

File No. 130710

Committee Item No. 8  
Board Item No. \_\_\_\_\_

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date September 19, 2013

Board of Supervisors Meeting

Date \_\_\_\_\_

**Cmte Board**

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

**OTHER** (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Linda Wong Date September 16, 2013

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Terms of Existing Local Agency Formation Commission Positions]

2  
3 **Resolution amending the terms of existing Local Agency Formation Commission**  
4 **(LAFCo) positions by expanding the scope of services for the Senior Program Officer,**  
5 **extending the term of employment for an additional three years, and utilizing the**  
6 **existing LAFCo budget to continue funding this position.**

7  
8 WHEREAS, Under Ordinance 0146-07, the Board of Supervisors directed the San  
9 Francisco LAFCo to assist with the startup of the Community Choice Aggregation (CCA)  
10 program and to advise the Board of Supervisors, San Francisco Public Utilities Commission  
11 (SFPUC), and other agencies regarding all aspects of development, implementation,  
12 operation, and management of the CCA program; and

13 WHEREAS, By adopting Resolution number 2007-01 on September 28, 2007, LAFCo  
14 accepted responsibility to provide monitoring and advice to the Board of Supervisors, SFPUC,  
15 and other agencies regarding the CCA Program; and

16 WHEREAS, In March 2009, the Board of Supervisors passed Ordinance No. 141-08,  
17 amending the Annual Salary Ordinance to include additional staff positions for LAFCo,  
18 including a 9775 Senior Community Development Specialist II position, a classification which  
19 allows for all duties currently performed by the Interim Executive Officer, and a 9770  
20 Community Development Assistant to support the development and implementation of the  
21 CCA program; and

22 WHEREAS, In August 2012, the Interim Executive Officer recommended and the  
23 Commission approved a one-year extension of LAFCo staff positions through June 30, 2013;  
24 and

25 WHEREAS, These positions were initially established as short-term positions, to advise

1 the Board of Supervisors, SFPUC, and other agencies regarding all aspects of development,  
2 implementation, operation, and management of the CCA program; and

3 WHEREAS, The current stage of the CCA program does not require the same level of  
4 LAFCo staff time for monitoring and assistance, allowing staff and the Commission to pursue  
5 LAFCo projects and other special projects, including research and reporting on various  
6 studies of regional operations and policies; and

7 WHEREAS, A change in the LAFCo staffing structure would reflect the changing needs  
8 of the commission members and would be more cost effective; and

9 WHEREAS, On June 28, 2013, LAFCo unanimously passed a resolution urging the  
10 Board of Supervisors to make amendments to the terms of existing LAFCo positions; and

11 WHEREAS, The LAFCo staff time for CCA, LAFCo projects, and other special projects  
12 will be tracked and reported as billable hours to allow the correct funding source to pay for  
13 actual work hours; now, therefore, be it

14 RESOLVED, That the Board of Supervisors hereby amends the terms of existing  
15 LAFCo positions by expanding the scope of services of the 9775 Senior Community  
16 Development Specialist II position to include all duties currently performed by the Interim  
17 Executive Officer, extends the term of the 9775 Senior Community Development Specialist II  
18 position for an additional three years through June 30, 2016, and utilizes the funding currently  
19 available in the LAFCo budget for these purposes.

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

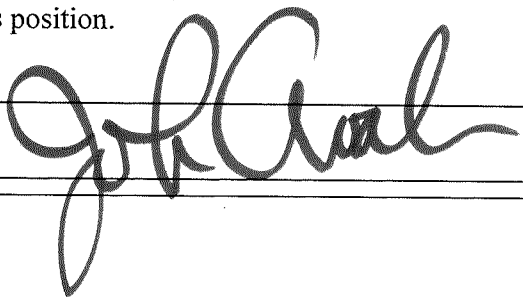
Supervisor John Avalos

**Subject:**

Resolution amending the terms of existing LAFCo positions.

**The text is listed below or attached:**

Resolution amending the terms of existing Local Agency Formation Commission (LAFCo) positions by expanding the scope of services for the Senior Program Officer, extending the term of employment for an additional three years, and utilizing the existing LAFCo budget to continue funding this position.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only: