



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller
Todd Rydstrom
Deputy Controller

May 31, 2022

Carla Short, Acting Director
Department of Public Works
City Hall – 1. Dr. Carlton B Goodlett Place, Room 348
San Francisco, CA 94102

Attention: Bruce Robertson, Chief Financial Officer, Department of Public Works

RE: Contracting for Security Services – FY 2022-23

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller’s findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2022-23 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at Risa.Sandler@sfgov.org if you have any questions regarding this determination.

Sincerely,

_____/s/_____
Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors’ Budget Analyst
Human Resources, Employee Relations
Devin Macaulay, Budget Manager

Department of Public Works
 Public Works - Yard Operations
 Security Services

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
FISCAL YEAR 2022-23

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Security Guard	8202_C	6.50	\$ 2,665	\$ 3,200	452,165	542,815
Security Guard - As Needed	8202_C	0.11	\$ 2,665	\$ 3,200	7,652	9,186
Manager II	0923_C	0.04	\$ 5,366	\$ 6,442	5,603	6,726
Total FTE		6.7	Total Salary Costs-->		465,420	558,727

FRINGE BENEFITS

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8202_C	39,006	
Benefits per FTE--Job Class #:	8202_C	39,006	
Benefits per FTE--Job Class #:	0923_C	65,620	
Total Fringe Benefits		233,617	260,454

ADDITIONAL CITY COSTS

Uniform Allowance	\$ 4,200	\$ 4,200
Radios	\$ 700	\$ 700
Total Capital & Operating	\$ 4,900	\$ 4,900

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$ 703,936	\$ 824,081
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 420,218	\$ 462,913
ESTIMATED SAVINGS	\$ 283,718	\$ 361,169
% of Savings to City Cost	40%	44%