

File No. 160913

Committee Item No. 6

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date September 8, 2016

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Information Sheet
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Derek Evans Date September 2, 2016

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

1 [Confirming Appointment, Treasure Island Development Authority Board of Directors -
2 Sam Moss]

3 **Motion approving the mayoral appointment of Sam Moss to the Treasure Island**
4 **Development Authority Board of Directors, for the unexpired portion of a four-year term**
5 **ending April 28, 2018.**

6
7 **MOVED**, That the Board of Supervisors of the City and County of San Francisco does
8 hereby approve the appointment by the Mayor of the following designate to serve as a
9 member of the Treasure Island Development Authority Board of Directors, pursuant to
10 Charter, Section 3.100, for the term specified:

11 **Sam Moss**, assuming the seat formerly held by Jeff Kositsky, for the unexpired portion
12 of a four-year term ending April 28, 2018.

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OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

PH 4: 48
EDWIN M. LEE
SUPERVISOR
CISCO
ORIG: Rnd
C: COB, LE
Dep. C. A.
Leg. Chi
AC File,
Cpage

August 10, 2016

Angela Calvillo
Clerk of the Board, Board of Supervisors
San Francisco City Hall
1 Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Ms. Calvillo,

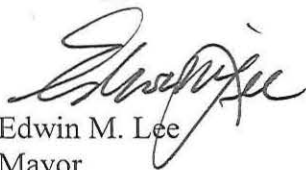
Pursuant to the Treasure Island Conversion Act of 1997 and the Treasure Island Development Authority (TIDA) Bylaws, Article V, I hereby make the following nomination:

Sam Moss to the Treasure Island Development Authority Board, assuming the seat formerly held by Jeff Kositsky, for a term ending April 28, 2018.

I am confident that Mr. Moss, an elector of the City and County, will serve our community well. Attached herein for your reference are his qualifications to serve.

Should you have any questions related to this appointment, please contact my Director of Appointments, Nicole Elliott, at (415) 554-7940.

Sincerely,


Edwin M. Lee
Mayor

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2016 AUG 10 PM 4: 48
BY 

SAM MOSS
Taylor St.
San Francisco, CA 94133

Summary of Qualifications

- Executive real estate professional with extensive experience in both for-profit & non-profit portfolio underwriting, development and management.
- Equal experience managing & developing affordable housing and private commercial real estate assets.
- Ability to accurately complete projects and assignments in a fast-paced environment.
- Experience supervising employees and managing office operations.
- Familiar with San Francisco politics and communities.
- Self-motivated, equally capable of working via “satellite-office” or within a traditional office setting.
- Proficient in Microsoft Word, Excel, Power Point, Outlook, Publisher and ARGUS.

Professional Experience

Mission Housing Development Corporation, San Francisco, CA September 2013 – Present
Executive Director

- Responsible for ensuring the organization’s consistent achievement of its mission and financial objectives.
 - Oversee the administration and cultivation of all MHDC assets, programs, services.
 - Represent MHDC with respect to governmental agencies, community organizations, residents, stakeholders, funding partners and the general public.
- Responsible for implementing a positive work environment and culture to attract and retain a qualified and diverse staff.
- Provide leadership in developing program, organizational and financial plans.
- Manage all department directors.
- Maintain working knowledge of significant developments and trends in Affordable Housing.
- Oversee the recruitment, training, supervision, management and employment of all MHDC staff.
- Implement action items developed through MHDC’s Strategic Plan.
- Oversee compliance with all MHDC contracts.
- Implement operational controls to ensure adequate funds are available to permit MHDC to carry out its work.
- Ensure MHDC is current in relevant technological fields and training areas.
- Oversee MHDC fund raising efforts.

Mission Housing Development Corporation, San Francisco, CA March 2012 – October 2013
Director of Asset Management

- Responsible for the development and management of 40 mixed-use affordable housing assets located in San Francisco.
- Ensured entire portfolio met applicable regulatory guidelines on a “per-property” basis.
- Supervised employees within Mission Housing as well as on-site property managers located at each site.
- Managed company wide commercial leasing responsibilities.
- Established and cultivated relationships with city officials and departments.
- Reviewed and implemented annual budgets and risk management efforts at each property.
- Reviewed operational, financial, physical and compliance reports to identify areas, patterns and trends, and determined strategies, remedies and risk mitigation to ensure each property performed to its full potential.
- Oversaw and coordinated all development projects.
- Worked with lenders and developers on resyndication, refinance and debt restructuring efforts.
- Oversaw annual grant applications for private and public grants.
- Composed and presented reports during all board meetings.
- Responsible for all site resolution and legal matters.

SAM MOSS
Taylor St.
San Francisco, CA 94133

WhiteStar Advisors, LLC, San Francisco, CA

September 2009 – March 2012

Senior Asset Manager/Senior Property Manager

- Managed approximately 2MM square feet of direct real estate investment assets.
 - 40 separate properties located throughout the United States valued at approximately \$1BB.
 - Lead team of real estate professionals both on-site and remotely.
- Responsible for reviewing and implementing annual budgets (\$1MM-\$3MM annual average) for each individual asset.
- Performed annual value-add and hold/sell analysis on all assets.
- Negotiated and coordinated all new leases and lease renewals.
- Oversaw all new construction and tenant improvement projects (Approximately \$5MM total Const. Managed).
- Coordinated new loan and refinance negotiations, including all due diligence work associated with financing direct real estate investments.
- Prepared and presented quarterly client reports.

Swig Equities West, Inc., San Francisco, CA

September 2008 - August 2009

Operations Manager/Asset Manager/Leasing Agent

- Established West Coast branch of New York City based company HelmsleySpear, LLC.
 - Assisted two executive and senior vice presidents in the management and leasing of a Class B commercial office building located in San Francisco's financial district.
- Performed all real estate research and assisted in all transactions.
- Composed property reports for the San Francisco area from cross-referencing and verifying multiple real estate databases.
- Assisted IT Director in registering new employees onto Helmsley Spear's network.
- Implemented and managed office filing system and managed all office inventories.

Genuine Title, LLC, Owings Mills, MD

October 2005 - July 2008

Conditions Department Supervisor

- Participated in Company start-up which grew from seven to over fifty employees.
 - Lead team of employees (5-10) while managing the Conditions & Underwriting Department
 - Negotiated Judgment and Lien Satisfaction with Borrower, Lender, Taxing Authorities, Legal Counsel and Courts.
 - Trained department to review title, coordinate debt reduction negotiations and obtain lien payoffs and releases to provide lenders with insurable title.
- Responsible for Daily Client servicing
- Provided business consulting for smaller mortgage firms to stimulate their business progress.
- Contacted all new clients to establish a positive relationship and determine their specific business needs.

Education

Bucknell University, Lewisburg, PA

August 2000 - May 2004

- Bachelor of Arts
- Major: Political Science
- Minor: Education & Public Policy
 - Varsity Baseball- Division I Program (co-captain, second team all-league)
 - Sigma Chi Fraternity

COVER PAGE

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Moss Samuel N.

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Treasure Island Development Authority Commissioner
Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

- State Judge or Court Commissioner (Statewide Jurisdiction)
- Multi-County _____ County of San Francisco
- City of San Francisco Other _____

3. Type of Statement (Check at least one box)

- Annual:** The period covered is January 1, 2015, through December 31, 2015.
- Leaving Office:** Date Left ____/____/_____
(Check one)
 - The period covered is January 1, 2015, through the date of leaving office.
- Assuming Office:** Date assumed ____/____/_____
-or-
 - The period covered is ____/____/_____, through the date of leaving office.
- Candidate:** Election year _____ and office sought, if different than Part 1: _____

4. Schedule Summary (must complete) ► Total number of pages including this cover page: _____

Schedules attached

- Schedule A-1 - Investments – schedule attached Schedule C - Income, Loans, & Business Positions – schedule attached
- Schedule A-2 - Investments – schedule attached Schedule D - Income – Gifts – schedule attached
- Schedule B - Real Property – schedule attached Schedule E - Income – Gifts – Travel Payments – schedule attached

-or-

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)
474 Valencia Street, #280 San Francisco CA 94103

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS
(415) 350-2024 sam.moss2@gmail.com

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 08/30/2016
(month, day, year)

Signature _____
(File the originally signed statement with your filing official.)

SCHEDULE A-1
Investments
Stocks, Bonds, and Other Interests
 (Ownership Interest is Less Than 10%)
Do not attach brokerage or financial statements.

CALIFORNIA FORM 700 FAIR POLITICAL PRACTICES COMMISSION Name <u>Samuel N. Moss</u>
--

▶ NAME OF BUSINESS ENTITY
Northwestern Mutual

GENERAL DESCRIPTION OF THIS BUSINESS
Mutual Funds

FAIR MARKET VALUE
 \$2,000 - \$10,000 \$10,001 - \$100,000
 \$100,001 - \$1,000,000 Over \$1,000,000

NATURE OF INVESTMENT
 Stock Other Mutual Fund
(Describe)
 Partnership Income Received of \$0 - \$499
 Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:
 _____ / _____ / 15 _____ / _____ / 15
 ACQUIRED DISPOSED

▶ NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE
 \$2,000 - \$10,000 \$10,001 - \$100,000
 \$100,001 - \$1,000,000 Over \$1,000,000

NATURE OF INVESTMENT
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IF APPLICABLE, LIST DATE:
 _____ / _____ / 15 _____ / _____ / 15
 ACQUIRED DISPOSED

Comments: _____

