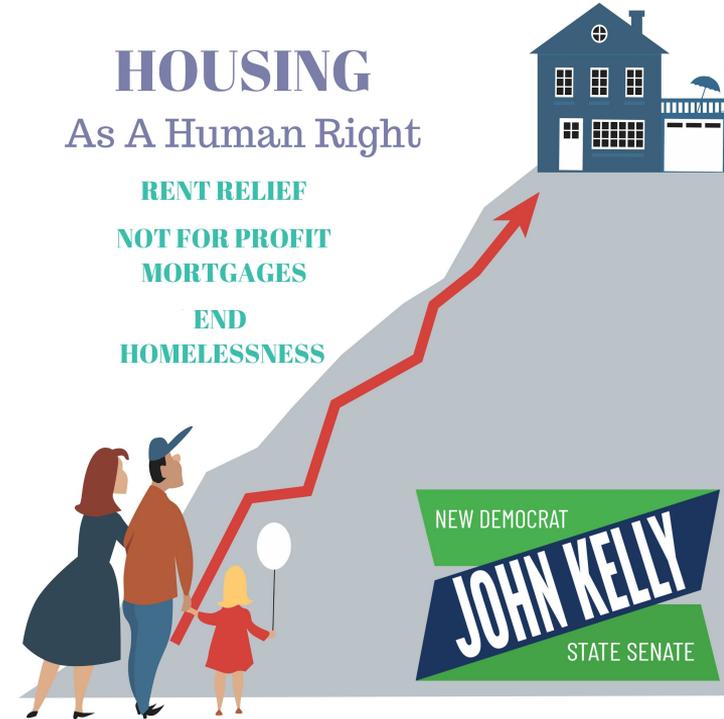
MAIN REASON FOR HOUSING SHORTAGE

Housing has a:

- **USE VALUE** for people as shelter;
- **VALUE AS A COMMODITY** for trading

HOUSING CONSTRUCTION IS CAPITAL INTENSIVE

- Investment goes to where there is high **Rate-of-Return on Investment**
 - There is little or no profit in affordable housing



NOT SIMPLY SUPPLY & DEMAND

YIMBY'S SAY: JUST BUILD MORE HOUSING!

This is simple-minded trickle-down economics.

What's important is what they call "financial feasibility."

Affordable housing is not financially feasible. Affordable housing will not attract investment, simply because it is not profitable enough.

The “Build! Build! Build!” Argument:

Increase the supply of luxury housing. Affordable housing will trickle down.

Have you noticed
affordable housing
trickling down in
the Mission?

Or SOMA?

Building more
luxury housing

just creates more
luxury housing!

And drives up
prices in
surrounding
neighborhoods.



PRIVATIZATION: “PUBLIC-PRIVATE PARTNERSHIP”

The Reservoir Project is an example of trickle-down economics.

Advantage accrues to the 1%, while crumbs (affordable units) fall to a mere handful of the multitudes of common people in need of basic shelter.

No matter how much profitable market-rate housing is built, the crumbs will be unable to satisfy the housing needs of the populace.

CRUMBS ARE NOT ENOUGH!



From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: please be sure to complete the public record
Date: Thursday, May 28, 2020 3:05:00 PM
Attachments: [BalboaReservoir-SF PlanningCommission 2020-04-09-FINAL.pptx](#)

From: Public Lands for Public Good <publiclandsforpublicgood@gmail.com>

Sent: Wednesday, May 20, 2020 5:07 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; CPC-Commissions Secretary <commissions.secretary@sfgov.org>; Koppel, Joel (CPC) <joel.koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Johnson, Milicent (CPC) <milicent.johnson@sfgov.org>; Imperial, Theresa (CPC) <theresa.imperial@sfgov.org>; Fung, Frank (CPC) <frank.fung@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Hood, Donna (PUC) <DHood@sfgwater.org>; Major, Erica (BOS) <erica.major@sfgov.org>

Cc: ajahjah@att.net

Subject: please be sure to complete the public record

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please be sure to put the attached presentation that I gave at the 4/9/2020 Planning Commission meeting into the public record.

Thank you.

Wynd Kaufmyn

The Balboa Reservoir



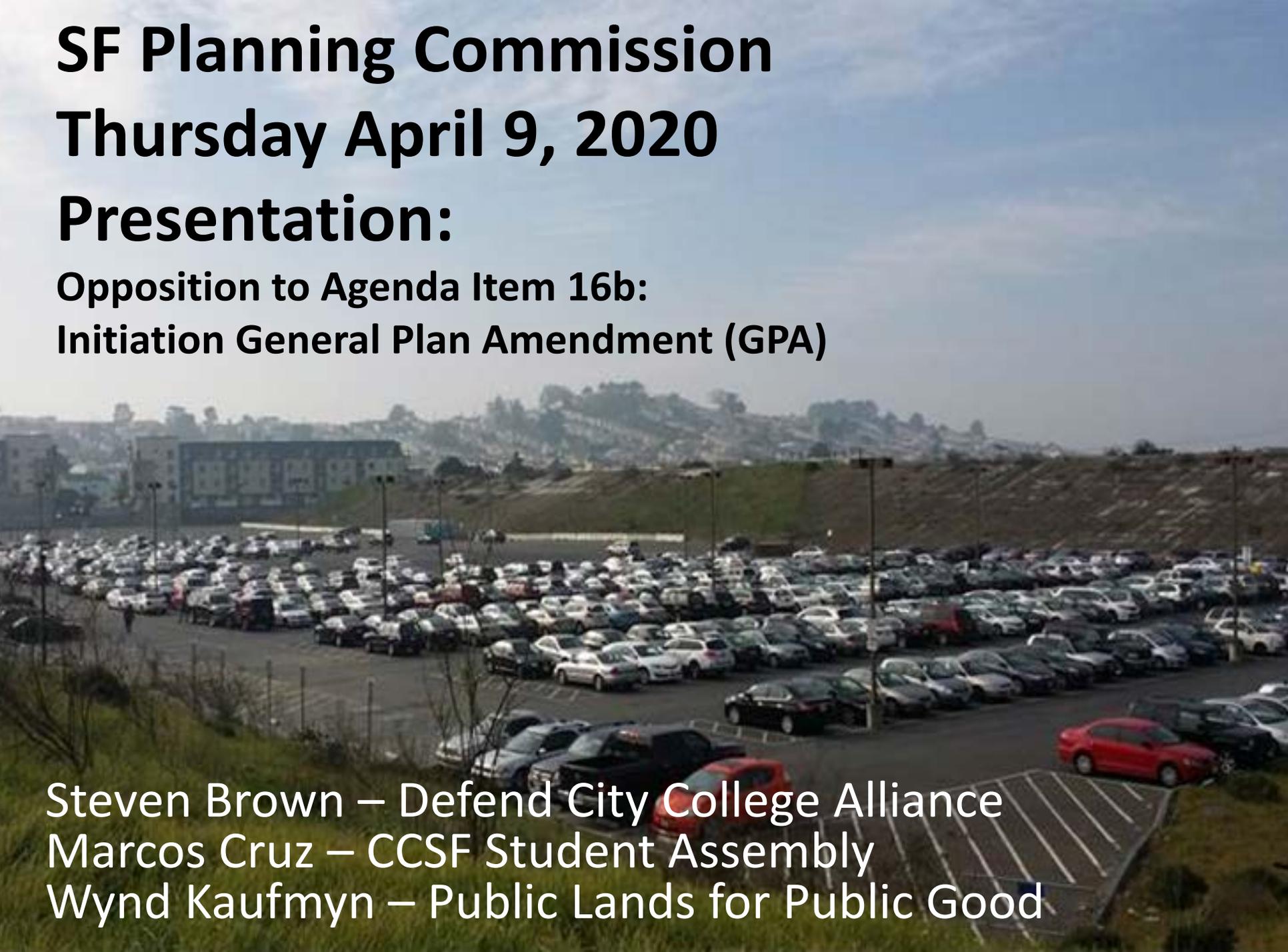
SF Planning Commission

Thursday April 9, 2020

Presentation:

Opposition to Agenda Item 16b:

Initiation General Plan Amendment (GPA)



Steven Brown – Defend City College Alliance
Marcos Cruz – CCSF Student Assembly
Wynd Kaufmyn – Public Lands for Public Good

What is the purpose of Initiation GPA?

In the world of urban planning developments are guided by high level plans/policy.

1. City & County's General Plan
2. Balboa Park Station Area Plan (BPS Area Plan)

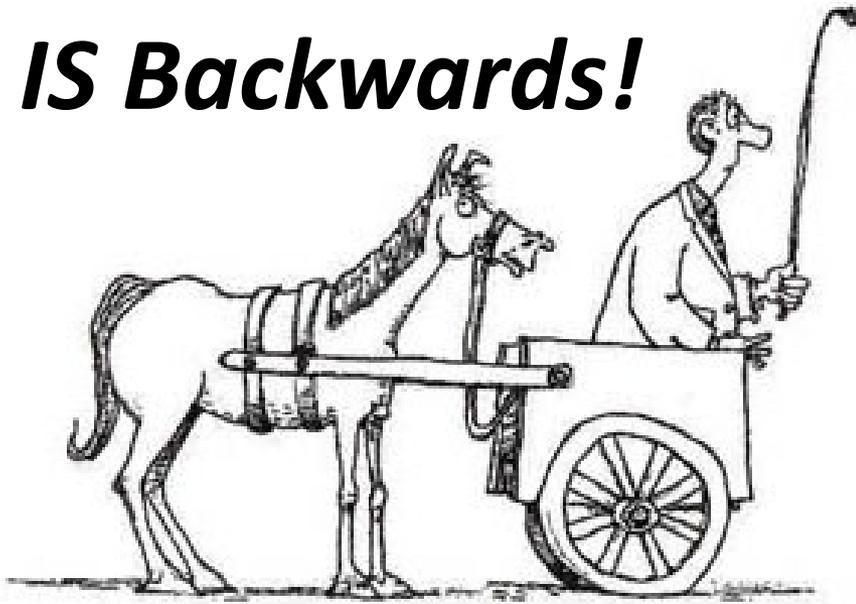
Any proposed development in the area of the BPS should conform with these plans.

The Proposed Balboa Reservoir Project does not.

So you are being asked to Initiate a General Plan Amendment which will make substantial changes to the City & County's General Plan and the associated Balboa Park Station Area Plan.

Isn't this backwards?

This IS Backwards!



The General Plan and BPS Area Plan are intended to serve as guidelines and directives for future development.

If a proposed development is non-conforming, then that development must be changed, not the overriding policy.

The project sponsors knowingly drew up the Reservoir Project's Principles & Parameters in conflict with higher level General Plan /BPS Area Plan specs.

In particular the developer's proposal deviates from the BPS Area Plan wrt:

1. Open Space
2. Housing
3. Height Limits

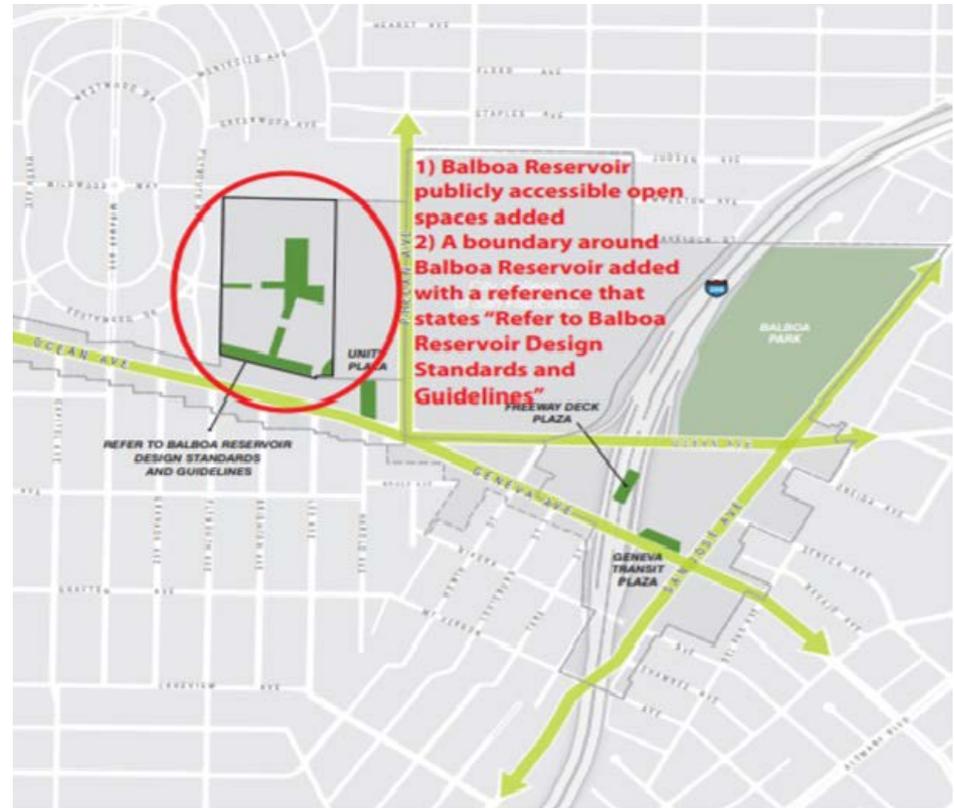
The GPA will have significant adverse effects on one of the city's most beloved and respected institutions.



City College of San Francisco

Amendments to the Open Space Element

- The General Plan and BPS Area Plan have open space taking up at least **50% - 90%** of the 17.6 acre PUC Reservoir.
- The GPA shrinks it down to **11%**



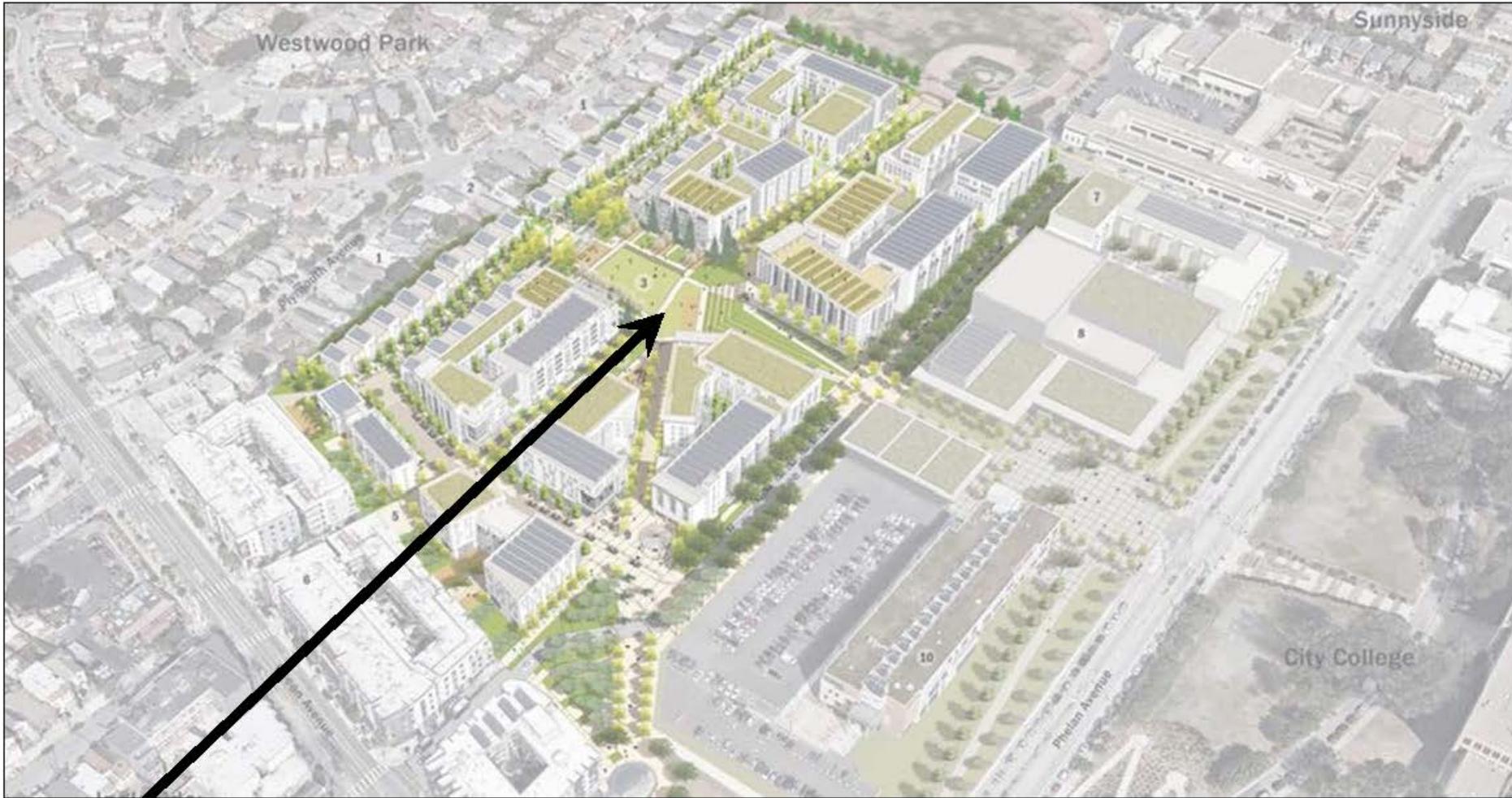
Open Space Improvements

- ↔ Proposed Corridors for Major Pedestrian Improvements
- Existing Open Space
- Publicly Accessible Open Space

Developer's Promo Picture



The Reality



This little sliver is the green space you saw in the previous slide.

Amendments to the Housing Element

- The Balboa Park Station Area Plan's Housing Element proposed 425-500 units.
- The General Plan Amendment allows for 1100+ units.
- This has environmental impacts that cannot be mitigated:
 1. Traffic congestion
 2. Construction pollution
 3. Noise

Developer's Claim



Up to 50% affordable!

Mercy
100's
Affordable

Avalon Bay
Development

Avalon Bay
Development

Avalon Bay
Development

100 Townhomes

CCSF MULTI-PURPOSE
BUILDING

PAEC

STEM

Archbishop Rizzardian High School

The Facts

Of the proposed 1100 units, 550 (50%) will be market-rate and only 363 (33%) units from developer will be affordable.

Approximately 1,100 Units Total					
50% Market-Rate Units		50% Affordable Units			
		Developer Subsidy		City Subsidy	
		18% Low Income Units	15% Moderate Income Units	17% "Additional" Affordable Units	
Rental Apartments	For Sale Townhomes	Rental Apartments 55% AMI	Rental Apartments 120% AMI	Rental Apartments 55% AMI and 120% AMI	For Sale Units 105% AMI
AvalonBay	AvalonBay BRIDGE (Sell Lots)	BRIDGE Mission Housing	BRIDGE	BRIDGE Mission Housing	Habitat for Humanity

The remaining 187 (17%) units will be affordable only with not-yet-procured public financing.

Affordable... TO WHOM?

- The definition of “affordable” has been heavily influenced by the SF Real Estate Association. It includes someone earning \$129,300/year.
- Avalon rents are \$3300-\$10,000/mo.
- They are NOT for longtime Excelsior, Ingleside, or Sunnyside residents. Or City College students or workers.



SF Needs Truly Affordable Housing for All

Rents less than 30% of a family income



Public Land should not be privatized



The housing crisis in SF is an *affordable* housing crisis.

Building market rate housing does not help the affordable housing crisis.

Public Land should not be privatized



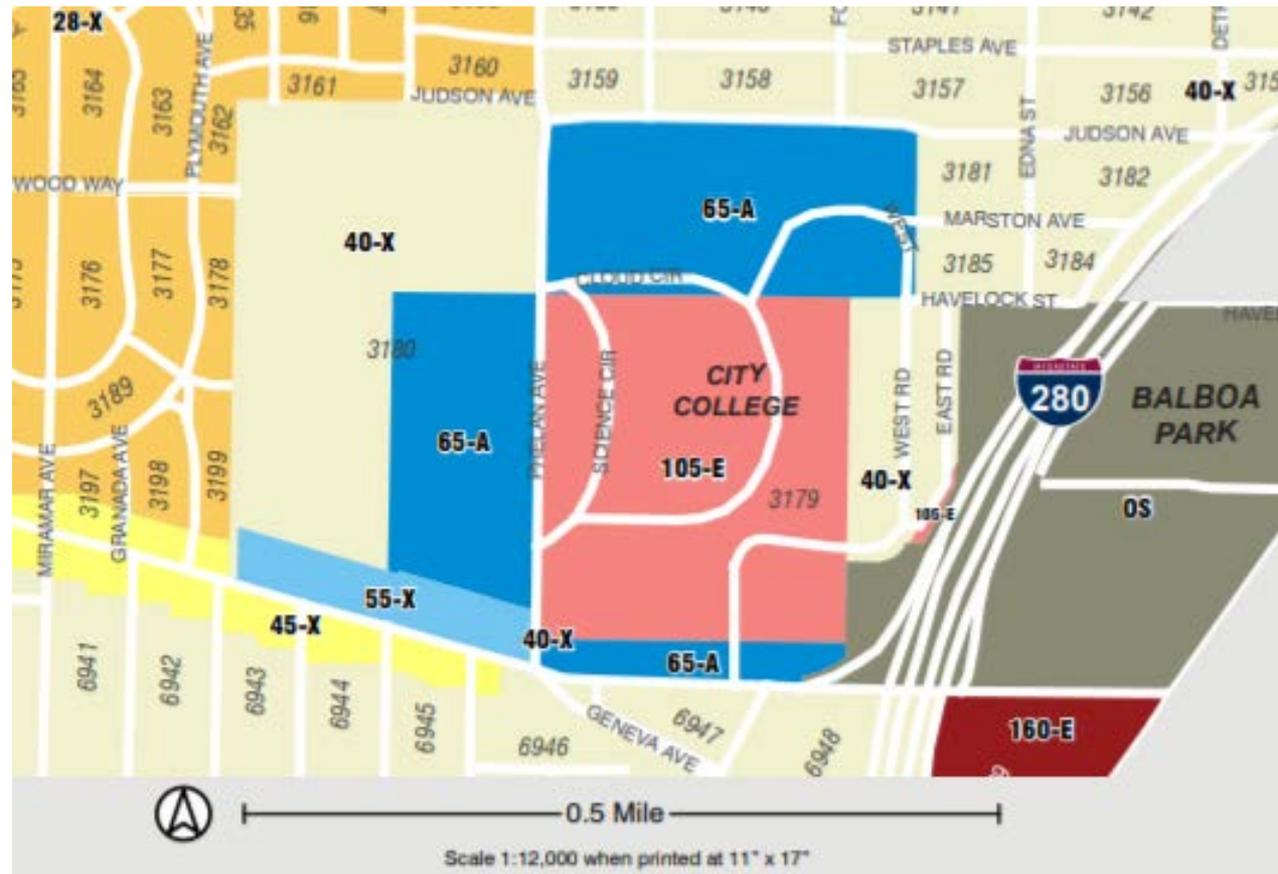
The biggest barrier to affordable housing construction is the price of land. Irreplaceable public land should not be turned over to private developers.

Amendments to the Height Limits

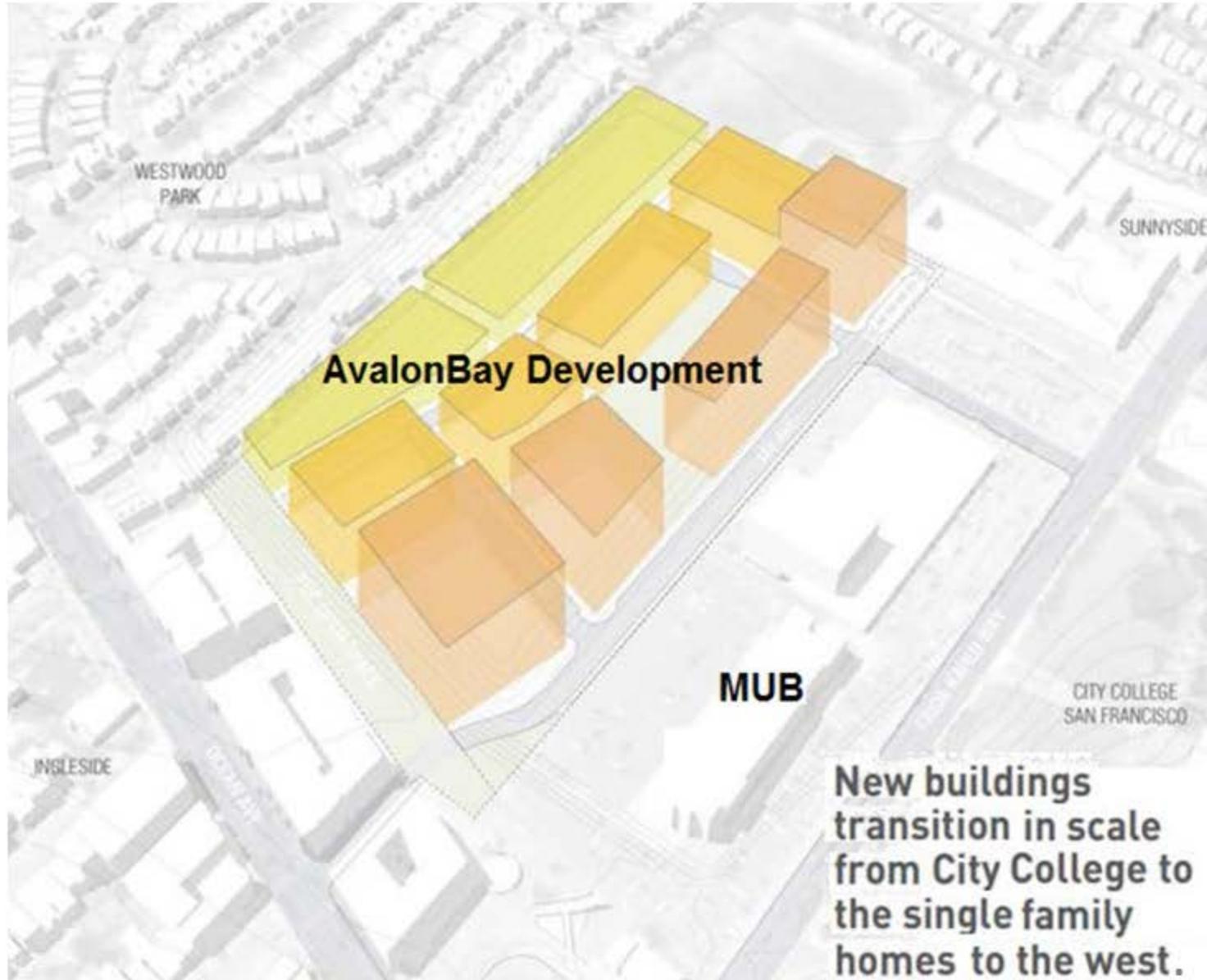
Planning Dept Staff asserts that the current PUC Reservoir bulk-height zoning is 40-X and 65-A.

But the BPS Area Plan shows the PUC Reservoir as only 40 ft, *not* 65 ft.

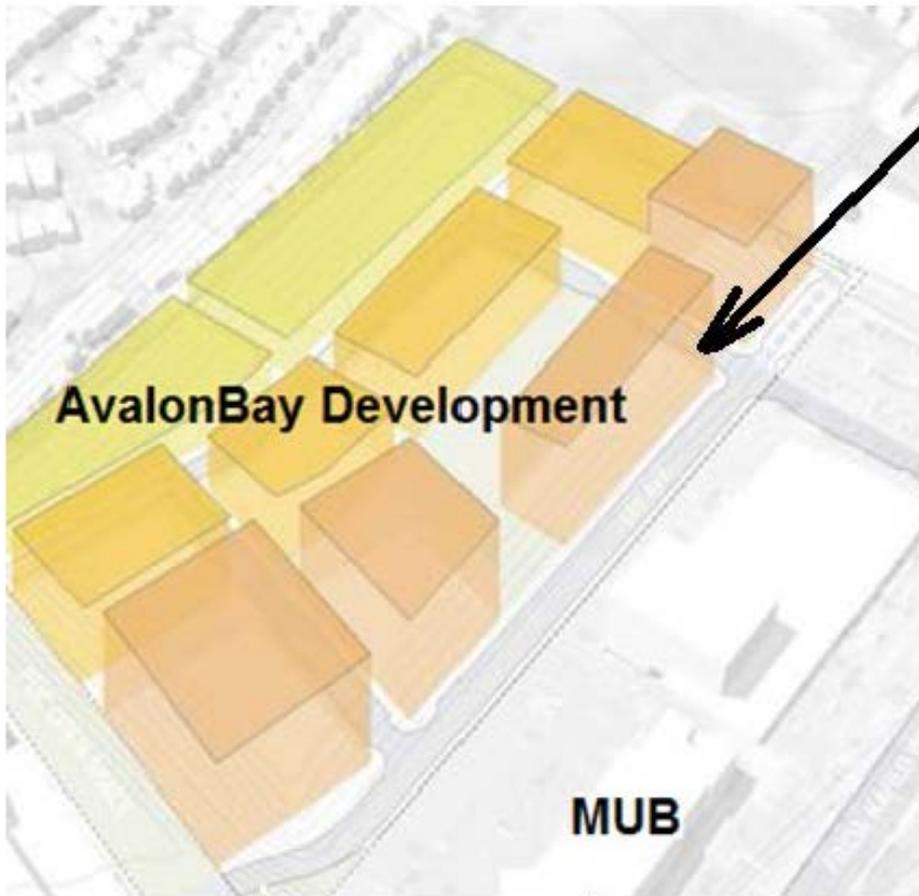
As shown in this Zoning Map, the 65-A zoning applies *solely* to the CCSF Reservoir; not to PUC Reservoir.



Avalon's Proposal: **The Hype**



Avalon's Proposal: **The Reality**



These buildings are almost 3 times higher than MUB

MUB

Avalon Bay 8-story

Now is NOT the Time

The world will look much different on 'the other side' of the pandemic. Though we cannot stop all business as usual, we should definitely delay decisions that could further hurt the working classes of San Francisco who have lost so much and will require assistance in jobs and housing during the recovery effort. We know City College will be one of the drivers of that effort.

The Commission should not make a decision about such an important issue during a virtual meeting. This issue is too important to be handled this way, and deprives many stakeholders of a chance to participate. A decision should be postponed until the coronavirus crisis has passed and a live, in-person meeting can be held.

Vote NO on Initiation of GPA

Now is not the time.

The Reservoir Project should conform to the SF General Plan and BPS Area Plan.

These high-level plans should not be amended to fit the Reservoir Project.

There are too many adverse consequences of the currently proposed Balboa Reservoir Project.

The General Plan Amendment facilitates the privatization of public land.

MOST IMPORTANT:

**Public Land Must Stay in Public Hands
and used for the common good.**

FOREVER!



Not one square foot of irreplaceable public land to a private developer!

Not one square foot of irreplaceable public land for gentrification, privatization, or displacement.

From: [Board of Supervisors \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: SF Planning Must Postpone Balboa Reservoir Hearing
Date: Friday, May 22, 2020 12:08:00 PM

From: Michael Adams <facilitato@aol.com>
Sent: Thursday, May 21, 2020 3:16 PM
To: sfgov.org/planningcomm@aol.com
Cc: jeanbbarish@hotmail.com; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: SF Planning Must Postpone Balboa Reservoir Hearing

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Planning Commissioners,

I write in support of the letter sent to you by Jean Barish, copied below. The continuous dismissive behavior of the development process and team toward the impact on City College is unacceptable. The private for-profit developers are expected to be insensitive to public education needs, but that should not be true for the city government stewards of the public interests. Please demonstrate that the real estate interests are not in control of our city government. I urge you to review the letter from Jean Barish and accept the simple request to postpone the Balboa Reservoir hearing. Thank you for your support.
Michael Adams

Dear Commissioners,

Next Thursday, May 28, the Balboa Reservoir Project will be on the Planning Commission Agenda. You will be asked to certify the Final SEIR and approve the Project, as well as vote on other issues, including General Plan Amendments, Special Use District, Design Standards Guidelines, and a Development Agreement.

I am writing to request you postpone these decisions and remove all Balboa Reservoir Project decisions from the May 28 Agenda.

For years, the City and developers have promised to cooperate with City College of San Francisco regarding the significant impacts of this project on CCSF. Land that CCSF has used for years will be sold; parking will be removed; need for public transportation will increase; traffic congestion will increase; roadways will be built through City College property, and; construction will create air and noise pollution for years, disrupting the educational experience of thousands.

The City and developers have promised to enter into written agreements with CCSF addressing many of these issues and impacts. But this hasn't happened.

In a May 1, 2018, letter from OEWD, Ken Rich stated: "...we envision memorializing [our] commitments in a memorandum of understanding ...this document would need to be agreed upon by the end of 2018 so that the City and developer can take them into account when negotiating the Balboa Reservoir development agreement." This letter also has a timeline that states the MOU would be completed before the Planning Commission and Board of Supervisors would approve the Project. A copy of this letter is attached above.

This MOU was never completed. Since they did not negotiate an MOU with CCSF, the City and the developer simply pushed any solution to problems down the road.

Loss of parking is one of CCSF's biggest concerns. The key document to demonstrate this is Exhibit J to the Development Agreement entitled "Transportation Plan" (https://default.sfplanning.org/plans-and-programs/planning-for-the-city/public-sites/balboareservoir/2018-007883_05_Development_Agreement.pdf) This document shows that after construction has commenced the developer would conduct a "Parking Garage Analysis," prepare a "Parking Report," and do a "TDM Analysis." Then, after acquiring title to the property and commencing work on the project, they will negotiate the number of public parking spaces to be built. HOWEVER— The DA limits the number of parking spaces that the Developer must build. They have no obligation to build more than 450 spaces.

So, during construction, they may find that the TDM is insufficient and they may realize that 1,500 parking spaces are needed. Yet, by then, they'll have title to the property and a firm contract to develop, but an obligation to build only 450 spaces for the "Public." And nothing in the DA requires the spaces must be reserved for CCSF. Additionally, they get to charge a "Market Rate" parking fee.

This shows that in order to assure CCSF's interests are protected, an MOU is needed BEFORE a DA is approved.

Additionally, Leigh Lutenski, OEWD, has stated that there must be a renegotiation of an easement agreement between the City and CCSF in order for access roads to the Project can be built. This new easement agreement has not yet been completed. And at the May 14 meeting of the CCSF Board of Trustees Facilities Committee meeting, Trustees expressed concern that one of the access roads would transect City College property, which would be problematic.

Clearly, there is unfinished business that must be attended to before the Commission can give project approvals. Sadly, the collaboration between CCSF and the City/developers, which has been promised to all CCSF stakeholders, has never happened.

In view of the lack of these important agreements and other unresolved issues, please postpone the May 28 Balboa Reservoir Project Hearing.

Please do not rule on a project that doesn't consider the needs of City College. The future of students at City College is at stake.

Thank you for your consideration,

Jean

Jean B Barish
jeanbbarish@hotmail.com
415-752-0185

cc: Board of Supervisors; CCSF Board of Trustees; Interim Chancellor D. Gonzalez

From: Public Lands for Public Good <publiclandsforpublicgood@gmail.com>
Sent: Thursday, May 21, 2020 10:45 AM
To: jeanbbarish@hotmail.com <jeanbbarish@hotmail.com>
Subject: NEED ACTION TODAY! SF Planning Must Postpone Balboa Reservoir Hearing

URGENT!

Tell SF Planning that the Balboa Reservoir Project Must be Postponed

The Commission must hear from you by Friday, May 22 to assure that CCSF will be preserved and protected.

Next Thursday, May 28, the SF Planning Commission will be deciding the fate of CCSF by ruling on the Balboa Reservoir Project. We recently asked you to write the Commission asking them not to approve the project. If you've sent a letter, thank you. If you haven't, we hope you will. In the meantime...

RIGHT NOW we need your immediate help!

We've just learned that the City and developers were supposed to enter into written agreements with CCSF regarding parking, transit and roadway access through City College. But despite assurances that this would happen...it hasn't.

We've been told for years that this project is a collaboration with CCSF. Yet there's never been a written agreement with this assurance. The Planning Commission must not rule on a project that doesn't consider the needs of City College! We need to stop this train before it leaves the station. The future of students at City College is at stake.

Please write the Planning Commission NOW and ask them to postpone the May 28 Balboa Reservoir Project Hearing until these important agreements between CCSF, the City, and the developers have been reached.

Thank you for all you do to save CCSF.
Public Lands for Public Good

Send Urgent Message to:

SF Planning Commission

commissions.secretary@sfgov.org;
joel.koppel@sfgov.org;
kathrin.moore@sfgov.org;
sue.diamond@sfgov.org;
frank.fung@sfgov.org;
theresa.imperial@sfgov.org;
milicent.johnson@sfgov.org;
aaron.starr@sfgov.org;

Be sure to Copy:

SF Board of Supervisors, CCSF Chancellor, and CCSF Board of Trustees

Matt.Haney@sfgov.org;

MandelmanStaff@sfgov.org;
Gordon.Mar@sfgov.org;
Aaron.Peskin@sfgov.org;
Dean.Preston@sfgov.org;
Sandra.Fewer@sfgov.org;
Hillary.Ronen@sfgov.org;
Ahsha.Safai@sfgov.org;
Catherine.Stefani@sfgov.org;
Shamann.Walton@sfgov.org;
Norman.Yee@sfgov.org;
dgonzales@ccsf.edu;
swilliams@ccsf.edu;
ttemprano@ccsf.edu;
bdavila@ccsf.edu;
ivylee@ccsf.edu;
alexrandolph@ccsf.edu;
jrizzo@ccsf.edu;
tselby@ccsf.edu;
studenttrustee@mail.ccsf.edu;

Sample email

Subject line:
URGENT: Balboa Reservoir Approvals Must Be Delayed Until

Dear Commissioner,
The City and Balboa Reservoir developers were supposed to enter into written agreements with CCSF regarding parking, transit and roadway access through City College. This hasn't happened yet!

This project is supposedly a collaboration with CCSF. Yet there's no written agreement with this assurance.

You must postpone the May 28 Balboa Reservoir Project Hearing until these important agreements between CCSF, the City, and the developers have been reached.

Please do not rule on a project that doesn't consider the needs of City College. The future of students at City College is at stake!

Sincerely,



www.publiclandsforpublicgood.org
publiclandsforpublicgood@gmail.com





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Check out the Save CCSF Webpage here:
<http://www.saveccsf.org/>

You received this message because you are subscribed to the Google Groups "FightBack and SaveCCSF" group.
To unsubscribe from this group and stop receiving emails from it, send an email to fightbacksaveccsf13+unsubscribe@googlegroups.com.
To view this discussion on the web visit
https://groups.google.com/d/msgid/fightbacksaveccsf13/BL0PR06MB41946A756BFD7BA36DA8DB28AEB70%2540BL0PR06MB4194.namprd06.prod.outlook.com?utm_medium=email&utm_source=footer

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Balboa parking and shuttle
Date: Monday, May 18, 2020 9:35:00 AM
Attachments: [TDM presentation Chinatown.pdf](#)
[Bal res TDM presentation.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

From: Christine Hanson <chrissibhanson@gmail.com>

Sent: Sunday, May 17, 2020 8:32 AM

To: Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; SafaiStaff (BOS) <safaistaff@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; CPC-Commissions Secretary <commissions.secretary@sfgov.org>; Koppel, Joel (CPC) <joel.koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Johnson, Milicent (CPC) <milicent.johnson@sfgov.org>; Imperial, Theresa (CPC) <theresa.imperial@sfgov.org>; Fung, Frank (CPC) <frank.fung@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Hood, Donna (PUC) <DHood@sfgov.org>; Linda Shaw <lshaw@ccsf.edu>; swilliams <swilliams@ccsf.edu>; Tom Temprano <ttemprano@ccsf.edu>; tselby <tselby@ccsf.edu>; John Rizzo <jrizzo@ccsf.edu>; alexrandolph <alexrandolph@ccsf.edu>; Brigitte Davila <bdavila@ccsf.edu>; Ivy Lee <ivylee@ccsf.edu>; Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>

Cc: Dineen, Jk <jdineen@sfgov.org>; Joe Fitzgerald <FitztheReporter@gmail.com>; Dianna Gonzales <dgonzales@ccsf.edu>; Charmaine Curtis <charmaine@curtis-development.com>; Torrance Bynum <tbynum@ccsf.edu>; sbruckman <sbruckman@ccsf.edu>; Steven Brown <sbrown@ccsf.edu>

Subject: Balboa parking and shuttle

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Supervisors, Commissioners, Trustees, and Staff,
(Staff members, kindly distribute this email to your groups)

There have been many TDM reports created around the lower Balboa Reservoir in the last five years. The plan providing the basis for the developer's estimate that 220 parking spaces would be sufficient to replace the existing CCSF parking was chosen from the Fehr and Peers TDM, which was presented to the Balboa Reservoir CAC in June of 2019. A month earlier, the same report was presented to the City College Board of Trustees at a meeting at their Chinatown Campus.

Though both were from the same report, the two presentations differed in content and conclusions. Both of these presentations are attached to this email.

Because it considered a scenario that included City College's plan for construction on the upper lot,

the conclusion of the report in the CCSF presentation was that 980 replacement parking spots would be needed. The graphic showing this is included below. The presentation given to the CAC and echoed by the developer arrived at 220 parking spots needed from a scenario that didn't consider the impact of new buildings planned by City College, this graphic is also included here. The conclusion of the CAC presentation came though its version of the TDM was a part of a larger presentation of the City College Facilities Master Plan which clearly showed the College's plans to construct buildings on the CCSF upper lot.

One of five TDM strategies offered in the City College version of the presentation highlights a BART shuttle. That slide is included below. In the CAC presentation there was no mention of a BART shuttle, though the Community has repeatedly asked for a shuttle. This idea has also been dropped from the Developer Agreement and the project Design Standards document. A BART shuttle is a sound idea if the route runs on streets to the North of Ocean Campus—which doesn't involve further travel on Ocean Avenue—this is different than the route studied by the developer team, which picked a shuttle route up Ocean Avenue into the traffic, that would contribute more congestion.

The idea of a BART shuttle must be revisited; it is a real solution to help with the bottleneck of congestion that already occurs on Ocean Avenue. It is one of the few mitigations that can help a scenario that the DEIR terms Unavoidable Adverse impacts to transportation. The estimated yearly parking revenue from the new development, according to their Berkson fiscal report, approved by the Board of Supervisors on April 3, 2018 is projected at \$1.9 million dollars, this certainly could fund a shuttle. A page from that report is also included.

Please, insist that a BART shuttle is cemented into the transportation plans, and please listen when the City College Community complains about issues that seem to be non-existent per information presented to you by the Balboa Reservoir Partners. There are solutions to some, though not all, of the problems posed by this development, but if the discussion is muddied by a misdirection of data everyone suffers.

Sincerely,
Christine Hanson
Grateful City College student

Table 14: Scenario 3 (Baseline + PAEC + Balboa Reservoir Housing) Parking Demand and Supply

Enrollment/ TDM Scenario	Peak Day Parking Demand (First Week of Instruction)	Non-Peak Demand (Typical Day in Semester)	Supply	Unserviced Demand - Baseline Peak Day of First Week of Instruction	Unserviced Demand - Baseline Typical Day in Semester
2018	2,835	2,094	1,243	1,592	851
2026 (25% growth) without TDM	3,543	2,617	1,243	2,300	1,374
2026, with core TDM	3,010	2,223	1,243	1,767	980
2026, with additional TDM	2,245	1,658	1,243	1,002	415

Source: Fehr & Peers, 2018; IDAX Data Solutions, 2018; CCSF Draft Facilities Master Plan, 2016

Table 13: Scenario 2 (Baseline + Balboa Reservoir Housing) Parking Demand and Supply

Enrollment/ TDM Scenario	Peak Day Parking Demand (First Week of Instruction)	Non-Peak Demand (Typical Day in Semester)	Supply	Unserved Demand - Baseline Peak Day of First Week of Instruction	Unserved Demand - Baseline Typical Day in Semester
2018	2,835	2,094	2,003	832	91
2026 (25% growth) without TDM	3,543	2,617	2,003	1,540	614
2026, with core TDM	3,010	2,223	2,003	1,007	220
2026, with additional TDM	2,245	1,658	2,003	242	0

Source: Fehr & Peers, 2018; IDAX Data Solutions, 2018; CCSF Draft Facilities Master Plan, 2016

TDM STRATEGIES

Additional Measures	Percent Reduction
➤ Provide Muni pass to all full-time students	➤ Up to 10%
➤ Provide Bike Share (and/or scooter share)	➤ 1%
➤ Provide shuttle to BART during peak demand periods	➤ Up to 5% during peak
➤ Allocate car share parking spaces and subsidize memberships for employees	➤ Up to 1%
➤ Price employee parking	➤ 5%





**Table A-9
Parking Tax
Balboa Reservoir**

Item	Assumption	Total
Garage Revenue (2)		\$1,900,000
Spaces (shared garage) (1)		500
Parking Revenues		
Annual Total (2)	\$3,800 per year/space	\$1,900,000
San Francisco Parking Tax (3)		
Parking Tax Allocation to General Fund/Special Programs	25% of revenue	\$475,000
Parking Tax Allocation to Municipal Transp. Fund	20% of tax proceeds	\$95,000
	80% of tax proceeds	\$380,000

- (1) Shared spaces will be a mix of residents and City College parking.
 (2) Based on estimated revenue from parking garage; actual hourly and daily revenue will vary depending on occupancy rates, turnover during the day, and long-term parking rates vs. hourly rates.
 (3) 80 percent is transferred to the San Francisco Municipal Transportation Agency for public transit as mandated by Charter Section 16.110.

Source: Berkson Associates

2/9/18

TRANSPORTATION DEMAND MANAGEMENT (TDM) PLAN & PARKING ANALYSIS FINDINGS

FEHR  PEERS

CITY COLLEGE OF SAN FRANCISCO

March 21, 2019

OVERVIEW.

- May/June 2018: Project Kick-off, Initial Data Collection, Conducted first parking counts (during Spring semester)
- August 2018: Conducted second parking counts during first week of Fall semester, Employee & Student surveys
- November 2018: Conducted in-person outreach to students and employees
- January 2019: Developed TDM Plan and Parking Analysis
- March 2019: Finalized TDM Plan and Parking Analysis Findings

SURVEY RESPONSE

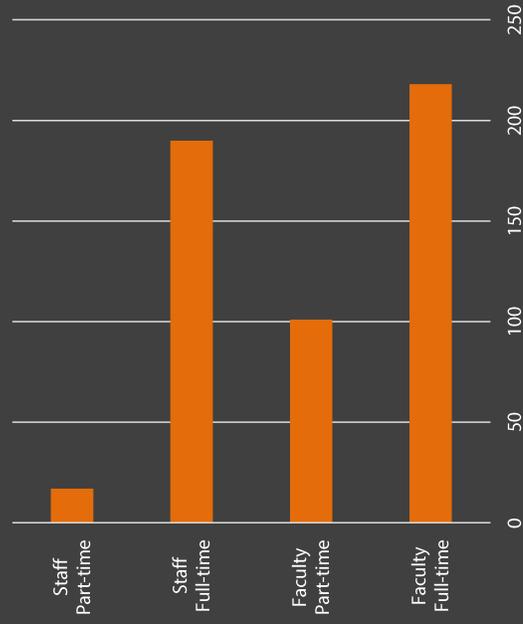
Employee/Faculty Survey

Issued: August 2018

Timeframe: 2 weeks

Completed Surveys: 400

Employee Respondees



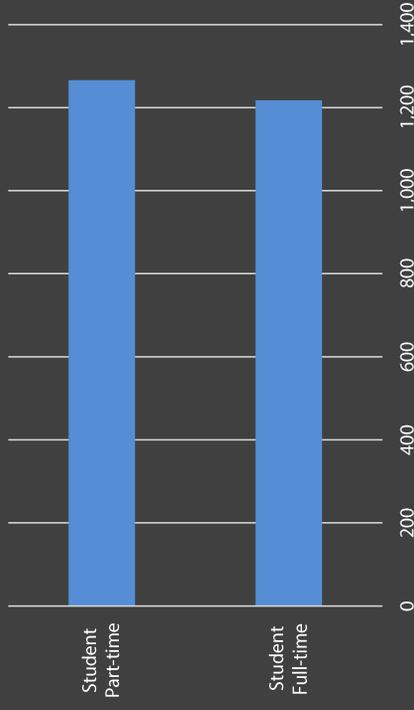
Student Survey

Issued: September 2018

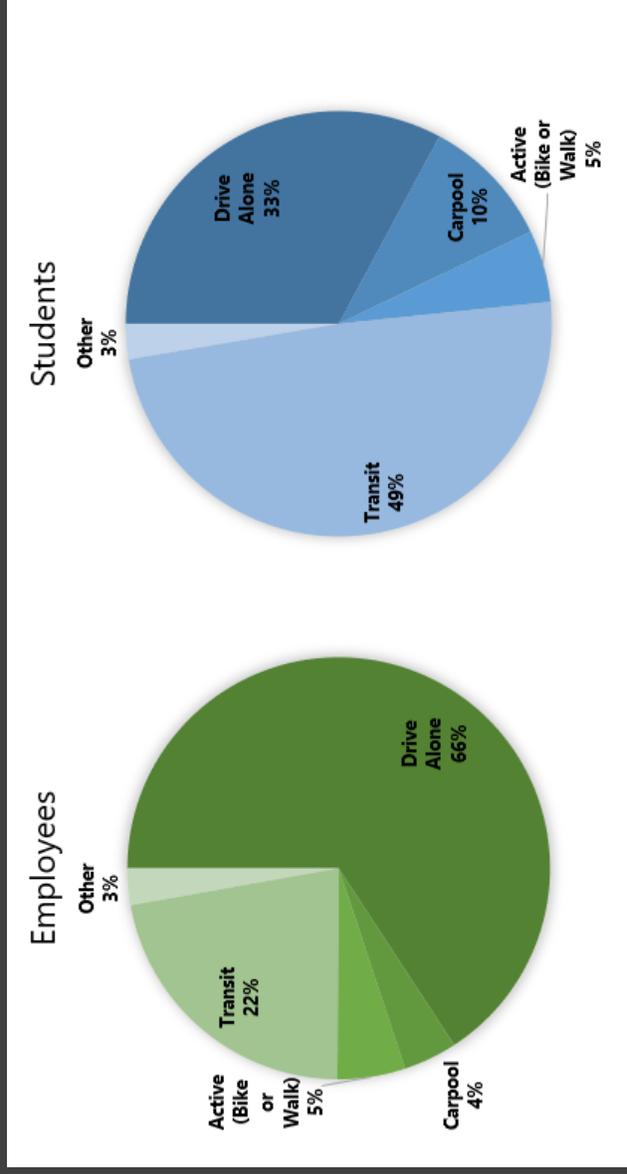
Timeframe: 2 weeks

Completed Surveys: 2,000

Student Respondees



EXISTING CONDITIONS.

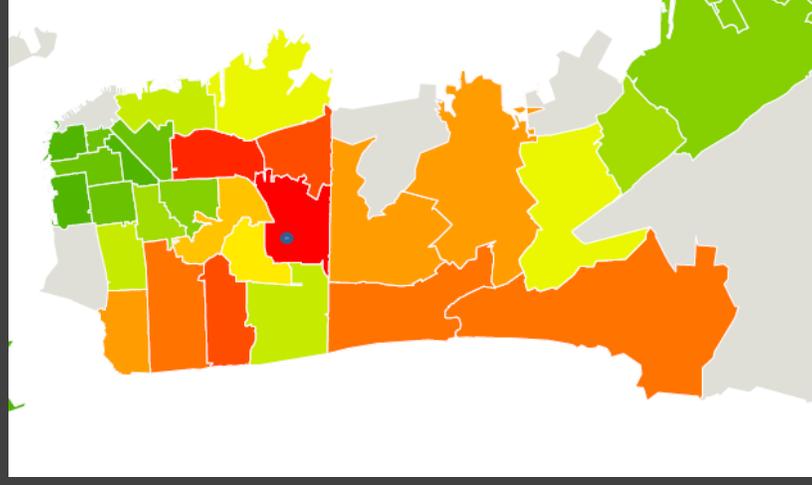
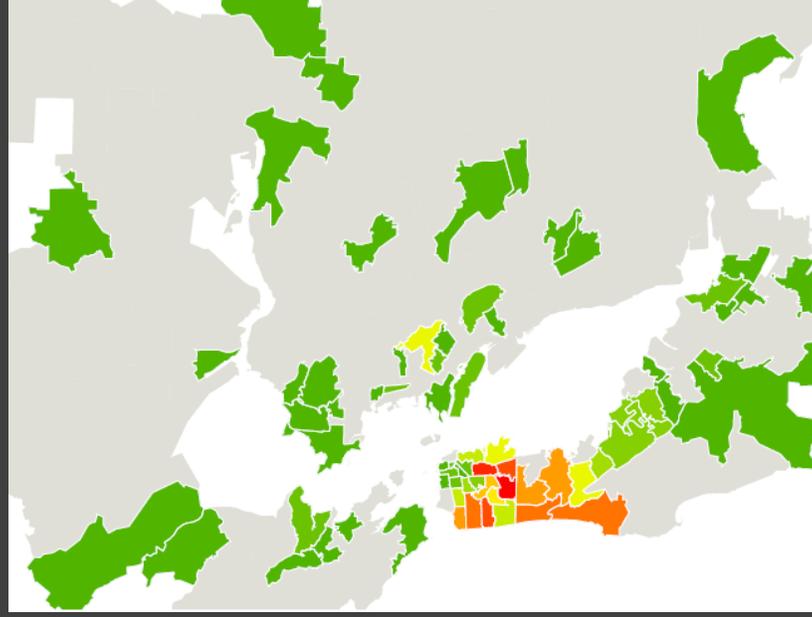


- Finding #1: CCSF Students rely heavily on public transit
- Finding #2: The majority of CCSF Employees drive alone to campus
- Finding #3: Time and Convenience drive behavior
- Finding #4: Cost Matters, especially to students

EXISTING CONDITIONS.

Finding #5: Many Employees Who Drive Live Near Campus

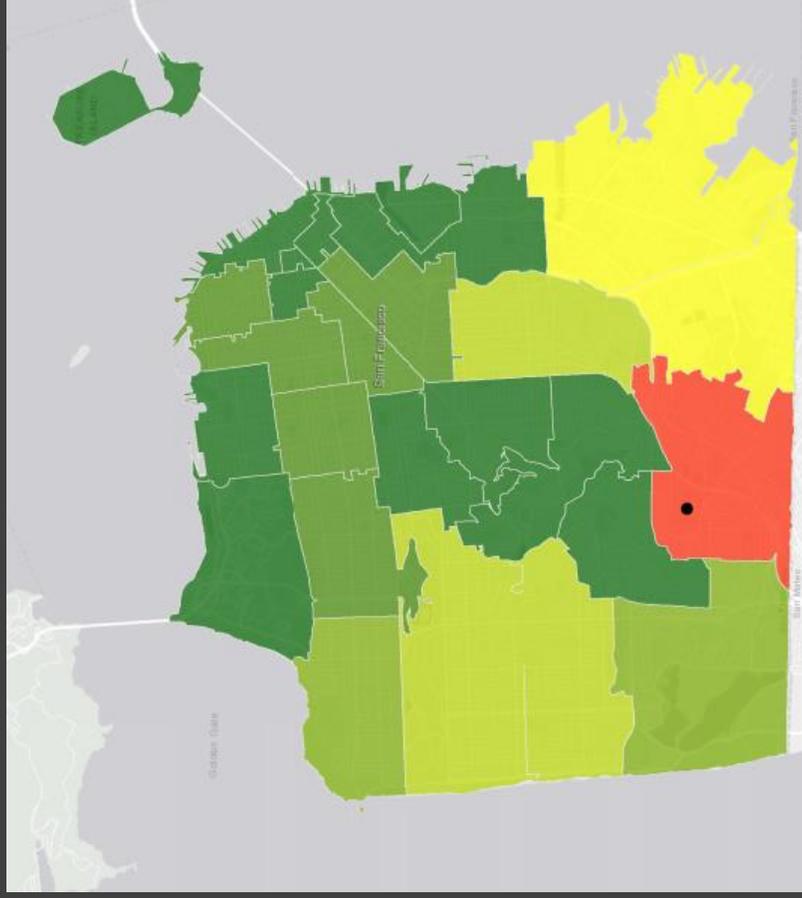
Employees



EXISTING CONDITIONS.

Finding #6: Many Students Live Near Campus

Students

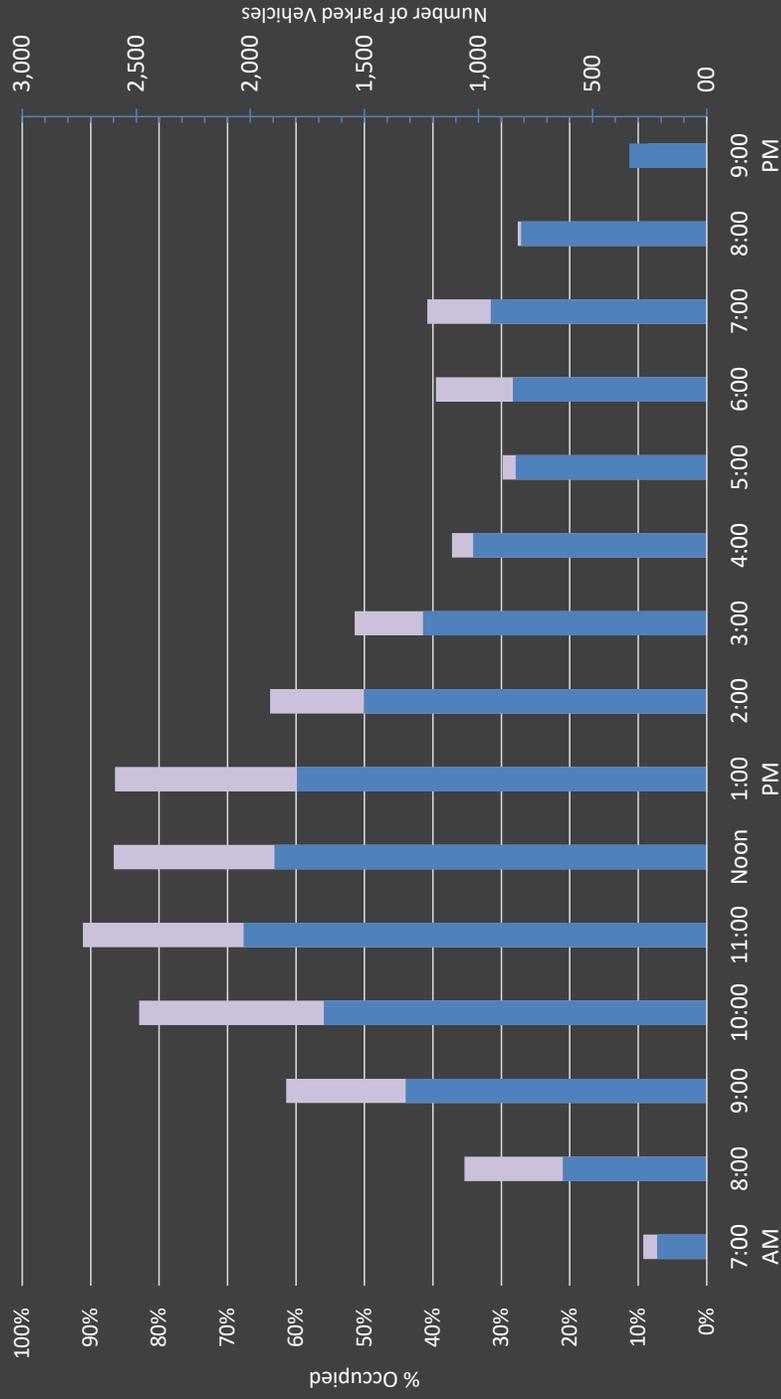


EXISTING CONDITIONS.

Parking Occupancy by Time of Day

Parking Occupancy Rates by Time of Day

■ First Week of School ■ Typical Day



TRANSPORTATION DEMAND MANAGEMENT (TDM).

- Transportation Demand Management is the process of encouraging people to take transit, walk, bike, or carpool.
- These programs often include incentives, marketing, and other measures to help reduce the number of vehicle trips and therefore parking demand.

TDM GOALS.

- Maintain just and equitable access to a CCSF Education
- Manage demand for parking
- Make progress towards sustainability goals
- Create a TDM plan that is financially viable to implement

TDM STRATEGIES.

Core & Additional Measures

Core TDM includes measures that have a low to moderate annual cost *and* meet at least two of the following criteria:

- Address the key commute barriers named by students and staff, including cost, commute time, and safety/walking comfort.
- Provide a quantifiable reduction in drive-alone trips to campus.
- Assist drivers who live within walking or biking distance of CCSF to adopt other modes.
- Support CCSF's already high levels of transit use.

Additional TDM measures include those that are higher cost, and/or would require additional coordination to implement.

TDM STRATEGIES.

Core Measures

1. Maintain Equitable Access to a CCSF Education (up to 2% reduction)
 - Assist student in applying for subsidized transit programs



For Staff
Use

LIFELINE PASS APPLICATION

The Lifeline Pass is a Muni-only monthly pass for qualified San Francisco residents on a limited income. The pass is offered at a 50% discount off the standard adult monthly pass price.

TDM STRATEGIES.

Core Measures

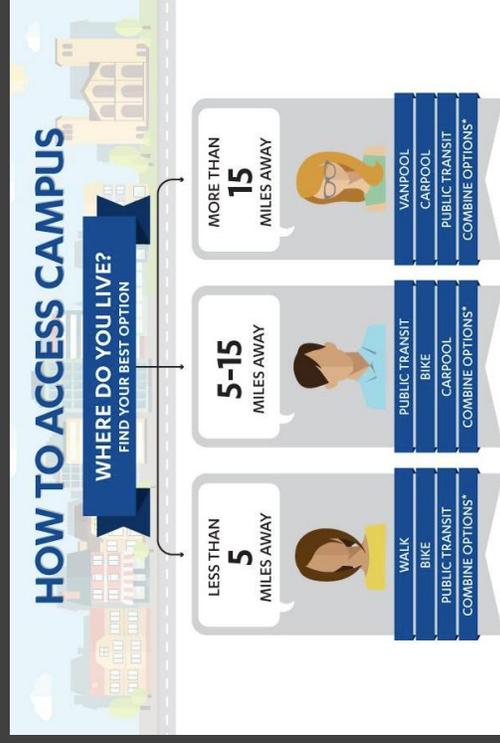
- Support Students and Employees in Using Transit
($<1\%$ reduction)
 - Real Time Transit Information at Key Locations
 - Work with City to improve connections to BART



TDM STRATEGIES.

Core Measures

3. Advertise and Incentivize Sustainable Transportation (5% reduction)
 - Hire dedicated on-site Transportation Coordinator and engage in proactive outreach
 - Expand transportation resources in CCSF website



TDM STRATEGIES.

Core Measures

- 4. Support Use of Bicycles and Walking
($<1\%$ reduction)
 - Provide Additional Secure Bicycle Storage & Lockers
 - Provide Bicycle Repair at key locations
 - Improve signage and wayfinding
 - Improve bicycle and pedestrian networks on campus



TDM STRATEGIES.

Core Measures

5. Manage Existing Parking Supply
(up to 5.5% reduction)
 - Create and advertise a Carpool Program
 - Revise and actively enforce permit system
 - Adjust parking pricing



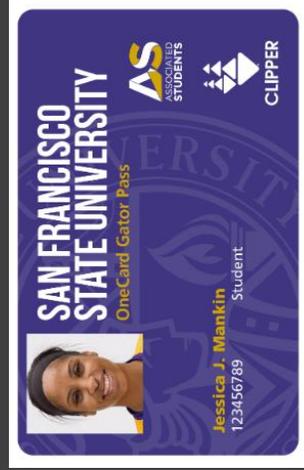
TDM STRATEGIES

Additional Measures

- Provide Muni pass to all full-time students
- Provide Bike Share (and/or scooter share)
- Provide shuttle to BART during peak demand periods
- Allocate car share parking spaces and subsidize memberships for employees
- Price employee parking

Percent Reduction

- Up to 10%
- 1%
- Up to 5% during peak
- Up to 1%
- 5%



TDM RESULTS.

Total Expected Reductions

Reduction in car trips due to Core Measures

- Students: 15%-20% Reductions
- Employees: 5%-10% Reductions

Reduction in car trips due to Core + Additional Measures

- Students: 25%-30% Reductions
- Employees: 15%-20% Reductions

PARKING.

Parking Scenarios

SCENARIO

AVAILABLE PARKING

1: PAEC Only:

2,250 Spaces

2: Lower Reservoir
Housing Only:

2,003 Spaces

3: PAEC + Lower
Reservoir Housing:

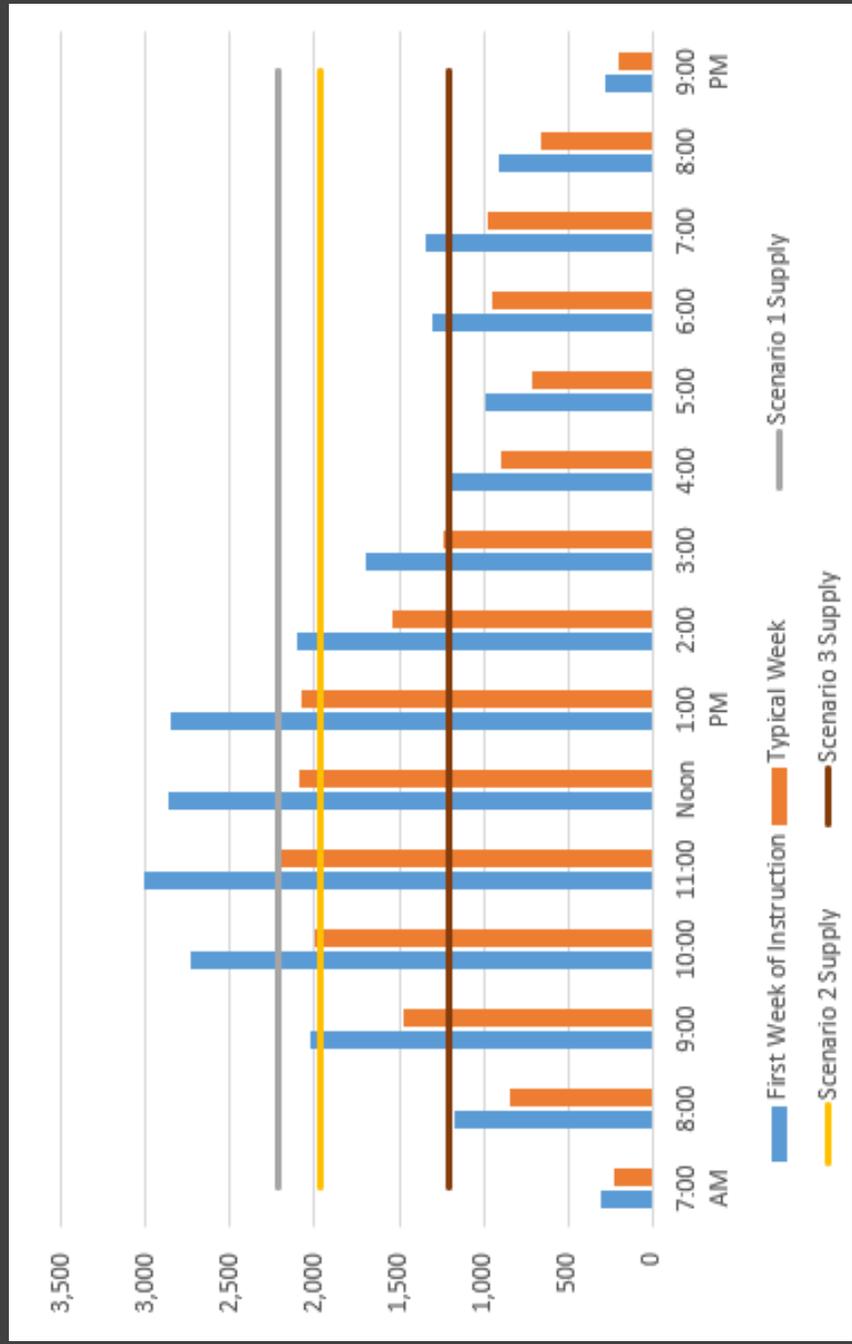
1,243 Spaces

Analysis includes:

- 25% Student Growth
- 25% Student Growth + Core TDM
- 25% Student Growth + Core TDM + Additional Measures

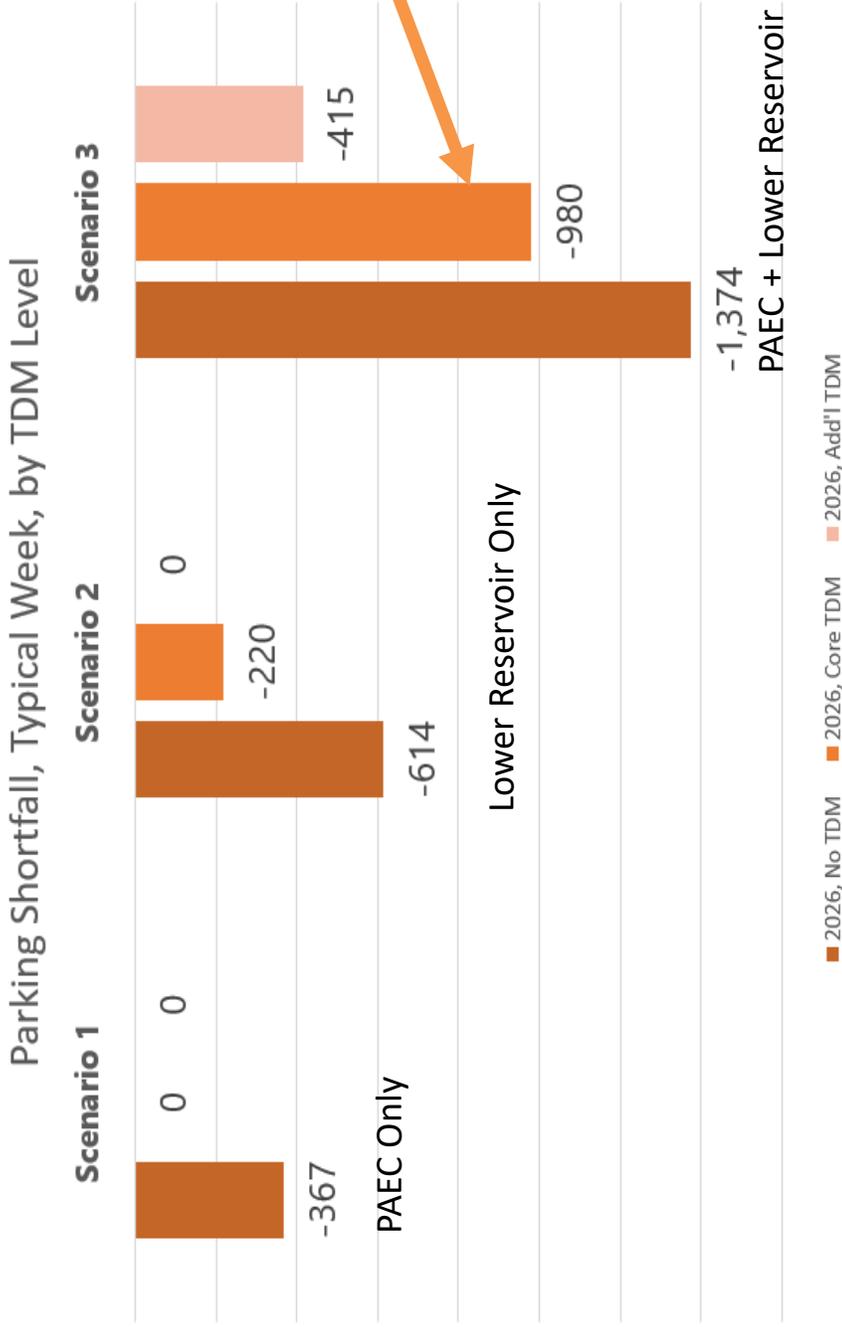
PARKING.

Projected Demand and Supply (25% Enrollment Increase + Core TDM)



PARKING

Comparison of Scenarios – Parking Supply Shortfall
Typical Day, 25% enrollment increase



PARKING.

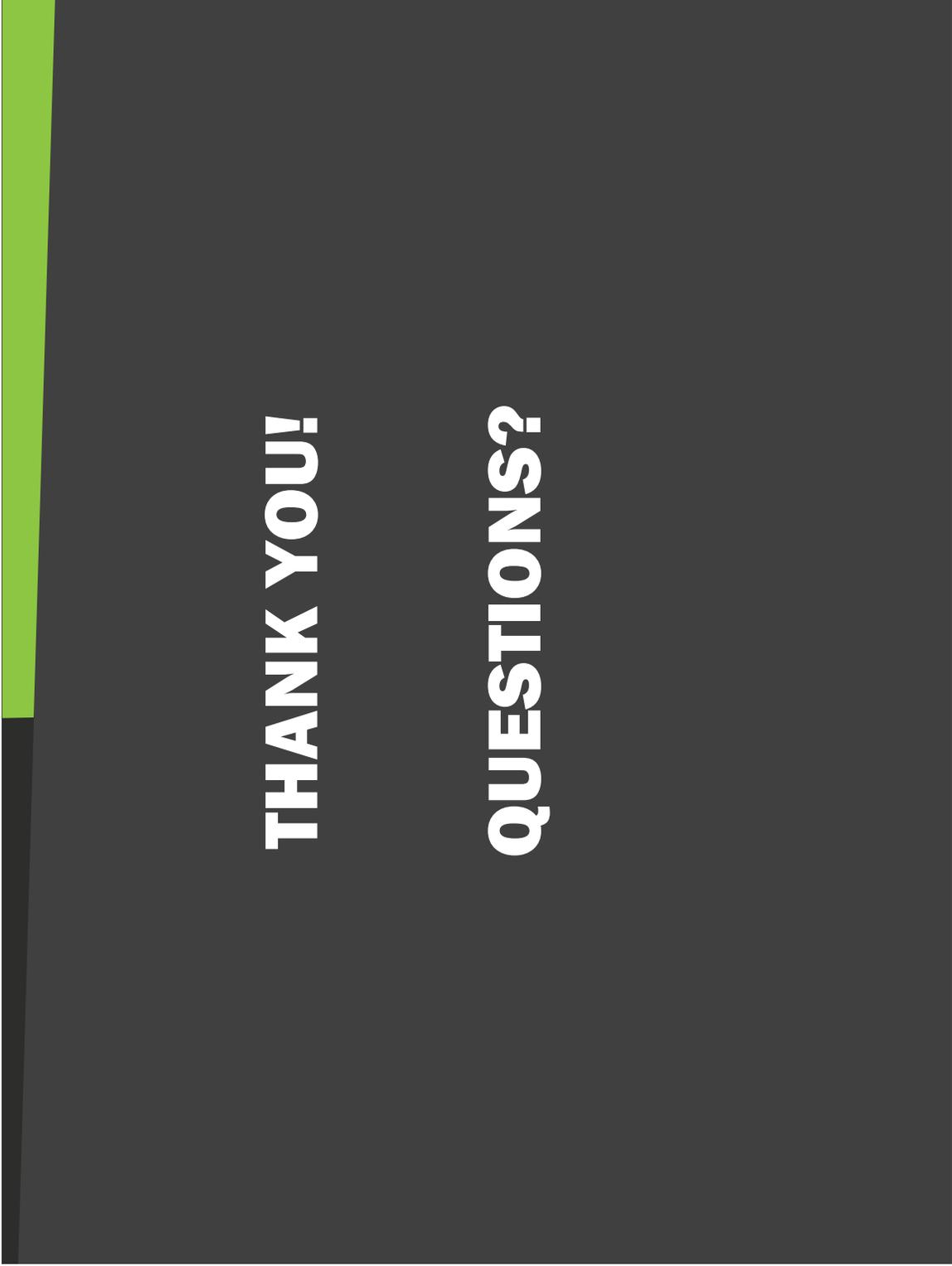
Peak Demand Management Strategies

- Allow for a larger share of enrollment and administrative tasks to be completed online, or at other Centers
- Provide shuttles to and from major transit stations to help reduce demand for driving
- Provide temporary valet services to increase capacity of parking facilities
- Let people know that parking will be in short supply during peak periods
- Stagger certain tasks for students, such as orientation
- Adjust parking pricing during the first week of school

SUMMARY

Key Questions

1. What level of investment does CCSF want to make in providing affordable transportation alternatives i.e., implementing the “Additional TDM” measures?
2. How will CCSF balance managing parking demand with sustainability goals and minimizing the impact of vehicle trips?
3. Is meeting parking demand a financial investment priority for the College?



THANK YOU!

QUESTIONS?

Balboa Reservoir CAC Briefing

June 10, 2019

- Facilities Master Plan Process
- Priority Project List

FMP Reengagement Process Timeline



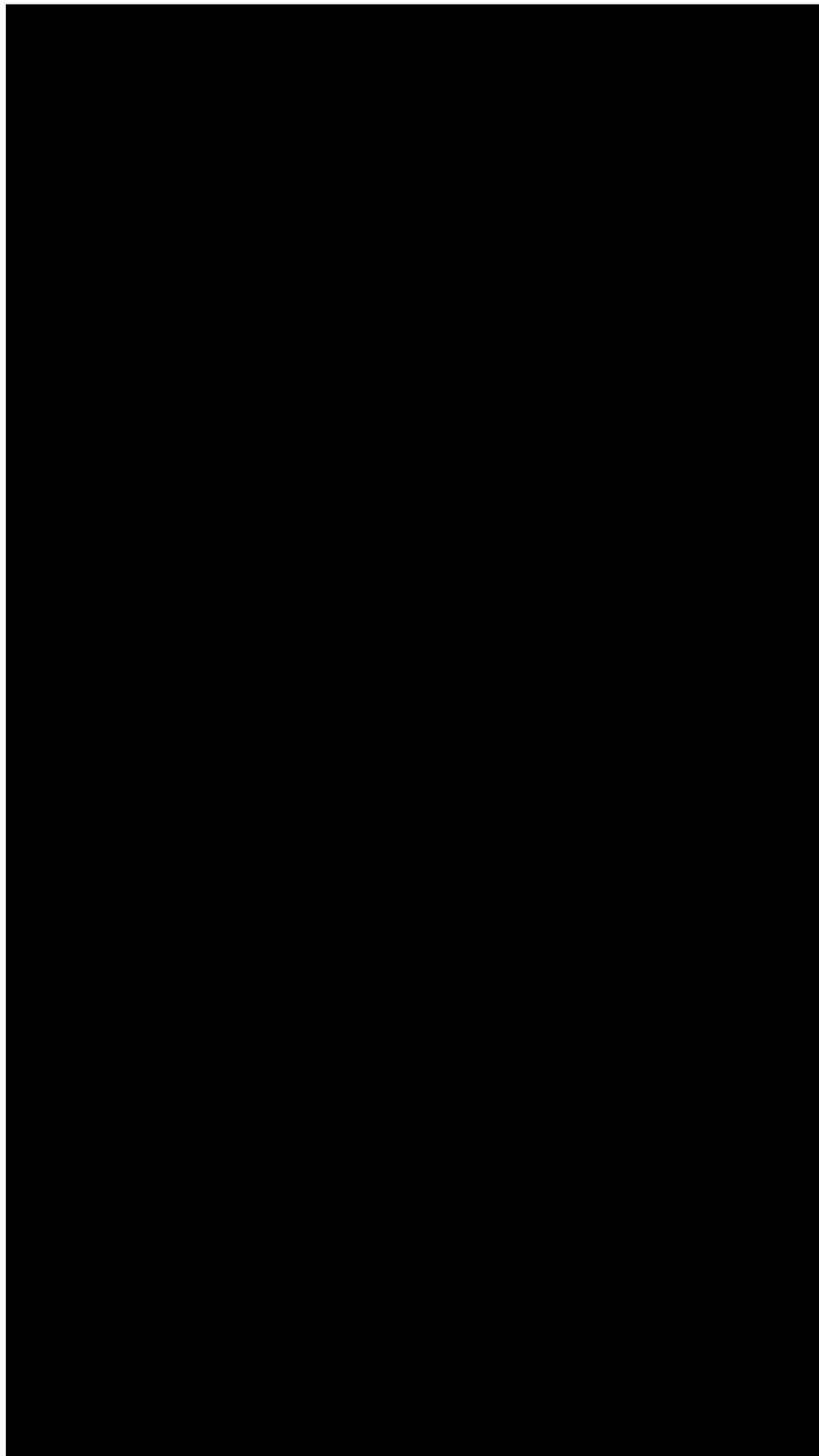
Reference: Board Presentation: Project List Review May 30, 2019

Priority Project List – NOT approved.

Recommended Project List with Budget - Not approved by Board of Trustees

PROJECT	Conceptual Budgets	Start of Construction	End of Construction
Demo CDC & Portables Village	\$ 500,000	2019	2019
Swing Space (P2)	\$ 2,200,000	2019	2019
Swing Space (P3)	\$ 8,100,000	2020	2020
Diego Rivera Theater	\$ 102,000,000	2020	2022
Turf Field Replacement	\$ 2,000,000	2021	2021
STEAM Building	\$ 152,200,000	2022	2024
Student Development	\$ 125,700,000	2022	2024
New Child Care Center	\$ 10,900,000	2023	2024
Cloud Hall Renovation	\$ 99,200,000	2024	2026
Science Hall Renovation	\$ 92,900,000	2024	2026
Creative Arts Extension/Multi Media Building	\$ 27,700,000	2024	2025
State Funded Infrastructure and Eddy St. Local Match	\$ 23,000,000	2020	2022
Evans Center Renovations	\$ 31,500,000	2021	2023
Joint Use Education and Skills Building, Center Project - Evans Center Renovations	\$ 34,500,000	2021	2023
Center Renovations	\$ 25,300,000	2022	2024
Campus Wide Improvements	\$ 18,400,000	2022	2025
Project Escalation to MFCC @ 5% Annually	\$ 123,000,000		
Estimate 2001 & 2005 Bond Fund Balance	\$ (39,187,358)		
TOTAL MASTER PROGRAM COST	\$ 839,912,642		

Reference: Board Presentation: Project List Review May 30, 2019



CCSF Ocean Campus TDM Plan and Parking
Analysis
March 15, 2019

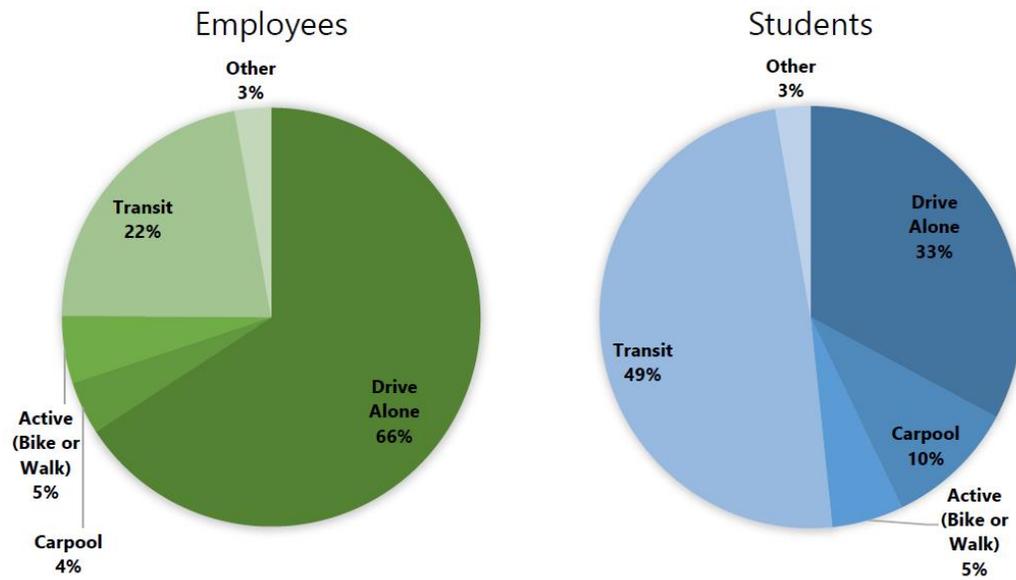
Summary of Findings from TDM Study

1. **CCSF Relies on Public Transit:** While most employees drive to work, a substantial number use BART or Muni to commute. Among students, half of trips to campus are made on transit.
2. **Time and Convenience are Key Drivers of Behavior:** Among all populations, but particularly employees, the amount of time spent commuting is a key consideration in making travel choices. While CCSF cannot address the relative travel time on different modes of travel, it can help individuals plan a more seamless transit trip, or perhaps try walking or bicycling.
3. **Cost Matters, Especially to Students:** Students indicated that the cost of traveling to and from classes was a major concern. This was shown in both direct survey responses, as well as in student reactions to potential programs to help subsidize the cost of transit.
4. **Many Drivers Live Near Campus:** Among both employees and students, many drivers live within two to three miles of campus, and could potentially walk or bicycle to CCSF.
5. **Transportation is Important, but Secondary to Education:** While this plan focuses on improving transportation options, it is key to remember that while transportation is important to students, it is often secondary to their overall student experience.
6. **Parking is Important to Employees, but Students Value Transit Access:** Employee responses generally placed a high value on parking as an employee benefit. However, while students also value the availability of parking, they were less concerned with future changes, and more willing to shift to other modes if parking were to become more difficult to find.

CCSF Facilities goals for current TDM plan

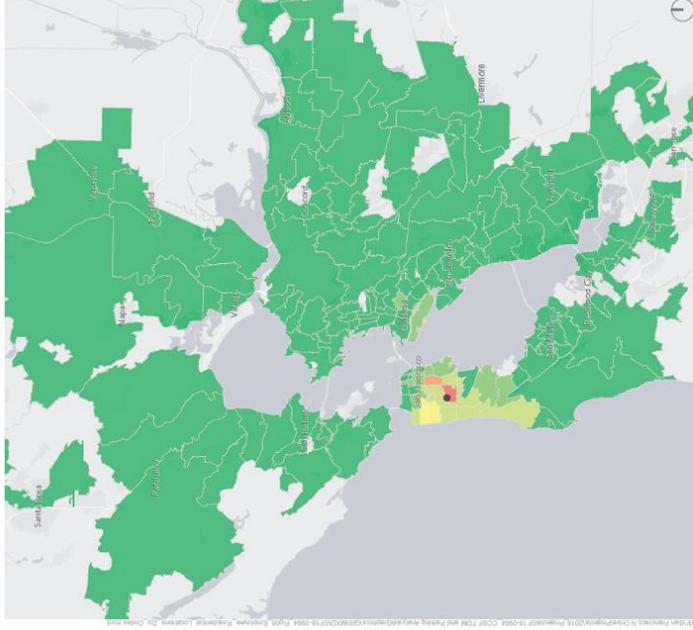
- **Reduce Demand for Parking:** Due to anticipated development by neighbors and under the FMP, parking will likely become less readily available at CCSF's Ocean Campus.
- **Reduce Drive Alone Trips to Campus:** Under the CCSF Sustainability Plan, managing drive alone trips is a key aspect to reducing the Campus's carbon footprint.
- **Maintain just and equitable access to a CCSF Education:** While demand for driving to campus could potentially be addressed through market-rate parking, CCSF is concerned with the effects that such a program would have on lower income students, or those students who rely on a car due to their home location.

Mode of Travel by Population (Survey 2018)



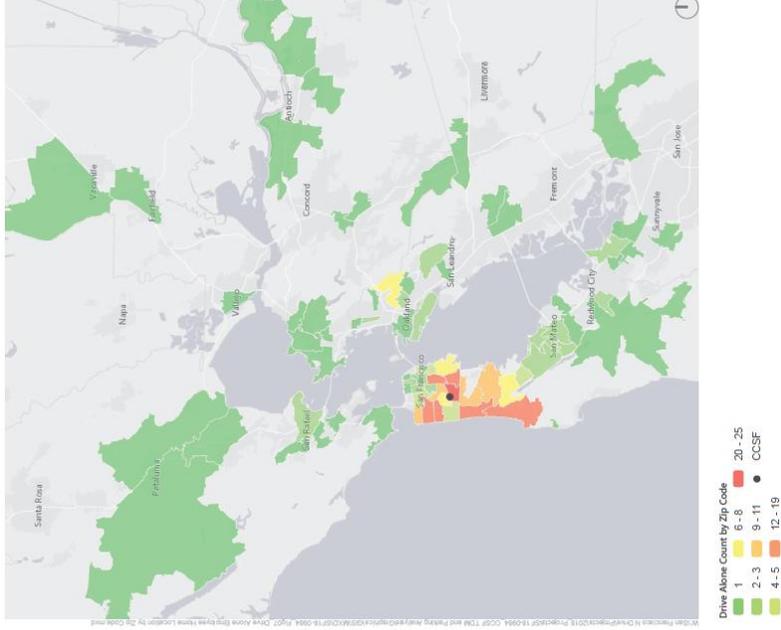
Reference: City College of San Francisco Transportation Demand Management (TDM) and Parking Plan March 15, 2019 Figure 4

Employee Home Location by Zip Code



Reference: City College of San Francisco Transportation Demand Management (TDM) and Parking Plan March 15, 2019 Figure 5

Drive Alone Employee Home Location by Zip Code

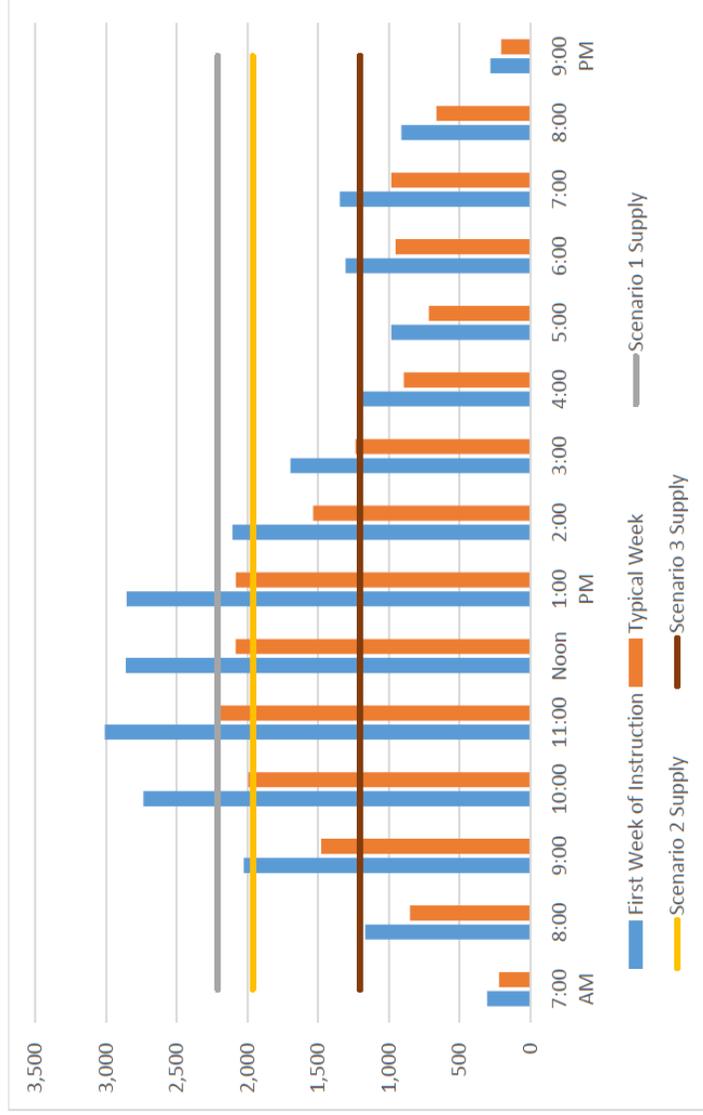


Reference: City College of San Francisco Transportation Demand Management (TDM) and Parking Plan March 15, 2019 Figure 7

Parking Study - expected campus development and operational changes

- Construction of a Performing Arts and Entertainment Center (PAEC), removing up to 760 parking spaces in the Upper Reservoir parking area
- Construction of the planned Balboa Reservoir Housing development at the Lower Reservoir parking area, removing 1,007 parking spaces
- Enrollment increases of up to 25 percent
- Implementation of the TDM Plan, as described in Chapter 3.
- These changes have been consolidated into three key scenarios analyzed below:
 - Scenario 0: Baseline Conditions (i.e., no changes to campus or Lower Reservoir)
 - Scenario 1: Baseline Conditions + PAEC
 - Scenario 2: Baseline Conditions + Balboa Reservoir Housing
 - Scenario 3: Baseline Conditions + PAEC + Balboa Reservoir Housing

Projected Demand and Supply by Time of Day (25% Enrollment Increase + Core TDM Strategies)



Reference: City College of San Francisco Transportation Demand Management (TDM) and Parking Plan March 15, 2019 Figure: E-4

Baseline Parking Demand and Supply

Enrollment/ TDM Scenario	Peak Day Parking Demand (First Week of Instruction)	Non-Peak Demand (Typical Day in Semester)	Supply	Unserviced Demand - Baseline Peak Day of First Week of Instruction	Unserviced Demand - Baseline Typical Day in Semester
2018	2,835	2,066	3,010	0	0
2026 (25% growth) without TDM	3,543	2,583	3,010	572	0
2026, with core TDM	3,010	2,194	3,010	39	0
2026, with additional TDM	2,294	1,672	3,010	0	0

Reference: City College of San Francisco Transportation Demand Management (TDM) and Parking Plan March 15, 2019 Table: E-1

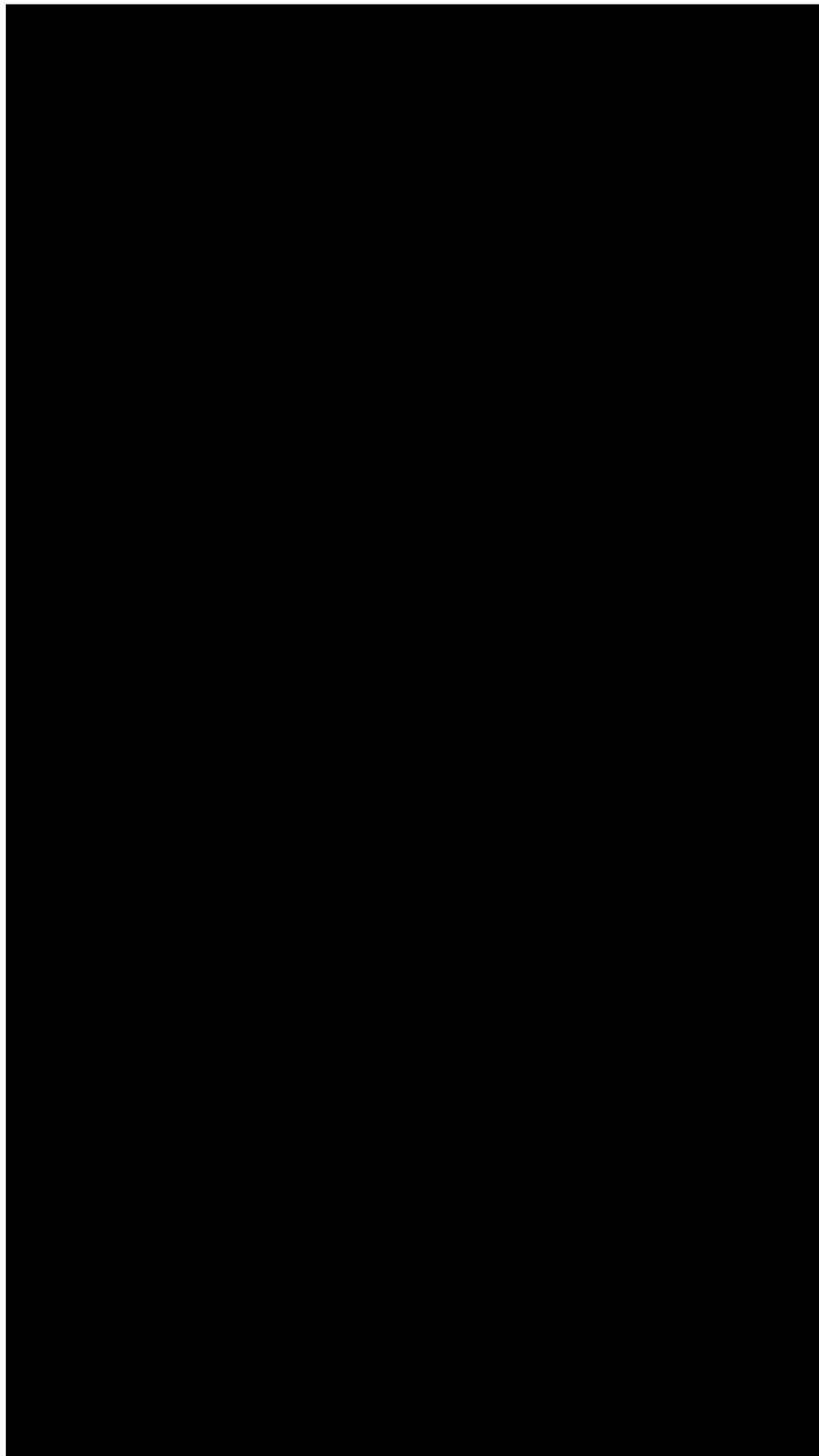
Baseline + Balboa Reservoir Housing Parking Demand and Supply

Enrollment/ TDM Scenario	Peak Day Parking Demand (First Week of Instruction)	Non-Peak Demand (Typical Day in Semester)	Supply	Unserviced Demand - Baseline Peak Day of First Week of Instruction	Unserviced Demand - Baseline Typical Day in Semester
2018	2,835	2,094	2,003	832	91
2026 (25% growth) without TDM	3,543	2,617	2,003	1,540	614
2026, with core TDM	3,010	2,223	2,003	1,007	220
2026, with additional TDM	2,245	1,658	2,003	242	0

Reference: City College of San Francisco Transportation Demand Management (TDM) and Parking Plan March 15, 2019 Table 13

Potential TDM strategies to help manage number of students and employees driving alone to campus

1. **Maintain Equitable Access to a CCSF Education:** Equity and access are key values to CCSF and its mission. This objective suggests secondary strategies to support students with limited financial resources.
2. **Create a variety of affordable options to encourage use of transit:** CCSF is in a transit-rich city; however, additional support can help students and employees address key barriers such as long walks, extended wait times, or high costs of transit passes.
3. **Support Walking and Bicycling, especially for those living within three miles of campus:** Many students and employees live within bicycling distance of campus, but commute via car.
4. **Advertise and Incentivize Sustainable Transportation:** The barriers to changing transportation behavior are high, so direct support and encouragement are key elements to the TDM Plan
5. **Manage Existing Parking Supply:** Through carefully adjusting pricing, revising the permit system, and more stringent enforcement, CCSF can manage demand for parking spaces.



From: [Kenna Kryger](#)
To: asha.Safai@sfgov.org; [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Supporting SRO safety
Date: Monday, May 18, 2020 1:26:52 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello, My name is Kenna Kryger, I am currently a staff member at Larkin Street Youth Services, and I urge the Board of Supervisors to prioritize SRO resident's safety by supporting Supervisor Peskin's emergency SRO resident protection legislation. As an essential worker who works and commutes multiple times a week to District 6, it is crucial for our local leadership to protect all San Francisco residents during these unprecedented times and efficiently practice public health safety measures. With a lack of adequate Public Health Safety Measures, I am concerned about my health and safety as the clients who I serve, the colleagues I share space with, the loved ones I go home to, and the community members I interact with, we are all at greater risk of COVID-19 exposure, contraction and continuous spread. I support Supervisor Peskin's emergency SRO resident protection legislation for the following reasons:

- SROs are not like other apartments and should be treated differently. They need to be prioritized for testing and safety precautions because people share common bathrooms and kitchens, which increases the chance of infection spreading.
- SRO residents ARE vulnerable populations. A significant percentage of people who live in SRO hotels are seniors or disabled or have underlying medical conditions.
- At Casa Quesada in the mission, 22 residents tested positive but it took multiple requests and over six days to get everyone tested. We do not want to see this kind of thing happen again.
- SRO residents who tested positive have been sent back to their SRO units to quarantine by medical providers. This is not safe and is why we need this legislation.
- It will be much more costly and more devastating for COVID-19 to rip through SRO buildings, causing people to end up in the hospital, than it is to take these preventative measures which the legislation requires.
- SRO residents are extremely low income, people of color, seniors, immigrants, people with disabilities. By not addressing their serious safety concerns, the city is once again treating these members of marginalized groups as second class. These residents deserve dignity and respect as residents of San Francisco and should have the same opportunities to shelter in place and quarantine safely as all other San Franciscans

Kenna Kryger

Pronouns: She/Her/Hers

Case Manager II

Castro Youth Housing Initiative

Larkin Street Youth Services

181 Belvedere

San Francisco, CA 94117

415.728.4054 (mobile)

415.673.0911 x464 (desk)

www.larkinstreetyouth.org

The information in this email and in any attachments is confidential and may be legally privileged. If you are not the intended recipient, please destroy this message, delete any copies held on your systems and notify the sender immediately. If you are not the intended recipient of this email, you should not retain, copy, or use this email for any purpose, nor disclose all or any part of its content to any other person. Thank you.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Major, Erica \(BOS\)](#)
Subject: FW: Support for SRO residents (File No .200457)
Date: Friday, May 22, 2020 12:06:00 PM

From: Allan S. Manalo <ajjmanalo@gmail.com>
Sent: Thursday, May 21, 2020 4:31 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>
Subject: Support for SRO residents

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

My name is Allan S. Manalo and I am writing in support of Supervisor Aaron Peskin's Legislation to protect SRO residents during the COVID-19 Pandemic.

I believe that in this moment of crisis it is necessary that the City protect our SRO Residents as they are particularly vulnerable to the spread of the virus because of their congregate living setting. We are excited to see that this legislation:

- Requires SRO residents who test positive are able to move to their own hotel rooms for quarantine.
- Make sure health care providers identify and assist SRO residents who need to quarantine.
- Require that SRO operators are notified when a resident tests positive so that they can take proper precautions and further testing and contact tracing can be done.
- Provide a hotline for SRO residents to get information and resources about their rights, health, and safety during the pandemic.
- Provide residents and staff with proper face coverings

We hope you can join community organizations, SRO residents and allies to pass this much-needed legislation.

Thank you,
Allan S. Manalo

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Urgent letter regarding SRO rent relief
Date: Tuesday, May 26, 2020 2:41:00 PM
Attachments: [SRO Rent Relief Letter May 26 2020.pdf](#)

From: Jessica Lehman <jessica@sdaction.org>
Sent: Tuesday, May 26, 2020 1:50 PM
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Elsbernd, Sean (MYR) <sean.elsbernd@sfgov.org>; Cohen, Emily (HOM) <emily.cohen@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Kirkpatrick, Kelly (MYR) <kelly.kirkpatrick@sfgov.org>; Stewart-Kahn, Abigail (HOM) <abigail.stewart-kahn@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Subject: Urgent letter regarding SRO rent relief

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Office of Mayor London Breed
City and County of San Francisco

May 26, 2020

Dear Mayor Breed,

SRO residents are hurting. Thousands of people have been struggling for years to pay for rents on small spaces. Many are seniors and people with disabilities and are getting by on a meager SSI or Social Security check. And now, with COVID, we are trying to shelter in place and stay safe while sharing bathrooms and common spaces. Because of the impact on the state budget, we are bracing for cuts to our already-meager checks and other vital social services.

Last July, we expected some relief. You signed a budget that included \$1 million allocated in FY 2019-2020 for rent relief for SRO residents, to adjust rent for some people from paying over 50% to paying 30% of their income. After failing to spend this money, a group of seniors, disabled people, and other members of the Senior and Disability SRO Workgroup, including Tenderloin People's Congress, Tenderloin Chinese Rights Association, and many more, showed up at your office on March 5. Mr. Sean Elsbernd agreed then to get back to us by March 19 with a clear timeline for spending the funds. We heard nothing. While the pandemic may have postponed this slightly, *it is unacceptable for the office of the elected Mayor to fail completely to respond to constituents and to follow through on commitments.*

We demand an immediate response. We demand that the \$1 million be spent to lower rents for some SRO residents from paying over 50% to paying 30% of their income.

You have a responsibility to follow through on your commitments and to execute the signed budget.

Please write to Freddy Martin at freddy@sdaction.org with your next steps.

Thank you.

Sincerely,

Jessica Lehman and Freddy Martin, Senior and Disability Action
Lorenzo Listana, SOMA Neighborhood Resident Council
Jordan Davis, Reggie Meadows, Liza Murawski, Tenderloin People's Congress, AHEAD
Committee
Representatives of the Senior & Disability SRO Workgroup

cc: Sean Elsbernd, Mayor's Chief of Staff
Kelly Kirkpatrick, Mayor's Budget Director
Abigail Stewart-Kahn, Director of HSH
Emily Cohen, Manager for Policy and Special Projects – HSH
Board of Supervisors

Jessica Lehman (she/her), Executive Director
Senior & Disability Action * www.sdaction.org

**** NOTE ON CORONAVIRUS CRISIS ****

If you are a senior or person with a disability in need of basic help right now, or an ally willing to offer help, please fill out [this mutual aid form](#).

SDA's physical office will be closed until further notice but our work continues. Please contact staff by email, or leave a voicemail at (415) 546-1333 and someone will get back to you.

Office of Mayor London Breed
City and County of San Francisco

May 26, 2020

Dear Mayor Breed,

SRO residents are hurting. Thousands of people have been struggling for years to pay for rents on small spaces. Many are seniors and people with disabilities and are getting by on a meager SSI or Social Security check. And now, with COVID, we are trying to shelter in place and stay safe while sharing bathrooms and common spaces. Because of the impact on the state budget, we are bracing for cuts to our already-meager checks and other vital social services.

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Sincerely,

Jessica Lehman and Freddy Martin, Senior and Disability Action
Lorenzo Listana, SOMA Neighborhood Resident Council
Jordan Davis, Reggie Meadows, Liza Murawski, Tenderloin People's Congress, AHEAD Committee
Representatives of the Senior & Disability SRO Workgroup

cc: Sean Elsbernd, Mayor's Chief of Staff
Kelly Kirkpatrick, Mayor's Budget Director
Abigail Stewart-Kahn, Director of HSH
Emily Cohen, Manager for Policy and Special Projects – HSH
Board of Supervisors

From: [William Jaeck](#)
To: [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Major, Erica \(BOS\)](#)
Subject: NO on #200375
Date: Thursday, May 28, 2020 8:59:16 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

My name is William Jaeck and I have been a resident and landlord in San Francisco for 27 years.

Please vote no on ordinance 200375 "Covid-19 Tenant" Protections.

While it is true that some tenants are enduring covid-19 related hardships, that does not mean that small property owners can or should permanently shoulder the responsibility for rent during the emergency. Landlords are people too, and we have financial obligations, like tenants, that we must pay even during the emergency. It simply is not reasonable or fair to assume that we can afford to provide housing at no cost, with no opportunity to ever be repaid. That is a likely outcome of this ordinance.

Thank you for helping defeat this unfair change to the administrative code.

Sincerely,
William Jaeck

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: MOD: "We can Delete Pubic Records during the Pandemic"
Date: Thursday, May 28, 2020 2:47:00 PM

From: Zach <zkarnazes@gmail.com>
Sent: Wednesday, May 27, 2020 4:31 PM
To: Monge, Paul (BOS) <paul.monge@sfgov.org>; Zou, Han (BOS) <han.zou@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: MOD: "We can Delete Pubic Records during the Pandemic"

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

See the email below. Just now responding to my 1/31/20 records request, almost 4 months late. And claiming the Disability Virtual Town Hall is not a public meeting so even though it was recorded, they deleted it. Amazing.

" It was not a meeting of a public decision-making body such as a Commission, which would be subject to requirements such as...public record requirements. "

What a nice loop hole.

– Zach Karnazes
 Disability Advocate | Journalist | Artist
<https://zkarnazes.wixsite.com/access/>

Please note: *While technology has improved a lot, computer accessibility aids are not a magic bullet for all chronic pain and disability needs. Using the computer hurts for me, always.*

My replies can take a while sometimes, depending on my pain levels and functional use of my hands. I appreciate your patience! Feel free to follow up with me if you don't get a reply.

My aids may leave typos in my message(s). Please let me know in your response if any part of my email needs clarifying or is confusing.

To help with confusion and disability, I ask that you please respond including the numbering system provided, if any is used.

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----- Forwarded message -----

From: **Kaplan, Deborah (ADM)** <deborah.kaplan@sfgov.org>

Date: Wed, May 27, 2020 at 3:39 PM

Subject: Response to 5-14-20 request

To: Zach <zkarnazes@gmail.com>

Cc: Bohn, Nicole (ADM) <nicole.bohn@sfgov.org>, Alzaghari, Iman (ADM)

<iman.alzaghari@sfgov.org>, Stephen Herman <annajoy1@aol.com>, hlpelzman@gmail.com

<hlpelzman@gmail.com>

Dear Mr. Karnazes,

I'm responding to your message dated 5/14/20 in which you ask for a response regarding the following matters:

1. Records requests. The MOD has begun to process the requested records, i.e. "grievances filed on my behalf". We will send you the results when they are completed.
2. The May 12 video recording was meant as a cross check for the accuracy of the captions provided and was not saved or retained by the Community Branch or MOD. However, MOD does have a raw and unedited transcript of the session. If you would like this, please let me know. The statement that the Town Hall was not a public meeting referred to the fact that this town hall was an informational session hosted by the San Francisco Emergency Operations Center for the purpose of disseminating information. It was not a meeting of a public decision-making body such as a Commission, which would be subject to requirements such as a specific advance notice period and other public record requirements.
3. Here are the past requests and complaints we are aware of from you, along with a brief description of their status:
 1. Multiple requests regarding the public notification provided by the Department of Public Works (DPW) about tree removals. This matter has been referred by MOD to DPW, and any further resolution of the matter should be dealt with by contacting DPW directly.
 2. Complaints against SFMTA regarding their complaint process and complaint hearing process. This matter has been referred by MOD to SFMTA, and any further resolution of the matter should be dealt with by contacting DPW directly.
 3. Complaint against SFMTA regarding the April 19th, 2018 MAAC meeting. Referred to SFMTA and resolution provided.
 4. Multiple complaints against the Department of Disability and Aging Services (DAS) regarding IHSS (Taskforce, Public Authority, and Mentorship Program), these were referred to DAS and resolutions were provided.
 5. Complaint against DAS regarding the Institute on Aging. Referred to DAS and

resolution was provided.

6. Complaint against SFMTA regarding the ADA compliance of the traction on MUNI bus ramp. This was referred to SFMTA and response was provided.
7. Complaint against SFMTA regarding the accessibility of the 3rd floor SFMTA bathroom. . Referred to SFMTA and resolution provided.
8. Curb Ramp requests for multiple locations. These were referred to the Department of Public Works and resolutions were provided. Some locations were **under RPD pending response from RPD**
9. Complaint against DAS regarding Meals on Wheels. Referred to DAS and resolution was provided.
10. Complaint against SFMTA regarding rideshare services with Paratransit. Referred to SFMTA and resolution provided.
11. Complaint against Sheriff's Department for harassment while laying down in a meeting room. This has been referred to the Sheriff's Department.
12. Requests regarding the San Francisco Public Library's (SFPL) Library by Mail program. These requests were referred to SFPL, and resolutions were provided.
13. Complaint filed against DAS regarding the Community Living Fund (CLF). Referred to DAS and it was determined that grievances were previously responded to by DAS.

Some of the issues you refer to seem to have been the subject of comments you have made during Mayor's Disability Council (MDC) meetings. The MDC and the Mayor's Office on Disability (MOD) are two distinct bodies. MOD is a City office whose primary charge is to oversee Citywide accessibility compliance. . Mayor's Disability Council members are volunteers appointed by the Mayor, not employees of the City or Commissioners with oversight of MOD as a department

Part of MOD's charge, however, is to provide administrative support and general advisement to the Council on the issues that the Council would like to address. The Council then can choose whether or not to provide specific accessibility-related recommendations to the Mayor, based on presentations from their public hearings and/or feedback to from the public.

Participating in public comment at an MCD meeting is not the same thing as filing an accessibility compliance complaint with MOD. While the Council as an entity can choose whether or not it would like to follow-up with a particular public comment, specific accessibility compliance concerns should be filed separately and directly with the agency responsible for the potential accessibility compliance oversight, and/or directly with MOD, for assistance in complaint facilitation and response dissemination.

If there is a particular accessibility compliance concern that you feel remains unaddressed, please follow the process to file this complaint. For your convenience, [the accessibility compliance complaint form is available here.](#)

Please let me know if you have additional questions or concerns.

Sincerely,

Deborah Kaplan
Deputy Director for Programmatic Access
Mayor's Office on Disability
City and County of San Francisco

Cc: Nicole Bohn, Director
Mayor's Office on Disability

Stephan Herman, Co-Chair
Mayor's Disability Council

Helen Pelzman, Co-Chair
Mayor's Disability Council

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Mayors Office on Disability Deleting Public Records
Date: Thursday, May 28, 2020 2:47:00 PM

From: Zach <zkarnazes@gmail.com>
Sent: Wednesday, May 27, 2020 6:27 PM
To: SOTF, (BOS) <sotf@sfgov.org>; Monge, Paul (BOS) <paul.monge@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Mayors Office on Disability Deleting Public Records

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Sunshine Ordinance and Board of Supervisors,

I'm very concerned to read that the Mayor's Office on Disability is deleting video records of public meetings happening.

The Mayor's Office on Disability has canceled all of their regular disability public meetings (which is odd, they won't consider hosting remote meetings) and is instead hosting "Virtual Town Hall" meetings. I asked for the video recording of the most recent one from 5/12/20. I attended this meeting via Zoom and **the recording light was on for the entire meeting.**

Please see MOD's response below. They're trying to find a loophole to say that these are not public meetings but "information sessions" and that the public video recordings can be deleted, (or as they say, "not retained").

I would like to file a Sunshine Ordinance complaint for this.

Thanks,
-Zach K.

– Zach Karnazes
Disability Advocate | Journalist | Artist
<https://zkarnazes.wixsite.com/access/>

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Date: Wed, May 27, 2020 at 3:39 PM

Subject: Response to 5-14-20 request

To: Zach <zkarnazes@gmail.com>

Cc: Bohn, Nicole (ADM) <nicole.bohn@sfgov.org>, Alzaghari, Iman (ADM) <iman.alzaghari@sfgov.org>, Stephen Herman <annajoy1@aol.com>, hlpelzman@gmail.com <hlpelzman@gmail.com>

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Please let me know if you have additional questions or concerns.

Sincerely,

Deborah Kaplan
Deputy Director for Programmatic Access
Mayor's Office on Disability
City and County of San Francisco

Cc: Nicole Bohn, Director
Mayor's Office on Disability

Stephan Herman, Co-Chair

Mayor's Disability Council

Helen Pelzman, Co-Chair
Mayor's Disability Council

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Locked out of MOD meeting (Re: Traveling Safely During Covid 19 Confirmation)
Date: Tuesday, May 19, 2020 9:44:00 AM

From: Zach <zkarnazes@gmail.com>
Sent: Saturday, May 16, 2020 1:54 PM
To: Kaplan, Deborah (ADM) <deborah.kaplan@sfgov.org>; MOD, (ADM) <mod@sfgov.org>; Bohn, Nicole (ADM) <nicole.bohn@sfgov.org>; Cityattorney <Cityattorney@sfcityatty.org>; Monge, Paul (BOS) <paul.monge@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: Cathy DeLuca <cathy@sfccommunityliving.org>; DPH-marie <marie@sfccommunityliving.org>; Kate Kuckro <kate@sfccommunityliving.org>; Hongyu Min <info@dredf.org>
Subject: Re: Locked out of MOD meeting (Re: Traveling Safely During Covid 19 Confirmation)

Dear MOD, Board of Supervisors, and City Attorney:

To Clarify:

I did not get an opportunity to leave a comment at the end of the meeting **during Q&A**.

This was unfortunate and problematic, since I had raised my hand, asked if I could speak on the call in the chat (I was told that I could at the end of the meeting), and even **waved my arms on camera**. I still did not get to speak until after the meeting had ended at 3pm and a lot of people left.

Additionally, I was told this meeting was **not being recorded** and that we would **not be given a recording of it**.

This is very problematic, as transparency and public records of public meetings during these times is imperative to the knowledge and well being of the public, especially those with disabilities. It is also extremely beneficial for those of us who are disabled and need help notetaking to have a recording.

I had a productive conversation with Cathy, who assured me the reason I didn't get to speak was due to technical difficulties. In future meetings I hope I will be allowed to speak.

I'm concerned about the censorship that is happening over Zoom with various city agencies that don't want critical public input or to provide public records (i.e. Mayors Office on Disability).

I'm also highly concerned that these meetings are **not being recorded or provided to the public**. I mentioned to Cathy that there could be a disclaimer at the beginning of the meeting, letting people know would be recorded. That should solve any privacy concerns.

MOD did in fact record their last meeting, but has failed to provide me a copy of it.

This is lack of transparency and public censorship is extremely concerning and problematic. I hope it improves as the weeks go on.

In the future, I ask that **MOD staff consult with me and disabled people in general about access**

issues instead of closing the matter and assuming "it all worked out."

Cathy gave an excellent presentation otherwise, and it was a very informative meeting.

– Zach Karnazes

Disability Advocate | Journalist | Artist

<https://zkarnazes.wixsite.com/access/>

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On 5/15/20, Kaplan, Deborah (ADM) <deborah.kaplan@sfgov.org> wrote:

> Thanks, Cathy. I'm happy to hear it all worked out.

>

> Deborah Kaplan

>

> From: Cathy DeLuca <cathy@sfcommunityliving.org>

> Sent: Friday, May 15, 2020 8:54 AM

> To: Kaplan, Deborah (ADM) <deborah.kaplan@sfgov.org>

> Cc: Zach <zkarnazes@gmail.com>; MOD, (ADM) <mod@sfgov.org>; Bohn, Nicole

> (ADM) <nicole.bohn@sfgov.org>; Cityattorney <Cityattorney@sfcityatty.org>;

> DPH-marie <marie@sfcommunityliving.org>; Kate Kuckro

> <kate@sfcommunityliving.org>

> Subject: Re: Locked out of MOD meeting (Re: Traveling Safely During Covid 19

> Confirmation)

>

> Hi Zach and others.

>

> Zach and I were able to talk yesterday. Community Living Campaign had some

> technical difficulties with our meeting. Because we were Zoombombed during

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> realize until after it had started. Thankfully, Zach was able to join us.

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> have more staff helping moderate. We got some good feedback from Zach about
> how to be more inclusive, and we'll be making changes for future meetings.
>
> Please let me know if there's any additional information I can help with!
> And thanks to everyone for their patience as we learn to navigate the
> virtual world together.
>
> Best,
> Cathy
>
> On Thu, May 14, 2020 at 3:19 PM Kaplan, Deborah (ADM)
> <deborah.kaplan@sfgov.org<mailto:deborah.kaplan@sfgov.org>> wrote:
> Hi Zach,
>
> The meeting is not an MOD hosted meeting. You should contact the Community
> Living Campaign about access to the meeting. We only sent out information
> about it and are not putting it on.
>
> Deborah Kaplan
>
> -----Original Message-----
> From: Zach <zkarnazes@gmail.com<mailto:zkarnazes@gmail.com>>
> Sent: Thursday, May 14, 2020 2:32 PM
> To: cathy@sfccommunityliving.org<mailto:cathy@sfccommunityliving.org>; MOD,
> (ADM) <mod@sfgov.org<mailto:mod@sfgov.org>>; Kaplan, Deborah (ADM)
> <deborah.kaplan@sfgov.org<mailto:deborah.kaplan@sfgov.org>>; Bohn, Nicole
> (ADM) <nicole.bohn@sfgov.org<mailto:nicole.bohn@sfgov.org>>; Cityattorney
> <Cityattorney@sfcityatty.org<mailto:Cityattorney@sfcityatty.org>>
> Subject: Locked out of MOD meeting (Re: Traveling Safely During Covid 19
> Confirmation)
>
>
> This message is from outside the City email system. Do not open links or
> attachments from untrusted sources.
>
>
>
> Dear MOD staff and SF City Attorney,
> I am getting a message that the meeting is locked by host right now
> - I cannot join. Am I being locked out of the disability meeting today?
>
> The meeting is happening now (2:30pm - 3:30pm)
>
> -Zach Karnazes

>
> On 5/14/20, Cathy DeLuca <no-reply@zoom.us<mailto:no-reply@zoom.us>> wrote:
>> Hi Zach Karnazes,
>>
>> Thank you for registering for "Traveling Safely During Covid 19".
>>
>> Please submit any questions to:
>> cathy@sfccommunityliving.org<mailto:cathy@sfccommunityliving.org>
>>
>> Date Time: May 14, 2020 02:30 PM Pacific Time (US and Canada)
>>
>> Join from PC, Mac, Linux, iOS or Android: Click Here to Join
>> Password: 123041
>> Note: This link should not be shared with others; it is unique to you.
>> Add to Calendar Add to Google Calendar Add to Yahoo Calendar
>>
>>
>> Or iPhone one-tap
>> US: +16699006833,,89778679836# or +12532158782,,89778679836# Or
>> Telephone:
>> Dial(for higher quality, dial a number based on your current
>> location):
>> US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or
>> +1 301
>> 715 8592 or +1 312 626 6799 or +1 929 436 2866 or 833 548 0276 (Toll
>> Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888
>> 475 4499 (Toll Free)
>> Meeting ID: 897 7867 9836
>> Password: 123041
>> International numbers available:
>> <https://us02web.zoom.us/j/kchLxf3KHP>
>>
>>
>>
>> You can cancel your registration at any time.
>>
>> [image]
>
>
> --
> – Zach Karnazes
> Disability Advocate | Journalist | Artist
> <https://zkarnazes.wixsite.com/access/>
>
> *Please note: ** While technology has improved a lot, computer accessibility

> aids are not a magic bullet for all chronic pain and disability needs.
> *Using the computer hurts for me, always.
> My replies can take a while sometimes, depending on my pain levels and
> functional use of my hands. I appreciate your patience! Feel free to follow
> up with me if you don't get a reply.
> My aids may leave typos in my message(s). Please let me know in your
> response if any part of my email needs clarifying or is confusing.
> To help with confusion and disability, I ask that you please respond
> including the numbering system provided, if any is used.
>
> *CONFIDENTIALITY NOTICE: The contents of this email message and any
> attachments are intended solely for the addressee(s) and may contain
> confidential and/or privileged information and may be legally protected from
> disclosure.*
>
>
> --
> Cathy DeLuca
> cell: 510-421-1034
> [Image removed by sender.]
> The Community Connector program builds networks of neighbors and friends who
> can be there for each other – plus have fun and get more active together.
> www.sfcommunityliving.org<<http://www.sfcommunityliving.org>>
> <https://www.facebook.com/CommunityLivingCampaign/>

– Zach Karnazes
Disability Advocate | Journalist | Artist
<https://zkarnazes.wixsite.com/access/>

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On Fri, May 15, 2020 at 9:05 AM Kaplan, Deborah (ADM) <deborah.kaplan@sfgov.org> wrote:

| Thanks, Cathy. I'm happy to hear it all worked out.

Deborah Kaplan

From: Cathy DeLuca <cathy@sfccommunityliving.org>

Sent: Friday, May 15, 2020 8:54 AM

To: Kaplan, Deborah (ADM) <deborah.kaplan@sfgov.org>

Cc: Zach <zkarnazes@gmail.com>; MOD, (ADM) <mod@sfgov.org>; Bohn, Nicole (ADM) <nicole.bohn@sfgov.org>; Cityattorney <Cityattorney@sfcityatty.org>; DPH-marie <marie@sfccommunityliving.org>; Kate Kuckro <kate@sfccommunityliving.org>

Subject: Re: Locked out of MOD meeting (Re: Traveling Safely During Covid 19 Confirmation)

Hi Zach and others.

Zach and I were able to talk yesterday. Community Living Campaign had some technical difficulties with our meeting. Because we were Zoombombed during our first meeting, we set up extra security measures for yesterday's meeting. Unfortunately, we inadvertently locked the meeting and didn't realize until after it had started. Thankfully, Zach was able to join us.

We also had some difficulties moderating participation, due to our inexperience with Zoom meetings of this type. In future meetings, we will have more staff helping moderate. We got some good feedback from Zach about how to be more inclusive, and we'll be making changes for future meetings.

Please let me know if there's any additional information I can help with! And thanks to everyone for their patience as we learn to navigate the virtual world together.

Best,
Cathy

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Deborah Kaplan

-----Original Message-----

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Sent: Thursday, May 14, 2020 2:32 PM

To: cathy@sfccommunityliving.org; MOD, (ADM) <mod@sfgov.org>; Kaplan, Deborah (ADM) <deborah.kaplan@sfgov.org>; Bohn, Nicole (ADM) <nicole.bohn@sfgov.org>; Cityattorney <Cityattorney@sfcityatty.org>

Subject: Locked out of MOD meeting (Re: Traveling Safely During Covid 19 Confirmation)

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The meeting is happening now (2:30pm - 3:30pm)

-Zach Karnazes

On 5/14/20, Cathy DeLuca <no-reply@zoom.us> wrote:

> Hi Zach Karnazes,

>

> Thank you for registering for "Traveling Safely During Covid 19".

>

> Please submit any questions to: cathy@sfccommunityliving.org

>

> Date Time: May 14, 2020 02:30 PM Pacific Time (US and Canada)

>

> Join from PC, Mac, Linux, iOS or Android: Click Here to Join

> Password: 123041

> Note: This link should not be shared with others; it is unique to you.

> Add to Calendar Add to Google Calendar Add to Yahoo Calendar

>

>

> Or iPhone one-tap

> US: +16699006833,,89778679836# or +12532158782,,89778679836# Or

> Telephone:

> Dial(for higher quality, dial a number based on your current location):

> US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or

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> 715 8592 or +1 312 626 6799 or +1 929 436 2866 or 833 548 0276 (Toll

> Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888

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>

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cell: 510-421-1034



The Community Connector program builds networks of neighbors and friends who can be there for each other – plus have fun and get more active together.

www.sfcommunityliving.org

<https://www.facebook.com/CommunityLivingCampaign/>

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Care Facility Follow-Up
Date: Wednesday, May 27, 2020 8:16:00 AM
Attachments: [SDA letter to DPH May 26.pdf](#)

From: Jessica Lehman <jessica@sdaction.org>
Sent: Tuesday, May 26, 2020 5:52 PM
To: Bennett, Ayanna (DPH) <ayanna.bennett@sfdph.org>
Cc: Colfax, Grant (DPH) <grant.colfax@sfdph.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; McSpadden, Shireen (HSA) <shireen.mcspadden@sfgov.org>; Bohn, Nicole (ADM) <nicole.bohn@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Care Facility Follow-Up

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Ayanna Bennett, MD
 Department of Public Health
 City & County of San Francisco

May 26, 2020

Dear Dr. Bennett:

Thank you so much for participating in the Town Hall hosted by Senior & Disability Action on May 14. We appreciate your time and your open, genuine responses to our key questions.

Prior to planning the Town Hall, we sent a letter to Mayor Breed and DPH on April 20, 2020 containing a list of actions that our community needs DPH to take, including:

- Immediately test ALL staff and residents of any facility with any confirmed or suspected case of COVID-19. Facilities include Laguna Honda Hospital, other skilled nursing facilities, assisted living facilities, board and care homes, and other long-term care facilities, as well as homeless shelters and jails.
- Offer testing *on demand* of staff and residents of any congregate setting, including SROs.
- Regularly post a list of all congregate facilities that details the number of cases and deaths of staff and residents.
- If a family member or friend can house a resident of a facility during the crisis, ensure that they receive all supports needed, including 24-hour care if necessary, and ensure that they can return to the facility afterwards if needed.

- Provide personal protective equipment (PPE) for staff of all facilities.

Unfortunately, we have not yet received a response to the letter, nor clear indication of DPH's actions or intentions in these areas. We are relieved to hear about DPH's plans to test residents and staff at skilled nursing facilities but have asked for more detailed information. We ask you to clarify DPH's activity on those points.

Based on the Town Hall and circumstances that have developed since that initial letter to DPH, we ask that DPH:

- Provide information on which facilities have already received testing for COVID-19 and **provide a timeline with start and end dates for testing** of staff and residents of ALL care facilities. Facilities should include Laguna Honda Hospital, other skilled nursing facilities, assisted living facilities, board and care homes, and other long-term care facilities, as well as homeless shelters and jails.
 - Offer testing *on demand* of staff and residents of any congregate setting, including SROs.
 - **Regularly post a list of all long-term care facilities** that details the number of cases and deaths of staff and residents, along with tests conducted and **including demographic information**.
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We are grateful to have connected with you via the Town Hall, and to have opened what we hope will be a productive dialogue going forward. As we stated at the Town Hall, we all share an interest in ensuring the safety and longevity of seniors and people with disabilities. When community groups and residents work directly with City and County staff, we believe we will achieve the best results. We ask you to respond to the points raised at the Town Hall and in this letter by next Tuesday, June 2.

Thank you for working to support the health of all San Franciscans, including those residing in congregate care settings, and all seniors and people with disabilities.

Sincerely,

Betty Traynor, Board President
Jessica Lehman, Executive Director
Senior and Disability Action

cc: Grant Colfax, MD
Mayor London Breed

Nicole Bohn, Mayor's Office on Disability
Shireen McSpadden, Department of Disability and Aging Services
Board of Supervisors

Jessica Lehman (she/her), Executive Director
Senior & Disability Action * www.sdaction.org

**** NOTE ON CORONAVIRUS CRISIS ****

If you are a senior or person with a disability in need of basic help right now, or an ally willing to offer help, please fill out [this mutual aid form](#).

SDA's physical office will be closed until further notice but our work continues. Please contact staff by email, or leave a voicemail at (415) 546-1333 and someone will get back to you.



1360 Mission St., Suite 400
San Francisco, CA 94103
415-546-1333
www.sdaction.org

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City & County of San Francisco

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Sincerely,

Betty Traynor, Board President
Jessica Lehman, Executive Director
Senior and Disability Action

cc: Grant Colfax, MD
Mayor London Breed
Nicole Bohn, Mayor's Office on Disability
Shireen McSpadden, Department of Disability and Aging Services
Board of Supervisors

From: [Kyra Worthy](#)
To: [Yee, Norman \(BOS\)](#)
Cc: [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Scott, William \(POL\)](#); [Calvillo, Angela \(BOS\)](#); [Jeremy Wallenberg; communications@sfsafe.org](#)
Subject: Request to Make Citizen Police Advisory Board Meetings Virtual
Date: Tuesday, May 26, 2020 2:16:57 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.



850 Bryant Street
San Francisco
California 94103

Phone:
(415) 673-SAFE
or
(415) 553-1984

Fax:
(415) 553-1967

www.sfsafe.org

*A Community
Crime Prevention
Organization
sponsored in cooperation
with the San Francisco
Police Department*

Tuesday, May 26th, 2020

Supervisor Yee, Board President
San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, Ca 94102-4689

Dear Board President Yee:

On behalf of San Francisco SAFE, Inc. (Safety Awareness for Everyone), we would like to make the following formal request to the Board of Supervisors.

SAFE is a community crime prevention and public safety organization that works in partnership with the San Francisco Police Department and other City agencies to serve the diverse communities of San Francisco and bring community members together to improve the quality of life of all our local neighborhoods.

As part of the public safety resources that we provide for the broader community, we administer three important community driven monthly meetings, the Community Police Advisory Boards (CPAB's) for each SFPD station, which are comprised of community members who live and / or work within a specific geographical police district, Citywide CPAB Meetings, which are comprised of 2 representatives from each station CPAB, as well as many SAFE organized community engagement and public safety meetings district by district, neighborhood and citywide.

Due to the COVID-19 public health crisis, including social distancing requirements and other protocols put in place by the City's public health orders, we would like to request from the Board of Supervisors that going forward SAFE be allowed to host both CPAB and SF SAFE community meetings virtually until we are able to meet in person once again.

We appreciate your assistance in this matter and your leadership on behalf of all communities in San Francisco.

Thank you.

=====
Kyra Worthy
Executive Director
San Francisco SAFE
kyra@sfsafe.org

CC: Members of the San Francisco Board of Supervisors, Clerk of the Board of Supervisors, San Francisco Police Department

--

Kyra Worthy
Executive Director
San Francisco SAFE, Inc.
Hall of Justice

850 Bryant Street | Room 135
San Francisco, Ca 94103
(415) 553-1984
www.sfsafe.org

From: [Richie Greenberg Press Room](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Please distribute to the full board re: We Must Call In the Federal Government Now
Date: Tuesday, May 26, 2020 10:28:13 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

CALL IN THE FEDS NOW

RAMPANT DRUG DEALING IN SAN FRANCISCO REQUIRES FEDERAL INTERVENTION

San Francisco's city hall leadership has lost control, effectively surrendered. It's time for federal intervention.

Rampant open-air drug dealing supplies addicts 24 hours a day. Exponential homelessness growth, tent encampments, human waste, needles and debris on sidewalks, criminals with free range to commit mayhem on our city streets, terrorized residents fearful to leave their own homes, and lack of resolve from city hall leadership- all undeniably outrageous; the lawlessness must not continue. Drug dealers' business is thriving and tramples the rule of law.

Though many neighborhoods of San Francisco have remained unscathed til now, the homelessness crisis fueled by drug addiction and mass influx of drug dealers supplying them is creeping further into the normally quiet districts. City hall's leaders lack any serious plan; years of denial and arrogance, avoidance, rampant corruption, and no accountability exacerbate the crisis. The Covid-19 pandemic has clearly accelerated this tragedy, during this perfect storm, creating massive new needs and drastically straining the existing resources of San Francisco's government.

REGAINING CONTROL OF OUR STREETS, NOW:

- 1) The federal government must be called in. San Francisco's city leadership has lost control and has effectively surrendered our streets to drug dealers. The mayor is outgunned and unwilling to take a stand against this unfolding human tragedy. The city's board of supervisors turns a blind eye. Deployment of a FEMA team to oversee operations on several fronts is now absolutely crucial.
- 2) The national guard must be activated. Safety perimeters must be established in the Tenderloin neighborhood of District 6, as well as at BART and MUNI stations, sidewalks near transit entrances.
- 3) A curfew must be imposed in the most crime-ridden and lawless neighborhoods of the Tenderloin, SOMA, parts of the Mission and other overrun neighborhoods.
- 4) We must call in federal agencies such as the Department of Justice, the FBI, US Marshal Service, DEA, ATF, ICE and more, in coordination with San Francisco Police Department and Sheriffs Department, to bring our city back under control. San Francisco cannot and must no longer be a haven for drug dealers.

5) A temporary drug detox center must be established to monitor and guide those through the withdrawal process from opioids, alcohol, cocaine, methamphetamine and fentanyl, as the distribution of drugs will be halted.

The quality of life of our dear San Francisco residents is the utmost importance. Life-long residents, hard working taxpayers and contributors to our city, as well as our families with children, the elderly and disabled, small business owners, we each have been suffering due to the appalling degrading of conditions on city streets.

Our safety, health and well-being must restored and protected.

RICHIE GREENBERG

MAY 26TH, 2020

press@richiegreenberg.org

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: STOP IT ALREADY!
Date: Thursday, May 21, 2020 2:50:00 PM

-----Original Message-----

From: Angela Tickler <tickl1home@yahoo.com>
Sent: Tuesday, May 19, 2020 9:18 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: STOP IT ALREADY!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Clean up The City!

Stop focusing on taking away parking and closing streets and please try FOCUSING on the much larger problems of homelessness, their impact on quality of life, the rise in petty crime, that shoplifting will soon force Walgreen's, other chains, and many independent stores out of business.

Stop using this City as a springboard to some other elected position and do your JOB which is to govern and legislate in a way that ACTUALLY improves the quality of life of your constituents, in a City plagued by filth, crime, potholes, and fed up residents.

Read the room...

Sent from my iPhone

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Ghetto-izing San Francisco....WHY?
Date: Wednesday, May 20, 2020 8:13:00 AM

From: chris w <dragonflysfo@gmail.com>
Sent: Tuesday, May 19, 2020 12:37 PM
To: daniel.rosiak@sfgov.org; Rainsford, Nicholas (POL) <Nicholas.Rainsford@sfgov.org>
Cc: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; sfpdcommunityrelations@sfgov.gov; sfpd@sfgov.org
Subject: Ghetto-izing San Francisco....WHY?

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

As a San Franciscan Property Taxpayer and Resident for over 10 years, I am discouraged in the direction and management of this once "beautiful City being GHETTO- IZING"!
We Silent Majority of Residents and Taxpayers may not "yell and lobby" as hard as the Homeless and nonviolent Criminals "INVADING OUR CITY" but we are the Law Abiding and Contribute to the city REVENUE AND BUDGET!...WHY ARE WE NOT GETTING THE FULL SERVICES OF THE CITY?
We should not Encourage MORE Homeless and Criminals into the City by advertising all the benefits for FREE from hotel rooms to tents to camping out on City Hall Grounds...that is just CRAZY and DOESNT MAKE SENSE...for LAW AND ORDER!!
NO more Double STANDARDS to these "FREE LOADERS" that just TAKE TAKE and PISS AND SHIT and DISRESPECT THE City's Neighborhoods!...ENOUGH IS ENOUGH!
Million Dollar Homes but go outside into "GHETTO LIKE ENVIRONMENT" is NOT SAFE and HEALTHY and LESSEN THE QUALITY OF LIFE !!
I live by Ocean Ave and City College, in Ingleside and it was transitioning better 10 years ago, from crime ridden ghetto image, but NOW...the HOMELESS and Crime that was normally in Downtown is moving out FREELY by PUBLIC TRANSIT to the County!!
WHY?...WE NEED TO TAKE BACK OUR CITY/COUNTY....BLOCK BY BLOCK, Neighborhood by Neighborhood, District by District!
But we need the City to be "PROACTIVE" and help the SILENT MAJORITY of Law Abiding Citizens with more Patrols (especially at night) when those "Zombies" come out and "test and trash " the neighborhoods..and we all wake up to Daily Cleaning and Shooing away the Homeless trying to "set up their turfs"!
Using the Pandemic Excuses is not a reason to "Let Go of LAW AND ORDER"!
Otherwise this downturn movements and lack of response will turn this city into a GHETTO, values of quality of Life will force more Good People and Tourists Away, then city revenues will be reduced..Your Paycheck and Layoffs!!

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: The Hunters Point Community Biomonitoring Program is establishing cause and effect relationships...
Date: Tuesday, May 26, 2020 8:43:00 AM

From: Ahimsa Porter Sumchai MD NSCA-CPT <ahimsaportersumchaimd@comcast.net>
Sent: Monday, May 25, 2020 11:51 AM
To: Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>
Subject: Fwd: The Hunters Point Community Biomonitoring Program is establishing cause and effect relationships...

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Ahimsa Porter Sumchai MD - Golden State MD Health & Wellness

<http://www.AhimsaPorterSumchaiMD.com/#about>



----- Original Message -----

From: Ahimsa Porter Sumchai MD <asumchai@gmail.com>

To: Clinic HP Biomonitoring Medical Screening <HPBiomonitoring@Comcast.net>, Ahimsa Porter Ahimsa Porter Sumchai MD NSCA-CPT <AhimsaPorterSumchaiMD@Comcast.net>

Date: May 25, 2020 at 11:40 AM

Subject: The Hunters Point Community Biomonitoring Program is establishing cause and effect relationships...

<https://medium.com/@asumchai/the-hunters-point-community-biomonitoring-program-is-establishing-cause-and-effect-relationships-ba36b9ed494f>

Ahimsa Porter Sumchai MD
asumchai@gmail.com

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Subject: FW: Why are toxic herbicides being added to the environment during the pandemic? (Or at any time?)
Date: Thursday, May 21, 2020 3:14:00 PM

From: SF Forest <sfforestnews@gmail.com>
Sent: Thursday, May 21, 2020 3:03 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Cc: Raphael, Deborah (ENV) <deborah.raphael@sfgov.org>; Geiger, Chris (ENV) <chris.geiger@sfgov.org>; Environment, ENV (ENV) <environment@sfgov.org>
Subject: Re: Why are toxic herbicides being added to the environment during the pandemic? (Or at any time?)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed and the Board of Supervisors,

Further to our letter of 5/21/2020, we attach a photograph of the pesticide application notice for Bernal Hill.

Sincerely,
 San Francisco Forest Alliance

San Francisco Forest Alliance is a 501(c)4 not-for-profit organization with a mission of inclusive environmentalism. We fight to protect our environment through outreach and providing information. We oppose the unnecessary destruction of trees, oppose the use of toxic herbicides in parks and public lands, and support public access to our parks and conservation of our tree canopy. We stand for transparency in the use of public funds.

On Thu, May 21, 2020 at 2:57 AM SF Forest <sfforestnews@gmail.com> wrote:

Dear Mayor Breed, and Members of the San Francisco Board of Supervisors,

San Francisco Forest Alliance opposes the unjustifiable practice of spraying toxic herbicides in our parks and on watershed under any circumstances. In this, we are in agreement with opinions of many doctors and scientists.

We have just learned that a pesticide application is scheduled to take place on Bernal Hill during the week of 5-12 - 5-19-2020.

Roundup (glyphosate) and Milestone (aminopyralid) are to be used.

By now roughly 52,500 plaintiffs have brought legal claims against Bayer alleging that exposure to Monsanto's glyphosate-based herbicides such as Roundup caused them or their loved ones to

develop non-Hodgkin's lymphoma (NHL). They allege Monsanto was aware of the risks and should have warned consumers, but instead sought to manipulate the scientific record and regulators. In all of the three trials which have taken place so far, Monsanto was found guilty. The punitive damages awarded by the jury in the third trial was \$2 billion.

Milestone is an incredibly persistent pesticide that was actually prohibited by New York for contamination risk to the water table. (<https://www.motherearthnews.com/organic-gardening/milestone-herbicide-contamination-creates-dangerous-toxic-compost>) These toxic herbicides are to be used against pea and wild radish - neither of which causes non-Hodgkin's lymphoma, or any other cancers for that matter.

It is especially appalling that the spraying would be done during the time of the pandemic, when the hazards of pesticides may be amplified. Threats to the immune and respiratory systems posed by pesticides are likely to make those exposed more susceptible to the coronavirus. (<https://www.ehn.org/toxic-chemicals-coronavirus-2645713170.html?emci=29ca382c-9685-ea11-a94c-00155d03b1e8&emdi=60a8736a-8f88-ea11-86e9-00155d03b5dd&ceid=331439>). Of course the safety of workers should be carefully considered.

Herbicide application is not an essential operation. These applications should not be allowed at this time.

Sincerely,
San Francisco Forest Alliance

San Francisco Forest Alliance is a 501(c)4 not-for-profit organization with a mission of inclusive environmentalism. We fight to protect our environment through outreach and providing information. We oppose the unnecessary destruction of trees, oppose the use of toxic herbicides in parks and public lands, and support public access to our parks and conservation of our tree canopy. We stand for transparency in the use of public funds.

From: [Board of Supervisors. \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Regarding DGO 11.07 at Police Commission meeting 5/20/2020
Date: Thursday, May 21, 2020 2:59:00 PM
Attachments: [Letter to Police Commission on DGO 11.07 \(05_20_2020\).pdf](#)

From: Leah Edwards <l.edwards@lwvsf.org>
Sent: Wednesday, May 20, 2020 4:59 PM
To: SFPD, Commission (POL) <SFPD.Commission@sfgov.org>
Cc: Taylor, Damali (POL) <damali.a.taylor@sfgov.org>; Hamasaki, John (POL) <john.hamasaki@sfgov.org>; Elias, Cindy (POL) <cindy.elias@sfgov.org>; Brookter, Dion-Jay (POL) <dionjay.brookter@sfgov.org>; petradejesus@comcast.net; Youngblood, Stacy (POL) <Stacy.A.Youngblood@sfgov.org>; Lohaus, Phillip (POL) <phillip.lohaus@sfgov.org>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; SFPD, Chief (POL) <sfpdchief@sfgov.org>; Scott, William (POL) <william.scott@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; CABRERA, ALICIA (CAT) <Alicia.Cabrera@sfcityatty.org>; Tugbenyoh, Mawuli (HRD) <mawuli.tugbenyoh@sfgov.org>
Subject: Regarding DGO 11.07 at Police Commission meeting 5/20/2020

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Dear Police Commissioners,

The League of Women Voters of San Francisco is advocating for the Police Commission to concur with the DOJ findings and recommendations in order to rebuild community trust and achieve the SF Police Departmental goals of eliminating bias and the perceptions of bias within the SFPD.

We urge this body to ensure the policy language in DGO 11.07 is clear that the SFPD will not tolerate discrimination, harassment and retaliation.

For your consideration please see the attached letter.

Thank you for your attention on this matter and the opportunity to provide our urgent concerns to maintain the equitable public safety of our city.

Thanks,
Leah Edwards



May 20, 2020

VIA E-MAIL

San Francisco Police Commission
1245 3rd Street
San Francisco, CA 94158

**RE: DGO 11.07 —Concur with Cal DOJ recommendations on Prohibiting
Discrimination, Harrassment and Retaliation policy**

Dear Police Commissioners,

The League of Women Voters of San Francisco wants to express our support of the California Department of Justice (hereafter “Cal DOJ”) concerns over the policy language in DGO¹ 11.07² that currently limits reporting of internal complaints to 180 days, rather than the one year provision provided by state law.³

Excerpt from Cal DOJ’s March 4th, 2020 report regarding DGO 11.07:⁴

For example, during Phase II, DHR⁵ rejected Cal DOJ’s suggested changes to a provision of DGO 11.07, Prohibiting Discrimination, Harassment, and Retaliation. As background, the Bias Working Group met on several occasions to provide input and receive feedback regarding the DGO

¹ Department General Orders

² DGO 11.07 Prohibiting Discrimination, Harrassment and Retaliation (Rev. 01/03/20)

<https://sfgov.org/policecommission/sites/default/files/Documents/PoliceCommission/PoliceCommission052020-DGO11.07ProhibitingDiscriminationapproved011520.pdf>

³ California Fair Employment and Housing Act, Government Code section 12940 et seq.

⁴ See Page 8 of the *San Francisco Police Department Collaborative Reform Initiative: Phase II - 18 month Progress Report*.

<https://oag.ca.gov/system/files/attachments/press-docs/Final%20Hillard%20Heintze%20Phase%20II%20Report%20for%20the%20San%20Francisco%20Police%20Department-1.pdf>

⁵ San Francisco Department of Human Resources

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between June and November 2019. **This is a critical policy, as it makes clear that SFPD will not tolerate – and will encourage internal reporting of – discrimination, harassment and retaliation** [emphasis added]. On Cal DOJ’s recommendation, SFPD made a request to DHR to change the timeframe for reporting internal complaints from 180 days to one year to align with state law under the California Fair Employment and Housing Act, Government Code section 12940 et seq. But DHR prevented SFPD from extending the internal time period for accepting complaints to one year in its policy, apparently concerned about the City of San Francisco’s potential liability at the cost of quashing legitimate complaints of discrimination, harassment, and retaliation. Although this policy was adopted by the Police Commission on January 15, 2020, we recommend, in order to get in compliance with contemporary standards, that the City change its policy to accept internal complaints for up to one year from the last date of the alleged act of discrimination, harassment, or retaliation. In Phase III, DHR will need to work more collaboratively with SFPD to implement several recommendations especially within the Recruitment, Hiring, and Personnel Practices Recommendations.

Without this amendment to DGO 11.07, we strongly believe that the SFPD would fail in compliance with resolving Findings 28, 36, 69 and no meeting Recommendation 69.1 from the U.S. Department of Justice’s Collaborative Initiative Reform recommendations:⁶

Finding 28⁷

The SFPD’s failure to fully and adequately address incidents of biased misconduct contributed to a perception of institutional bias in the department.

⁶ See U.S. Department of Justice’s Collaborative Initiative Reform: An Assessment of the San Francisco Police Department. October 2016.

<http://sanfranciscopolice.org/sites/default/files/Documents/PoliceDocuments/An%20Assessment%20of%20the%20San%20Francisco%20Police%20Department%20-%20October%202016.pdf>

⁷ See page 81 in the U.S. Department of Justice’s Collaborative Initiative Reform: An Assessment of the San Francisco Police Department.

Finding 36⁸

The SFPD does not have an organizational performance approach to evaluating the impact of policies, practices, and procedures aimed at reducing bias within the department.

Finding 69⁹

The SFPD does not consistently apply the principles of procedural justice

Recommendation 69.1¹⁰

SFPD leadership should examine opportunities to incorporate procedural justice into the internal discipline process, placing additional importance on values adherence rather than adherence to rules. The Police Commission, OCC, IAD, and POA leadership should be partners in this process.

We urge that the Police Commission concur with these DOJ findings and recommendation as reiterated by Cal DOJ as this will make clear that SFPD will not tolerate discrimination, harassment and retaliation.

Thank you for your attention on this matter and hearing our urgent concerns. We look forward to engaging in continued discussions on these recommendations. Please contact Leah Edwards, President of the League of Women Voters of San Francisco, at l.edwards@lwvsf.org or 415-989-8683.

Sincerely,

Leah Edwards
President
League of Women Voters of San Francisco

⁸ See page 85 in the U.S. Department of Justice's Collaborative Initiative Reform: An Assessment of the San Francisco Police Department.

⁹ See page 166 in the U.S. Department of Justice's Collaborative Initiative Reform: An Assessment of the San Francisco Police Department.

¹⁰ See page 166 in the U.S. Department of Justice's Collaborative Initiative Reform: An Assessment of the San Francisco Police Department.

CC:

Vice President Damali Taylor, San Francisco Police Commission
Commissioner Petra DeJesus, San Francisco Police Commission
Commissioner John Hamasaki, San Francisco Police Commission
Commissioner Cindy Elias, San Francisco Police Commission
Commissioner DionJay Brookter, San Francisco Police Commission
Sergeant Stacy Youngblood, Secretary, San Francisco Police Commission
Phillip Lohaus, San Francisco Police Commission
Chief of Police William Scott, San Francisco Police Department
Mawuli Tugbenyoh, Chief of Policy, SF Department of Human Resources
Alicia Cabrera, Deputy City Attorney, City Attorney's Office
San Francisco Mayor London Breed
San Francisco Board of Supervisors

From: [Board of Supervisors. \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Regarding DGO 5.03 at Police Commission meeting 5/20/2020
Date: Thursday, May 21, 2020 2:58:00 PM
Attachments: [Letter to Police Commission on DGO 5.03 \(05_20_2020\).pdf](#)

From: Leah Edwards <l.edwards@lwvssf.org>
Sent: Wednesday, May 20, 2020 4:59 PM
To: SFPD, Commission (POL) <SFPD.Commission@sfgov.org>
Cc: Taylor, Damali (POL) <damali.a.taylor@sfgov.org>; Hamasaki, John (POL) <john.hamasaki@sfgov.org>; Elias, Cindy (POL) <cindy.elias@sfgov.org>; Brookter, Dion-Jay (POL) <dionjay.brookter@sfgov.org>; petradejesus@comcast.net; Youngblood, Stacy (POL) <Stacy.A.Youngblood@sfgov.org>; Lohaus, Phillip (POL) <phillip.lohaus@sfgov.org>; Kilshaw, Rachael (POL) <rachael.kilshaw@sfgov.org>; SFPD, Chief (POL) <sfpdchief@sfgov.org>; Scott, William (POL) <william.scott@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; CABRERA, ALICIA (CAT) <Alicia.Cabrera@sfcityatty.org>
Subject: Regarding DGO 5.03 at Police Commission meeting 5/20/2020

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Dear Police Commissioners,

The League of Women Voters of San Francisco is advocating for the Police Commission to achieve community-policing goals and provide a policy that addresses officer identification at all levels of engagement in order to rebuild community trust and achieve SFPD's mission of eliminating bias and the perceptions of bias within the department.

For your consideration please see the attached letter with our proposed amendment to DGO 5.03 Investigative Detentions.

Thank you for your attention on this matter and the opportunity to provide our urgent concerns to maintain the equitable public safety of our city.

Thanks,
Leah Edwards



May 20, 2020

VIA E-MAIL

San Francisco Police Commission
1245 3rd Street
San Francisco, CA 94158

RE: DGO 5.03 Investigative Detentions – Officer Identification

Dear San Francisco Police Commissioners.

On behalf of the League of Women Voters of San Francisco, we thank Police Commissioners Cindy Elias and Damali Taylor, Chief of Police William Scott, Commander Teresa Ewins, Samara Marion of the Department of Police Accountability, Rebecca Young and Brian Cox of the SF Public Defender's Office, Julie Traun of the SF Bar Association, SF Youth Commissioner Rome Jones, Sheryl Evans Davis of the SF Human Rights Commission, and all the dedicated community members for participation in the Executive Sponsor Bias Working Group. The progress we have made is a direct result of our collaboration and continued commitment to achieving the established reform goals.

In keeping with the principles of community policing,¹ the League of Women Voters of San Francisco (hereafter “the League”) insists that the Police Commission evaluate the impact of DGO 5.03² within the framework of reducing bias and the

¹ LWVSF's Community Policing position: We strongly support the San Francisco Police Department's primary role of law enforcement and crime prevention. Strengthening the relationship with the many communities within the city is vital to this primary objective. We encourage outreach and communication with the public in order to foster this relationship. This should include personal contact, visibility, public meetings, meetings with officers, access to Department information and activities via the internet as well as methods for those who do not have access to the internet.

<https://lwvsf.org/social-policy-positions#0d9cba54-134d-4776-a576-ea358eb27c78>

² DGO 5.03 Investigative Detentions (Rev. 1/24/2020)

<https://sfgov.org/policecommission/sites/default/files/Documents/PoliceCommission/PoliceCommission052020-DGO5.03draftmeetandconfer.pdf>

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perceptions of bias. Moreover, the League urges the Police Commission to adopt a policy that alleviates potential confusion created by the current discrepancy in the San Francisco Police Department (hereafter “SFPD”) practices and Department General Orders, as they pertain to officer identification.

The League requests that the Police Commission amend the draft policy to include language that supports officer identification, in writing, at all levels of engagement.

The current draft policy indicates that business cards be provided, “upon request” rather than “offered.”³ The League feels this language falls short of the policy reform goals established by the 21st Century Policing Task Force Recommendation 2.11 and Action Item 2.11.1, where the Task Force recommendation offers the necessary clarity that business cards are easily distributed in all encounters.⁴

It is in the interest of public safety for the SFPD policy to mandate the "offer" of officer identification at all levels of engagement.

We recommend, the Commission amend DGO 5.03 as follows:⁵

³ See “C. CERTIFICATE OF RELEASE” and “E. CONSENSUAL ENCOUNTERS” under “II. Procedures” in the first page of DGO 5.03 Investigative Detentions (Rev. 1/24/2020)
<https://sfgov.org/policecommission/sites/default/files/Documents/PoliceCommission/PoliceCommission052020-DGO5.03draftmeetandconfer.pdf>

⁴ See in page 27 of the *Final Report of the President’s Task Force on 21st Century Policing* from 2015:
https://cops.usdoj.gov/pdf/taskforce/taskforce_finalreport.pdf

2.11 Recommendation: Law enforcement agencies should adopt policies requiring officers to identify themselves by their full name, rank, and command (as applicable) and provide that information in writing to individuals they have stopped. In addition, policies should require officers to state the reason for the stop and the reason for the search if one is conducted.

2.11.1 Action Item: One example of how to do this is for law enforcement officers to carry business cards containing their name, rank, command, and contact information that would enable individuals to offer suggestions or commendations or to file complaints with the appropriate individual, office, or board. These cards would be easily distributed in all encounters.

⁵ See “C. CERTIFICATE OF RELEASE” and “E. CONSENSUAL ENCOUNTERS” under “II. Procedures” in the first page of DGO 5.03 Investigative Detentions (Rev. 1/24/2020)
<https://sfgov.org/policecommission/sites/default/files/Documents/PoliceCommission/PoliceCommission052020-DGO5.03draftmeetandconfer.pdf>

E. CONSENSUAL ENCOUNTERS. For consensual encounters, members shall ~~provide, if requested~~ “offer”:

- a. the member’s name, star number, and assignment. (SEE DGO 2.01, General Rules of Conduct, Rule 14)
- b. written information regarding the filing of a commendation or complaint that includes SFPD’s and DPA’s website addresses. (SEE DGO 2.04, Complaints Against Officers, Change upon request to offer

The League feels it is unreasonable for the burden in an internal department policy to be shifted onto the community members. Requiring the community member to "request" identification shifts the responsibility away from the officer and limits accountability in situations where biased policing is at issue. The failure to enact a policy that mandates the “offer” of business cards also conveys a message that officers may act with impunity during the most benign levels of community engagements. The League feels strongly that providing officer identification should be part of the baseline level of policing as a step for rebuilding community trust.

Additionally, the mission of the Police Commission is to set policy for the SFPD, not the community. The current draft policy language that mandates the “request” by the community member, seems to fall outside the scope of this oversight body. Therefore, we request that the language be amended to provide the necessary oversight function for the SFPD and not have the onus of officer identification be on the community member.

The current draft policy creates confusion for the officer and provides opportunity for disparate treatment in consensual encounters⁶

As a means of complying with reform standards on officer identification, the SFPD has recently reformed its procedural practices on when it issues Field Interview cards and Certificate of Release forms for those encounters that rise to the level of investigative detentions. However, the current draft policy DGO 5.03 does little to alleviate confusion over how officers are expected to engage with community members in consensual encounters, and therefore creates discrepancies with how

⁶ Refer to consensual encounters in DGO 5.03.

officers engage with witnesses, victims, and juveniles. Currently, only victims are provided with a business card without their express “request.”

From the U.S. Department of Justice’s Collaborative Initiative Reform:

“Institutional practices that do not reinforce policy or fail to document policy nonconformity contribute to mistrust between the community and police.”⁷

Therefore, the League insists that the Police Commission adopt specific policy language that satisfies officer identification at all levels of engagement and clarifies officer obligations for consensual encounters with witnesses, victims, and juveniles. It is unfair to the officers to have to choose between following department policy or department practice, and the League believes that the Police Commission should work to remedy this current discrepancy.

Moreover, without adopting a clear directive on officer identification for all encounters -- including consensual encounters -- there is insufficient policy for the Police Commission to manage the enforcement of disparate treatment outcomes with witnesses, victims, and juveniles.⁸

Officer protections during states of emergency such as wildfires and under COVID-19 require immediate reconsideration of the “upon request” officer identification policy.

The League advocates for officers to have adequate protections in the function of their duties, including access to Department-approved Personal Protection Equipment (PPE), such as face masks. However, during a state of emergency that requires police officers to cover their faces, how are community members engaged in consensual encounters with SFPD provided with the adequate level of officer identification that is consistent with 21st Century policing? If community members are unable to file commendations or complaints due to a lack of identifying factors,

⁷ See page 58 from the U.S. Department of Justice’s *Collaborative Initiative Reform: An Assessment of the San Francisco Police Department*. October 2016.

<http://sanfranciscopolice.org/sites/default/files/Documents/PoliceDocuments/An%20Assessment%20of%20the%20San%20Francisco%20Police%20Department%20-%20October%202016.pdf>

⁸ <https://www.nolo.com/legal-encyclopedia/stopping-questioning-people-street.html>



then this policy fails to adequately address all of the community-policing reforms that have been achieved thus far.

Thank you for your attention on this matter and hearing our urgent concerns. We look forward to engaging in continued discussions on these recommendations. Please contact Leah Edwards, President of the League of Women Voters of San Francisco, at l.edwards@lwvsf.org or 415-989-8683.

Sincerely,

Leah Edwards
President, League of Women Voters of San Francisco

CC:

Vice President Damali Taylor, San Francisco Police Commission
Commissioner Petra DeJesus, San Francisco Police Commission
Commissioner John Hamasaki, San Francisco Police Commission
Commissioner Cindy Elias, San Francisco Police Commission
Commissioner DionJay Brookter, San Francisco Police Commission
Sergeant Stacy Youngblood, Secretary, San Francisco Police Commission
Sergeant Rachel Kilshaw, San Francisco Police Commission
Phillip Lohaus, San Francisco Police Commission
Chief of Police William Scott, San Francisco Police Department
Alicia Cabrera, Deputy City Attorney, City Attorney's Office
San Francisco Mayor London Breed
San Francisco Board of Supervisors

From: [Leah Edwards](#)
To: [Board of Supervisors, \(BOS\)](#)
Cc: [Yee, Norman \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [ALLYSON WASHBURN](#); [Calvillo, Angela \(BOS\)](#)
Subject: Thank You
Date: Thursday, May 21, 2020 10:53:34 AM
Attachments: [LWVSF Thank You Letter 5.21.2020.pdf](#)

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Dear Honorable Supervisors,

The League of Women Voters of San Francisco and San Franciscans for Sunshine would like to thank the Board of Supervisors for passing the Resolution "Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency".

Please see attached a letter expressing our thanks.

Sincerely,
Leah Edwards



May 21, 2020

VIA E-MAIL

San Francisco Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

RE: Thank You

Dear Honorable Supervisors,

The League of Women Voters of San Francisco and San Franciscans for Sunshine would like to thank the Board of Supervisors for passing the Resolution "Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency." We believe this Resolution is an important step toward ensuring that San Franciscans can participate in the democratic process and that transparency and accountability are maintained during this crisis.

Thank you very much for your commitment to transparency and for your leadership during these uncertain times.

Sincerely,

Leah Edwards
President, League of Women Voters of San Francisco

Allyson Washburn
Chair of the Steering Committee, San Franciscans for Sunshine
Past President, League of Women Voters of San Francisco

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League of Women Voters of San Francisco

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CC: The Honorable Norman Yee, President, Board of Supervisors
The Honorable Sandra Lee Fewer, Supervisor, District 1
The Honorable Catherine Stefani, Supervisor, District 2
The Honorable Aaron Peskin, Supervisor, District 3
The Honorable Gordon Mar, Supervisor, District 4
The Honorable Dean Preston, Supervisor, District 5
The Honorable Matt Haney, Supervisor, District 6
The Honorable Rafael Mandelman, Supervisor, District 8
The Honorable Hillary Ronen, Supervisor, District 9
The Honorable Shamann Walton, Supervisor, District 10
The Honorable Ahsha Safai, Supervisor, District 11
Angela Calvillo, Clerk, Board of Supervisors

From: [Leah Edwards](#)
To: [Board of Supervisors, \(BOS\)](#)
Cc: [Yee, Norman \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [ALLYSON WASHBURN](#); [Calvillo, Angela \(BOS\)](#)
Subject: Resolution Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency -SUPPORT (File No. 200489)
Date: Tuesday, May 19, 2020 8:47:35 AM
Attachments: [LWVSF and San Franciscans for Sunshine Support for Transparency Resolution 05_19_2020.pdf](#)

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Dear Honorable Supervisors,

The League of Women Voters of San Francisco and San Franciscans for Sunshine are pleased to support the Resolution “Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency”. Please see attached a letter of support.

Thank you very much for your efforts to ensure public access and transparency, and to Supervisors Fewer, Peskin, Mar, Walton, Haney, and Yee for sponsoring this Resolution.

Sincerely,

Leah Edwards



May 19, 2020

VIA E-MAIL

San Francisco Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

RE: Resolution Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency —SUPPORT (File No. 200489)

Dear Honorable Supervisors,

The League of Women Voters of San Francisco and San Franciscans for Sunshine are pleased to support the Resolution “Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency” (hereinafter “the Resolution”).

We believe the Resolution is an important step toward protecting the public’s right to know during this unprecedented time. Publishing information on public meetings, government offices, and policy decisions will help ensure that San Franciscans can participate in the democratic process and that transparency and accountability are maintained during this crisis.

We strongly support the Board’s efforts to ensure public access and transparency for San Franciscans. Thank you very much to Supervisors Fewer, Peskin, Mar, Walton, Haney, and Yee for sponsoring this Resolution.

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League of Women Voters of San Francisco

582 Market Street, Suite 615, San Francisco, CA 94104 · 415-989-8683 · lwvsf@lwvsf.org · lwvsf.org



Sincerely,

Leah Edwards

President, League of Women Voters of San Francisco

Allyson Washburn

Chair of the Steering Committee, San Franciscans for Sunshine

Past President, League of Women Voters of San Francisco

CC: The Honorable Norman Yee, President, Board of Supervisors
The Honorable Sandra Lee Fewer, Supervisor, District 1
The Honorable Catherine Stefani, Supervisor, District 2
The Honorable Aaron Peskin, Supervisor, District 3
The Honorable Gordon Mar, Supervisor, District 4
The Honorable Dean Preston, Supervisor, District 5
The Honorable Matt Haney, Supervisor, District 6
The Honorable Rafael Mandelman, Supervisor, District 8
The Honorable Hillary Ronen, Supervisor, District 9
The Honorable Shamann Walton, Supervisor, District 10
The Honorable Ahsha Safai, Supervisor, District 11
Angela Calvillo, Clerk, Board of Supervisors

From: [Calvillo, Angela \(BOS\)](#)
To: [Mchugh, Eileen \(BOS\)](#)
Subject: FW: SUPPORTING Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency File #200489
Date: Monday, May 18, 2020 2:49:38 PM

From: aeboken <aeboken@gmail.com>
Sent: Saturday, May 16, 2020 8:47 PM
To: BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: Fwd: SUPPORTING Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency File #200489

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

This is regarding BOS agenda item #26.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: aeboken <aeboken@gmail.com>
Date: 5/16/20 8:28 PM (GMT-08:00)
To: BOS-Supervisors <bos-supervisors@sfgov.org>, BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: SUPPORTING Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency File #200489

TO: Board of Supervisors members

I am strongly supporting public access and transparency during the COVID-19 emergency.

Eileen Boken
Chair, Land Use and Transportation Committee
Coalition for San Francisco Neighborhoods*

* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: Support of 2020 San Francisco Health and Recovery Bond
Date: Wednesday, May 27, 2020 5:03:00 PM

From: TRILCE & CHARLES <helpmlpark@gmail.com>
Sent: Saturday, May 16, 2020 11:58 AM
To: Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Support of 2020 San Francisco Health and Recovery Bond

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

May 16, 2020

Board of Supervisors

**1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA**

Via email Board.of.Supervisors@sfgov.org
District 1 Sandra.Fewer@sfgov.org
District 2 Catherine.Stefani@sfgov.org
District 3 Aaron.Peskin@sfgov.org
District 4 Gordon.Mar@sfgov.org
District 5 Dean.Preston@sfgov.org
District 6 Matt.Haney@sfgov.org
District 7 Norman.Yee@sfgov.org
District 8 Rafael.Mandelman@sfgov.org
District 9 Hillary.Ronen@sfgov.org
District 10 Shamann.Walton@sfgov.org
District 11 Ahsha.Safai@sfgov.org

RE: 2020 San Francisco Health and Recovery Bond

Dear Board of Supervisors,

I am writing to express my support on behalf of **Help McLaren Park** for the **2020 San Francisco Health and Recovery Bond**. This 2020 Bond will be considered for recommendation by the Board of Supervisors for inclusion on the November Ballot.

Our City's economic and financial situation has changed due to COVID-19. The **2020 San Francisco Health and Recovery Bond** will prioritize shovel-ready projects delivering essential government services, support economic recovery through job creation for San Franciscans, provide one-time funding for behavioral health and health access, while prioritizing basic infrastructure investments in our parks and recreation facilities and right-of-way infrastructure so people can get back to work quickly and help San Francisco recover.

During COVID-19, San Francisco residents sought solace and refuge in our City Parks for exercise and better mental health, especially in denser neighborhoods and in Equity Zones. A recent survey by the National Recreation and Park Association found that 83% of American adults agree that visiting their local parks, trails and open spaces are essential for their mental and physical well-being during the COVID-19 pandemic. The benefits of parks are long lasting, and it clear that planning for better days ahead will ensure that our open spaces are resilient.

Help McLaren Park is supportive of the **2020 San Francisco Health and Recovery Bond City**. In particular, the 2020 Bond has identified several parks, open space, and recreation facilities and improvement projects that address a range of benefits for residents and employees to increase quality of life, mental well-being and physical health.

The previous 2008 and 2012 bonds allowed San Francisco Recreation and Park Department to complete over 27 large capital projects and over 130 citywide park projects. This level of commitment and dedication immensely improved our parks system, but much more needs to be done. Many of McLaren Parks projects are only midway finished. (Roadwork, replacing crumbled paths, lighting the Jerry Garcia Amphitheater, Phase II of the Bike Park, Louis Sutter Clubhouse improvements, a restroom at McLaren Playground, etc.) This money is imperative in order to not lose what has begun. Please support the **2020 San Francisco Health and Recovery Bond City** by approving the Bond proposal for the November 2020 Ballot.

Thank you for supporting of our parks and City!

Sincerely,

Chuck & Trilce Farrugia

--

Help McLaren Park

Facebook - Help McLaren Park

<https://www.facebook.com/JohnMcLarenPark>

www.helpmllpark.weebly.com

Member of the SF Parks Alliance



From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: 2020 San Francisco Health and Recovery Bond
Date: Wednesday, May 27, 2020 5:04:00 PM

From: Potrero del Sol <potrerodelsol@gmail.com>
Sent: Friday, May 15, 2020 12:47 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: 2020 San Francisco Health and Recovery Bond

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

I am writing to express my support on behalf of the Potrero del Sol Community Garden (SF's oldest community garden) for the **2020 San Francisco Health and Recovery Bond**. This 2020 Bond will be considered for recommendation by the Board of Supervisors for inclusion on the November Ballot.

Our City's economic and financial situation has changed due to COVID-19. The **2020 San Francisco Health and Recovery Bond** will prioritize shovel-ready projects delivering essential government services, support economic recovery through job creation for San Franciscans, provide one-time funding for behavioral health and health access, while prioritizing basic infrastructure investments in our parks and recreation facilities and right-of-way infrastructure so people can get back to work quickly and help San Francisco recover.

During COVID-19, San Francisco residents sought solace and refuge in our City Parks for exercise and better mental health, especially in denser neighborhoods and in Equity Zones. A recent survey by the National Recreation and Park Association found that 83% of American adults agree that visiting their local parks, trails and open spaces are essential for their mental and physical well-being during the COVID-19 pandemic. The benefits of parks are long lasting, and it clear that planning for better days ahead will ensure that our open spaces are resilient.

Potrero del Sol supports the **2020 San Francisco Health and Recovery Bond City**. In particular, the 2020 Bond has identified several park, open space, and recreation facilities and improvement projects that address a range of benefits for residents and employees to increase quality of life, mental well-being and physical health.

The previous 2008 and 2012 bonds allowed San Francisco Recreation and Park Department to complete over 27 large capital projects and over 130 citywide park projects. This level of commitment and dedication immensely improved our parks system, but much more needs to be done. Please support the **2020 San Francisco Health and Recovery Bond City** by approving the Bond proposal for the November 2020 Ballot.

Thank you for supporting of our parks and City!

Mary Beth Pudup

Volunteer coordinator at Potrero del Sol

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Reducing the Costs of Extending Caltrain
Date: Tuesday, May 19, 2020 9:45:00 AM
Attachments: [Newsletter #25 SDTX R DS BF GC rev Final.pdf](#)

From: Cautn1 <cautn1@aol.com>
Sent: Thursday, May 14, 2020 6:21 PM
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; CON, Controller (CON) <controller.con@sfgov.org>; info@hsr.ca.gov; board@caltrain.com; info@tjpa.org; Elsbernd, Sean (MYR) <sean.elsbernd@sfgov.org>; Mark Zabaneh <mzabaneh@tjpa.org>; tilly.chang@sfcta.org; Supawanich, Paul (MYR) <paul.supawanich@sfgov.org>; pettys@caltrain.com; eric.cordova@sfcta.org
Subject: Reducing the Costs of Extending Caltrain

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

May 14,

2020

Dear Mayor Breed,

This letter comes from groups committed to the idea that that getting Caltrain connected to 10 other rail lines and over 40 bus lines in downtown San Francisco would be a major move toward seamless transit and therefore deserving of a high priority. The attached report discusses opportunities to productively reduce capital costs.....thereby increasing the chances of obtaining the public and private funding needed to build the project. Your help in focusing attention on these cost cutting opportunities, which would neither delay the project nor adversely affect future rail service, would be much appreciated.

Sincerely,

Gerald Cauthen
 Co-Founder and President
 Bay Area Transportation Working Group

Endorsed by:

Steve Roberts, President of RailPAC
David Schonbrunn, President of TRAC
Bob Feinbaum, President of SaveMuni

cc's SF Board of Supervisors
 Ben Rosenfeld, Controller
 Brian Kelly Director, California HSR Authority
 Jim Harnett, General Manager Caltrain
 Nadia Sesay, Chair, TJPA Board
 Sean Elsbernd, Mayor's Chief of Staff
 Mark Zabeneh Director Transbay Terminal/DTX project
 Tilly Chang, Executive Director STCTC
 Paul Supawanich, Mayor Transportation Coordinator
 Sebastian Petty, Caltrain's Director of the DTX Project
 Eric Cordova, SFCTC's Manager of the DTX Project

Bay Area Transportation Working Group



Streamlining the Caltrain Extension Project

During these difficult times of shutdowns and reduced resources, it is both necessary and prudent to conserve transit resources wherever and whenever possible.

With that in mind the Bay Area Transportation Working Group (BATWG) has updated its previous statements about the DTX project. There appear to be opportunities to significantly reduce costs without cutting into or otherwise undermining the passenger rail service into the Sales Force Transit Center. We are joined in these recommendations by the two preeminent rail advocacy organizations of California; namely, RailPAC and the Train Riders Association of California as well as by TRANSDEF, SaveMuni and other DTX supporters. These opportunities relate to the 4th and King Station, the proposed Pennsylvania Avenue subway extension, the Tunnel Plug and the subway under Second Street:

1.) The Fourth and King Station: In places where there are busy streets and sidewalks and no private land available, it is usually necessary to create an intermediate fare collection level between street grade and the train level. However in the case of the Fourth and King Station, there is a generous amount of at-grade space including an attractive at-grade existing terminal available between King and Townsend Streets. In this situation it would not be difficult to route people through fare gates and then to an escalator or stairway leading directly to the train level. To access the west end of the station there could be one or more entries along Townsend Street frontage where travelers would pass through fare gates and then descend to train level. Since the first vertical 30 feet of air space at the site between King and Townsend is under Caltrain control, arranging this should not be difficult to arrange. This change would save an estimated \$300,000,000.

2.) The Pennsylvania Avenue Subway Extension: At the February 7, 2020 meeting of the Caltrain Joint Powers Board one of the individuals testifying questioned the need for a two-mile long, "\$2 billion+" Caltrain subway under a Pennsylvania Avenue alignment. As the caller implied it would be much cheaper to depress 16th Street and perhaps also Mission Bay Blvd under the existing tracks than dig two additional miles of parallel subway and tunnel.

The SF Department of City Planning's 4.5 year long RAB study was completed late in 2018. In the early years the RAB planners were loudly critical of all aspects of the TJPA's design. However, their proposals were discredited one-by-one, and eventually virtually all of them were quietly dropped.

Reportedly intent on showing a positive result for its effort, the RAB team latched onto

parochial demands that 16th Street remain at grade and therefore proposed that the existing Caltrain surface alignment be shifted from its current location under the elevated I-280 freeway to a new subway alignment under Pennsylvania Avenue. In an effort to justify this odd decision, the RAB group claimed that the 16th Street underpass would have to be 60' deep and over 3/4 of a mile long. When asked why the underpass couldn't be 25 feet deep and 1/4 mile long as most underpasses are, RAB's Project Manager made a vague reference to sewers in the street, but refused to elaborate. Subsequent written questions and comments on the subject were ignored

The official price put on RAB's subway extension was "\$2+ billion". An auto underpass at 16th would provide the necessary grade separation without the need of building an entirely new two-mile long rail subway. Building the underpass, with elevated pedestrian/bicycle paths separated from traffic, would allow the surface mainline Caltrain and future high speed rail alignment to remain at grade.. Estimated savings: \$1,800,000,000+.

3.) The Tunnel Plug: A few years ago it was decided to add \$100,000,000 to the DTX budget to make things easier and less costly if the Pennsylvania alignment were ever built. In the event that it were determined that the Pennsylvania Avenue subway was not necessary the Tunnel Plug could be deleted for an additional savings of \$100,000,000.

4.) Subway under Second Street: Second Street is not a particularly busy or fast-moving street, certainly not as jammed with traffic as First and Fremont are. Even so the plan has always been to tunnel most of the Second Street subway. However at the north end of the line where the tracks turn right into the six-track train terminal, the width of the trackway gradually increases to 165 feet. It would be extremely expensive and risky to attempt to tunnel this short section leading into the Sales Force Transit Center. It is estimated that cut and cover excavation at this location could be staged in a manner requiring that only half the street be closed at any one time...and then only until temporary street decking could be put in place. It is estimated that using cut-and-cover methods to excavate this northerly section of Second, as well as the section immediately to the east of the Fourth and King Station where it is too shallow to tunnel, would drop the cost by another \$200,000,000.

It goes without saying that the more cost-effective the project the better the chances of attracting the capital needed to build it. We urge you to explore these possibilities.

Sincerely,

Gerald Cauthen

Gerald Cauthen, President, BATWG
Steve Roberts, President, RailPAC
David Schonbrunn, President, TRAC
Bob Feinbaum, President, SaveMuni

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Treasure Island Moratorium
Date: Tuesday, May 19, 2020 9:38:00 AM
Attachments: [CSFN Treasure Island Resolution May.pdf](#)

From: Glenn Rogers <alderlandscape@comcast.net>
Sent: Tuesday, May 19, 2020 9:10 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Maybaum, Erica (BOS) <erica.maybaum@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>
Cc: Charles Head <charleshead@hotmail.com>
Subject: Treasure Island Moratorium

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello,

CSFN is a collection of neighborhood groups in San Francisco that takes positions on items of importance. I was moved to write this Resolution regarding Treasure Island after reading your article in the Chronicle (dated January 23, 2020) or The Bay View (dated January 31, 2020) or the New York Times (dated February 11, 2020). Please, forward our Resolution to any parties interested in providing a building moratorium at Treasure Island, please.

FOOT NOTES:

1. https://www.sfchronicle.com/bayarea/article/Lawsuit-seeks-billion-in-damages-halt-to-14999773.php?utm_source=newsletter&utm_medium=email&utm_content=headlines&utm_campaign=sfc_morningfix&sid=53ba5f9f9dbcd4ec6e000221https://www.sfchronicle.com/business/article/California-begins-planning-for-transition-away-14996560.php?utm_source=newsletter&utm_medium=email&utm_content=headlines&utm_campaign=sfc_morningfix&sid=53ba5f9f9dbcd4ec6e000221#
2. <https://sfbayview.com/2020/01/treasure-island-residents-bring-2-billion-class-action-lawsuit-for-radiation-and-toxin-exposure/>
3. <https://www.nytimes.com/2020/02/11/us/palomares-air-force-nuclear.html?smid=nytcore-ios-share>

Glenn Rogers, RLA
Vice President
Coalition for San Francisco Neighborhoods
alderlandscape@comcast.net
<http://csfn.net/wp/>



TREASURE ISLAND BUILDING MORATORIUM RESOLUTION

Whereas, in the new report, *Adapting to Rising Tides Bay Area*, the waters in the San Francisco Bay will be 4 feet higher in the year 2060 which will be equal to the amount of fill to be added for new construction;

Whereas, Treasure Island was the site where battleships were cleaned after a nuclear blast at the Bikini Atoll leaving radioactivity on site;

Whereas, the Navy deposited radium-dipped devices in landfills on Treasure Island in the past;

Whereas, in 2006 the Navy published an account of radioactivity on Treasure Island, however, since that publication, new locations of radioactivity have been found in areas where it was not supposed to be;

Whereas, in 2008 contractors found and removed almost 1,300 small radioactive objects on Site 12 beside housing areas;

Whereas, in 2011 state technicians tested Treasure Island's roads with gamma scanners and found 5 areas of "significantly elevated radiation levels" in places accessible to the public;

Whereas, cesium-137 was found close to a building where this substance was stored, when experts reported further tests were needed to be done, the Navy and the City's development authority said there was no need for action and the health department did not comment;

Therefore be it Resolved, that all parties involved in the cleanup of Treasure Island, including the City Attorney, the Navy, the City development authority on Treasure Island, the California Department of Toxic Substances Control, the SF Health Department, the Treasure Island Homeless Initiative, Lennar and FivePoint Holding LLC construction companies and the John Stewart Co. which manages leases on Treasure Island, halt construction on Treasure Island until these relevant agencies consider it safe and free of radioactivity or any other toxic waste and the fear of rising water has subsided.

Charles Head, CSFN President

From: [Calvillo, Angela \(BOS\)](#)
To: [Mchugh, Eileen \(BOS\)](#)
Subject: FW: SUPPORTING Urging Governor to Waive California Redemption Value Fines for Small Businesses File #200491
Date: Monday, May 18, 2020 2:49:14 PM

From: aeboken <aeboken@gmail.com>
Sent: Saturday, May 16, 2020 8:38 PM
To: BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Cc: Maryo Mogannam <maryo@sfcdma.org>; Albert Chow <president@sf-pops.com>
Subject: SUPPORTING Urging Governor to Waive California Redemption Value Fines for Small Businesses File #200491

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors members

I am supporting the Board of Supervisors urging the Governor to waive California Redemption Value fines as a means to support small businesses.

Eileen Boken
Chair, Land Use and Transportation Committee
Coalition for San Francisco Neighborhoods*

* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

From: [Calvillo, Angela \(BOS\)](#)
To: [Mchugh, Eileen \(BOS\)](#)
Subject: FW: SUPPORTING Presidential Appointees, Planning Commission - Deland Chan File #200450
Date: Monday, May 18, 2020 2:49:24 PM

From: aeboken <aeboken@gmail.com>
Sent: Saturday, May 16, 2020 8:45 PM
To: BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: Fwd: SUPPORTING Presidential Appointees, Planning Commission - Deland Chan File #200450

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

This is regarding BOS agenda item #19.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: aeboken <aeboken@gmail.com>
Date: 5/16/20 8:16 PM (GMT-08:00)
To: BOS-Supervisors <bos-supervisors@sfgov.org>, BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: SUPPORTING Presidential Appointees, Planning Commission - Deland Chan File #200450

TO: Board of Supervisors members

Based on Deland Chan's testimony at the Rules Committee, I am supporting her appointment to the Planning Commission.

Eileen Boken
Chair, Land Use and Transportation Committee
Coalition for San Francisco Neighborhoods*

* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

From: [Calvillo, Angela \(BOS\)](#)
To: [Mchugh, Eileen \(BOS\)](#)
Subject: FW: SUPPORTING Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency File #200489
Date: Monday, May 18, 2020 2:49:38 PM

From: aeboken <aeboken@gmail.com>
Sent: Saturday, May 16, 2020 8:47 PM
To: BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: Fwd: SUPPORTING Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency File #200489

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

This is regarding BOS agenda item #26.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: aeboken <aeboken@gmail.com>
Date: 5/16/20 8:28 PM (GMT-08:00)
To: BOS-Supervisors <bos-supervisors@sfgov.org>, BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: SUPPORTING Urging Mayor and City Departments to Prioritize Public Access and Transparency During COVID-19 Emergency File #200489

TO: Board of Supervisors members

I am strongly supporting public access and transparency during the COVID-19 emergency.

Eileen Boken
Chair, Land Use and Transportation Committee
Coalition for San Francisco Neighborhoods*

* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

From: [Calvillo, Angela \(BOS\)](#)
To: [Mchugh, Eileen \(BOS\)](#)
Subject: FW: SUPPORTING BOS Agenda Item #30 Urging California to Take Immediate Action to Support Early Care Educators to Prevent Permanent Closures as a Result of COVID-19 File #200494
Date: Monday, May 18, 2020 2:50:07 PM

From: aeboken <aeboken@gmail.com>
Sent: Saturday, May 16, 2020 8:55 PM
To: BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: SUPPORTING BOS Agenda Item #30 Urging California to Take Immediate Action to Support Early Care Educators to Prevent Permanent Closures as a Result of COVID-19 File #200494

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors members

I am strongly supporting Board of Supervisors efforts to obtain funding from the state for early care education.

Eileen Boken
Chair, Land Use and Transportation Committee
Coalition for San Francisco Neighborhoods*

* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

From: [Calvillo, Angela \(BOS\)](#)
To: [Mchugh, Eileen \(BOS\)](#)
Subject: FW: SUPPORTING BOS Agenda Item #31 Urging Congress to Support \$100 Billion Relief Funding for Child Care in the Next COVID-19 Relief Package File #200495
Date: Monday, May 18, 2020 2:50:18 PM

From: aeboken <aeboken@gmail.com>
Sent: Saturday, May 16, 2020 9:09 PM
To: BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: SUPPORTING BOS Agenda Item #31 Urging Congress to Support \$100 Billion Relief Funding for Child Care in the Next COVID-19 Relief Package File #200495

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors members

I am supporting the efforts of Congressional Representatives Clark, Hayes, Panneta, Bonamici, Davis and Malinowski who authored the next COVID-19 relief package which includes \$100 billion funding for child care.

Eileen Boken
Chair, Land Use and Transportation Committee
Coalition for San Francisco Neighborhoods*

* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Cc: [BOS Legislation, \(BOS\)](#)
Subject: FW: Save 1420 Taraval St. from demolition.
Date: Monday, May 18, 2020 9:43:00 AM

Hello,

The attached is for File No. 200261.

Thank you,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

-----Original Message-----

From: Ken Reuther <lagniappe92@gmail.com>
Sent: Sunday, May 17, 2020 9:40 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Save 1420 Taraval St. from demolition.

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please stop the demolition of 1420 Taraval St.

It is a historic home that must be preserved!

From: [Rene Batt](#)
To: [Board of Supervisors, \(BOS\)](#)
Cc: [Breed, Mayor London \(MYR\)](#); [Ginsburg, Phil \(REC\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Yee, Norman \(BOS\)](#)
Subject: Public Comment-Please include
Date: Thursday, May 21, 2020 9:16:40 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Attention to: the Clerk for the Board of Supervisors

This is a request for the below emailed letter to be included as Public Comment in the record for the next meeting of the full board.

My family lives across from Golden Gate Park in the Inner-Sunset. My daughters have attended St. Anne's school since Pre-K. We are advocate parishioners at St. Anne's and support our community by staying local in every aspect. Our parish, myself personally work(s) with Catholic Charities frequently throughout the year and currently gathering donations, mask making, mother's day gifts, and more during this COVID-19.

This is how we help those less fortunate...not by handing out tents, drugs, all those essential items that it seems the Essential Government of San Francisco believes they need.

The thought of you taking our park away and allowing "safe sleeping sites" to happen...the mere idea of putting up a homeless encampment is absurd. It doesn't matter how many 'honey pots' or 'washing stations' you put in. This is wrong on every level...this is not Coachella. These homeless will never leave once the COVID concert is over.

I would hope our "Essential Government" (still receiving paychecks of course) in San Francisco would start recognizing it's citizens that are living, paying, renting, working, sending kids to school, shopping, maintaining what little life you have given us under SIP. All while trying not to hate you, the "essential government"

BUT, the idea of establishing safe sleeping sites in Golden Gate Park. Are you smoking the crack you are handing out?

NO, NO, NO this is not a good idea for anyone. Let's be honest, you really don't have a plan on what to do with all your lovely homeless once you finally lift the SIP order...it's going to be like releasing zoo animals into the streets and the innocent people, SF residents are prey to these schizophrenic, drug addicted, no respect for anyone or property, bums.

ALCATRAZ...here's an idea.

Everything is setup, it's the perfect place for a "safe sleeping site" and you can Essentially Govern your way to taking this space over as it's Parks and Recreation Department. SO, rather than taking Golden Gate Park from the working, tax paying citizens that need this space we have worked so hard to keep safe for our children. Alcatraz, no one's been there since SIP was enacted two months ago...what a great idea!

So back to ... What do I think?

I think all of you are smoking the same crack you are now handing out to our homeless. San Francisco has become a joke and you all, the Essential Government are a joke. It's embarrassing, you are embarrassing.

You will not have this family's vote, and that of my fellow St. Anne's school and church community.

Good day to you all and I hope you find some sense.

René Batt

415-665-5325

annarenebatt@hotmail.com

From: [Karen Melander](#)
Subject: Tent Encampments in public parks- NO
Date: Tuesday, May 19, 2020 1:49:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Public parks are for the use and enjoyment of all the people. Should tent encampments be allowed our parks will no longer be safe for our children to use. Rampant drug use, needles, feces, and mentally ill individuals will threaten the ability of the public to enjoy the parks and feel safe. People will come from all over to take advantage of the free campsite. If people must be in tents, please find an enclosed space that can be patrolled and controlled by law enforcement.

We are already experiencing a large uptick of crime in our neighborhood due to the uncontrolled encampments in the outer Richmond. I no longer feel safe in my home. Please do not allow the takeover of land that is meant to be enjoyed by all.

Thank you.

Karen J Melander
740 47th Ave, San Francisco, CA 94121

From: [Rebekkah Scharf](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Safe Sleeping Sites
Date: Monday, May 18, 2020 4:47:16 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

-Rebekkah Scharf

From: [Gabriella Ruiz](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: [Emergency Ordinance - Emergency Response In Parks] Sponsors: Fewer; Mar
Date: Monday, May 18, 2020 2:09:58 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello, Members of the Board of Supervisors,

I am aware that this legislation will be tabled, but I would like to send this email expressing support for Safe Sleeping Sites and ask for your support for Supervisors Fewer and Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents. In the Tenderloin, we have seen almost a 300% increase in tents, and very little space for our unhoused neighbors to safely socially distant. They are in desperate need of designated space to reside, where they can access handwashing stations, bathrooms, and services.

Best,

Gabriella Ruiz, Policy and Planning Manager
Tenderloin Neighborhood Development Corporation
210 Golden Gate Ave. San Francisco, CA 94102
o: 415.358.3955 | c: 415.912.0118
pronouns: she, her

From: [Mike Lehmann](#)
To: [BOS-Supervisors](#)
Subject: Safe Sleeping Sites
Date: Monday, May 18, 2020 1:30:31 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites.

We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic.

We must do better. Please support the Safe Sleeping Sites legislation!

-Mike Lehmann

SF Resident & Voter

--

This email has been checked for viruses by Avast antivirus software.

<https://www.avast.com/antivirus>

From: [Meredith Serra](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Fw: No tent encampments in parks
Date: Monday, May 18, 2020 1:30:13 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Attn: Clerk, Board of Supervisors

Please include my email below as public comment in the record for the next meeting of the full Board.

Meredith Serra

From: Meredith Serra
Sent: Monday, May 18, 2020 1:27 PM
To: Norman.Yee@sfgov.org <Norman.Yee@sfgov.org>; Gordon.Mar@sfgov.org <Gordon.Mar@sfgov.org>; Sandra.Fewer@sfgov.org <Sandra.Fewer@sfgov.org>
Cc: Phil.Ginsburg@sfgov.org <Phil.Ginsburg@sfgov.org>
Subject: No tent encampments in parks

Dear San Francisco Supervisors,

I urge you to NOT require the Recreation and Parks Department to allow homeless encampments in Golden Gate Park. There are many more suitable sites and options available for safe shelter during the pandemic, which were enumerated in Senator Feinstein's May 4, 2020 letter to Board President Yee.

Allowing tent encampments in G.G. Park would increase rather than mitigate homelessness in San Francisco by attracting people from outside the region to our city. Reports have already appeared in overseas newspapers about the city's permitting tent encampments near City Hall in response to the COVID-19 crisis. According to reports in the Chronicle, many residents of that encampment came from outside of San Francisco in response to publicity over San Francisco's providing free hotel rooms for the homeless.

The approval of tent encampments for an iconic site like G.G. Park would be even more newsworthy and would attract more people seeking a free tent (which several nonprofit organizations are providing) and a campsite in the park. The newcomers would likely include those from areas that haven't practiced the strict social distancing that we've had in the Bay Area, and that would increase the rate of COVID-19 infection in our community as well as put a strain on medical and social services that the city can ill afford now.

Please rethink allowing tent encampments anywhere in San Francisco, but especially in our

beautiful parks that were never intended for such a purpose and are ill equipped for it.

Meredith Serra

460 Hazelwood Ave., San Francisco 94127

From: [June Kissel](#)
To: [BOS-Legislative Aides](#)
Subject: Safe Sleeping Sites Legislation
Date: Monday, May 18, 2020 1:16:24 PM
Attachments: [image001.png](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Best,

June Kissel

Housing Coordinator | Brilliant Corners

c: 415.525.6210

f: 415.618.0228

Pronouns: she/her/hers



1360 Mission Street, Suite 300 | San Francisco, CA 94103

www.brilliantcorners.org

From: [Eddy Funkhouser](#)
To: [BOS-Legislative Aides](#); [BOS-Supervisors](#)
Subject: Safe Sleeping Sites
Date: Monday, May 18, 2020 12:37:19 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Eddy Funkhouser

--

they/them

From: [Sarah Harris](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Support Safe Sleep Site legislation
Date: Monday, May 18, 2020 12:27:08 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Sarah Harris

District 5 Resident

From: [Andrea Salinas](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Support Safe Sleeping Sites
Date: Monday, May 18, 2020 11:27:17 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

--

Andrea Salinas

From: [Theresa Imperial](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: BiSHoP's Support on Safe Sleeping Sites Legislation
Date: Monday, May 18, 2020 10:46:25 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

*Theresa Imperial
Bill Sorro Housing Program
Executive Director*

*Ph: 415-513-5177 Ext. 402
Fax: 1-833-200-6025
Bill Sorro Housing Program
1360 Mission Street #400,
San Francisco, CA 94103*

**** This office is a scent-free space; to avoid getting others sick, please refrain from using perfume/cologne, dryer sheets, or other products with fragrances. Thank you! ****

www.bishopsf.org



From: [Kathy Howard](#)
To: [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#)
Cc: [Pearlman, Jonathan \(CPC\)](#); [Stefani, Catherine \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Walton, Shamann \(BOS\)](#); [Ronen, Hillary](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Fung, Frank \(CPC\)](#); [Koppel, Joel \(CPC\)](#); [CPC-Commissions Secretary](#); [Matsuda, Diane \(CPC\)](#); [So, Lydia \(CPC\)](#); [Imperial, Theresa \(CPC\)](#); [Black, Kate \(CPC\)](#); [Diamond, Susan \(CPC\)](#); [Kathrin Moore](#); [Johnson, Millicent \(CPC\)](#); [Hyland, Aaron \(CPC\)](#); [Foley, Chris \(CPC\)](#); [Johns, Richard \(CPC\)](#)
Subject: LUT&T BOS - Item 4 - 200453 Emergency Ordinance - Emergency Response In Parks] OPPOSE
Date: Monday, May 18, 2020 9:48:28 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors,

I am writing to express my concerns about the above legislation. I have written previously about the need to house the homeless in hotels during the pandemic, and I understand that the intent of this ordinance is to find safe and sanitary sites for those who are not being sheltered and are at risk from Covid-19. However, I am very concerned about the impact of this legislation on our parks, not only immediately but also into the future.

Our parks provide the people of San Francisco with the opportunity to experience and enjoy nature.

Parks such as Golden Gate Park were originally established to provide a refuge from urban life for people. They continue to be enjoyed today in this great tradition. As our cities become more and more dense, as buildings become taller and backyards disappear, people turn to the parks to reestablish that connection. Wealthier people may be able to retreat outside of the urban areas, but for the average resident this is not an option.

The legislation briefly mentions protecting recreation -- but that often means organized sports such as soccer and baseball. There is no mention of preserving parks for the enjoyment of just being outdoors in a natural setting. The pandemic has shown that, when life becomes stressful, people find great comfort in 'passive' recreation or RE-creation of their peace of mind by getting outside and enjoying nature in their parks.

-

Parkland is vital habitat for wildlife.

The earth is experiencing an unprecedented era of extinctions. Habitat is being systematically destroyed all over the world, and the United States is not an exception to this. As wildlands are lost, some plants and animals are able to find a small niche in our city parks. But with more and more buildings in our parks, paving over with artificial turf, and hosting large events such as concerts, this little remaining habitat and its wild inhabitants are being put under a great deal of stress.

-

The language in Section 2, "Finding of Park Purpose" sets a bad precedent.

-

This section may be setting official park policy without full review by the public and an analysis of the

implications of the policy.

Firstly, this section states that the purpose of our parks is to provide a place for emergency uses; this is not the case. San Francisco has used parks to respond to emergencies, but to call that a 'long history' is inaccurate. The 1906 earthquake was a singular event, resulting in the destruction of a major portion of the built City. With the many aftershocks, many people were afraid to return to the remaining houses. The western part of San Francisco was not built up -- there still remained considerable open space and habitat. In addition, there was not the current awareness of the importance of habitat; nature was considered a source of abundant and unending supply. But even then, San Franciscans wanted their new park back, and the earthquake shacks were moved out as soon as possible.

Secondly, stating that a limited past use equals the purpose of our parks opens the door to losing our parks completely. Over the years, more and more buildings and paving have been added to Golden Gate Park. Does this precedent mean that there should be even more construction? If we follow this reasoning to its logical conclusion, then eventually all that will be left of our parks is a series of buildings, roads, and amusements, with a few trees here and there to remind us these were once great parks.

Section 3 gives many strictures for the public health aspects of the emergency response sites, but there is no mention of how habitat will be protected if there is increased human habitation in our parks.

-

This ordinance contains no mention of nature, habitat, appreciation for nature, wildlife or otherwise recognition of nature in our parks. Park habitats can be fragile. There is no recognition in the ordinance of any requirements for protecting what has taken years to establish and can be easily destroyed.

In summary

-

Despite the good intentions, the actual wording of the legislation is what will be referred to in the future in regards to the uses of our parks. it gives carte blanche for future uses of our parks with no limitations. If park policy is going to be established that changes the purpose of our parks, changes people's experience of it, and has the possibility of negatively impacting those parks, this should be discussed in a public forum with a full review of the reasons for the policy, an analysis of the potential impacts on our parkland, and an evaluation of additional alternatives for meeting the needs of the homeless.

Thank you for your consideration.

Katherine Howard, ASLA

cc: Board of Supervisors
Clerk of the Board
Planning Commission

Historic Preservation Commission
Department of Recreation and Park

From: [Kurtis Wu](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Support Safe Sleep Sights
Date: Monday, May 18, 2020 8:30:14 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to say that I support Safe Sleeping Sites and ask for your support for Supervisor Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park.

The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Kurtis Wu
415.816.7396

From: [Keegan Medrano](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Support for Safe Sleeping Sites Legislation
Date: Sunday, May 17, 2020 9:49:40 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. I am also curious if the old Alice Griffith housing site could be another location. To conclude, I ask that you disregard the vocal, vile minority that will continual to spew anti-homeless rhetoric, and do the right thing but supporting the Fewer/Mar Legislation

Sincerely,

Keegan Medrano - D10 Resident

From: [chris w](#)
To: [Board of Supervisors, \(BOS\)](#); sfpd@sfgov.org; sfmta@sfgov.org; sfpdcommunityrelations@sfgov.gov
Subject: WHAT IS WRONG WITH YOU USELESS CIVIL SERVANTS?
Date: Saturday, May 16, 2020 12:15:05 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

How can you give and patronize "homeless people with hotel rooms and camp site at city plaza"?....are you CRAZY?

These Homeless people are not native San Franciscans, and you perpetuate more from all over the state and country to come here for "FREE FOOD AND HOUSING" and Hotel Rooms! They will Trash the HOTEL ROOMS and then how much \$\$\$ money will you spend "PROPERTY TAXPAYERS' revenues and use up the city's reserve for "useless freeloaders" that DRAIN our City's Budget and Put Public Health and Safety at RISKS even before the PANDEMIC!

USE SOME COMMON SENSE, and ENFORCE LAW AND ORDER....THERE SHOULD BE NO DOUBLE STANDARDS TO HOMELESS and THEFTS, that Police just Catch and RELEASE!

WHAT A JOKE THIS CITY AND COUNTRY HAS TURNED INTO A "3rd WORLD GHETTO"!

DONT turn this once Beautiful modern upscale city into a GHETTO...to make it more affordable...that makes NO SENSE!!!

From: lisakingsf@yahoo.com
To: [BOS-Legislative Aides](#); [BOS-Supervisors](#)
Subject: Support safe sleeping sites
Date: Friday, May 15, 2020 11:34:54 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Lisa King
SF Resident

From: [Cody Funderburk](#)
To: [BOS-Legislative Aides](#); [BOS-Supervisors](#)
Subject: We All Deserve A Healthy And Safe Community
Date: Friday, May 15, 2020 9:22:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisors,

My name is Cody Funderburk, and I'm writing this email to ask for your total support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore every possible pathway to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better.

Please support the Safe Sleeping Sites legislation!

Cody Funderburk
(they/them)

From: [TJ Johnston](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Support Safe Sleeping Sites
Date: Friday, May 15, 2020 8:10:36 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I'm asking you to support Supervisor Fewer and Mar's legislation to explore the use of City-owned properties, including those operated by the Recreation and Parks Department, to create safe sleeping sites. While hotel rooms for unhoused San Franciscans should remain a priority in this public health crisis, we must also explore all outdoor sites to address this public health crisis and keep homeless people safe from the pandemic.

TJ Johnston

From: [Don Misumi](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Pass the Safe Sleeping legislation
Date: Friday, May 15, 2020 4:50:46 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To the members of the Board of Supervisors,

I am aware that despite being granted the power to house the homeless in hotels by the Board, the Mayor there are thousands still on the streets as well as thousands of vacant hotel rooms. This is unacceptable. Until the homeless can be placed in hotels, there needs to be an alternative safe place for them to sleep. I strongly urge your support for Supervisors Mar and Fewer's legislation to provide safe sleeping sites on Rec and Park properties. Let us not abandon our most vulnerable populations.

Don Misumi
Richmond District resident and member
of Richmond District Rising

From: [Pamela Ketzel](#)
To: [BOS-Supervisors: anastasia Yovanopoulos](#)
Cc: [bos-legislativeaides@sfgov.org](#)
Subject: Re: [Action SF] Support legislation to allow Safe Sleeping Sites
Date: Friday, May 15, 2020 4:50:40 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Great!

Pam

Sent from [Outlook Mobile](#)

From: 'anastasia Yovanopoulos' via ActionSF <actionsf@googlegroups.com>
Sent: Friday, May 15, 2020 4:10:09 PM
To: bos-supervisors@sfgov.org <bos-supervisors@sfgov.org>
Cc: bos-legislativeaides@sfgov.org <bos-legislativeaides@sfgov.org>
Subject: [Action SF] Support legislation to allow Safe Sleeping Sites

Hello Members of the Board of Supervisors,

I'm writing to ask each of you to support Supervisors Fewer and Mar's legislation to explore the use of Rec and Park and other City properties to allow the creation of Safe Sleeping Sites on Rec and Park and other City property in SF.

The City is failing our unhoused neighbors in the midst of a pandemic, and we must do better. All possible pathways must be explored to address the public health crisis impacting the city's unhoused residents. While hotel rooms should be the priority, we now have to look at outdoor sites on City-owned properties including sites owned by Rec and Park Department.

This legislation will make Safe Sleeping Sites an allowable use on Rec and Park property, and will require Rec and Park to create a list of sites that meet the specifications laid out by Public Health.

Please support the Safe Sleeping Sites legislation!

Yours truly,
Anastasia Yovanopoulos
SF Tenants Union, member

--

Action SF is "The National Movement In Your Neighborhood"

Like Action SF on Facebook: <https://www.facebook.com/actionsfsolidarity/>

Find a wide variety of roles and groups in San Francisco at <http://resistry.net/>

You received this message because you are subscribed to the Google Groups "ActionSF" group.

To unsubscribe from this group and stop receiving emails from it, send an email to

actionsf+unsubscribe@googlegroups.com.

To view this discussion on the web visit

<https://groups.google.com/d/msgid/actionsf/1037697365.961580.1589584209296%40mail.yahoo.com>.

From: [Melanie Scardina](#)
To: [Board of Supervisors, \(BOS\)](#); [Breed, Mayor London \(MYR\)](#)
Cc: [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ginsburg, Phil \(REC\)](#); [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); senator@feinstein.senate.gov
Subject: Public Comment May 19, 2020 Meeting of the Board of Supervisors
Date: Friday, May 15, 2020 4:42:09 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Public Comment Re: Proposed Ordinance 200453 – Emergency Response in Parks

Sandra Fewer (Supervisor Richmond District) is proposing allowing tent encampments in Golden Gate Park and claims to have identified specific areas that would be “perfect” for safe sleeping sites. I strongly disagree.

There is no “perfect” area in Golden Gate Park for an encampment. I grew up in the 60’s. I vividly recall the period when the hippies took over the park. It was no longer a safe place for the average citizen or children, and the neighboring communities suffered greatly. It took over 8 years to clear the park of illegal encampments and clean it up. Why would you want to repeat the same mistake, when there are other more practical locations?

Crime will increase in Golden Gate Park and our districts.

Seniors, the disabled, and those with medical conditions have been prioritized for the hotel rooms reserved by the city. That means that the encampments will mostly contain the young and able-bodied, many suffering from addiction and psychiatric issues.

By the city's own metrics: 95% - Percentage are suffering from alcohol and/or drug use disorder.

41% - Often use urgent and emergency psychiatric services.

See: <https://sfgov.org/scorecards/safety-net/homeless-population>

There is a direct correlation between tent encampments and break-ins, vandalism, drug trafficking and prostitution. See: San Francisco crime maps <https://sfgov.org/services/sf-crime-maps>

Drug dealing is rampant in the homeless camps in the Tenderloin and the Mission districts, dealers are literally going tent to tent and person to person and the police have been told to stand down. It’s chaos. It’s a mistake to invite this into our parks and then expect that the public can safely share these spaces. If an encampment is allowed in the park, this illegal activity will flow out into our commercial areas, impacting our residents and making it harder for our local businesses to recover from the pandemic.

An encampment in Golden Gate Park would put our residents at greater risk of contracting Covid-19.

A large segment of the homeless population struggles with issues that make them unlikely to follow health guidelines. It’s naïve to expect those taking mind altering substances and/or suffering from psychosis to

shelter in place, wear a mask and maintain safe social distancing. Case in point, tents have been handed out in the Tenderloin and Mission districts with the plan that they could be set up 3 or 4 to a block with plenty of space around them, but it's not working, more and more people are crowding the streets. Police have been attempting to keep the tents a safe distance apart, risking their own lives in the process, but folks will not or are unable to follow the guidelines. If a tent encampment is allowed in Golden Gate Park, more people will come out into the adjacent neighborhoods and commercial corridors and will not follow social distancing practices, putting us all at greater risk of contracting Covid-19.

An encampment in Golden Gate Park would be logistically impossible to secure, clean and maintain, creating health and safety concerns for all residents.

The unique geography and topography of the park would make an already challenging project more difficult. An encampment would attract rodents, wildlife, and disease. Cleaning up used needles and drug paraphernalia from the trails and nature areas would be impossible. The public would continue to be at risk years into the future. Imagine your child stepping on a needle on a hike or your dog swallowing a piece of foil covered in heroin or fentanyl residue. Will you be able to guarantee a safe, drug free park? Unlike a paved parking lot, you can't just hose down and sweep up the park.

In addition, there have been frequent reports of fires being set in the park by campers, while smoking drugs, or just to keep warm. An encampment would increase this activity. Campfires can easily spread and endanger our wood-framed houses.

Securing the encampment and keeping it contained would be extremely difficult. Homeless numbers keep going up, and once the word is out that everyone is free to camp in one of the most beautiful parks in the U.S., more folks will come and they will overflow the designated areas, scattering throughout the park. Recent case in point, there have been reports of folks coming to SF from other counties, and the recently released from jail being told to go to San Francisco for services. Our homeless population has DOUBLED in just a few, short weeks. RV campers will also migrate here. Illegal dumping of RV sewage tanks will increase, leading to e-coli and other outbreaks.

The park is not a realistic choice. An empty parking lot would be easier to secure, keep clean, and provide social services. It would also be easier to close after the pandemic has passed.

This crisis is not temporary like the 1906 earthquake and fire.

We all know that the homeless crisis in this city is longstanding and intractable. It long pre-dates this pandemic, and homelessness is on the rise all over the United States. I've heard the argument that the encampments will be temporary and that the parks have been used to house people during periods of crisis, like the 1906 earthquake and fire. However, that was a completely different situation. After the earthquake, the city was full of rubble and fires were popping up everywhere. There was a very real danger of buildings collapsing from damage and aftershocks. The wide-open fields of the park and the presidio were natural gathering places where people felt safe from aftershocks. The city set up camps there, that were kept clean, well patrolled and everyone shared a common purpose, rebuilding their lives and the city. That's different than the multifaceted crisis we're facing today. Permanent solutions need to be found and taking over public parks should not be one of them. Once the park is opened up to encampments, it will never return to safe, recreational use.

The city has should consider other, more practical locations, not in use by the general public.

The Cow Palace property, for example, should be considered. The property is 68 acres and is fully paved. It's easy to secure, keep clean and maintain. There is ample room outside to set up tents a safe distance from each other. There is electricity, water and plumbing on site, multiple bathrooms and commercial kitchens. In addition, the outbuildings, offices and meeting areas can be used for supportive services for the people living there. It's also near both Muni and Bart so public transportation would be available. Why choose a park in use by thousands of residents every day, when the Cow Palace is not in use now and won't be for the foreseeable future? Has anyone asked the Governor if the State would be open to its use during the pandemic? What about a joint partnership between San Mateo and San Francisco counties?

Please vote No on this proposal. Please keep our parks safe for everyone.

Thank you.

Melanie Scardina

From: [Larry Ackerman 2](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Safe Sleeping Sites
Date: Friday, May 15, 2020 4:39:05 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm writing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. There is historical precedence for using our parks for emergency housing/camping. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

*Larry Ackerman, UCSF contractor, Coalition on Homelessness volunteer
932 Page Street*

From: [Joseph Smooke](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: SUPPORT SAFE SLEEPING SITES IN OUR PARKS!
Date: Friday, May 15, 2020 4:30:52 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors

As a Richmond District Resident who loves and utilizes the amazing public parks we have in our neighborhood, I am troubled every day by the plight of those who are homeless in our community. These are our neighbors and they need a safe place to sleep and be socially distanced. Our parks are large enough to accommodate our homeless neighbors and still allow for recreation.

Please support the Safe Sleeping Sites legislation co-written by Supervisors Fewer and Mar. It's imperative that we do everything we can to provide for those who have the fewest resources and options including exploring the use of our Rec and Park and other City owned properties to create safe sleeping sites.

Who would we be as a City if we did not explore all possible pathways to address this public health crisis for every one of our residents especially those who are un-housed? Hotel rooms should of course be the priority for those who are un-housed but we also must look at outdoor City owned properties to make these resources available to those who are without the means to shelter themselves with safe distancing.

Many of us deliver food, masks and gloves weekly to neighbors who are without them. Having those who are un-housed be able to have a safe and stable place to shelter safely in our parks or at other City owned outdoor sites would make it easier for our networks to bring food and other critical supplies to those who are unhoused, providing them a lifeline of critical nutrition and health supplies.

Please support this important legislation. Thank you for doing everything in your power to make important City resources available to those who are most vulnerable in our communities.

Sincerely,

--joseph smooke

--

co-founder [People Power Media](#)
josephsmooke.photoshelter.com/archive

From: [anastasia Yovanopoulos](#)
To: [BOS-Supervisors](#)
Cc: bos-legislativeaides@sfgov.org
Subject: Support legislation to allow Safe Sleeping Sites
Date: Friday, May 15, 2020 4:10:15 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm writing to ask each of you to support Supervisors Fewer and Mar's legislation to explore the use of Rec and Park and other City properties to allow the creation of Safe Sleeping Sites on Rec and Park and other City property in SF.

The City is failing our unhoused neighbors in the midst of a pandemic, and we must do better. All possible pathways must be explored to address the public health crisis impacting the city's unhoused residents. While hotel rooms should be the priority, we now have to look at outdoor sites on City-owned properties including sites owned by Rec and Park Department.

This legislation will make Safe Sleeping Sites an allowable use on Rec and Park property, and will require Rec and Park to create a list of sites that meet the specifications laid out by Public Health.

Please support the Safe Sleeping Sites legislation!

Yours truly,
Anastasia Yovanopoulos
SF Tenants Union, member

From: [Anna M Mazikowski](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: I am in Support of Safe Sleeping Sites in our City
Date: Friday, May 15, 2020 3:09:42 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Members of the Board of Supervisors,

I'm writing to wholeheartedly support the plan to use public rec land to provide safe sites for vulnerable people in SF. Our city is only as strong as our most vulnerable population. With so many people still left in close quarters, on streets and without access to hygiene facilities and accessible testing, we paint a grim picture of SF's strength, safety and social conscience.

Please support this legislation.

Thank you,

Anna Mazikowski

Business and Marketing

Lam Family College of Business, SFSU

Intern

Coalition on Homelessness

Amazikowski@mail.sfsu.edu

Cell: 224-402-9389

From: [Evelyn Posamentier](#)
To: [BOS-Legislative Aides](#)
Subject: Support of Safe Sleeping legislation
Date: Friday, May 15, 2020 2:57:08 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Legislative Aides of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Evelyn Posamentier

From: [Jessie Fernandez](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Safe Sleeping Sites on Rec and Park and other City property in SF
Date: Friday, May 15, 2020 2:22:28 PM
Attachments: [CUHJ collective logo.png](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Jessie Fernandez
Program Manager
Communities United for Health and Justice



From: [Carol Cypert](#)
To: [Board of Supervisors, \(BOS\)](#)
Cc: [Mar, Gordon \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ginsburg, Phil \(REC\)](#); [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#)
Subject: Public Comment - Meeting of the Board of Supervisors, May 19, 2020
Date: Friday, May 15, 2020 1:55:24 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors:

With regard to the proposed tent encampments in Golden Gate Park, it appears you're in support of and okay with no transparency, no disclosure, no neighborhood impact statement, no public notices and no allowance for public comment at the Board of Supervisor ("BOS") meeting the day following the Land and Transportation Committee Meeting. (As of this time there is no call in number available for the BOS meeting on May 19, 2020.) You will also strip the Recreation and Parks Committee of any authority. If this is indeed true, I am very disappointed by your actions.

<https://sfgov.legistar.com/LegislationDetail.aspx?ID=4454638&GUID=7503A8BE-C933-4799-AE9A-1B839C293D45>

4. 200453

[Emergency Ordinance - Emergency Response In Parks]

Sponsors: Fewer; Mar

Emergency ordinance authorizing the use of park property for temporary shelter and other measures in response to the COVID-19 pandemic; directing the Recreation and Park Department to report to the Board of Supervisors with a list of potential locations for such uses; and waiving contrary provisions in Administrative Code, Chapters 79 and 79A, and Charter, Section 4.113, if and to the extent applicable.

(Pursuant to Charter, Section 2.107, this matter requires the affirmative vote of two-thirds of the Board of Supervisors (8 votes) for passage.)

5/5/20; ASSIGNED to the Land Use and Transportation

Committee. 5/8/20; REFERRED TO DEPARTMENT.

The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on May 19, 2020.

By any passage of Legislative File No. 200453, the Land Use and Transportation Committee Members and the Board of Supervisors will clearly be violating the "Citizen's Right to Know Act of 1998" which was adopted by the San Francisco voters Proposition I on June 2, 1998. Will this project cost more than \$50,000? Where are the areas identified as "perfect" for tent encampments?

I would also like to know why the Board has not allowed a sufficient amount of time to fill the empty hotel rooms that are set aside for the homeless? Did the Board considered alternative options like Cow Palace? If not, why?

I live very close in proximity to the Park and am now becoming more and more frightened to know that havoc and chaos may be headed this way (again) with tent encampments. One would think the City would have learned from the very devastating encampments and expensive clean-up of Golden Gate Park in the late 1960s early 1970s.

People will come from miles away for the "party" in Golden Gate Park if you open it to tent encampments, this is guaranteed. The heck with social distancing.

There are many of us who would like to attend the Board of Supervisor meeting or, at the very least, be allowed to submit a letter for inclusion to the file of the Board for public records. These letters will reflect our voice and objections to tent encampments in Golden Gate Park.

I look forward to your response.

Best regards,

Carol Cypert
36th Avenue

From: [Carlo Sciammas](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: PODER Supports Safe Sleeping Sites
Date: Friday, May 15, 2020 1:19:38 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisors and Legislative Aides,

I am writing on behalf of PODER (People Organizing to Demand Environmental & Economic Rights) to support Supervisor Fewer & Mar’s legislation to **explore the use of Rec and Park and other city properties to create safe sleeping sites.**

We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The city is failing our unhoused neighbors in the midst of a pandemic.

We must do better. We hope we can count on your support of the Safe Sleeping Sites legislation!

Sincerely,
Charlie Sciammas

- * - * - * - * - * - * - * - * - * - * - * - * - * - * - * - *

Charlie Carlo Sciammas, Lead Community Organizer
¡PODER! (People Organizing to Demand Environmental & Economic Rights)
[Excelsior Office] 5000 Mission Street, Second Floor, SF, CA 94112 415.857.9656 x212
[Mission Office] 474 Valencia Street, #125, SF, CA 94103 415.431.4210
Email: carlo@podersf.org Web: www.podersf.org
Facebook: www.facebook.com/pages/PODER-SF

- * - * - * - * - * - * - * - * - * - * - * - * - * - * - * - *



Celebrate our 25th year by [donating](#) now!

From: [Emily Lee](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Support of safe sleeping sites
Date: Friday, May 15, 2020 1:03:28 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Members of the Board of Supervisors,

I'm emailing today to support Safe Sleeping Sites and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Thank you,
Emily Lee, SF Rising

Emily Lee
Director
[San Francisco Rising](#)
Follow us: [Twitter](#), [Facebook](#), [Instagram](#)

From: [Jennifer Friedenbach](#)
To: [BOS-Supervisors](#)
Subject: Support for Supervisor Fewer's Safe Sleeping Legislation
Date: Friday, May 15, 2020 12:15:01 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good Afternoon Supervisors,

I am emailing today to support Supervisor Fewer's and Mar's Safe Sleeping Sites and to ask for your support. The legislation explores the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Jennifer Friedenbach (she,her)
jfriedenbach@cohsf.org
Coalition on Homelessness
280 Turk Street
San Francisco, CA 94102
(415)346-3740
<http://www.cohsf.org/>

Please note: We moved to 280 Turk Street x Leavenworth, SF CA 94102

The ache for home lives in all of us, the safe place where we can go as we are and not be questioned.

Maya Angelou

From: [FLORENCE KELLY](#)
To: [BOS-Supervisors](#)
Subject: Safe Sleeping Sites Legislation
Date: Friday, May 15, 2020 12:11:21 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I support Supervisors Fewer and Mar legislation to explore the use of Rec and Park areas in order to facilitate unhoused folks' ability to practice COVID-19 protocols. CDC says EVERYONE must follow distancing, handwashing, and in certain cases, masking. In order for the virus not to spread to everyone, how is it possible to exempt unhoused people from the ability to follow these guidelines? I prefer the offering of hotel rooms, but meanwhile using outdoor rec and park spaces can help to stave off the spread of the virus.

Florence Kelly
139 Ellsworth St.
San Francisco, CA 94110

From: [Jesse Stout](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Support File#200453: Safe Sleeping Sites
Date: Friday, May 15, 2020 11:01:35 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors and aides:

I write today in support of Safe Sleeping Sites: asking your support for Supervisors Fewer and Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites. We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we must also look at outdoor sites on City-owned properties including those administered by Rec and Park. The City is failing our unhoused neighbors the amidst the pandemic. We must do better to help. Please support this Safe Sleeping Sites legislation.

Jesse Stout
District Six

From: [Sheila Brown](#)
To: [Breed, Mayor London \(MYR\)](#); [Ginsburg, Phil \(REC\)](#); [Board of Supervisors. \(BOS\)](#)
Subject: Officially Sanctioned Homeless Camping in GG Park
Date: Thursday, May 14, 2020 6:17:13 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear San Francisco Officials,

I just heard about this proposed legislation and want to weigh in. We have lived next to Golden Gate park for over 30 years. We have been fortunate to enjoy everything it has to offer, from the playgrounds and tennis courts to the hiking trails and sports fields. Never have I seen more San Franciscans enjoying this park than the past two months of this shelter in place. This park belongs to all of us and it is not meant to be anyone's home. While I am not naïve enough to think that it doesn't already serve as a home for many homeless, it has never been approved as such. If we sanction the park for camping now, we will never get it back to serve its original purpose of providing a place for recreation and relaxation for the people of San Francisco.

Please don't approve this proposed legislation.

Sincerely,

Sheila Brown

1346 5th Avenue

From: [Nancy](#)
To: [BOS-Supervisors](#)
Subject: Pls. support Safe Sleeping Sites legislation
Date: Thursday, May 14, 2020 1:09:00 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisors,

I am writing to urge you to support the legislation proposed by Supervisors Fewer and Mar concerning safe sleeping sites for unhoused people in San Francisco.

As a long time resident of San Francisco, and the founder and director of San Francisco Nature Education, I believe we must find short-term solutions to help the unhoused during the Pandemic.

As I drive and walk through the city, I see clusters of campers on our sidewalks. We need to help these folks who are in severe danger of contracting Covid-19.

I live near the west end of Golden Gate Park and conduct programs throughout the park as well as other parks during the year.

It's a real cop-out when people talk about the need for long-term solutions as a way of dismissing the need for this legislation.

We have this life-threatening emergency now.

Pls. support this legislation.

Sincerely,

Nancy H. DeStefanis

Executive Director, San Francisco Nature Education since 2000.

4th Sat.Crew Chief- Martin DePorres Soup Kitchen 1988-2006

nancyd@sfnature.org

cell:415-205-0776

From: [Chris Giorni](#)
To: [BOS-Supervisors](#)
Cc: chrisgiorni@gmail.com
Subject: Safe sleeping sites.
Date: Thursday, May 14, 2020 10:01:27 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

I fully support the newly proposed Safe Sleeping Site proposal on SF Rec and Park managed lands.

We need to be creative, compassionate and act quickly to help our homeless weather this Covid-19 storm, for their health and for the health of all around them.

As the founder and director of Tree Frog Treks I firmly believe in social equity and helping our fellow citizens when they need help. And our homeless need help.

We lead over 2000 SF students a year on science and nature adventures all over San Francisco's park lands and green belts. We serve 25,000 students a year in schools and on special Treks.

I swim at Aquatic Park as a way to exercise and practice self care. Thank goodness it remains open. When I travel through Leavenworth, Larken, Goldengate,

Polk streets on my way to swim I witness utter Homeless meltdown. When we lead our children through the parks we actively employ safe practices to ensure that our kids are safe and yet understand that there are homeless people in the park and teach them how to be safe as they explore their parks.

We need to act fast.

We need to act now.

This is not a sweep it under the rug type of problem-

A look the other way type of issue.

This is about basic human needs, respect our collective responsibility to help and our desperate need to prevent more Covid-19 infections.

Be Well,

Chris Giorni

Director

www.treefrogtreks.com

Sent from my iPhone

From: [Cynthia Fong](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: HRCSF: Support Safe Sleeping Sites!
Date: Friday, May 15, 2020 5:00:19 PM
Attachments: [image.png](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.



HOUSING RIGHTS COMMITTEE OF SAN FRANCISCO

Mission Location: 1663 Mission St, #504, 415-703-8644
Richmond Location: 4301 Geary Blvd at 7th Ave, 415-947-9085

I am writing on behalf of Housing Rights Committee of San Francisco today to support **Safe Sleeping Sites** and ask for your support for Supervisors Fewer & Mar's legislation to explore the use of Rec and Park and other City properties to create safe sleeping sites.

We must explore all possible pathways to address the public health crisis impacting the city's unhoused residents, and while hotel rooms should be the priority, we have to also look at outdoor sites on City-owned properties including those owned by Rec and Park. The City is failing our unhoused neighbors in the midst of a pandemic. We must do better. Please support the Safe Sleeping Sites legislation!

Respectfully,

Cynthia Fong
Housing Rights Committee of San Francisco
Richmond District Community Organizer
(pronouns: *they/she*)

www.hrcsf.org | <https://www.facebook.com/housingrightsSF/>

Our offices are currently closed to the public in response to public health recommendations regarding COVID-19. If you are contacting us regarding Counseling: please email or call (415-947-9085) and provide your name, phone number, and we will have a counselor return your call as soon as possible. We will not be meeting tenants in person for the time being. We will announce any changes to our programming via our newsletter and [facebook](#) if you want to follow along.

From: [Matt Alexander](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: letter in support of Safe Sleeping Sites legislation
Date: Thursday, May 14, 2020 7:36:04 PM
Attachments: [May 14 20 Supes Letter.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisors,
Please find attached a letter from Faith in Action Bay Area in support of the Safe Sleeping Sites legislation.

Thank you!

Matt

==

Matt Alexander
Community Organizer
Faith in Action Bay Area



May 14, 2020

Dear Members of the Board of Supervisors,

On behalf of the member congregations and institutions of Faith and Action Bay Area, we write to support Safe Sleeping Sites, and urge you to support the related legislation sponsored by Supervisors Fewer and Mar. That legislation explores the use of Rec and Park, and other City properties, to create safe sleeping sites for our unhoused neighbors.

We want to reiterate that quickly moving unhoused neighbors to the thousands of vacant hotel rooms, many of which the City already has leased yet remain empty, is the urgent priority. It is the safest way to protect them and the wider community, while also creating opportunities to secure long-term housing with supportive services. This pandemic requires creative thinking and we cannot simply return to "normal," when "normal" is 8,000 people living on the streets and in crowded shelters. "Normal" is an immoral and unnecessary tragedy in one of the wealthiest cities in the world.

That said, we acknowledge that this legislation provides one interim solution to meet the immediate crisis of this pandemic, and we must explore all the possibilities available to us. Creating safe sleeping sites on City-owned property, with access to food, water, and hygiene resources, is an improvement over current conditions. We are failing our unhoused neighbors and we must do better. Please support Supervisor Fewer and Mar's legislation.

Sincerely,

A handwritten signature in blue ink that reads "Brenda Cordoba".

Brenda Cordoba
Co-Chair
Faith in Action Board of Directors

A handwritten signature in blue ink that reads "John L. Kirkley".

The Rev. John L. Kirkley
Co-Chair
Faith in Action Board of Directors