



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

Community Plan Exemption Appeal Timeliness Determination

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DATE: July 25, 2019
TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Lisa Gibson, Environmental Review Officer – (415) 575-9032
RE: Appeal Timeliness Determination –655 Fourth Street
Community Plan Evaluation; Planning Department Case No.
2014-000203ENV

On July 22, 2019, Mr. Kevin Rudich and Mr. Michael Cruz, on behalf of the 601 Fourth Street Coalition (Appellant), filed an appeal with the Office of the Clerk of the Board of Supervisors of the Community Plan Evaluation (CPE) for the proposed project at 655 Fourth Street. As explained below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board’s Office Is Open)	Date of Appeal Filing	Timely?
Thursday, June 20, 2019	Saturday, July 20, 2019	Monday, July 22, 2019	Monday, July 22, 2019	Yes

Approval Action: On June 11, 2019, the Planning Department issued a CPE for the proposed project. The Approval Action for the project was the large project authorization by the Planning Commission, pursuant to Planning Code sections 249.78 and 329, which occurred on June 20, 2019 (Date of the Approval Action).

Appeal Deadline: Sections 31.16(a) and (e) of the San Francisco Administrative Code state that any person or entity may appeal an exemption determination (including a CPE) to the Board of Supervisors during the time period beginning with the date of the exemption determination (including a CPE) and ending 30 days after the Date of the Approval Action. Thirty days after the date of the approval action was Saturday, July 20, 2019. The next date when the Office of the Clerk of the Board was open was Monday, July 22, 2019 (Appeal Deadline).

Appeal Filing and Timeliness: The Appellant filed the appeal of the exemption on Monday, July 22, 2019, which is within the time frame specified above. Therefore, the appeal is considered timely.