File No.
250486
Committee Item No.
7
Board Item No. <u>13</u>

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

| Committee: | Budget and Finance Committee | Date | May 21, 2025 |
|--------------|------------------------------|------|--------------|
| Board of Sup | pervisors Meeting | Date | June 3, 2025 |

Cmte Board

| | | Motion Resolution |
|-----------|---|--|
| | | Ordinance |
| | | Legislative Digest |
| | | Budget and Legislative Analyst Report |
| | | Youth Commission Report |
| \square | H | Introduction Form |
| | | Department/Agency Cover Letter and/or Report |
| | | MOU |
| | | |
| | | Grant Information Form |
| | | Grant Budget |
| | | Subcontract Budget |
| | | Contract/Agreement |
| | | Form 126 – Ethics Commission |
| Ē | Ē | Award Letter |
| H | H | Application |
| H | | •• |
| | | Public Correspondence |

(Use back side if additional space is needed) OTHER

| - |
|---|

| Completed by: | Brent Jalipa | Date_ | May 15, 2025 |
|---------------|--------------|-------|--------------|
| Completed by: | Brent Jalipa | Date | May 29, 2025 |

AMENDED IN COMMITTEE 5/21/2025 C

| ORDINANCE | NO. |
|-----------|----------|
| | RO#25013 |
| | SA#97-13 |

| 1 | [Appropriation - Fire Depar Appropriation and Appropri | tment - Ambulance Service Revenue - \$7,931,338 and De- ation - Various Departments - Permanent Salaries - |
|----|---|--|
| 2 | | ermanent Salaries / Overtime - \$11,362,330 |
| 3 | - | |
| 4 | Ordinance appropriating | \$7,931,338 of Ambulance Service revenue in the Fire |
| 5 | Department, de-appropria | ating permanent salaries of \$1,500,000 in the Department |
| 6 | of Emergency Manageme | ent, \$865,992 in the Fire Department, and \$1,065,000 |
| 7 | <u>\$500,000</u> in the Public Uti | lities Commission, and appropriating \$3,710,771 to |
| 8 | permanent salaries and \$ | 5,086,559 to overtime in the Fire Department, \$1,500,000 |
| 9 | to overtime in the Depart | ment of Emergency Management, and \$1,065,000 |
| 10 | <u>\$500,000</u> to overtime in th | ne Public Utilities Commission in order to support the |
| 11 | Departments' projected in | ncreases in overtime as required per Administrative |
| 12 | Code Section 3.17, in Fise | cal Year (FY) 2024-2025; this Ordinance requires a two- |
| 13 | thirds vote of all member | s of the Board of Supervisors for approval of the Fire |
| 14 | Department's appropriati | on of \$7,931,338, pursuant to Charter, Section 9.113(c). |
| 15 | | |
| 16 | Note: | Additions are <u>single-underline italics Times New Roman;</u> deletions are strikethrough italics Times New Roman . |
| 17 | | Board amendment additions are <u>double underlined</u> . Board amendment deletions are strikethrough normal. |
| 18 | | board amendment deletions are strikethrough normal. |
| 19 | Be it ordained by the | e People of the City and County of San Francisco: |
| 20 | | |
| 21 | Section 1. The sour | ces of funding outlined below are herein appropriated and |
| 22 | de-appropriated to reflect th | ne projected sources of funding for FY2024-2025. |
| 23 | | |
| 24 | | |
| 25 | | |

SOURCES Appropriation

1

| 2 | Fund / | Project & Activity / | Account | Description | Amount |
|--|--|--|---------|------------------------|--------------------------------|
| 3 | Department ID | Authority | | | |
| 4 | 10000 - GF Annual | 10001966 - FD Operations / | 465916 | Ambulance | \$7,931,338 |
| 5 | Account Ctrl / | 0001 - Operations / 10000 - | | Billings | |
| 6 | 130650 - FIR | Operating | | | |
| 7 | Operations | | | | |
| 8 | | | | _ | |
| 9 | Total Sources Appro | opriation – FIR | | _ | \$7,931,338 |
| 10 | | | | | |
| 11 | USES De-appropr | iation | | | |
| 12 | | | | | |
| 13 | Fund / | Project & Activity / | Account | Description | Amount |
| | | A | | | |
| 14 | Department ID | Authority | | | |
| 14 15 | 10000 - GF Annual | 10001780 - EM DEM | 501010 | Perm | (\$1,500,000) |
| | | - | 501010 | Perm Salaries-Misc- | (\$1,500,000) |
| 15 | 10000 - GF Annual | 10001780 - EM DEM | 501010 | | (\$1,500,000) |
| 15 16 | 10000 - GF Annual Account Ctrl / | 10001780 - EM DEM EMERGENCY | 501010 | Salaries-Misc- | (\$1,500,000) |
| 15 16 17 | 10000 - GF Annual Account Ctrl / 229986 - DEM | 10001780 - EM DEM EMERGENCY COMMUNICATION / 0001 - | 501010 | Salaries-Misc- | (\$1,500,000) |
| 15 16 17 18 | 10000 - GF Annual Account Ctrl / 229986 - DEM Emergency | 10001780 - EM DEM EMERGENCY COMMUNICATION / 0001 - DEM EMERGENCY | 501010 | Salaries-Misc- | (\$1,500,000) |
| 15 16 17 18 19 | 10000 - GF Annual Account Ctrl / 229986 - DEM Emergency | 10001780 - EM DEM EMERGENCY COMMUNICATION / 0001 - DEM EMERGENCY COMMUNICATION / 10000 | 501010 | Salaries-Misc- | (\$1,500,000) |
| 15 16 17 18 19 20 | 10000 - GF Annual Account Ctrl / 229986 - DEM Emergency | 10001780 - EM DEM EMERGENCY COMMUNICATION / 0001 - DEM EMERGENCY COMMUNICATION / 10000 | 501010 | Salaries-Misc- | (\$1,500,000) (\$1,500,000) |
| 15 16 17 18 19 20 21 | 10000 - GF Annual Account Ctrl / 229986 - DEM Emergency Communications | 10001780 - EM DEM EMERGENCY COMMUNICATION / 0001 - DEM EMERGENCY COMMUNICATION / 10000 | 501010 | Salaries-Misc- | |
| 15 16 17 18 19 20 21 22 | 10000 - GF Annual Account Ctrl / 229986 - DEM Emergency Communications | 10001780 - EM DEM EMERGENCY COMMUNICATION / 0001 - DEM EMERGENCY COMMUNICATION / 10000 | 501010 | Salaries-Misc- | |

| Fund / | Project & Activity / | Account | Description | Amount |
|----------------------------|--|---|---|---|
| Department ID | Authority | | | |
| | 10001067 ED Airport | 501010 | Dorm | (1965,002) |
| | | 501010 | | (\$865,992) |
| | | | | |
| | - | | Regular | |
| Airport | Operating | | | |
| | | | | |
| Subtotal – FIR | | | | (\$865,992) |
| | | | | |
| 20160 - WWE Op | 10030002 - UC Wastewater | 501010 | Perm | (\$375,000) |
| Annual Account Ctrl | Treatment / 0001 - General | | Salaries-Misc- | <u>(\$200,000)</u> |
| / 229281 - WWE03 | Treatment / 10000 - | | Regular | |
| Maintenance | Operating | | | |
| | | | | |
| 24970 - HHWP Op | 10029992 - UH | 501010 | Perm | (\$40,000) |
| Annual Account Ctrl | Administration HHP / 0004 - | | Salaries-Misc- | |
| / 298650 - | General Power | | Regular | |
| HHP0907 Light | Administration / 10000 - | | | |
| Heat & Power | Operating | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | Department ID 17960 - AIR Op Annual Account Ctrl / 130645 - FIR Airport Subtotal - FIR 20160 - WWE Op Annual Account Ctrl / 229281 - WWE03 Maintenance 24970 - HHWP Op Annual Account Ctrl /298650 - HHP0907 Light | Department IDAuthority17960 - AIR Op10001967 - FD AirportAnnual Account CtriOperations / 0001 - Airport/130645 - FIROperations / 10000 -AirportOperations / 10000 -AirportOperatingSubtotal - FIR10030002 - UC WastewaterAnnual Account CtriTreatment / 0001 - General/229281 - WWE03Treatment / 10000 -MaintenanceOperating24970 - HHWP Op10029992 - UHAnnual Account CtriAdministration HHP / 0004 -/298650 -General PowerHHP0907 LightAdministration / 10000 - | Department IDAuthority17960 - AIR Op10001967 - FD Airport501010Annual Account CtrlOperations / 0001 - Airport/130645 - FIR/ 130645 - FIROperations / 10000 -AirportAirportOperations / 0001 - Airport/1002000 -AirportOperating501010Subtotal - FIR10030002 - UC Wastewater501010Annual Account CtrlTreatment / 0001 - General501010/ 229281 - WWE03Treatment / 10000 -MaintenanceQuartenanceOperating50101024970 - HHWP-Op10029992 - UH501010Annual Account CtrlAdministration HHP / 0004 -501010/ 298650 -General PowerHHP0007 LightHHP0007 LightAdministration / 10000 -Image: Constration / 10000 - | Department IDAuthority17960 - AIR Op10001967 - FD Airport501010PermAnnual Account CtrlOperations / 0001 - AirportSalaries-Misc-/ 130645 - FIROperations / 10000 -RegularAirportOperatingRegularSubtotal - FIR10030002 - UC Wastewater501010PermAnnual Account CtrlTreatment / 0001 - GeneralSalaries-Misc-/ 20160 - WWE Op10030002 - UC Wastewater501010PermAnnual Account CtrlTreatment / 0001 - GeneralSalaries-Misc-/ 229281 - WWE03Treatment / 10000 -RegularMaintenanceOperatingSalaries-Misc-/ 24970 - HHWP-Op10029992 - UH501010PermAnnual Account CtrlAdministration HHP / 0004 -Salaries-Misc-/ 298650 -General PowerRegular/ 298650 -General PowerRegular/ HHP0907-LightAdministration / 10000 -Regular |

| 1 | Fund / | Project & Activity / | Account | Description | Amount |
|----|---------------------|----------------------------|---------|----------------|--------------------------|
| | Department ID | Authority | | | |
| 2 | | | | 5 | |
| 3 | 25940 - WTR Op | 10029996 - UW Water | 501010 | Perm | (\$650,000) |
| 4 | Annual Account Ctrl | Treatment / 0004 - General | | Salaries-Misc- | <u>(\$300,000)</u> |
| 5 | / 232425 - | Water Treatment / 10000 - | | Regular | |
| 6 | WTR0505 WST | Operating | | | |
| 7 | Systems Ops | | | | |
| 8 | | | | | |
| 9 | Subtotal – PUC | | | | (\$1,065,000) |
| 10 | | | | | <u>(\$500,000)</u> |
| 11 | | | | - | |
| 12 | Total Uses De-appro | priation | | | (\$3,430,992) |
| 13 | | | | _ | <u>(\$2,865,992)</u> |
| 14 | | | | | |
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Section 2. The uses of funding outlined below are herein appropriated to reflect the projected funding available for FY 2024-25.

- 3 USES Appropriation
- 5

| 5 | Fund / | Project & Activity / | Account | Description | Amount |
|----|-------------------|-----------------------------|---------|----------------|-------------|
| 6 | | | Account | Description | Amount |
| 7 | Department ID | Authority | | | |
| 8 | 10000 - GF Annual | 10001780 - EM DEM | 511010 | Overtime - | \$1,500,000 |
| 9 | Account Ctrl / | EMERGENCY | | Scheduled | |
| 10 | 229986 - DEM | COMMUNICATION / 0001 - | | Misc | |
| 11 | Emergency | DEM EMERGENCY | | | |
| 12 | Communications | COMMUNICATION / 10000 | | | |
| 13 | | - Operating | | | |
| 14 | | | | | |
| 15 | Subtotal – DEM | | | | \$1,500,000 |
| 16 | | | | | |
| 17 | 10000 - GF Annual | 10001966 - FD Operations / | 511010 | Overtime - | \$4,220,567 |
| 18 | Account Ctrl / | 0001 - Operations / 10000 - | | Scheduled | |
| 19 | 130650 - FIR | Operating | | Misc | |
| 20 | Operations | | | | |
| 21 | | | | | |
| 22 | 10000 - GF Annual | 10001966 - FD Operations / | 501010 | Perm | \$3,710,771 |
| 23 | Account Ctrl / | 0001 - Operations / 10000 - | | Salaries-Misc- | |
| 24 | 130650 - FIR | Operating | | Regular | |
| 25 | Operations | | | | |

| Fund / | Project & Activity / | Account | Description | Amount |
|----------------------------|--|--|---|---|
| Department ID | Authority | | | |
| | | 544040 | Overtire | ФОС Г ОО О |
| | | 511010 | | \$865,992 |
| | | | | |
| | | | IVIISC | |
| Airport | Operating | | | |
| | | | | |
| Subtotal – FIR | | | | \$8,797,330 |
| | | 544040 | Overtire | Фо л г 000 |
| | | 511010 | | \$375,000 |
| | | | | <u>\$200,000</u> |
| | | | Misc | |
| Maintenance | Operating | | | |
| | | | | |
| 24970 - HHWP Op | 10029992 - UH | 511010 | Overtime - | \$40,000 |
| Annual Account Ctrl | Administration HHP / 0004 - | | Scheduled | |
| / 298650 - | General Power | | Misc | |
| HHP0907 Light | Administration / 10000 - | | | |
| Heat & Power | Operating | | | |
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| | Department ID 17960 - AIR Op Annual Account Ctrl / 130645 - FIR Airport Subtotal - FIR 20160 - WWE Op Annual Account Ctrl / 229281 - WWE03 Maintenance 24970 - HHWP Op Annual Account Ctrl /298650 - HHP0907 Light | Department IDAuthority17960 - AIR Op10001967 - FD AirportAnnual Account CtrlOperations / 0001 - Airport/ 130645 - FIROperations / 10000 -AirportOperations / 10000 -AirportOperating20160 - WWE Op10030002 - UC WastewaterAnnual Account CtrlTreatment / 0001 - General/ 229281 - WWE03Treatment / 10000 -MaintenanceOperating24970 - HHWP Op10029992 - UHAnnual Account CtrlAdministration HHP / 0004 -/ 298650 -General PowerHHP0907 LightAdministration / 10000 - | Department IDAuthority17960 - AIR Op10001967 - FD Airport511010Annual Account CtriOperations / 0001 - Airport511010/ 130645 - FIROperations / 10000AirportOperations / 10000AirportOperating.Subtotal - FIR10030002 - UC Wastewater511010Annual Account CtriTreatment / 0001 - General./ 229281 - WWE03Treatment / 10000MaintenanceOperating51101024970 - HHWP Op10029992 - UH./ 298650 -General Power/ HHP0907 LightAdministration / 10000 | Department IDAuthority17960 - AIR Op10001967 - FD Airport511010Overtime -Annual Account CtrlOperations / 0001 - AirportScheduled/ 130645 - FIROperations / 10000 -MiscAirportOperatingMiscSubtotal - FIR10030002 - UC Wastewater511010Overtime -Annual Account CtrlTreatment / 0001 - GeneralScheduled/ 229281 - WWE Op10030002 - UC Wastewater511010Overtime -MaintenanceOperatingMisc24970 - HHWP Op10029092 - UHSthotolMisc/ 298660 -General PowerMice/ 298660 -General PowerMiceHHP0007-LightAdministration / 10000 -Mice |

| 1 | Fund / | Project & Activity / | Account | Description | Amount |
|----------|---------------------|----------------------------|---------|-------------|-------------------------|
| 1 | Department ID | Authority | | | |
| 2 | | | | | |
| 3 | 25940 - WTR Op | 10029996 - UW Water | 511010 | Overtime - | \$650,000 |
| 4 | Annual Account Ctrl | Treatment / 0004 - General | | Scheduled | <u>\$300,000</u> |
| 5 | / 232425 - | Water Treatment / 10000 - | | Misc | |
| 6 | WTR0505 WST | Operating | | | |
| 7 | Systems Ops | | | | |
| 8 | | | | | |
| 9 | Subtotal – PUC | | | | \$1,065,000 |
| 10 | | | | | <u>\$500,000</u> |
| 11 | | | | - | |
| 12 | Total Uses Appropri | ation | | | \$11,362,330 |
| 13 | | | | | <u>\$10,797,330</u> |
| 14 | | | | _ | |
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| 1 | Section 3. The Controller is author | prized to rec | ord transfers between funds and | | |
|----|---|---------------|---------------------------------|--|--|
| 2 | adjust the accounting treatment of sources and uses appropriated in this ordinance as | | | | |
| 3 | necessary to conform with Generally Accepted Accounting Principles and other laws. | | | | |
| 4 | | | | | |
| 5 | Section 4. Two-Thirds Vote Required. In accordance with Charter | | | | |
| 6 | Section 9.113(c), passage of this ordinance by the Board of Supervisors requires an | | | | |
| 7 | affirmative vote of two-thirds of the Board of Supervisors to approve the Overtime | | | | |
| 8 | appropriation of \$4,220,567 and Permanent Salaries appropriation of \$3,710,771 to the | | | | |
| 9 | Fire Department. | | | | |
| 10 | | | | | |
| 11 | | | | | |
| 12 | | | | | |
| 13 | APPROVED AS TO FORM: | | FUNDS AVAILABLE: | | |
| 14 | DAVID CHIU, City Attorney | | GREG WAGNER, Controller | | |
| 15 | By:/s/ | By: | /s/ | | |
| 16 | BRADLEY RUSSI Deputy City Attorney | | GREG WAGNER Controller | | |
| 17 | | | | | |
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| Item 7 | Department: Dept. of Emergency Management (DEM), |
|--------------|---|
| File 25-0486 | Fire Dept. (FIR), Public Utilities Commission (SFPUC) |

EXECUTIVE SUMMARY

Legislative Objectives

 The proposed ordinance (a) appropriates \$7,931,338 of Ambulance Service revenue in the Fire Department, (b) de-appropriates \$3,430,992 from permanent salaries at the Fire Department, Emergency Management Department, and Public Utilities Commission, and (c) appropriates \$11,362,330 to overtime and permanent salaries in those three Departments.

Key Points

- Administrative Code Section 3.17 states that certain departments must obtain a supplemental appropriation to exceed the overtime budgets in their annual operating funds. SFPUC recently exceeded its overtime budget in the Water Enterprise but not in other enterprises. The Fire and Emergency Management Departments are on track to exceed their overtime budgets.
- The need for overtime is largely due to vacancies combined with minimum staffing levels required at Fire and Emergency Management Departments and increased workloads at the San Francisco Public Utilities Commission from the winter storms. The Fire Department is also requesting additional funding for permanent salaries, which are greater than budgeted due to street team functions that were not budgeted and fewer retirements than anticipated.

Fiscal Impact

• The proposed ordinance shifts savings from vacancies in DEM, SFPUC, and the FIR Airport Division to pay for overtime that exceeds each department's budget. The ordinance also provides spending authority for \$7.9 million of unbudgeted ambulance revenues for FIR to pay for additional overtime and permanent salaries within the General Fund.

Recommendations

- Due to updated projections from SFPUC, reduce the SFPUC appropriation to \$200,000 in the Wastewater Enterprise and \$300,000 in the Water Enterprise and eliminate the appropriation in the Hetch Hetchy Water and Power Enterprise, for a total appropriation of \$500,000 for the PUC, and a total revised appropriation of \$10,797,330 for all three departments.
- Approve the ordinance as amended.

MANDATE STATEMENT

Charter Section 9.105 provides that amendments to the Annual Appropriation Ordinance be subject to Board of Supervisors approval by ordinance, after the Controller certifies the availability of funds.

Administrative Code Section 3.17 states that the Airport; Department of Emergency Management; Fire Department; Police Department; Department of Public Health; Public Utilities Commission; Department of Public Works; Recreation and Park Department; and Sheriff must obtain a supplemental appropriation to exceed the overtime budgets in their annual operating funds.

Charter Section 9.113(c) states that in the event the Mayor or a member of the Board of Supervisors recommends a supplemental appropriation ordinance after the adoption of the budget and prior to the end to the budget year that contains any item rejected by the Mayor or the Board of Supervisors in the original budget appropriation, the supplemental appropriation can only be approved by a two-thirds vote of the Board of Supervisors.

BACKGROUND

Three departments are requesting a supplemental appropriation to increase their overtime budgets in annual operating funds, as per Administrative Code Section 3.17. The Fire Department is also requesting additional funding for permanent salaries, which are greater than expected due to street team functions that were not budgeted and fewer retirements than anticipated. The need for overtime was largely due to vacancies combined with minimum staffing levels required for the Department of Emergency Management and increased workloads from the winter storms for the San Francisco Public Utilities Commission.

DETAILS OF PROPOSED LEGISLATION

The proposed ordinance (a) appropriates \$7,931,338 of Ambulance Service revenue in the Fire Department, (b) de-appropriates \$3,430,992 from permanent salaries at the Fire Department, Emergency Management Department, and Public Utilities Commission, and (c) appropriates \$11,362,330 to overtime and permanent salaries in those three Departments. Approval of the proposed appropriation of \$7,931,338 to the Fire Department requires a two-thirds vote of all members of the Board of Supervisors pursuant to Charter Section 9.113(c).¹

Exhibit 1 below summarizes the proposed appropriation of \$11,362,330 by department.

¹ Both the Mayor and Board of Supervisors reduced the Fire Department's permanent salary budget between FY 2023-24 and FY 2024-25.

| Sources | Emergency | Fire | Fire | Public Utilities | Total |
|-------------------------|-------------|----------------|-----------|-------------------------|--------------|
| | Management | (General Fund) | (Airport) | | |
| Appropriation | | | | | |
| Ambulance Billing | - | \$7,931,338 | - | - | \$7,931,338 |
| Revenue | | | | | |
| De-Appropriation | | | | | |
| Permanent Salaries | \$1,500,000 | - | \$865,992 | \$1,065,000 | 3,430,992 |
| Total Sources | \$1,500,000 | \$7,931,338 | \$865,992 | \$1,065,000 | \$11,362,330 |
| Uses | | | | | |
| Appropriation | | | | | |
| Permanent Salaries | - | \$3,710,771 | - | - | \$3,710,771 |
| Overtime | \$1,500,000 | 4,220,567 | \$865,992 | \$1,065,000 | 7,651,559 |
| Total Uses | \$1,500,000 | \$7,931,338 | \$865,992 | \$1,065,000 | \$11,362,330 |

Exhibit 1: Appropriation of \$11,362,270 by Department

Source: Proposed Ordinance

FISCAL IMPACT

Proposed Increases in Overtime

The proposed percentage increases in overtime for the three departments range from seven percent for the Fire Department to 19 percent for the Department of Emergency Management. If the proposed increases are approved, Emergency Management and the Public Utilities Commission would exceed their FY 2023-24 overtime expenditures by more than five percent. Exhibit 2 summarizes the FY 2024-25 approved budget for each department, the resulting increase from the proposed ordinance, and FY 2023-24 actual expenditures.

Exhibit 2: FY 2024-25 Overtime Budget and Proposed Increase, Annual Operating Funds

| | Emergency Management | Fire | Public Utilities | Total |
|--|-------------------------|--------------|------------------|--------------|
| FY 2024-25 Overtime Budget | \$7,823,287 | \$52,515,760 | \$6,317,618 | \$67,656,665 |
| Proposed Increase in Ordinance | 1,500,000 | 3,710,711 | 1,065,000 | 6,275,711 |
| New Overtime Budget | \$9,323,287 | \$57,226,471 | \$7,382,618 | \$73,932,376 |
| Percent Increase | 19% | 7% | 17% | 9% |
| FY 2023-24 Actual Overtime Expenditures | \$8,282,020 | \$62,308,333 | \$6,672,590 | \$77,262,943 |
| New Overtime Budget, Percent of FY 2023-24 Actual Expenditures | 113% | 92% | 111% | 96% |

Source: Proposed ordinance, City budget system. Fire overtime shown is within the General Fund and does not include the \$865,992 transfer of funding from permanent salaries to overtime within the Airport operating fund. PUC overtime shown is with the Water, Wastewater, and Hetch Hetchy Water and Power Enterprises.

The following sections provide additional detail on the proposed increases in overtime for each of the three departments.

Department of Emergency Management: \$1,500,000

The proposed ordinance de-appropriates \$1,500,000 in permanent salaries in the Department of Emergency Management's (DEM) FY 2024-25 budget to pay for \$1,500,000 in overtime expenditures, as shown in Exhibit 1 above. DEM anticipates exceeding its overtime budget in the pay period ending May 23, 2025.

According to Thomas Chen, DEM Budget Manager, the permanent salaries surplus and overtime vacancies are largely due to vacancies in the 8238 Public Safety Dispatcher classification and an inability to hire as many trainees as budgeted. DEM projects that FY 2024-25 General Fund permanent salaries will total \$36.4 million compared to the budgeted amount of \$39.4 million, resulting in a projected surplus of \$3 million. However, as of March 2025, DEM projects total overtime expenditures of \$8.8 million compared to the budgeted amount of \$7.8 million, resulting in a projected deficit of \$1 million. DEM is requesting the \$1.5 million appropriation to provide a buffer in case overtime expenditures increase in the final three months of the fiscal year.

DEM reports approximately 25 vacancies in the 8238 Public Safety Dispatcher classification, which translates to a 13 percent vacancy rate, however, an additional 35 of the filled 8238 positions are in training and are not able to work independently. DEM has commenced three training classes in FY 2024-25, which each have the maximum 15 candidates, and anticipates holding three additional classes in FY 2025-26. Training takes over 10 months, so more effective hiring in the current fiscal year will primarily only start to be seen in the upcoming fiscal year. If the classes are successful at producing graduates, DEM would be able to begin reducing its overtime usage in calendar year 2026.

Due to the high level of vacancies, DEM has been using overtime to meet minimum staffing levels in the 911 call center. DEM's service standard is to answer at least 90 percent of calls within 10 seconds, and performance has ranged from 76 to 85 percent each month over the current fiscal year, despite high overtime utilization. DEM Budget Manager Chen reports that without the requested overtime appropriation, DEM's performance compared to this service standard would be worse.

Fire Department: \$8,797,330

The proposed ordinance appropriates \$7,931,338 in additional ambulance service revenue and de-appropriates \$865,992 in permanent salaries in the Fire Department's (FIR) FY 2024-25 budget to pay for \$8,797,330 in additional permanent salaries and overtime expenditures. FIR anticipates exceeding its overtime budget in the pay period ending June 6, 2025. Exhibit 3 below summarizes the de-appropriation and appropriation of funds.

| Sources | General Fund | Airport Fund | Total |
|-----------------------|-----------------------------|---------------------------|-----------------------------|
| Appropriation | | | |
| Ambulance Billings | \$7,931,338 | | \$7,931,338 |
| De-Appropriation | | | |
| Permanent Salaries | | \$865,992 | 865,992 |
| Total Sources | \$7,931,338 | \$865,992 | \$8,797,330 |
| | | | |
| Uses | General Fund | Airport Fund | Total |
| Uses Appropriation | General Fund | Airport Fund | Total |
| | General Fund \$3,710,711 | Airport Fund | Total \$3,710,711 |
| Appropriation | | Airport Fund \$865,991 | |

Exhibit 3: Proposed FIR Appropriation

Source: Proposed ordinance

According to Mark Corso, FIR Deputy Director of Finance and Planning, the additional ambulance billing revenue is largely driven by State legislative changes that allow jurisdictions to receive additional reimbursements from Medi-Cal for ambulance response. The program went into effect on January 1, 2023, but implementation has been slow, resulting in a delay in obtaining revenue from prior years' ambulance responses. In the current fiscal year, there were significant back payments due to delays in providers adhering to the legislation. Deputy Director Corso anticipates that FIR will increase revenue projections in FY 2025-26, but not to this level due to the one-time nature of the back payments.

FIR projects that FY 2024-25 General Fund permanent salaries will total approximately \$247.3 million compared to a budgeted amount of \$243.8 million, for a deficit of \$3.5 million. Across all General Fund salaries and benefits, including overtime, FIR projects total expenditures of \$435.8 million compared to a budget of \$420.7 million, for a projected deficit of \$15.1 million. According to Deputy Director Corso, the personnel deficit is partially due to requests to perform street team functions that were not budgeted, as well as overspending in their premium pay and overtime accounts. Additionally, FIR has had fewer retirements than anticipated due to certain retention incentives negotiated in the new Memorandum of Understanding (MOU) with the union, although the department expects many retirements will occur at the end of the fiscal year. Without this additional ambulance revenue, the Fire Department would have needed an appropriation from the General Reserve to cover its salary expenses this year.

To replace retirements, FIR currently has an academy class underway with 50 recruits. To cover the remainder of the personnel deficit, after appropriating the \$7.9 million from ambulance billing revenue, FIR will draw approximately \$7.2 million from the MOU reserve to pay for one-time retirement expenses for which the reserve is authorized.

According to Deputy Director Corso, the majority of overtime has been used in field operations to meet minimum staffing levels for fire suppression and emergency medical services. In addition, approximately \$2.2 million of the Fire Department's overtime is for off-hour and expedited inspections, which is offset by overtime fee revenue. As of May 2025, using a straight-line

projection, FIR projects that fire and ambulance call volume will have increased by approximately four percent in FY 2024-25 compared to FY 2023-24.

FIR is also requesting an appropriation of \$865,992 to fund overtime staffing in the Airport Division. The Airport Division requires special training and certification to meet Federal Aviation Administration (FAA) regulations, so FIR cannot easily reassign firefighters to the Airport or pull off-duty firefighters to work overtime shifts at the Airport. FIR is currently working with the Airport to train and assign additional personnel to supplement fire staffing at the Airport.

Public Utilities Commission: \$1,065,000

The proposed ordinance de-appropriates \$1,065,000 in permanent salaries in the San Francisco Public Utilities Commission's (SFPUC) FY 2024-25 budget to pay for \$1,065,000 in overtime expenditures. This amount includes \$375,000 in the Wastewater Enterprise, \$650,000 in the Water Enterprise, and \$40,000 in the Hetch Hetchy Water and Power Enterprise.

According to Anna Duning, SFPUC Budget Director, these projections were made in mid-March, shortly after wet weather events that required significant overtime. Based on updated projections from May 15, 2025, SFPUC now projects that overtime supplemental needs have been reduced to \$200,000 in the Wastewater Enterprise and \$300,000 in the Water Enterprise. Overtime has been utilized as follows:

- Wastewater Enterprise (\$375,000): The primary overtime drivers are due to field actions, including temporary flood barrier installations, deployment of Collection Systems wet weather field crews, and staffing the North Point Wet Weather Facility. SFPUC projects total overtime expenditures of \$3,198,799, exceeding the overtime budget of \$2,998,799 by \$200,000. SFPUC estimates that the Wastewater Enterprise will exceed its overtime budget in the pay period ending June 20, 2025.
- Water Enterprise (\$650,000): The primary overtime drivers include staff coverage due to vacancies and leaves, maintenance and repair requests in the City Distribution and Water Supply and Treatment Divisions, wildfire mitigation and repairing damage to watershed infrastructure in the Natural Resources Division, pipeline disinfection in the regional water system, and wet weather monitoring and laboratory testing in the Water Quality Division. SFPUC projects total overtime expenditures of \$2,603,817, exceeding the overtime budget of \$2,303,817 by \$300,000. The Water Enterprise exceeded its overtime budget in the pay period ending May 9, 2025.
- Hetch Hetchy Water and Power Enterprise (\$40,000): The primary overtime driver is an increase in the volume of power assets the Utility Field Services group is managing. However, updated projections of spending within the power and water sections indicate that no appropriation changes are necessary, as savings from the water Hetch Hetchy section may fund the deficit in the power Hetch Hetchy section.

Based on updated projections, the Budget and Legislative Analyst recommends reducing the SFPUC Wastewater Enterprise appropriation to \$200,000, Water Enterprise appropriation to \$300,000, and deleting the changes to appropriations for the Hetch Hetchy Water & Power

Division for a total PUC overtime appropriation of \$500,000 and a total revised appropriation of \$10,797,330 for all three departments.

RECOMMENDATIONS

- 1. Amend the proposed ordinance to reduce the SFPUC appropriation to \$200,000 in the Wastewater Enterprise and \$300,000 in the Water Enterprise and eliminate the appropriation in the Hetch Hetchy Water and Power Enterprise, for a total department appropriation of \$500,000 and a total revised appropriation of \$10,797,330 for all three departments.
- 2. Approve the ordinance as amended.

| From: | Livingston, Jack (MYR) |
|--------------|--|
| To: | BOS Legislation, (BOS); Somera, Alisa (BOS) |
| Cc: | RUSSI, BRAD (CAT); Thongsavat, Adam (MYR); Darmali, Dexter (MYR); Quock, Calvin (CON); Macaulay, Devin (CON) |
| Subject: | MDL Intro 5.6.25 [Appropriation - Ambulance Service Revenue - Fire Department \$7,931,338 and De- Appropriation and Appropriation \$3,430,992 - Various Departments - FY2024-2025] (CON) |
| Date: | Tuesday, May 6, 2025 1:19:50 PM |
| Attachments: | 1a. CON and CAT Approval.pdf 2. Cover Letter MDL 5.6.25 (Appropriation & De-appropriation - Revenue Perm Salaries Overtime).doc 1. Appropriation & De-appropriation - Revenue Perm Salaries Overtime - FIR DEM PUC - \$11,362,330.docx 1. Appropriation & De-appropriation - Revenue Perm Salaries Overtime - FIR DEM PUC - \$11,362,330.docx 1. Appropriation & De-appropriation - Revenue Perm Salaries Overtime - FIR DEM PUC - \$11,362,330.docx |

Dear Clerks,

Attached for introduction is an ordinance appropriating \$7,931,338 of Ambulance Service revenue in the Fire Department, de-appropriating permanent salaries of \$1,500,000 in the Department of Emergency Management, \$865,992 in the Fire Department, and \$1,065,000 in the Public Utilities Commission, and appropriating \$3,710,771 to permanent salaries and \$4,220,567 to overtime in the Fire Department, \$1,500,000 to overtime in the Department of Emergency Management, and \$1,065,000 to overtime in the Public Utilities Commission in order to support the Departments' projected increases in overtime as required per Administrative Code Section 3.17; this Ordinance requires a two-thirds vote of all members of the Board of Supervisors for approval of the Fire Department's appropriation of \$7,931,338, pursuant to Charter Section 9.113(c).

Please find the following supporting documents for introduction attached:

- 1. Appropriation & De-appropriation Revenue_Perm Salaries_Overtime in PDF
- 1. Appropriation & De-appropriation Revenue_Perm Salaries_Overtime in Word
- 1a. CON and CAT Approval
- 2. Cover Letter MDL 5.6.25 (Appropriation & De-appropriation Revenue_Perm Salaries_Overtime)

Should you have any questions/concerns, please reach out to me directly at: jack.livingston@sfgov.org.

Best, Jack