

File No. 250299

Committee Item No. _____

Board Item No. 30

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: _____

Date: _____

Board of Supervisors Meeting

Date: April 8, 2025

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Prepared by: Lisa Lew

Date: April 4, 2025

Prepared by: _____

Date: _____

1 [Fee Waivers - Detroit Steps Project]

2
3 **Resolution waiving the Department of Public Works permit fee and Board of Appeals**
4 **fee associated with the Detroit Steps Project.**

5
6 WHEREAS, The Detroit Steps Project (DSP) was launched at the Sunnyside
7 Neighborhood Association Quarterly Meeting on November 5, 2018; and

8 WHEREAS, The Detroit Steps are a two-block public stairway in the Sunnyside
9 neighborhood in District 7 of San Francisco, comprising of 185 steps that run from Detroit and
10 Hearst Streets to Detroit and Joost Streets, bisected by Monterey Boulevard; and

11 WHEREAS, The Detroit Street Steps Project is a multi-phase community-led project
12 that aims at improving lighting, and beautifying landscape, and tiling a 185-step stairway
13 spanning two sections: the Lower Steps, from Hearst Street to Monterey Boulevard and the
14 Upper Steps, from Monterey Boulevard to Joost Street; and

15 WHEREAS, This beautification project is transforming a neglected neighborhood site
16 into a safe pedestrian walkway; and

17 WHEREAS, The Detroit Street Steps project is also turning the steps into an inspiring
18 local destination promoting health and well-being to residents and visitors; and

19 WHEREAS, In 2019, the beautification began with the replacement of the lower steps
20 fence, a water meter and backflow device installation; and

21 WHEREAS, In 2020, The San Francisco Parks Alliance became the Detroit Street
22 Steps fiscal sponsor; and

23 WHEREAS, In 2021, the Upper Steps fence was replaced with funds from the District 7
24 Community Grant Initiative, and

1 WHEREAS, The Detroit Street Steps in 2021 became one of 28 recipients of a grant
2 from the Neighborhood Beautification Grant Fund; and

3 WHEREAS, A Request for Proposals went out to local artists and Brad Kessler
4 Welding was selected and signed on by the San Francisco Parks Alliance as a contractor for
5 the Detroit Steps Archway in July 2022; and

6 WHEREAS, The proposed Archway is an integral part of the multi-year and multiphase
7 community lead project to beautify the Detroit Street Steps; and

8 WHEREAS, The proposed Archway will be 89 inches wide at the entrance of the Lower
9 Detroit Steps at Monterey Boulevard; and

10 WHEREAS, The Civic Design Review Committee of the San Francisco Art Commission
11 approved the design of the archway on August 15, 2022; and

12 WHEREAS, The Detroit Steps Project has raised \$8,500 for the construction of the
13 Archway; and

14 WHEREAS, The associated cost of the Department of Public Works permit fee and
15 Board of Appeals fee associated with the Detroit Steps Project is \$1,048; and

16 WHEREAS, The Board of Supervisors, on February 28, 2023, passed Resolution No.
17 90-23, declaring the intent to waive the Major Encroachment Permit fee, General Plan
18 Referral fee, Annual Assessment to Maintain Major Encroachment, and Street Improvement
19 fee associated with the Detroit Steps Project, and

20 WHEREAS, The Love Our Neighborhoods Tier 3 Encroachment Permit Number for the
21 proposed Archway is 23ME-00002; now, therefore, be it

22 RESOLVED, That the Board of Supervisors hereby waives the Department of Public
23 Works Permit fee and Board of Appeals fee associated with the Detroit Steps Project.

Introduction Form

(by a Member of the Board of Supervisors or the Mayor)

I hereby submit the following item for introduction (select only one):

- ☐ 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- ☒ 2. Request for next printed agenda (For Adoption Without Committee Reference)
(Routine, non-controversial and/or commendatory matters only)
- ☐ 3. Request for Hearing on a subject matter at Committee
- ☐ 4. Request for Letter beginning with "Supervisor inquires..."
- ☐ 5. City Attorney Request
- ☐ 6. Call File No. from Committee.
- ☐ 7. Budget and Legislative Analyst Request (attached written Motion)
- ☐ 8. Substitute Legislation File No.
- ☐ 9. Reactivate File No.
- ☐ 10. Topic submitted for Mayoral Appearance before the Board on

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- ☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission
- ☐ Planning Commission ☐ Building Inspection Commission ☐ Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- ☐ Yes ☐ No

(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)

Sponsor(s):

Supervisor Myrna Melgar

Subject:

Fee Waiver- Detroit Steps Project

Long Title or text listed:

Resolution waiving the Department of Public Works permit fee and Board of Appeals fee associated with the Detroit Steps Project.

Signature of Sponsoring Supervisor: