



**City and County of San Francisco**  
**Meeting Agenda**  
**Budget and Finance Sub-Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Supervisors: Carmen Chu, Ross Mirkarimi, Jane Kim*

*Clerk: Victor Young (415) 554-7723*

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**Wednesday, July 20, 2011**

**10:00 AM**

**City Hall, Legislative Chamber, Room 250**

**Regular Meeting**

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*If a quorum of the Board of Supervisors members is present, the chair will hold a Special Board of Supervisors meeting to discuss items on this Budget and Finance Sub-Committee Agenda.*

*Note: Each item on the Consent or Regular agenda may include the following documents:*

- 1) Legislation*
- 2) Budget and Legislative Analyst report*
- 3) Department or Agency cover letter and/or report*
- 4) Public correspondence*

*These items will be available for review at City Hall, Room 244, Reception Desk.*

*Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding City representatives, except that public speakers using translation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous translation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting translation assistance. Members of the public who want a document placed on the overhead for display should clearly state such and subsequently remove the document when they want the screen to return to live coverage of the meeting.*

## **AGENDA CHANGES**

## **REGULAR AGENDA**

1. [110594](#) **[Administrative Code - Enforcement of Minimum Wage Laws by the Office of Labor Standards]**

**Sponsors: Campos; Mar, Avalos, Chiu, Mirkarimi and Kim**

Ordinance amending the San Francisco Administrative Code Sections 12R.5, 12R.7, 12R.16, 12R.17, 12R.18, and 12R.25 to: 1) enhance Office of Labor Standards enforcement of the City's minimum wage laws by clarifying agency access to places of employment; 2) require enforcement actions to be completed within one year, raising the penalty for employer retaliation; 3) impose a penalty for failure to post minimum wage rates; 4) provide for posting notice to employees upon commencement of an investigation and public posting of employer non-compliance with penalties; 5) provide authority to immediately issue an administrative citation upon sufficient evidence of certain violations; and 6) require industry-focused outreach materials for employees.

**Attachments:** [Legislation Ver1](#)

[Small Business 062711](#)

[Comm Packet 072011](#)

5/10/11; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Sub-Committee.

5/17/11; REFERRED TO DEPARTMENT. Referred to the Small Business Commission for review and comment and the Office of Labor Standards for informational purposes.

2. [110380](#) **[Public Education Enrichment Fund - San Francisco Unified School District - FY2011-2012]**

**Sponsor: Mayor**

Resolution approving the San Francisco Unified School District expenditure plan for the Public Education Enrichment Fund for FY2011-2012.

(Fiscal Impact)

**Attachments:** [legislation\\_ver1](#)

[Comm Packet 062311](#)

[Comm Packet 062911](#)

[Board Packet 071211](#)

[Legislation Ver2](#)

[Comm Packet 072011](#)

6/1/11; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

6/23/11; CONTINUED. Heard in Committee. Speakers: Greg Wagner (Mayor); Jay Vu (Asian Art Museum); Male Speaker, Chief Financial Officer (Asian Art Museum); Harvey Rose (Budget Analyst); Luis Cancel (Arts Commission); John Buchanan (Fine Arts Museum); DeDe Wilsey (Fine Arts Museum); Chris Andrews, Director (Academy of Sciences); Beth Murray, Director (War Memorial Performing Arts Center); Phil Ginsburg, General Manager (Recreation and Park Department); Katie Petrucione (Recreation and Park Department); Maria Su, Director (Children, Youth and Their Families); Monique Zmuda (Controller); Chris Armentrout (SFUSD); Female Speaker, Deputy Director (First 5 Commission); Karen Roye (Child Support Services); William Sifferman, Chief Probation Officer (Juvenile Probation); Barbara Garcia, Department of Public Health; Gregg Sass, Chief Financial Officer (Public Health); Dr. Cott Mann, Chief Medical Officer (SF General Hospital); Leslie Dubb, Director of Clinical Operations (SF General Hospital); Trent Rhorer, Director (Human Services Agency); Anne Hinton (Human Services Agency); provided an overview and responded to questions raised throughout the discussion.

6/24/11; RECOMMENDED. Heard in Committee. Speakers: Gail; David Shore; Lisa Blakely; Roberto Rien (Community Housing Partnership); Elizabeth Hoosen, Deputy Director (Human Services Agency); Ebony Wilson (Community Housing Partnership); Jackie Janks, Executive Director (Central City Hospitality House); Ivan Vera (Central City Hospitality House); Rick Rare (Central City Hospitality House); David Maldonado (Central City Hospitality House); Mike De Sapola, (Stonewall Project, San Francisco AIDS Foundation); Steve Don (Stonewall Project, San Francisco AIDS Foundation); Tyrone (Stonewall Project, San Francisco AIDS Foundation); Greg Kesabian (Stonewall Project, San Francisco AIDS Foundation); Courtney Pierson (Stonewall Project, San Francisco AIDS Foundation); T. Mathey (Life Program); Richard May (Housing Rights Committee of San Francisco and Legal Aid); J. C. Bingham (Shanti Life Program); Bradley Weedmeyer (SEIU Executive Board); Mo Ping Yee; Maria Perez; Ruth Knot, Director of Education (San Francisco Symphony); Female Speaker; Female Speaker; Neeman Yee; J. Hartley, Director (San Francisco Opera Guild); Charles Chippeefield, Director of Education (San Francisco Ballet); Male Speaker; Leslie Duggan (San Francisco General Hospital); Dr. Todd May, Chief Medical Officer (San Francisco General Hospital); Dr. Mark Leary (San Francisco General Hospital); Milia Patrick (San Francisco General Hospital); Jennifer McGall (San Francisco General Hospital); Art Miguel (San Francisco General Hospital); Joshua Pierce (San Francisco General Hospital); Stephanie Rodda; Natalie Rada; Annette Wong (San Francisco Immigrant Legal and Education Collaborative); Female Speaker (Veterans Equity Center); Obaraca (Veterans Equity Center); Ms. Inez (Veterans Equity Center); Ms. Ligori (Veterans Equity Center); Ms. Figarez (Veterans Equity Center); Susa Washen (Veterans Equity Center); Ms. Vonbilla (Veterans Equity Center); Male Speaker; David Margolis; John Lester; John Berland; Jonathan Van Nys; Matt Dorsey; Kosheek Royer, Executive Director (Shanti Life Program); Dennis Neilbond (Shanti Life Program); Male Speaker; Male Speaker; Eyonda Greece; Edie Shaper; Mark Christenson; J. Heidi; Shelley Carroll; Nick Powell; Brena Barra (San Francisco General Hospital); Nancy Schneider; Mark McSki, Institutional Police Officer; Gary Coots; Mike Dingel; Randy Minello; Theresa Leibowitz; Carlos Gonzalez; Jodi Schwartz, Executive Director (LYRIC); Sherilyn Adams, Executive Director (Larkin Street Youth Center); Jacob Biddy; Jason Albertson; Barbara Beth; Jenny Reilly (Hospitality House); Amanda Page (Hospitality House); Anna Berg (Central City Hospitality House); Erica Kish; Jane Shiskell; Ms. Parker, Director (Homeless Outreach Team); Janet Roy, Executive Director (CATS); K. Kawasaki (CATS); Speaker; Bob Bennett; Ms. Rothman; Andrew Brown; Julia Sabori; Female Speaker; Mr. Hano; Donald Richardson, Institutional Police Officer (Laguna Honda); Male Speaker, Institutional Police Officer; Harvey Finwald; Carmen Simon; Emma Gerald; Jeanette Conley; Michael Tong, Institutional Police Officer; Marjorie Ann Williams; Mark Leman; Ken Ragio (Episcopal Community Services); Mr. Cohouse; Starr Gold; Male Speaker; Evelyn Millapeasan; Teresa; Male Speaker; Female Speaker; Female Speaker (Excelsior Family Connection); David Roland, Board Member (Hospitality House); Bob Barnwell (Mo Magic); Keya Wallace; Cheryl Davis (Mo Magic); Ms. Taylor; Leon Harris (Mo Magic); S. Williams (Mo Magic); Female Speaker; Tina Collins (Mo Magic); Elvis (Hospitality House); Tracy Bell, Program Manager (Hospitality House, 6th Street Dropin); Male Speaker; Alucia Sumners, President of the Board (Central City Hospitality House); Male Speaker; Male Speaker; Keir Davidson (Hospitality House); Ed Wourshauer (SEIU 1021); Speaker (SEIU 1021); Colleen (St. Anthony's); Kendra; Jennifer Friedenbach (Coalition on Homelessness and Budget Justice Collaborative); James Chionsini (Planning for Elders); Ms. Fiori, Executive Director (Hyde Street Community Services); Chelsea Guillard (Coleman Advocates for Children and Youth); Debbie Lerman (San Francisco Human Services Network); spoke on the matter and on the Annual Budget for FY2011-2012 for all departments, and for FY2012-2013 for the Airport, Port Commission, and Public Utilities Commission.

7/12/11; AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

7/12/11; RE-REFERRED AS AMENDED to the Budget and Finance Committee.

7/14/11; TRANSFERRED to the Budget and Finance Sub-Committee.

### 3. [110559](#) **[Lease and Use Agreement - Continental Airlines, Inc.]**

#### **Sponsor: Mayor**

Resolution approving and authorizing the execution of Modification No. 6 of the 1981 Airline-Airport Lease and Use Agreement L82-0316 with Continental Airlines, Inc., to provide a retroactive rent credit for terminal rent of exclusive use space vacated in Terminal No. 1 due to the merger of United Air Lines, Inc., and Continental Airlines, Inc., at the San Francisco International Airport.

(Fiscal Impact.)

**Attachments:** [Legislation Ver1](#)

[Comm Packet 072011](#)

[Budget Analyst 072011](#)

5/3/11; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

4. [110560](#) **[Lease and Use Agreement - Continental Airlines, Inc.]**  
**Sponsor: Mayor**  
Resolution approving and authorizing the execution of Modification No. 1 of the 2011 Lease and Use Agreement L10-0275 with Continental Airlines, Inc., to modify the demised premises by elimination of all exclusive use space in Terminal No. 1 due to the merger of United Air Lines, Inc., and Continental Airlines, Inc., at the San Francisco International Airport.
- (Fiscal Impact.)
- Attachments:** [Legislation Ver1](#)  
[Comm Packet 072011](#)  
[Budget Analyst 072011](#)
- 5/3/11; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
5. [100672](#) **[Agreement Amendment - Titan Outdoor for Advertising on San Francisco Municipal Transportation Agency Property]**  
**Sponsor: Elsbernd**  
Resolution approving Amendment One to the Agreement for Advertising on San Francisco Municipal Transportation Agency Property between the City and Titan Outdoor, LLC, to allow advertising window wraps on up to 5% of the San Francisco Municipal Transportation Agency's buses and up to 10% of the San Francisco Municipal Transportation Agency's light rail vehicles and to change the approval requirements for advertising in parking garages.
- Attachments:** [Legislation VER1](#)  
[Comm Packet 071410](#)  
[Comm Packet 072011](#)  
[Budget Analyst 072011](#)
- 5/25/10; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- 7/14/10; CONTINUED TO CALL OF THE CHAIR. Heard in committee. Speakers: Gail Stein, Municipal Transportation Agency; Harvey Rose, Budget and Legislative Analyst.
- 8/2/10; TRANSFERRED to the Budget and Finance Committee.
- 7/14/11; TRANSFERRED to the Budget and Finance Sub-Committee.
6. [110586](#) **[Management Services Agreement - Sewer System Improvement Program - Not to Exceed \$150,000,000]**  
Resolution approving and authorizing the General Manager of the San Francisco Public Utilities Commission to execute Sewer System Improvement Program-Funded Agreement No. CS-165, Program Management Services, with AECOM-Parsons Joint Venture, for an amount not to exceed \$150,000,000 with a term of up to 15 years, under Charter Section 9.118. (Public Utilities Commission)
- Attachments:** [Legislation Ver1](#)  
[Comm Packet 072011](#)  
[Budget Analyst 072011](#)
- 6/30/11; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

7. [110725](#) **[Issuance and Sale of Tax-Exempt Bonds - Children's Day School, Inc. - Not to Exceed \$11,000,000]**  
**Sponsor: Wiener**  
Resolution approving, in accordance with Section 147(f) of the Internal Revenue Code, the issuance and sale of tax-exempt bonds by the California Municipal Finance Authority in an aggregate principal amount not to exceed \$11,000,000 to finance various capital facilities owned or leased by Children's Day School.  
**Attachments:** [110725.docx](#)  
[Comm Packet 072011](#)

7/12/11; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

8. [110503](#) **[Administrative Code - Regulating Overtime Available for City Employees]**  
**Sponsor: Chiu**  
Ordinance amending the San Francisco Administrative Code, Section 18.13.1 to limit the overtime worked in any fiscal year by any employee to 20% of regularly scheduled hours and requiring monthly written reports regarding critical staffing shortages.  
**Attachments:** [Legislation Ver1](#)  
[Comm Packet 071311](#)  
[Budget Analyst 071311](#)  
[Comm Packet 072011](#)  
[Budget Analyst 072011](#)

4/26/11; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

7/13/11; CONTINUED. Heard in Committee. Speakers: Micki Callahan, Director (Human Resources); Ben Rosenfield, Controller; O. Bose (SFMTA); Harvey Rose (Budget Analyst); provided an overview and responded to questions raised throughout the discussion.

Continued to July 20, 2011.

7/14/11; TRANSFERRED to the Budget and Finance Sub-Committee.

9. [101225](#) **[Landfill Disposal and Facilitation Agreements - Recology San Francisco]**  
Resolution approving a ten-year Landfill Disposal Agreement and Facilitation Agreement with Recology San Francisco under Charter Section 9.118. (Environment)

**Attachments:** [Legislation Ver1](#)

[Comm Packet 020911](#)

[Buget Analyst 020911](#)

[Comm Packet 042011](#)

[Budget Analyst 042011](#)

[Comm Packet 072011](#)

[Budget Analyst 072011](#)

9/23/10; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

2/9/11; CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Melanie Nutter (Environment); Harvey Rose (BLA); Supervisor David Campos, Board of Supervisors; David Assmann (Environment); Tom Owen (City Attorney); Debra Newman (BLA); presented information concerning the matter and/or answered questions raised during the hearing. Rob Black; Corey Marshall; John Legnitto (Recology); Stella Lui; Bob Besso; Paul Yamamoto; Dave Vaughn; Doug Diboll; Doug Yumouth; Ken Cleaveland; Clifford Waldeck; Sarah Mills-Kruhlek; Pat Christensen; Ted Fang; Mike Eugene; Ms. Jamison; Ryn Rogers; Brynda Stranix; Mandy Jones; Jackie Coleman; Male Speaker; Robert Reed; Mary McMillan; Robert Crane; Mike Baker; John Blought; spoke in support of the matter. Gary Wolff; Reddy Lieb; Dr. Richard Pashowitz; Susan Petro; Tom Creedon; Male Speaker; Joan Seppala; Jean King; Irene Creps; Jane Pasowick; John Lynn Smith; Susan Frost; Corinne Woods; Ken Lewis; David Tam; Michael Biagini; Richard Mead (Local 54); Eric Smith; Brian McWilliams; Kristine Enea; Chuck Page; Susan Vergne; Douglas Gibbs; Male Speaker; David Tucker; Lee Brucken; David Gregrich; spoke in opposition of the matter. Tina Olson; Scott Moore; Male Speaker; spoke neither in support nor opposition on the matter.

4/13/11; TRANSFERRED to the Budget and Finance Sub-Committee.

4/20/11; CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Melanie Nutter (Environment); Tom Owens (City Attorney); Supervisor David Campos (Board of Supervisors); George McGraff (Recology); John Legnitto (Recology); provided an overview and responded to questions raised throughout the discussion. Ken Cleveland; Tom Credine; Tony Kelly; John Isa; Stephan McConley; Mr. Stevenson; spoke in support of the matter. Mara Comp; David Tam; Female Speaker; Adrian Soto; David Tucker; Briggett Barnes; Eric Smith; David; spoke in opposition of the matter. Robert Gregory; Richard May; Marina Sekiton; spoke neither in support nor opposition on the matter.

10. [110749](#) **[Business and Tax Regulations Code - 0.50% Sales Tax Increase to Fund Public Safety Programs and Services to Children and Seniors]**  
**Sponsors: Mayor; Chiu, Cohen, Mirkarimi and Wiener**  
Ordinance amending the San Francisco Business and Tax Regulations Code by adding Article 16-A to provide funds for public safety programs and services to children and senior citizens in the City and County of San Francisco by imposing a transactions (sales) and use tax at the rate of one-half of one percent (0.50%) for a period of ten years, to be administered by the State Board of Equalization in accordance with Parts 1.6 and 1.7 of Division 2 of the California Revenue and Taxation Code; adopting an expenditure plan; and directing submission of the tax for voter approval at the November 8, 2011, Municipal Election.

(Fiscal Impact; Economic Impact.)

**Attachments:** [Legislation\\_Ver1](#)

[Comm\\_Packet\\_072011](#)

[Budget\\_Analyst\\_072011](#)

6/14/11; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

7/14/11; TRANSFERRED to the Budget and Finance Sub-Committee.

## ADJOURNMENT

## IMPORTANT INFORMATION

*NOTE: Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Any written comments should be sent to: Committee Clerk of the Budget and Finance Subcommittee, San Francisco Board of Supervisors, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to the committee clerk by that time may be taken directly to the hearing at the location above.*



## LEGISLATION UNDER THE 30-DAY RULE

### (Not to be considered at this meeting)

*Rule 5.40 provides that when an ordinance or resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.*

#### **110718 [Campaign and Governmental Conduct Code - Capping the Amount of Public Matching Funds]**

**Sponsors: Farrell; Elsbernd**

Ordinance amending the San Francisco Campaign and Governmental Conduct Code Section 1.144 to cap the amount of public matching funds.

**Attachments:** [Legislation Ver1](#)

7/12/11; ASSIGNED UNDER 30 DAY RULE to the Rules Committee.

#### **110720 [Administrative Code - Gift Funds]**

**Sponsors: Mayor; Chiu and Chu**

Ordinance amending the San Francisco Administrative Code to: 1) create a Recreation and Parks Gift Fund; 2) update the Mayor's Earthquake Emergency Relief Fund to broaden its purpose as a general disaster recovery fund; and 3) amend the Mayor's Fund for the homeless to change the administering agency.

**Attachments:** [Legislation Ver1](#)

7/12/11; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Sub-Committee.

## Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; 4) standing in the meeting room.

The public is encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to Supervisors: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

LAPTOP COMPUTER FOR PRESENTATIONS: Contact City Hall Media Services at (415) 554-7490 to coordinate the use of the laptop computer for presentations. Presenters should arrive 30 minutes prior to the meeting to test their presentations on the computer.

AGENDA PACKET: Available for review in Clerk's Office, Room 244, City Hall, and on the internet at <http://www.sfbos.org/meetings>. Meetings are cablecast on SF Cable 26. For DVD copies and scheduling call (415) 554-4188.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Madeleine Licavoli at (415) 554-7722. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Erasmo Vazquez (415) 554-4909.

**翻譯 必須在會議前最少四十八小時提出要求  
請電 (415) 554-7719**

### Disability Access

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible.

Meetings are real-time captioned and are cablecast open-captioned on SF Cable 26. Assistive listening devices for the Legislative Chamber are available upon request at the Clerk of the Board's Office, Room 244. Assistive listening devices for the Committee Room are available upon request at the Clerk of the Board's Office, Room 244 or in the Committee Room. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Madeleine Licavoli at (415) 554-7722 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and

Grove Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

### **Know Your Rights Under The Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [softf@sfgov.org](mailto:softf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics)