

File No. 240597

Committee Item No. 8

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget and Appropriations Committee Date June 20, 2024

Board of Supervisors Meeting Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report                     |
|                                     |                          | • MYR Transmittal Letter and Trailing Legislation List 5/31/2024 |
|                                     |                          | • MYR Memo 5/31/2024   |
|                                     |                          | • MYR 30-Day Waiver Request Letter 5/31/2024                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application  |
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### OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>FYI Referral 6/3/2024</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>10-Day Fee Ad Notice</u>  |
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Completed by: Brent Jalipa Date June 14, 2024

Completed by: Brent Jalipa Date \_\_\_\_\_

1 [Administrative Code - County Clerk’s Fees]

2

3 **Ordinance amending the Administrative Code to adjust the fees imposed by the County**  
 4 **Clerk, and authorizing the Controller to make future adjustments to the County Clerk’s**  
 5 **fees to ensure that costs of the County Clerk’s services are recovered without**  
 6 **producing revenue that is significantly more than such costs.**

7

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
 9 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
 10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
 11 **Board amendment additions** are in double-underlined Arial font.  
 12 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
 13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
 14 subsections or parts of tables.

12

13 Be it ordained by the People of the City and County of San Francisco:

14

15 Section 1. Chapter 8 of the Administrative Code is hereby amended by revising  
 16 Section 8.33.1 to read as follows:

17

**SEC. 8.33.1. COUNTY CLERK'S FEES.**

18

(a) The County Clerk is hereby authorized to charge fees to defray the actual cost of  
 19 issuance of the following documents and the provision of the following services,  
 20 notwithstanding the fees otherwise set or limited by State law. Any persons requesting the  
 21 following documents or services shall pay the following fees:

22

Public marriage license (County Clerk’s portion of license fee only; additional statutory surcharges apply)	<del>\$7788</del>
Confidential marriage license (County Clerk’s portion of license fee only; additional statutory surcharges apply)	<del>\$7788</del>

23

24

25

1	Filing of Declaration of Domestic Partnership	\$ <u>6271</u>
2	Filing of Amendment to Declaration of Domestic Partnership	\$ <u>6271</u>
3	Duplicate copy of marriage license	\$ <u>2529</u>
4	Amendment to marriage license	\$ <u>3136</u>
5	Souvenir marriage certificate with seal	\$ <u>89</u>
6	Performance of <i>civil ceremony for</i> marriage/Domestic Partnership <del>ceremony</del> during	\$ <u>93108</u>
7	regular business hours in City Hall	
8	Performance of <i>civil ceremony for</i> marriage/Domestic Partnership <del>ceremony</del> on	\$ <u>154177</u>
9	weekends or holidays off-site	
10	Issuance of authority to perform ceremony and oath	\$ <u>154177</u>
11	Filing fictitious business name statement	\$ <u>5766</u>
12	Additional name or registrant on fictitious business name statement	\$ <u>1416</u>
13	Filing affidavit of publication of fictitious business name statement	\$ <u>910</u>
14	Withdrawing partner from or abandoning fictitious business name statement	\$ <u>4653</u>
15	Administration of oath and filing notary public bond (does not include additional	\$ <u>4653</u>
16	state fees for recording)	
17	Surrender of notary journal	\$ <u>1922</u>
18	Filing, revoking, canceling or withdrawing power of attorney (surety insurer)	\$ <u>4248</u>
19	Filing additional name for power of attorney (surety insurer)	\$ <u>1113</u>
20	Process server identification card	\$ <u>1517</u>
21	Verification of public official/notary public authentication	\$ <u>1517</u>
22	Search of indexed official records on file with the County Clerk, per record type	\$ <u>1214</u>
23	Copies of indexed official records on file with the County Clerk, per file number:	
24	(per page, pages 1 through 3)	\$ <u>78</u>
25		

1	(each additional page)	\$0.20
2	Certifying/endorsing documents or copies of documents per file number	\$2
3	Fictitious business name or marriage license index records:	
4	Records for one day	<del>\$1517</del>
5	Records for one week	<del>\$1517</del>
6	Records for one month	<del>\$3136</del>
7	Diskette	\$2
8	Subscription fee	<del>\$2326</del>
9	Delivery handling fee	<del>\$1517</del>
10	Environmental impact report, administration fee	<del>\$7182</del>

11

12 (b) When a digital signature is required in connection with any document issued or

13 service provided by the County Clerk, an additional fee shall be charged to a person

14 requesting that document or service. This additional fee shall consist of the actual expense

15 incurred by the County Clerk in processing the digital signature. The County Clerk shall

16 publish on its website the amount of any additional digital signature fee, and in case of any

17 change in the amount, shall update the published fee listing quarterly.

18 (c) Fees collected by the County Clerk pursuant to this Section 8.33.1 shall be

19 deposited with the City and County Treasurer. Portions of the fees for marriage licenses shall

20 be disbursed in accordance with California Government Code Sections 26840, 26840.1,

21 26840.3, 26840.7, and 26840.8, and San Francisco Administrative Code Section 10.100-336.

22 (d) Fees set *in subsection (a) are applicable to fiscal year 2024-2025.* *Those fees* shall

23 be adjusted each year, without further action by the Board of Supervisors, to reflect changes

24 in the relevant Consumer Price Index, as determined by the Controller, *and to produce revenues*

25 *sufficient to support the costs of providing the services for which the fees are assessed, but which will*

1 not produce revenue which is significantly more than the cost of providing the services for which the  
2 fees are assessed, also as determined by the Controller.

3 (1) No later than April 15 of each year, the County Clerk shall submit its current  
4 fee schedule to the Controller, and shall report to the Controller the revenues generated by the fees  
5 for the prior fiscal year and the prior fiscal year's costs for the services for which the fees are assessed,  
6 as well as any other information that the Controller determines appropriate to the performance of the  
7 Controller's duties set forth in this Section 8.33.1. The Controller, ~~who~~ shall apply the price index  
8 adjustment and if necessary, adjust the fees upward or downward for the upcoming fiscal year as  
9 appropriate to ensure that costs of providing the services are recovered without producing revenue  
10 which is significantly more than such costs to produce a new fee schedule for the following year.

11 (2) No later than May 15 of each year, the Controller shall file a report with the  
12 Board of Supervisors reporting the new fee schedule and certifying that: (A) the fees produce  
13 sufficient revenue to support the costs of providing the services for which each fee is  
14 assessed, and (B) the fees do not produce revenue which is significantly more than the costs  
15 of providing the services for which each fee is assessed.

16  
17 Section 2. Chapter 62 of the Administrative Code is hereby amended by revising  
18 Section 62.9, to read as follows:

19 **SEC. 62.9. CIVIL CEREMONY.**

20 (a) The County Clerk and any other person authorized by state law to perform  
21 marriage ceremonies are authorized to perform a civil ceremony solemnizing the formation of  
22 a Domestic Partnership established in accordance with this Chapter. Persons who either (1)  
23 present a signed Declaration of Domestic Partnership for filing to the County Clerk in  
24 accordance with Section 62.3(a)(1), or who (2) present a certificate issued by the County  
25 Clerk in accordance with Section 62.3(a)(1) showing that a signed Declaration of Domestic

1 Partnership for these persons has been previously filed with the County Clerk, may request  
2 that the County Clerk or any other person authorized by state law to perform marriage  
3 ceremonies perform a ceremony solemnizing the formation of their Domestic Partnership.  
4 Each request for a Domestic Partnership ceremony by the County Clerk shall be made in  
5 writing on a form provided by the County Clerk, and shall be accompanied by payment of a  
6 fee of ~~\$60108~~, for a ceremony to be performed during regular business hours, and ~~\$100177~~, for  
7 a ceremony to be performed on a weekend or holiday. These fees may be adjusted pursuant  
8 to Section 8.33.1 (*bd*) of this Code ~~to reflect changes in the relevant Consumer Price Index as~~  
9 ~~determined by the Controller.~~

10 \* \* \* \*

11  
12 Section 3. The fees amended by this Ordinance are exempt from the definition of tax  
13 under California Constitution Article XIII C, Section 1(e)(2).

14  
15 Section 4. Effective Date. This ordinance shall become effective 30 days after  
16 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
17 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
18 of Supervisors overrides the Mayor's veto of the ordinance.

19  
20 Section 5. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
21 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
22 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
23 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment

24 //

25 //

1 additions, and Board amendment deletions in accordance with the “Note” that appears under  
2 the official title of the ordinance.

3  
4 APPROVED AS TO FORM:  
5 DAVID CHIU, City Attorney

6 By: /s/ Jen Huber  
7 JEN HUBER  
8 Deputy City Attorney

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## LEGISLATIVE DIGEST

[Administrative Code - County Clerk's Fees]

**Ordinance amending the Administrative Code to adjust the fees imposed by the County Clerk, and authorizing the Controller to make future adjustments to the County Clerk's fees to ensure that costs of the County Clerk's services are recovered without producing revenue that is significantly more than such costs.**

### Existing Law

Administrative Code Sections 8.33.1 and 8.33.2 set forth fees the County Clerk charges for services offered to the public, and provide for automatic adjustments to those fees based on changes to the Consumer Price Index. Administrative Code Section 62.9 sets forth fees charged by the County Clerk for the performance of a civil ceremony for domestic partnership. The fees currently reflected in Sections 8.33.1 and 62.9 of the Administrative Code have been adjusted annually to reflect changes in the Consumer Price Index pursuant to Section 8.33.2 of the Administrative Code.

### Amendments to Current Law

The proposed ordinance amends the table of fees in Section 8.33.1, and adjusts the fees for the performance of a civil ceremony for domestic partnership in Section 62.9, to update such fees to reflect changes to the Consumer Price Index and to produce revenues sufficient to support the costs of the County Clerk's services without producing revenue which is significantly more than such costs. The amendment also adds a provision to Section 8.33.2 to allow for future adjustments to the County Clerk's fees, as determined by the Controller, to produce revenues sufficient to support the costs of providing the services without producing revenue which is significantly more than such costs, in addition to adjustments based on changes to the Consumer Price Index.

### Background Information

The legislation is designed to ensure that the County Clerk's fees are adjusted to reflect the actual fees for fiscal year 2024-2025 that will generate sufficient revenue. It would also allow the Controller to make future adjustments based upon the costs of services, in addition to adjustments based on changes to the Consumer Price Index.



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## NOTICE OF PUBLIC HEARING

### BUDGET AND APPROPRIATIONS COMMITTEE

#### BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO

NOTICE IS HEREBY GIVEN THAT the Board of Supervisors of the City and County of San Francisco's Budget and Appropriations Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard:

**Date:** June 20, 2024

**Time:** 10:00 a.m.

**Location:** Legislative Chamber, Room 250, located at City Hall  
1 Dr. Carlton B. Goodlett Place, San Francisco, CA

**Subject:** **File No. 240597.** Ordinance amending the Administrative Code to adjust the fees imposed by the County Clerk, and authorizing the Controller to make future adjustments to the County Clerk's fees to ensure that costs of the County Clerk's services are recovered without producing revenue that is significantly more than such costs.

If this legislation passes, Administrative Code, Section 8.33.1, will be revised to adjust fees imposed by the County Clerk. The County Clerk's portion of the license fee for public and confidential marriage licenses will increase from \$77 to \$88; the filing of, and filing of amendments to, declarations of domestic partnerships will increase from \$62 to \$71; duplicate copies of marriage licenses will increase from \$25 to \$29; amendments to marriage licenses will increase from \$31 to \$36; souvenir marriage certificates with seal will increase from \$8 to \$9; the performance of civil ceremony for marriage/ domestic partnerships during regular business hours in City Hall will increase from \$93 to \$108; the performance of civil ceremony for marriage/domestic partnership on weekends or holidays off-site and issuance of authority to perform ceremony or oath will increase from \$154 to \$177; filing fictitious business name statements will increase from \$57 to \$66; additional name or registrant on fictitious business name statement will increase from \$14 to \$16; filing affidavit of publication of fictitious business name statement shall increase from \$9 to \$10; withdrawing a partner from or abandoning fictitious business name statements and administration of oath and filing notary public bond will increase from \$46 to \$53; the surrender of notary journals will increase from \$19 to \$22; filing, revoking, canceling or withdrawing power of attorney (surety insurer) will increase from \$42 to \$48; filing an additional name for power of attorney (surety

**NOTICE OF PUBLIC HEARING**

**File No. 240597 (10-Day Fee Ad)**

**Hearing Date: June 20, 2024**

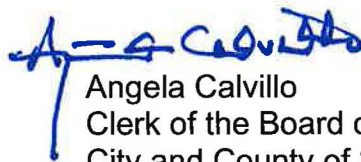
**Page 2**

insurer) will increase from \$11 to \$13; process server identification cards and verification of public official/notary public authentication will increase from \$15 to \$17; search of indexed official records on file with the County Clerk, per record type, will increase from \$12 to \$14; copies of indexed official records on file with the County Clerk, per file number, per page, pages 1 through 3, will increase from \$7 to \$8; fictitious business name or marriage license index records for one day and one week will increase from \$15 to \$17, and \$31 to \$36 for one month; subscription fees will increase from \$23 to \$26; delivery handling fees will increase from \$15 to \$17; and the administration fee for environmental impact reports will increase from \$71 to \$82. Administrative Code, Section 62.9, will also be revised to conform with the increase of the performance of civil ceremonies for marriage/domestic partnerships during regular business hours in City Hall from \$60 to \$108, and the performance of civil ceremonies for marriage/domestic partnerships on weekends or holidays from \$100 to \$177.

In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments. These comments will be made as part of the official public record in this matter and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA, 94102 or sent via email ([board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)). Information relating to this matter is available in the Office of the Clerk of the Board or the Board of Supervisors' Legislative Research Center (<https://sfbos.org/legislative-research-center-lrc>). Agenda information relating to this matter will be available for public review on Friday, June 14, 2024.

For any questions about this hearing, please contact the Assistant Clerk for the Budget and Appropriations Committee:

Brent Jalipa ([Brent.Jalipa@sfgov.org](mailto:Brent.Jalipa@sfgov.org) – (415) 554-7712)



Angela Calvillo  
Clerk of the Board of Supervisors  
City and County of San Francisco

bjj:jec:ams

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BRENT JALIPA  
CCSF BD OF SUPERVISORS (OFFICIAL NOTICES)  
1 DR CARLTON B GOODLETT PL #244  
SAN FRANCISCO, CA 94102

EXM# 3821793

### COPY OF NOTICE

Notice Type: GPN GOVT PUBLIC NOTICE

Ad Description

BJJ Fee Ad File No. 240597

To the right is a copy of the notice you sent to us for publication in the SAN FRANCISCO EXAMINER. Thank you for using our newspaper. Please read this notice carefully and call us with ny corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

06/09/2024 , 06/16/2024

The charge(s) for this order is as follows. An invoice will be sent after the last date of publication. If you prepaid this order in full, you will not receive an invoice.

Publication	\$1944.00
Total	\$1944.00

**NOTICE OF PUBLIC HEARING BUDGET AND APPROPRIATIONS COMMITTEE BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO THURSDAY, JUNE 20, 2024 - 10:00 AM LEGISLATIVE CHAMBER, ROOM 250, CITY HALL, 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102**

NOTICE IS HEREBY GIVEN THAT the Board of Supervisors of the City and County of San Francisco's Budget and Appropriations Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows: at which time all interested parties may attend and be heard: **File No. 240597**. Ordinance amending the Administrative Code to adjust the fees imposed by the County Clerk, and authorizing the Controller to make future adjustments to the County Clerk's fees to ensure that costs of the County Clerk's services are recovered without producing revenue that is significantly more than such costs. If this legislation passes, Administrative Code, Section 8.33.1, will be revised to adjust fees imposed by the County Clerk. The County Clerk's portion of the license fee for public and confidential marriage licenses will increase from \$77 to \$88; the filing of, and filing of amendments to, declarations of domestic partnerships will increase from \$62 to \$71; duplicate copies of marriage licenses will increase from \$25 to \$29; amendments to marriage licenses will increase from \$31 to \$36; souvenir marriage certificates with seal will increase from \$8 to \$9; the performance of civil ceremony for marriage/ domestic partnerships during regular business hours in City Hall will increase from \$93 to \$108; the performance of civil ceremony or marriage/domestic partnership on weekends or holidays off-site and issuance of authority to perform ceremony or oath will increase from \$154 to \$177; filing fictitious business name statements will increase from \$57 to \$66; additional name or registrant on fictitious business name statement will increase from \$14 to \$16; filing affidavit of publication of fictitious business name statement shall increase from \$9 to \$10; withdrawing a partner from or abandoning fictitious business name statements

and administration of oath will increase from \$46 to \$53; the surrender of notary journals will increase from \$19 to \$22; filing, revoking, canceling or withdrawing power of attorney (surety insurer) will increase from \$42 to \$48; filing an additional name for power of attorney (surety insurer) will increase from \$11 to \$13; process server identification cards and verification of public official/notary public authentication will increase from \$15 to \$17; search of indexed official records on file with the County Clerk, per record type, will increase from \$12 to \$14; copies of indexed official records on file with the County Clerk, per file number, per page, pages 1 through 3, will increase from \$7 to \$8; fictitious business name or marriage license index records for one day and one week will increase from \$15 to \$17, and \$31 to \$36 for one month; subscription fees will increase from \$23 to \$26; delivery handling fees will increase from \$15 to \$17; and the administration fee for environmental impact reports will increase from \$71 to \$82. Administrative Code, Section 62.9, will also be revised to conform with the increase of the performance of civil ceremonies for marriage/domestic partnerships during regular business hours in City Hall from \$60 to \$108, and the performance of civil ceremonies for marriage/domestic partnerships on weekends or holidays from \$100 to \$177. In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments. These comments will be made as part of the official public record in this matter and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA, 94102 or sent via email (board.of.supervisors@sfgov.org). Information relating to this matter is available in the Office of the Clerk of the Board or the Board of Supervisors' Legislative Research Center (<https://sfbos.org/legislative-research-center-lrc>). Agenda information relating to this matter will be available for public review on Friday, June 14, 2024. For any questions



\* A 0 0 0 0 0 6 7 8 6 3 5 8 \*

about this hearing, please  
contact the Assistant Clerk  
for the Budget and Appro-  
priations Committee: Brent  
Jalipa  
(Brent.Jalipa@sfgov.org –  
(415) 554-7712) Angela  
Calvillo - Clerk of the Board  
of Supervisors, City and  
County of San Francisco  
**EXM-3821793#**



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## MEMORANDUM

TO: Carmen Chu, City Administrator, Office of the City Administrator  
Diane Rea, County Clerk, Office of the County Clerk  
Greg Wagner, City Controller, Office of the Controller

FROM: Brent Jalipa, Assistant Clerk, Budget and Appropriations Committee

DATE: June 3, 2024

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Budget and Appropriations Committee has received the following proposed legislation, introduced by Mayor London Breed:

**File No. 240597**

**Ordinance amending the Administrative Code to adjust the fees imposed by the County Clerk, and authorizing the Controller to make future adjustments to the County Clerk's fees to ensure that costs of the County Clerk's services are recovered without producing revenue that is significantly more than such costs.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Sophie Hayward, Office of the City Administrator  
Vivian Po, Office of the City Administrator  
Angela Yip, Office of the City Administrator  
Todd Rydstrom, Office of the Controller



To: Aaron Peskin, President of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 31, 2024  
Re: 30-Day Waiver Requests

---

President Peskin,

The Mayor's Office respectfully requests 30-day hold waivers for the following ordinances and trailing legislation introduced with the budget on Friday, May 31, 2024:

- Proposed Interim Annual Appropriation Ordinance (AAO) for Selected Departments
- Proposed Interim Annual Salary Ordinance (ASO) for Selected Departments
- Proposed Annual Appropriation Ordinance (AAO) for Selected Departments
- Proposed Annual Salary Ordinance (ASO) for Selected Departments
- Proposed Interim Budget and the Proposed Budget for the Office of Community Investment and Infrastructure (OCII)
- Police Code – License fees
- Administrative Code – County Clerk fees
- Health Code – DPH Patient Rates
- Public Works Code – Permit fees and charges
- Park Code – Tennis court reservation fees
- Park Code – Recreation program fees
- Homelessness and Supportive Housing Fund – FYs 2024-25 and 2025-26 Expenditure Plan
- Funding Reallocation – Our City, Our Home Homelessness Gross Receipts Tax
- Early Care and Education Commercial Rents Tax Baseline
- Resolution Adjusting the Access Line Tax with the Consumer Price Index of 2024
- Neighborhood Beautification and Graffiti Clean-up Fund Tax Designation Ceiling
- Administrative Code – Maddy Emergency Services Fund
- Administrative Code – Competitive solicitation requirements for DPH Grant
- Overtime Supplemental Appropriation for Police Department and Sheriff Department
- Business and Tax Regulations Code – DPH cannabis fees

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2024 MAY 31 PM 3:47  
BY [Signature]

Should you have any questions, please contact Tom Paulino at 415-554-6153.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anna Duning".

Anna Duning  
Mayor's Budget Director

OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2024 MAY 31 PM 3:32  
BY [Signature]

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 31, 2024  
Re: Mayor's June 1 FY 2024-25 and FY 2025-26 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Administrative Code, Section 3.3, the Mayor's Office hereby submits the Mayor's proposed June 1 budget, corresponding legislation, and related materials for Fiscal Year (FY) 2024-25 and FY 2025-26.

In addition to the Mayor's Proposed FY 2024-25 and FY 2025-26 June 1 Budget Book, the following items are included in the Mayor's submission:

- The June 1 Proposed Interim Annual Appropriation Ordinance (AAO) and Proposed Interim Annual Salary Ordinance (ASO)
- The June 1 Proposed Annual Appropriation Ordinance (AAO) and Proposed Annual Salary Ordinance (ASO), along with Administrative Provisions
- The Proposed Interim Budget and the Proposed Budget for the Office of Community Investment and Infrastructure (OCII)
- 30 separate pieces of trailing legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter to the ASO
- A letter addressing funding levels for nonprofit corporations or public entities for the coming two fiscal years
- A letter and supporting documentation detailing technical adjustments to the Mayor's Proposed May 1 Budget for FY 2024-25 and FY 2025-26, per Charter Section 9.101
- Memo to the Board President requesting for 30-day rule waivers on ordinances

Please note the following:

- Technical adjustments to the June 1 budget are being prepared, but are not submitted with this set of materials.

Sincerely,


A handwritten signature in blue ink, appearing to read "Anna Duning".

Anna Duning  
Mayor's Budget Director

cc: Members of the Board of Supervisors  
Budget & Legislative Analyst's Office  
Controller



DEPT	Item	Description	Type of Legislation	File #
ADM	New Prop J	Office of the Medical Examiner security services	Resolution	240613
ADM	Continuing Prop J	City Administrator's Office fleet security services, Real Estate Division custodial services and security services, and convention facilities management for FY 2024-25	Resolution	240612
BOS	Continuing Prop J	Board of Supervisors Budget and Legislative Analyst Services for FY 2024-25	Resolution	240612
DPH	Continuing Prop J	Department of Public Health security services for FY 2024-25	Resolution	240612
DPW	Continuing Prop J	Department of Public Works security services for FY 2024-25	Resolution	240612
HOM	Continuing Prop J	Homelessness and Supportive Housing security services for FY 2024-25	Resolution	240612
HSA	Continuing Prop J	Human Services Agency Security Services for FY 2024-25	Resolution	240612
MOHCD	Continuing Prop J	Mayor's Office of Housing and Community Development security services for FY 2024-25	Resolution	240612
REG	Continuing Prop J	Department of Elections Assembly of Vote by Mail Services for FY 2024-25	Resolution	240612
SHF	Continuing Prop J	Sheriff's Department County Jails Food Services for FY 2024-25	Resolution	240612
ADM	Code Amendment	Amending the Police Code to adjust to current amounts the license fees for Billiard Parlor, Dance Hall Keeper, Extended Hours Premises, Fixed Place Outdoor Amplified Sound, Limited Live Performance, Mechanical Amusement Device, and Place of Entertainment permits	Ordinance	240598
ADM	Code Amendment	Amending the Administrative Code to adjust the fees imposed by the County Clerk, and authorizing the Controller to make future adjustments to the fees	Ordinance	240597
DPH	Patient Rates	Amending the Health Code to set patient rates and rates for other healthcare services provided by the Department of Public Health, for Fiscal Years 2024-2025 and 2025-2026	Ordinance	240600
DPW	Code Amendment	Amending the Public Works Code to modify certain permit fees and other charges and affirming the Planning	Ordinance	240601

  
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		Department's determination under the California Environmental Quality Act		
REC	Code Amendment	Amending the Park Code to authorize the Recreation and Park Department to charge a fee for reserving tennis and pickleball courts at locations other than the Golden Gate Park Tennis Center	Ordinance	240603
REC	Code Amendment	Amending the Park Code to impose an additional \$5 charge for recreation programs	Ordinance	240602
DAT	Joint Powers Grant	Authorizing the Office of the District Attorney to accept and expend a grant in the amount of \$2,530,992 from the California Victim Compensation Board	Resolution	240617
REC	Habitat Conservation Fund Grants	Retroactively authorizing the Recreation and Park Department to accept and expend grant funding in the amount of \$400,000 from the Habitat Conservation Fund	Resolution	240615
REC	BAAQMD Grant	Authorizing the Recreation and Park Department to accept and expend a grant in the amount of \$619,085 from the Bay Area Air Quality Management District to install level-2 electric vehicle chargers at six park sites	Resolution	240614
REC	USDA Urban Forest Grant	Authorizing the Recreation and Park Department to accept and expend a grant in the amount of \$2,000,000 from the USDA Forest Service to develop a Workforce Development Program and implement Reforestation Projects	Resolution	240616
DPH	Recurring State Grants	Authorizing the acceptance and expenditure of Recurring State grant funds by the San Francisco Department of Public Health for Fiscal Year (FY) 2024-2025	Resolution	240618
HOM/HSB	CAAP Client Housing Legislation	Approving the FYs 2024-2025 and 2025-2026 Expenditure Plan for the Department of Homelessness and Supportive Housing Fund	Resolution	240620
HSB/DPH	Funding Reallocation – Our City, Our Home Homelessness Gross Receipts Tax	Reallocating approximately \$13,676,000 in unappropriated earned interest revenues from the Our City, Our Home Fund to allow the City to use such revenues from the	Ordinance	240607

		Homelessness Gross Receipts Tax for certain types of services to address homelessness		
DEC	Early Care and Education Commercial Rents Tax Baseline	Amending the baseline funding requirements for early care and education programs in Fiscal Years 2024-2025 through 2027-2028, to enable the City to use the interest earned from the Early Care and Education Commercial Rents Tax for those baseline programs	Ordinance	240604
OCII	OCII Interim Budget Resolution	Approving the Fiscal Year 2024-25 Interim Budget of the Office of Community Investment and Infrastructure	Resolution	240610
OCII	OCII Budget Resolution	Approving the Fiscal Year 2024-25 Budget of the Office of Community Investment and Infrastructure	Resolution	240611
CON	Access Line Tax (ALT) Tax Rates	Concurring with the Controller's establishment of the Consumer Price Index for 2024, and adjusting the Access Line Tax by the same rate	Resolution	240619
CON	Neighborhood Beautification Fund	Adopting the Neighborhood Beautification and Graffiti Clean-up Fund Tax designation ceiling for tax year 2024	Ordinance	240608
DPH	Code Amendment	Amending the Administrative Code to repeal the Maddy Emergency Services Fund	Ordinance	240606
DPH	Code Amendment	Authorizing the Department of Public Health to award a one-time grant to Planned Parenthood Northern California by waiving the competitive solicitation requirements of the Administrative Code	Ordinance	240605
POL/SHF	Overtime Supplemental	De-appropriating surplus amounts from and re-appropriating amounts to overtime at the Police Department and Sheriff Department to support projected increases in spending as required per Administrative Code Section 3.17	Ordinance	240609
ADM/DPH	Cannabis Inspection Fees	Amending the Business and Tax Regulations Code to eliminate fees charged to permitted cannabis businesses to cover the cost of inspections of those businesses by the Department of Public Health	Ordinance	240599

OFFICE OF THE MAYOR  
SAN FRANCISCO



RECEIVED  
LONDON N. BREED  
MAYOR

2024 MAY 31 PM 3:39

BY 

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 31, 2024  
Re: Administrative Code - County Clerk's Fees

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**Ordinance amending the Administrative Code to adjust the fees imposed by the County Clerk, and authorizing the Controller to make future adjustments to the County Clerk's fees to ensure that costs of the County Clerk's services are recovered without producing revenue that is significantly more than such costs.**

Should you have any questions, please contact Tom Paulino at 415-554-6153.