

1 [Contract Amendment - Project Open Hand - Food and Nutrition Services Low-Income People
2 Living with HIV/AIDS - Not to Exceed \$18,800,344]

3 **Resolution approving Amendment No. 3 to the agreement between Project Open Hand**
4 **and the Department of Public Health (DPH), to secure food and nutrition services for**
5 **low-income people living with HIV/AIDS who reside in San Francisco, to increase the**
6 **agreement by \$9,442,639 for an amount not to exceed \$18,800,344; to extend the term**
7 **by four years and nine months, from June 30, 2022, for a total agreement term of April**
8 **1, 2017, through March 31, 2027; and to authorize DPH to enter into amendments or**
9 **modifications to the contract prior to its final execution by all parties that do not**
10 **materially increase the obligations or liabilities to the City and are necessary to**
11 **effectuate the purposes of the contract.**

12
13 WHEREAS, There is a continued need to secure food and nutrition services for low-
14 income people living with HIV/AIDS who reside in San Francisco through providing prepared
15 meals, groceries, nutrition assessments and related services to meet their medically-indicated
16 nutritional needs and to improve their access and engagement with nutritional health; and

17 WHEREAS, Through a Request for Proposals (RFP) process, RFP 9-2017, issued on
18 January 30, 2017, DPH selected Project Open Hand to provide these services; and

19 WHEREAS, DPH entered into an agreement on April 1, 2017, to provide these services
20 for four years, with the term of April 1, 2017, through March 31, 2021, in an amount not to
21 exceed \$6,258,690, and

22 WHEREAS, In order to add General Fund monies to the contract, and align the term of
23 the agreement with the City's fiscal year to better accommodate programs funded with
24 General Fund monies, DPH amended the agreement on December 1, 2018, to extend the

1 term by three months from March 31,2021, through June 30, 2021, adding \$1,225,840 for an
2 amount not to exceed \$7,484,530; and

3 WHEREAS, DPH amended the agreement on February 1, 2021, to extend the term by
4 one year from June 30, 2021, through June 30, 2022, adding \$1,873,175 for an amount not to
5 exceed \$9,357,705; and

6 WHEREAS, DPH wishes to continue services under that agreement for the full term
7 stated in the RFP of ten years; and

8 WHEREAS, Section 9.118 of the Charter requires approval of the Board of Supervisors
9 for contracts requiring anticipated expenditures exceeding \$10 million; now, therefore, be it

10 RESOLVED, That the Board of Supervisors hereby authorizes the Director of Public
11 Health and the Director of the Office of Contract Administration/Purchaser, on behalf of the
12 City and County of San Francisco, to execute Amendment No. 3 to the agreement with
13 Project Open Hand to secure food and nutrition services for low-income people living with
14 HIV/AIDS that reside in San Francisco for an amount not to exceed \$18,800,344 for a total
15 agreement term of April 1, 2017, through March 31, 2027; and, be it

16 FURTHER RESOLVED, That the Board of Supervisors authorizes the Department of
17 Public Health to enter into any amendments or modifications to the contract, prior to its final
18 execution by all parties, that the Department determines, in consultation with the City
19 Attorney, are in the best interests of the City, do not otherwise materially increase the
20 obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of
21 the contract, and are in compliance with all applicable laws; and be it

22 FURTHER RESOLVED, That within thirty (30) days of the contract being fully executed
23 by all parties, the Director of Health and/or the Director of the Office of Contract
24 Administration/Purchaser shall provide the final contracts to the Clerk of the Board for inclusion
25 into the official File No. 220259.

1

2 RECOMMENDED

3 /s/

4 Dr. Grant Colfax

5 Director of Health

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25