

File No. 210409

Committee Item No. 10

Board Item No. 3

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: May 20, 2021

Board of Supervisors Meeting:

Date: June 8, 2021

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

- \_\_\_\_\_
- \_\_\_\_\_
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- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: John Carroll

Date: May 14, 2021

Prepared by: John Carroll

Date: \_\_\_\_\_

Prepared by: John Carroll

Date: \_\_\_\_\_

1 [Settlement of Unlitigated Claim - Bruce Storrs - \$55,000]

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3 **Resolution approving the settlement of the unlitigated claim filed by Bruce Storrs**  
4 **against the City and County of San Francisco for \$55,000; the claim was filed on**  
5 **October 20, 2020; the claim involves an employment dispute.**

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7 WHEREAS, Bruce Storrs filed a claim on October 20, 2020 against the City and  
8 County of San Francisco; and

9 WHEREAS, The claim involves an employment dispute; and

10 WHEREAS, The City Attorney's Office recommends settlement of the claim by  
11 payment of \$55,000, and the San Francisco Public Works supports the recommendation;  
12 now, therefore, be it

13 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
14 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
15 payment of \$55,000.

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APPROVED:

DENNIS J. HERRERA  
City Attorney

/s/  
KATHARINE HOBIN-PORTER  
Chief Labor Attorney

FUNDS AVAILABLE:

/s/ Michelle Allersma for Ben Rosenfield  
BEN ROSENFELD  
Controller

RECOMMENDED:

DEPARTMENT OF PUBLIC WORKS

/s/  
ALARIC DEGRAFINRIED  
Director

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## LEGISLATION RECEIVED CHECKLIST

Date 4/16/21 File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (**NEW**) ▶▶▶ **Legislative Clerk**
- Legislation Pending in Committee (**AMENDED**) ▶▶▶ **Committee Clerk**
- Legislation for Board Agenda (**AMENDED**) ▶▶▶ **Deputy Clerk**

### **Supervisor, Mayor, and Departmental Submittals**

#### **Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

Joy Perez 415-554-3869  
Name and Telephone Number

City Attorney  
Department