

File No. 100500

Committee Item No. 1
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Sub - Committee: Budget and Finance

Date: April 28, 2010

Board of Supervisors Meeting

Date: _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Andrea S. Ausberry
Completed by: _____

Date Friday, April 23, 2010
Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Apply for, Accept and Expend Grant - HOME Investment Partnership Program Entitlement,
2 FY2010-2011 - \$8,580,153]

3 **Resolution approving the FY2010-2011 HOME Investment Partnership Program; and**
4 **authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for,**
5 **accept, and expend the City's FY2010-2011 HOME Program entitlement from the U.S.**
6 **Department of Housing and Urban Development in the amount of \$8,580,153 and to**
7 **expend program income in the amount of \$301,605.**

8
9 WHEREAS, Under Title II of the National Affordable Housing Act of 1990, Public Law
10 Number 101-625, the City and County of San Francisco is eligible to apply for and receive
11 funds from the HOME Investment Partnership (HOME) Program; and,

12 WHEREAS, The City and County of San Francisco anticipates receiving approximately
13 \$8,580,153 in 2010 HOME Program funds from HUD, and estimates \$301,605 in Program
14 income from previous HOME grants; and,

15 WHEREAS, The Mayor's Office of Housing (MOH) has prepared programs and a
16 proposed Expenditure Schedule for an anticipated entitlement and program income totaling
17 \$8,881,758, a copy of which is located in Board File No. 100500 (the "Expenditure
18 Schedule"); and,

19 WHEREAS, The proposed grant does not require an Annual Salary Ordinance
20 amendment; and,

21 WHEREAS, The funding agency (HUD) does not allow use of grant on indirect costs;
22 and,

23 WHEREAS, The HOME Program will be used to provide funds for development,
24 acquisition, and rehabilitation of low-income housing; and,
25

1 WHEREAS, A portion of the administrative and direct costs of administering the HOME
2 Program are to be paid from the 2010/11 HOME Program allocation; and,

3 WHEREAS, The remainder of the administrative and direct costs of administering the
4 HOME Program is an eligible Community Development Block Grant (CDBG) expense, and
5 will be paid from CDBG funds through the 2010/11 CDBG Program; now, therefore, be it

6 RESOLVED, That the Mayor of the City and County of San Francisco is hereby
7 authorized to apply for, accept, and expend the City's 2010/11 HOME Program entitlement
8 grant from HUD and an estimated \$301,605 in HOME Program income, all in accordance with
9 the purposes and goals for the funding as generally set forth in the 2010-14 Five Year
10 Consolidated Plan and the Expenditure Schedule; and, be it

11 FURTHER RESOLVED, That the Board of Supervisors does hereby approve the
12 purposes and goals for the 2010/11 HOME Program funding as set forth in the Expenditure
13 Schedule, on file with the Clerk of the Board of Supervisors and incorporated herein by
14 reference; and, be it

15 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
16 indirect costs in the grant budget; and, be it

17 FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute
18 agreements between the City and County of San Francisco and the various agencies
19 consistent with the 2010/11 HOME Program and the Expenditure Schedule; and, be it

20 FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation
21 and certifications as may be requested or required by HUD, and to take such additional
22 actions as may be required to apply for, accept and expend the 2010/11 HOME funds
23 consistent with this Resolution and the goals of the 2010/11 HOME Program and all
24 applicable legal requirements; and, be it
25

1 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City
2 with respect to the application for, or the acceptance or expenditure of, 2010/11 HOME funds
3 are hereby approved, confirmed and ratified.

4 Recommended:

5
6 
7 _____
8 Doug Shoemaker, Director

9 Approved:

10
11 
12 _____
13 Gavin Newsom, Mayor

14 
15 _____
16 Ben Rosenfield, Controller

For

HOME Expenditure Schedule 2010-2011

2010-2011 HOME Sources and Uses

HOME Investment Partnership Program Sources	
2010-11 HOME Entitlement	\$8,580,153
Estimated HOME Program Income	\$301,605
Total HOME Sources	\$8,881,758
HOME Investment Partnership Program Uses	
Type of Projects	Total Funds
Family Housing	\$5,788,667
Senior Rental Housing Development	\$934,882
Preservation of Affordable Rental Housing	\$500,000
Green Retrofit Initiative	\$450,194
Tenant Based Rental Assistance	\$350,000
MOH HOME Administrative Costs	\$858,015
TOTAL:	\$8,881,758

File Number: 100500
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective January 2000)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. **Grant Title:** HOME Grant

2. **Department:** Mayor's Office of Housing

3. **Contact Person:** Gigi Whitley Telephone: 415-701-5562

4. **Grant Approval Status (check one):**

Approved by funding agency

Not yet approved

5. **Amount of Grant Funding Approved or Applied for:** \$8,580,153 plus an estimated \$301,605 in program income

6a. **Matching Funds Required:** \$1,930,535

b. **Source(s) of matching funds (if applicable):** Affordable Housing Funds \$2,500,000

7a. **Grant Source Agency:** U.S. Department of Housing and Urban Development (HUD)

b. **Grant Pass-Through Agency (if applicable):**

8. **Proposed Grant Project Summary:** Please refer to proposed Expenditure Schedule attached.

9. **Grant Project Schedule, as allowed in approval documents, or as proposed:**

Start-Date: July 1, 2010

End-Date: June 30, 2015

10. **Number of new positions created and funded:** 0

11. **If new positions are created, explain the disposition of employees once the grant ends?**

12a. **Amount budgeted for contractual services:** \$15,000

b. **Will contractual services be put out to bid? yes**

c. **If so, will contract services help to further the goals of the department's MBE/WBE requirements? yes**

d. **Is this likely to be a one-time or ongoing request for contracting out? One-time**

13a. **Does the budget include indirect costs?**

Yes

No

b1. **If yes, how much? \$**

b2. **How was the amount calculated?**

