

File No. 250621

Committee Item No. 14

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Appropriations Committee Date June 12, 2025

Board of Supervisors Meeting Date _____

Cmte Board

- | | | |
|---------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| • Mayor's Submission Letter 5/30/2025 | | |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>MYR Trailing Legislation List</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Brent Jalipa Date June 5, 2025

Completed by: Brent Jalipa Date _____

1 [Accept and Expend Grant - Delegation of 9.118 Authority - San Francisco Health Authority
2 d.b.a. the San Francisco Health Plan - Incentive Payment Program - Department of Public
3 Health Epic Enhancement Implementation Project - \$6,000,000]

4 **Resolution authorizing the Department of Public Health to accept and expend a grant in**
5 **the amount of \$6,000,000 from the California Department of Health Care Services**
6 **(DHCS) through San Francisco Health Plan (SFHP) for participation in a program**
7 **entitled, “Incentive Payment Program (“IPP”) San Francisco Department of Public**
8 **Health Epic Enhancement Implementation Project,” for a term of one year from July 1,**
9 **2025, through June 30, 2026; and delegating authority under Charter, Section 9.118(a)**
10 **to the Director of Health to approve a Grant Agreement between the City, by and**
11 **through the Department of Public Health, and the SFHP.**

12
13 WHEREAS, The California Department of Health Care Services (DHCS), through San
14 Francisco Health Plan (SFHP) as a pass-through entity, has agreed to fund the San Francisco
15 Department of Public Health (DPH) in the amount of \$6,000,000 for participation in a program
16 entitled, “Incentive Payment Program (“IPP”) San Francisco Department of Public Health Epic
17 Enhancement Implementation Project,” for a term of one year from July 1, 2025, through June
18 30, 2026; and

19 WHEREAS, DPH, through its Epic Information Technology Department, will implement
20 the project entitled, “Incentive Payment Program (IPP) Department of Public Health (SFDPH)
21 Epic Enhancement Implementation”; and

22 WHEREAS, The purpose of this project is for the DPH California Advancing and
23 Innovating Medi-Cal (CalAIM) Community Supports (CS) and Enhanced Care Management
24 (ECM) providers to be able to continue to use Epic software to receive referrals, document,
25

1 bill for services, and implement a new project that connects Behavioral Health Services (BHS)
2 to CS and ECM; and

3 WHEREAS, Expected outcomes are providing a single, integrated platform for ECM
4 coordination of client appointments and the ability to support more closed-loop referrals from
5 BHS to Community Supports providers, an enhanced ability to coordinate care, generate
6 data-driven reports, and track key client outcomes such as Emergency Department (ED)
7 utilization, hospital admissions, medical/mental/substance use services utilization, and
8 enrollment in ECM and CS programs to engage in target improvement projects; and

9 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

10 WHEREAS, A request for approval is being sought because DPH received the award
11 letter on May 15, 2025, for a project start date of July 1, 2025; and

12 WHEREAS, Charter, Section 9.118(a) requires Board of Supervisors' approval by
13 Resolution of any contract that when entered into has anticipated revenue of \$1 million dollars
14 or more; and

15 WHEREAS, The Department proposes to maximize use of available grant funds on
16 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

17 RESOLVED, That DPH is hereby authorized to accept and expend the grant funds in
18 the amount of \$6,000,000, pursuant to Administrative Code, Section 10.170-1; and, be it

19 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
20 indirect costs in the grant budget; and, be it

21 FURTHER RESOLVED, That the Board of Supervisors hereby delegates authority
22 under Charter, Section 9.118(a) to the Director of Health to approve the Grant Agreement with
23 SFHP for implementation of the project entitled "IPP San Francisco Department of Public
24 Health Epic Enhancement Implementation" for a total amount of \$6,000,000, and for a term of
25 one year from July 1, 2025, through June 30, 2026; and, be it

1 FURTHER RESOLVED, That within 30 days of the Grant Agreement being fully
2 executed by all parties, the Department of Public Health shall submit to the Clerk of the Board
3 of Supervisors a completely executed copy for inclusion in File No. 250621; this requirement
4 and obligation resides with the Department, and is for purposes of having a complete file only,
5 and in no manner affects the validity of approved Grant Agreement.

1 Recommended: Approved: _____ /s/ _____
2 Mayor
3 _____ /s/ _____
4 Daniel Tsai Approved: _____ /s/ _____
5 Director of Health Controller
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File Number: 250621
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project**
2. Department: **Department of Public Health
San Francisco Health Network**
3. Contact Person: **Alex Boyder** Telephone: **(628) 206-2400**
4. Grant Approval Status (check one):
☒ Approved by funding agency ☐ Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$6,000,000**
- 6a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable): **N.A.**
- 7a. Grant Source Agency: **California Department of Health Care Services**
b. Grant Pass-Through Agency (if applicable): **San Francisco Health Plan**
8. Proposed Grant Project Summary:

The purpose of this project is for the Department of Public Health (DPH) California Advancing and Innovating Medi-Cal (CalAIM) Community Supports (CS) and Enhanced Care Management (ECM) providers to be able to continue to use Epic software to receive referrals, document, bill for services, and implement a new project that connects Behavioral Health Services to CS and ECM. Expected outcomes are providing a single, integrated platform for ECM coordination of client appointments and the ability to support more closed-loop referrals from Behavioral Health Services (BHS) to Community Supports providers. Additionally, an enhanced ability to coordinate care, generate data-driven reports, and track key client outcomes such as Emergency Department (ED) utilization, hospital admissions, medical/mental/substance use services utilization, and enrollment in ECM and CS programs to engage in target improvement projects.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **07/01/2025**

End-Date: **06/30/2026**

- 10a. Amount budgeted for contractual services: **\$4,629,300.00**

b. Will contractual services be put out to bid? **No**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs? ☐ Yes ☒ No

b1. If yes, how much? **\$0**

b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

☐ Not allowed by granting agency

☒ To maximize use of grant funds on direct services

☐ Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment and does not create net new positions.

We respectfully request for approval to accept and expend these funds from July 1, 2025. The Department received the award letter on May 15, 2025.

Project Description: SFDPH Epic Enhancement Impleme

Project ID: 10042563

Proposal ID: CTR00004862

Fund ID: 11580

Version ID: V101

Authority ID: 10001

Activity ID: 0001

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 5/22/2025 | 1:29 PM PDT

DocuSigned by:
Toni Rucker
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: 5/23/2025 | 6:19 AM PDT

Signed by:
Jenny Louie for Daniel Tsai
(Signature Required)

San Francisco Department of Public Health (SFPDH)
IPP San Francisco Department of Public Health
Epic Enhancement Implementation Project
BUDGET JUSTIFICATION

July 1, 2025 to June 30, 2026

A. PERSONNEL

TOTAL PERSONNEL: \$0

C. TRAVEL

D. EQUIPMENT

E. LICENSING \$1,370,700

F. CONTRACTUAL \$4,629,300

G. OTHER

TOTAL DIRECT COSTS \$6,000,000

H. INDIRECT COSTS \$0

TOTAL BUDGET: \$6,000,000



SFHP CalAIM Incentive Payment Program Application

Date of Application 05/13/2025

Applicant and Organization Information

1. Organization Name San Francisco Department of Public Health (SFPDH)
2. Mailing Address 1001 Potrero Ave, Bldg 5, 25, 80, 90 & Bldg 5 Ward 1B, SF, CA 94110
3. Website <https://www.sf.gov/departments--department-public-health>
4. Name of Executive Director/CEO
Phone Number, and Email [REDACTED] [REDACTED]
5. Contact Person (if not Executive Director) Name, Title, Phone Number, and Email Bernadette Gates - refer to supplemental documentation.
6. Organization Type
☒ 501(c)(3) Non-Profit
 ☒ Government Entity
 ☐ For-Profit Corporation
 ☐ Other
7. TIN 94-6000417
8. Organization Mission Statement:
 To protect and promote the health of all San Franciscans.

9. Briefly describe your organization's current programs and services.
 Refer to supplemental documentation.

10. Total organizational budget (for the current year) \$3,000,000,000
11. Network Status – Is your organization currently contracted with SFHP to provide services?
 ECM ☒ Yes ☐ No
 CS ☒ Yes ☐ No
 Other ☒ Yes ☐ No _____
 If yes, please describe what services your organization is currently contracted to provide:
 Refer to supplemental documentation.



SFHP CalAIM Incentive Payment Program Application

12. Has your organization applied for or received funding through other CalAIM programs or related initiatives such as PATH, HCBS spending plan, etc.?

☒ Yes ☐ No

If yes, briefly describe the funding request and how it is not duplicative of this request:

Refer to supplemental documentation.

13. Has your organization applied for or received IPP funding from other health plans or participating entities?

Anthem ☒ Yes ☐ No

Other ☐ Yes ☒ No

If yes, briefly describe the funding request and how it is not duplicative of this request:

Refer to supplemental documentation.

Proposal Details

- | | |
|-----------------------------------|---|
| 14. Project Title | SFDPH Epic Enhancement Implementation Project |
| 15. Amount Requested | \$6,000,000 |
| 16. Estimated Total Project Costs | \$6,000,000 |
| 17. Proposed Start and End Dates | 7/1/2025 - 6/30/2026 |
18. Project Overview: Please describe your funding request, including how the request will help your organization address gaps or expand its capacity to deliver Enhanced Care Management and/or Community Supports services. (200 words)
- The SFDPH Epic Enhancement Implementation Project requests funding for SFDPH Community Supports (CS) and ECM providers to be able to continue to use Epic software to receive referrals, document, and bill for services. Due to increased usage of the Epic software by CS and ECM Teams, one time Epic licensing fees will be incurred. Additionally, we plan to undertake a new project to implement Epic within our Behavioral Health Services (BHS) teams. The introduction of Epic to BHS adds to the ECM and CS abilities of San Francisco by providing a single, integrated platform for ECM coordination of client appointments and the ability to support more closed-loop referrals from BHS to Community Supports providers. In current state, some but not all of the SFDPH Behavioral Health Services Teams are able to use Epic. Building and optimizing Epic modules to enable BHS Teams to use Epic software will enable BHS Teams to identify clients who would benefit from Community Supports and ECM referrals, place those referrals, and engage in care coordination with the assigned providers. Expanding the use of Epic by SFDPH BHS providers will enhance ability to coordinate care, generate data-driven reports, and track key client outcomes such as ED utilization, hospital admissions, medical/mental/substance use services utilization, and enrollment in ECM and CS programs to engage in target improvement projects.
-
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-



SFHP CalAIM Incentive Payment Program Application

19. Please indicate which priority areas your proposal will focus on. Check all that apply.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Increasing administrative staffing | <input type="checkbox"/> Consulting/program planning support |
| <input type="checkbox"/> Increasing direct service staffing | <input checked="" type="checkbox"/> Billing/reporting assistance and development |
| <input checked="" type="checkbox"/> Training staff | <input type="checkbox"/> Expanding to new Populations of Focus |
| <input checked="" type="checkbox"/> Purchasing/enhancing IT infrastructure | <input checked="" type="checkbox"/> Addressing health disparities around specific communities of focus |
| <input type="checkbox"/> Other (please describe): | |

n/a

20. What are the overall goals for the project? (200 words)

The overall goals for the project are to enable:

1. SFDPH Community Supports Recuperative Care and Sobering Center Programs to continue to use Epic for referrals, documentation, invoicing, reporting, and care coordination in order to provide clients with care in the right settings at the right time and improve health outcomes.
2. SFDPH ECM Providers to continue to use Epic for referrals, documentation, invoicing, reporting, and care coordination in order to provide clients with care in the right settings (meeting clients where they're at) at the right time and improve health outcomes.
3. BHS Teams to begin to use Epic for closed-loop referrals to/from ECM + CS and for ECM care coordination of BHS appointments. BHS Teams ability to use Epic for the functions indicated above is anticipated to drive a reduction in s ED utilization, hospital admissions, medical/mental/substance use services utilization, and enrollment in ECM and CS programs to engage in target improvement projects.



SFHP CalAIM Incentive Payment Program Application

21. If this request will help your organization expand its capacity to provide Community Supports, please indicate which service(s).

- | | |
|---|---|
| <input type="checkbox"/> Housing Transition Navigation Services | <input type="checkbox"/> Personal Care and Homemaker Services |
| <input type="checkbox"/> Housing Deposits | <input type="checkbox"/> Environmental Accessibility Adaptations (Home Modifications) |
| <input type="checkbox"/> Housing Tenancy and Sustaining Services | <input type="checkbox"/> Medically-Supportive Food/Meals/ Medically Tailored Meals |
| <input type="checkbox"/> Short-Term Post-Hospitalization Housing | <input type="checkbox"/> Sobering Centers |
| <input checked="" type="checkbox"/> Recuperative Care (Medical Respite) | <input type="checkbox"/> Asthma Remediation |
| <input type="checkbox"/> Respite Services | <input type="checkbox"/> N/A – I don't provide Community Supports services or this request is not focused on expanding these services |
| <input type="checkbox"/> Day Habilitation Programs | |
| <input type="checkbox"/> Nursing Facility Transition/Diversion to Assisted Living Facilities, such as Residential Care Facilities for the Elderly (RCFE) and Adult Residential Facilities (ARF) | |
| <input type="checkbox"/> Community Transition Services/Nursing Facility Transition to a Home | |

22. If this request will help increase ECM enrollment or capacity, please indicate which CalAIM Populations of Focus you are currently serving or will be served by your organization as a result of this project. Check all that apply.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Individuals experiencing or at risk of homelessness | <input checked="" type="checkbox"/> Adult nursing facility residents transitioning to the community |
| <input checked="" type="checkbox"/> Individuals who are at risk for avoidable hospital or emergency department | <input checked="" type="checkbox"/> Children/youth with complex medical needs |
| <input checked="" type="checkbox"/> Individuals with serious mental health and/or substance use disorder needs | <input checked="" type="checkbox"/> Adults and youth who are transitioning from incarceration |
| <input checked="" type="checkbox"/> Individuals living in the community and at risk for long-term care institutionalization | <input checked="" type="checkbox"/> Pregnant and postpartum individuals; birth equity population of focus |

23. Does your organization serve any historically marginalized populations? If so, briefly describe how this population will benefit from this project. (200 words)

SFDPH has a longstanding history of serving clients from historically marginalized populations. The populations of focuses (PoF) most impacted by this project will be those experiencing homelessness, with serious mental illness/substance use disorder, with high utilization, and transitioning from incarceration given those PoF will primarily served by our CS/ECM Teams continuing on Epic and BHS Teams transitioning to Epic.

SFHP CalAIM Incentive Payment Program Application



24. If you are a contracted ECM/CS provider, how many Medi-Cal members currently receive ECM/CS services from your organizations? How many additional members do you anticipate serving due to this project?
- If you are an ECM provider, provide the current number of Medi-Cal members served and the estimated additional members to be served, broken down by ECM Population of Focus (see question #22 for list of POF):

| ECM Population of Focus (POF) | Current # of Medi-Cal Members Served | Estimated # of Additional Members Served | Total # of Members to be Served (Current + Additional) |
|-------------------------------|--------------------------------------|--|--|
| Refer to supplemental docur | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |

- If you are a CS provider, please provide the current number of Medi-Cal members served and the estimated additional members to be served, broken down by Service Type (see question #21 for list of CS services):

| Community Support Service | Current # of Medi-Cal Members Served | Estimated # of Additional Members Served | Total # of Members to be Served (Current + Additional) |
|-----------------------------|--------------------------------------|--|--|
| Refer to supplemental docur | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |

25. If you are not a contracted ECM/CS provider, how many Medi-Cal members do you anticipate serving annually as a result of this project?
- n/a

SFHP CalAIM Incentive Payment Program Application



26. **Project Objectives and Performance Measurement**

Use the tables below to describe the project objectives, activities, and how you will measure success. Please limit the number of objectives to no more than four. Please make sure all objectives are Specific, Measurable, Achievable, Relevant, and Time-Framed (SMART). Elements to include By (dates), (applicant) will (what, where, how and for whom) in order to (impact, by how much). Enter each objective in the space at the top of each table and list the major activities, measurable outcomes and targeted completion dates.

| Objective #1 Refer to supplemental documentation. | | |
|--|---------------------|------------------------|
| Major Activities | Measureable Outcome | Target Completion Date |
| Refer to supplemental documentation. | | |
| | | |
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Evaluation Methods: How will your outcomes be measured?

Refer to supplemental documentation.

| Objective #2 Refer to supplemental documentation. | | |
|--|---------------------|------------------------|
| Major Activities | Measureable Outcome | Target Completion Date |
| Refer to supplemental documentation. | | |
| | | |
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Evaluation Methods: How will your outcomes be measured?

Refer to supplemental documentation.

SFHP CalAIM Incentive Payment Program Application



Objective #3 Refer to supplemental documentation.

| Major Activities | Measureable Outcome | Target Completion Date |
|--------------------------------------|---------------------|------------------------|
| Refer to supplemental documentation. | | |
| | | |
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Evaluation Methods: How will your outcomes be measured?

Refer to supplemental documentation.

Objective #4 n/a

| Major Activities | Measureable Outcome | Target Completion Date |
|------------------|---------------------|------------------------|
| n/a | | |
| | | |
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Evaluation Methods: How will your outcomes be measured?

n/a

27. Describe how the project will be sustained after the grant period ends.

While there are additional maintenance and support fees beyond the one time licensing fee and Epic build/optimization fees, DPH must and will budget for these ongoing costs.



SFHP CalAIM Incentive Payment Program Application

28. Please complete the budget template and justification below. For each line item, please identify which project objective it supports.

| Line Item | Description | Objective | Total Funding Requested |
|--|--|--|-------------------------|
| Personnel (% FTE) <i>For each position, specify the percentage of time dedicated to the project (% FTE) and number of months covered by the requested funds</i> | Consultant PM resources | Project planning, coordination, & tracking | \$700,000 |
| | Consultant system analyst resources | System design, configuration, and deployment | \$2,929,300 |
| | | | |
| | | | |
| | | | |
| Capital expenses | One-time License Fee - Incremental Lic | Fees for use of Epic software | \$1,370,700 |
| | | | |
| | | | |
| Operating expenses | | | |
| | | | |
| | | | |
| Other costs | BHS Training & Go-Live Support | Staff training for transition to use of Epic | \$1,000,000 |
| | | | |
| | | | |
| Total Requested Amount | | | 1.#R |

Budget Justification (200 words)

Epic is billing SFDPH \$1,370,700.00 for enterprise volume increases, specifically one-time incremental license fees. This request is for the associated with increased use of the software by SFDPH's ECM and CS programs. Continued use of the software is required for ECM and CS documentation, billing/invoicing, and reporting through Epic in addition to Community Supports Recuperative Care expansion such as RESTORE being stood up as a CalAIM Community Support in 2025.

BHS usage of the software will contribute to these volumes as BHS uses the software for closed-loop referrals to/from ECM + CS programs.

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

#5. Bernadette Gates, # [REDACTED]

#9. San Francisco Department of Public Health (SFDPH) is comprised of 3 divisions:

1. San Francisco Health Network (SFHN) which includes Zuckerberg San Francisco General Hospital (ZSFG), Laguna Honda Hospital and Rehabilitation Center (LHH), and more than 14 primary care clinics. Direct health care is provided to more than 125,000 insured and uninsured San Franciscans annually.
2. Behavioral Health Services, which is the largest provider of mental health and substance use prevention, early intervention, and treatment services in San Francisco (SF).
3. Population Health, which provides core public health services to all of SF.

#11. SFDPH is contracted with SFHP to provide:

1) ECM via 10 teams serving the following populations of focus: adults, families, and children/youth experiencing homelessness, adults and youth at risk for avoidable hospitalization/ED utilization, Adults/Youth with SMI/SUD, Adults at risk of institutionalization, Nursing facility residents transitioning to the community, adults transitioning from incarceration, adult/youth birth equity, children/youth enrolled in CCS, Children/Youth with child welfare, children/youth with intellectual or development disability;

2) Community Supports: Recuperative Care (Medical Respite and Managed Alcohol Program), Sobering Centers (Sobering Center and SoMa RISE), Housing Navigation Transition, Housing Deposits, Housing Tenancy & Sustaining

3) Hospital/facility contract for inpatient, including acute and distinct-part skilled nursing facility, and outpatient services.

#12. PATH CITED and PATH Justice funding has been received but not for the Epic enhancements that this application is requesting; therefore, this request is not duplicative of any funding received through PATH. Refer to “Funding Dashboard” for details.

#13. IPP funding has been received but not for the Epic enhancements that this application is requesting. Refer to “Funding Dashboard” for details. No additional IPP applications for the Epic enhancements that this application is relevant to have been submitted.

#24

| ECM POF | Current # Served | Estimated # of additional members served | Total # of Members to be served |
|---------|------------------|--|---------------------------------|
| Adult | 400 | n/a | 400* |
| Youth | 8 | n/a | 8 |

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

*While this project doesn't directly enhance capacity for SFDPH ECM Teams, we anticipate that through this project, DPH Providers will submit additional referrals to SFHP for members to receive ECM through SFHP contracted ECM Providers.

| CS Service | Current # Served | Estimated # of additional members served | Total # of Members to be served |
|-------------------------|--|--|-----------------------------------|
| All DPH CS (not HSH CS) | 2234 | 4000 (RESTORE) | 6234 |
| HSH CS | Housing Navigation: 1,922 Housing Deposits: 108 Housing Tenancy: 242 | No formal estimates at this time | No formal estimates at this time* |

*While this project doesn't directly enhance capacity for HSH Community Supports, we anticipate that through this project, DPH Providers will submit additional referrals for clients for all CS including HSH Coordinated Entry which would be the pathway for HSH to submit those client referrals to SFHP for Community Supports. Additionally, we anticipate our DPH Providers submit additional Community Supports referrals directly to SFHP as well because of this project.

#26

Objective #1 By December 1, 2025, SFDPH Community Supports programs will maintain continuity of services—including referrals, invoicing, documentation, reporting, and care coordination through the Epic system by securing and utilizing one-time licensing funding from SFHP.

| Major Activities | Measurable Outcomes | Target Completion Date |
|---|--|------------------------|
| Pay one-time Epic licensing fee to enable SFDPH programs to continue utilizing Epic for Community Supports workflows. | Confirmation of licensing fee payment by SFDPH by receipt of transaction. | 12/1/2025 |
| Implement Epic-based workflows for referral processing, documentation, invoicing, and care coordination across all DPH CS programs. | Successful submission of at least 25 CS referrals and/or invoices through Epic by December 1, 2025. | 12/1/2025 |
| Train staff on Epic functions tied to CS services. | Evidence of at least 25 care coordination notes logged in Epic by CS program staff by end of December 1, 2025. | 12/1/2025 |

Evaluation Methods: How will your outcomes be measured?

Confirmation of licensing fee payment by DPH will be measured by receipt review.

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

Successful submission of at least 25 ECM referrals and/or claims through Epic will be measured through system reporting with a rubric developed: # successful CS claims through Epic.

Achievement of at least 25 care coordination notes logged in Epic by CS program staff will be measured through system reporting.

Objective #2 By December 1, 2025, SFDPH ECM programs will maintain continuity of services—including referrals, invoicing, documentation, reporting, and care coordination through the Epic system by securing and utilizing one-time licensing funding from SFHP.

| Major Activities | Measurable Outcomes | Target Completion Date |
|---|---|------------------------|
| Pay one-time Epic licensing fee to enable SFDPH programs to continue utilizing Epic for Community Supports workflows. | Confirmation of licensing fee payment by SFDPH | 12/1/2025 |
| Implement Epic-based workflows for referral processing, documentation, and care coordination across all DPH ECM programs. | Successful submission of at least 25 ECM referrals and/or invoices through Epic by December 1, 2025. | 12/1/2025 |
| Train staff on Epic functions tied to ECM services. | Evidence of at least 25 care coordination notes logged in Epic by ECM program staff by end of December 1, 2025. | 12/1/2025 |

Evaluation Methods: How will your outcomes be measured?

Confirmation of licensing fee payment by DPH will be measured by receipt review.

Successful submission of at least 25 ECM referrals and/or claims through Epic will be measured through system reporting with a rubric developed: # successful ECM claims through Epic.

Achievement of at least 25 care coordination notes logged in Epic by ECM program staff will be measured through system reporting.

Objective #3 By June 2026 clients enrolled in SFDPH ECM programs will demonstrate a 5% increase in utilization of BHS services due to closed-loop referral and enhanced care coordination abilities. This utilization will be measured by an increase in the number of completed (i.e excludes no-show) appointments. We believe the utilization of these outpatient treatment programs will also result in a reduction in average ED and Psych ED visits/month for patients enrolled in the ECM population.

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

| Major Activities | Measurable Outcomes | Target Completion Date |
|--|--|------------------------|
| Train BHS staff on ECM referrals | Train at least 50% BHS staff on ECM referrals. | 6/15/2026 |
| Train BHS staff on CS referrals | Train at least 50% of BHS staff on CS referrals. | 6/15/2026 |
| Increase in completed (i.e excludes no-show) BH appointments | Increase of at least 15% of BH appointments | 06/15/2026 |
| Decrease in average ED and Psych ED visits/month for patients enrolled in ECM. | Achieve a 10% reduction in average ED and Psych visits/month among ECM enrolled members. | 06/15/2026 |

Evaluation Methods: How will your outcomes be measured?

Successful submission of at least 25 ECM referrals from BHS departments through Epic will be measured through system reporting.

Successful submission of at least 25 CS referrals from BHS departments through Epic will be measured through system reporting.

Evidence of care coordination notes logged in Epic by ECM program staff will be measured through system reporting.

The primary objective will be measured via data collection and analysis. SFDPH will use population-level reporting using the SFHP ECM-enrolled population during the reporting period. SFDPH will measure the impacts to total completed appointments for the population, the impact to no-shows, and the corresponding impacts of ED and psych ED visits. SFDPH has a power BI dashboard that utilizes Epic data to quantify and display average ED visits per month and average Psych ED visits per month for clients 6 months prior to ECM enrollment, during ECM enrollment, and 12 months following completion of ECM. For clients who were enrolled in and graduated from ECM during this project period, we will compare their ED and Psych ED average # visits per month prior to and following ECM to measure utilization.



P.O. Box 194247
San Francisco, CA 94119

[REDACTED] FAX
[REDACTED] sfhp.org

May 15, 2025

Bernadette Gates
CalAIM Director

[REDACTED]
San Francisco, CA. 94110

RE: EPIC Enhancement Implementation Project Incentive Payment Program Award Letter

Dear Bernadette Gates:

On behalf of San Francisco Health Plan, I'm pleased to inform you that San Francisco Department of Public Health (SFDPH) has been approved for a CalAIM Incentive Payment Program (IPP) grant in the amount of \$6,000,000. The purpose of this grant is to support the implementation and expansion of Community Supports services for San Francisco Health Plan members. Specifically, grant funds are to be used to complete the activities outlined in your IPP grant application and to achieve the objectives listed below:

Objective 1: By December 1, 2026, SFDPH Community Supports programs will maintain continuity of services – including referrals, invoicing, documentation, reporting and care coordination through the EPIC system by securing and utilizing one-time licensing funding for SFHP.

Objective 2: By December 1, 2026, SFDPH ECM programs will maintain continuity of services—including referrals, invoicing, documentation, reporting, and care coordination through the Epic system by securing and utilizing one-time licensing funding from SFHP.

Objective 3: By June 2026, clients enrolled in SFDPH ECM programs will demonstrate a 5% increase in utilization of BHS services due to closed-loop referral and enhanced care coordination abilities. This utilization will be measured by an increase in the number of completed (i.e. excludes no-show) appointments. The utilization of outpatient treatment programs will result in a reduction in average ED and Psych ED visits/month for patients enrolled in ECM

The IPP agreement, which will be sent separately, outlines the responsibilities and expectations of this grant. Once received, please sign the agreement and return it within ten business days of receipt. After we receive the signed agreement, SFHP will disburse the payment of 6,000,000 within 10 business days.

The progress report is due on or before January 31, 2026. The final report is due no later than July 1, 2026. The report templates are attached for your reference.

San Francisco Health Plan is grateful for all you do to support our members, and we look forward to partnering with you during the coming year.

Sincerely,
Fernando Rico
ECM / Community Supports Senior Manager



To: Angela Calvillo, Clerk of the Board of Supervisors
From: Sophia Kittler, Mayor's Budget Director
Date: May 30, 2025
Re: Mayor's FY 2025-26 and FY 2026-27 Budget Submission

RECEIVED **AK**
BOARD OF SUPERVISORS
SAN FRANCISCO
2025 MAY 30 PM04:18

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by May 30th, corresponding legislation, and related materials for Fiscal Year (FY) 2025-26 and FY 2026-27.

In addition to the Mayor's Proposed FY 2025-26 and FY 2026-27 Budget Book, the following items are included in the Mayor's submission:

- Proposed Interim Budget and Annual Appropriation Ordinance (AAO)
- Proposed Interim Annual Salary Ordinance (ASO)
- Proposed Budget and Annual Appropriation Ordinance (AAO)
- Proposed Annual Salary Ordinance (ASO)
- Administrative Provisions for both, but separate documents of the AAO and ASO, in tracked changes, and on pleading paper
- Proposed Budget for the Office of Community Investment and Infrastructure
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter to the ASO
- PUC Capital Amendment and Debt Authorization
- Prop J Certification Letters
- A letter addressing funding levels for consumer price index increases for nonprofit corporations or public entities for the coming two fiscal years
- 40 pieces of trailing legislation
- Memo to the Board President requesting for 30-day rule waivers on ordinances

Please note the following:

- Technical adjustments to the June 1 budget are being prepared, but are not submitted with this set of materials.

Sincerely,

A handwritten signature in blue ink, appearing to read "SK", with a green checkmark to its right.

Sophia Kittler
Mayor's Budget Director

cc: Members of the Board of Supervisors
Budget & Legislative Analyst's Office
Controller

| No | DEPT | Item | Description | Type of Legislation | File # |
|----|------|--|--|---------------------|--------|
| 1 | ADM | Code Amendment | Amending the Administrative Code to modify the fees for the use of City Hall | Ordinance | 250591 |
| 2 | ADM | Code Amendment | Amending the Administrative Code to transfer responsibilities for oversight of the collection of sexual orientation and gender identity data from the City Administrator to the Human Rights Commission and removing obsolete reporting requirements | Ordinance | 250593 |
| 3 | ADM | Code Amendment | Amending the Administrative Code to clarify the status of the Treasure Island Development Authority ("TIDA") as a City department | Ordinance | 250594 |
| 4 | ADM | Continuing Prop J | Convention Facilities Management | Resolution | 250615 |
| 5 | ADM | Continuing Prop J | Security Services for RED Buildings | Resolution | 250615 |
| 6 | ADM | Continuing Prop J | Custodial Services for RED Buildings | Resolution | 250615 |
| 7 | ADM | Continuing Prop J | Security Guard Service at Central Shops | Resolution | 250615 |
| 8 | BOS | Continuing Prop J | Budget and Legislative Analyst Services | Resolution | 250615 |
| 9 | CON | Access Line Tax | Resolution concurring with the Controller's establishment of the Consumer Price Index for 2025, and adjusting the Access Line Tax by the same rate. | Resolution | 250612 |
| 10 | CON | Code Amendment | Amending the Administrative Code to eliminate the Budget Savings Incentive Fund | Ordinance | 250595 |
| 11 | CON | Neighborhood Beautification and Graffiti Clean-up Fund Tax | Adopting the Neighborhood Beautification and Graffiti Clean-up Fund Tax designation ceiling for tax year 2025 | Ordinance | 250596 |
| 12 | DBI | DBI Fee Changes | Amending the Building, Subdivision, and Administrative Codes to adjust fees charged by the Department of Building Inspection and to establish Subfunds within the Building Inspection Fund; and affirming the Planning Department's determination under the California Environmental Quality Act | Ordinance | 250592 |
| 13 | DEC | Early Care and Education | Modifying the baseline funding requirements for early care and | Ordinance | 250597 |

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|----|-----|--------------------------------|---|------------------------------------|------------------|
| | | Commercial Rents Tax Baseline | education programs in Fiscal Years (FYs) 2025-2026 and 2026-2027, to enable the City to use the interest earned from the Early Care and Education Commercial Rents Tax for those baseline programs | | cont'd 250597 |
| 14 | DPH | State Recurring Grants FY25-36 | Authorizing the acceptance and expenditure of Recurring State grant funds by the San Francisco Department of Public Health for Fiscal Year (FY) 2025-2026 | Resolution | 250618 |
| 15 | DPH | CCE Expansion Grant | Grant Agreement - California Department of Social Services - Community Care Expansion Program - Anticipated Revenue to the City \$9,895,834 | Resolution | 250619 |
| 16 | DPH | Code Amendment | Various Codes - Environmental Health Permit, Fee, and Penalties Revisions | Ordinance | 250606 |
| 17 | DPH | HHIP Grant | Delegation of 9.118 Authority - Accept and Expend Grant - San Francisco Health Authority, a local governmental entity doing business as the San Francisco Health Plan ("Health Plan" or "SFHP") - Housing and Homelessness Incentive Program ("HHIP") Expanding San Francisco Department of Public Health Recuperative Care Community Supports - \$2,489,698.63 | Resolution | 250620 |
| 18 | DPH | IPP Grant | Delegation of 9.118 Authority - Accept and Expend Grant - San Francisco Health Authority, a local governmental entity doing business as the San Francisco Health Plan ("Health Plan" or "SFHP") - Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project - \$6,000,000 | Resolution | 250621 |
| 19 | DPH | Patient Revenues | Amending the Health Code to set patient rates for services provided by the Department of Public Health (DPH), for Fiscal Years 2025-2026 and 2026-2027; and authorizing DPH to waive or reduce fees to meet the needs of low-income patients through its | Resolution Ordinance | 250607 |

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|----|-------|--|---|------------|------------------|
| | | | provision of charity care and other discounted payment programs | | cont'd 250607 |
| 20 | DPH | Continuing Prop J | Healthcare Security at Primary Care Clinics | Resolution | 250615 |
| 21 | DPW | DPW Fee Changes | Public Works, Subdivision Codes - Fee Modification and Waiver | Ordinance | 250608 |
| 22 | DPW | Continuing Prop J | Yard Operations and Street Tree Nursery | Resolution | 250615 |
| 23 | HOM | Continuing Prop J | Security Services | Resolution | 250615 |
| 24 | HOM | Continuing Prop J | Homelessness and Supportive Housing security services | Resolution | 250615 |
| 25 | HOM | Homelessness and Supportive Housing Fund | Approving the FYs 2025-2026 and 2026-2027 Expenditure Plan for the Department of Homelessness and Supportive Housing Fund | Resolution | 250613 |
| 26 | HOM | Our City, Our Home Homelessness Gross Receipts Tax | Funding Reallocation - Our City, Our Home Homelessness Gross Receipts Tax - Services to Address Homelessness - \$88,495,000 Plus Future Revenue Through FY 2027-28 | Ordinance | 250609 |
| 27 | LIB | Friends of the Library A&E | Annual Accept & Expend legislation for the SFPL's Friends of the Library Fund | Resolution | 250614 |
| 28 | MOHCD | Continuing Prop J | Treeline Security Inc services for City-owned properties in predevelopment for affordable housing sites | Resolution | 250615 |
| 29 | OCII | OCII Budget Resolution | Office of Community Investment and Infrastructure, operating as Successor Agency to the San Francisco Redevelopment Agency, Fiscal Year 2025-26 Budget | Resolution | 250611 |
| 30 | OCII | OCII Interim Budget Resolution | Office of Community Investment and Infrastructure, operating as Successor Agency to the San Francisco Redevelopment Agency, Fiscal Year 2025-26 Interim Budget | Resolution | 250610 |
| 31 | PDR | Crankstart Foundation Grant A&E | Accept and Expend Grant - Retroactive - Immigration Defense Unit - Crankstart Foundation - Amendment to the Annual Salary Ordinance for FYs 2024-25 and 2025-26 - \$3,400,000 | Ordinance | 250598 |
| 32 | POL | Code Amendment | Registration Fees and Fingerprint ID Fund | Ordinance | 250599 |
| 33 | PUC | Fixed Budget Amendment | Continues waiving certain small business first-year permit, license, and business registration fees | Ordinance | 250602 |

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|----|-----|--|---|------------|--------|
| 34 | REC | Bobo Estate A&E | Accept and Expend Bequest - Estate of William Benjamin Bobo - Benches, Park Furnishings and Park Improvements Across San Francisco - \$3,600,000 | Resolution | 250616 |
| 35 | REC | Code Amendment | Amending the Park Code to authorize the Recreation and Park Department to charge fees for reserving tennis/pickleball courts at locations other than the Golden Gate Park Tennis Center; and affirming the Planning Department's determination under the California Environmental Quality Act | Ordinance | 250603 |
| 36 | REC | Authorizing Paid Parking in Golden Gate Park | Authorizing the Municipal Transportation Agency (SFMTA) to set parking rates in Golden Gate Park in accordance with Park Code provisions that authorize SFMTA rate-setting on park property; and affirming the Planning Department's determination under the California Environmental Quality Act | Resolution | 250617 |
| 37 | REC | Code Amendment | PUC Cost Recovery Fee | Ordinance | 250604 |
| 38 | REC | Code Amendment | Scholarship Recovery Fee | Ordinance | 250605 |
| 39 | REG | Continuing Prop J | Assembly and mailing of vote-by-mail ballot packets | Resolution | 250615 |
| 40 | SHF | Continuing Prop J | Jail Food Service | Resolution | 250615 |

City and County of San Francisco

Department of Public Health



**Daniel Lurie
Mayor**

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Daniel Tsai
Director of Health

DATE: 5/22/2025

SUBJECT: Grant Accept and Expend

GRANT TITLE: Incentive Payment Program ("IPP") San Francisco
Department of Public Health Epic Enhancement
Implementation Project- \$6,000,000

Attached please find the original and 1 copy of each of the following:

- ☒ Proposed grant resolution, original signed by Department
- ☒ Grant information form, including disability checklist
- ☒ Budget and Budget Justification
- ☒ Grant application
- ☒ Agreement / Award Letter
- ☐ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes ☐

No ☒

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR
RECEIVED **Ak**
BOARD OF SUPERVISORS
SAN FRANCISCO
2025 MAY 30 PM04:28

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Sophia Kittler, Mayor's Budget Director
Date: May 30, 2025
Re: Delegation of 9.118 Authority - Accept and Expend Grant - San Francisco Health Authority, a local governmental entity doing business as the San Francisco Health Plan ("Health Plan" or "SFHP") - Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project - \$6,000,000

Resolution to authorize the Department of Public Health to accept and expend a grant in the amount of \$6,000,000 from the California Department of Health Care Services (DHCS) through San Francisco Health Plan (SFHP) for participation in a program entitled, "Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project," for a term of one year from July 1, 2025, to June 30, 2026; and delegating authority under Charter Section 9.118(a) to the Director of Health to approve a Grant Agreement between the City, by and through the Department of Public Health, and the SFHP.

Should you have any questions, please email Adam Thongsavat at adam.thongsavat@sfgov.org.