

File No. 140968

Committee Item No. 3

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules

Date September 18, 2014

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Vacancy Notice, dtd 9/8/14
- Information sheet
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Completed by: Alisa Miller Date September 12, 2014

Completed by: \_\_\_\_\_ Date \_\_\_\_\_



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

RECEIVED
CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
JUL 27 1 31 PM '09

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Urban Forestry Commission

Seat # or Category (If applicable): 4, 5, 6, 7 or at large District: 7

Name: Carolyn Johnston

Home Address: Dorchester Way Zip: 94127

Home Phone: 415- Occupation: Retired

Work Phone: Employer:

Business Address: Zip:

Business E-Mail: Home E-Mail: lynjohnston@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [ ] If No, where registered:

Resident of San Francisco [checked] Yes [ ] No [ ] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have owned two homes in the West Portal neighborhood of San Francisco since 1986. I am a mother of two boys who have attended San Francisco public schools: West Portal Elementary School, Claire Lilienthal School, Herbert Hoover Middle School, and Lowell High School. We are practicing Catholics. We regularly attend Mass at three churches in the City: St. Mary's Cathedral, St. Dominic's Church, and St. Stephen's Church. We enjoy using San Francisco's urban forests for recreational purposes. For almost thirty years we have hiked with our dogs on Mount Davidson. My parents live in the Cathedral Hill neighborhood of San Francisco. My father and my sons have volunteered for the GGNRA and the SFRPD, restoring native plant habitats.

**Business and/or professional experience:**

I am a retired attorney. I worked from 1985 to 1996 at Morrison & Foerster's San Francisco office in the litigation department. During my tenure at Morrison & Foerster, I provided pro bono representation to various individuals and non-profit organizations in environmental, land use and other matters. I worked from 1998 to 2002 as a neutral in a nationwide class-action civil rights case at JAMS in San Francisco. From 2004 to 2012 I worked at Cannata, Ching & O'Toole in San Francisco.

**Civic Activities:**

I am a docent at the California Academy of Sciences. I am the vice-president and Land Use Committee chair of the Greater West Portal Neighborhood Association. I am the president of the San Francisco Forest Alliance. I am an active member of the Golden Gate Audubon Society and the local chapter of the Sierra Club.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: March 29, 2014 Applicant's Signature: (required) Carolyn A. Johnston

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: San Francisco Urban Forestry Council

Seat # or Category (If applicable): \_\_\_\_\_ District: \_\_\_\_\_

Name: Michael J. Sullivan

Home Address: Woodland Avenue, San Francisco, CA Zip: 94117

Home Phone: 415 \_\_\_\_\_ Occupation: attorney

Work Phone: 415 983-1064 Employer: Pillsbury Winthrop

Business Address: 4 Embarcadero Center, 22nd Floor, San Francisco, CA Zip: 94111

Business E-Mail: michael.sullivan@pillsburylaw.com Home E-Mail: michaelsullivan415@ \_\_\_\_\_

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am a member of the LGBT community, and by some definitions, I am considered a "senior". I live in Supervisorial District 5.

**Business and/or professional experience:**

I am an attorney by profession, specializing in the representation of small businesses and entrepreneurs.  
My experience relating to the UFC is really outside of my work life as an attorney. I have been a volunteer with Friends of the Urban Forest for 25 years; I served on the Board of Directors of FUF for 12 years, including a stint as Board Chair. I served on the Urban Forestry Council for two years (2003-2005), and on the Recreation and Park Commission from 2007-2010. I was certified as an arborist by the State of California and passed the certified arborist exam. Finally, I maintain a website at www.sftrees.com concerning the trees of San Francisco, and I am the author of Trees of San Francisco, which came out in a 2nd Edition in 2013.

**Civic Activities:**

See above regarding Friends of the Urban Forest; Urban Forestry Council; Recreation and Park Commission. I am a member and frequent volunteer with the Mt. Sutro Stewards, a group that builds and maintains trails and restores native plants on San Francisco's Mt. Sutro. I am a member of the San Francisco Parks Alliance, and a member and board member of SF Moderates.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 9/10/14 Applicant's Signature: (required) Michael J. Sullivan

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### URBAN FORESTRY COUNCIL

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following vacancies:

Vacant seat 1, succeeding J. Malcolm Hillan, term expiring on November 18, 2014, must represent an educational organization involved with tree management (University of California Cooperative Extension, etc.), for a two-year term ending November 18, 2016.

Vacant seat 2, succeeding Andrew Sullivan, term expiring on November 18, 2014, must be certified by a professional tree management organization (International Society of Arboriculture, American Society of Consulting Arborists, or American Society of Landscape Architects), for a two-year term ending November 18, 2016.

Vacant seat 3, succeeding Dan Kida, term expiring on November 18, 2014, must be certified by a professional tree management organization (International Society of Arboriculture, American Society of Consulting Arborists, or American Society of Landscape Architects), for a two-year term ending November 18, 2016.

Vacant seat 4, succeeding Dan Flanagan, term expiring on November 18, 2014, must be a member of a non-profit organization involved in urban forestry or other environmentally-related issues, for a two-year term ending November 18, 2016.

Vacant seat 5, succeeding Sandy Sherwin, term expiring on November 18, 2014, must be a member of a non-profit organization involved in urban forestry or other environmentally-related issues, for a two-year term ending November 18, 2016.

Vacant seat 6, succeeding William Most, resigned, must be a representative of the community, for the unexpired portion of a two-year term ending November 18, 2014.

Vacant seat 7, succeeding Rose Hillson, term expiring on November 18, 2014, must be a representative of the community, for a two-year term ending November 18, 2016.

Report: The Council shall report to the Board of Supervisors and Mayor by September 1<sup>st</sup> each year regarding the state of the urban forest. The report shall contain a review of the quality of urban forest stewardship and an assessment of how well public agencies and other urban forest managers are implementing the Urban Forest Plan.


Sunset Date: The Council shall continue to operate unless the Board of Supervisors terminates the code section or creates a successor to the Urban Forestry Council.

Additional information relating to the Urban Forestry Council may be obtained by reviewing Environment Code, Chapter 12, or Public Works Code, Section 803 at <http://www.sfbos.org/sfmunicodes> or by visiting the Council's website at <http://commission.sfenvironment.org/urban-forestry-council>.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment of the individual(s) who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, these vacancies may have already been filled. To determine if vacancies for this Council are still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-4447.*

  
Angela Calvillo  
Clerk of the Board

DATED/POSTED: September 8, 2014

San Francisco  
BOARD OF SUPERVISORS

Date Printed: September 10, 2014

Date Established: February 16, 2001

Active

**URBAN FORESTRY COUNCIL**

**Contact and Address:**

Monica Fish Commission Secretary  
Environment  
11 Grove Street  
San Francisco, CA 94102

Phone: (415) 355-3709

Fax: (415) 554-6393

Email: Monica.Fish@sfgov.org

**Authority:**

Environment Code, Chapter 12 (Ordinance Nos. 171-03; and 210-08), and Public Works Code, Section 803 (Ordinance No. 165-95; and 17-06)

**Board Qualifications:**

The Urban Forestry Council protects the community interest and ensures that San Francisco realizes the full range of tree benefits into the future. Council members will represent the full range of urban forest stakeholders, including City agencies, non-profit organizations, tree management organizations, and community members.

The Urban Forestry Council shall be comprised of eleven (11) voting members, seven (7) of whom are appointed by the Board of Supervisors, as follows:

- > One (1) member from an educational organization involved with tree management (University of California Cooperative Extension, etc.);
- > Two (2) members certified by a professional tree management organization (International Society of Arboriculture, American Society of Consulting Arborists, or American Society of Landscape Architects);
- > Two (2) members of non-profit organizations involved in urban forestry or other environmentally-related issues; and
- > Two (2) members from the community.

The Mayor shall appoint two (2) voting members, as follows:

- > One (1) member from the tree care industry; and
- > One (1) member at large.



San Francisco  
BOARD OF SUPERVISORS

The following departments shall have voting members:

- > Director of the Department of Public Works or his/her designee (1); and
- > Director of the Planning Department or his/her designee (1) .

The Council shall have advisory members comprised of representatives from the following departments: > Recreation and Park Department; and  
> Public Utilities Commission.

In addition, the San Francisco Redevelopment Agency, and the Golden Gate National Recreation Area are invited to send representatives to sit as advisory members of the Council.

Members shall serve for two-year terms and can serve successive terms if reappointed by the body originally appointing the Council member. The Body that appoints Council members also may appoint at-large members to serve any unfilled Council positions.

The Council shall meet at least once each month and establish its own operating procedures, which at a minimum, shall meet the public notice, meeting, voting, agenda and other procedural requirements set forth in local law. Subcommittees shall be created to adequately address other special areas of concern on an as needed basis.

The Department of the Environment, with adequate funding to assist the Council in carrying out its mission, shall provide professional and administrative staff to the Council.

Reports: The Council shall report to the Board of Supervisors and Mayor by September 1st each year regarding the state of the urban forest. The report shall contain a review of the quality of urban forest stewardship and an assessment of how well public agencies and other urban forest managers are implementing the Urban Forest Plan.

Sunset Date: The Council shall continue to operate unless the Board of Supervisors terminates the code section or creates a successor to the Urban Forestry Council.