

LEGISLATIVE DIGEST

[Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - Securing the Cities Program Grant - United States Homeland Security - \$2,000,000.]

Ordinance retroactively authorizing the Department of Emergency Management, as a fiscal agent for the Bay Area Urban Areas Security Initiative, to accept and expend a grant in the amount of \$2,000,000 from the United States Department of Homeland Security for the Securing the Cities Grant Program for the period of March 4, 2020, through October 30, 2020; and amending Ordinance No. 170-19 (Annual Salary Ordinance, File No. 190620 for FYs 2019-2020 and 2020-2021) to provide for the addition of four grant-funded positions, one each in Class 0932 Manager IV (FTE 1.0), Class 0931 Manager III (FTE 1.0), Class 1823 Senior Administrative Analyst (FTE 1.0), and Class 8601 Emergency Services Coordinator I (FTE 1.0).

Background Information

The purpose of the U.S. Department of Homeland Security (DHS) Securing the Cities (STC) Program is the reduction of the risk of a successful deployment of a weapon of mass destruction or the movement of materials into major metropolitan areas and regions of the nation.

Under the Notice of Funding Opportunity (NOFO), six (6) eligible regions in the United States were identified to partner with DHS for an overall program period of performance of up to ten years. The City and County of San Francisco, as fiscal agent and representative of the Bay Area UASI, was named as one of the six eligible partners. Including the 12 Bay Area counties, the area of implementation for the new Northern California STC region was defined as all California counties from the Oregon border on the north to Monterey, Kings, Tulare, and Inyo Counties on the south, from the Pacific Ocean on the west to the Nevada border on the east. It also included Washoe County in Nevada (collectively, the “partner jurisdictions”). The Department of Emergency Management, representing the partner jurisdictions, applied for and receive a total grant award of \$2,000,000.

The UASI Approval Authority is responsible for decisions regarding application, allocation, and distribution of STC grant funds. Under an agreement with the Bay Area UASI jurisdictions, and at the direction of the Approval Authority, San Francisco is the primary grantee and fiscal agent for purposes of receiving and distributing STC funds. STC grant funds from this award will be used to fund: (1) a contractor to conduct a regional Gap Analysis, (2) a contractor to create Alarm Sharing / Data Collection databases and tools, (3) a contractor to conduct Land / Maritime ConOps Outreach, (4) a contractor to develop an STC website and migrate data to the new site, (5) a contractor to plan for and conduct a regional stakeholder conference; (6) funding for rent, travel, and supplies, and (7) fund four (4) San Francisco staff within DEM, one (1) Class 0932 Manager IV (1 FTE), one (1) Class 0931 Manager III, one (1) Class 1823 Senior Administrative Analyst, and one (1) 8601 Emergency Services Coordinator I for the period of March –June 2020.

The grant period is from March 4, 2020 to October 30, 2020. Because the grant performance period began prior to the grant award, the word “retroactive” has been included in the legislative language.

Proposed Ordinance

The proposed ordinance authorizes the DEM, on behalf of the City and County of San Francisco, as the fiscal agent for the UASI Approval Authority, to retroactively accept and expend STC grant funds of \$2,000,000 from the DHS. The department proposes to maximize the use of grant funds by not including indirect costs, and the proposed ordinance waives indirect costs. Finally, the proposed ordinance authorizes the DEM Executive Director to take any additional steps necessary to accept, distribute and expend the grant funds.

Pursuant to Administrative Code §10.170-1(b), the ordinance also amends the Annual Salary Ordinance, FY 2019-20 and FY 2020-2021, to reflect the addition of four grant-funded positions at the DEM, by adding one (1) Class 0932 Manager IV, one (1) Class 0931 Manager III, one (1) Class 1823 Senior Administrative Analyst, and one (1) Class 8601 Emergency Services Coordinator I at DEM.