

File No. 221217

Committee Item No. _____

Board Item No. 34

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: _____

Date: _____

Board of Supervisors Meeting

Date: December 6, 2022

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| ☐ | ☒ | Motion |
| ☐ | ☐ | Resolution |
| ☐ | ☐ | Ordinance |
| ☐ | ☐ | Legislative Digest |
| ☐ | ☐ | Budget and Legislative Analyst Report |
| ☐ | ☐ | Youth Commission Report |
| ☐ | ☒ | Introduction Form |
| ☐ | ☐ | Department/Agency Cover Letter and/or Report |
| ☐ | ☐ | MOU |
| ☐ | ☐ | Grant Information Form |
| ☐ | ☐ | Grant Budget |
| ☐ | ☐ | Subcontract Budget |
| ☐ | ☐ | Contract/Agreement |
| ☐ | ☐ | Award Letter |
| ☐ | ☐ | Application |
| ☐ | ☐ | Public Correspondence |

OTHER

- | | | |
|--------------------------|-------------------------------------|-----------------------|
| ☐ | ☒ | Meeting Schedule 2023 |
| ☐ | ☐ | _____ |
| ☐ | ☐ | _____ |
| ☐ | ☐ | _____ |
| ☐ | ☐ | _____ |
| ☐ | ☐ | _____ |
| ☐ | ☐ | _____ |

Prepared by: Arthur Khoo

Date: December 1, 2022

Prepared by: _____

Date: _____

1 [Board of Supervisors Regular Meeting Schedule - 2023]

2
3 **Motion establishing the 2023 Board of Supervisors Regular Meeting Schedule,**
4 **pursuant to Board of Supervisors Rules of Order, Sections 4.2 and 4.2.1, by cancelling**
5 **the Regular Board meetings of January 17, February 21, May 30, June 20, July 4,**
6 **October 10, and November 28; and all Regular Board and Committee meetings during**
7 **the spring, summer and winter breaks from March 27 through March 31, July 31**
8 **through September 4, and December 18, 2023, through January 5, 2024; and further**
9 **suspending portions of Board Rule 4.2 to effectuate certain dates within the regular**
10 **meeting schedule to augment the flow of business.**

11
12 WHEREAS, The Board of Supervisors Rules of Order, Section 4.2, states the Board
13 shall hold a regular meeting in the Legislative Chamber in City Hall each Tuesday at
14 2:00 p.m., unless it is a holiday, in which case the meeting shall be cancelled; and

15 WHEREAS, The Rules of Order Section 4.2.1 also states that during holiday periods,
16 the application of specific days of the week described in the rules shall be revised by the Clerk
17 of the Board as necessary for the efficient conduct of the legislative process or to facilitate the
18 transition of District offices; and

19 WHEREAS, The Rules of Order Section 4.2 further states “the Board shall not meet
20 during the week after Thanksgiving, or between December 24 and December 31”; and

21 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board
22 has established recess periods during the spring, summer and winter which Members of the
23 Board may plan to be away, without missing any Board or Committee meetings or other
24 important public business, and without causing difficulties in achieving a quorum; now,
25 therefore, be it

1 MOVED, Pursuant to Board Rules 4.2 and 4.2.1, the following Board meetings are
2 cancelled: January 17 (Martin Luther King Jr. Day); February 21 (President's Day); May 30
3 (Memorial Day); June 20 (Juneteenth); July 4 (Independence Day); October 10 (Italian
4 American Heritage Day and Indigenous Peoples Day); and November 28, 2023
5 (Thanksgiving); and, be it

6 FURTHER MOVED, That pursuant to the established tradition of spring, summer and
7 winter recess periods, the Regular Board and Committee meetings scheduled from March 27
8 through March 31, and July 31 through September 4, and December 18, 2023 through
9 January 5, 2024, are hereby cancelled; and, be it

10 FURTHER MOVED, To suspend the portion of Board Rule 4.2 which requires the
11 Board to cancel a Tuesday Board meeting after a Monday Holiday as it pertains solely to
12 September 5, to allow the Board to meet on Tuesday, September 5, 2023; and, be it

13 FURTHER MOVED, Pursuant to Board Rule 4.3 the Board is constrained by certain
14 administrative, electoral and legislative deadlines and may schedule Special Meetings when
15 necessary to conduct the City's business.



City and County of San Francisco

Board of Supervisors

Regularly Scheduled Board Meetings

Note: Please refer to the Weekly Meeting Schedule for Special Board and Committee Meetings
Schedule is Subject to Change

2023		
Month	Date	No Scheduled Meeting
January	Jan. 9 (Inaugural), 10 (9-11)* , 24, 31	Jan. 17 (Martin L. King, Jr. Day: 1/16/23)
February	Feb. 7, 14 (1-4)* , 28	Feb. 21 (President's Day: 2/20/23)
March	Mar. 7, 14 (5-8)* , 21	Mar. 28 (Spring Recess: 3/27/23-3/31/23)
April	April 4, 11 (9-11)* , 18, 25	
May	May 2, 9 (1-4)* , 16, 23	May 30 (Memorial Day: 5/29/23)
June	June 6, 13 (5-8)* , 27	June 20 (Juneteenth: June 19, 2023)
July	July 11, 18 (9-11)* , 25	July 4 (Independence Day: 7/4/23)
August		Aug 1, 8, 15, 22, 29 (Summer Recess: 7/31/23 - 9/4/23)
September	Sept. 5, 12 (1-4)* , 19, 26	
October	Oct. 3, 17 (5-8)* , 24, 31	Oct. 10 (Italian American Heritage Day and Indigenous Peoples Day: 10/10/23)
November	Nov. 7, 14 (9-11)* , 21	Nov. 28 (Thanksgiving: 11/23/23)
December	Dec. 5, 12 (1-4)*	Dec. 19, 26 (Winter Recess: 12/18/23-1/5/24)

Pursuant to Board Rules Section 4.3 - A special meeting of the Board may be called at any time by the President, or by a majority of the Board, as specified in Section 2.8 of the San Francisco Administrative Code.

***Mayoral Appearance - Districts eligible to submit a question.**

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- ☐ 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- ☒ 2. Request for next printed agenda Without Reference to Committee.
- ☐ 3. Request for hearing on a subject matter at Committee.
- ☐ 4. Request for letter beginning : "Supervisor inquiries"
- ☐ 5. City Attorney Request.
- ☐ 6. Call File No. from Committee.
- ☐ 7. Budget Analyst request (attached written motion).
- ☐ 8. Substitute Legislation File No.
- ☐ 9. Reactivate File No.
- ☐ 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- ☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission
- ☐ Planning Commission ☐ Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Subject:

The text is listed:

Motion establishing the 2023 Board of Supervisors Regular Meeting Schedule, pursuant to Board of Supervisors Rules of Order, Sections 4.2 and 4.2.1, by cancelling the Regular Board meetings of January 17, February 21, May 30, June 20, July 4, October 10, and November 28; and all Regular Board and Committee meetings during the spring, summer and winter breaks from March 27 through March 31, July 31 through September 4, and December 18, 2023 through January 5, 2024; and further suspending portions of Board Rule 4.2. to effectuate certain dates within the regular meeting schedule to augment the flow of business.

Signature of Sponsor:

Alisa Jomera

For Clerk's Use Only