



1 [Appropriation - Proceeds from Water Enterprise Revenue Bonds - Property Purchase  
2 Located at Rollins Road - FY2017-2018 - \$9,132,962]

3 Ordinance appropriating \$9,132,962 of proceeds from Water Enterprise Revenue Bonds  
4 to purchase the property located at 1657-1663 Rollins Road, Burlingame that has  
5 served as the primary work location for San Francisco Public Utilities Commission  
6 (SFPUC) staff from the Water Quality Division, the Natural Resources & Land  
7 Management Division, and the Water Supply & Treatment Division in FY2017-2018; and  
8 placing \$9,132,962 of proceeds on Controller's Reserve pending receipt of proceeds of  
9 indebtedness.

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11 Note: Unchanged Code text and uncodified text are in plain Arial font.  
12 Additions to Codes are in *single-underline italics Times New Roman font*.  
13 Deletions to Codes are in *strikethrough italics Times New Roman font*.  
14 Board amendment additions are in double-underlined Arial font.  
15 Board amendment deletions are in ~~strikethrough Arial font~~.

16 Be it ordained by the People of the City and County of San Francisco:

17 Section 1. The sources of funding outlined below are herein appropriated to reflect the funding  
18 available for Fiscal Year 2017-2018.

19 SOURCES Appropriation

Fund	Index Code / Project Code	Subobject	Description	Amount
5W CPF 17A	WTRX5WCPF17A	80111	Water Enterprise	\$9,132,962
WATER 2017A REV			Revenue Bonds	
BOND FUND				
Total SOURCE Appropriation				<u>\$9,132,962</u>

1 Section 2. The uses of funding outlined below are herein appropriated in Subobject 06700  
 2 Buildings Structures and Improvements to purchase the property located at 1657-1663 Rollins  
 3 Road, Burlingame at the San Francisco Public Utilities Commission for Fiscal Year 2017-2018.

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 5 **USES Appropriation**

6	Fund	Index Code /	Subobject	Description	Amount
7	Project Code				
8	5W CPF 17A	WTRX5WCPF17A	06700	Property Purchase at	\$9,132,962
9	WATER 2017A REV	CUW287-01	Buildings	Rollins Road	
10	BOND FUND		Structures and		
11			Improvements		
12	<b>Total USES Appropriation</b>				<b>\$9,132,962</b>

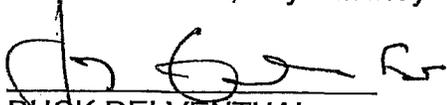
13  
 14 Section 3: The total appropriation of \$9,132,962 is placed on Controller's Reserve pending  
 15 receipt of proceeds of indebtedness.

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 17 Section 4: The Controller is authorized to record transfers between funds and adjust the  
 18 accounting treatment of sources and uses appropriated in this ordinance as necessary to  
 19 conform to Generally Accepted Accounting Principles.

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APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
BUCK DELVENTHAL  
Deputy City Attorney

FUNDS AVAILABLE  
BEN ROSENFELD, Controller

By:   
BEN ROSENFELD  
Controller

Items 3 and 4

Files 17-0677 and 17-0678

Department:

San Francisco Public Utilities Commission (SFPUC)

**EXECUTIVE SUMMARY****Legislative Objectives**

**File 17-0677:** Ordinance appropriating \$9,132,962 of proceeds from Water Enterprise Revenue Bonds to purchase the property at 1657-1663 Rollins Road in Burlingame that is the primary work location for SFPUC staff from the Water Quality Division, the Natural Resources & Land Management Division and the Water Supply & Treatment Division; and placing \$9,132,962 of proceeds on Controller's Reserve pending receipt of proceeds of indebtedness.

**File 17-0678:** Ordinance amending Ordinance No. 112-16 to authorize an increase of the issuance and sale of tax-exempt or taxable Water Revenue bonds and other forms of indebtedness by the San Francisco Public Utilities Commission (SFPUC) to an aggregate principal amount not to exceed \$274,130,430 to finance the costs of various capital water projects benefitting the Water Enterprise, including new funding to finance the cost of the acquisition of the Rollins Road Property pursuant to amendments to the Charter of the City and County of San Francisco enacted by the voters on November 5, 2002 as Proposition E; Authorizing the issuance of Water Revenue Refunding Bonds; declaring the official intent of the SFPUC to reimburse itself with one or more issues of tax-exempt or taxable bonds or other forms of indebtedness; and ratifying previous actions taken in connection therewith.

**Key Points**

- SFPUC is proposing to purchase the site for \$9,100,000, based on the appraised value of the site, and confirmed by the appraisal review

**Fiscal Impact**

- SFPUC estimates 4% annual interest for 30-year revenue bonds, to be sold during the winter of FY 2017-18. Based on total costs of \$9,439,754, debt service over 30-years is estimated at \$16,377,057, including interest of \$6,937,303. Average annual debt service of \$545,902 will be funded through rates and charges to SFPUC Water customers.

**Policy Consideration**

- SFPUC has authority under Charter Section 9.118 for expenditures up to \$10 million and ten years. If the SFPUC did not require appropriation or bond authorization, the SFPUC could move forward with this transaction without the Board of Supervisors knowledge.

**Recommendations**

- Approve the proposed ordinances.
- Consider amending the City's Charter or Administrative Code to clarify that City departments that enter into contracts or leases that cumulatively extend for ten years or more or cumulatively cost more than \$10 million, including debt expense, be subject to Board of Supervisors approval. Consider amending the City's Charter or Administrative Code to clarify that all purchases of property that are intended to extend longer than ten years be subject to Board of Supervisors approval.

**MANDATE STATEMENT**

Charter Section 8B.124 authorizes the San Francisco Public Utilities Commission (SFPUC) to issue revenue bonds, including notes, commercial paper or other forms of indebtedness, when authorized by ordinance approved by a two-thirds vote of the Board of Supervisors, to reconstruct, replace, expand, repair or improve water or clean water facilities under the jurisdiction of the SFPUC.

Charter Section 9.105 states that the Board of Supervisors shall approve by ordinance all amendments to the Annual Appropriation Ordinance after the Controller certifies the availability of funds.

Charter Section 9.118 requires approval by the Board of Supervisors of contracts or agreements, excluding construction contracts, with a term in excess of ten years or \$10,000,000.

Administrative Code Section 23.3 requires an appraisal prior to the purchase of property exceeding \$10,000 in value, and an appraisal review for the purchase of property exceeding \$200,000 in appraised value.

**BACKGROUND**

On November 5, 2002, San Francisco voters approved Proposition E, which authorized the SFPUC to issue revenue bonds, commercial paper and other forms of indebtedness to reconstruct, replace, expand, repair, or improve SFPUC water facilities or clean water facilities when authorized by ordinance and approved by a two-thirds vote of the Board of Supervisors. On June 14, 2016, the Board of Supervisors approved the issuance of not to exceed \$264,997,468 of SFPUC Water Revenue Bonds to finance various SFPUC water capital projects (Ordinance 112-16).

Since 1999<sup>1</sup>, the SFPUC has leased 17,060 square feet of a one-story 25,085 square foot office building at 1657-1663 Rollins Road in Burlingame, California, which includes office, shower locker rooms, equipment storage and 80 parking spaces on a total 115,889 square foot parcel. The prior leases were approved by the SFPUC under authority granted by Charter Sections 9.118. The SFPUC's existing seven-year lease with Clemco Properties LLC (Clemco) extends from May 1, 2016 through April 30, 2023 and includes two one-year options. Under this lease, SFPUC pays electricity and pro-rata share of operating expenses. Currently, the SFPUC pays \$532,272 in annual rent or \$31.20 per square foot annually.

<sup>1</sup> The original SFPUC lease at Rollins Road was for seven years, with one 2.5 year option and extended from June 17, 1999 to April 30, 2009, including options. A second SFPUC lease at Rollins Road was for three years with two two-year options and extended from April 30, 2009 through April 30, 2016, including options. The current SFPUC lease at Rollins Road is for seven years from May 1, 2016 through April 30, 2023, with two one-year options or through April 30, 2025.

The SFPUC has approximately 70 SFPUC staff from the following three divisions at the 1657-1663 Rollins Road location, primarily supporting the SFPUC's Millbrae facility<sup>2</sup>:

- (1) Water Quality Division,
- (2) Natural Resources & Land Management Division, and
- (3) Water Supply & Treatment Division.

Under the existing lease, Clemco provided an exclusive right to the SFPUC to purchase the property. In accordance with this provision, Clemco and the SFPUC negotiated a purchase price of \$9.1 million. On September 16, 2016, the SFPUC authorized the purchase of 1657-1663 Rollins Road in Burlingame, California from Clemco for \$9.1 million.

To finance the cost of the purchase of the subject 1657-1663 Rollins Road property, the SFPUC is also requesting to increase the SFPUC's current revenue bond authorization by \$9,132,962.

#### DETAILS OF PROPOSED LEGISLATION

**File 17-0677:** Ordinance appropriating \$9,132,962 of proceeds from Water Enterprise Revenue Bonds to purchase the property located at 1657-1663 Rollins Road in Burlingame that has served as the primary work location for SFPUC staff from the Water Quality Division, the Natural Resources & Land Management Division and the Water Supply & Treatment Division; and placing \$9,132,962 of proceeds on Controller's Reserve pending receipt of proceeds from the sale of the revenue bonds.

**File 17-0678:** The proposed ordinance would amend Ordinance No. 112-16 to authorize an increase of the issuance and sale of tax-exempt or taxable Water Revenue bonds and other forms of indebtedness by the San Francisco Public Utilities Commission (SFPUC) from a not to exceed \$264,997,468 by \$9,132,962 to an aggregate principal amount not to exceed \$274,130,430 to finance the costs of various capital water projects benefitting the Water Enterprise, including new funding for the cost of the acquisition of the Rollins Road Property pursuant to amendments to the Charter of the City and County of San Francisco enacted by the voters on November 5, 2002 as Proposition E; authorize the issuance of Water Revenue Refunding Bonds; declare the official intent of the SFPUC to reimburse itself with one or more issues of tax-exempt or taxable bonds or other forms of indebtedness; and ratify previous actions taken in connection therewith.

#### Use of Property

As noted above, the 1657-1663 Rollins Road property is currently used for office and related equipment storage purposes for the SFPUC. SFPUC advises that they anticipate the same

<sup>2</sup> SFPUC's Millbrae facility is the headquarters for the Water Supply & Treatment Division, which is responsible for operating and maintaining the regional water system (dams, pipelines, treatment facilities and treated water storage). SFPUC's Water Quality Division, Natural Resources & Land Management Division and Water Supply & Treatment Division work together and were previously all located at the Millbrae facility until 1999, when SFPUC outgrew this space and leased the Rollins Road facility.

continued use of the space. The Real Estate Division advises that the subject property is in good condition, such that no major improvements are anticipated in the near future.

Approximately 8,025 square feet of space is currently leased to IMEDD for a medical clinic for industrial related injuries through January 31, 2018. The SFPUC would assume this lease under the proposed purchase of the property. IMEDD currently pays \$21,507 per month in rent. When the IMEDD lease term expires, SFPUC advises that they intend to expand into the space currently lease by IMEDD.

**Commercial Paper and Bond Sales**

According to Mr. Mike Brown of the SFPUC, the purchase of the subject property at 1657-1663 Rollins Road in Burlingame at \$9.1 million would be immediately funded through SFPUC's commercial paper program. The commercial paper would then be refunded with the issuance of SFPUC revenue bonds during the winter of FY 2017-18. To date, Mr. Brown advises that the SFPUC has not issued any of the previously authorized debt.

Under the proposed ordinance authorizing the increase in the amount and issuance of Water Revenue Bonds, the bonds may be sold on a competitive or negotiated basis as taxable or tax-exempt bonds. Mr. Brown advises that these bonds are likely to be sold on a competitive and tax-exempt basis. However, the sale will be subject to market conditions at the time.

**FISCAL IMPACT**

**Appraisal and Appraisal Review**

An appraisal conducted by Mateo Advisors on July 16, 2016 for the City's Real Estate Division determined the 1657-1663 Rollins Road property in Burlingame value at \$9.1 million. R. Blum+ Associates reviewed the appraisal for the City and found the appraisal to be reasonable.

**Purchase Price and Closing Costs**

The subject property would be purchased for \$9,100,000. Table 1 below shows a breakdown of the estimated closing costs of \$32,962, for total requested funding of \$9,132,962.

**Table 1: Estimated Closing Costs**

	<b>Amount</b>
Estimated Closing Proration for rent, taxes, etc.	\$20,000
Escrow and Notary Fees	2,840
Title Insurance Policy	8,862
Additional Title Endorsements	1,260
<b>Estimated Total Closing Costs</b>	<b>\$32,962</b>

Source: Charlie Dunn of Real Estate Division.

Table 2 below shows the requested supplemental appropriation ordinance (File 17-0677) to cover the cost of the property purchase.

**Table 2: Supplemental Appropriation Request**

<b>Sources</b>	<b>Amount</b>
Water Revenue Bond Proceeds 2017A	\$9,132,962
<b>Total Sources</b>	<b>\$9,132,962</b>
<b>Uses</b>	<b>Amount</b>
Property Purchase at 1657-1663 Rollins Road	\$9,132,962
<b>Total Uses</b>	<b>\$9,132,962</b>

Mr. Charlie Dunn of the Real Estate Division advises that as a government entity, transfer taxes for this transaction will be waived.

**Debt Financing**

Table 3 below shows the estimated cost for the issuance of the \$9,132,962 of revenue bonds.

**Table 3: Estimated Costs of Issuance**

	<b>Amount</b>
Project Funds	\$9,132,962
Underwriter's Discount	23,599
Cost of Issuance*	283,193
<b>Estimated Total Costs of Issuance</b>	<b>\$9,439,754</b>

\*Cost of Issuance includes fees for rating agencies, financial advisors, attorneys and Controller's Revenue Bond Oversight Committee  
 Source: Mike Brown of SFPUC.

The projected \$306,792 expense for the underwriter's discount and cost of issuance for the \$9,132,962 project would be funded from previous SFPUC authorized appropriations.

The SFPUC estimates an approximate 4% annual interest rate for 30-year revenue bonds, which are anticipated to be sold during the winter of FY 2017-18. Based on a total cost of \$9,439,754 shown in Table 3 above, total debt service over the 30-year term is estimated at \$16,377,057, including interest costs of \$6,937,303 and average annual debt service payments of \$545,902. Annual debt service will be budgeted each year in the SFPUC's Water Enterprise operating budget, subject to Board of Supervisors appropriation approval, and funded through rates and charges to SFPUC Water customers.

**Projected Annual Rent Savings and Operating Expenses**

Table 4 below shows SFPUC's projected annual lease savings over the next nine years, totaling \$5,444,799, assuming the existing seven year lease is extended for the two option years.

**Table 4: Projected Lease Savings\***

FY 2016-17	\$532,272
FY 2017-18	552,445
FY 2018-19	569,018
FY 2019-20	586,089
FY 2020-21	603,672
FY 2021-22	621,782
FY 2022-23	640,435
FY 2023-24**	659,648
FY 2024-25**	679,438
<b>Estimated Total Lease Savings</b>	<b>\$5,444,799</b>

\*Assumes 3% annual increase in lease costs.

\*\*Assumes options to extend lease.

Source: Charlie Dunn of Real Estate Division.

However, these annual lease savings will be partially offset by annual operating expenses of approximately \$273,000 beginning in FY 2017-18, as shown in Table 5 below.

**Table 5: Estimated FY 2017-18 Annual Operating Expenses**

Utilities (gas, water, electric)*	\$43,899
Refuse Removal	4,856
Maintenance	87,797
Janitorial	29,855
Security	3,763
Property Taxes (\$9.1 million)	103,303
<b>Estimated Annual Expenses</b>	<b>\$273,473</b>

\*Assumes Hetch Hetchy rates.

Source: Charlie Dunn of Real Estate Division.

**Projected Rental Income**

As noted above, approximately 8,025 square feet of the Rollins Road office is currently rented to IMEDD for \$21,507 per month. Assuming rental income from the IMEDD lease through the option period or January 31, 2018 will also result in an estimated \$129,042 in rental revenues for the SFPUC over this period.

**POLICY CONSIDERATION**

**SFPUC Lease for 26 Years Not Previously Approved by Board of Supervisors**

Charter Section 9.118 specifies that leases (with options) having a term of ten years or more or with City expenditures of \$10 million or more must be approved by the Board of Supervisors. As noted above, for the past 18 years, or since 1999, the SFPUC has leased office, storage and parking space at 1657-1663 Rollins Road in Burlingame, California. Because the SFPUC entered into three separate leases which were less than ten years each or \$10 million, none of these leases were subject to approval by the Board of Supervisors. However, cumulatively these

leases have now extended for 18 years and are authorized by the SFPUC to potentially extend through April 30, 2025, or for a total of 26 years, without Board of Supervisors approval.

### **SFPUC Purchase of Property**

In addition, City Administrative Code Section 23.1 requires the Director of Real Estate to recommend approval of real property transactions prior to approval by the Board of Supervisors. However, SFPUC staff report that Section 23.1 of the Administrative Code does not apply to the SFPUC. Rather, Charter Section 9.118 only requires Board of Supervisors approval if the SFPUC's purchase of property is over \$10 million or ten years.

The SFPUC indicates that the subject acquisition of 1657-1663 Rollins Road in Burlingame does not therefore require separate authorization from the Board of Supervisors because the price is \$9.1 million or \$900,000 less than the \$10 million threshold. However, as noted above, the actual cost to the SFPUC is an estimated \$16,377,057, including debt service over the 30-year bond term. In addition, the SFPUC intends to own the subject property for longer than ten years, with estimated annual SFPUC operating costs of \$273,473 beginning in FY 2017-18.

### **Code Amendments**

If the SFPUC did not require separate appropriation authorization or increased bond authorization for the subject purchase, the SFPUC could move forward with this transaction without the Board of Supervisors' approval or knowledge.

Therefore, the Board of Supervisors may want to consider amending the City's Charter or Administrative Code to clarify that in the future, City departments that enter into contracts or leases that cumulatively extend for ten years or more or cumulatively cost more than \$10 million, including debt expense, be subject to Board of Supervisors approval. Furthermore, given that the purchase of property by the City is generally considered a long-term investment, which extends longer than ten years; the Board of Supervisors may also want to consider amending the City's Charter or Administrative Code to clarify that all purchases of property that are intended to extend longer than ten years be subject to Board of Supervisors approval.

## **RECOMMENDATIONS**

1. Approve the proposed ordinances.
2. Consider amending the City's Charter or Administrative Code to clarify that City departments that enter into contracts or leases that cumulatively extend for ten years or more or cumulatively cost more than \$10 million, including debt expense, be subject to Board of Supervisors approval. Consider amending the City's Charter or Administrative Code to clarify that all purchases of property that are intended to extend longer than ten years be subject to Board of Supervisors approval.



OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE  
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Melissa Whitehouse, Mayor's Acting Budget Director  
Date: June 1, 2017  
Re: Mayor's FY 2017-18 and FY 2018-19 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by June 1<sup>st</sup>, corresponding legislation, and related materials for Fiscal Year 2017-18 and Fiscal Year 2018-19.

In addition to the Annual Appropriation Ordinance, Annual Salary Ordinance, and Mayor's Proposed FY 2017-18 and FY 2018-19 Budget Book, the following items are included in the Mayor's submission:

- The budget for the Treasure Island Development Authority for FY 2017-18 and FY 2018-19
- The budget for the Office of Community Investment and Infrastructure for FY 2017-18
- 21 separate pieces of legislation (see list attached)
- A Transfer of Function letter detailing the transfer of 3.0 positions from the City Administrator's Office to the Public Utilities Commission
- An Interim Exception letter
- A letter addressing funding levels for consumer price index increases for nonprofit corporations or public entities for the coming two fiscal years

If you have any questions, please contact me at (415) 554-6253.

Best Regards,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse  
Mayor's Budget Director

cc: Members of the Board of Supervisors  
Harvey Rose  
Controller

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200  
SAN FRANCISCO, CALIFORNIA 94102-4681  
TELEPHONE (415) 554-6141

DEPT	Budget & Finance Committee Calendar Date	Description or Title of Local Legislation	Type of Legislation
PAB	June 8 - Thursday	Administrative Code - Board of Appeals Surcharges on Permit Fees	Ordinance
MTA	June 15 -Thursday	Re-Appropriation – 2014 Transportation and Road Improvements General Obligation Bonds Series 2015B Projects - \$26,200,000 - FY2017-18	Ordinance
ADM	June 15 -Thursday	Administrative Code - Cannabis Regulation	Ordinance
AIR	June 15 -Thursday	Appropriation - Airport Hotel Project of \$70,060,000 and Re-Appropriation - Hotel Special Facility Revenue Bond of \$25,000,000 - Airport Commission - FY2016-2017	Ordinance
CON	June 15 -Thursday	Neighborhood Beautification and Graffiti Clean-up Fund Tax Designation Ceiling	Ordinance
CON	June 15 -Thursday	Resolution Adjusting the Access Line Tax with the Consumer Price Index of 2017	Resolution
CON	June 15 -Thursday	Authorization the Examination of Prepaid Mobile Telephony Service Surcharge and Local Charge Records.	Resolution
CON	June 15 -Thursday	Proposition J Contract Certification— Security Guard Services	Resolution
CON	June 15 -Thursday	Proposition J Contract Certification Specified Contracted-Out Services Previously Approved	Resolution
MOHCD	June 15 -Thursday	Planning Code - Establish Fee for Monitoring of Student Housing by Mayor's Office of Housing and Community Development	Ordinance
PUC	June 15 -Thursday	Appropriation – Proceeds from Waster Enterprise Fund Balance Revenue Bonds - Property Purchase Located at Rollins Road - FY 2017-2018 - \$9,132,962	Ordinance
PUC	June 15 -Thursday	Amending Ordinance 112-16—Public Utilities Commission Water Revenue Bond Issuance—Not to Exceed \$274,130,430	Ordinance
ART	June 16 -Friday	Administrative Code - Arts Commission Contracting Authority	Ordinance
DPH	June 16 -Friday	Business and Tax Regulations Code - Emergency Medical Services Fees	Ordinance
DPH	June 16 -Friday	Health Code - Patient Rates 2017-2019	Ordinance
DPH	June 16 -Friday	Accept and Expend Grants- Recurring State Grant Funds - Department of Public Health- FY2017-2018	Resolution
DPH	June 16 -Friday	Agreement – Department of Public Health – Proposition 47 Grant Program	Resolution
DPH	June 16 -Friday	Agreement – Department of Public Health – LEAD SF Pilot Program	Resolution
FIR	June 16 -Friday	Fire Code - Fire Department Fees	Ordinance
HOM	June 16 -Friday	Homelessness and Supportive Housing Fund - FYs 2017-2018 and 2018-2019 Expenditure Plans	Resolution
LIB	June 16 -Friday	Accept and Expend Grant - Friends of San Francisco Public Library - Annual Grant Award, FY2017-2018 - Up to \$753,851 of In-Kind Gifts, Services, and Cash Monies	Resolution

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE  
RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2017 JUN - 1 AM 11:55

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *Ed* Mayor Edwin M. Lee  
RE: Mayor's Proposed FY 2017-2018 2018-2019 Budget Trailing Legislation  
DATE: June 1, 2017

Attached for introduction to the Board of Supervisors is Mayor's FY 2017-2018 2018-2019 Proposed Budget Trailing legislation.

**June 8, 2017 Budget & Finance Committee**

- Resolution approving the Interim Budget of the Treasure Island Development Authority for FY2017-2018 and FY2018-2019.
- / Resolution approving the Budget of the Treasure Island Development Authority for FY2017-2018 and FY2018-2019.
- Ordinance amending the Administrative Code to adjust existing surcharges on permit fees, license fees, permit review fees, and permit and license renewal fees for permits and licenses issued by the Planning Department, Department of Building Inspection, Department of Public Health and Police Department that may be appealed to the Board of Appeals.
- Resolution approving the Fiscal Year (FY) 2017-2018 Budget of the Office of Community Investment and Infrastructure (OCII), operating as the Successor Agency to the San Francisco Redevelopment Agency.

**June 15, 2017 Budget & Finance Committee**

- Ordinance amending the Administrative Code to establish an Office of Cannabis; to authorize the Director of the Office of Cannabis to issue permits to cannabis-related businesses; and to delegate to the Director of the Office of Cannabis the authority to establish permit application and annual license fees, subject to approval by the Controller.
- Ordinance adopting the Neighborhood Beautification and Graffiti Clean-up Fund Tax designation ceiling for tax year 2017.
- Resolution concurring with the Controller's establishment of the Consumer Price Index for 2017, and adjusting the Access Line Tax by the same rate.
- Resolution authorizing the Controller's Office and Office of the Treasurer and Tax Collector to examine the prepaid mobile telephony services surcharge and local charges collected by the State Board of Equalization.

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- Resolution concurring with the Controller's certification that services previously approved can be performed by private contractor for a lower cost than similar work performed by City and County employees, for the following services: budget analyst (Board of Supervisors); citywide custodial services (excluding City Hall), citywide security services, central shops security, convention facilities management (General Services Agency—City Administrator); mainframe system support (General Services Agency—Technology); security services (Human Services Agency); food services for jail inmates (Sheriff); assembly of vote-by-mail envelopes (Department of Elections)
- Resolution concurring with the Controller's certification that security services at the new Medical Examiner facility at 1 Newhall St. can be performed by a private contractor for a lower cost than similar work performed by City and County employees at the General Services Agency—City Administrator.
- Ordinance amending the Planning Code to establish a fee for the Mayor's Office of Housing and Community Development to monitor Student Housing, affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of public convenience, necessity, and welfare under Planning Code Section 302.
- Ordinance amending Ordinance No. 112-16 to authorize an increase of the issuance and sale of tax-exempt or taxable Water Revenue Bonds and other forms of indebtedness (as described below) by the San Francisco Public Utilities Commission (Commission) in an aggregate principal amount not to exceed \$274,130,430 to finance the costs of various capital water projects benefitting the Water Enterprise, including in addition the Rollins Road Property (as described below) pursuant to amendments to the Charter of the City and County of San Francisco enacted by the voters on November 5, 2002 as Proposition E; authorizing the issuance of Water Revenue Refunding Bonds; declaring the Official Intent of the Commission to Reimburse Itself with one or more issues of tax-exempt or taxable bonds or other forms of indebtedness; and ratifying previous actions taken in connection therewith.
- Ordinance appropriating \$9,132,962 of proceeds from Water Enterprise Revenue Bonds to purchase the property located at 1657-1663 Rollins Road, Burlingame that has been served as the primary work location for SFPUC staff from the Water Quality Division, the Natural Resources & Land Management Division, and the Water Supply & Treatment Division in FY 2017-2018; and placing \$9,132,962 of proceeds on Controller's Reserve pending receipt of proceeds of indebtedness.
- Ordinance appropriating \$70,060,000, consisting of \$35,000,000 of proceeds from the sale of Airport Capital Plan Bonds and \$60,000 from fund balance, and \$35,000,000 of proceeds transfer from Hotel Special Facility Revenue Bonds to support San Francisco International Airport Hotel Project and placing \$70,000,000 on Controller's Reserve pending receipt of proceeds of indebtedness; de-appropriating and re-appropriating \$25,000,000 of Hotel Special Facility Revenue Bonds.

- Ordinance Re-appropriating \$26,200,000 of 2014 Transportation and Road Improvements General Obligation Bonds Series 2015B funded Better Market Street projects and Muni Forward and Pedestrian Safety Improvements Projects to Transit projects including Muni Facility Upgrades in FY2017-18. (8<sup>th</sup> or 15<sup>th</sup>?)

**June 16, 2017 Budget & Finance Committee**

- Ordinance amending the Administrative Code to authorize the Arts Commission to contract for the development, fabrication, maintenance, conservation, removal, or installation of art work.
- Ordinance amending the Business and Tax Regulations Code to require that payment of emergency medical services fees be made to the Department of Public Health rather than the Department of Emergency Management.
- Ordinance amending the Health Code to set patient rates and other services provided by the Department of Public Health for patient and other services rendered, starting July 1, 2017, and continuing through June 30, 2019.
- Resolution authorizing the acceptance and expenditure of State grant funds by the San Francisco Department of Public Health of FY2017-2018.
- Resolution authorizing the Director of Health to sign an agreement, on behalf of the City and County of San Francisco, with the California Board of State and Community Corrections for participation in the Law Enforcement Assisted Diversion Pilot Program for the period of July 1, 2017 to June 30, 2019.
- Ordinance amending the Fire Code to increase the fees for certain Fire Department services, and affirming the Planning Department's determination under the California Environmental Quality Act.
- Resolution approving the FYs 2017-2018 and 2018-2019 Expenditure Plans for the Department of Homelessness and Supportive Housing Fund.
- Resolution authorizing the San Francisco Public Library to accept and expend a grant in the amount of up to \$753,851 of in-kind gifts, services, and cash monies from the Friends of the San Francisco Public Library for direct support for a variety of public programs and services in FY2017-2018.
- Resolution authorizing the Director of Health to sign an agreement, on behalf of the City and County of San Francisco, with the California Board of State and Community Corrections for participation in the Proposition 47 Grant Program for the period of July 1, 2017 to August 15, 2020.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.

**Lew, Lisa (BOS)**

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**From:** Tavakoli, Shahde (MYR)  
**Sent:** Thursday, June 01, 2017 1:18 PM  
**To:** BOS Legislation, (BOS)  
**Cc:** Tugbenyoh, Mawuli (MYR); Whitehouse, Melissa (MYR); Campbell, Severin (BUD); Heller, Nereida (MYR); Kirkpatrick, Kelly (MYR); Howerton, Michael (BOS); Chan, Yoyo (BOS)  
**Subject:** Mayor\_Ordinance\_Rollins Road  
**Attachments:** 6.1.2017\_Rollin Road Purchase.docx; 6.1.2017\_Rollin Road Purchase Attachment 1.pdf  
**Categories:** 170677

Attached for introduction to the Board of Supervisors is an ordinance appropriating \$9,132,962 of proceeds from Water Enterprise Revenue Bonds to purchase the property located at 1657-1663 Rollins Road, Burlingame that has been served as the primary work location for SFPUC staff from the Water Quality Division, the Natural Resources & Land Management Division, and the Water Supply & Treatment Division in FY 2017-2018; and placing \$9,132,962 of proceeds on Controller's Reserve pending receipt of proceeds of indebtedness.

We respectfully request a waiver of the 30-day hold and that this item be heard in Budget & Finance Committee on June 15, 2017.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.

**Shahde Tavakoli**  
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