

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: January 21, 2022

To: The Honorable Members, Board of Supervisors

From: *ACC* Angela Calvillo, Clerk of the Board

Subject: **Children's Commission**

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 211284 Charter Amendment - Establishment of Children's Agency and Commission; Funding for Children, Youth, and the San Francisco Unified School District; Funding Conditions on City Appropriations for the School District

- Does a current body address the same or similar subject matter?

Possibly, other bodies that may address the same subject matter:

- *Children, Youth and Their Families Oversight and Advisory Committee*
- *Office of Early Care and Education Citizens' Advisory Committee*
- *Children and Families First Commission*

- Language requiring the body to meet at least once every four months

No, pursuant to the Board Rule 2.21, it is suggested that the following be added:

"The Commission shall meet at least four times a year."



- Language indicating members serve at the pleasure of the appointing authority

Yes, Section 4.142(b)(3) states "Members of the Commission may be removed from office at will by their respective appointing authority."

- Language establishing attendance requirements

No, the following standard attendance requirements should be added:

"Any member who misses three regular meetings of the Commission within a six-month period without the written approval of the Chairperson, or the Vice Chairperson in case of the Chairperson's absence, at-or-before each missed meeting shall be deemed to have resigned from the Commission ten days after the third unapproved absence."

- Number of seats and qualifications

Children's Commission

There are a total of seven (7) seats: three (3) appointed by the Board of Supervisors, and four (4) appointed by the Mayor.

The Mayor shall appoint members for Seats 1 through 4, and the Board of Supervisors shall appoint members for Seats 5 through 7.

- Term limits (i.e., commencement date? staggered terms?)

Yes, the Mayor and the Board of Supervisors shall make initial appointments by noon on July 1, 2024. Members of the Commission shall serve four-year terms; provided, however, the term of the initial appointees in Seats 3, 4, and 5 shall be two years.

- Administering department

Yes, Section 4.142(g)(1) states "Until the Children's Agency comes into existence on July 1, 2024 under Section 4.143, DCYF shall provide administrative support to facilitate the establishment of the Commission."

- Reporting requirements

The Commission shall develop policies regarding outcomes for children, youth, and family services; the evaluation of such services; data systems common to service providers; a process for making funding decisions; program improvement and capacity-building of service



providers; community engagement in planning and evaluating services; leveraging dollars of the Children and Youth Fund in Section 16.108; and the use of that Fund as a catalyst for innovation. The Commission shall promote and facilitate transparency in the administration of the Children and Youth Fund, including the Children and Youth Baseline, and other funding overseen by the Agency.

- **Sunset date**

No, this Charter Amendment does not list a sunset date.