

File No. 160939 Committee Item No. 25  
Board Item No. 15

### COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date September 15, 2016

Board of Supervisors Meeting Date 10/4/16  
Cmte Board

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|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Erica Major Date September 9, 2016  
Completed by: JM Date 9/9/2016

1 [Settlement of Lawsuit - Beverley Shungu-Omba - \$30,000]

2

3 **Ordinance authorizing settlement of the lawsuit filed by Beverley Shungu-Omba**  
4 **against the City and County of San Francisco for \$30,000; the lawsuit was filed on**  
5 **April 16, 2015, in San Francisco Superior Court, Case No. CGC-15-545348; entitled**  
6 **Beverley Shungu-Omba v. City and County of San Francisco, et al.; the lawsuit involves**  
7 **an alleged personal injury on a City street.**

8

9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby  
11 authorizes the City Attorney to settle the action entitled Beverley Shungu-Omba v. City and  
12 County of San Francisco, et al., San Francisco Superior Court, Case No. CGC-15-545348 by  
13 the payment of \$30,000. The lawsuit involves an alleged personal injury on a City street.

14 Section 2. The above-named action was filed in San Francisco Superior Court on  
15 April 16, 2015, and the following parties were named in the lawsuit: Plaintiff Beverley  
16 Shungu-Omba; Defendants City and County of San Francisco and Pacific Gas and Electric  
17 Company.

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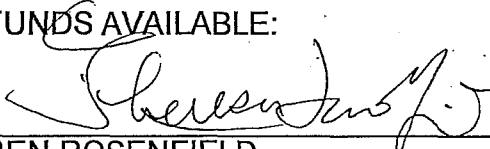
DENNIS J. HERRERA  
City Attorney

DEPARTMENT OF PUBLIC WORKS

  
CHERYL ADAMS  
Chief Trial Deputy

  
MOHAMMED NURU  
Director

FUNDS AVAILABLE:

  
for BEN ROSENFELD  
Controller

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**LEGISLATION RECEIVED CHECKLIST**

Date 8/29/15 File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (NEW)                   ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)   ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)       ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

RECEIVED  
OFFICE OF SUPERVISORS  
SAN FRANCISCO  
2015 AUG 29 AM 11:27

**Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

**Grant Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

**Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Jay Perez 554-3869 City Attorney  
Name and Telephone Number Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: [sfbos.org/about/the-board/general/legislative-process-handbook](http://sfbos.org/about/the-board/general/legislative-process-handbook)