

Health Impact Assessment for Improved Community Design: Continuing to Advance the Practice to Achieve Health & Equity in San Francisco

Funding Opportunity Number: CDC-RFA-EH14-1407

Project Directors: Cyndy Comerford, Megan Wier, Tomas Aragon

Institution: San Francisco Department of Public Health (SFDPH)

Budget

	Year 1					Year 2					Year 3				
	Annual	FTE	In-Kind	Charged to Grant	Total	Annual	FTE	In-Kind	Charged to Grant	Total	Annual	FTE	In-Kind	Charged to Grant	Total
Personnel:															
Project Director: Cynthia Comerford, Manager of Planning and Fiscal Policy (Principle Investigator)															
<i>SFDPH - Environmental Health</i>															
<u>1824 Principal Administrative Analyst</u>	\$114,010	23.300%	19.800%	3.500%	\$3,990	\$120,107	23.300%	19.800%	3.500%	\$4,204	\$120,107	23.300%	19.800%	3.500%	\$4,204
Co- Project Director: Megan Wier, Epidemiologist and Lead - Health, Transportation and Equity (Co-Principle Investigator)															
<i>SFDPH - Environmental Health</i>															
<u>2803 Epidemiologist 2</u>	\$99,476	23.300%	23.300%	\$0	\$0	\$99,476	23.300%	X	\$0	\$0	\$99,476	23.300%	X	\$0	\$0
Project Manager: Megan Wall Shui, Lead - Land Use Planning and Health															
<i>SFDPH - Environmental Health</i>															
<u>2803 Epidemiologist 2</u>	\$99,476	23.300%	23.300%	\$0	\$0	\$99,476	23.300%	X	\$0	\$0	\$99,476	23.300%	X	\$0	\$0
Community and Evaluation Liaison: Health Program Planner (TBD)															
<i>SFDPH - Environmental Health</i>															
<u>2818 Health Program Planner</u>	\$88,296	25.000%	25.000%	\$0	\$0	\$88,296	25.000%	X	\$0	\$0	\$88,296	25.000%	X	\$0	\$0
Epidemiological Supervisor: Tomas Aragon , Director of Population Health (Co-Principle Investigator)															
<i>SFDPH - Population Health</i>															
<u>2233 Supervising Physician</u>	\$ 227,365	5.000%	5.000%	\$0	\$0	\$ 227,365	5.000%	X	\$0	\$0	\$ 227,365	5.000%	X	\$0	\$0
<i>In-Kind Salary Support</i>			\$ 102,372					\$ 103,579					\$ 103,579		
Salaries		1.00			\$3,990		1.00			\$4,204		1.00			\$4,204
MFB - Mandatory Fringe Benefits (37%):					\$1,476					\$1,555					\$1,555
Total Salaries & MFB					\$5,467					\$5,759					\$5,759

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Budget

	Year 1			Year 2			Year 3		
Contractual Staff:									
San Francisco Public Health Foundation			\$135,743			\$140,366			\$140,366
Project Coordinator			\$73,558			\$74,600			\$74,600
Health Data Analyst			\$42,000			\$44,600			\$44,600
Communication Specialist/Web			\$5,100			\$5,550			\$5,550
Travel			\$1,500			\$1,580			\$1,580
Indirect Cost			\$13,585			\$14,036			\$14,036
Travel:									
Air Travel/Transportation			\$1,000			\$1,014			\$1,014
Lodging			\$1,000			\$1,000			\$1,000
Conference Registration			\$474			\$475			\$475
			\$2,474			\$2,489			\$2,489
Direct:			\$143,684			\$148,614			\$148,614
Indirect:			\$1,315			\$1,385			\$1,385
		Total	\$144,999		Total	\$149,999		Total	\$149,999

HEALTH IMPACT ASSESSMENT FOR IMPROVED COMMUNITY DESIGN - CDC-RFA-EH14-1407

Empowering Communities and Government Policy for Health and Well-being

San Francisco Department of Public Health Year 1 Budget Narrative/Justification

City and County of San Francisco Personnel	Y1 Budget	Justification
Project Director: Cynthia Comerford, Manager of Planning and Fiscal Policy (Principle Investigator) - Environmental Health Branch, San Francisco Department of Public Health	\$ 3,990	Cyndy will direct and manage all aspects of the project; She will serve as the primary contact for this grant and will have grant administrative responsibilities related to the budget and development of sub-contracts and related scopes of work. She will provide project oversight, strategic guidance, and coordinate collaborations with local and regional public agencies. She will serve as the reporting and communication specialists, and community safety lead.
Co- Project Director: Megan Wier, Epidemiologist and Lead - Health, Transportation and Equity (Co-Principle Investigator-)Environmental Health Branch, San Francisco Department of Public Health	In-Kind	Megan Wier will co-direct the project and be responsible for the research design, data analysis, HIA Methods and statistical analysis portion of this project. She will serve as the Assessment specialists and Transportation Lead.
Project Manager: Megan Wall Shui, Lead - Land Use Planning and Health - Environmental Health Branch, San Francisco Department of Public Health	In-Kind	Megan Wall Shui will be a project manager and play a key role in the developing the evaluation framework for this project. She will work directly with collaborating partners in developing and implementing a comprehensive evaluation work plan. Megan Wall Shui will also serve as the screening and scoping specialist and Land Use Lead.
Epidemiological Supervisor: Tomas Aragon, Director of Population Health (Co-Principle Investigator) - Population Health Division, San Francisco Department of Public Health	In-Kind	Tomas will provide direction and expertise on all phases of the cooperative agreement including analyses. Tomas will also review and edit reporting documents, facilitate communication and collaboration with public agencies.
Health Program Planner, (TBD) Environmental Health Branch for SFDPH, Environmental Health Branch, San Francisco Department of Public Health	In-Kind	The health program planner will act as the community liaison for this grant. and play a supporting role to the project directors and managers. He/she will also interface with community partners and act as the SFDPH representative at community outreach events for the HIA assessment. This person will also serve as the community design and safety co-lead.
Total Salaries	\$ 3,990	
MFB - Mandatory Fringe Benefits (37%):	\$ 1,476	
DPH Staff Project Travel		
Out of State Conference Travel	\$1,000	Airfare and ground transport for staff person to attend out-of-state conferences + CDC Project Meetings
Conference Registration Fees	\$474	Registration for National Conferences and local and regional workshops/symposium
Out of State Lodging	\$1,000	Out of State lodging for national conferences and CDC project meetings
Total Staff Travel	\$ 2,474	

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San Francisco Department of Public Health Year 1 Budget Narrative/Justification

Contractual Services		
Research and Planning Coordinator	\$73,558	1 FTE - This position will play a key role on the maintaining the work plan and be responsible for researching and writing literature reviews and reports, and coordinate trainings and other facets of the grant. This position will prepare technical reports and technical documentation, including the reports summarizing health impacts, policy impacts, best practices and project evaluation. This position will also be responsible for gathering, analyzing, organizing interpreting and reporting data related to the health impact projects.
Health Data and Geospatial Analyst	\$42,000	0.5 FTE - This position will perform highly technical aspects of the project related to the analysis of health data and geographical information systems. This includes acquiring, organizing, editing, analyzing, and visualizing data through maps, charts, and graphs for the assessments and project evaluation. This position will also conduct database systems analysis and designs; may perform data normalization tasks; assist in the development of relational databases; assist in the maintenance of data dictionaries.
Communication Specialist	\$5,100	Through a consulting services contract with SFPHF, the Communication Specialist will develop a communications strategy, educational materials and web content. This information will be deployed through multiple venues and media to share information we develop in the course of this project. The Communication Specialist will also create a social media networking site using our existing web resources.
Travel for Research and Planning Coordinator	\$1,500	
Fiscal management fee for contractual services with the SFPHF (10%)	\$13,585	DPH will contract with the San Francisco Public Health Foundation to provide fiscal management for these services. They charge 10% management Fees
\$		135,743
Total Contractual Services		
Indirect Costs		
Indirect Costs	\$1,315	
\$		144,999

BUILDING RESILIENCE AGAINST CLIMATE EFFECTS FOR LOCAL PUBLIC HEALTH DEPARTMENTS - CDC-RFA-EH13-1305
Empowering San Francisco Communities to address the health effects of climate change
 San Francisco Department of Public Health Year 1

Personnel: Project Director: Cynthia Comerford, Manager of Planning and Fiscal Policy (Principle Investigator) SFDPH - Environmental Health	\$114,010				
1824 Principal Administrative Analyst		23.300%	19.800%	3.500%	\$3,990

SALARIES	
SFDPH	
Salaries (1824 - 0.035)	3,990
San Francisco Public Health Foundation (SFPHF)	120,658
Project Coordinator	73,558
Health Data Analyst	42,000
Communication Specialist/Web	5,100
Total	124,648
FRINGE BENEFITS	
SFDPH	
MFB - Mandatory Fringe Benefits (37%):	1,476
TRAVEL	
SFDPH	2,475
SFPHF	1,500
	3,975
INDIRECT	
SFDPH	1,315
SFPHF	13,585
	14,900
TOTAL	144,999