

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
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**MEMORANDUM**

**RULES COMMITTEE**

**SAN FRANCISCO BOARD OF SUPERVISORS**

**TO:** Supervisor Jane Kim, Chair  
Rules Committee

**FROM:** Linda Wong, Committee Clerk

**DATE:** May 21, 2012

**SUBJECT:** **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, May 22, 2012

The following files should be presented as **COMMITTEE REPORT** at the Board meeting on Tuesday, May 22, 2012. These items were acted upon at a Committee Meeting on Thursday, May 17, 2012, at 1:30 p.m., by the votes indicated.

**Item No. 27**

**File No. 120486**

**[Appointments, Sunshine Ordinance Task Force]**

Motion to consider appointing ten members, terms ending April 27, 2013, and April 27, 2014, to the Sunshine Ordinance Task Force.

***Seats 1, 2, 4, and 5 were continued to the Call of the Chair.***

**DIVIDED; Supervisor Farrell divided consideration of Bruce Wolfe from File No. 120486.**

Motion appointing Kitt Grant, David Pilpel, David Sim, Chris Hyland, and Louise Fischer, terms ending April 27, 2014, to the Sunshine Ordinance Task Force.

**RECOMMENDED AS COMMITTEE REPORT**

**Vote:** Kim – Aye  
Farrell – Aye  
Campos – Aye

**File 120553**

**[Appointment, Sunshine Ordinance Task Force]**

Motion appointing Bruce Wolfe, term ending April 27, 2014, to the Sunshine Ordinance Task Force.

**RECOMMENDED AS COMMITTEE REPORT**

Vote: Kim – Aye

Farrell – No

Campos– Aye

- c: Board of Supervisors
- Angela Calvillo, Clerk of the Board
- Cheryl Adams, Deputy City Attorney
- Rick Caldeira, Legislative Deputy Director

File No. 120553

Committee Item No. \_\_\_\_\_

Board Item No. 27

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 5/17/12

Board of Supervisors Meeting

Date 5/22/12

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

#### OTHER

(Use back side if additional space is needed)

- Form 700
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Completed by: Linda Wong

Date 5/21/12

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Appointment, Sunshine Ordinance Task Force]

2

3 **Motion appointing Bruce Wolfe, term ending April 27, 2014, to the Sunshine Ordinance**  
4 **Task Force.**

5

6 MOVED, That the Board of Supervisors of the City and County of San Francisco does  
7 hereby appoint the hereinafter designated person to serve as a member of the Sunshine  
8 Ordinance Task Force, pursuant to the provisions of the San Francisco Administrative Code,  
9 Section 67.30, for the term specified:

10 Bruce Wolfe, seat 8, succeeding himself, term expired, must be a member of the public  
11 who has demonstrated interest in or has experience in the issues of citizen access and  
12 participation in local government, for the unexpired portion of a two-year term ending April 27,  
13 2014.

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**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

**Application for Boards, Commissions and Committees**

Application for Appointment to: **SUNSHINE ORDINANCE TASK FORCE**

Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): 8

District:

Name: **BRUCE WOLFE**

Home Address: — PAGE ST

Zip: 94117

Home Phone: 415- —

Occupation: CHIEF INFORMATION OFFICER AND SOCIAL WORKER

Work Phone: 415-456-5692

Employer: ALCOHOL JUSTICE - THE INDUSTRY WATCHDOG

Business Address: 24 BELVEDERE ST, SAN RAFAEL

Zip: 94901

Business E-Mail:

Home E-Mail: —, @brucewolfe.net

Check All That Apply:

- A citizen of the United States.  At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco  Yes:  No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

I am a person with a disability with expertise and knowledge of the Americans with Disabilities Act and its applications.  
(Please see attached resume/CV)

Education:

New Rochelle High School, Monmouth College, Institute of Audio Research, City College of San Francisco, San Francisco State University (Please see attached resume/CV)

Business and/or professional experience:

(Please see attached resume/CV)

Civic Activities:

(Please see attached resume/CV)

Ethnicity: (optional) Jewish-American, caucasian Sex: (optional)  M  F

Have you attended any meetings of the Board/Commission to which you wish appointment?  Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.

(Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: **04/23/2012** Applicant's Signature: (required) \_\_\_\_\_

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**Bruce M. Wolfe, M.S.W.**

— Page Street  
S.F., CA 94117-1803  
415- ———  
— @brucewolfe.net

**RESUME**

**HIGHLIGHTS**

- Interest in open government and governance and consumer advocacy for over thirty years
- Experienced & educated in all CA government & nonprofit open meetings, public records and higher education laws
- Experience and educated in disability policy and regulations
- Experienced & educated in public administration budgets and budgeting
- Information Technology Professional and Trainer
- Social Worker
- Martial Arts Instructor
- Life Coach
- Revised many organizational constitutions, bylaws, policies, rules & other governing documents
- Co-wrote several legislative bills including AB1857- Gloria Romero Open Meetings Act of 2000
- Over thirty years management experience emphasizing a collaborative yet decisive style as a team player, board member, executive officer, supervisor, manager and in deliberative dynamics.
- Adept at building productive relationships to further the organization's goals.
- Persuasive skills, both written and verbal.
- Specific focus on personal/professional leadership and program development.
- Excellent nonprofit/governmental policy and legislative skills.

**DEVELOPMENT / MOTIVATION WHILE SERVING ON BOARDS & BODIES**

- Increases participation in representation and administration decisionmaking
- Assists in identifying interests and concerns, and finds innovative ways to implement them.
- Increases motivation for participation and public speaking.
- Able to write persuasive letters and documents, frequently influencing decision makers.
- Helps members develop leadership skills and motivation to carry out their concerns without substantial reproach.

**CURRENT EMPLOYMENT**

**2007-present Chief Information & Technology Officer and Social Worker  
Alcohol Justice (formerly Marin Institute), San Rafael, CA**

## **EXPERIENCE**

**2010-present President**  
**DogPAC of SF**

**2009 Treasurer**  
**Harvey Milk LGBT Democratic Club PAC**

**2008-2010 President**  
**Vcampaign, Inc., San Francisco, CA**  
**2007-present Board of Directors**  
**Haight Ashbury Neighborhood Council**

**2005-2008 Member (unanimously re-appointed second term)**  
**2010-present Vice-Chair (unanimously appointed)**  
**SF Sunshine Ordinance Task Force**  
Committees: Rules (Chair); Complaints; Education, Outreach & Training

**2005-present Member**  
**Sierra Club – SF Group and Bay Area Chapter**  
Notable: Lead Liaison to City Hall for passage of Community Choice Aggregation (under AB117, Migden) and Community Choice Energy Alliance (CCEA) through 2008

**2006-2008 SF Ambassador**  
**Voters Inured At Work (VIAW)**  
Duties: Meet with SF legislators

**2006-2009 Steering Committee Member**  
**SF Coalition for Transit Justice**

**2004-2006 Council member**  
**SF Department of Health**  
Eastern Neighborhoods Community Health Impact Assessment (ENCHIA)  
Duties: Community representative/advocate on housing issues from SF Community Land Trust

**2004-2008 Committee member (appointed by SFUSD Commissioner Eric Mar)**  
Prop H (Ammiano) – SFUSD School Enrichment Fund Advisory Committee to Board of Education  
Duties: To review programs and services as outlined in Prop H, and make recommendations to the Board of Education

**2003-2010 Board of Directors/Webmaster**  
**SF Community Land Trust**  
Committees: Funding, Organizational Development  
Notable: Completed purchase of property from City College to provide lifetime affordable housing to Chinese immigrant families.

**2004 Financial Manager**  
**SF Student Community Housing Organization (SFSCHO)**  
Duties: Managed finances and budget  
Notable: Put org back in financial stability

**2004-2006 Founding Member  
Progressive Voter Project (PVP)**

**2001-2004 Chair/member**

**Learning Support Services Coalition - San Francisco**

Duties: Board development, policy creation and strategy planning

Notable: Concerns with school social workers, psychologists, counselors and nurses in San Francisco Unified School District

-Led successful campaign to increase staff rolls of School Social Workers and Nurses in SF Unified School District through the passage of Prop H (Sup. Ammiano, 2004)

**2001-present Education & Training Team Coordinator**

**National Association of Social Workers (NASW)-CA Chapter; Social Action/Social Justice Council**

Duties: Provide educational and training plans and processes

Notable: Design and facilitate annual Social Action Workshop conference for over 300 participants

**2000-2002 Legislative Intern**

**Assemblywoman Carole Migden**

Duties: Case mgmt., field work, policy analysis

Notable: Helped countless constituents; co-brokered funding for CALLES Anti-Gang/Violence Prevention Program; gave presentations on behalf of the Assemblywoman.

**2000-2003 Steering Committee member**

**Education In Action (EIA)**

Duties: Fundraising and community organizing

**1999-2001 Worker Representative**

**CA Department of Industrial Relations, Commission on Health & Safety and Worker's Compensation (CHSWC) Advisory Committee**

**1999-2000 Intern ( Roma Guy, MSW, Supervisor)**

**Bay Area Homelessness Program (BAHP), S.F., CA**

Duties: case manager and disability coordinator

**1998-2000 Intern**

**Tenant/Owner Development Corp (TODCO), S.F., CA**

Notable: Created electronic map of housing inventory in the South of market district of S.F.

**1994-present Peer counselor/Presenter**

**East Bay RSI Support Group, Oakland, CA**

**1994-2008 Community advocate**

**WORKSAFE! Representing workplace safety and workers' compensation policy**

**1993-present Freelance consultant and producer/director**

**Vision Arts Video/Media Research Associates, S.F., CA**

Notable: Video productions of educational videos of Chinese internal health & martial arts.



**1993-2010 Advisor and creative consultant**

**Health Arts Wellness Services, Berkeley, CA**

Notable: Development of The Desktop Vacation<sup>™</sup>, on-site ergonomic preventative health and safety programs for business, and Stress Warning Radar<sup>™</sup>.

**1991-present Health Educator/Instructor**

**Integral Ch'uan Institute, Berkeley, CA**

Duties: Instructor & tour manager for chief facilitator and school, instructor for the martial and health art of Ch'i Kung(Qigong), T'ai Chi Ch'uan(taijiquan) & other Chinese Internal Arts; general operations of school; develop & manage website and arrange international touring circuit.

**1992-97 National Executive Secretary, Chinese Martial Arts Program & Level 1 Judge**

**Amateur Athletic Union (AAU), Orlando, FL**

**1991-92 Assemblyline trainer and supervisor, End-of-line technician**

**Audible Illusions**

Duties: All provisions from ground-up assembly through delivery of esoteric, electronic audio components and speakers.

**1990-91 Trail guide, wrangler, ranch hand**

**Holidays On Horseback, Descanso, CA**

Duties: Performed all duties of ranch management including dispatching and care of over forty horses and other farm animals.

**1986-90 Owner**

**Counter Theft/Clandestine Enterprises, Mamaroneck/Harrison, NY**

Duties: Sales, Service and Installation of professional-grade wireless/wired security products, telephone and data systems, closed-circuit video, Audio and cable systems, trained complete staff including motivational management and ergonomic health & safety.

**1981-87 Owner**

**BG's Autosound/Westchester Autophonics, Ltd., White Plains, NY**

Duties: Sales service, Installation of custom, esoteric car audio systems, burglar alarms and accessories, trained complete staff including motivational management and ergonomic health& safety.

**1994-1998 Peace Officer of the State of New York, Supervisor/Agent**

**Yonkers' Society for the Prevention of Cruelty to Children (SPCC), Yonkers, NY**

Duties: Sworn Supervisor/Agent for NY state chartered nonprofit agency in the investigation and protection of child abuse & neglect victims.

**1983-85 Partner & Talent Manager**

**IMMP Media Productions, Ltd., Hartsdale/New York, NY**

Duties: Oversight on business operations, provided contacts, public relations, and consulted & advised talent agents.

**1981-1990 Instructor/Student**

**Red Lion T'ai Chi Ch'uan School, Dobbs Ferry, NY**

Duties: Instructed in the nature, study & practice of T'ai Chi as a health preventative maintenance program, philosophy and martial art. Learned the art of teaching and assessing student's needs.

**1976-82 Sound reinforcement Engineer, Technician, Operator and Stage Hand  
Pragmatech Sound Corp., New Rochelle/Bronx, NY**

Duties: All facets of business & operations in-house and on-the-road.

### **STUDENT GOVERNMENT & CAMPUS POSITIONS**

#### **1999-2000 President**

**Associated Students of San Francisco State University, Inc. (ASI-SFSU), SF, CA**

Duties: Chief Executive Officer/General Manager; Official representative; Submits to the Board of Directors the A.S. Budget for their consideration the proposed budget of the Associated for the subsequent fiscal year

Notable: developed campus shared governance program for student participation; Prevented student fee increase; Organized students on campus policies on sweatshops; Co-wrote Gloria Romero Open Meetings Act of 2000; Organized students on housing & homelessness issues; CFA Teach-in speaker

#### **1998-99, 2001-2002 College of Health & Human Services Representative & Chief Justice/Parliamentarian**

**Associated Students of San Francisco State University, Inc. (ASI-SFSU), SF, CA**

Duties: Make decisions and representation on behalf of students

Notable: Developed book loan program; Organized students on prison industrial complex; Organized students on athletics issues; Revise bylaws & policies; Organized students on housing & homelessness issues; Organized students on disability issues; CFA Teach-in speaker

#### **2002-2003 Vice-President of External Affairs**

**Associated Students of San Francisco State University, Inc. (ASI-SFSU), SF, CA**

Duties: Chairs External Affairs Committee; analyzes and prepares resolutions on legislation and academic affairs for approval by the Board of Directors; Plans workshops and events of political and academic nature, and community organizing; Represents on local, state and national levels.

CA State Student Association (CSSA) Legislative Affairs Officer & Chair

Duties: Served on Executive committee; Chair Legislative Affairs Committee

Notable: Brought accountability to organization; Carried legislation to Capitol; Coordinated with Legislative Affairs Director on legislation & lobbying efforts; Wrote legislation & policies; Oversaw Lobby Corps officer & clinic; Oversaw CHESS

#### **1998-2003 Shared Governance**

**Associated Students of San Francisco State University, Inc. (ASI-SFSU), SF, CA**

CSU: Chancellor's advisory cmte. On services to students with disabilities.

SFSU: student affairs cmte., Advisory cmte. On students, faculty & staff with disabilities, College of extended learning dean search cmte., student/campus fee advisory cmte., human relations advisory cmte., academic senate, Franciscan shops, inc. board of directors

#### **City College of San Francisco (CCSF), S.F., CA**

**Notable: Taught the nature of stress management and preventative health care in the workplace.**

1995-2000 Instructor for Faculty/staff Flex Days; Featured guest speaker for Concert & Lecture series; Instructor for various classes (volunteer)

#### **City College of San Francisco (CCSF), S.F., CA**

**1997-98 Executive Vice-president/Vice-president of Administration**

**Associated Students Council of CCSF (ASC-CCSF)**

**1996-97 Director of Technology**  
**Associated Students of CCSF (ASC-CCSF)**

**1996-98 Campus Representative**  
**California State Assn. of Community Colleges (CALSACC)**

**1996-97 Intern**  
**High Tech Center for Disabled People at CCSF**  
Duties: Assist and aide to students and users with disabilities in the use of computers, software and stress management.

**1995-98 Member/Organizer**  
**Political Action Coalition at CCSF**  
Notable: No on Props 209, 187; Yes on Props 221, 227

**1995-1998 Created T'ai Chi Club**  
**City College of San Francisco (CCSF)**

**1995-1997 Member**  
**-Disabled Students Club (SFSU & CCSF)**  
**-Shared Governance at CCSF**  
- College Advisory Council, Teaching & Learning Technology Roundtable, Academic Policies Cmte., Computer Policies cmte., Campus Arts Cmte.

## **EDUCATION**

**San Francisco State University (SFSU), S.F., CA**  
School of Social Work  
Graduated: Bachelor's in Social Work (B.A.S.W.), 2000  
Post-Graduate, Master's in Social Work (M.S.W.), 2004

**City College of San Francisco (CCSF); S.F., CA**  
Undergraduate, focus: Social Work, Interpersonal Communication, Adaptive technology, labor studies 1995-98  
High Tech Center, intern  
T'ai Chi Club. President  
Disability Rights Club, member

**Institute for Audio Research; Greenwich Village, NY**  
Audio engineering, 1979-80  
All facets from the nature and physics of sound to production & mastering.

**Monmouth College; West Long Branch, NJ**  
Undergraduate, electronic Engineering, 1978-79  
Technician & DeeJay for WMCX-Fm stereo; Technician and operator of audio/visual; Lighting, audio & production designer for drama dept.

**New Rochelle High School; New Rochelle , NY**  
Graduate, class of 1978  
Audio/visual & technology operator, Stage crew, lighting/audio designer and engineer.

## Relevant Skills and Experience

### Social work:

- non-profit mgmt
- grantwriting & fundraising
- organizational development
- empowering and motivating organizational steps
- conflict & crisis mgmt
- Policy development
- budget development & tracking
- program development
- leadership & group development
- Interviewing & counseling
- Working w/ diverse communities
- Recognizing students' needs in the context of personal, family and community and applying methods of resolution
- Community organizing
- Legal & business experience w/ 501c3 nonprofits specializing in student gov'ts
- Meeting facilitation

### Business:

- Program development
  - Budget & finance
  - Human resources
  - Risk mgmt
  - Workplace safety
  - Bylaws/Policy/Resolutions creation, development & revision
  - Org'l development
  - Meeting facilitation with parliamentarian skills
  - Board development
  - Office mgmt
  - IT mgmt, network infrastructure & security
  - Communications systems
  - Social office communication
  - Inventory control
  - External resource assessment
- References furnished upon request
- Org'l legal aspects
  - Political analysis & legislation development
  - Contracts & agreements
  - Org'l direction for electoral campaigns
  - Facilities mgmt & operations

- Insurance
- Risk mgmt
- Workplace safety
- Counseling on business issues
- Org'l direction for electoral campaigns
- IT, network and website mgmt
- Policy & Legislative creation & analysis

### Skills

- Interpersonal communicator
- Computer technology: Windows, Macintosh, networks; Experienced with voice-recognition applications, i.e., DragonDictate® and many other computer programs;
- Advanced experience of Internet
- Proficient in the art of T'ai Chi Ch'uan and other Chinese Internal Health Arts
- Ability to assess others learning processes and skills, and occupational talents
- Experienced in the teaching process
- Experienced working with people with disabilities in various settings
- Calm, patient, attentive, supportive listener
- Assertive towards reaching goals
- Resourceful, motivated and contributing
- Cheerful, respectful and sensitive to others' needs

## Related skills & experience:

Bruce M. Wolfe, M.S.W.  
1951 Page St.  
San Francisco, CA 94117-1803  
415/658.5318  
[sotf@brucewolfe.net](mailto:sotf@brucewolfe.net)

4/23/2012

Rules Committee - SF Board of Supervisors  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

Dear Chairwoman Jane Kim and Supervisors --

Thank you for the opportunity, once again, of your consideration for appointment to the Sunshine Ordinance Task Force. As a person with a mobility disability, I fulfill the requirement of seat #8 which I am applying for unless you see fit to appoint me to another such as #6, 7, 9 or 10 of which I am eligible, too.

My history here is well known and my complete resume is attached to the application.

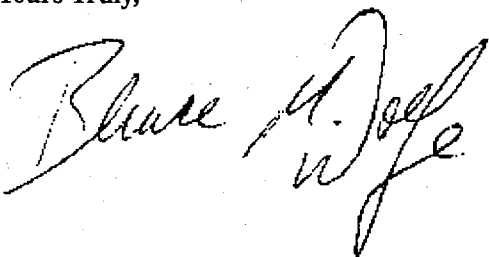
I enjoy the work and service to the citizens and residents of San Francisco in this way of helping to ensure open government. While fully employed, I am able to fulfill my duties on the SOTF. There is still much to do, much to streamline, much to build on. We can do this together with a little better cooperation and communication between all of us. The Sunshine Ordinance is, after all, simply based on state laws that we all take an oath in upholding. We should continue to assure that we do and ensure this august body intact. I am committed to its efficacy and continued success as I know you are, too.

There is a lot I bring to this body in experience and expertise and history to add to the collective brain trust. For instance, as an IT professional, with the changing environment of technology comes new and innovative ways to deliver services that I have been participant in for some time. As the city's new technology systems come online, more efficiency of compliance of Sunshine will be apparent thus reducing time in fulfilling the public's requests. This is for certain. As a social worker, martial arts instructor, life coach and computing trainer, I bring ample methods of instructional delivery to help bolster training in Sunshine where it's needed.

There is much to be done in increasing the efficiency of the Sunshine Ordinance Task Force process and its charge. Over the past two years, much progress has been made to bring inefficiencies into order and, if it be your pleasure, I plan on continuing this participation in conjunction with various connected city offices to continue that trend towards fruition. Some of these areas are increased training to struggling departments; streamlining the hearing process to reduce time spent by all parties; resolving concerns about compliance at the administrative level before becoming official complaints; ensuring administration of the SOTF functions are adequately supported so that it can perform efficiently. These are all just a smattering of areas that I can continue to be helpful with along with your support.

Once again, I appreciate the opportunity to serve once again, and will work deliberately and more closely with you and the city family to help ensure that, both, we maintain the integrity of open government and deliver it to the people of the City and County of San Francisco.

Yours Truly,

A handwritten signature in black ink that reads "Bruce M. Wolfe". The signature is written in a cursive, flowing style.



STATEMENT OF ECONOMIC INTERESTS

Date Received: 3/22/12

COVER PAGE

FILED

12 APR -2 AM 10:05

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE) Wolfe Bruce SAN FRANCISCO ETHICS COMMISSION

1. Office, Agency, or Court

Agency Name: Sunshine Ordinance Task Force
Division: Board, Department, District, if applicable: Sunshine Ordinance Task Force
Your Position: Seat 8

If filing for multiple positions, list below or on an attachment.

Agency: Position:

2. Jurisdiction of Office (check at least one box)

State, Multi-Country, City of San Francisco, Judge or Court Commissioner (Statewide Jurisdiction), County of San Francisco, Other

3. Type of Statement (check at least one box)

Annual: The period covered is January 1, 2011, through December 31, 2011.
Assuming Office: Date assumed
Candidate: Election Year Office sought, if different than Part 1

4. Schedule Summary

check applicable schedules or "None"
Total number of pages including this cover page: 1
Schedule A - Investments - schedule attached
Schedule B - Real Property - schedule attached
Schedule C - Income, Loans, & Business Positions - schedule attached
Schedule D - Income - Gifts - schedule attached
Schedule E - Income - Gifts - Travel Payments - schedule attached
None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS: STREET CITY STATE ZIP CODE
San Francisco CA 94117
DAYTIME TELEPHONE NUMBER
E-MAIL ADDRESS (OPTIONAL)
sotf@brucewolfe.net

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that I

Date Signed: 03/22/2012 Signature