

1 [Recreation and Park Department – Reservation Administrative Fees.]

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3 **Ordinance making environmental findings and amending San Francisco Park Code,**
4 **Article 12, Section 12.45 to establish an athletic field rescheduling fee.**

5 Note: Additions are *single-underline italics Times New Roman*;
6 deletions are *strikethrough italics Times New Roman*.
7 Board amendment additions are double underlined.
8 Board amendment deletions are ~~strikethrough normal~~.

8 Be it ordained by the People of the City and County of San Francisco:

9 Section 1. Findings.

10 The Planning Department has determined that the actions contemplated in this
11 Ordinance are in compliance with the California Environmental Quality Act (California Public
12 Resources Code sections 21000 et seq.). Said determination is on file with the Clerk of the
13 Board of Supervisors in File No. _____ and is incorporated herein by reference.

14 Section 2. The San Francisco Park Code is hereby amended by amending Section
15 12.45, to read as follows:

16 **SEC. 12.45. RESERVATION ADMINISTRATIVE FEES.**

17 The following administrative fees are applicable to all reservations for Recreation and
18 Park Department programs, activities and facilities, unless otherwise specified:

- 19 (a) A refund processing fee of \$10.00 or 20 percent of the fee, whichever is greater,
20 will be charged when a person requests a refund of program fees;
- 21 (b) A program withdrawal fee of \$10.00 or 20 percent of the fee, whichever is greater,
22 will be charged when a person withdraws from a program or activity;
- 23 (c) There will be a cancellation fee of \$20.00 or 20 percent of the rental fee, whichever
24 is greater, for the cancellation of facility rental reservations;
- 25 (d) There will be a non-refundable application fee of \$50.00 for special event permits;

1 (e) There will be a \$25.00 fee when a reservation for use of an athletic field is rescheduled or
2 cancelled.

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4 APPROVED AS TO FORM:
5 DENNIS J. HERRERA, City Attorney

6 By: _____
7 VIRGINIA DARIO ELIZONDO
8 Deputy City Attorney

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