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Subject: Fw: we got it!! MHSSA Contract 21MHSOAC028 San Francisco (Cat 1)

Hello all we were awarded the MHSSA grant that we applied for last year before Covid. Looks like we got everything that we asked for. Review above documents to refresh your memory for what it was that you said we were going to do and how much money each of you get awarded. I know it was light years away that we bid it I am going to transfer the money to each of you and ask that you do your own implementation and reporting. Right now CYF is very short staffed. We will work out how the reporting gets to the state. Below is my plan for the Organizing of the funds
I want to work order the money to SFUSD for their implementation of the system navigators
For Seneca I will put the money into your contract
Life learning academy I will do the same after we get you a contract which we are in the process of trying to do
Carol I will transfer the money over to your department
The state is looking at an October 1 implementation. I know you won't be up and running by then. But we can communicate updates to them. Here are the following things I will need assistance with
Work ordering the money to SFUSD
Scheduling for the board of supervisors accept and expand. I'm not sure who handles this now?
I'm traveling back east right now but I am available by phone and email. For questions concerns about the plan. Thanks all congratulations here we go

Alison Lustbader, LCSW
Community Behavioral Health Services
1380 Howard Street
5th floor
S.F., CA 94103
415 255 3402
415 255 3567 fax

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From: Ward, Cheryl@MHSOAC <Cheryl.Ward@mhsoc.ca.gov>
Sent: Friday, July 30, 2021 10:49 AM
To: Lustbader, Alison (DPH) <alison.lustbader@sfdph.org>; Colfax, Grant (DPH) <grant.colfax@sfdph.org>
Cc: Orrock, Tom@MHSOAC <Tom.Orrock@mhsoc.ca.gov>; Nottingham, Michele@MHSOAC <Michele.Nottingham@mhsoc.ca.gov>; Yuen, Chelsea@MHSOAC <Chelsea.Yuen@mhsoc.ca.gov>; Padilla, Anissa@MHSOAC <Anissa.Padilla@mhsoc.ca.gov>
Subject: MHSSA Contract 21MHSOAC028 San Francisco (Cat 1)

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To San Francisco County:

The attached Mental Health Student Services Act (MHSSA) contract is for your review and signature. This contract includes the Att B-2 Budget Worksheet which was resubmitted to MHSOAC on July 23, 2021. We are providing these contract documents to allow time for your review and board approval. As I understand it, you would like an October 1, 2021 start date, so I have included an end date of September 30, 2025 on the Std 213.

Note that we will be requesting an updated Att B-2 Budget Worksheet, if applicable, within 90 days of contract execution to allow for any changes that may have taken place since the application was submitted. This will be a supporting document and will not be part of this contract.

Please see the attached contract documents for **San Francisco Department of Public Health Contract 21MHSOAC028**.

- STD 213 – Standard Agreement *
- Exhibit A – Scope of Work
- Exhibit B – Budget Detail and Payment Provisions
- ATT B-1 – Grant Award Claim Form
- ATT B-2 – Budget Worksheet
- Exhibit C – General Terms and Conditions
- Exhibit D – Special Terms and Conditions

*** Please sign and return the STD 213 for contract execution by September 15, 2021.** The STD 213 may be submitted by mail with a wet signature or it may be submitted by email with an electronic signature. Note that the STD 213 is being sent as a PDF file for electronic signature, and also as a scanned version in case you cannot open the PDF. If you choose to print and sign the scanned STD 213 you may send a wet signature or scan and email the signed document. *Note that if you choose to scan and email the signed STD 213 we will still need to receive the original with wet signature in the mail within two weeks.*

If submitting STD 213 by mail send to:

Chelsea Yuen, Contract Analyst
Mental Health Services Oversight and Accountability Commission
1325 J Street, Suite 1700
Sacramento, CA 95814

Instructions to Electronically Sign the STD 213:

1. Please save the STD 213 to your local machine and open with Adobe Reader or the full Adobe suite. We have been alerted to issues when contractors have opened the 213 from email directly.
2. Insert a certified electronic signature by clicking on the appropriate signature field and following the directions provided by Adobe Reader/Adobe. This allows the user to insert (or create-and-insert) a certified electronic signature.
3. Insert the date in the appropriate date field.
4. Save, attach to an email (using the same subject line as this email) and return to Chelsea.Yuen@mhsoc.ca.gov and cc:
Anissa.Padilla@mhsoc.ca.gov
Michele.Nottingham@mhsoc.ca.gov
Cheryl.Ward@mhsoc.ca.gov
Tom.Orrock@mhsoc.ca.gov.

Please acknowledge that you have received this email. We look forward to working with you and are very excited to see and share in the positive outcomes resulting from this grant!

Sincerely,

Cheryl Ward

Health Program Specialist

Mental Health Services Oversight & Accountability Commission

1325 J Street, Suite 1700, Sacramento, CA 95814

Cheryl.Ward@mhsoac.ca.gov

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