



# SAN FRANCISCO PLANNING DEPARTMENT

**MEMO**

**DATE:** August 17, 2017  
**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Lisa Gibson, Environmental Review Officer *LG*  
**RE:** Appeal Timeliness Determination  
 2505 Noriega Street  
 Planning Department Case No. 2014-003153CUA

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An appeal of the categorical exemption determination for the proposed project at 2505 Noriega Street was filed with the Office of the Clerk of the Board of Supervisors on August 14, 2017 by Zhiming Bi. As described below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board's Office Is Open)	Date of Appeal Filing	Timely?
July 13, 2017	Saturday August 12, 2017	Monday, August 14, 2017	August 14, 2017	Yes

**Approval Action:** The Approval Action for the project was the Conditional Use hearing by the Planning Commission, which occurred on July 13, 2017 (Date of the Approval Action).

**Appeal Deadline:** Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30<sup>th</sup> day after the Date of the Approval Action was Saturday, August 12, 2017. The next date when the Office of the Clerk of the Board of Supervisors was open was Monday, August 14, 2017 (Appeal Deadline).

**Appeal Filing and Timeliness:** The Appellant filed the appeal of the exemption determination on August 14, 2017, prior to the appeal deadline. Therefore, the appeal is timely.