



SAN FRANCISCO DEPARTMENT OF BUILDING INSPECTION

Final Report for:

Comprehensive User Fee Study

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Prepared by:



Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

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1. EXECUTIVE SUMMARY

NBS performed a Comprehensive User Fee Study (Study) for the San Francisco Department of Building Inspection (DBI). The purpose of this report is to present the findings and recommendations of the various fee analyses performed as part of the Study and provide DBI with the information needed to update and establish user and regulatory fees for service. Throughout the process, the Study afforded much effort to ensure that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory requirements of the State of California.

California cities, counties, and special districts may impose user and regulatory fees for services and activities they provide through provisions set forth in the State Constitution, Article XIII C § 1. Under this legal framework, a fee may not exceed the reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity performed at the request of an individual or entity upon which the fee is imposed, or their actions specifically cause the local government agency to perform additional activities. In this instance, the service or underlying action causing the local agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this Study fall outside of the definition and statutory requirement to impose general taxes, special taxes, and fees as a result of property ownership.

DBI's main reason for conducting this Study was to ensure that existing fees do not exceed the costs of service, and (to provide an opportunity for the Board of Supervisors to re-align fee amounts with localized cost recovery goals and policies.

1.1 Findings

This Study examined user and regulatory fees managed by DBI's Permit, Inspection, and Administration services. The Study identified an estimated \$84 million in eligible costs for recovery from fees for service compared to approximately \$61.4 million DBI is currently collecting each year from fees. The table on the following page provides a summary of the Study's results:

Table 1. Report Summary

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
1A-A: New Construction Building Permit	4,729,153	5,939,189	(1,210,036)	80%	5,936,816	100%
1A-A: Alteration Building Permit	30,345,480	33,554,602	(3,209,122)	90%	33,256,981	99%
1A-A: No Plans Permit	2,615,329	3,151,721	(536,393)	83%	3,151,721	100%
1A-B: Other Building Permit and Plan Review Fees	878,810	1,948,724	(1,069,914)	45%	1,181,232	61%
1A-C: Plumbing/Mechanical Issuance and Inspection Fees	4,966,528	9,135,288	(4,168,760)	54%	6,879,003	75%
1A-D: Standard Hourly Rates			no data to review			
1A-E: Electrical Permit Issuance and Inspection	6,790,928	11,955,577	(5,164,649)	57%	9,163,052	77%
1A-F: Specialty Permit	326,126	541,249	(215,124)	60%	490,142	91%
1A-G: Inspections, Surveys and Reports	129,456	331,089	(201,633)	39%	193,907	59%
1A-J: Miscellaneous Fees	278,769	861,264	(582,494)	32%	414,679	48%
1A-K: Penalties, Hearings, Code Enforcement Assessments	216,768	548,725	(331,957)	40%	388,277	71%
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1A-M: Boiler Fees	1,869,851	3,600,966	(1,731,116)	52%	2,442,598	68%
1A-N: Energy Conservation			*data not available			
1A-P: Residential Code Enforcement & License Fees	8,218,772	12,256,147	(4,037,375)	67%	12,083,689	99%
1A-Q: Hotel Conversion Ordinance Fees	37,914	71,723	(33,809)	53%	57,039	80%
1A-R: Refunds			*data not available			
Total	\$ 61,437,168	\$ 83,992,653	\$(22,555,485)	73%	\$ 75,735,526	90%

* sufficient data regarding activity levels for fees charged was not available for purposes of annual revenue analysis

As shown in Table 1 above, DBI is recovering approximately 73% of the costs associated with providing user and regulatory fee-related services. Should the Board adopt fees at 100% of the full cost recovery amounts determined by this Study, an additional \$22.6 million in costs could be recovered.

However, Section 2.2.3 later explains, there may be other local policy considerations that support adopting fees at less than the calculated full cost recovery amount. Since this element of the Study is subjective, NBS provided the maximum potential of fee amounts at 100% full cost recovery for DBI to consider. As such, DBI staff provided initial recommended fee amounts for the Board’s consideration. If the Board elects to adopt fee levels at staff’s initial recommendations, an additional \$14.3 million in costs could be recovered, for an 90% cost recover outcome for services provided. Once the Board of Supervisors has reviewed and evaluated the results of the Study, DBI can set fees at appropriate cost recovery levels according to local policy goals and considerations.

1.2 Report Format

This report documents the analytical methods and data sources used in the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, discusses recommended fee amounts, and provides a comparative survey of fees to neighboring agencies for similar services. The report is organized into the following sections:

- Section 2 - Outlines the general framework, approach, and methodology of the Fee Study.
- Section 3 - Discusses the results of the cost of service analysis. The analysis includes: (1) fully burdened hourly rate(s); (2) calculation of the costs of providing service; (3) the cost recovery performance of each fee category; and, (4) the staff-recommended fees for providing services.
- Section 4 - Presents the conclusions of the analysis provided in the preceding sections.
- Appendices to this report - Include additional details of the analysis performed and a comparison of the fees imposed by neighboring agencies for similar services.

2. INTRODUCTION AND FUNDAMENTALS

2.1 Scope of Study

The following is a summary of the fees evaluated during the Study:

- Permit Services
- Inspection Services
- Administration Services

The fees examined in this report specifically exclude development impact fees, and any special tax assessments which fall under a different set of statutory and procedural requirements from the body of user and regulatory fees analyzed in this Study. The Study also excludes facility and equipment rental rates, as well as fines and penalties imposed by DBI for violations of requirements or codes.¹

Additionally, this Study excludes any analysis of Code Enforcement Outreach Grants. DBI currently contracts with various Community Based Organizations to provide code enforcement outreach services to apartment and Single Room Occupancy (SRO) tenants and apartment owners. The budget for these services is \$4.8M annually for FY 24 and FY 25, and they are funded by the City's General Fund. Because the services have their own funding source, they are excluded from existing fee cost recovery calculations. The Building Inspection Commission has requested that alternative funding options be explored due to economic uncertainty surrounding the General Fund. DBI staff will continue to work with consultants to determine possible alternatives.

2.2 Methods of Analysis

Three phases of analysis were completed:



2.2.1 COST OF SERVICE ANALYSIS

This cost of service analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

¹ According to the California Constitution Article XIII C § 1 (e) (4) and (5), DBI is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.

Direct Costs:

- **Direct personnel costs** – Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.
- **Direct non-personnel costs** – Discrete expenses attributable to a specific service or activity performed, such as contractor costs, third-party charges, and materials used in the service or activity.

Indirect Costs:

- **Indirect personnel costs** – Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical support activities related to the direct services provided to the public.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as County Administrator, Finance, Human Resources, etc. The amount of costs attributable to the sections included in this Study were sourced from DBI's Operating Expenditure Budget.

All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by DBI.

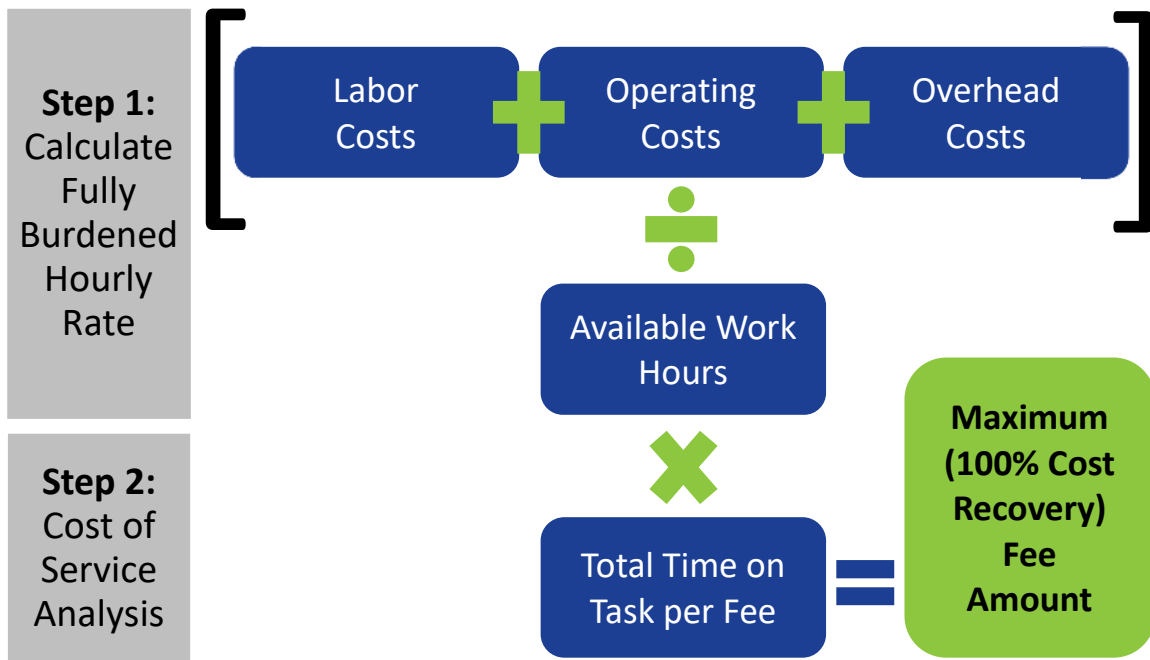
Nearly all the fees reviewed in this Study require specific actions on the part of DBI staff to provide the service or conduct the activity. Since labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculated a composite, fully burdened, hourly rate for each service area applicable to the organization. These rates serve as the basis for further quantifying the average full cost of providing individual services and activities. Determining the fully burdened labor rate for each service area requires two data sets: (1) the full costs of service, and (2) the number of staff hours available to perform those services. NBS derived the hours available based on the complete list of all DBI employees and/or available service hours of its contracted professionals (where applicable).

DBI supplied NBS with the total number of paid labor hours for each employee involved in the delivery of services included in this Study. These available hours represent the amount of productive time available to provide both fee-recoverable and non-fee recoverable services and activities. Available labor hours divided into the annual full costs of service equal the composite, fully burdened, labor rate. Some agencies may also use the resulting rates for purposes other than setting fees, such as calculating the full cost of general services or structuring a cost recovery agreement with another agency or third party.

NBS also assisted DBI in estimating the staff time for the services and activities listed in the DBI's fee schedule. Time tracking records for the fee programs studied as part of this analysis, when available, proved useful in identifying time spent providing general categories of service (e.g., division administration, plan review, inspection, public information assistance, etc.). However, DBI does not systematically track the service time of activities for all individual fee-level services provided. Therefore,

NBS also relied on interviews and questionnaires to develop the necessary data sets of estimated labor time. In many cases, DBI provided estimates of the average amount of time (in minutes and hours) it took to complete a typical service or activity considered on a per-occurrence basis.

It should be noted that the development of these time estimates was not a one-step process but required careful review by both NBS and DBI staff to assess the reasonableness of such estimates. Based on the results of this review, DBI reconsidered its time estimates until all parties were comfortable that the fee models reasonably reflected the average service level provided by DBI. Finally, the fully burdened labor rates calculated in earlier steps were applied at the individual fee level time estimates, yielding an average total cost of providing each fee for service or activity. The graphic below provides a visual representation of the steps discussed in this section.



2.2.2 FEE ESTABLISHMENT

The fee establishment process includes a range of considerations, including the following:

- **Addition to and deletion of fees** – The Study provided each service area with the opportunity to propose additions and deletions to their current fee schedules, as well as re-name, re-organize, and clarify which fees were to be imposed. Many of these fee revisions allowed for better adherence to current practices, as well as the improvement in the calculation, application, and collection of the fees owed by an individual. Some additions to the fee schedule were simply the identification of existing services or activities performed by DBI staff for which no fee is currently charged.
- **Revision to the structure of fees** – In most cases, the focus was to re-align the fee amount to match the costs of service and leave the current structure of fees unchanged. However, in

several cases, fee categories and fee names had to be simplified or re-structured to increase the likelihood of full cost recovery or to enhance the fairness of how the fee is applied to the various types of fee payers.

- **Documentation of the tools used to calculate special cost recovery** –DBI’s fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the Board of Supervisors to approve rates for cost recovery under a “time and materials” approach. It also provides clear publication of those rates so that all fee payers can readily reference the basis of any fee amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not included in the adopted master fee schedule. In these rare instances, published rates are used to estimate a flat fee or bill on an hourly basis, which is at the department director’s discretion.

2.2.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. Here are the possible outcomes of the fee analysis:

- Cost recovery rate of 0% - This signifies that there is currently no current recovery of costs from fee revenues (or insufficient information available for evaluation).
- Cost recovery rate of 100% - This means that the fee currently recovers the full cost of service.
- Cost recovery rate between 0% and 100% - This indicates partial recovery of the full cost of service through fees.
- Cost recovery rate greater than 100% - This means that the fee exceeds the full cost of service. User fees and regulatory fees should not exceed the full cost of service.

In all cases, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could change the definition of the charge from a cost of service based fee to a tax which has other procedural requirements, such as ballot protest or voter approval.

NBS assisted with modeling the “recommended” or “target” level of cost recovery for each fee, established at either 100% or any amount less than the calculated full cost of service. Targets and recommendations reflect discretion on the part of the agency based on a variety of factors, such as existing DBI policies and agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general method of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question, such as:

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reinforcing the fact that a service which truly benefits the public is best funded by general resources of DBI, such as revenues from the General Fund (e.g., taxes). Conversely,

when a service or activity wholly benefits an individual or entity, the cost recovery is generally closer to or equal to 100% of cost recovery from fees collected from the individual or entity.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following factors and considerations may influence or supplement the public-versus-private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the community served or current revenue levels? In other words, would fee increases have the unintended consequence of driving away the population served?
- Is there a good policy basis for differentiating between the type of user (e.g., residents vs. non-residents, residential vs. commercial, non-profit entities, and business entities)?
- Are there broader DBI objectives that merit a less than full cost recovery target from fees, such as economic development goals and local social values?

NBS provided the cost of service calculation based on 100% full cost recovery for each fee item, as well as the framework for DBI to adjust the amount of cost recovery in accordance with its broader goals as they pertain to code compliance, cost recovery, economic development, and social values.

2.2.4 COMPARATIVE FEE SURVEY

Appendix B presents the results of the Comparative Fee Survey for DBI. Policy makers often request a comparison of their jurisdictional fees to those of surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

In this effort, NBS worked with the DBI to choose five comparative agencies – cities of Los Angeles, Oakland, San Diego, San Jose and, Santa Clara. It is important to keep the following in mind when interpreting the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about cost recovery policies or procedures inherent in each comparison agency.
- A “market-based” decision to price services below the full cost of service calculation is the same as deciding to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis of the comparative agencies’ fees.
- The results of comparative fee surveys are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for the provision of similar services.

NBS made every reasonable attempt to source each comparison agency’s fee schedule from their respective websites and compile a comparison of fee categories and amounts for the most readily comparable fee items that match DBI’s existing fee structure.

2.2.5 DATA SOURCES

The following data sources were used to support the cost of service analysis and fee establishment phases of this Study:

- The DBI’s Adopted Budget for Fiscal Year 2024-25.
- A complete list of all DBI personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts provided by DBI.
- Prevailing fee schedules.
- Three-year average of annual permit data.

DBI’s adopted budget serves as an important source of information that affects the cost of service results. NBS did not audit or validate DBI’s financial documents and budget practices, nor was the cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study accepts DBI’s budget as a legislatively adopted directive describing the most appropriate and reasonable level of DBI spending. NBS consultants accept the Board of Supervisors’ deliberative process and DBI’s budget plan and further assert that through this legislative process, DBI has yielded a reasonable and valid expenditure plan to use in setting cost-based fees.

3. DEPARTMENT OF BUILDING INSPECTION

Under the direction and management of the seven-member citizen Building Inspection Commission, the Department of Building Inspection (DBI) oversees the effective, efficient, fair and safe enforcement of the City and County of San Francisco's Building, Housing, Plumbing, Electrical, and Mechanical Codes, along with the Disability Access Regulations. DBI consists of three service areas:

- Permit Services - responsible for all steps of permit issuance to ensure that proposed construction meets all safety requirements in a timely professional manner. This includes:
 - Plan Review Services – responsible for review and approval of all permit applications to assure that proposed construction work meets accessibility, life and structural safety requirements of the code.
 - Technical Services – focuses on code interpretation, code and policy review and development, major emergency response planning and representation at the Board of Appeals, the Code Advisory Committee, the Public Advisory Committee, and other official bodies.
- Inspection Services – inspects buildings for compliance with code requirements, permit scope, and responds to building complaints. This includes:
 - Code Enforcement – investigates complaints of building code violations and compels building owners to fix the violations.
- Administration Services – also known as records management, this service area stores, maintains, and makes available records of buildings, including plans, permit applications, and job cards. This includes:
 - Management Information Services – archive and safeguard DBI's data; to manage network access to files and data; to scan, digitize and store plans, documents and drawings on the network; to develop and maintain an extensive client-server database to support the permitting functions and related complaint and inspection tracking functions; to supply software for common office applications, including: word processing, spreadsheet, database, presentation, telecommunications, and desktop layout; to install, repair, upgrade and maintain desktop computer equipment and peripherals, including printers, plotters, scanners; to provide daily HelpDesk support for computer-related problems, to assist end-users in graphic projects; provide in-house training; research technical issues; and to provide custom reports both for the public and DBI management.
 - Finance services – provide support to the Department in the areas of fiscal management, purchasing, and business analysis. This consists of budget preparation and reconciliation; revenue management; controlling labor and non-labor expenditures, capital expenditures and work order expenditures; accounts payable; performing internal audits, and employee claims management. In the area of purchasing, the division is involved in procuring materials and supplies; vendor identification and interfacing; and contract administration. The division also provides needs and operations analysis, revenue/expenditure analysis, and develops office policies and procedures.

3.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rates for DBI as shown in Table 2 below:

Table 2. Fully Burdened Hourly Rate

Cost Element	Fee for Service: Admin Services	Fee for Service: Permits	Fee for Service: Inspections	Total
Labor	\$ 7,734,052	\$ 8,569,727	\$ 11,110,886	\$ 27,414,666
Recurring Non-Labor	2,849,862	3,157,794	4,094,166	10,101,822
Admin Support Activities	9,902,312	11,546,848	20,710,987	42,160,146
Division Total	\$ 20,486,226	\$ 23,274,368	\$ 35,916,039	\$ 79,676,633
Fully Burdened Hourly Rate	\$ 214	\$ 439	\$ 461	
<i>Reference: Direct Hours Only</i>	95,836	52,979	77,957	

Overtime Rate	\$ 242	\$ 497	\$ 511
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Section 2.2, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$214** for Administration services, **\$439** for Permit services, and **\$461** for Inspection services.

3.2 Fee Establishment

The following is a summary of the overall changes to DBI’s fee schedule:

- Table 1A-A (new construction, alteration, no plans): no changes
- Table 1A-B (other building and plan review fees): deletion of fees that are no longer used or needed, such as plan review fees not covered in table 1A-A.
- Table 1A-C (plumbing/mechanical): no changes
- Table 1A-D (hourly rates):
 - Deletion of fees that are no longer used or needed, such as OSHPD inspection rate, and minimum charge for 30 minutes or less.
 - Addition of new fee category for off-hour inspections.
- Table 1A-E (electrical): reorganization of fee categories or clarification of fee names to create a more user-friendly fee structure, such as witness testing.
- Table 1A-F (specialty permits): Deletion of fees that are no longer used or needed, such as:
 - Bleachers permit fee
 - Chimney and flue permit fee
 - Demolition permit work
 - Extra permit work
 - Grading permit fee
 - Recommencement of work not completed

- Subsidewalk construction permit fee
- Table 1A-G (inspections, surveys and reports): Deletion of fees that are no longer used or needed, such as inspection fee, and re-inspection fee.
- Table 1A-H (sign permit fees): table was deleted
- Table 1A-J (miscellaneous fees): no changes
- Table 1A-K (penalties, hearings, code enforcement): Addition of new fee category for subordination, notated as “New” in the Current Fee / Deposit column of Appendix A.11.²
- Table 1A-L (public information):
 - Deletion of fees that are no longer used or needed, such as Electrostatic reproduction, 8.5 inch by 11 inch copy from aperture cards or from electronic copies of building records, and minimum microfilm reproduction charge.
 - Revision to hard copy prints from per page fees to flat fee per request.
- Table 1A-M (boiler fees): no changes
- Table 1A-N (energy conservation): no changes
- Table 1A-P (residential code enforcement and license fees): no changes
- Table 1A-Q (hotel conversion ordinance fees): no changes
- Table 1A-R (refunds): no changes
- Table 1A-S (unreinforced masonry bearing wall building retrofit): table was deleted

3.3 Cost Recovery Evaluation

Appendix A presents the results of the detailed cost recovery analysis of fees for the Department of Building Inspection. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Currently, DBI is recovering approximately 73% of the total cost of providing services from fees. As Table 3 shows, DBI collects approximately \$61.4 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, DBI would recover approximately \$84 million.

² Refer to Section 2.2, *Methods of Analysis*, for additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

Table 3. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
1A-A: New Construction Building Permit	4,729,153	5,939,189	(1,210,036)	80%	5,936,816	100%
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1A-R: Refunds			*data not available			
Total	\$ 61,437,168	\$ 83,992,653	\$ (22,555,485)	73%	\$ 75,735,526	90%

* sufficient data regarding activity levels for fees charged was not available for purposes of annual revenue analysis

NBS provided a full cost of service evaluation and the framework for considering fees, while DBI staff recommended fee amounts at the appropriate cost recovery levels at or below full cost amounts.

The “Recommended Fee / Deposit Level” column in Appendix A displays DBI staff’s initially recommended fee amounts. Based on this information, the initial recommendations for adjusted fee amounts are projected to recover approximately 90% of the total costs of providing fee-related services.

4. CONCLUSION

Based on the outcomes of the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation presented in this Study, DBI has prepared a proposed Master Fee Schedule for implementation and included it in the Department's Staff Report.

As discussed throughout this report, the intent of the proposed fee schedule is to improve DBI's recovery of costs incurred to provide individual services, as well as adjust fees where the fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect DBI revenues is difficult to quantify. For the near-term, DBI should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at DBI, proposed fee amendments should enhance DBI's cost recovery performance over time, providing it the ability to stretch other resources further for the benefit of the public at-large.

DBI's Master Fee Schedule should become a living document, but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by DBI. Once adopted by the Board of Supervisors, the fee schedule is the final word on the amount and method in which fees should be charged and supersedes all previous fee schedules. If it is discovered that the master document is missing certain fees, those fees will eventually need to be added to the master fee schedule and should not exist outside the consolidated, master framework.
- DBI should consider adjusting these user fees and regulatory fees on an annual basis to keep pace with cost inflation. For all fees and charges, for example, DBI could use a Consumer Price Index adjustment that is applied to the new fee schedule. Conducting a comprehensive user fee Study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change.

As a final note, it is worth mentioning the path that fees, in general, have taken in the State of California. In recent years, there is more public demand for the precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is likely that into the future, user and regulatory fees will require an even greater level of analysis and supporting data to meet the public's growing expectations. An agency's ability to meet these new pressures will depend on the level of technology they invest in their current systems. Continuous improvement and refinement of time tracking abilities will greatly enhance DBI's ability to set fees for service and identify unfunded activities in years to come.

Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including DBI's budgets, time estimate data, and workload information from DBI staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.

APPENDIX A

Cost of Service Analysis (Fee Tables)

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-A	NEW CONSTRUCTION BUILDING PERMIT															
	Building Permit Fee is the Plan Issuance Fee plus the Plan Review Fee															
1	New Construction Plan Review Fee															
	\$ 500 base fee up to \$500			0.25	0.25	n/a	0.50	\$ 163	\$ 151	92%	\$ 163	100%	74	\$ 11,174	\$ 12,082	\$ 12,082
	each additional \$100 or fraction thereof	each add'l \$100		0.000	0.017	n/a	0.02	\$ 7.32	\$ 6.23	n/a	\$ 7.32	n/a	393	\$ 2,448	\$ 2,877	\$ 2,877
	\$ 2,000 base fee @ 2,000			0.25	0.50	n/a	0.75	\$ 273	\$ 244	89%	\$ 273	100%	234	\$ 57,096	\$ 63,905	\$ 63,905
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.026	0.026	n/a	0.05	\$ 17.01	\$ 14.97	n/a	\$ 17.01	n/a	1,403	\$ 21,003	\$ 23,861	\$ 23,861
	\$ 50,000 base fee @ \$50,000			1.50	1.75	n/a	3.25	\$ 1,089	\$ 963	88%	\$ 1,089	100%	27	\$ 26,001	\$ 29,415	\$ 29,415
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.010	0.018	n/a	0.03	\$ 10.19	\$ 9.98	n/a	\$ 10.19	n/a	1,392	\$ 13,892	\$ 14,187	\$ 14,187
	\$ 200,000 base fee @ \$200,000			3.00	4.50	n/a	7.50	\$ 2,618	\$ 2,460	94%	\$ 2,618	100%	10	\$ 24,600	\$ 26,182	\$ 26,182
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.017	0.008	n/a	0.03	\$ 7.22	\$ 6.98	n/a	\$ 7.22	n/a	906	\$ 6,324	\$ 6,545	\$ 6,545
	\$ 500,000 base fee @ \$500,000			8.00	7.00	n/a	15.00	\$ 4,785	\$ 4,555	95%	\$ 4,785	100%	9	\$ 40,995	\$ 43,068	\$ 43,068
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.016	0.008	n/a	0.02	\$ 6.93	\$ 6.23	n/a	\$ 6.93	n/a	2,326	\$ 14,491	\$ 16,130	\$ 16,130
	\$ 1,000,000 base fee @ \$100,000,000			16.00	11.00	n/a	27.00	\$ 8,253	\$ 7,671	93%	\$ 8,253	100%	16	\$ 122,736	\$ 132,042	\$ 132,042
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.009	0.009	n/a	0.02	\$ 5.55	\$ 5.49	n/a	\$ 5.55	n/a	13,152	\$ 72,204	\$ 73,008	\$ 73,008
	\$ 5,000,000 base fee @ 5,000,000			50.00	45.00	n/a	95.00	\$ 30,457	\$ 29,614	97%	\$ 30,457	100%	6	\$ 177,684	\$ 182,743	\$ 182,743
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	0.005	n/a	0.01	\$ 2.33	\$ 2.14	n/a	\$ 2.33	n/a	237,942	\$ 509,196	\$ 555,315	\$ 555,315
	\$ 50,000,000 base fee @ 50,000,000			120.00	250.00	n/a	370.00	\$ 135,479	\$ 125,869	93%	\$ 135,479	100%	7	\$ 881,083	\$ 948,355	\$ 948,355
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	0.004	n/a	0.01	\$ 2.10	\$ 2.16	n/a	\$ 2.10	n/a	120,064	\$ 259,338	\$ 252,046	\$ 252,046
	\$ 100,000,000 base fee @ 100,000,000			200.00	450.00	n/a	650.00	\$ 240,442	\$ 233,969	97%	\$ 240,442	100%	2	\$ 467,938	\$ 480,885	\$ 480,885
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.004	0.004	n/a	0.01	\$ 2.39	\$ 0.97	n/a	\$ 2.39	n/a	53,974	\$ 52,355	\$ 129,140	\$ 129,140
	\$ 200,000,000 base fee @ 200,000,000			600.00	800.00	n/a	1,400.00	\$ 479,707	\$ 330,569	69%	\$ 479,707	100%	1	\$ 330,569	\$ 479,707	\$ 479,707
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.003	0.004	n/a	0.01	\$ 2.40	\$ 1.77	n/a	\$ 2.40	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Estimated Volume of Activity	Annual Estimated Revenues			
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %		Current Fee	Full Cost Recovery	Recommended	
				Admin	Plan Check	Insp											
				\$ 214	\$ 439	\$ 461											
2	New Construction Permit Issuance Fee																
	\$ 500	base fee up to \$500		0.25	n/a	0.25	0.50	\$ 169	\$ 65	39%	\$ 117	69%	2	\$ 130	\$ 337	\$ 234	
		each additional \$100 or fraction thereof		0.000	n/a	0.017	0.02	\$ 7.68	\$ 2.68	n/a	\$ 4.80	n/a	7	\$ 19	\$ 54	\$ 34	
	\$ 2,000	base fee @ 2,000		0.25	n/a	0.50	0.75	\$ 284	\$ 105	37%	\$ 189	67%	36	\$ 3,780	\$ 10,217	\$ 6,804	
		each additional \$1,000 or fraction thereof		0.005	n/a	0.005	0.01	\$ 3.51	\$ 6.42	n/a	\$ 5.49	n/a	589	\$ 3,781	\$ 2,069	\$ 3,232	
	\$ 50,000	base fee @ \$50,000		0.50	n/a	0.75	1.25	\$ 452	\$ 413	91%	\$ 452	100%	30	\$ 12,390	\$ 13,573	\$ 13,573	
		each additional \$1,000 or fraction thereof		0.002	n/a	0.010	0.01	\$ 4.96	\$ 4.28	n/a	\$ 4.96	n/a	1,615	\$ 6,912	\$ 8,016	\$ 8,016	
	\$ 200,000	base fee @ \$200,000		0.75	n/a	2.25	3.00	\$ 1,197	\$ 1,055	88%	\$ 1,197	100%	15	\$ 15,825	\$ 17,954	\$ 17,954	
		each additional \$1,000 or fraction thereof		0.005	n/a	0.006	0.01	\$ 3.76	\$ 2.99	n/a	\$ 3.76	n/a	1,273	\$ 3,806	\$ 4,782	\$ 4,782	
	\$ 500,000	base fee @ \$500,000		2.25	n/a	4.00	6.25	\$ 2,324	\$ 1,952	84%	\$ 2,324	100%	12	\$ 23,424	\$ 27,886	\$ 27,886	
		each additional \$1,000 or fraction thereof		0.001	n/a	0.006	0.01	\$ 2.87	\$ 2.68	n/a	\$ 2.87	n/a	2,299	\$ 6,161	\$ 6,601	\$ 6,601	
	\$ 1,000,000	base fee @ \$100,000,000		2.50	n/a	7.00	9.50	\$ 3,759	\$ 3,291	88%	\$ 3,759	100%	13	\$ 42,783	\$ 48,872	\$ 48,872	
		each additional \$1,000 or fraction thereof		0.000	n/a	0.005	0.01	\$ 2.47	\$ 2.36	n/a	\$ 2.47	n/a	14,925	\$ 35,223	\$ 36,897	\$ 36,897	
	\$ 5,000,000	base fee @ 5,000,000		3.50	n/a	28.00	31.50	\$ 13,648	\$ 12,721	93%	\$ 13,648	100%	10	\$ 127,210	\$ 136,481	\$ 136,481	
		each additional \$1,000 or fraction thereof		0.000	n/a	0.003	0.00	\$ 1.29	\$ 1.20	n/a	\$ 1.29	n/a	163,225	\$ 195,870	\$ 210,466	\$ 210,466	
	\$ 50,000,000	base fee @ 50,000,000		12.00	n/a	150.00	162.00	\$ 71,672	\$ 66,541	93%	\$ 71,672	100%	8	\$ 532,328	\$ 573,377	\$ 573,377	
		each additional \$1,000 or fraction thereof		0.000	n/a	0.003	0.00	\$ 1.46	\$ 1.54	n/a	\$ 1.46	n/a	169,177	\$ 260,533	\$ 246,845	\$ 246,845	
	\$ 100,000,000	base fee @ 100,000,000		30.00	n/a	300.00	330.00	\$ 144,627	\$ 143,591	99%	\$ 144,627	100%	2	\$ 287,182	\$ 289,254	\$ 289,254	
		each additional \$1,000 or fraction thereof		0.000	n/a	0.005	0.01	\$ 2.37	\$ 1.06	n/a	\$ 2.37	n/a	30,081	\$ 31,886	\$ 71,223	\$ 71,223	
	\$ 200,000,000	base fee @ 200,000,000		60.00	n/a	800.00	860.00	\$ 381,396	\$ 24,391	6%	\$ 381,396	100%	2	\$ 48,782	\$ 762,793	\$ 762,793	
		each additional \$1,000 or fraction thereof		0.000	n/a	0.004	0.00	\$ 1.91	\$ 2.17	n/a	\$ 1.91	n/a	-	\$ -	\$ -	\$ -	
TOTAL														\$ 4,729,153	\$ 5,939,189	\$ 5,936,816	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-A	ALTERATION BUILDING PERMIT		[1,2]													
	Building Permit Fee is the Plan Issuance Fee plus the Plan Review Fee															
1	Alteration Building Plan Review Fee															
	\$ 500	base fee up to \$500		0.25	0.25	n/a	0.50	\$ 163	\$ 167	102%	\$ 163	100%	1,102	\$ 184,034	\$ 179,922	\$ 179,922
		each additional \$100 or fraction thereof		0.000	0.017	n/a	0.02	\$ 7.32	\$ 3.37	n/a	\$ 6.45	n/a	979	\$ 3,299	\$ 7,168	\$ 6,313
	\$ 2,000	base fee @ 2,000		0.25	0.50	n/a	0.75	\$ 273	\$ 217	79%	\$ 260	95%	3,320	\$ 720,440	\$ 906,679	\$ 863,200
		each additional \$1,000 or fraction thereof		0.026	0.036	n/a	0.06	\$ 21.58	\$ 20.44	n/a	\$ 21.86	n/a	59,796	\$ 1,222,230	\$ 1,290,595	\$ 1,306,909
	\$ 50,000	base fee @ \$50,000		1.50	2.25	n/a	3.75	\$ 1,309	\$ 1,198	92%	\$ 1,309	100%	2,425	\$ 2,905,150	\$ 3,174,554	\$ 3,174,554
		each additional \$1,000 or fraction thereof		0.012	0.023	n/a	0.04	\$ 12.74	\$ 12.22	n/a	\$ 12.74	n/a	118,419	\$ 1,447,080	\$ 1,509,189	\$ 1,509,189
	\$ 200,000	base fee @ \$200,000		3.25	5.75	n/a	9.00	\$ 3,221	\$ 3,032	94%	\$ 3,221	100%	788	\$ 2,389,216	\$ 2,537,965	\$ 2,537,965
		each additional \$1,000 or fraction thereof		0.019	0.015	n/a	0.03	\$ 10.69	\$ 9.98	n/a	\$ 10.69	n/a	78,644	\$ 784,867	\$ 840,453	\$ 840,453
	\$ 500,000	base fee @ \$500,000		9.00	10.25	n/a	19.25	\$ 6,427	\$ 6,026	94%	\$ 6,427	100%	345	\$ 2,078,970	\$ 2,217,249	\$ 2,217,249
		each additional \$1,000 or fraction thereof		0.018	0.009	n/a	0.03	\$ 7.58	\$ 6.87	n/a	\$ 7.58	n/a	61,479	\$ 422,361	\$ 466,127	\$ 466,127
	\$ 1,000,000	base fee @ \$1,000,000		18.00	14.50	n/a	32.50	\$ 10,218	\$ 9,459	93%	\$ 10,218	100%	292	\$ 2,762,028	\$ 2,983,584	\$ 2,983,584
		each additional \$1,000 or fraction thereof		0.009	0.011	n/a	0.02	\$ 6.97	\$ 6.23	n/a	\$ 6.97	n/a	283,790	\$ 1,768,012	\$ 1,979,286	\$ 1,979,286
	\$ 5,000,000	base fee @ 5,000,000		55.00	60.00	n/a	115.00	\$ 38,116	\$ 34,391	90%	\$ 38,116	100%	53	\$ 1,822,723	\$ 2,020,129	\$ 2,020,129
		each additional \$1,000 or fraction thereof		0.002	0.004	n/a	0.01	\$ 2.02	\$ 1.92	n/a	\$ 2.02	n/a	536,387	\$ 1,029,863	\$ 1,081,297	\$ 1,081,297
	\$ 50,000,000	base fee @ 50,000,000		130.00	230.00	n/a	360.00	\$ 128,831	\$ 120,813	94%	\$ 128,831	100%	8	\$ 966,504	\$ 1,030,646	\$ 1,030,646
		each additional \$1,000 or fraction thereof		0.002	0.005	n/a	0.01	\$ 2.78	\$ 2.36	n/a	\$ 2.78	n/a	182,308	\$ 430,247	\$ 506,529	\$ 506,529
	\$ 100,000,000	base fee @ 100,000,000		225.00	500.00	n/a	725.00	\$ 267,752	\$ 238,688	89%	\$ 267,752	100%	6	\$ 1,432,128	\$ 1,606,512	\$ 1,606,512
		each additional \$1,000 or fraction thereof		0.004	0.004	n/a	0.01	\$ 2.67	\$ 0.86	n/a	\$ 2.67	n/a	290,136	\$ 249,517	\$ 773,427	\$ 773,427
	\$ 200,000,000	base fee @ 200,000,000		650.00	900.00	n/a	1,550.00	\$ 534,326	\$ 324,938	61%	\$ 534,326	100%	3	\$ 974,814	\$ 1,602,978	\$ 1,602,978
		each additional \$1,000 or fraction thereof		0.003	0.005	n/a	0.01	\$ 2.67	\$ 1.83	n/a	\$ 2.67	n/a	162,550	\$ 297,467	\$ 434,273	\$ 434,273

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
2	Alteration Building Permit Issuance Fee															
	\$ 500	base fee up to \$500		0.25	n/a	0.25	0.50	\$ 169	\$ 71	42%	\$ 128	76%	1,048	\$ 74,408	\$ 176,713	\$ 134,144
		each additional \$100 or fraction thereof		0.000	n/a	0.017	0.02	\$ 7.68	\$ 1.45	n/a	\$ 2.67	n/a	863	\$ 1,251	\$ 6,627	\$ 2,301
	\$ 2,000	base fee @ 2,000		0.25	n/a	0.50	0.75	\$ 284	\$ 93	33%	\$ 168	59%	3,112	\$ 289,416	\$ 883,178	\$ 522,816
		each additional \$1,000 or fraction thereof		0.005	n/a	0.005	0.01	\$ 3.51	\$ 8.76	n/a	\$ 5.93	n/a	57,060	\$ 499,846	\$ 200,446	\$ 338,101
	\$ 50,000	base fee @ \$50,000		0.50	n/a	0.75	1.25	\$ 452	\$ 514	114%	\$ 452	100%	2,227	\$ 1,144,678	\$ 1,007,533	\$ 1,007,533
		each additional \$1,000 or fraction thereof		0.002	n/a	0.010	0.01	\$ 4.96	\$ 5.24	n/a	\$ 4.96	n/a	107,117	\$ 561,293	\$ 531,665	\$ 531,665
	\$ 200,000	base fee @ \$200,000		0.75	n/a	2.25	3.00	\$ 1,197	\$ 1,300	109%	\$ 1,197	100%	649	\$ 843,700	\$ 776,806	\$ 776,806
		each additional \$1,000 or fraction thereof		0.005	n/a	0.006	0.01	\$ 3.76	\$ 4.28	n/a	\$ 3.76	n/a	62,486	\$ 267,440	\$ 234,717	\$ 234,717
	\$ 500,000	base fee @ \$500,000		2.25	n/a	4.00	6.25	\$ 2,324	\$ 2,584	111%	\$ 2,324	100%	247	\$ 638,248	\$ 573,984	\$ 573,984
		each additional \$1,000 or fraction thereof		0.001	n/a	0.006	0.01	\$ 2.87	\$ 2.94	n/a	\$ 2.87	n/a	44,301	\$ 130,245	\$ 127,195	\$ 127,195
	\$ 1,000,000	base fee @ \$100,000,000		2.50	n/a	7.00	9.50	\$ 3,759	\$ 4,056	108%	\$ 3,759	100%	227	\$ 920,712	\$ 853,385	\$ 853,385
		each additional \$1,000 or fraction thereof		0.000	n/a	0.005	0.01	\$ 2.47	\$ 2.68	n/a	\$ 2.47	n/a	219,655	\$ 588,675	\$ 543,028	\$ 543,028
	\$ 5,000,000	base fee @ 5,000,000		3.50	n/a	28.00	31.50	\$ 13,648	\$ 14,774	108%	\$ 13,648	100%	25	\$ 369,350	\$ 341,204	\$ 341,204
		each additional \$1,000 or fraction thereof		0.000	n/a	0.003	0.00	\$ 1.29	\$ 1.08	n/a	\$ 1.29	n/a	115,989	\$ 125,268	\$ 149,559	\$ 149,559
	\$ 50,000,000	base fee @ 50,000,000		12.00	n/a	150.00	162.00	\$ 71,672	\$ 63,419	88%	\$ 71,672	100%	-	\$ -	\$ -	\$ -
		each additional \$1,000 or fraction thereof		0.000	n/a	0.003	0.00	\$ 1.46	\$ 1.69	n/a	\$ 1.46	n/a	-	\$ -	\$ -	\$ -
	\$ 100,000,000	base fee @ 100,000,000		30.00	n/a	300.00	330.00	\$ 144,627	\$ 147,944	102%	\$ 144,627	100%	-	\$ -	\$ -	\$ -
		each additional \$1,000 or fraction thereof		0.000	n/a	0.005	0.01	\$ 2.37	\$ 0.97	n/a	\$ 2.37	n/a	-	\$ -	\$ -	\$ -
	\$ 200,000,000	base fee @ 200,000,000		60.00	n/a	800.00	860.00	\$ 381,396	\$ 244,544	64%	\$ 381,396	100%	-	\$ -	\$ -	\$ -
		each additional \$1,000 or fraction thereof		0.000	n/a	0.004	0.00	\$ 1.91	\$ 2.22	n/a	\$ 1.91	n/a	-	\$ -	\$ -	\$ -
TOTAL													\$ 30,345,480	\$ 33,554,602	\$ 33,256,981	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-A	NO PLANS PERMIT															
1	No Plans Permit - Permit Issuance Fee															
	\$ 500	base fee up to \$500		0.25	n/a	0.25	0.50	\$ 169	\$ 193	114%	\$ 169	100%	1,017	\$ 196,281	\$ 171,486	\$ 171,486
		each additional \$100 or fraction thereof		0.000	n/a	0.017	0.02	\$ 7.68	\$ 4.28	n/a	\$ 7.68	n/a	1,921	\$ 8,222	\$ 14,751	\$ 14,751
	\$ 2,000	base fee @ 2,000		0.25	n/a	0.50	0.75	\$ 284	\$ 257	91%	\$ 284	100%	5,584	\$ 1,435,088	\$ 1,584,726	\$ 1,584,726
		each additional \$1,000 or fraction thereof		0.026	n/a	0.005	0.03	\$ 7.97	\$ 6.23	n/a	\$ 7.97	n/a	92,068	\$ 573,584	\$ 733,444	\$ 733,444
	\$ 50,000	base fee @ \$50,000		1.50	n/a	0.75	2.25	\$ 666	\$ 556	83%	\$ 666	100%	629	\$ 349,724	\$ 419,028	\$ 419,028
		each additional \$1,000 or fraction thereof		0.030	n/a	0.015	0.05	\$ 13.32	\$ 3.06	n/a	\$ 13.32	n/a	17,134	\$ 52,430	\$ 228,287	\$ 228,287
	\$200,000+	flat							Plans required for submittal		Plans required for submittal					
TOTAL													\$ 2,615,329	\$ 3,151,721	\$ 3,151,721	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-B	OTHER BUILDING PERMIT AND PLAN REVIEW FEES															
	Building Permit Fee is the Plan Issuance Fee plus the Plan Review Fee															
1	Back Check Fee	hourly		1.00	0.00	n/a	1.00	\$ 214	\$ 200	94%	\$ 214	100%	740	\$ 148,016	\$ 158,203	\$ 158,203
2	Commencement of work not started (expired permit)															
	a. Building, plumbing, mechanical, or electric permit fee	per review							75% of current fee		75% of original fee					
	b. Plan Review Fee	per review							100% of current fee		100% of original fee					
3	Permit Facilitator Fee	hourly - 3 hr min		1.00	0.00	n/a	1.00	\$ 214	\$ 200	94%	\$ 214	100%	-	\$ -	\$ -	\$ -
4	Pre-application Plan Review Fee															
	Central Permit Bureau Processing Fee	per review							See table 1A-J		See table 1A-J					
	Plan Review	hourly (min 4 hrs)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 239	54%	10	\$ 2,000	\$ 4,393	\$ 2,390
5	Reduced Plan Review Fee (Repeat Plan Check)	per review							50% of plan review fee		50% of plan review fee					
6	Sign Plan Review Fee	per review							See table 1A-A		See table 1A-A					
									25% of plan review fee. Min \$500							
7	Site Permit Fee	per review		10.00	15.00	0.00	25.00	\$ 8,727	\$ 3,561	41%	\$ 4,987	57%	205	\$ 728,794	\$ 1,786,128	\$ 1,020,639
8	Premium Plan Review Fee															
	Submitted Application	per hour		0.00	1.00	0.00	1.00	\$ 497	50% of Plan Review fee + \$1000	%	\$ 497	100%	-	\$ -	\$ -	\$ -
	Over the Counter (by appointment)	per hour		0.00	1.00	0.00	1.00	\$ 497	50% of Plan Review fee + \$400	%	\$ 497	100%	-	\$ -	\$ -	\$ -
9	Other Services	per review							Hourly rate per table 1A-D		Hourly rate per table 1A-D					
TOTAL												\$ 878,810	\$ 1,948,724	\$ 1,181,232		

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended	
				\$ 214	\$ 439	\$ 461											
1A-C	PLUMBING/MECHANICAL ISSUANCE AND INSPECTION FEES																
	Permit Issuance Fees by Category																
1	Category 1P <i>Single Residential Unit – water service, sewer replacement, single plumbing fixture installation, shower pan installation, or a single kitchen or bathroom remodel (maximum two inspections)</i>	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 171	60%	\$ 205	72%	6,116	\$ 1,045,836	\$ 1,735,707	\$ 1,253,780	
2	Category 1M <i>Single Residential Unit – mechanical gas appliance (furnace, hydronic heat, heat pump) (maximum two inspections)</i>	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 160	56%	\$ 193	68%	2,066	\$ 330,560	\$ 586,326	\$ 398,738	
3	Category 2PA <i>Plumbing installation for residential construction with 6 or less dwelling units or guest rooms; without underground plumbing installation (includes water, gas, waste, and vent) (maximum three inspections)</i>	per permit		0.25	0.00	1.00	1.25	\$ 514	\$ 294	57%	\$ 352	68%	3,516	\$ 1,033,704	\$ 1,807,766	\$ 1,237,632	
4	Category 2PB <i>Plumbing installation for residential construction with 6 dwelling units or guest rooms or less; with underground plumbing installation (includes water, gas, waste, and vent) (maximum four inspections)</i>	per permit		0.25	0.00	1.25	1.50	\$ 629	\$ 428	68%	\$ 513	82%	1,619	\$ 692,932	\$ 1,018,889	\$ 830,547	
5	Category 2M <i>Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less (maximum three inspections)</i>	per permit		0.25	0.00	0.75	1.00	\$ 399	\$ 257	64%	\$ 309	77%	460	\$ 118,220	\$ 183,529	\$ 142,140	
6	Category 3PA <i>7 – 12 Dwelling Units (maximum five inspections)</i>	per permit		0.50	0.00	2.00	2.50	\$ 1,028	\$ 615	60%	\$ 739	72%	-	\$ -	\$ -	\$ -	
7	Category 3PB <i>13 – 36 Dwelling Units (maximum eight inspections)</i>	per permit		1.00	0.00	4.00	5.00	\$ 2,057	\$ 1,230	60%	\$ 1,479	72%	-	\$ -	\$ -	\$ -	
8	Category 3PC <i>Over 36 Dwelling Units (maximum 30 inspections)</i>	per permit		4.00	0.00	16.00	20.00	\$ 8,226	\$ 5,134	62%	\$ 6,173	75%	-	\$ -	\$ -	\$ -	
9	Category 3MA <i>7 – 12 Dwelling Units (maximum six inspections)</i>	per permit		2.00	0.00	2.00	4.00	\$ 1,349	\$ 615	46%	\$ 740	55%	-	\$ -	\$ -	\$ -	
10	Category 3MB <i>13 – 36 Dwelling Units (maximum eight inspections)</i>	per permit		2.00	0.00	4.75	6.75	\$ 2,616	\$ 1,230	47%	\$ 1,472	56%	-	\$ -	\$ -	\$ -	
11	Category 3MC <i>Over 36 Dwelling Units (maximum 30 inspections)</i>	per permit		8.00	0.00	20.00	28.00	\$ 10,924	\$ 5,134	47%	\$ 6,150	56%	-	\$ -	\$ -	\$ -	
12	Category 4PA																

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
	<i>Fire sprinklers – one and two family dwelling units (maximum three inspections)</i>	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 160	56%	\$ 193	68%	345	\$ 55,200	\$ 97,910	\$ 66,585
13	Category 4PB															
	<i>Fire sprinklers – three or more dwelling units or guest rooms, commercial and office –per floor (maximum two inspections per floor)</i>	per permit		0.25	1.00	0.25	1.50	\$ 608	\$ 267	44%	\$ 322	53%	1,233	\$ 329,211	\$ 749,577	\$ 397,026
14	Category 5P/5M															
	<i>Office, mercantile & retail buildings: New or Tenant Improvements; heating/cooling equipment to piping connected thereto – per tenant or per floor, whichever is less. (maximum two inspections per floor)</i>	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 348	61%	\$ 419	74%	1,233	\$ 429,084	\$ 699,845	\$ 516,627
15	Category 6PA															
	<i>Restaurants (New and Remodel) fee includes 5 or less drainage and or gas outlets – no fees required for public or private restroom (maximum four inspections)</i>	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 333	59%	\$ 398	70%	85	\$ 28,305	\$ 48,246	\$ 33,830
16	Category 6PB															
	<i>Restaurants (New and Remodel) fee includes 6 or more drainage and/or gas outlets – no fees required for public or private restroom (maximum seven inspections)</i>	per permit		1.00	0.00	3.00	4.00	\$ 1,596	\$ 941	59%	\$ 1,125	70%	19	\$ 17,879	\$ 30,322	\$ 21,375
17	Category 8															
	<i>New Boiler installations over 200k Btu</i>	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 294	52%	\$ 353	62%	623	\$ 183,162	\$ 353,612	\$ 219,919
18	Category 9P/M															
	<i>Surveys</i>	per permit		0.25	0.00	1.00	1.25	\$ 514	\$ 321	62%	\$ 386	75%	13	\$ 4,173	\$ 6,684	\$ 5,018
19	Category 10P/M															
	<i>Condominium Conversions</i>	per permit		0.25	0.00	1.25	1.50	\$ 629	\$ 390	62%	\$ 469	75%	-	\$ -	\$ -	\$ -
20	Category 11P/M															
	<i>Miscellaneous</i>	per permit		0.00	0.00	0.75	0.75	\$ 346	\$ 182	53%	\$ 219	63%	310	\$ 56,420	\$ 107,116	\$ 67,890
21	Boiler Maintenance Program															
	<i>(Permit to Operate – PTO) See Table 1A-M – Boiler Fees for additional boiler related fees.</i>	per permit		0.25	0.00	0.25	0.50	\$ 169	\$ 56	33%	\$ 67	40%	-	\$ -	\$ -	\$ -
22	Standard Inspection Fees															
	<i>Re-inspection or additional inspection per SFBC Section 108A.8</i>	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 200	43%	\$ 329	71%	-	\$ -	\$ -	\$ -
	<i>Re-inspection or additional inspection after normal business hours</i>	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 511	\$ 364	71%	\$ 435	85%	287	\$ 104,468	\$ 146,708	\$ 124,845
TOTAL													\$ 4,966,528	\$ 9,135,288	\$ 6,879,003	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis						
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended	
				\$ 214	\$ 439	\$ 461											
1A-D	STANDARD HOURLY RATES																
1	Plan Review	hourly		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -	\$ -
2	Inspection	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -	\$ -
	Off-hour Inspection	hourly		0.00	0.00	1.00	1.00	\$ 511	\$ 273	53%	\$ 511	100%	-	\$ -	\$ -	\$ -	\$ -
3	Administration	hourly		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 214	100%	-	\$ -	\$ -	\$ -	\$ -
TOTAL													\$ -	\$ -	\$ -		

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-E	ELECTRICAL PERMIT ISSUANCE AND INSPECTION FEES															
1	Category 1 General Wiring: Residential Buildings up to 10,000 sq. ft.															
	Up to 10 outlets and/or devices (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 171	61%	\$ 205	73%	2,012	\$ 344,052	\$ 563,833	\$ 412,460
	11 to 20 outlets and/or devices (up to 2 inspections)	each		0.35	0.00	0.75	1.10	\$ 420	\$ 257	61%	\$ 307	73%	2,359	\$ 606,263	\$ 991,611	\$ 724,213
	Up to 40 outlets and/or devices, includes up to 200 Amp service upgrade (up to 3 inspections)	each		0.42	0.00	1.00	1.42	\$ 550	\$ 321	58%	\$ 386	70%	2,520	\$ 808,920	\$ 1,385,450	\$ 972,720
	More than 40 outlets and/or devices (up to 4 inspections)	each		0.52	0.00	1.50	2.02	\$ 802	\$ 449	56%	\$ 537	67%	1,561	\$ 700,889	\$ 1,251,164	\$ 838,257
	Buildings of 5,000 to 10,000 sq. ft. area (up to 5 inspections)	each		0.53	0.00	2.25	2.78	\$ 1,151	\$ 642	56%	\$ 772	67%	125	\$ 80,250	\$ 143,827	\$ 96,500
2	Category 2 General Wiring: Nonresidential Buildings & Residential Buildings over 10,000 sq. ft.															
	Up to 5 outlets and/or devices (up to 2 inspection)	each		0.35	0.00	0.75	1.10	\$ 420	\$ 257	61%	\$ 307	73%	534	\$ 137,238	\$ 224,468	\$ 163,938
	6 to 20 outlets and/or devices (up to 3 inspections)	each		0.42	0.00	1.25	1.67	\$ 665	\$ 385	58%	\$ 461	69%	390	\$ 150,150	\$ 259,334	\$ 179,790
	Areas up to 2,500 sq. ft. (up to 4 inspections)	each	[2]	0.52	0.00	1.50	2.02	\$ 802	\$ 513	64%	\$ 617	77%	364	\$ 186,732	\$ 291,751	\$ 224,588
	2,501 to 5,000 sq. ft. (up to 6 inspections)	each	[2]	0.72	0.00	2.50	3.22	\$ 1,305	\$ 770	59%	\$ 928	71%	225	\$ 173,250	\$ 293,621	\$ 208,800
	5,001 to 10,000 sq. ft. (up to 8 inspections)	each	[2]	0.92	0.00	4.00	4.92	\$ 2,039	\$ 1,283	63%	\$ 1,538	75%	145	\$ 186,035	\$ 295,626	\$ 223,010
	10,001 to 30,000 sq. ft. (up to 12 inspections)	each	[2]	1.32	0.00	8.00	9.32	\$ 3,967	\$ 2,567	65%	\$ 3,069	77%	165	\$ 423,555	\$ 654,582	\$ 506,385
	30,001 to 50,000 sq. ft. (up to 18 inspections)	each	[2]	2.22	0.00	15.00	17.22	\$ 7,385	\$ 5,134	70%	\$ 6,153	83%	21	\$ 107,814	\$ 155,075	\$ 129,213
	50,001 to 100,000 sq. ft. (up to 24 inspections)	each	[2]	4.90	0.00	24.50	29.40	\$ 12,335	\$ 7,700	62%	\$ 9,255	75%	15	\$ 115,500	\$ 185,024	\$ 138,825
	100,001 to 500,000 sq. ft. (up to 48 inspections)	each	[2]	5.83	0.00	48.00	53.83	\$ 23,361	\$ 15,401	66%	\$ 18,433	79%	10	\$ 154,010	\$ 233,612	\$ 184,330
	500,001 to 1,000,000 sq. ft. (up to 120 inspections)	each	[2]	25.90	0.00	130.00	155.90	\$ 65,429	\$ 34,652	53%	\$ 41,519	63%	3	\$ 103,956	\$ 196,288	\$ 124,557
	1,000,001 sq. ft. or more (up to 240 inspections)	each	[2]	51.57	0.00	260.00	311.57	\$ 130,809	\$ 69,304	53%	\$ 82,990	63%	-	\$ -	\$ -	\$ -
3	Category 3 Service Distribution and Utilization Equipment Includes: Generators, UPS, Transformers and Fire Pumps (Use Category 3 for installations separate from the scope of work in Categories 1 or 2) (includes 2 inspections)															
	225 amps rating or less	each		0.23	0.00	0.75	0.98	\$ 395	\$ 257	65%	\$ 308	78%	1,236	\$ 317,652	\$ 488,731	\$ 380,688
	250 to 500 amps	each		0.23	0.00	1.25	1.48	\$ 626	\$ 385	62%	\$ 460	74%	136	\$ 52,360	\$ 85,105	\$ 62,560
	600 to 1000 amps	each		0.23	0.00	1.75	1.98	\$ 856	\$ 513	60%	\$ 615	72%	98	\$ 50,274	\$ 83,900	\$ 60,270
	1,200 to 2,000 amps	each		0.23	0.00	2.25	2.48	\$ 1,086	\$ 770	71%	\$ 924	85%	33	\$ 25,410	\$ 35,854	\$ 30,492
	More than 2,000 amps	each		0.23	0.00	3.50	3.73	\$ 1,662	\$ 1,027	62%	\$ 1,231	74%	28	\$ 28,756	\$ 46,546	\$ 34,468
	600 volts or more	each		0.23	0.00	3.50	3.73	\$ 1,662	\$ 1,027	62%	\$ 1,231	74%	-	\$ -	\$ -	\$ -
	150 kva rating or less	each		0.23	0.00	1.00	1.23	\$ 511	\$ 257	50%	\$ 308	60%	-	\$ -	\$ -	\$ -
	151 kva or more	each		0.23	0.00	1.25	1.48	\$ 626	\$ 385	62%	\$ 460	74%	-	\$ -	\$ -	\$ -
	Fire Pump Installations	each		0.23	0.00	2.50	2.73	\$ 1,202	\$ 513	43%	\$ 617	51%	4	\$ 2,052	\$ 4,807	\$ 2,468

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
4	Category 4 Installation of Fire Warning and Controlled Devices (Use Category 4 for installations separate from the scope of work in Categories 1 or 2)															
	Up to 2,500 sq. ft. (up to 2 inspections)	each		0.35	0.00	1.00	1.35	\$ 536	\$ 257	48%	\$ 308	58%	101	\$ 25,957	\$ 54,089	\$ 31,108
	2,501 to 5,000 sq. ft. (up to 3 inspections)	each		0.42	0.00	1.50	1.92	\$ 780	\$ 385	49%	\$ 460	59%	25	\$ 9,625	\$ 19,503	\$ 11,500
	5,001 to 10,000 sq. ft. (up to 6 inspections)	each		0.72	0.00	2.50	3.22	\$ 1,305	\$ 770	59%	\$ 928	71%	18	\$ 13,860	\$ 23,490	\$ 16,704
	10,001 to 30,000 sq. ft. (up to 8 inspections)	each		0.92	0.00	3.75	4.67	\$ 1,924	\$ 1,283	67%	\$ 1,539	80%	7	\$ 8,981	\$ 13,465	\$ 10,773
	30,001 to 50,000 sq. ft. (up to 12 inspections)	each		1.52	0.00	7.50	9.02	\$ 3,780	\$ 2,567	68%	\$ 3,087	82%	3	\$ 7,701	\$ 11,339	\$ 9,261
	50,001 to 100,000 sq. ft. (up to 18 inspections)	each		2.22	0.00	15.00	17.22	\$ 7,385	\$ 5,134	70%	\$ 6,153	83%	-	\$ -	\$ -	\$ -
	100,001 to 500,000 sq. ft. (up to 24 inspections)	each		2.92	0.00	24.00	26.92	\$ 11,681	\$ 7,700	66%	\$ 9,217	79%	2	\$ 15,400	\$ 23,361	\$ 18,434
	500,001 to 1,000,000 sq. ft. (up to 60 inspections)	each		5.62	0.00	55.00	60.62	\$ 26,540	\$ 17,326	65%	\$ 20,822	78%	-	\$ -	\$ -	\$ -
	1,000,001 sq. ft. or more (up to 120 inspections)	each		14.12	0.00	100.00	114.12	\$ 49,089	\$ 34,652	71%	\$ 41,466	84%	-	\$ -	\$ -	\$ -
5	Fire Warning and Controlled Devices (Retrofit Systems)															
	Buildings of not more than 6 dwelling units (up to 2 Inspections)	each		0.35	0.00	1.25	1.60	\$ 651	\$ 385	59%	\$ 462	71%	5	\$ 1,925	\$ 3,254	\$ 2,310
	Buildings of not more than 12 dwelling units (up to 3 Inspections)	each		0.42	0.00	2.00	2.42	\$ 1,010	\$ 513	51%	\$ 615	61%	7	\$ 3,591	\$ 7,073	\$ 4,305
	Buildings of not more than 12 dwelling units and non-residential occupancy - Building up to 3 floors (up to 4 Inspections)	each		0.52	0.00	2.50	3.02	\$ 1,262	\$ 770	61%	\$ 923	73%	21	\$ 16,170	\$ 26,507	\$ 19,383
	4 - 9 floors (up to 8 inspections)	each		0.92	0.00	4.50	5.42	\$ 2,269	\$ 1,540	68%	\$ 1,853	82%	13	\$ 20,020	\$ 29,499	\$ 24,089
	10 - 20 floors (up to 12 inspections)	each		1.52	0.00	7.25	8.77	\$ 3,664	\$ 2,567	70%	\$ 3,074	84%	3	\$ 7,701	\$ 10,993	\$ 9,222
	21 - 30 floors (up to 18 inspections)	each		2.22	0.00	15.00	17.22	\$ 7,385	\$ 5,134	70%	\$ 6,153	83%	-	\$ -	\$ -	\$ -
	More than 30 floors (up to 24 inspections)	each		2.92	0.00	24.00	26.92	\$ 11,681	\$ 7,700	66%	\$ 9,217	79%	-	\$ -	\$ -	\$ -
6	Category 5 Miscellaneous Installations		[5]													
	Remodel/Upgrade of Existing Hotel Guest/SRO Rooms - Up to 6 rooms (up to 3 inspections)	each		0.42	0.00	1.25	1.67	\$ 665	\$ 321	48%	\$ 386	58%	27	\$ 8,667	\$ 17,954	\$ 10,422
	Each additional group of 3 rooms	each		0.23	0.00	0.50	0.73	\$ 280	\$ 160	57%	\$ 192	69%	115	\$ 18,400	\$ 32,227	\$ 22,080
	Data Communications, and Wireless Systems 10 cables or less	each		0.13	0.00	0.25	0.38	\$ 144	Exempt	%	Exempt	%	-	\$ -	\$ -	\$ -
	11 to 500 cables (1 Inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	347	\$ 63,154	\$ 97,242	\$ 75,646
	Each additional group of 100 cables	each		0.00	0.00	0.25	0.25	\$ 115	\$ 27	23%	\$ 32	28%	95	\$ 2,565	\$ 10,942	\$ 3,040
	Security Systems, up to 10 components or less (1 Inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	135	\$ 24,570	\$ 37,832	\$ 29,430
	<i>includes installations and devices that interface with life safety systems; excludes installations in R3 Occupancies</i>															
	Each additional group of 10 components	each		0.00	0.00	0.25	0.25	\$ 115	\$ 11	10%	\$ 13	11%	514	\$ 5,654	\$ 59,202	\$ 6,682

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Estimated Volume of Activity	Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %		Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
	Office Workstations, Up to 5 or less (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	288	\$ 52,416	\$ 80,708	\$ 62,784
	Each additional group of 10 workstations	each		0.00	0.00	0.25	0.25	\$ 115	\$ 53	46%	\$ 64	56%	2,025	\$ 107,325	\$ 233,236	\$ 129,600
	Temporary Exhibition Wiring, 1 to 100 booths (1 inspection)	each		0.35	0.00	1.00	1.35	\$ 536	\$ 257	48%	\$ 308	58%	26	\$ 6,682	\$ 13,924	\$ 8,008
	Each additional group of 10 booths	each		0.00	0.00	0.25	0.25	\$ 115	\$ 27	23%	\$ 32	28%	152	\$ 4,104	\$ 17,507	\$ 4,864
	Exterior Electrical Sign (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	106	\$ 19,292	\$ 29,705	\$ 23,108
	Interior Electrical Sign (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	21	\$ 3,822	\$ 5,885	\$ 4,578
	each additional sign, at the same address	each		0.00	0.00	0.25	0.25	\$ 115	\$ 43	37%	\$ 51	44%	97	\$ 4,171	\$ 11,172	\$ 4,947
	Garage Door Operator (Requiring receptacle installation) (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	42	\$ 7,644	\$ 11,770	\$ 9,156
	Quarterly Permits	each		0.00	0.00	1.25	1.25	\$ 576	\$ 401	70%	\$ 480	83%	6	\$ 2,406	\$ 3,455	\$ 2,880
	Maximum five outlets in any one location (1 inspection)															
	Survey, per hour or fraction thereof	hourly		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	30	\$ 5,460	\$ 8,407	\$ 6,540
	Survey, Research, and Report preparation, per hour or fraction thereof	hourly		1.00	0.00	0.75	1.75	\$ 559	\$ 321	57%	\$ 386	69%	6	\$ 1,926	\$ 3,356	\$ 2,316
	Witness Testing: life safety, fire warning, emergency, and energy management systems															
	Hourly Rate: First hour	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 326	71%	1,190	\$ 216,580	\$ 548,249	\$ 387,940
	Off-hour inspections: First 2 hours	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 511	\$ 364	71%	\$ 511	100%	1,659	\$ 603,876	\$ 848,042	\$ 848,042
	Additional off-hourly rate	hourly		0.00	0.00	1.00	1.00	\$ 511	\$ 273	53%	\$ 511	100%	-	\$ -	\$ -	\$ -
	Energy Management, HVAC Controls, and Low-Voltage Wiring Systems															
	1 - 10 floors (3 inspections)	each		0.58	0.00	2.00	2.58	\$ 1,046	\$ 513	49%	\$ 615	59%	125	\$ 64,125	\$ 130,765	\$ 76,875
	each additional floor	each		0.00	0.00	0.25	0.25	\$ 115	\$ 53	46%	\$ 64	56%	30	\$ 1,590	\$ 3,455	\$ 1,920
	Solar Photovoltaic Systems															
	10 KW rating or less	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	1,022	\$ 186,004	\$ 286,400	\$ 222,796
	Each additional 10 KW (up to 2 inspections)	each		0.00	0.00	0.50	0.50	\$ 230	\$ 107	46%	\$ 193	84%	203	\$ 21,721	\$ 46,762	\$ 39,179
	Standard Hourly Inspection Rate	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
7	Standard Inspection Fees - For each inspection, re-inspection, or additional inspection required per SFBC Section 108A.8.	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
TOTAL													\$ 6,790,928	\$ 11,955,577	\$ 9,163,052	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis			Estimated Volume of Activity	Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level		Recommended Cost Recovery %	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-F	SPECIALTY PERMIT															
1	Garage Door Permit Fee															
	Each garage door in an existing building	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 149	52%	\$ 223	79%	-	\$ -	\$ -	\$ -
2	House Moving Permit Fee	hourly (3 hr min)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
3	Re-roofing Permit fee															
	Single-Family Homes and Duplexes	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 171	60%	\$ 257	91%	1,907	\$ 326,126	\$ 541,249	\$ 490,142
	for all others	per permit		1.50	0.00	0.75	2.25	\$ 666	\$ 257	39%	\$ 386	58%	-	\$ -	\$ -	\$ -
4	Strong Motion Instrumentation Program Fee															
	Group R Occupancies of 3 stories or less, except hotels and motels	per permit							.00013 times the valuation		.00013 times the valuation					
	Hotels and motels, all buildings greater than 3 stories, all occupancies other than Group R	per permit							.00024 times the valuation		.00024 times the valuation					
	Minimum Fee	per permit							\$ 2		\$ 2					
TOTAL													\$ 326,126	\$ 541,249	\$ 490,142	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-G	INSPECTIONS, SURVEYS AND REPORTS															
1	Off-hours inspection	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 511	\$ 182	36%	\$ 273	53%	-	\$ -	\$ -	\$ -
2	Pre-application Inspection	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
3	Report of residential records (3R)	per permit		1.00	0.00	0.00	1.00	\$ 214	\$ 171	80%	\$ 213	100%	-	\$ -	\$ -	\$ -
4	Duplication of Plans Admin Fee	per permit		0.75	0.00	0.00	0.75	\$ 160	\$ 56	35%	\$ 83	52%	-	\$ -	\$ -	\$ -
5	Survey of nonresidential buildings:	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
6	Survey of residential buildings for any purpose or Condo Conversions															
	Single unit	per permit		3.00	0.00	9.00	12.00	\$ 4,788	\$ 1,872	39%	\$ 2,804	59%	69	\$ 129,456	\$ 331,089	\$ 193,907
	Two to four units	per permit		3.00	0.00	10.00	13.00	\$ 5,248	\$ 2,460	47%	\$ 3,698	70%	-	\$ -	\$ -	\$ -
	Five or more units															
	Base fee (plus hourly inspection - see below)	flat		3.00	0.00	15.00	18.00	\$ 7,552	\$ 2,460	33%	\$ 3,690	49%	-	\$ -	\$ -	\$ -
	Hourly inspection fee	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 273	59%	-	\$ -	\$ -	\$ -
7	Hotels:															
	Includes up to 10 guest rooms	per permit		3.00	0.00	10.00	13.00	\$ 5,248	\$ 1,628	31%	\$ 2,449	47%	-	\$ -	\$ -	\$ -
	11+ guest rooms (first 11)	per permit		3.00	0.00	10.00	13.00	\$ 5,248	\$ 2,139	41%	\$ 3,216	61%	-	\$ -	\$ -	\$ -
	each additional guest room beyond 11	each		0.25	0.00	0.25	0.50	\$ 169	\$ 40	23%	\$ 59	35%	-	\$ -	\$ -	\$ -
8	Temporary Certificate of Occupancy	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ 129,456	\$ 331,089	\$ 193,907

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Estimated Volume of Activity	Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %		Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-J	MISCELLANEOUS FEES															
1	Central Permit Bureau Processing Fee for Miscellaneous Permits from other disciplines	hourly (min one-half hour)		1.00	0.00	0.00	1.00	\$ 214	\$ 56	26%	\$ 83	39%	2,945	\$ 164,939	\$ 629,607	\$ 244,463
2	Building Numbers (each entrance)															
	New address	each		2.00	0.00	0.00	2.00	\$ 428	\$ 111	26%	\$ 167	39%	-	\$ -	\$ -	\$ -
	Change of existing address or lot number	each		2.00	0.00	0.00	2.00	\$ 428	\$ 225	53%	\$ 336	79%	377	\$ 84,900	\$ 161,321	\$ 126,784
3	Extension of Time: application cancellation and permit expiration:															
	Each application extension (in Plan Review)	per permit	[1]	2.25	0.00	0.00	2.25	\$ 481	\$ 171	36%	\$ 298	62%	-	\$ -	\$ -	\$ -
	Each permit extension	per permit		2.25	0.00	0.00	2.25	\$ 481	\$ 199	41%	\$ 298	62%	135	\$ 26,798	\$ 64,931	\$ 40,230
4	Product approvals (Alternative Materials)	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	General approval - Initial or reinstatement	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	General approval - modification or revision	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	General approval - biannual renewal	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
5	California Building Standards Commission Fee	per permit														
									Pursuant to the provisions of California Health and Safety Code Sections 18931.6, 18931.7 and 18938.39.		Pursuant to the provisions of California Health and Safety Code Sections 18931.6, 18931.7 and 18938.39.					
6	Vacant building - Initial and annual registration fee	hourly (min 4.5 hrs)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	39%	\$ 273	59%	12	\$ 2,133	\$ 5,405	\$ 3,203
7	Night noise permit	flat		1.00	1.00	0.00	2.00	\$ 653	NEW	%	\$ 632	97%	-	\$ -	\$ -	\$ -
TOTAL													\$ 278,769	\$ 861,264	\$ 414,679	

[Notes]
 [1] Plus 20% of all plan review fees

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-K	PENALTIES, HEARINGS, CODE ENFORCEMENT ASSESSMENTS															
1	Abatement Appeals Board Hearing, Filing Fee	per case		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 326	71%	1,191	\$ 216,768	\$ 548,725	\$ 388,277
2	Board of Examiners Filing Fees															
	Each appeal for variance from interpretation requirements	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	each appeal for approval of substitute materials construction or methods of construction	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
3	Building Official's Abatement Order Hearing	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
4	Emergency Order	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
5	Exceeding the scope of approved permit	per permit							Two times the Permit Issuance fee		Two times the Permit Issuance fee					
6	Access Appeals Commission															
	Filing Fee	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	Request for Rehearing	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
7	Lien recordation charges	per permit	[1]	1.25	0.00	0.00	1.25	\$ 267	\$ 174	65%	\$ 267	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
8	Work without permit: Investigation Fee															
	Building, Electrical, Plumbing or Mechanical Code Violations	per permit						Nine times the Permit Issuance Fee plus the original permit fee		Nine times the Permit Issuance Fee plus the original permit fee						
9	Building Inspection Commission Hearing Fees:															
	Notice of Appeal	hourly (4 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
	Request for Jurisdiction	hourly (4 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
	Request for Rehearing	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
10	Additional Hearings required by Code	hourly (4 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
11	Violation monitoring fee (in-house)	per hr/per month (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 200	94%	-	\$ -	\$ -	\$ -
12	Subordination	per instance		3.00	0.00	0.00	3.00	\$ 641	NEW	%	\$ 641	100%	-	\$ -	\$ -	\$ -
TOTAL												\$ 216,768	\$ 548,725	\$ 388,277		

[Notes]

[1] Current fee or 10% of unpaid balance, whichever is greater.

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Estimated Volume of Activity	Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %		Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-L	PUBLIC INFORMATION															
1	Public notification and record keeping fees															
	Structural addition notice	per permit		0.75	0.00	0.00	0.75	\$ 160	\$ 56	35%	\$ 160	100%	566	\$ 31,714	\$ 90,796	\$ 90,796
	Affidavit record maintenance	per permit		0.25	0.00	0.00	0.25	\$ 53	\$ 15	28%	\$ 53	100%	-	\$ -	\$ -	\$ -
	Posting of notices (change of use)	per permit		0.75	0.00	0.00	0.75	\$ 160	\$ 56	35%	\$ 160	100%	-	\$ -	\$ -	\$ -
	Requesting notice of permit issuance (each address) per year	per permit		0.50	0.00	0.00	0.50	\$ 107	\$ 56	52%	\$ 107	100%	-	\$ -	\$ -	\$ -
	30-inch by 30-inch (762 mm by 762 mm) sign	per permit		0.25	0.00	0.00	0.25	\$ 53	\$ 15	28%	\$ 53	100%	105	\$ 1,570	\$ 5,594	\$ 5,594
2	Demolition:															
	Notice of application and permit issuance by area/interested parties: 1 area (1 area = 2 square blocks)	per permit		1.25	0.00	0.00	1.25	\$ 267	\$ 111	42%	\$ 267	100%	-	\$ -	\$ -	\$ -
3	Notices:															
	300-foot (91.44 m) notification letters	per hour		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 214	100%	-	\$ -	\$ -	\$ -
	Residential tenants notification	per hour		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 214	100%	-	\$ -	\$ -	\$ -
	Reproduction and dissemination of public information		[1]													
4	Certification of copies															
	1 to 10 pages with staff verification	flat						\$ 15			\$ 22					
	Each additional 10 pages or fraction thereof	each 10 pages						\$ 3.50			\$ 5.00					
5	Hard copy prints:															
	8.5 inch by 11 inch copy from microfilm roll	per request						\$ 0.10			\$ 5.00					
	11 inch by 17 inch copy of plans	per request						\$ 0.10			\$ 5.00					
6	Research and Delivery of Electronic Records	per request						NEW			\$ 30					
7	Records Retention Fee (per page of plans)	per page						\$ 0.10			\$ 0.10					
TOTAL													\$ 33,285	\$ 96,390	\$ 96,390	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Estimated Volume of Activity	Annual Estimated Revenues		
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %		Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-M	BOILER FEES															
1	Permit to install or replace	per permit						See Table 1A-C - Category 8		See Table 1A-C - Category 8						
2	Permit to operate (certificate issued)	hourly (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	-	\$ -	\$ -	\$ -
3	Renew permit to operate (certificate issued)	hourly (one-half hr min)	[1]	1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	16,846	\$ 1,869,851	\$ 3,600,966	\$ 2,442,598
4	Replacement of issued permit to operate	hourly (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	-	\$ -	\$ -	\$ -
5	Connection to utility company provided steam (includes permit to operate)	hourly (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	-	\$ -	\$ -	\$ -
6	Boiler Maintenance Program	per permit		0.50	0.00	0.00	0.50	\$ 107	\$ 56	52%	\$ 73	68%	-	\$ -	\$ -	\$ -
TOTAL													\$ 1,869,851	\$ 3,600,966	\$ 2,442,598	

[Notes]

- [1] Renewal required:
1. Low-pressure boilers every 12 months. (See definition of low-pressure boilers in Chapter 2.)
 2. Water heaters when alteration or replacement permits are issued.

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-N	ENERGY CONSERVATION															
1	Single-family dwellings and two family dwellings															
	Initial Inspection	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 182	32%	\$ 273	48%	-	\$ -	\$ -	\$ -
	Compliance Inspection	per permit		0.00	0.00	0.50	0.50	\$ 230	\$ 91	40%	\$ 136	59%	-	\$ -	\$ -	\$ -
2	Apartment houses and residential hotels															
	Up to 20 rooms - Initial Inspection	per permit		1.00	0.00	1.00	2.00	\$ 674	\$ 273	40%	\$ 409	61%	-	\$ -	\$ -	\$ -
	Each additional 10 rooms or portion thereof	each additional 10 rooms		0.00	0.00	0.50	0.50	\$ 230	\$ 91	40%	\$ 136	59%	-	\$ -	\$ -	\$ -
	Up to 20 rooms - Compliance Inspection	per permit		0.00	0.00	0.75	0.75	\$ 346	\$ 136	39%	\$ 204	59%	-	\$ -	\$ -	\$ -
	Each additional 10 rooms or portion thereof	each additional 10 rooms		0.00	0.00	0.50	0.50	\$ 230	\$ 56	24%	\$ 83	36%	-	\$ -	\$ -	\$ -
	Energy reports and certificates	per permit		0.50	0.00	0.00	0.50	\$ 107	\$ 56	52%	\$ 84	79%	-	\$ -	\$ -	\$ -
	Filing fee for appeals	per permit		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 167	78%	-	\$ -	\$ -	\$ -
	Certification of qualified energy inspector	per permit		0.25	0.00	0.95	1.20	\$ 491	\$ 214	44%	\$ 320	65%	-	\$ -	\$ -	\$ -
TOTAL														\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Estimated Volume of Activity	Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %		Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-P	RESIDENTIAL CODE ENFORCEMENT & LICENSE FEES															
1	One and Two family dwelling unit fees	per unit		0.50	0.00	0.00	0.50	\$ 107	\$ 60	56%	\$ 107	100%	17,001	\$ 1,020,060	\$ 1,817,103	\$ 1,817,103
2	Apartment house license fees															
	Apartment houses of 3 to 12 units	per annum		0.25	0.00	1.00	1.25	\$ 514	\$ 375	73%	\$ 514	100%	14,282	\$ 5,355,750	\$ 7,343,151	\$ 7,343,151
	Apartment houses of 13 to 30 units	per annum		0.50	0.00	1.50	2.00	\$ 798	\$ 561	70%	\$ 798	100%	1,615	\$ 906,015	\$ 1,288,692	\$ 1,288,692
	Apartment houses of more than 30 units (first)	per annum		1.00	0.00	2.00	3.00	\$ 1,135	\$ 561	49%	\$ 1,012	89%	1,000	\$ 561,000	\$ 1,135,191	\$ 1,012,000
	each additional 10 units	each additional 10 units		0.50	0.00	0.00	0.50	\$ 107	\$ 63	59%	\$ 107	100%	-	\$ -	\$ -	\$ -
3	Hotel license fees:															
	Hotels of 6 to 29 rooms	per annum		1.00	0.00	1.00	2.00	\$ 674	\$ 294	44%	\$ 530	79%	341	\$ 100,254	\$ 229,997	\$ 180,730
	Hotels of 30 to 59 rooms	per annum		1.25	0.00	1.25	2.50	\$ 843	\$ 541	64%	\$ 843	100%	185	\$ 100,085	\$ 155,973	\$ 155,973
	Hotels of 60 to 149 rooms	per annum		1.50	0.00	1.50	3.00	\$ 1,012	\$ 672	66%	\$ 1,012	100%	180	\$ 120,960	\$ 182,109	\$ 182,109
	Hotels of 150 to 200 rooms	per annum		1.50	0.00	2.00	3.50	\$ 1,242	\$ 759	61%	\$ 1,242	100%	29	\$ 22,011	\$ 36,020	\$ 36,020
	Hotels of more than 200 rooms (first)	per annum		2.00	0.00	2.50	4.50	\$ 1,579	\$ 759	48%	\$ 1,579	100%	43	\$ 32,637	\$ 67,910	\$ 67,910
	each additional 25 rooms	each additional 25 rooms		0.50	0.00	0.00	0.50	\$ 107	\$ 63	59%	\$ 107	100%	-	\$ -	\$ -	\$ -
TOTAL													\$ 8,218,772	\$ 12,256,147	\$ 12,083,689	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-Q	HOTEL CONVERSION ORDINANCE FEES															
1	Annual unit usage report	flat		1.00	0.00	0.00	1.00	\$ 214	\$ 113	53%	\$ 170	80%	336	\$ 37,914	\$ 71,723	\$ 57,039
2	Appeal of initial or annual status determination	hourly	[1]	0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
3	Challenge to claims of exemption															
	Usage report	flat		0.50	0.00	0.00	0.50	\$ 107	\$ 56	52%	\$ 84	79%	-	\$ -	\$ -	\$ -
	Claim of exemption based on low-income housing	flat		0.00	0.00	2.00	2.00	\$ 921	\$ 364	40%	\$ 546	59%	-	\$ -	\$ -	\$ -
	Claim of exemption based on partially completed conversion	flat		0.00	0.00	3.00	3.00	\$ 1,382	\$ 545	39%	\$ 820	59%	-	\$ -	\$ -	\$ -
4	Complaint or unlawful conversion	flat		0.50	0.00	0.00	0.50	\$ 107	\$ 56	%	\$ 84	79%	-	\$ -	\$ -	\$ -
	Determination by Department of Real Estate and cost of independent appraisals	flat							Actual Costs		Actual Costs					
5	Initial unit usage report	flat		0.00	0.00	2.00	2.00	\$ 921	\$ 364	40%	\$ 546	59%	-	\$ -	\$ -	\$ -
6	Permit to convert	flat		0.75	0.00	3.25	4.00	\$ 1,658	\$ 545	33%	\$ 818	49%	-	\$ -	\$ -	\$ -
7	Request for hearing to exceed 25% tourist season rental limit:															
	Inspection staff review	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
	Statement of exemption - Hearing Officer Fee	flat		0.00	0.00	2.00	2.00	\$ 921	\$ 364	40%	\$ 543	59%	-	\$ -	\$ -	\$ -
8	Unsuccessful challenge:															
	Usage report															
	Inspection staff review	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
	Statement of exemption - Hearing Officer Fee	flat		0.00	0.00	2.00	2.00	\$ 921	\$ 364	40%	\$ 546	59%	-	\$ -	\$ -	\$ -
	Request for winter rental:															
	Standard Hourly Inspection Fee	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
TOTAL													\$ 37,914	\$ 71,723	\$ 57,039	

[Notes]

[1] Pursuant to Section 110A, this code shall apply for Department Inspector's work on such request plus fees for Hearing Officer

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Cost Recovery Analysis				Estimated Volume of Activity	Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)					Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %		Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-R	REFUNDS															
1	Application or Permit Issuance Fee: Building, Plumbing, Electrical or Mechanical Permit Issuance Fee	flat	[1]	1.50	0.00	0.00	1.50	\$ 321	\$ 184	57%	\$ 277	86%	-	\$ -	\$ -	\$ -
2	Plan Review Fees	each	[2]	1.50	0.00	0.00	1.50	\$ 321	\$ 184	57%	\$ 277	86%	-	\$ -	\$ -	\$ -
3	Miscellaneous Fees:	flat	[3]	1.50	0.00	0.00	1.50	\$ 321	\$ 60	%	\$ 277	86%	-	\$ -	\$ -	\$ -
TOTAL													\$ -	\$ -	\$ -	

[Notes]

- [1] Amount paid less current fee or actual costs, whichever is greater. No refunds after work started.
- [2] Amount determined by the building official less current fee. No refunds after application deemed acceptable for Dept of Building Inspection Plan Review.
- [3] Amount paid less current fee. No refunds for less than current fee amount.

APPENDIX B

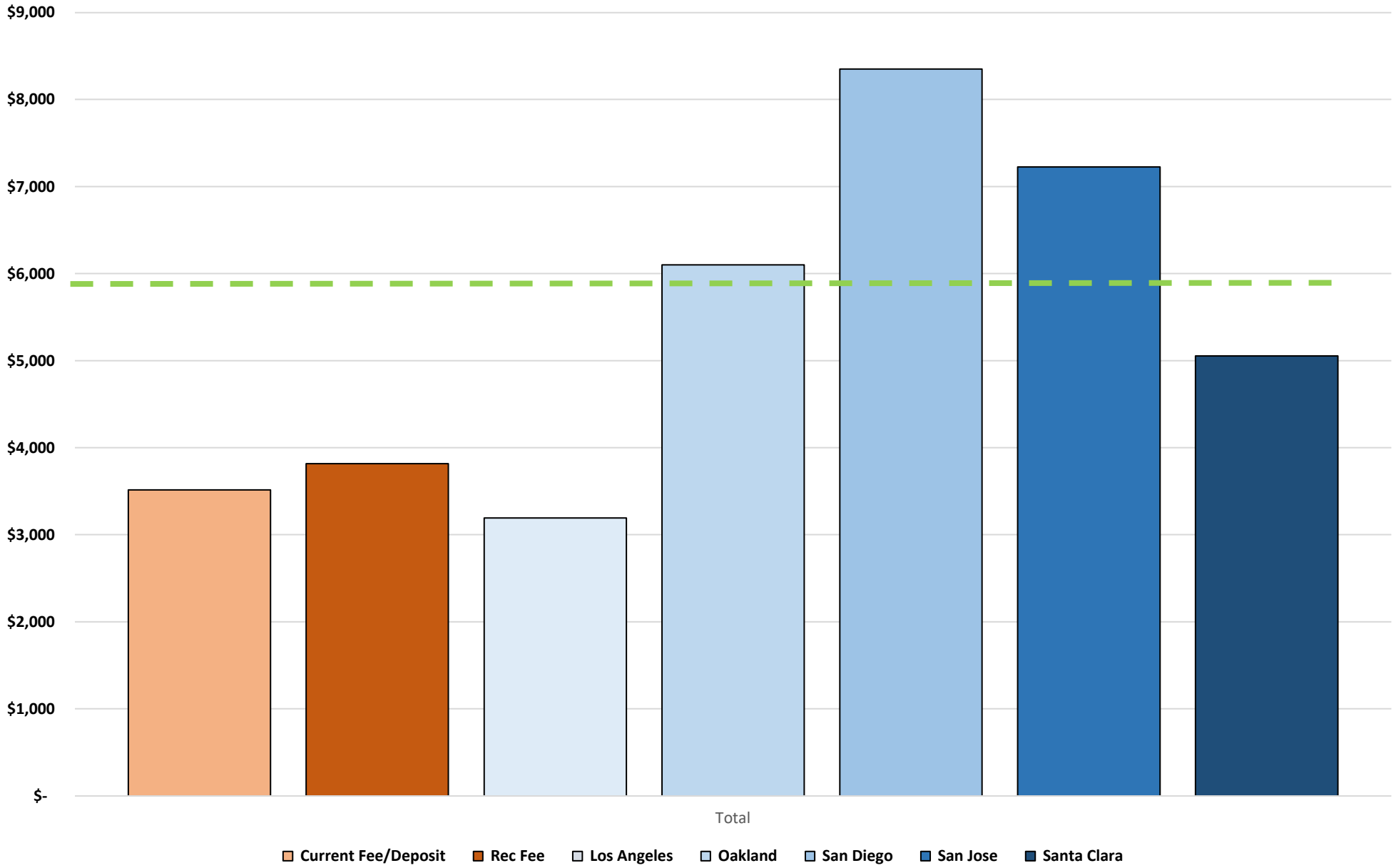
Comparative Fee Survey

City/County of San Francisco					Comparison Agencies					Average of Agencies Surveyed
Fee No.	Fee Name	Current Fee/Deposit	Full Cost Recovery	Rec Fee	Los Angeles	Oakland	San Diego	San Jose	Santa Clara	
1	New Construction: \$200,000 valuation, 1,000 s.f. SFD									
	Total	\$ 3,515	\$ 3,815	\$ 3,815	\$ 3,194	\$ 6,100	\$ 8,350	\$ 7,226	\$ 5,055	\$ 5,985
	Plan Check	\$ 2,460	\$ 2,618	\$ 2,618	\$ 1,486	\$ 3,389	\$ 4,925	\$ 2,304	\$ 2,637	
	Permit/Inspection	\$ 1,055	\$ 1,197	\$ 1,197	\$ 1,708	\$ 2,711	\$ 3,425	\$ 4,922	\$ 2,418	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
2	New Construction: \$1,000,000 valuation, 5,000 s.f. Commercial									
	Total	\$ 10,962	\$ 12,012	\$ 12,012	\$ 12,663	\$ 17,705	\$ 12,512	\$ 17,722	\$ 18,187	\$ 15,758
	Plan Check	\$ 7,671	\$ 8,253	\$ 8,253	\$ 5,579	\$ 9,836	\$ 7,985	\$ 9,648	\$ 8,410	
	Permit/Inspection	\$ 3,291	\$ 3,759	\$ 3,759	\$ 7,084	\$ 7,869	\$ 4,527	\$ 8,074	\$ 9,777	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
3	New Construction: \$5,000,000 valuation, 15,000 s.f. Commercial									
	Total	\$ 42,335	\$ 44,105	\$ 44,105	\$ 51,141	\$ 73,685	\$ 16,855	\$ 31,726	\$ 49,280	\$ 44,538
	Plan Check	\$ 29,614	\$ 30,457	\$ 30,457	\$ 22,449	\$ 40,936	\$ 11,626	\$ 15,264	\$ 24,380	
	Permit/Inspection	\$ 12,721	\$ 13,648	\$ 13,648	\$ 28,693	\$ 32,749	\$ 5,229	\$ 16,462	\$ 24,900	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
4	Alteration: \$50,000 valuation, 500 s.f. room addition									
	Total	\$ 1,712	\$ 1,761	\$ 1,761	\$ 1,080	\$ 2,771	\$ 2,075	\$ 2,828	\$ 2,610	\$ 2,273
	Plan Check	\$ 1,198	\$ 1,309	\$ 1,309	\$ 549	\$ 1,540	\$ 552	\$ 1,008	\$ 1,317	
	Permit/Inspection	\$ 514	\$ 452	\$ 452	\$ 530	\$ 1,232	\$ 1,523	\$ 1,820	\$ 1,293	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
5	Water Service, Sewer Replacement, Plumbing Fixture (Res)									
	Total	\$ 171	\$ 284	\$ 205	\$ 55	\$ 157	\$ 649	\$ 583	\$ 312	\$ 351
	Plan Check	\$ 57	\$ 95	\$ 68	\$ 55	\$ 26	\$ 304	\$ 288	\$ 312	
	Permit/Inspection	\$ 114	\$ 189	\$ 137		\$ 131	\$ 345	\$ 295		
	Fee unit type	per permit			per unit	per unit	per unit	hourly		

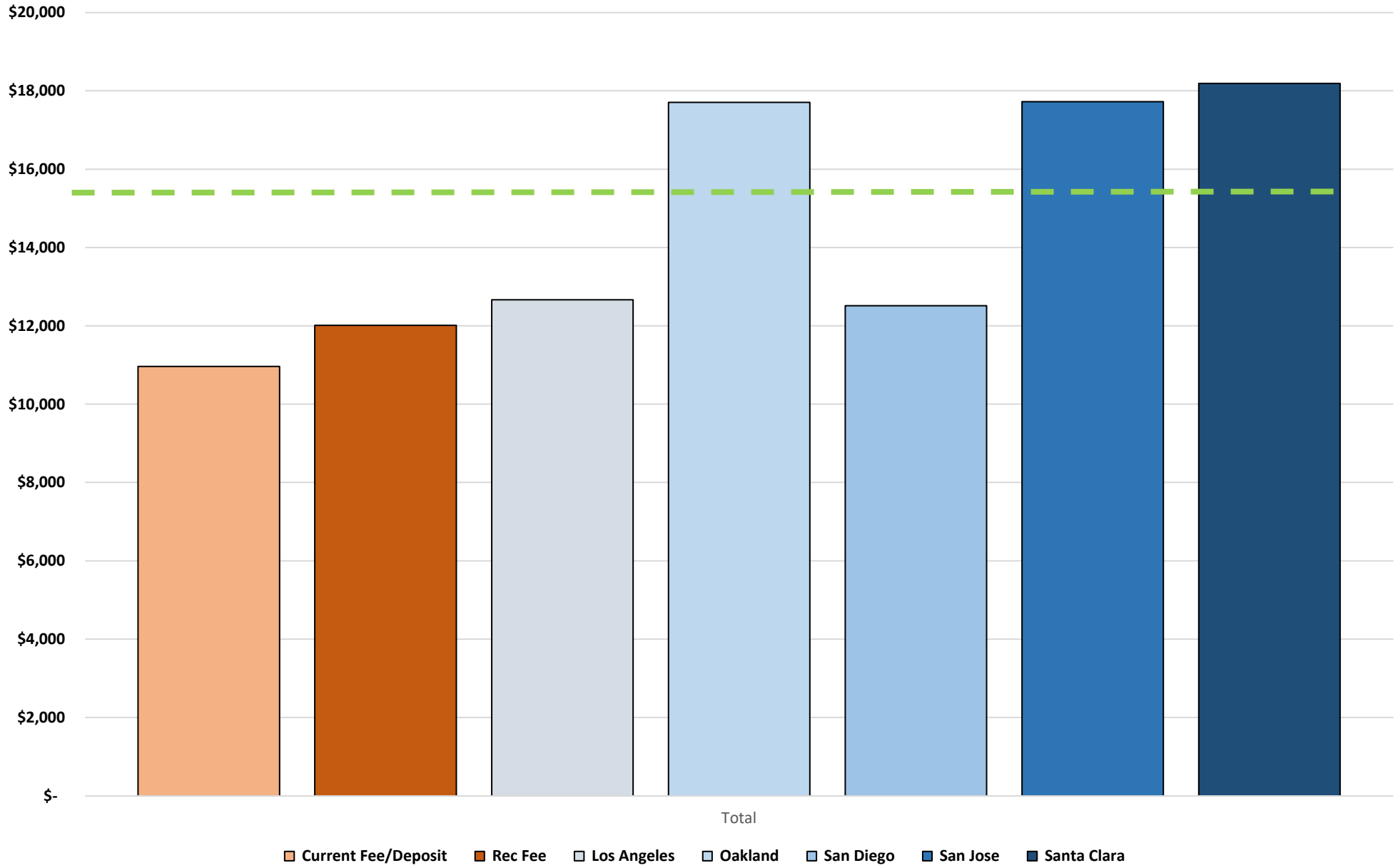
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City/County of San Francisco					Comparison Agencies					Average of Agencies Surveyed
Fee No.	Fee Name	Current Fee/Deposit	Full Cost Recovery	Rec Fee	Los Angeles	Oakland	San Diego	San Jose	Santa Clara	
6	Fire Sprinklers One and Two Family Units									
	Total	\$ 160	\$ 284	\$ 193	\$ 64	\$ 178	\$ -	\$ 668	\$ -	\$ 303
	Plan Check	\$ 53	\$ 95	\$ 64	\$ 64	\$ 30	no comp	\$ 336	no comp	
	Permit/Inspection	\$ 107	\$ 189	\$ 129		\$ 148	no comp	\$ 332	no comp	
	Fee unit type	per permit			1-10 sprinkler heads	per unit	each	hourly	each	
7	Hourly Rates: Plan Review									
	Total	\$ 200	\$ 439	\$ 439	\$ 104	\$ 270	\$ 304	\$ 288	\$ 220	\$ 237
	Plan Check	\$ 200	\$ 439	\$ 439	\$ 104	\$ 270	\$ 304	\$ 288	\$ 220	
	Fee unit type	hourly			hourly	hourly	hourly	hourly	hourly	
8	Hourly Rates: Inspection									
	Total	\$ 182	\$ 461	\$ 461	\$ 104	\$ 406	\$ 248	\$ 295	\$ 220	\$ 255
	Permit/Inspection	\$ 182	\$ 461	\$ 461	\$ 104	\$ 406	\$ 248	\$ 295	\$ 220	
	Fee unit type	hourly			hourly	hourly	hourly	hourly	hourly	
9	Up to 10 Outlets and/or Devices Res. Up to 10,000 s.f.									
	Total	\$ 171	\$ 280	\$ 205	\$ 55	\$ 77	\$ 664	\$ 295	\$ 147	\$ 248
	Permit/Inspection	\$ 171	\$ 280	\$ 205	\$ 55	\$ 77	\$ 664	\$ 295	\$ 147	
	Fee unit type	per permit			each	per unit	per unit	hourly	each	
10	Exterior Electrical Sign (1 inspection)									
	Total	\$ 182	\$ 280	\$ 218	\$ 55	\$ 167	\$ 449	\$ 295	\$ 184	\$ 230
	Permit/Inspection	\$ 182	\$ 280	\$ 218	\$ 55	\$ 167	\$ 449	\$ 295	\$ 184	
	Fee unit type	each			each	per unit	each	hourly	per unit	
11	Solar Photovoltaic Systems 10 kW or less									
	Total	\$ 182	\$ 280	\$ 218	\$ 270	\$ 540	\$ 451	\$ 295	\$ 542	\$ 420
	Permit/Inspection	\$ 182	\$ 280	\$ 218	\$ 270	\$ 540	\$ 451	\$ 295	\$ 542	
	Fee unit type	flat			each	each	each	hourly	each	
12	Re-roofing Permit Single Family Home									
	Total	\$ 171	\$ 284	\$ 257	\$ -	\$ -	\$ 370	\$ 320	\$ 734	\$ 475
	Permit/Inspection	\$ 171	\$ 284	\$ 257	no comp	no comp	\$ 370	\$ 320	\$ 734	
	Fee unit type	per permit			each	each	hourly	each	each	

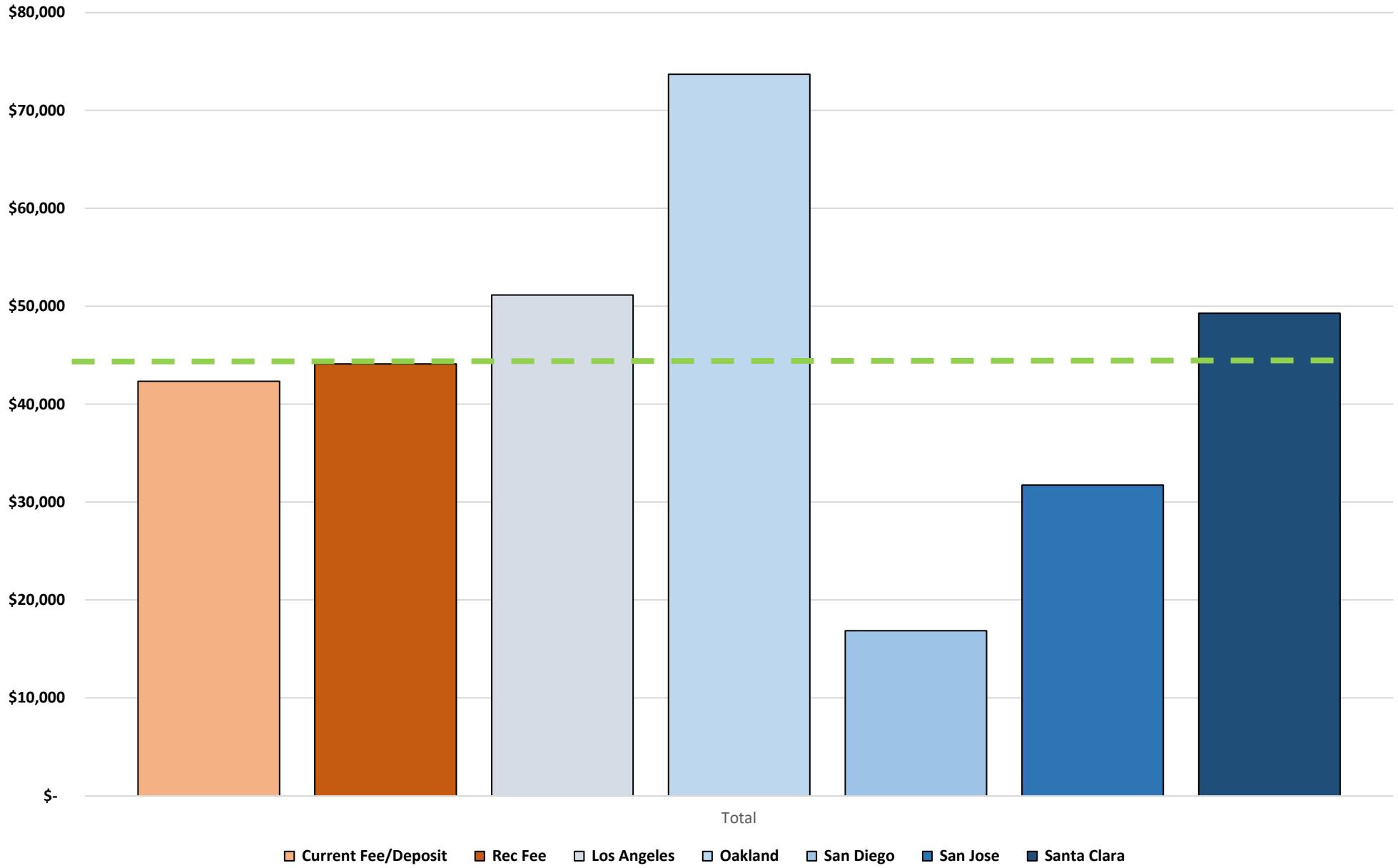
New Construction: \$200,000 valuation, 1000 s.f. SFD



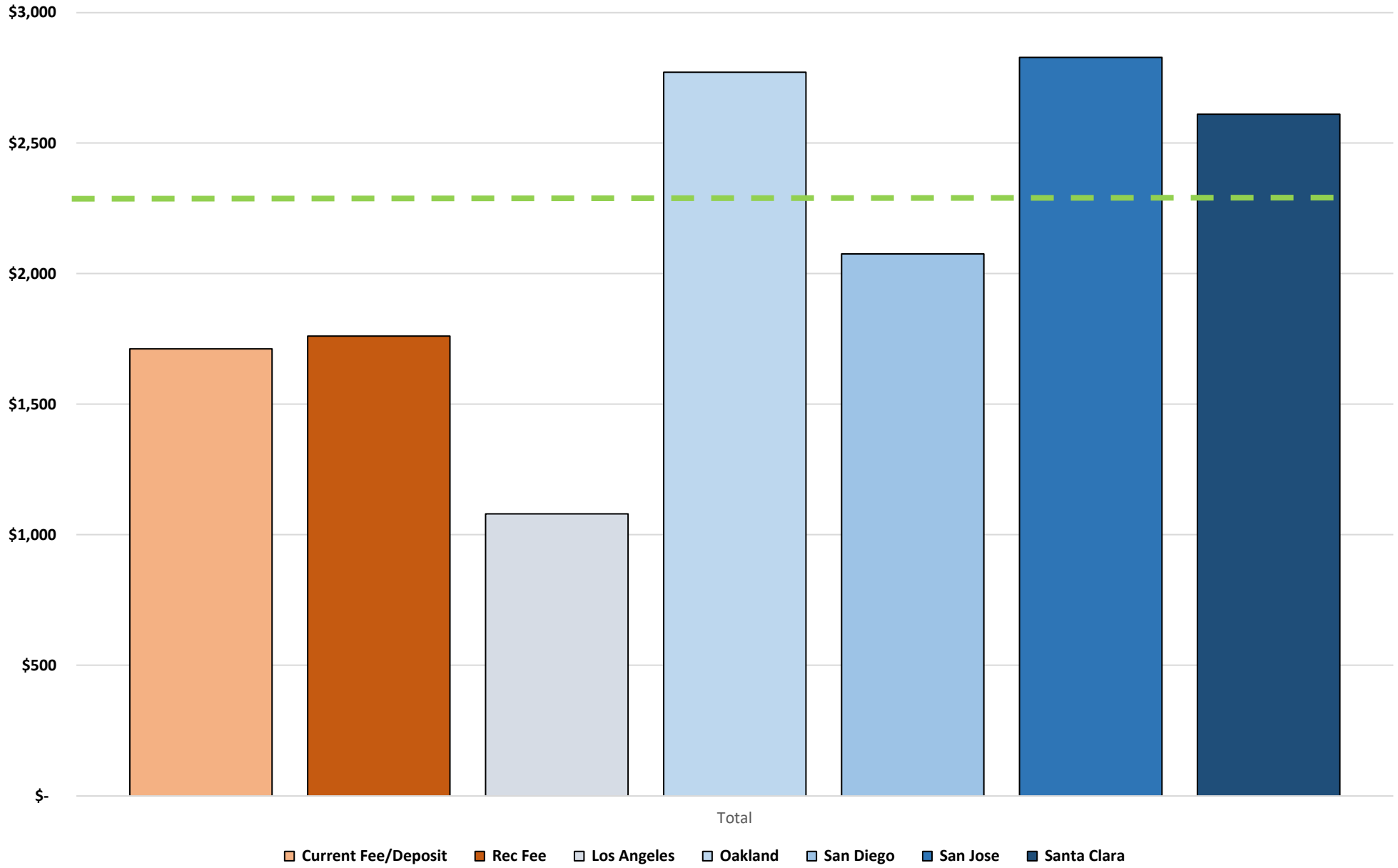
New Construction: \$1,000,000 valuation, 5,000 s.f. Commercial



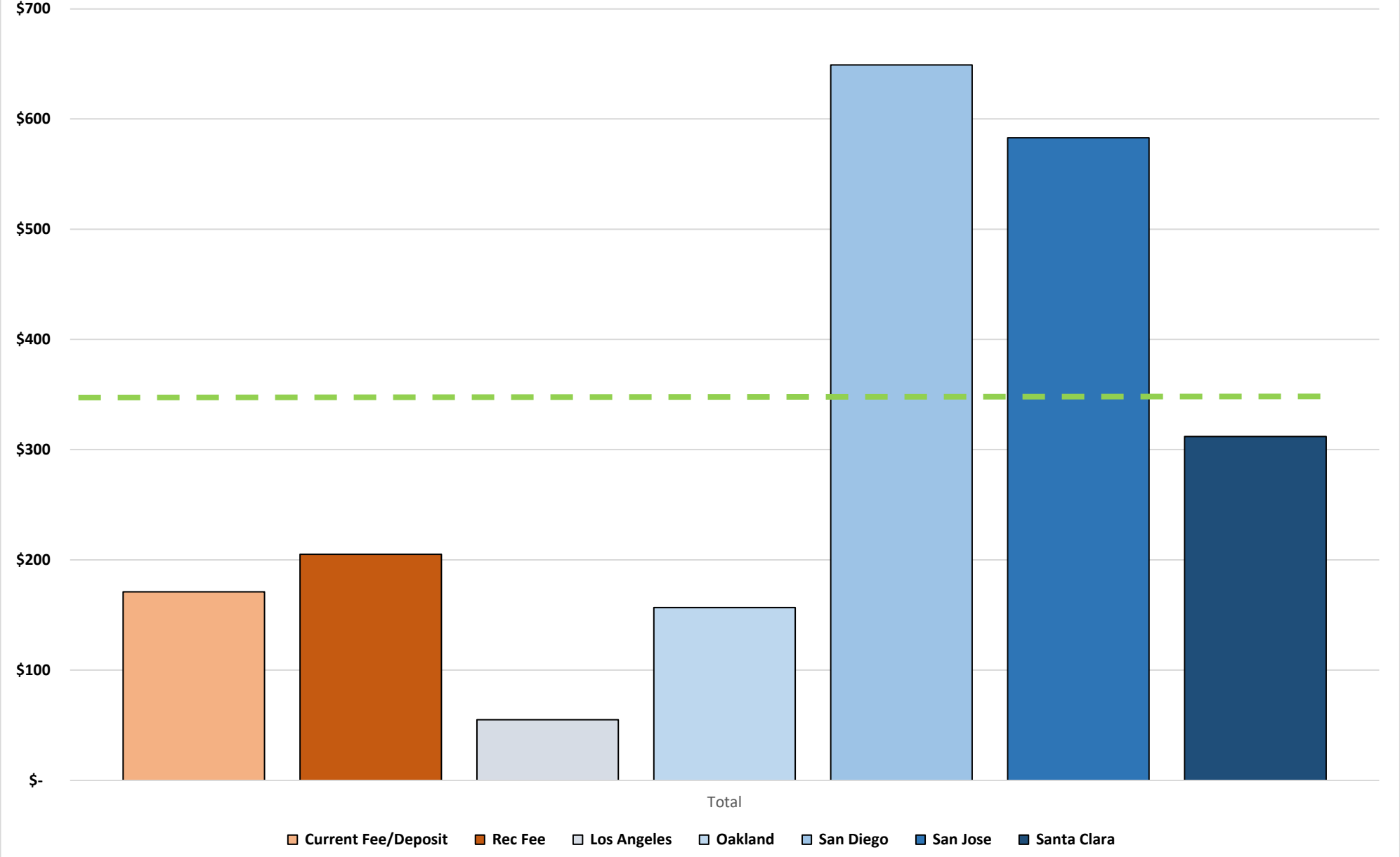
New Construction: \$5,000,000 valuation, 15,000 s.f. Commercial



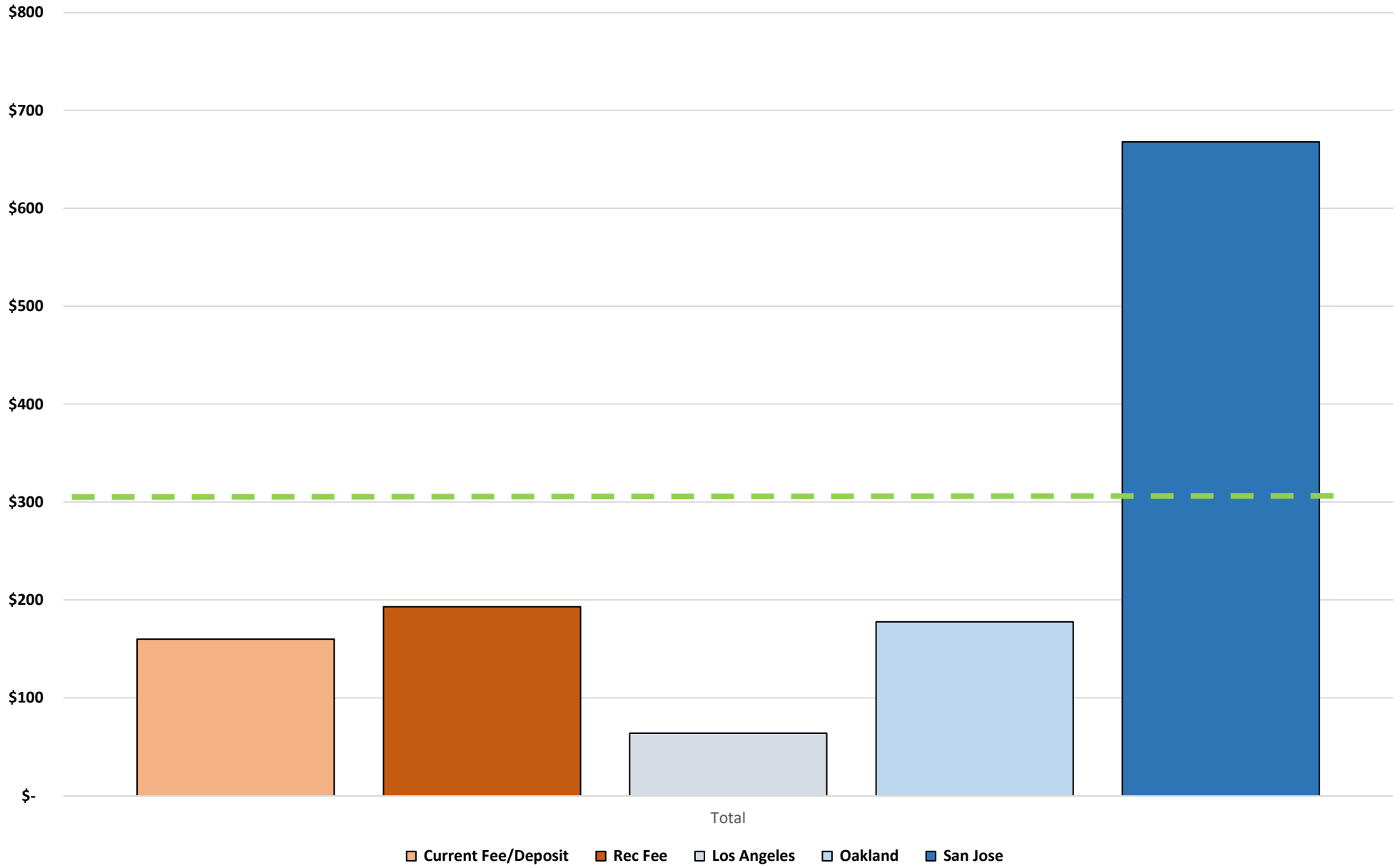
Alteration: \$50,000 valuation, 500 s.f. room addition



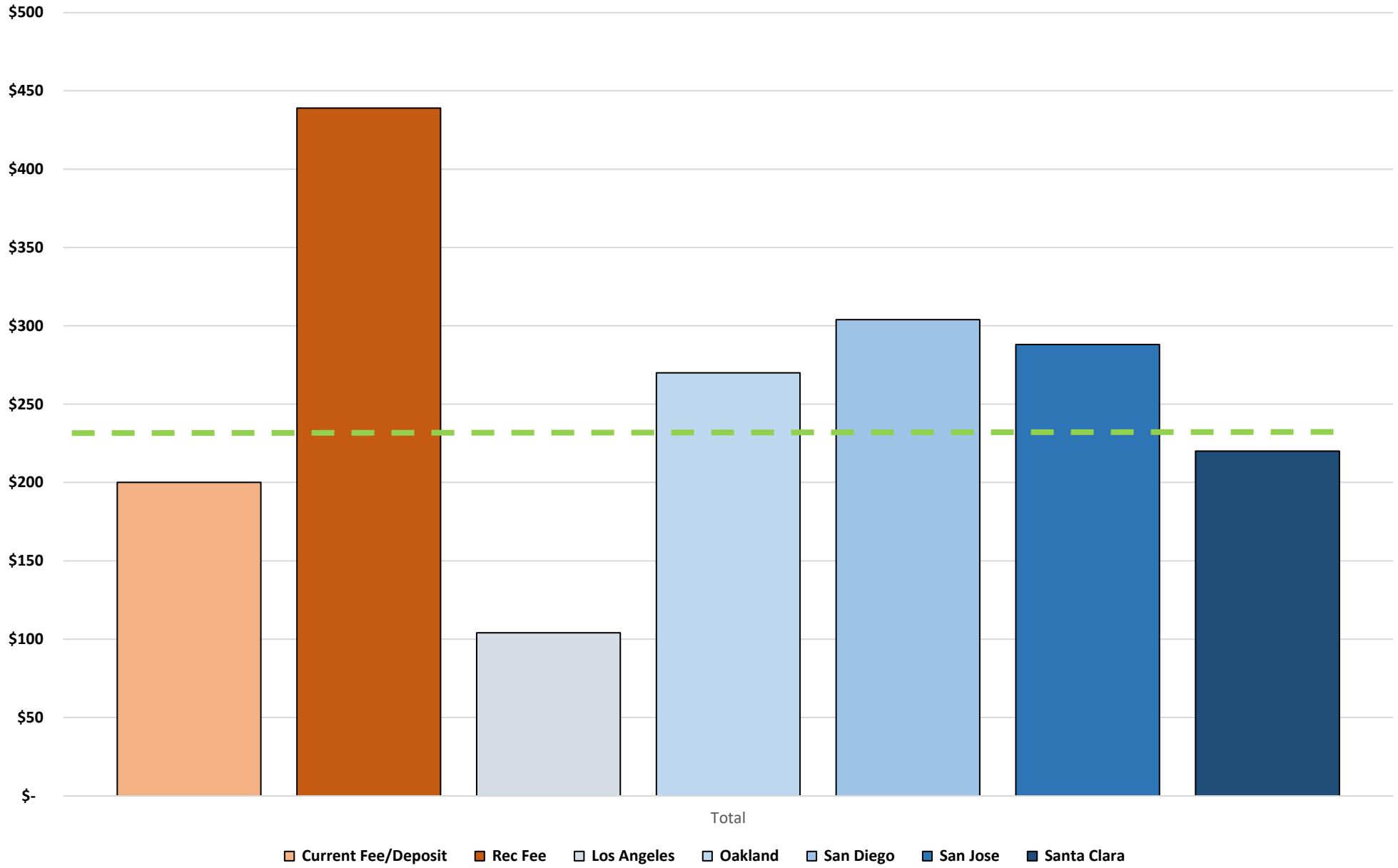
Water Service, Sewer Replacement, Plumbing Fixture (Res)



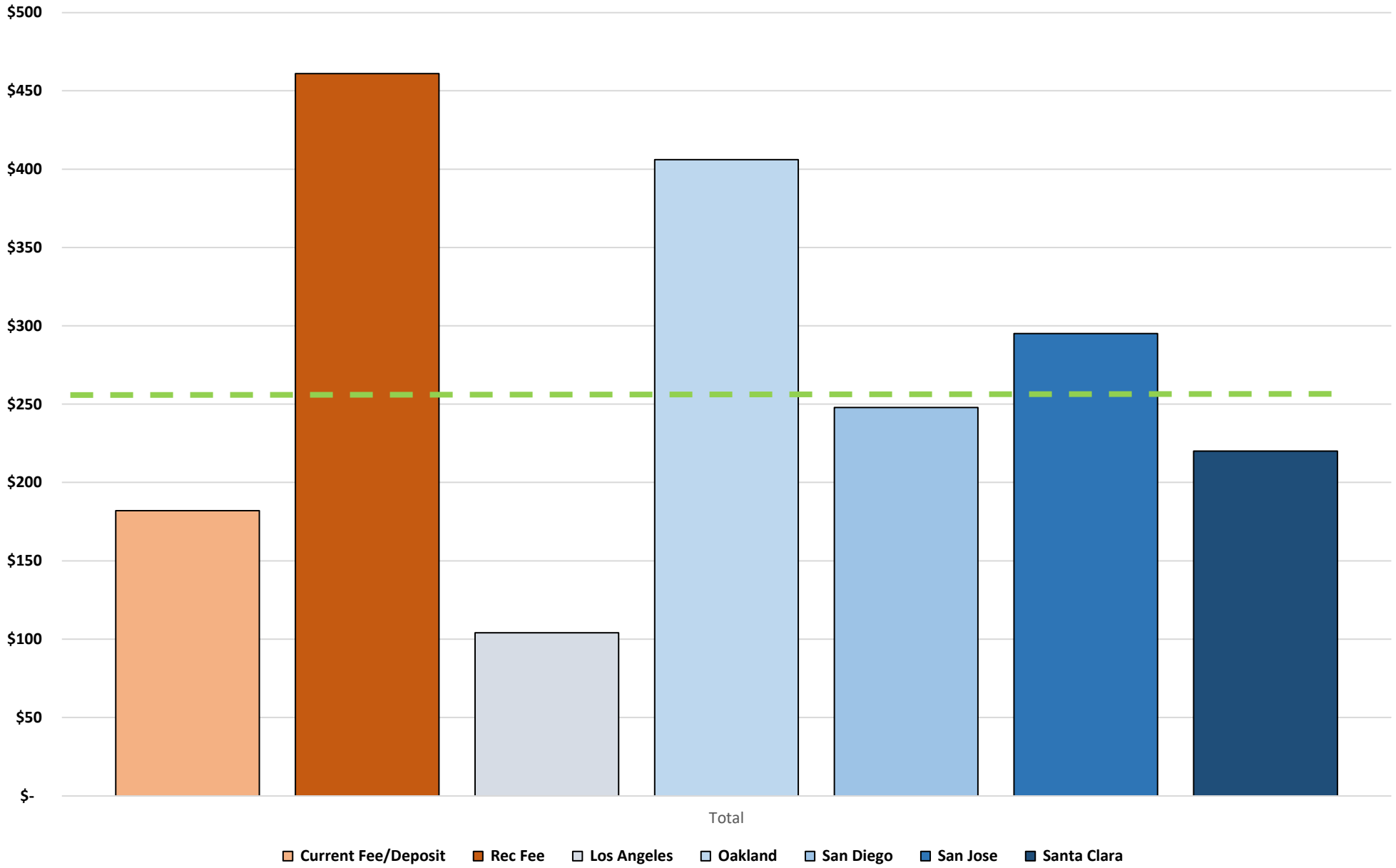
Fire Sprinklers One and Two Family Units



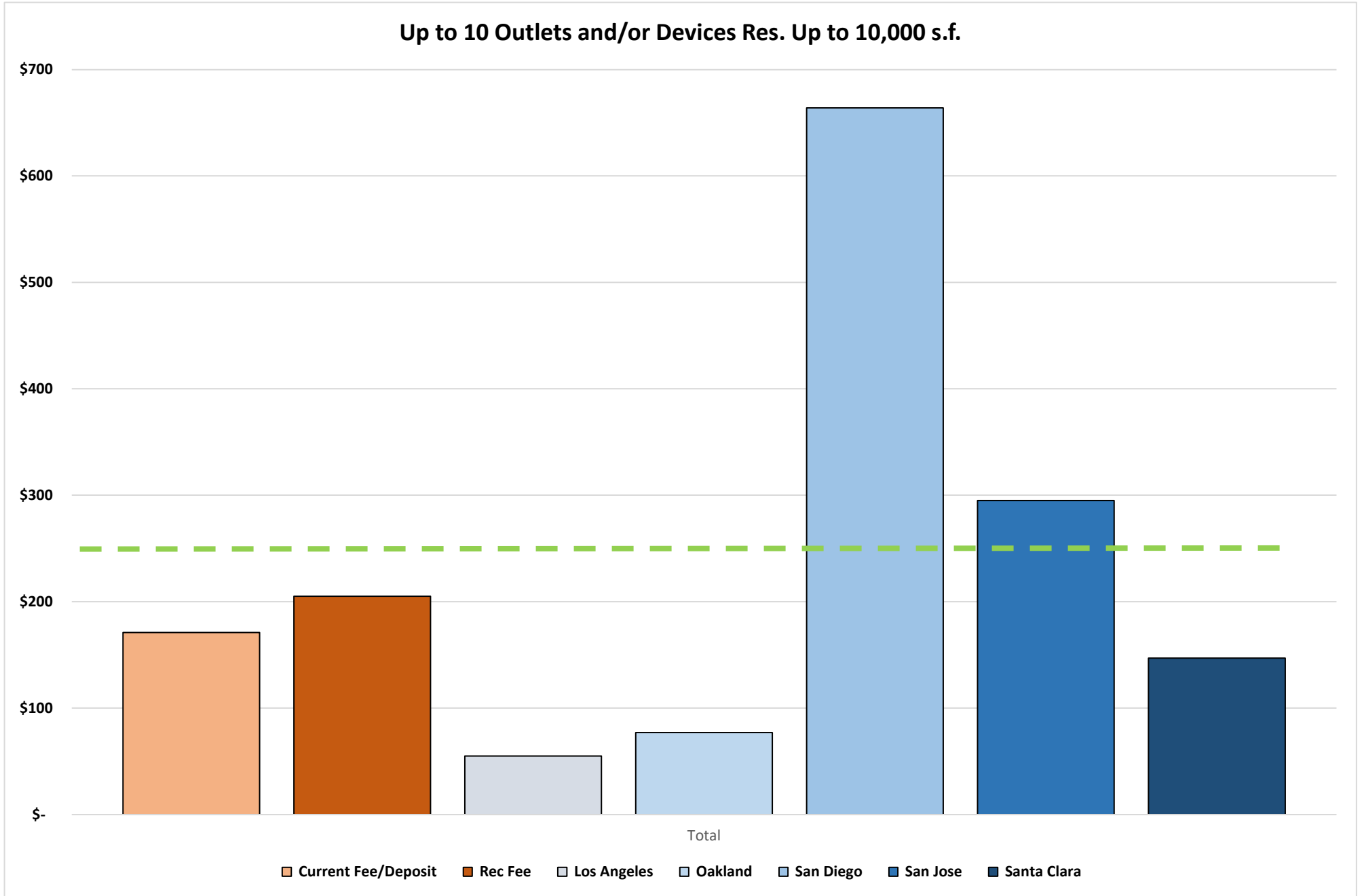
Hourly Rates: Plan Review



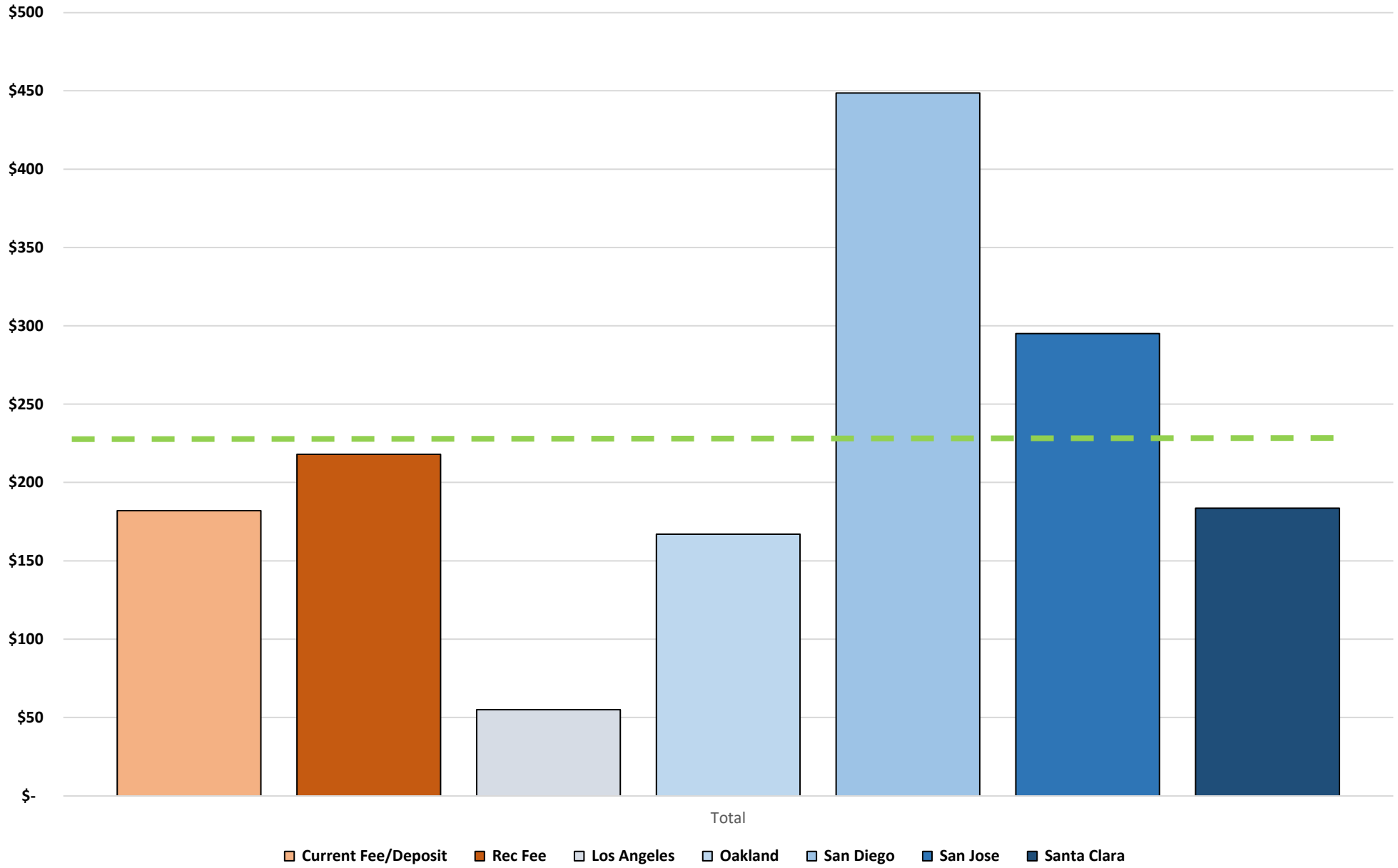
Hourly Rates: Permit/Inspection



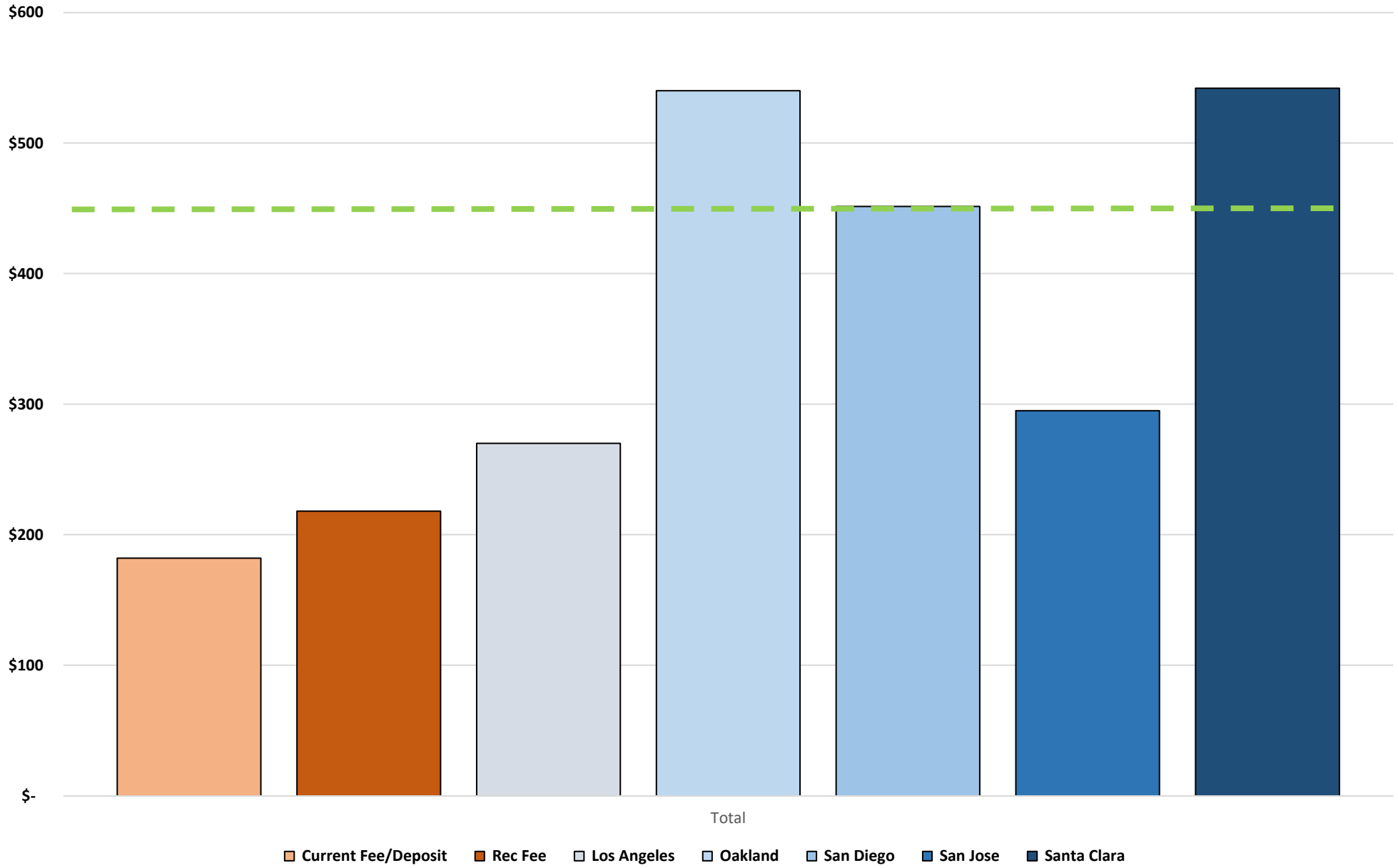
Up to 10 Outlets and/or Devices Res. Up to 10,000 s.f.



Exterior Electrical Sign (1 inspection)



Solar Photovoltaic Systems 10 kW or less



Re-roofing Permit Single Family Home

