

THE
ANDREW W.

MELLON
FOUNDATION

140 East 62nd Street
New York, NY 10065
212-838-8400

December 13, 2021

Mary Wardell Ghirarduzzi
President
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102-4733

Dear Mary Wardell Ghirarduzzi:

I am pleased to inform you that the Trustees of The Andrew W. Mellon Foundation have approved a grant of \$2,000,000 to the San Francisco Public Library, for use over approximately 24 months, to support a research and training initiative devoted to building capacity for prison library services, in accordance with the final proposal accepted on November 11, 2021 (the "Proposal") and subject to the intellectual property agreement between San Francisco Public Library and the Foundation executed on November 15, 2021.

The grant will be paid in accordance with the attached payment schedule. The Foundation expects that the funds will be managed in a prudent manner that will reflect the purpose and terms of the grant, with the understanding that the interest earned will also be applied towards the purpose and terms of the grant. The activities for this project cannot begin until payment has been received, and should be completed by December 31, 2023. We shall expect to receive interim narrative and financial reports, and a final financial accounting and a narrative assessment of what has been accomplished in accordance with the attached report schedule. Each financial statement should cite the original amount of the award, the declining balance available at the end of the reporting period, and the amount of accrued interest, and should provide an accounting on the expenditure of both the grant funds and interest earned on the supported program. The Foundation reserves the right to conduct, upon reasonable notice, on- or off-site audits of financial accounting and other documents relating to the grant. We ask that all future correspondence regarding the grant use the reference number 2105-10593.

This grant award is personal in nature (i.e., to the San Francisco Public Library, and the personnel and activities identified in the Proposal) and not assignable by any means without the advance written approval of the Foundation. Assignment includes assignment through liquidation, dissolution, merger, consolidation, sale of assets, and similar processes. The Foundation reserves the right to recover the full amount of the grant funds not expended in accordance with the terms of this letter and any other grant terms, and reserves standing to enforce the terms of this grant.


As the San Francisco Public Library has acknowledged in the Proposal, this grant is subject to the Foundation's grantmaking policies and guidelines, which can be found on the

Mary Wardell Ghirarduzzi
December 13, 2021
Mellon Reference No.: 2105-10593
Page 2 of 3

Foundation's website. The San Francisco Public Library's acceptance of the grant funds will constitute agreement to these grant terms.

If a special announcement is to be made of the award, we feel it should come from the San Francisco Public Library at whatever time and in whatever form you consider most appropriate, but we should like an opportunity to comment in advance of its proposed release. We look forward to learning of the progress of this grant.

Sincerely,

DocuSigned by:

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Michele S. Warman
Executive Vice President,
Chief Operating Officer,
General Counsel and Secretary

PH/EA/crm

Mary Wardell Ghirarduzzi
December 13, 2021
Mellon Reference No.: 2105-10593
Page 3 of 3

Reporting and Payment Schedule

Report Schedule

Report Type	Due Date
Interim Report	3/31/2023
Final Report	3/31/2024

Payment Schedule

Payment Amount	Payment Date	Wire Transfer Details
\$1,200,000	12/17/2021	Bank Name: Bank of America Account Number: 00669-80056 Routing Number: 026-009-593/BOFAUS3N Confirmed by: Lovely Lindsley Date Confirmed: 11/19/2021
\$800,000	11/28/2022	Bank details to be reconfirmed no more than 90 days prior to payment.