

File No. 160582

Committee Item No. 3

Board Item No. 60

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date June 30, 2016

Board of Supervisors Meeting

Date July 12, 2016

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form (for hearings)             |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Charter Amendment (First Draft)</u> |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____                                  |
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| <input type="checkbox"/>            | <input type="checkbox"/>            | _____                                  |
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Completed by: Derek Evans Date June 27, 2016  
 Completed by: Derek Evans Date 7/5/16

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
 The complete document can be found in the file.

1 [Charter Amendment - City Responsibility for Maintaining Street Trees]

2  
3 **Describing and setting forth a proposal to the voters, at an election to be held on**  
4 **November 8, 2016, to amend the Charter of the City and County of San Francisco to**  
5 **transfer responsibility for the maintenance of street trees from abutting property owners to**  
6 **the City; and affirming the Planning Department's determination under the California**  
7 **Environmental Quality Act.**

8  
9 Section 1. The Planning Department has determined that the actions contemplated in this  
10 proposed Charter Amendment comply with the California Environmental Quality Act (California  
11 Public Resources Code Sections 21000 et seq.). Said determination is on file with the Clerk of  
12 the Board of Supervisors in File No. 160582 and is incorporated herein by reference. The Board  
13 affirms this determination.

14  
15 Section 2: Findings.

16 (1) A healthy urban forest enhances our quality of life, reduces water, air, and noise  
17 pollution, and benefits the climate by removing carbon dioxide from the atmosphere.

18 (2) San Francisco has approximately 105,000 street trees planted in sidewalks or  
19 medians. Historically, the Department of Public Works maintained about one-third of the City's  
20 street trees and property owners maintained about two-thirds of the City's street trees.

21 (3) In 2011, the Department of Public Works adopted a Tree Maintenance Transfer Plan  
22 to transfer maintenance responsibility for approximately 24,000 street trees to property owners.

23 (4) The Tree Maintenance Transfer Plan has raised concerns among property owners  
24 who face the unanticipated cost and responsibility of maintaining trees that they did not plant.

25 (5) The Tree Maintenance Transfer Plan has also raised concerns that it will lead to the

1 degradation of our urban forest because of neglect and improper maintenance of trees.

2 (6) A comprehensive municipal tree maintenance program that planned a routine  
3 maintenance schedule for all street trees would improve the health of the City's urban forest,  
4 reduce the City's per-tree maintenance cost by leveraging economies of scale, and reduce the  
5 City's potential liability from claims of damage caused by street trees.

6  
7 Section 3. The Board of Supervisors hereby submits to the qualified voters of the City  
8 and County, at an election to be held on November 8, 2016, a proposal to amend the Charter of  
9 the City and County by adding Section 16.130, to read as follows:

10 NOTE: **Unchanged Charter text and uncodified text** are in plain font.  
11 **Additions** are *single-underline italics Times New Roman font*.  
12 **Deletions** are ~~*strike-through italics Times New Roman font*~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Charter  
14 subsections.

14 **SEC. 16.130. STREET TREE MAINTENANCE.**

15 (a) Definitions. For purposes of this Section 16.130:

16 "City" shall mean the City and County of San Francisco.

17 "Maintenance" (and its root "Maintain") shall mean those actions necessary to promote  
18 the life, growth, health, or beauty of a Tree. Maintenance includes both routine maintenance  
19 and major maintenance. Routine maintenance includes adequate watering to ensure the Tree's  
20 growth and sustainability; weed control; removal of Tree-well trash; staking; fertilizing; routine  
21 adjustment and timely removal of stakes, ties, Tree guards, and Tree grates; bracing; and  
22 Sidewalk repairs related to the Tree's growth or root system. Major maintenance includes  
23 structural pruning as necessary to maintain public safety and to sustain the health, safety, and  
24 natural growth habit of the Tree; pest and disease-management procedures as needed and in a  
25 manner consistent with public health and ecological diversity; and replacement of dead or

1 damaged Trees. Pruning practices shall be in compliance with International Society of  
2 Arboriculture Best Management Practices and ANSI Pruning Standards, whichever is more  
3 protective of Tree preservation, or any equivalent standard or standards selected by the Director  
4 of the Department of Public Works.

5 “Planting” shall mean putting or setting into the ground or into a container to grow, and  
6 irrigating until self-sufficient.

7 “Removal” shall mean any intentional or negligent moving, carrying away, elimination,  
8 or taking away of part or all of a Tree.

9 “Sidewalk” shall mean the area between the curbing and the abutting private property  
10 lot line, whether paved or unpaved, as legislated by the Board of Supervisors and as reflected in  
11 the official maps of the Department of Public Works.

12 “Street Tree” shall mean any Tree growing within the public right-of-way, including  
13 unimproved public streets and Sidewalks, and any Tree growing on land under the jurisdiction of  
14 the Department of Public Works. “Street Tree” does not include any other forms of  
15 landscaping.

16 “Tree” shall mean any large perennial plant having a woody trunk(s), branches, and  
17 leaves. “Tree” shall also include a palm tree.

18 (b) City Responsibility to Maintain Street Trees. Beginning on July 1, 2017, and except  
19 as otherwise required by supervening law, the City shall be responsible for Maintaining Street  
20 Trees, including Street Trees planted both before and after July 1, 2017. The City may not adopt  
21 any ordinance making it the duty of owners of lots or portions of lots immediately abutting on,  
22 fronting on, or adjacent to any Street Tree to Maintain such Street Tree on or after July 1, 2017.  
23 Any such ordinance in existence on July 1, 2017, shall, to the extent it conflicts with this  
24 Section 16.130, be void.

1           (c) Limitations of Transfer of Responsibility. Nothing in this Section 16.130 shall:

2 (1) affect the rights or responsibilities of the City or property owners with respect to the  
3 Removal, establishment, or relocation of a Street Tree; (2) prevent the City from entering into  
4 voluntary agreements with third parties for them to assume responsibility for Street Tree  
5 Maintenance or continuing to abide by any such prior agreement; (3) prevent the City from  
6 imposing any legally permitted penalties or fees on persons who injure, damage, or destroy  
7 Trees; or (4) relieve abutting property owners from their responsibility for the care and  
8 Maintenance of the Sidewalk and Sidewalk areas adjacent to any Street Tree, other than the  
9 responsibility for Sidewalk repairs related to the Tree's growth or root system, which shall be  
10 the responsibility of the City.


11           (d) Limitation of Liability. Beginning on July 1, 2017, any City law imposing liability on  
12 property owners that do not Maintain Street Trees for injury or property damage shall not apply  
13 to the extent that the injury or property damage occurred on or after July 1, 2017, and was  
14 proximately caused by the City's failure to Maintain a Street Tree under this Section 16.130, but  
15 shall otherwise remain applicable. Nothing in this Section 16.130 shall be construed to impose  
16 liability on the City for injury or property damage that occurred as a result of the property  
17 owner's responsibility to Maintain a Street Tree prior to July 1, 2017. To the extent that the  
18 Maintenance of a Street Tree requires that the City access private property, the City shall  
19 attempt in good faith to obtain permission from the owner of the private property. If the owner  
20 refuses to grant the City permission to access the private property for the purpose of  
21 Maintaining the Street Tree, the City shall have no liability for any damages related to the  
22 Maintenance of that Street Tree, and the property owner shall be subject to liability for such  
23 damages.

1           (e) No later than April 1, 2017, the Department of Public Works shall submit to the  
2 Board of Supervisors recommended amendments to Public Works Code Article 16, including but  
3 not limited to Section 805, to conform to this Section 16.130.

4           (f) It is the policy of the City that, should this Section 16.130 be repealed or amended to  
5 transfer responsibility for Maintaining some or all Street Trees to abutting property owners, the  
6 City shall, before effectuating such a transfer, perform all necessary Major Maintenance on the  
7 Street Trees as to which the transfer of responsibility will apply.

8  
9 APPROVED AS TO FORM:  
10 DENNIS J. HERRERA, City Attorney

11  
12 By:

  
13 THOMAS J. OWEN  
14 Deputy City Attorney

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25

**LEGISLATIVE DIGEST**  
(First Draft - 05/24/2016)

[Charter Amendment - City Responsibility for Maintaining Street Trees]

**Describing and setting forth a proposal to the voters, at an election to be held on November 8, 2016, to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act.**

Existing Law

The City's Public Works Code generally makes it the duty of property owners whose properties abut on, front on, or are adjacent to a tree located along a City street ("a street tree") to maintain that tree. These property owners are also responsible for the care and maintenance of the sidewalk and sidewalk areas adjacent to the trees.

The Code further provides that if someone suffers an injury or property damage as a result of the abutting property owner's failure to maintain a street tree or sidewalk as required, the injured person may sue the property owner, and the property owner must re-pay the City for any damages the City must pay when someone sues the City for an injury to a person or property cause by the property owner's failure to maintain a street tree or sidewalk.

Amendments to Current Law

The proposal is a Charter amendment that would transfer from abutting property owners to the City the responsibility for maintaining street trees, including repair of any sidewalk damage caused by the tree's growth or root system. The proposal would not: (1) affect the rights or responsibilities of the City or property owners with respect to the removal, establishment, or relocation of street trees; (2) prevent the City from entering into or continuing to abide by voluntary agreements with third parties for them maintain street trees; (3) prevent the City from imposing penalties or fees on persons who injure, damage, or destroy trees; or (4) relieve abutting property owners of their responsibility for the care and maintenance of the sidewalk areas adjacent to any street tree where the damage is not caused by the tree's growth or root system.

Under the proposal, abutting property owners would no longer be liable for injury or property damage to the extent that the injury or property damage was caused by the City's failure to maintain a street tree under the new law. However, the City would not be responsible for any injury or damages related to the maintenance of a street tree if the injury or damages occurred as a result of the abutting property owner's failure to maintain the street tree prior to July 1, 2017, or if the maintenance of such tree would require that the City access private property, and the private property owner refused to grant the City such access.



**CITY AND COUNTY OF SAN FRANCISCO**  
**OFFICE OF THE CONTROLLER**

**Ben Rosenfield**  
**Controller**

**Todd Rydstrom**  
**Deputy Controller**

June 20, 2016

Ms. Angela Calvillo  
Clerk of the Board of Supervisors  
1 Dr. Carlton B. Goodlett Place Room 244  
San Francisco, CA 94102-4689

RE: File 160582 – Charter amendment regarding City responsibility for maintaining street trees (first draft)

Dear Ms. Calvillo,

Should the proposed charter amendment be approved by the voters, in my opinion, it would significantly increase the cost of government.

The proposed amendment would transfer responsibility for the maintenance of all street trees to the City on July 1, 2017. The City's Department of Public Works estimates the additional annual maintenance cost for trees subject to the ordinance at \$13.1 million in fiscal year 2017-18, although the actual cost of the program would be subject to approval of the Mayor and Board of Supervisor in the annual budget process.

Sincerely,

  
Ben Rosenfield  
Controller

Note: This analysis reflects our understanding of the proposal as of the date shown. At times further information is provided to us which may result in revisions being made to this analysis before the final Controller's statement appears in the Voter Information Pamphlet.



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

June 2, 2016

File No. 160582

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On May 24, 2016, Supervisor Avalos introduced legislation for the following proposed Charter Amendment for the November 8, 2016, Election:

**File No. 160582 Charter Amendment - City Responsibility for Maintaining Street Trees**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act, at an election to be held on November 8, 2016.

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in black ink, appearing to be "A. Calvillo".

By: Derek Evans, Assistant Clerk  
Rules Committee

Attachment

c: John Rahaim, Director, Planning Department  
AnMarie Rodgers, Planning Department  
Aaron Starr, Planning Department  
Joy Navarrete, Environmental Planner  
Jeanie Poling, Environmental Planner

Not defined as a project under CEQA Guidelines Sections 15378 and 15060 (c) (2) because it does not result in a physical change in the environment.

Joy Navarrete

Digitally signed by Joy Navarrete  
DN: cn=Joy Navarrete,  
o=Planning, ou=Environmental  
Planning,  
email=joy.navarrete@sfgov.org,  
c=US  
Date: 2016.06.03 12:29:06 -07'00'

BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Nicole Elliott, Mayor's Office  
Jon Givner, Office of the City Attorney  
John Arntz, Director, Department of Elections  
John Rahaim, Planning Department  
Mohammed Nuru, Public Works

FROM: Derek Evans, Clerk, Rules Committee  
Board of Supervisors

DATE: June 2, 2016

SUBJECT: CHARTER AMENDMENT INTRODUCED  
November 8, 2016, Election

---

The Board of Supervisors' Rules Committee has received the following Charter Amendment for the November 8, 2016, Election, introduced by Supervisor Avalos on May 24, 2016. This matter is being referred to you in accordance with Rules of Order 2.22.4.

**File No. 160582 Charter Amendment - City Responsibility for Maintaining Street Trees**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act, at an election to be held on November 8, 2016.

Please review and submit any reports or comments you wish to be included with the legislative file.

If you have any questions or concerns, please call me at (415) 554-7702 or email: [derek.evans@sfbgov.org](mailto:derek.evans@sfbgov.org). To submit documentation, please forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: AnMarie Rodgers, Planning Department  
Aaron Starr, Planning Department  
Frank Lee, Public Works  
Fuad Swiss, Public Works

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

June 2, 2016

**File No. 160582**

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On May 24, 2016, Supervisor Avalos introduced legislation for the following proposed Charter Amendment for the November 8, 2016, Election:

**File No. 160582 Charter Amendment - City Responsibility for Maintaining Street Trees**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act, at an election to be held on November 8, 2016.

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

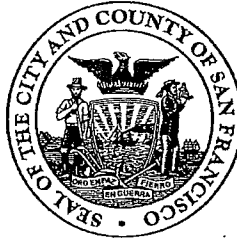
A handwritten signature in black ink, appearing to read "Derek Evans".

By: Derek Evans, Assistant Clerk  
Rules Committee

Attachment

c: John Rahaim, Director, Planning Department  
AnMarie Rodgers, Planning Department  
Aaron Starr, Planning Department  
Joy Navarrete, Environmental Planner  
Jeanie Poling, Environmental Planner

BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Ben Rosenfield, City Controller

FROM: *DE* Derek Evans, Clerk, Rules Committee  
Board of Supervisors

DATE: June 2, 2016

SUBJECT: LEGISLATION INTRODUCED - CHARTER AMENDMENT.

---

The Board of Supervisors Rules Committee has received the following legislation, introduced by Supervisor Avalos on May 24, 2016. This matter is being referred to you in accordance with Rules of Order 2.22.3.

**File No. 160582 Charter Amendment - City Responsibility for Maintaining Street Trees**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act, at an election to be held on November 8, 2016.

Please review and submit your written statement pursuant to the Charter to be included with the legislative file.

If you have any questions or concerns please call me at (415) 554-7702 or email [derek.evans@sfgov.org](mailto:derek.evans@sfgov.org). To submit documentation, please forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Todd Rydstrom, Office of the City Controller  
Maura Lane, Office of the City Controller

**Evans, Derek**

---

**From:** Evans, Derek  
**Sent:** Thursday, June 02, 2016 2:06 PM  
**To:** Elliott, Nicole (MYR); Givner, Jon (CAT); Arntz, John (REG); Rahaim, John (CPC); Nuru, Mohammed (DPW)  
**Cc:** Lee, Frank (DPW); Sweiss, Fuad (DPW); Rodgers, AnMarie (CPC); Starr, Aaron (CPC)  
**Subject:** BOS Referral - File No. 160582 - Charter Amendment - City Responsibility for Maintaining Street Trees  
**Attachments:** 160582 - Referral - Mandated.pdf

Hello,

On May 24, 2016, Mayor Lee and Supervisors Avalos, Wiener, and Farrell introduced legislation for the following proposed Charter Amendment for the November 8, 2016, Election. This matter is being referred to you in accordance with Rules of Order 2.22.4.


**File No. 160582 Charter Amendment - City Responsibility for Maintaining Street Trees**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act, at an election to be held on November 8, 2016.

Please review and submit any reports or comments you wish to be included with the legislative file.

Regards,

**Derek K. Evans**  
Assistant Clerk, Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102  
Phone: (415) 554-7702 | Fax: (415) 554-5163  
[Derek.Evans@sfgov.org](mailto:Derek.Evans@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

 Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form.

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**Evans, Derek**

---

**From:** Evans, Derek  
**Sent:** Thursday, June 02, 2016 2:06 PM  
**To:** Rosenfield, Ben (CON)  
**Cc:** Rydstrom, Todd (CON); Lane, Maura (CON)  
**Subject:** BOS Referral - File No. 160582 - Charter Amendment - City Responsibility for Maintaining Street Trees  
**Attachments:** 160582 - Referral - CTRL.pdf

Hello,

On May 24, 2016, Mayor Lee and Supervisors Avalos, Wiener, and Farrell introduced legislation for the following proposed Charter Amendment for the November 8, 2016, Election. This matter is being referred to you in accordance with Rules of Order 2.22.4.


**File No. 160582                      Charter Amendment - City Responsibility for Maintaining Street Trees**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act, at an election to be held on November 8, 2016.

Please review and submit your written statement pursuant to the Charter to be included with the legislative file.

Regards,

**Derek K. Evans**  
Assistant Clerk, Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102  
Phone: (415) 554-7702 | Fax: (415) 554-5163  
[Derek.Evans@sfgov.org](mailto:Derek.Evans@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

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**Evans, Derek**

---

**From:** Evans, Derek  
**Sent:** Thursday, June 02, 2016 2:06 PM  
**To:** Jones, Sarah (CPC)  
**Cc:** Rahaim, John (CPC); Rodgers, AnMarie (CPC); Starr, Aaron (CPC); Navarrete, Joy (CPC); Poling, Jeanie (CPC)  
**Subject:** BOS Referral - File No. 160582 - Charter Amendment - City Responsibility for Maintaining Street Trees (Environmental Review)  
**Attachments:** 160582 - Referral - CEQA.pdf

Hello,

On May 24, 2016, Mayor Lee and Supervisors Avalos, Wiener, and Farrell introduced legislation for the following proposed Charter Amendment for the November 8, 2016, Election:

**File No. 160582                      Charter Amendment - City Responsibility for Maintaining Street Trees**

Charter Amendment (First Draft) to amend the Charter of the City and County of San Francisco to transfer responsibility for the maintenance of street trees from abutting property owners to the City; and affirming the Planning Department's determination under the California Environmental Quality Act, at an election to be held on November 8, 2016.

This legislation is being transmitted to you for environmental review.

**Derek K. Evans**  
Assistant Clerk, Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102  
Phone: (415) 554-7702 | Fax: (415) 554-5163  
[Derek.Evans@sfgov.org](mailto:Derek.Evans@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

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Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

Supervisor John Avalos

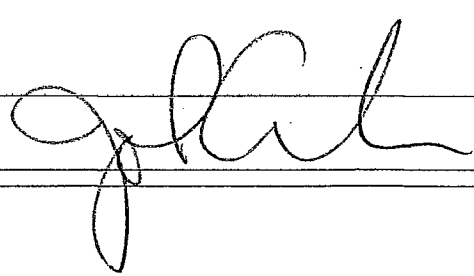
**Subject:**

Charter Amendment - City Responsibility for Maintaining Street Trees

**The text is listed below or attached:**

[ ]

Signature of Sponsoring Supervisor: \_\_\_\_\_



**For Clerk's Use Only:**