



# SELPA

SPECIAL EDUCATION LOCAL PLAN AREA

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# Agenda

SELPA Overview

Context of Need: Annual  
Service Plan

Approved Budget

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# Sections to the SELPA

01

Section A: Contacts  
and Certifications

02

Section D: Annual  
Budget Plan

03

Section E: Annual  
Service Plan

# Requirements of SELPA?



## Contact Information and Certification Requirements

- **Section D:** Annual Budget Plan
- **Section E:** Annual Service Plan
- SELPA Administration Information

## Special Education Local Plan Area Review Requirements

- **Community Advisory Committee:** California Education Code (EC) sections 56194(a) and (b); and 56205(a)(12)(E) and (b)(7), EC Section 56207(b)(7)
- **County Office of Education** EC sections 56140, 56195.1(c), and 56205,

## Public Hearing Requirements

- **Local Plan Section D:** Annual Budget Plan and Section E: Annual Service Plan

## Submitting the Local Plan to the California Department of Education

- **Follow the 7 CDE Steps**
  - STEP 1: Contacts and Certifications
  - STEP 2: SELPA Governance Structure
  - STEP 3: Prior Submissions
  - STEP 4: Local Plan Collaboration (EC sections 56001(f) and 56192)
  - STEP 5: Certifications
    - Annual Budget Plan and Section E: Annual Service Plan
    - County Office of Education (COE)
    - Community Advisory Committee (CAC)
    - Local Education Agency (LEA)
  - STEP 6: Electronic Signatures
  - STEP 7: Final Check for all requirements

# Certification 1

## Local Plan Section B: Governance and Administration

### Certification 1

#### Local Plan Section B: Governance and Administration

**IMPORTANT:** Certification 1 is required when the information being submitted to the CDE is related to Local Plan Section B: Governance and Administration.

I certify the attached Governance and Administration Local Plan section has been adopted by all LEA members listed in Attachment I and is the basis for the operation and administration of special education programs. I further assure the agency(~~ies~~) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under; the Federal Rehabilitation Act of 1973, 29 *USC*, Chapter 16 as applicable; the Federal Americans with Disabilities Act of 1990, 42 *USC*, 12101 et seq.; *Code of Federal Regulations*, Title 34, Parts 300 and 303; *EC* Part 30; and the *California Code of Regulations*, Title 5, Chapter 3, Division 1.

C1-1. I certify the SELPA governance and administrative structure as a:

☒ Single LEA SELPA    ☐ Multiple LEA SELPA    ☐ COE Joined SELPA

C1-2. The SELPA collaborated with the CAC throughout the development, amendment, and review of all Local Plan sections included with this submission?

☒ Yes    ☐ No    (If the answer is "NO," please include comments.)

C1-3. The SELPA reviewed and considered comments provided by the CAC regarding this Local Plan submission.

☒ Yes    ☐ No    (If the answer is "NO," please include comments.)

C1-4. Specific web address where the SELPA Local Plan, including all sections, is posted.

<https://www.sfusd.edu/sped/special-education-handbook-local-plans-compliance>

**Jean Robertson**

Administrative Entity\*

**Jun 27, 2024**

Date

**Lainie Motamedi**

SELPA Governance Council or Responsible Individual

**Jun 27, 2024**

Date

CDE Local Plan Annual Submission

Section A: Contacts and Certifications

SELPA

Fiscal Year

**Jean Robertson**

SELPA Administrator

**Jun 27, 2024**

Date

\*If the Local Plan represents a single LEA SELPA, then the responsible individual identified in item A4 of Section A must sign here. If the Local Plan represents a multiple LEA SELPA, or a COE joined SELPA, then the administrative entity's designee identified in item A4 of Section A must electronically sign here.

# Certification 2

- Local Plan Section D: Annual Budget Plan
- Local Plan Section E: Annual Service Plan

**IMPORTANT:** Certification 2 is required when the information being submitted to the CDE is related to Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan.

I certify the attached Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan was/were adopted at a SELPA public hearing(s) and is/are the basis for the operation and administration of special education programs specified herein. I further assure the LEAs identified in Attachment I will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under; the Federal Rehabilitation Act of 1973, 29 *USC*, Chapter 16 as applicable; the Federal Americans with Disabilities Act of 1990, 42 *USC*, 12101 et seq.; *Code of Federal Regulations*, Title 34, Parts 300 and 303; *EC Part 30*; and the *California Code of Regulations*, Title 5, Chapter 3, Division 1.

C2-1. I certify the SELPA governance and administrative structure as a:

☒ Single LEA SELPA    ☐ Multiple LEA SELPA    ☐ COE Joined SELPA

☒ Yes    ☐ No    (If the answer is "NO," please include comments.)

☒ Yes    ☐ No    (If the answer is "NO," please include comments.)

C2-4. Specific web address where the SELPA Local Plan, including all sections, is posted.

## Special Education Projected Revenue Reporting (Items D-1 to D-3)

### D-1. Special Education Revenue by Source

Using the fields below, identify the special education projected revenue by funding source. The total projected revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	2,601,130	1.12%
AB 602 Property Taxes	42,928,449	18.53%
Federal IDEA Part B	19,506,401	8.42%
Federal IDEA Part C	193,627	0.08%
State Infant/Toddler	1,641	0.00%
State Mental Health	3,618,720	1.56%
Federal Mental Health	201,494	0.09%



# Certification 3

## County Office of Education

SELPA

Fiscal Year

Cert 3-4. The COE ensures the SELPA submitting the Local Plan meets one of the following conditions:

Single-LEA SELPA

The COE ensures the Single LEA SELPA has established a written procedure for the ongoing review of programs conducted, and procedures utilized under the Local Plan, and a mechanism for correcting any identified problem related to the regionalized service to local programs, including, but limited to, all of the services identified in California *Education Code (EC)* 56195.7(c). *EC* sections 56027, 56195, 56195.7(c) and (j)(1), and 56205; OR

Multiple LEA SELPA or COE joined SELPA

The COE ensures the Multiple LEA SELPA or COE joined SELPA has a written agreement entered into by entities participating in the Local Plan that includes a provision for ongoing review of programs conducted, and procedures utilized, under the Local Plan, and a mechanism for correcting any identified problem. *EC* 56195.1 and 56195.7

☐ Yes ☐ No

Cert 3-5. The county superintendent ensures the Local Plan, including amendments, is posted on the COE web site, or includes a link to the Local Plan.

☒ Yes ☐ No

Web address where the SELPA Local Plan, including all sections, is posted.

**Authorized Signature**

COE Superintendent

Date

### Certification 3: County Office of Education

**IMPORTANT:** Certification 3 is required when the information being submitted to the California Department of Education (CDE) is related to Local Plan Section B: Governance and Administration, Section D: Annual Budget Plan, and/or Section E: Annual Service Plan.

I certify the attached Local Plan section(s) as submitted with this certification are approved by the county office of education (COE). I further assure the Local Plan section(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with the Individuals with Disabilities Education Act (IDEA); and is/are included in a coordinated system of all Local Plans (as applicable) to ensure all students with disabilities residing within the county, including those enrolled in alternative education programs, including, but not limited to, alternative schools, charter schools, opportunity schools and classes, community day schools operated by districts, community schools operated by the COE, and juvenile court schools, will have access to appropriate special education programs and related services.

Cert 3-1. All LEAs within the county have elected to participate in this SELPA Local Plan.

☒ Yes ☐ No

Cert 3-2. The SELPA Local Plan section(s) as specified herein was approved by the COE pursuant to *EC* Section 56140(b).

☐ Yes ☒ No

Cert 3-3. Special Education Local Plan Area Governance Structure

The COE certifies the SELPA is a:

- ☒ Single LEA SELPA: This selection includes only one district LEA (this selection does not include a COE); or
- ☐ Multiple LEA SELPA: This selection includes one district or charter LEA together with one or more additional district or charter LEA(s), or a combination thereof (this selection does not include a COE); or
- ☐ COE Joined SELPA: A district (or charter) LEA(s) joined with a COE(s) to form a SELPA (this selection includes one or more district or charter LEA(s) *AND* one or more COEs).



# Certification 4

## Community Advisory Committee

### Certification 4: Community Advisory Committee

**IMPORTANT:** Certification 4 is required when the information being submitted to the California Department of Education (CDE) is related to Local Plan Section B: Governance and Administration, Section D: Annual Budget Plan and Section E: Annual Service Plan.

#### Cert 4-1. Community Advisory Committee Participation

The Community Advisory Committee (CAC), advised the SELPA during the development, amendment, and review of the Local Plan. The process involved a schedule of regular consultations regarding policy and budget development. California *Education Code* sections 56194 and 56205(a)(12)(E).

☒ Yes ☐ No (If the answer is "NO," please include comments.)

☐ N/A (Section D and/or Section E submissions)

#### Cert 4-2. Community Advisory Committee Review Timeline

The CAC had at least 30 days to conduct a review of the completed Local Plan. This review was done prior to Local Plan being submitted to the COE and CDE.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

☐ N/A (Section D and/or Section E submissions)

#### Cert 4-3. Community Advisory Committee Comments

The CAC provided written comments to the SELPA regarding this Local Plan submission.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

☐ N/A (Section D and/or Section E submissions)

I certify the information presented herein is an accurate representation of the CAC's involvement in the development and/or amendment of the Local Plan.

#### Authorized Signature

Hayah Kelley

CAC Chairperson

Jun 27, 2024

Date

# Certification 5

## Local Educational Agency

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA

Fiscal Year

Cert 5-3. Submission Certification Requirements for LEAs

Certification 5 must be signed by the LEA superintendent (district LEAs) or chief administrator (charter LEAs).

- 1. All district and charter LEAs must sign a Certification 5 if the Local Plan submission is for an annual amendment (due June 30) for Sections D: Annual Budget Plan, or Section E: Annual Services Plan.
- 2. If the submission is an amendment to Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan submitted during the current fiscal year, then only the newly affected LEAs are required to submit Certification 5 with the amendment(s).
- 3. If the submission is an amendment to Local Plan Section B: Governance and Administration, then all SELPA member LEAs must submit a newly signed Certification 5.

Authorized Signature

LEA Superintendent/Chief Administrator

Date

Certification 5: Local Educational Agency

**IMPORTANT:** Certification 5 is required when the information being submitted to the California Department of Education (CDE) by each participating agency's superintendent (for a district and county office of education (COE) local educational agency (LEA)), or by each chief administrator (for a charter LEA) is related to Local Plan Section B: Governance and Administration, Section D: Annual Budget Plan, and/or Section E: Annual Service Plan.

LEA

Cert 5-1. Special Education Local Plan Area Governance Structure

The LEA certifies the SELPA Local Plan is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA must administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations. The superintendent or chief administrator certifies the LEA is participating in a:

- ☒ Single LEA SELPA: This selection includes only one district LEA (this selection does not include a COE); or
- ☐ Multiple LEA SELPA: This selection includes one district or charter LEA together with one or more additional district or charter LEA(s), or a combination thereof (this selection does not include a COE); or
- ☐ COE Joined SELPA: A district (or charter) LEA(s) joined with a COE(s) to form a SELPA (this selection includes one or more district or charter LEA(s) *AND* one or more COEs).

Cert 5-2. Local Educational Agency Local Plan Web Posting

The LEA superintendent (for a district or COE LEA) or chief administrator (for a charter LEA) ensures the current Local Plan, Section B: Governance and Administration, Section D: Annual Budget Plan, and Section E: Annual Service Plan, including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

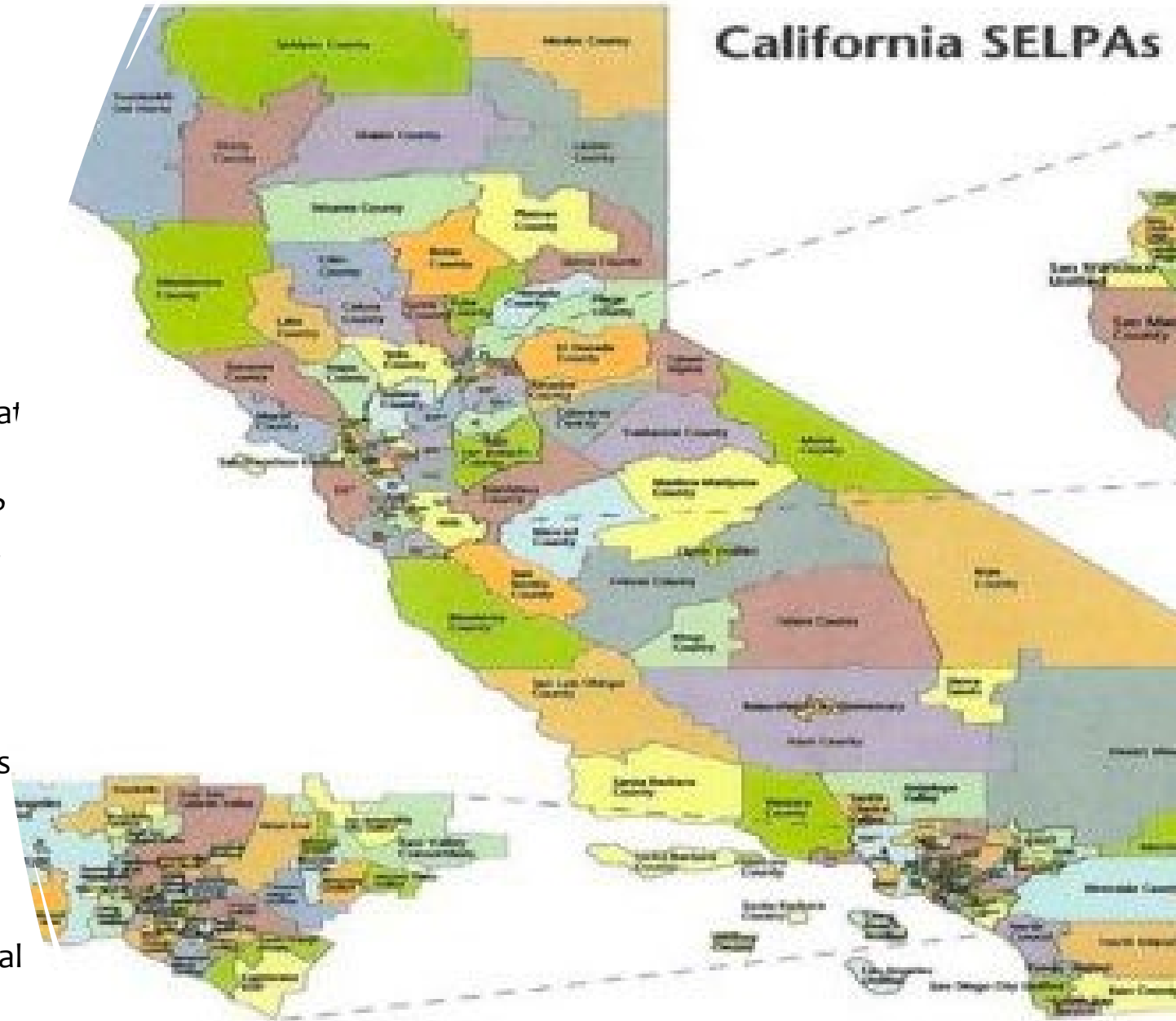
Web address where the SELPA Local Plan, including all sections, is posted.



# For Local Context: Who approves Special Education Local Plans?

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- CA Local Education Agency must have a Board of Education Approved SELPA
- County of Education approve Special Education Local Plan
- SFUSD is a single district SELPA with a County Office of Education
- Therefore, SFUSD Superintendent is also Superintendent of our County Office of Education
- SFUSD Assistant Superintendent of Special Education is SELPA Director
- Per California Education Code, every SELPA must:
  - Submit an BOE Approved Local Plan
  - Have a Community Advisory Committee for Special Education



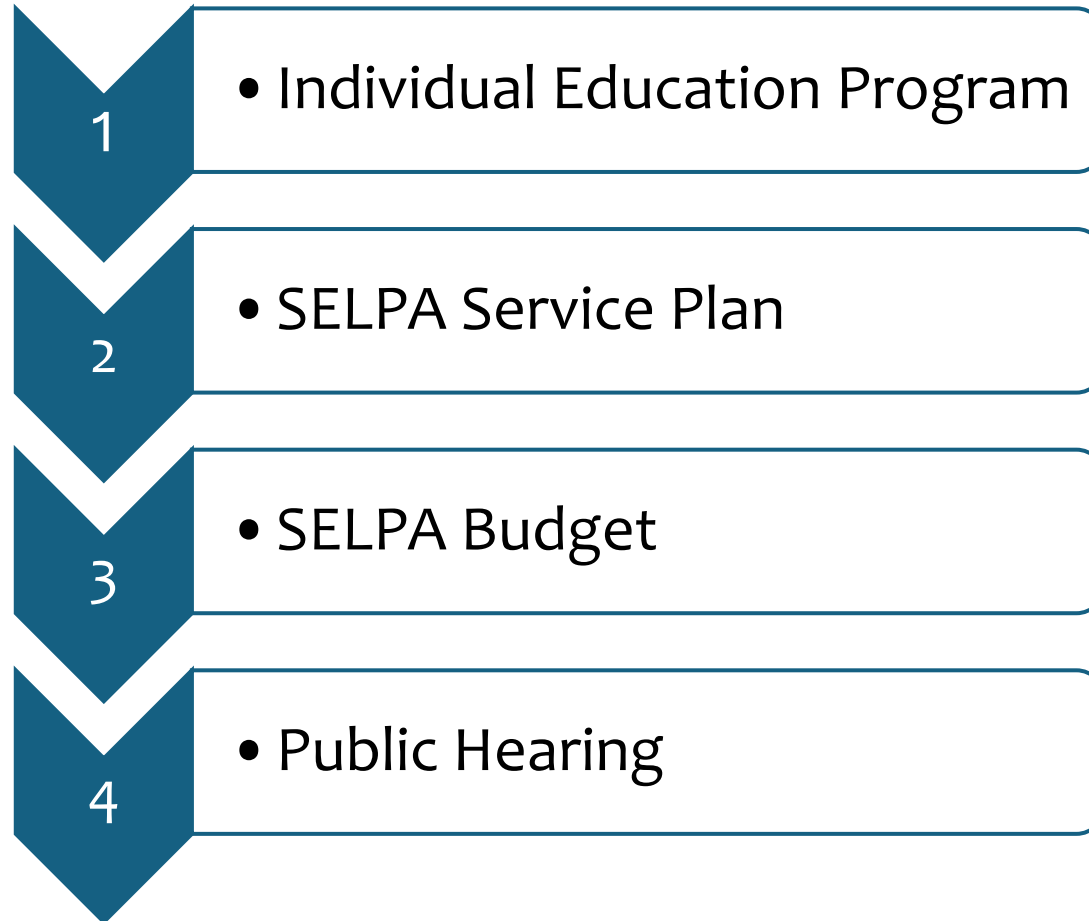


- Every Special Education Local Plan Area (SELPA) is required to establish a CAC. Across California, many CACs are vibrant, creative bodies that assist in advising local governing boards about the Local Plan, annual priorities, parent education, and other specified Special Education related activities.”

~SELPA Administrators of California



# Overall SELPA Process



# Context of Need (2023-2024)

- 48,785 SFUSD Students
- 6,483\* Students Receiving Special Education Services
- 13.3% of total SFUSD student population
- Not including Charter, County, Non-Public School, Early Education and Private/Parochial students

\*Source: SFUSD Board Docs, From SFUSD  
<https://www.sfusd.edu/sped/special-education-handbook-local-plans-compliance>

- 9,694 Total Special Education Students (SELPA & SFUSD)
  - SF County Office (10.8%)
  - Alternative Schools (1.3%)
  - Non-Public Schools (1.6%)
  - Private Parochial (4.2%)
  - Early Education (3.7%)

Charter schools (2.5%)

- Creative Arts Charter, Gateway MS, Gateway HS, Leadership, Life Learning Academy



# Rising Trend: % Students with Disabilities

Year (Fall)	2023 SFUSD Enrollment	SFUSD Enrollment	% Students with IEPs
2017	53,033	6028	11.4
2018	52,592	6023	11.5
2019	52,468	6275	12.0
2020	52,778	6409	12.1
2021	51,756	6598	12.7
2022	49,204	6143	12.5
2023	48,785	6483	13.3

# What is the Annual Service Plan?

- Description of every service code currently provided in SFUSD
- Service minutes from Individual Education Plans (IEPs) are input by case managers into the Special Education Information System (SEIS)
- Services are provided to fit the individual needs of the child.
- Some school sites might have additional services for special programming, for example:
  - Autism programs
  - Deaf and Hard of Hearing programs

## Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

### Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. [seq.](#); and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

**Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.**

- ☐ 330—Specialized Academic Instruction/  
Specially Designed Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children. (BSP school based, BSP, SDC inclusion services, SDC public integrated, SDC public

# Location of SPED Services Common Service Codes & Descriptions

- Attachment VI - SFUSD Specialized Academic Instruction and Related Services:

<https://docs.google.com/spreadsheets/d/1dZ2fKkhadTZRFyZGfjVkZwYLeoEF6FjH8OiD3RxYW2k/edit?gid=1900841171#gid=1900841171>

CODE	
330	Specialized Academic Instruction
340	Intensive Individual Services
350	Individual and Small Group Instruction
415	Language and Speech
450	Occupational Therapy
460	Occupational Therapy
530	Psychological Services
535	Behavior Intervention Services

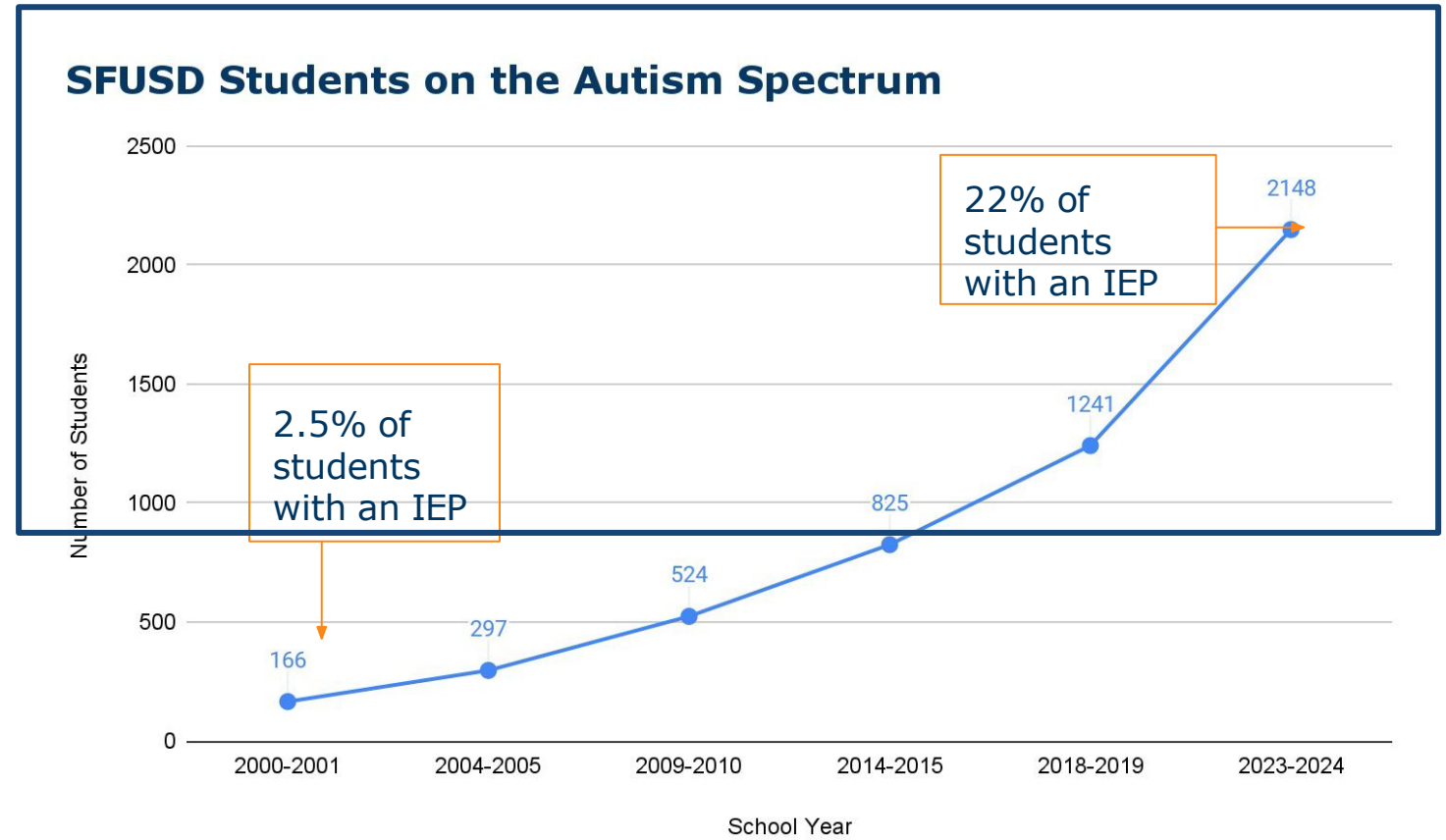
# SFUSD Students on the Autism Spectrum

2000-2024

## Autism in SFUSD

In SFUSD, ~22% of students with IEPs are eligible under Autism.

Only a small percentage of those students require a more restrictive, specialized setting (SDC) to access Educational Benefit



*From SFUSD Board Docs*

*Note: During the same 24 year period, the percentage of students classified Speech or Language Impairment decreased from 18.0% to 17.5%*

# Special Education 24-25 Budget

\*Source: SFUSD Board Docs