

1 [Contract Approval - Keefe Commissary Network, LLC - Guaranteed Annual Minimum Income
2 \$590,000]

3 **Resolution approving a contract for operating the Sheriff’s Jail Commissary and Inmate**
4 **Trust Fund Accounting & Management System between Keefe Commissary Network,**
5 **LLC, and the City and County of San Francisco, acting by and through its Sheriff’s**
6 **Department for a three-year term beginning September 1, 2014 and ending August 31,**
7 **2017, with two one-year options to extend, exercisable by the Sherriff’s Department**
8 **with a guaranteed annual minimum income of \$590,000.**

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10 WHEREAS, The San Francisco Sheriff’s Department held a competitive bid
11 process for the Jail Commissary and Inmate Trust Fund Accounting Management System
12 and issued RFP SHF2014-03 on January 24, 2014; and

13 WHEREAS, A three-member panel evaluated and scored the written proposals in
14 accordance with the City-approved selection criteria; and

15 WHEREAS, The Human Rights Commission determined DBE/LBE subcontracting
16 goals do not apply; and

17 WHEREAS, The three-member panel determined Keefe Commissary Network, LLC. is
18 the best responsive and responsible proposer; and

19 WHEREAS, Charter, Section 9.118, “Contract and Lease Limitations”, Subsection (a)
20 requires Board of Supervisors’ approval of any contract which, when entered into, has
21 anticipated revenue of \$1,000,000 or more; and

22 WHEREAS, The Sheriff’s Department has an Inmate Welfare Fund, as provided for in
23 California Penal Code, Section 5000-5030.1; and

1 WHEREAS, Keefe Commissary Network, LLC. shall pay to the Sheriff's Inmate Welfare
2 Fund a percentage commission of 43.0% of net sales, with a guaranteed annual minimum
3 income of \$590,000; and

4 WHEREAS, The proposed contract agreement is on file with the Clerk of the Board of
5 Supervisors in File No. _____, which is hereby declared to be a part of this resolution as if
6 set forth fully herein; now, therefore, be it

7 RESOLVED, That the Board of Supervisors hereby approves the Jail Commissary and
8 Inmate Trust Fund Accounting & Management System Agreement by and between
9 Keefe Commissary Network, LLC., and the City and County of San Francisco, acting by and
10 through its Sheriff's Department, for a three-year term, and two one-year options to extend,
11 exercisable by the Sheriff's Department.

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