

Carroll, John (BOS)

From: Carroll, John (BOS)
Sent: Thursday, January 12, 2023 10:51 AM
To: Ronen, Hillary; Safai, Ahsha (BOS); Dorsey, Matt (BOS)
Cc: Ferrigno, Jennifer (BOS)
Subject: YYAF Agenda Item No. 2 - Responsive Documents From SFUSD - File No. 221290
Attachments: SFUSD SAFEH Resolution Report_5.10.22.pdf; SFUSD SAFEH Resolution Report June 2021 (1).pdf; SAFEH Resolution Presentation 2019 .pdf; 221290 SFUSF Policy 6173.pdf

Categories: 221290, 2023.01.13 - YYAF

Good morning, YYAF members,

We have received the attached documents from the SFUSD, in response to tomorrow's hearing on agenda item number two.

In addition to the attached, the SFUSD has provided a link to the following dynamic dashboard:

[SFUSD Public Dashboard](#) with data regarding youth experiencing homelessness

I invite you to review the public file in this matter through the Legislative Research Center, via this link:

[BOS File No. 221290](#)

John Carroll
Assistant Clerk
Board of Supervisors
San Francisco City Hall, Room 244
San Francisco, CA 94102
(415) 554-4445

(VIRTUAL APPOINTMENTS) To schedule a virtual meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

Due to the current COVID-19 health emergency and the Shelter in Place Order, the Office of the Clerk of the Board is working remotely while providing complete access to the legislative process and our services.



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

Find COVID-19 [testing](#), [vaccine](#), and [daily health screening](#) information.



HOME › SERVICES › KNOW YOUR RIGHTS › 3.8 ENROLLMENT › 3.8.4 ENROLLMENT RIGHTS OF STUDENTS EXPERIENCING HOMELESSNESS (SAFEH)

3.8.4 Enrollment Rights of Students Experiencing Homelessness (SAFEH)

Enrollment Rights of Students Experiencing Homelessness (SAFEH)

[SFUSD Board Policy 6173](#)

McKinney-Vento Act

The McKinney-Vento Act is a federal law that was created to eliminate barriers that students experiencing homelessness were facing in terms of enrollment, attendance, and success in school.

Definition of Homelessness

According to the **McKinney-Vento Homeless Assistance Act**, a student is homeless if they live:

- In a house or apartment with more than one family due to loss of housing or economic hardship
- (aka “doubled-up” or “tripled up”)

- With friends or family because they are a runaway or an unaccompanied youth
- In substandard housing (i.e. without electricity, water, or heat)
- In a shelter (family, domestic violence, youth shelter, or transitional living program)
- In a motel, hotel, SRO, or weekly rate housing
- In an abandoned building, in a car, trailer park, at a campground, or on the streets

School Selection / Student Rights (CA Education Code 48852.7)

A homeless student has the right to continue their education in the school of origin through the duration of homelessness.

If the homeless student's status changes before the end of the academic year so that they are no longer homeless, either of the following apply:

(1) Students in high school shall be allowed to remain in the school of origin through graduation; (2) Students in grades 1-8 shall be allowed to remain in the school of origin through the duration of the academic school year.

"School of origin" means the school that the student attended when permanently housed or the school in which the student was last enrolled. If the school the student attended when permanently housed is different from the school in which the student was last enrolled, or if there is some other school that the student attended with which the student is connected and attended within the immediately preceding 15 months, the educational liaison, in consultation with, and with the agreement of, the student and the person holding the right to make educational decisions for the student, shall determine, in the best interests of the student, the school that shall be deemed the school of origin.

Complaints of non-compliance with these provisions may be filed using the Uniform Complaint Procedures (See Chapter 7 Complaint Policies and Procedures).

Enrollment

Schools must immediately enroll homeless students, regardless of the lack of:

- Academic Records
- Proof of Residency
- Medical Records
- Immunization Records*

**A 30-day conditional enrollment is granted if immunization records are not provided.*

Students And Families Experiencing Homelessness who wish to enroll in SFUSD for the first time will enroll at the **Educational Placement Center (EPC) located at 555 Franklin Street, Room 100 (415) 241-6085 or (415) 241-6136).**

Families who are already enrolled in SFUSD and subsequently meet the eligibility requirements listed above should contact the McKinney-Vento Liaison through the SFUSD Student Family School Resource Link:

- Go to familylink.sfusd.edu to complete an [online request form](#),
- Email request to sflink@sfusd.edu, or
- Call 415-340-1716.

Services

The K-8 school-based social worker (in K-8's) and HS Wellness Coordinator is the school's "point person" for students and families experiencing homelessness. SAFEH families can seek out these professionals if they have specific needs or resources. SAFEH families can also contact the Families and Youth in Transition Program or the McKinney-Vento Liaison through the SFUSD Student Family School Resource Link:

- Go to familylink.sfusd.edu to complete an [online request form](#),
- Email request to sflink@sfusd.edu, or
- Call 415-340-1716.

Dispute Resolution Process

Local educational agencies (LEAs) must ensure that each homeless child and youth has equal access to the same free, appropriate public education, including a public preschool program, as other children and youths. Following are the components for resolving disputes:

If a dispute arises over school selection or enrollment, the child/youth must be immediately enrolled in the school in which they are seeking enrollment, pending resolution of the dispute. (Public Law 107-110, Section 722(g)(3)(E)(iv)) Enrollment is defined as “attending classes and participating fully in school activities.”

The school must refer the student, parent, or guardian to the District Liaison to carry out the dispute resolution process as expeditiously as possible. The District Liaison must ensure that the dispute resolution process is also followed for unaccompanied youths.

A written explanation of the school’s decision regarding school selection or enrollment must be provided if a parent, guardian, or unaccompanied youth disputes such a school selection or enrollment decision, including the right to appeal. (Public Law 107-110, Section 722(g)(3)(E)(ii)) The written explanation shall be complete, as brief as possible, simply stated, and provided in a language that the parent, guardian, or unaccompanied youth can understand.

If the dispute remains unresolved at the district level or is appealed, then the District Liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office of education (COE). The COE liaison is the Executive Director of the Student & Family Services Division. The Executive Director will review these materials and determine the school selection or enrollment decision within five (5) working days of receipt of the materials. The Executive Director will notify the District Liaison and parent of the decision.

If the dispute remains unresolved, the Executive Director of the Student & Family Services Division shall forward all written documentation and related paperwork to the State Homeless Coordinator. Upon the review of the LEA, COE, and parent

information, the California Department of Education will notify the parent of the final school selection or enrollment decision within ten (10) working days of receipt of materials. You may reach the State Homeless Coordinator, Leanne Wheeler, by phone at (916) 319-0383 or by e-mail at lwheeler@cde.ca.gov.

Grades and Partial Credits

The District must accept credit for full or partial coursework satisfactorily completed by the homeless student and earned while attending a public school, juvenile court school, or non-public, non-sectarian school. Homeless students will not be required to retake a course if the student has satisfactorily completed the entire course in a public school, a juvenile court school, or a nonpublic, nonsectarian school or agency; nor will the student be prohibited from retaking or taking a course to meet the eligibility requirements for admission to the California State University or the University of California. (CA Education Code 51225.2)

Discipline/Manifestation Determination

If a manifestation determination is held for a homeless student for an offense that does not require a mandatory expulsion referral, the Homeless Liaison shall be invited to participate in the meeting. The invitation may be made by mail, email or telephone call. This Notice also may be provided to the Homeless Liaison for offenses that require mandatory expulsion referral. (CA Education Code 48915.5(e))

Notice of Expulsion

If a homeless student is being referred for expulsion for an offense that does not require mandatory expulsion referral, the District must inform the Homeless Liaison of the hearing 10 calendar days prior to the hearing date. The notice may be provided by mail, email or telephone call. *This Notice also may be provided to the Homeless Liaison for offenses that require mandatory expulsion referral.*(CA Education Code 48918.1(b))

Interscholastic Sports or Extracurricular Activities


A homeless child or youth shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities.

This page was last updated on October 3, 2021

Student and Family Handbook

Chapter 1: Welcome 

Chapter 2: SFUSD's Commitment to Families and Students 

Chapter 3: Family Resources and Rights 

3.1 Family and Community Partnership

3.2 Family Leadership Opportunities


3.3 Parent Rights 

3.4 Information / Data Access, Rights, and Privacy 

3.5 Special Education 

3.6 LEP, EL, Immigrant and Undocumented Students and Families 

3.7 Building a Safe School Environment 

3.8 Enrollment 

3.8.1 Choice Enrollment Process

3.8.2 Enrollment Procedures

3.8.3 Enrollment and Rights of Foster Youth

3.8.4 Enrollment Rights of Students Experiencing Homelessness (SAFEH)

3.8.5 English Language Proficiency Assessments for California (ELPAC)

3.8.6 School Transfers / Change of Program Eligibility

3.8.7 Residency Requirement for Students

3.8.8 Interdistrict Permit Requests

3.8.9 Enrollment of Student Expelled From Other School Districts

3.8.10 Attendance Options: Alternative Schools in Educational Programs

3.8.11 Form: School Health Form for School Entry - Grades TK/K-12

3.9 Nutrition, Health, and Wellness



3.10 Medication and Emergency Care Plan Forms



3.11 Multipurpose Family Income Form for School Benefits

Chapter 4: Student Academic Expectations



Chapter 5: Student Behavior



Chapter 6: Student Discipline



Chapter 7: Complaint Policies and Procedures



CONTACT

555 Franklin Street
San Francisco, CA 94102
415-241-6000

[Employee Login](#)

INFORMATION FOR

[Families](#)

[Community](#)

[Students](#)

[Job Seekers](#)

[Employees](#)

QUICK LINKS

[Family Portal](#)

[School Meals](#)

[Enroll](#)

[Know Your Rights](#)

[Calendars](#)

[Report a Concern](#)

SOCIAL LINKS

STUDENT FAMILY SCHOOL RESOURCE LINK

SFUSD's [Student Family School Resource Link](#) supports students and families in navigating all of the SFUSD resources available to them. Students, families, and school staff can email requests to sflink@sfusd.edu, call [415-340-1716](tel:415-340-1716) (M-F, 9 a.m. to noon and 1 to 3 p.m., closed from 12 to 1 p.m. every day), or complete an [online request form](#). Phones will be closed on [school holidays](#), including the fall, winter and spring breaks. Callers can still leave a voicemail or send an email or request form at all hours.

ATHLETICS PARTICIPATION DATA

View SFUSD's most [recent athletics participation data](#) or [past years' reports](#).

[Accessibility](#)

[Non-Discrimination Policy](#)

[Privacy Policy](#)

[Sitemap](#)

[Website Feedback](#)

© 2023 San Francisco Unified School District



Book	Board of Education Policies
Section	6000 Instruction
Title	Education For Homeless Children
Code	6173
Status	Active
Adopted	November 15, 2016

San Francisco Unified School District and County Office of Education

Board Policy 6173

Education For Homeless Children

This Board Policy applies to the San Francisco Unified School District and the County Office of Education.

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for them to meet the same challenging academic standards as other students.

(cf. 6011 - Academic Standards)

The Superintendent or designee shall identify and remove any barriers to the identification and enrollment of homeless students and to the retention of homeless students due to absences or outstanding fees or fines. (42 USC 11432)

(cf. 3250 - Transportation Fees)

(cf. 3260 - Fees and Charges)

(cf. 5113.1 - Chronic Absence and Truancy)

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students. (Education Code 52052, 52060)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act and shall not be deemed to be directory information as defined in 20 USC 1232g. (42 USC 11432)

- (cf. 5125 - Student Records)
- (cf. 5125.1 - Release of Directory Information)

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (42 USC 11432)

- (cf. 3550 - Food Service/Child Nutrition Program)
- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 5148.2 - Before/After School Programs)
- (cf. 5148.3 - Preschool/Early Childhood Education)
- (cf. 6159 - Individualized Education Program)
- (cf. 6164.2 - Guidance/Counseling Services)
- (cf. 6171 - Title I Programs)
- (cf. 6172 - Gifted and Talented Student Program)
- (cf. 6174 - Education for English Language Learners)
- (cf. 6177 - Summer Learning Programs)
- (cf. 6178 - Career and Technical Education)
- (cf. 6179 - Supplemental Instruction)

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students. (42 USC 11432, 11433)

- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. To the extent required by law, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for homeless students and services for students with disabilities. (42 USC 11432)

- (cf. 1020 - Youth Services)

District liaisons and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students and to provide training on the definitions of terms related to homelessness. (42 USC 11432)

The Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates

by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to better support the education of homeless students.

(cf. 0500 - Accountability)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

2558.2 Use of revenue limits to determine average daily attendance of homeless children

39807.5 Payment of transportation costs by parents

48850 Educational rights of homeless and foster youth

48852.5 Notice of educational rights of homeless students

48852.7 Enrollment of homeless students

48915.5 Recommended expulsion, homeless student with disabilities

48918.1 Notice of recommended expulsion

51225.1-51225.3 Graduation requirements

52060-52077 Local control and accountability plan

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 20

1087vv Free Application for Federal Student Aid; definitions

1232g Family Educational Rights and Privacy Act

6311 Title I state plan; state and local educational agency report cards

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

12705 Cranston-Gonzalez National Affordable Housing Act; state and local strategies

Management Resources:

CALIFORNIA CHILD WELFARE COUNCIL

Partial Credit Model Policy and Practice Recommendations

CALIFORNIA DEPARTMENT OF EDUCATION

Homeless Education Dispute Resolution Process, January 30, 2007

NATIONAL CENTER FOR HOMELESS EDUCATION PUBLICATIONS

Homeless Liaison Toolkit, 2013

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Dear Colleague Letter, July 27, 2016

Education for Homeless Children and Youths Program, Non-Regulatory Guidance, July 2016

WEB SITES

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CACChildWelfareCouncil.aspx>

California Department of Education, Homeless Children and Youth Education: <http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

Please note that compare references, or “cf”, refer to CSBA model policies and do not necessarily indicate that the San Francisco Unified School District has adopted the referenced policy.

